

**Smart Start Direct Service Partners (DSP) Required In-service**

**August 20, 2025**

**2:00 pm – 4:00 pm\***

**Zoom**

**Agenda**

***In-Service Objective:** Provide Updates of Smart Start Grant Expectations and Requirements for 2025-26*

I.	Opening Remarks & Updates	Mary Sonnenberg	2:00 pm – 2:15 pm
II.	Smart Start Financial Update	Michelle Downey, Karen Staab	2:15 pm – 3:00 pm
	a. Brief Contracts Update		
	b. Fiscal Monitoring		
	c. Smart Start Cost Principles		
	d. Budget Revisions / Amendments		
	e. Quarterly Report / Cash & In-Kind Program Match		
III.	Smart Start Program Expectations and Requirements – P&E Staff		3:00 pm – 3:50 pm
	a. Overview of FY 2025-26 Smart Start Changes	Pamela Federline	
	b. CAD and Logic Model Updates	Heather Gallagher	
	c. NCPC Data Templates	Pamela Federline	
	d. Reporting Updates Using Salesforce: Program Narratives/Special Stories Professional Development	Steven Gipson	
	e. Program Monitoring 2025-26	Heather Gallagher/Steven Gipson	
IV.	Closing Remarks	Pamela Federline	3:50 pm*

*\*Times are approximate.*