Partnership FOR CHILDREN
OF CUMBERLAND COUNTY
351 Wagoner Drive, Suite 200
Fayetteville, NC 28303
P 910-867-9700 / F 910-867-7772
ccpfc.org

# Executive Committee (Acting as Board)

***Quorum = 5 (50%) (Total Committee Members = 10)***

Thursday, November 21, 2024
9:00 am – 11:00 am
**HYBRID** (Charles Morris Conference Room and Zoom)

***Be the Driving Force*** *to meet our roles and responsibilities as a non-profit Board by:*

- *Providing Oversight*
- *Ensuring Adequate Resources*
- *Establishing a Strategic Direction*

| | Topic | | Presenter |
|---|---|---|---|
| **I.** | **Determination of Quorum & Call to Order** | | |
| | A. Fundraising and Friend Raising<br>1. Board Donations – (www.ccpfc.org/donate)<br>a. Fund Development<br>i. Giving Tuesday, November 25 – December 4, 2024<br>2. Volunteer Forms<br>3. PFC Kindness Awards Update | | Haja Jallow-Konrat<br>Haja Jallow-Konrat<br>Sharon Moyer<br><br>Haja Jallow-Konrat<br>Sharon Moyer |
| | | | |
| **II.** | **Action*** | | |
| | A. Executive Minutes July 25, 2024 (Deferred from 9/26 due to lack of quorum)<br>B. Executive Minutes September 26, 2024<br>C. Child Care Resource & Referral (CCR&R) Contract Activity Description (CAD) Change<br>D. FY 24/25 Contingency Reversion Plan – $307,816 increase from Carryforward Reversion (*Approve Items D-F together*)<br>E. FY 24/25 Smart Start Allocation Spreadsheet<br>F. Budget Amendments / Revisions (Effective December 31, 2024)<br>1. Child Care Resource and Referral (CCR&R) – Amendment – $39,000 increase<br>2. Community Engagement – Amendment – $111,452 increase<br>3. Family Connects – Amendment – $155,364 increase<br>4. Child Care Health Consultant (CCHC) – Amendment – $2,000 increase<br>5. Planning and Evaluation – Revision – no increase nor decrease<br>6. Lending Library – Revision – no increase nor decrease | | Haja Jallow-Konrat<br><br>Haja Jallow-Konrat<br>Pamela Federline<br><br>Marie Lilly |
| | | | |
| **III.** | **Discussion** | | |
| | A. December NC Pre-K/ Board Meeting – **IN PERSON ONLY**<br>B. Financial Updates<br>1. Financial Summary: October 2024<br>a. Smart Start | | Haja Jallow-Konrat<br>Marie Lilly / Taylor Mobley |

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|---|---|---|---|
| | b. NC Pre-Kindergarten<br>c. South West Child Development Commission (SWCDC) – Region 5<br>d. All Funding Sources<br>e. Unrestricted State Revenues<br>f. Cash and In-Kind Report | | Michelle Downey |
| | C. October 2024 Morgan Stanley Statement | | Mary Sonnenberg |
| | D. City of Fayetteville ARPA Grant Update<br>1. Termination of Original Grant Contract<br>2. Contract in Process with New Scope and Budget | | Mary Sonnenberg |
| | E. Update on FY 23-24 Audit / Form 990 Status Update | | Marie Lilly |
| | F. Board Development Committee<br>1. 1st Term Ending June 30, 2025 (*requires approval from full Board for a 2nd Term*)<br>a. Heather Skeens – County Manager's Office<br>b. Lisa Childers – Local Cooperative Extension Agency<br>2. 2nd Term Ending June 30, 2025<br>a. Terrasine Gardner – Local Mental Health Community Organization<br>b. Tre'vone McNeill – Faith Community<br>3. FY 25-26 Potential Board Officers<br>4. Board Applications on Indeed<br>5. Open Position – Other Non-Profit Human Service Agency | | Van Gunter / Haja Jallow-Konrat/ Mary Sonnenberg |
| | G. PFC Bylaws Review Process<br>1. Executive Committee – Reviewing<br>2. Board Development Committee – Reviewed<br>3. Human Resource (HR) – Not Yet Reviewed<br>4. Finance Committee – Not Yet Reviewed<br>5. Planning & Evaluation (P&E) Committee – Reviewed w/ Recommendations<br>6. Community Engagement & Development (CED) Committee – Reviewed w/ Recommendations<br>7. CCR&R Committee – Reviewing<br>8. Facility & Tenant (F&T) Committee – Reviewed w/ No Recommendations for Change | | Mary Sonnenberg |
| | H. NC Pre-K Update | | Maria Ford |
| | I. Building Construction Update – Phase 2 | | Mary Sonnenberg |
| | J. President's Report | | Mary Sonnenberg |
| | | | |
| **IV.** | **Consent Agenda – Information Only**$^{\Delta}$ | | |
| | A. Family Connects Community Advisory Committee<br>1. Information Sheet Attached<br>B. Child Care Resource and Referral (CCR&R) Committee<br>1. Information Sheet Attached<br>C. Facility and Tenant Committee (Cancelled due to a lack of Action)<br>D. Human Resource Committee (Rescheduled to December – date TBD) | | |

