



## Quarterly Community Advisory Committee

Date: Tuesday, August 5, 2024

Time: 3 pm

Location: Zoom

Meeting Agenda

**Committee purpose:** The Committee's objective is to successfully support the Family Connects North Carolina, Southeastern Region program by providing leadership, community involvement, engagement, and sustainable funding.

**Committee principles:** The Committee collaborates with community partners who seek to ensure the program's success in Cumberland, Hoke, and Robeson Counties. The primary roles are to provide advice and support on decisions affecting the program implementation and sustainability in key areas.

- 1) Determination of Quorum (8 voting members) & Call to Order\*
  - a) Welcome/Chair Comments
  - b) Member Introductions (if applicable)
- 2) Review of and Approval of Minutes\*
  - a) Review May 6th, 2025
- 3) Program Updates
  - a) Administrative/Marketing – Mary/Sharon
  - b) Updates from the field– Liz
  - c) Other updates
- 4) Community Discussion
  - i) Supporting families amid challenges

- 5) Other Business
  - a) Announcements from committee members
- 6) Adjournment\*

**Upcoming Meeting Dates for 2024-2025** TBD

\*\*All meetings are on the 1st Tuesday of the month listed, from 3:00pm-4:00pm.

\* Needs Action    ! Possible Conflict of Interest (Recusals)

Unless otherwise indicated by a symbol above, agenda items are for Information Only



**Partnership for Children of Cumberland County, Inc.**  
**Virtual Community Advisory Committee Meeting Minutes**  
**May 6th, 2025**  
**3:04-3:55pm**  
**Be the Driving Force**



Voting Members		Attended
Amy	Navejas	
Aida	Algarin	X
Courtney	Masters	X
Brenda	Jackson	X
Erica	Little	
Jennifer	Green	
Kathya	Gavazzi	
Terrasine	Gardner	
Jarold "Tom"	Johnston	
Kathleen	Bloomfield	
Meredith	Gronski	
Jowana	Clinkscales	
Karelys	Peirea	
Kristin "Bella"	Bautista	X
Martina	Sconiers-Talbert	
Michele	Falls	
Shadonna	Headen	
Shakara	McDonald	X
Sushma	Kapoor	
Rhonda	Dial	
Tiera	Biele	

Non-Voting Members		Attended
Nicole	Gillette	X
Susan	Kornett	

Staff/Contractors		Attended
Rita	Gunter	x
Lisa	Peterson	
Tanisha	McLean	X
Darryl	Young	
Jean	Squire	
Taylor	Lawton	X
Pamela	Federline	
Von	James	X
Sharon	Moyer	X
Lakia	Washington	X
Rhiannon	Chavis-Wanson	
Jessica	Lowery-Clark	
Mary	Sonnenberg	

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
1) Determination of Quorum & Call to Order* a) Welcome/Chair Comments b) Introductions	The scheduled meeting of the Community Advisory Committee was held via Zoom on February 4th, 2024. Brenda called the meeting to order at 3:04 pm and welcomed all the committee members. Determining of quorum (8), we did not have quorum so the minutes will have to wait for the next meeting..	Called to Order  None	None  None
2) Approval of Minutes* a) Minutes from May 6th, 2025	Without quorum, minutes were reviewed but not approved.	Minutes not passed.	Next meeting review
3) Program Updates  a) Updates on births/visits – 4C Team	<ul style="list-style-type: none"> <li>Data shared via the KPIs (attached)</li> </ul>	None	None



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*Be the Driving Force*



<p>b) Administrative/Marketing – Sharon/ Mary</p> <p>c) Updates from PFC/FC team</p> <p>d) Other updates</p>	<ul style="list-style-type: none"> <li>• Sharon shared that we continue looking at new funding to supplement and braid funding for this program.</li> <li>• Sharon shared enhanced reporting tools in Salesforce to guide the program on data/storytelling to the community.</li>   <li>• None at this time</li> </ul>		
<p>4) Committee Discussion</p>	<p>The committee discussed the impact of current political situation and funding.</p> <p>No scheduled presentations. Committee members shared information about upcoming events and new resources.</p>	None	None
<p>5) Other Business</p> <p>a) Announcements from committee members</p>		None	None
<p>6) Adjournment</p>	<p>The attendees were reminded that the next meeting will be on May August 5th, 2025, at the new time of 3 p.m. Brenda adjourned the meeting at 3:55 p.m.</p>	Adjourned	None

**Submittal:** The minutes of the above stated meeting are submitted for approval.

\_\_\_\_\_  
Secretary of Meeting

\_\_\_\_\_  
Date

**Approval:** Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

\_\_\_\_\_  
Committee Chair

\_\_\_\_\_  
Date