

## North Carolina Pre-Kindergarten Planning Committee Meeting Agenda

*Quorum is 10 = 50% + 1 (Total Board Members = 19)*

Thursday, April 24, 2025

12:00 pm – 12:30 pm

***Be the Driving Force*** to meet our roles and responsibilities as a non-profit Board by:

➤ *Providing Oversight* ➤ *Ensuring Adequate Resources* ➤ *Establishing a Strategic Direction*

	Topic	Presenter
<b>I.</b>	<b>Determination of Quorum &amp; Call to Order</b>	Maria Ford
<b>II.</b>	<b>Action*</b>	
	A. Minutes – Thursday, February 27, 2025 B. Approval of <b>Contingency Plan for Allocation adjustments by DCDEE – SFY 2025-2026</b> <i>Recusals: Lonnie Ballard, Dr. Marvin Connelly, Jr., Maria Ford (D), Terrasine Gardner, Mary Mathis and Dr. Ayanna Richard</i>	Maria Ford/Mary Sonnenberg
<b>III.</b>	<b>Updates<sup>Δ</sup></b>	
	A. Fiscal Update 1. SFY 2024-2025 Financials 2. Delays in payments – re: Long-term Substitute Approvals B. NC Pre-K SFY 2024-2025 Child Placement C. NC Pre K Applications SFY 2025-2026	Carole Mangum  Ar-Nita Davis
<b>IV.</b>	<b>Adjourn<sup>Δ</sup></b>	Maria Ford

\* Needs Action <sup>Δ</sup> Information Only <sup>ε</sup> Electronic Copy (Hard copies are available upon request) /Possible Conflict of Interest (Recusals)

<sup>D</sup> Document Included in Packet

**Partnership for Children of Cumberland County, Inc.**  
**North Carolina Pre-Kindergarten Planning Committee Meeting Minutes**  
**February 27, 2025 (12:15 pm to 12:46 pm)**  
***Be the Driving Force***

**MEMBERS PRESENT:** Shona Bannister (D), Lisa Childers, Maria Ford (D), Amanda Klinck (arrived @ 12:20pm), Haja Jallow-Konrat, Katie Lada, Tre'vone McNeill, Heather Skeens, Betty Smith and Darlisha Warren  
**MEMBERS ABSENT:** Lonnie Ballard, Dr. Patricia Fecher, Terrasine Gardner, Van Gunter, Dr. Nicole Lucas, Mary Mathis, Taylor Mobley, Dr. Ayanna Richard, and Ebone Williams  
**NON-VOTING MEMBERS PRESENT:** None  
**NON-VOTING MEMBERS ABSENT:** Dr. Marvin Connelly, Jr. and Brenda Jackson  
**NON-VOTING ATTENDEES:** Ar-Nita Davis, Michelle Downey, Pamela Federline, Belinda Gainey, Julanda Jett, Marie Lilly, Carole Mangum, Sharon Moyer, Mary Sonnenberg, Karen Staab and Kesia Wilson  
**GUEST:** Jeanne Barnes

\*Attended Virtually

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Determination of NC Pre-K Quorum & Call to Order – Maria Ford, Co-Chair	The hybrid meeting of the North Carolina Pre-Kindergarten (NC Pre-K) Planning Committee was held on February 27, 2025, beginning at 12:15 pm pursuant to prior written notice to each Committee member. Notification was made via email and meeting notices are located on the PFC website. Maria Ford, Co-Chair, chaired the meeting, determined that a quorum was not present and called the meeting to order to begin review of the items for information only – Section IV Updates. Belinda Gainey, Executive Specialist, was the Secretary for the meeting and recorded the minutes.	None	None
II. Action* A. Minutes – Thursday, December 12, 2024	<i>Quorum was obtained and the committee began reviewing items for action at 12:28pm.</i> A. The minutes of the December 12, 2024 meeting were previously distributed and reviewed by the Committee. Lisa Childers moved to approve North Carolina Pre-Kindergarten (NC Pre-K) Planning Committee Minutes from December 12, 2024 as presented. Haja Jallow-Konrat seconded the motion. Hearing no further discussion, the Co-Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.	Motion Carried	None
III. Action* SFY 2025-2026 A. Approve NC Pre-K Contracting Agency B. Approve Site Location and Allocation Implementation Plan 2025-2026! C. Approval for Contractor to Move Children across NC Pre-K Sites! D. Approve 2025-2026 NC Pre K Written	Ar-Nita Davis, Mary Sonnenberg and Carole Mangum presented the following recommendations to the committee: A. Approval for the Partnership for Children of Cumberland County (PFC) to remain the NC Pre-K Contracting Agency for Cumberland County for SFY 2025-2026. Maria Ford asked for a motion for approval. Lisa Childers moved to approve that PFC remains the NC Pre-K Planning Contracting Agency for Cumberland County for SFY 2025-2026 as presented. Betty Smith seconded the motion. Hearing no further discussion, the Co-Chair put the motion to	Motion Carried	None





