



## Quarterly Community Advisory Committee

Date: Tuesday, November 5th, 2024

Time: 3 pm

Location: Zoom

Meeting Agenda

**Committee purpose:** The Committee's objective is to successfully support the Family Connects North Carolina, Southeastern Region program by providing leadership, community involvement, engagement, and sustainable funding.

**Committee principles:** The Committee collaborates with community partners who seek to ensure the program's success in Cumberland, Hoke, and Robeson Counties. The primary roles are to provide advice and support on decisions affecting the program implementation and sustainability in key areas.

- 1) Determination of Quorum (8 voting members) & Call to Order\*
  - a) Welcome/Chair Comments
  - b) Member Introductions (if applicable)
- 2) Review of and Approval of Minutes\*
  - a) June 4<sup>th</sup> minutes
  - b) Review August 6<sup>th</sup> minutes
- 3) Program Updates
  - a) Updates on births/visits – 4C Team
  - b) Administrative/Marketing – Mary/Sharon
  - c) Updates from PFC/FC team – Liz
  - d) Other updates
- 4) Community Discussion
  - a) Emergency processes for maternal mental health- updates
    - i) Housing crisis

- 5) Other Business
  - a) Announcements from committee members
- 6) Adjournment\*

**Upcoming Meeting Dates for 2024-2025** February 4<sup>th</sup>, May 6<sup>th</sup>

\*\*All meetings are on the 1st Tuesday of the month listed, from 3:00pm-4:00pm.

\* Needs Action    ! Possible Conflict of Interest (Recusals)

Unless otherwise indicated by a symbol above, agenda items are for Information Only



**Partnership for Children of Cumberland County, Inc.**  
**Virtual Community Advisory Committee Meeting Minutes**  
**August 6th, 2024 (2:06 – 3:03 PM)**  
*Be the Driving Force*



Voting Members		Attended
Aida	Algarin	
Amy	Navejas	
April	Oxendine	
Courtney	Masters	
Brenda	Jackson	X
Jean	Frye	X
Jennifer	Green	
Kathya	Gavazzi	X
Terrasine	Gardner	
Jarold "Tom"	Johnston	X
Kathleen	Bloomfield	
Meredith	Gronski	
Jowana	Clinkscales	
Karelys	Peirea	
Kristin "Bella"	Bautista	X
Martina	Sconiers-Talbert	
Michele	Falls	
Shadonna	Headen	
Shakara	McDonald	
Sushma	Kapoor	
Rhonda	Dial	
Tiera	Biele	

Non-Voting Members		Attended
Demetris	West	
Nicole	Gillette	
Susan	Kornett	

Staff/Contractors		Attended
Darryl	Young	X
Rita	Gunter	x
Lisa	Peterson	
Tanisha	McLean	X
Darryl	Young	X
Jasmine	Harris	
Jean	Squire	
Bianca	Morales	
Pamela	Federline	
Von	James	X
Sharon	Moyer	X
Lakia	Washington	X
Rhiannon	Chavis-Wanson	
Jessica	Lowery-Clark	
Mary	Sonnenberg	

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
1) Determination of Quorum & Call to Order* a) Welcome/Chair Comments b) Introductions	The scheduled meeting of the Community Advisory Committee was held via Zoom on August 6th, 2024. Brenda called the meeting to order at 2:06 pm and welcomed all the committee members. Determining of quorum (8), we did not have quorum so the minutes will have to wait for the next meeting..	Called to Order  None	None  None
2) Approval of Minutes* a) Minutes from June 4 <sup>th</sup> , 2024	Without quorum, minutes were not approved.	Minutes not passed.	None
3) Program Updates  a) Updates on births/visits – 4C Team	<ul style="list-style-type: none"> <li>Data shared via the KPIs (attached)</li> </ul>	None	None



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<p>b) Administrative/Marketing – Sharon/ Mary</p> <p>c) Updates from PFC/FC team</p> <p>d) Other updates</p>	<ul style="list-style-type: none"> <li>• Sharon shared that we continue looking at new funding to supplement and braid funding for this program.</li> <li>• Sharon shared enhanced reporting tools in salesforce to guide the program on data/story telling to the community.</li>   <li>• We discussed the hiring process of the next staff person (to be introduced at the next meeting) and discussed the community challenges currently being faced.</li>   <li>• Reminder that the next meeting begins the quarterly shift with a 3pm meeting time and our official new chair Brenda!</li>   <li>• None at this time</li> </ul>		
<p>4) Committee Discussion</p>	<p>The committee discussed the importance of the community being aware of maternal mental health services. The providers and the community members at large do not know where to turn when a woman is facing a perinatal mood disorder and in crisis. There was discussion about forming an ad-hoc work group to create a resource guide for the community and outreach to providers and community stakeholders.</p> <p>Important groups to consider: Alliance Health, Data tracking, Provider engagement, Not enough services, Pediatric engagement, barriers to referral completion, crisis services etc.</p> <p>No scheduled presentations. Committee members shared information about upcoming events and new resources.</p>	<p align="center">None</p>	<p align="center">None</p>
<p>5) Other Business</p> <p>a) Announcements from committee members</p>		<p align="center">None</p>	<p align="center">None</p>
<p>6) Adjournment</p>	<p>The attendees were reminded that the next meeting will be on August 6<sup>th</sup>, 2024 at the new time of 3pm. The meeting was adjourned by Aida at 3:03PM.</p>	<p align="center">Adjourned</p>	<p align="center">None</p>



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**Submittal:** The minutes of the above stated meeting are submitted for approval.

\_\_\_\_\_  
Secretary of Meeting

\_\_\_\_\_  
Date

**Approval:** Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

\_\_\_\_\_  
Committee Chair

\_\_\_\_\_  
Date