

**Facility & Tenant Committee
Meeting Agenda**

Quorum = 3 (33%) (Total Committee Members = 5)

Monday, September 15, 2025

11:30 am – 12:30 pm

Hybrid Meeting

Please sign in via the CHAT room for ZOOM attendance

Be the Driving Force . . .

- I. Determination of Quorum & Call to Order – Joe Deaton, Chair**
- II. Approval of Minutes – August 18, 2025***
- III. Lease Approvals and Renewals***
 - A. Applicants- None
 - B. Renewals- Pinnacle Family Services- Suite 411- Exp 11/25- YES
- IV. Phase III Window Project- Update[^]**
- V. Space availability report [^]**
- VI. Sustainability report**
- VII. Information**
 - A. Next scheduled meeting: Monday, October 20, 2025, from 11:30 am – 12:30 pm
- VIII. Adjournment – Joe Deaton, Chair**

* Needs Action [^] Information Only ! Possible Conflict of Interest (Recusals)
^e Electronic Copy (Hard copies are available upon request)

Family Resource Center
Space Availability Report

August 2023

Room #	Suite	Square feet	Notes:
2408, 2411, 2413, 2414	411	1533	2406, 2407, 2409, 2410 and 2412 are leased. Suite= sf 1686 -913 sf leased. 773 sf available.
1129, 1131, 1132, 1133, 1134, 1135	165	867	sound proof two doors pricing under way
1162, 1163, 1164, 1165, 1166, 1/2 of common	130	964.5	hold off until Phase 3 windows
2330	326	374	became available after CCR&R gave it up

RENT RATES	eff 1/1/2021	11/1/2023	Non Profit incl PFC :51.2%
Non Profit LM	\$18.50	\$20.35	For Profit: 38.4%
For Profit Over 300 SF	\$19.50	\$21.45	Leaseable Space of 27, 727 sf = Occupancy Rate: 89.6%
For Profit Under 300 SF	\$23.50	\$25.85	Un-Occupied: 10.4%
Deposit= 2 months rent	Renewal= 5% or 3%	Renewals 10% or 7%	