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	<p>E. Recommend approval of opening site selection to at least every three years and multi-year subcontracts to three years.</p> <ol style="list-style-type: none"> <li>1. The Partnership currently has a 2-year multi-year contract cycle for subcontractors and a site selection interval of every 2 years.</li> <li>2. Under NC Pre-K Site Selection Roles and Responsibilities in the NC Pre-K Program Guidance, site selection must be done at least every 3 years.</li> <li>3. The recommendation of moving to a site selection interval of every 3 years is to allow for adequate support of new sites.</li> <li>4. The recommendation from DCDEE is to align with the NC Pre-K Contracting Agency's funding cycle to create efficiency with the sub-contract and funding process.</li> <li>5. The NC Pre-K Planning Committee must approve the contract cycle and the interval of years for the site selection process.</li> </ol> <p>Haja Jallow-Konrat asked for a motion for approval. Betty Smith moved to accept the Annual Written Plans as presented. Katie Lada seconded the motion. Hearing no further discussion, the Co-Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried. Recusal: Maria Ford</p>	Motion Carried	None
<p>IV. Updates</p> <p>A. Fiscal Update</p> <ol style="list-style-type: none"> <li>1. SFY 2024-2025 Financials</li> </ol> <p>B. NC Pre-K SFY 2024-2025 Child Placement</p> <p>C. NC Pre K Applications SFY 2025-26</p>	<p>Due to a lack of quorum, the meeting began with discussion of items for information only.</p> <p>A. Carole Mangum provided an overview of the February 2025 NC Pre-K Financials. The handout was included in the packet and was provided electronically.</p> <p>B. Ar-Nita Davis reported on the number of children served in the NC Pre-K program for FY 24-25 as of February 27, 2025:</p> <ul style="list-style-type: none"> <li>• NC Pre-K Total Allocation Change: 1421</li> <li>• Private Center: 906/ 883 (23) slots unfilled</li> <li>• CCS: 434/434 slots filled</li> <li>• Head Start: 90/90 slots filled</li> </ul> <p>Monitoring visits have been completed.</p> <p>A lot of effort is taking place to prepare kids to enter kindergarten. PFC staff is working with CCS to make sure all NC Pre-K kids are prepared to enter into school. CCS will host a Kindergarten Showcase on April 20, 2025. This allows parents to get familiar with the schools and shows kids how to board the bus.</p> <p>There were 25 long-term substitute teachers and TAs in December and 18 in February; which 4 of them were still waiting for approval by EES.</p> <p>C. FY 25-26, 725 NC Pre-K applications have been received, with 386 already being processed. Not all of these applications are complete and some may not be eligible. The first round of placement will take place on March 17, 2025.</p>	<p>None</p> <p>None</p> <p>None</p>	<p>None</p> <p>None</p> <p>None</p>



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North Carolina Pre-Kindergarten Planning Committee Meeting Minutes  
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*Be the Driving Force*



	NC Pre-K providers also inform parents of the immunizations that must take place before students enter into the school system.		
V. Adjournment	As there was no further business; the chair announced the meeting adjourned. The meeting was adjourned at 12:46 pm.	Adjourned	None

**Submittal:** The minutes of the above stated meeting are submitted for approval.

\_\_\_\_\_  
Secretary of Meeting

\_\_\_\_\_  
Date

**Approval:** Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

\_\_\_\_\_  
Committee Chair

\_\_\_\_\_  
Date

## MEMORANDUM

DATE: 4/24/2025

TO: NC Pre-K Planning Committee

FROM: Mary Sonnenberg, President; Ar-Nita Davis, NC Pre-K Program Manager

SUBJECT: **Recommendations for Action Item**

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A. Recommend approval for **Contingency Plan for Allocation adjustments by DCDEE – SFY 2025-2026 (Item II. B from Agenda)**. These items are in the order that would be implemented dependent on the Allocation Adjustment by DCDEE for SFY 2025-2026.

1. Decrease allocation for classrooms that have not filled their allocation in SFY 2024-2025.
2. Maintain initial SFY 2024-2025 allocation in classrooms or programs that have requested additional slots for SFY 2025-2026.
3. Review and adjust allocations in classrooms that have had Long-term Substitutes for the entire SFY 2024-2025 if needed based on Allocation Adjustment by DCDEE.
4. Dependent on Allocation and funding adjustment by DCDEE, make a set %age cut across programs.

