

NC Pre-Kindergarten Site Administrators Meeting Agenda – Zoom

Thursday, December 18, 2025, 12:00 – 2:00 pm

Simple Rules: Foster a culture of leadership and growth. Stay mission focused. Always assume positive intent. Create space for courageous conversations. Acknowledge the collective power of our network and PFC. Embrace diversity as a strength.

*“There is a stranger out there who still thinks of you because you were kind to them when they really needed it.”
(Enlightened Consciousness)*

- I. **Welcome - Ar-Nita Davis, NC Pre-K Program Manager**
 - A. Good News to Share: *Gratitude*/Birthday/Anniversary Celebrations
 - B. PFC Closed for Holiday Season: December 24, 2025-January 2, 2026.
- II. **President’s Report – Mary Sonnenberg, PFC President *Present Report**
2025-2026 Site Allocation Adjustment
- III. **NC Pre-K Financial Updates – Carole Mangum, PFC Grants Manager**
- IV. **NC Pre-K Program and Systems - Ming Drogos**
 - A. December 2025 attendance and AG is due by December 23, 2025 NLT 12pm. All exceptions must include back-up documents. (i.e.: doctor’s name, communication with parents, etc.)
 - B. ASQ-3 and ASQ: SE-2 in-person training
 - C. ASQ:SE-2 Link
- V. **NC Pre-K Updates 2024-2025 -Valerie Miller (Provider Coach)**
 - A. 2025-2026 NC Pre-K Site Monitoring (January 15, 2026)
 1. Required Documentations for Risk Factors
 2. DPI Dental Screenings *Documentation
 3. ASQ SE-2
 4. Lessons Plans
 - B. Teaching Strategies GOLD®
 1. Ready Rosie/Ongoing Assessments/Checkpoints
 2. Smart Teach (Teaching Strategies) FINCH
- VI. **NC Pre-K Updates Ar-Nita Davis, NC Pre-K Program Manager**
 - A. 2025-2026 Updates
 1. Long-term Substitute Teacher/Teacher Assistant *Documentation

351 Wagoner Drive, Suite 200
 Fayetteville, NC 28303
 P 910-867-9700 / F 910-867-7772
 ccpfc.org

2. Early Educators Support Unit
 3. Preparing for Kindergarten Transition
- B. 2026-2027 Updates
1. Pre-K 2026-2027 Open Enrollment, Wednesday, January 21, 2026
 2. Sites Allocation Request Form Due, Monday, January 5, 2026
 3. School Mint
 4. Open Site Selection 2027-2028 school year

Opportunities to Share/Open Discussion

Save the Dates:

1. **NC Pre-K Administrator’s in Person Meeting** - February 20, 2025 & May 22, 2025
2. Trainings/Virtual Learning Events – www.ccpfc.org/training
 - a) **In Person Meetings**- February 19, 2026, **May 21, 2026**, June 18, 2026
 - b) **Zoom meetings:** January 15, 2026, March 19, 2026, April 16, 2026

Additional Resources:

1. The TEACH Scholarship and Master’s Degree Program. Here are some important links to get started:
[T.E.A.C.H. Early Childhood @ Scholarships | Early Learning Challenge \(nc.gov\)](http://T.E.A.C.H. Early Childhood @ Scholarships | Early Learning Challenge (nc.gov))
https://uncw.edu/online/degrees/graduate_degrees.html#MED-EdLeader
2. Perspectives from the Field of ECE on being a manager and a leader:
<https://nv.instructuremedia.com/fetch/QkFoYkIxc0hhUVF3dUhvRE1Hd3JCK3J0aEdJPS0tYmM0Y2VhZGYyMmNmNmM1NDUyNGNjNjlyNWNkNDkwYzYzNjA1NTk5OA.mp4>
3. Need Technical Assistance – Download, complete and submit <https://ccpfc.org/document/technical-assistance-application/>

Upcoming Meetings / Holidays / Events	
HOLIDAY/CLOSURES	DATE CLOSED
Christmas	Wednesday, December 24 – Tuesday, December 31, 2026
New Year’s Day (2026)	Wednesday, January 1-2, 2026