Partnership for Children of Cumberland County, Inc. - NC PRE-KINDERGARTEN GRANT

Fiscal Year 2024 / 2025

LEGEND		FY 24/25 Revenues per Contract	NC Pre-k Grant Payments to Providers [Fund 206, Fund 210, Fund 319]		
		\$ 9,154,590			
		\$ -			
	Internal Budget Alignment	\$ 174,963	2% CCDF Quality/Admin Funds [Fund 328]		
	Budget Increases per Amendment #1	\$ -	2% CCDF ARPA Admin Funds [Fund 314]		
		\$ 524,553	6% Administrative Funds [Fund 211]		
		\$ 9,854,106	Total NC Pre-k Grant		
				as of March 2025	
				SHOULD BE	
				75%	25%

		FY 24/25 Budget						Remaining	% of	% of
Activity		3/1/2025	January	February	March	Y-T-D	Budget	Budget Expended	Available Funds	
211	3323-999	Administrative Operations	\$143,553	\$ 11,102.01	\$ 11,090.38	\$ 11,090.38	\$ 106,385.84	\$ 37,167.16	74%	26%
	3323-001	CCR&R - Core	\$86,000	\$ 7,413.19	\$ 6,482.82	\$ 1,796.16	\$ 60,270.88	\$ 25,729.12	70%	30%
	3323-017	NC Pre-k Coordination (In-Direct)	\$295,000	\$ 33,050.74	\$ 15,659.58	\$ 21,742.97	\$ 225,870.14	\$ 69,129.86	77%	23%
		Fund 211 Sub-Total	\$ 524,553.00	\$ 51,565.94	\$ 33,232.78	\$ 34,629.51	\$ 392,526.86	\$ 132,026.14	75%	25%
206	2342-015	NC Pre-k Subsidy (Direct - Child Reimbursement) - State Funds	\$932,897	\$ -	\$ -	\$ 184,304.00	\$ 184,304.00	\$ 748,593.00	20%	80%
	2348-015	NC Pre-K Non-TANF/CCDF - State Funds	\$233,224	\$ -	\$ -	\$ 59,940.00	\$ 59,940.00	\$ 173,284.00	26%	74%
		Fund 206 Sub-Total	\$ 1,166,121.00	\$ -	\$ -	\$ 244,244.00	\$ 244,244.00	\$ 921,877.00	21%	79%
210	2342-015	NC Pre-k Subsidy (Direct - Child Reimbursement) - State Funds	\$3,664,038	\$ 598,106.00	\$ 699,048.00	\$ 498,167.00	\$ 1,795,321.00	\$ 1,868,717.00	49%	51%
	2348-015	NC Pre-K Non-TANF/CCDF - State Funds	\$916,009	\$ 176,591.00	\$ 183,708.00	\$ 119,354.00	\$ 479,653.00	\$ 436,356.00	52%	48%
		Fund 210 Sub-Total	\$ 4,580,047.00	\$ 774,697.00	\$ 882,756.00	\$ 617,521.00	\$ 2,274,974.00	\$ 2,305,073.00	50%	50%
319	2342-015	NC Pre-k Subsidy TANF (Direct - Child Reimbursement) - Federal Funds	\$2,718,121	\$ 76,655.00	\$ -	\$ -	\$ 2,718,121.00	\$ -	100%	0%
	2348-015	NC Pre-K Non-TANF/CCDF - Federal Funds	\$690,301	\$ -	\$ -	\$ -	\$ 690,301.00	\$ -	100%	0%
		Fund 319 Sub-Total	\$ 3,408,422.00	\$ 76,655.00	\$ -	\$ -	\$ 3,408,422.00	\$ -	100%	0%
328	3323-017	NC Pre-K CCDF Quality Funds-ADMIN-Federal Funds	\$169,729	\$ 11,779.35	\$ 11,278.16	\$ 6,712.09	\$127,461.61	\$42,267.39	75%	25%
328	3323-999	NC Pre-K CCDF Quality Funds-Administrative Operations	\$5,234	\$ -	\$ -	\$ -	\$ 5,256.50	\$ (22.50)	100%	0%
		Fund 328 Sub-Total	\$ 174,963.00	\$ 11,779.35	\$ 11,278.16	\$ 6,712.09	\$ 132,718.11	\$ 42,244.89	76%	24%

Partnership for Children of Cumberland County, Inc. - NC PRE-KINDERGARTEN GRANT

Fiscal Year 2024 / 2025

LEGEND

		FY 24/25 Revenues per Contract	
		\$ 9,154,590	NC Pre-k Grant Payments to Providers [Fund 206, Fund 210, Fund 319]
		\$ -	
	Internal Budget Alignment	\$ 174,963	2% CCDF Quality/Admin Funds [Fund 328]
	Budget Increases per Amendment #1	\$ -	2% CCDF ARPA Admin Funds [Fund 314]
		\$ 524,553	6% Administrative Funds [Fund 211]
		\$ 9,854,106	Total NC Pre-k Grant

as of March 2025

SHOULD BE

75%

25%

FY 24/25

Budget

Remaining

% of

% of

Activity

3/1/2025

January

February

March

Y-T-D

Budget

Budget  
Expended

Available Funds

Total Budget Remaining

\$ 3,401,221.03

Unallocated NC Pre-k Revenues

\$ -

Total NC Pre-k Grant Expended

\$ 914,697.29

\$ 927,266.94

\$ 903,106.60

\$ 6,452,884.97

Total State Funds

\$ 6,270,721.00

Total Federal Funds

\$ 3,583,385.00

Total NC Pre-K Grant

\$ 9,854,106.00