## V. Upcoming Meetings / Holidays / Events

| MEETING | MEETING DATE | MEETING TIME |
|---|---|---|
| Planning & Evaluation | December 3, 2024 | 1:00 pm – 3:00 pm |
| Facility & Tenant | December 9, 2024 | 11:30 am – 1:00 pm |
| Board of Directors (& NC Pre-K Planning) | December 12, 2024 | 12:00 pm – 2:00 pm |
| Board Development | January 8, 2025 | 9:00 am – 10:00 am |
| Community Engagement & Development (CED) | January 9, 2025 | 8:30 am – 10:30 am |
| Finance | January 21, 2025 | 3:00 pm – 5:00 pm |
| ***Executive*** | ***January 30, 2025*** | ***9:00 am – 11:00 am*** |
| Family Connects | February 4, 2025 | 3:00 pm – 4:00 pm |
| Human Resource | February 18, 2025 | 12:30 pm – 2:00 pm |
| CCR&R | February 20, 2025 | 9:00 am – 11:00 am |

| HOLIDAY/CLOSURES | DATE CLOSED |
|---|---|
| Thanksgiving | Wednesday, November 27 – Friday, November 29, 2024 |
| Christmas | Tuesday, December 24 – Tuesday, December 31, 2024 |
| New Year's Day (2025) | Wednesday, January 1, 2025 |

## VI. Adjourn

* Needs Action $^{\Delta}$ Information Only ***!*** Possible Conflict of Interest (Recusals) $^{e}$ Electronic Copy (Hard copies are available Upon request) $^{D}$ Document Included in Packet

## THURSDAY, NOVEMBER 14, 2024

*"Because that's what kindness is. It's not doing something for someone else because they can't, but because you can."*
*— Andrew Iskander*

### INDIVIDUALS

Susan R. Ausby
Thomas Bridges
Lisa Childers
Jan Cobb
Roxxy A. Eppinger
Rita L. Gunter, MD
Felicia Tyson-Johnson, LCSW
Lucy H. Jones
Elizabeth Keeney
Erica Little
Perry Melton
Ayesha Neal
Cynthia Oates
Trent Oliver
Faith B. Phillips
Catherine Sexton
Claire Sexton
Tyrone Short
Christopher Young

### ORGANIZATIONS

Bank of America
The Beta Xi Chapter of Sigma Beta Xi Sorority Incorporated
Child Fatality Task Force
Children's Home Society of NC
Dreamville Foundation
Falcon Children's Home Inc
United Way of Cumberland County
Rooms To Go Fayetteville, NC
Safe Kids Cumberland County

Partnership for Children of Cumberland County's Acts of Kindness Awards

*Special thanks to Grayson Oliver, Bbees Catering, and I Love Balloons*

Partnership FOR CHILDREN
OF CUMBERLAND COUNTY
ccpfc.org

Partnership for Children of Cumberland County's Acts of Kindness Awards

**Partnership for Children of Cumberland County, Inc. (PFC)**
**Hybrid Executive Committee (Acting as Board) Meeting**
**July 25, 2024 (9:03 am – 11:15 am)**
***Be the Driving Force***

MEMBERS PRESENT: Dr. Patricia Fecher, Maria Ford (D), Haja Jallow-Konrat*, Brian Jones (arrived @ 9:40am), Mary Mathis and Darlisha Warren*
MEMBERS ABSENT: Lonnie Ballard, Van Gunter, Dr. Nicole Lucas, Taylor Mobley and Ebone Williams
NON-VOTING MEMBERS PRESENT: None
NON-VOTING MEMBERS ABSENT: Dr. Marvin Connelly, Jr.
NON-VOTING ATTENDEES: Dottie Adams*, Ar-Nita Davis*, Carolin Hardy*, Michelle Downey*, Pamela Federline*, Belinda Gainey*, Julanda Jett*, Marie Lilly, Carole Mangum, Sharon Moyer*, Mary Sonnenberg* and Karen Staab*
GUEST: Susan Armstrong (NCPC), Wren Davisson (NCPC), Dr. Rondell Bennett (CCR&R)*, Patricia Eaton (CCR&R)*, Dr. Ginny Kaplan (P&E), Dr. Ayanna Richard (Board and P&E), Wanda Wesley (Bd. Dev & CCR&R)

**Attended in person*

| | DISCUSSION & RECOMMENDATION | ACTION | FOLLOW-UP |
|---|---|---|---|
| I. Determination of Quorum & Call to Order – Haja Jallow-Konrat, Board Chair<br>A. Introduction of Executive Committee Members<br>B. Conflict of Interest<br>C. Fundraising and Friend Raising<br>1. Board Donations – www.ccpfc.org/donate<br>a. Fund Development<br>2. Volunteer Forms / Cash and In-Kind | The scheduled hybrid meeting of the Executive Committee was held on Thursday, July 25, 2024, and beginning at 9:04 am pursuant to prior written notice to each committee member. Haja Jallow-Konrat, Board Chair, determined that a quorum was not present and called the meeting to order to discussion items for information. Belinda Gainey, Executive Specialist, was the Secretary for the meeting and recorded the minutes. | Called to Order | None |
| | A. All Executive Committee members introduced themselves to the committee. Mary Sonnenberg provided the names of all members who were not present. | None | None |
| | B. Mary provided an overview of the Conflict of Interest Policy. All Executive Committee members have received the Conflict of Interest and other Required Documents which require completion and signatures. | None | None |
| | C1. Sharon Moyer informed the committee that 100% board donations are required from board members. Donations can be made via the PFC website. If donations are made during the Cumberland Community Foundation Giving Tuesday Event, which takes place in November, donations will be amplified. | None | None |
| | C.1.a. PFC Little Land is being held on February 15, 2025. This is a way to provide outreach, to allow community stakeholders and partners to provide outreach and to educate families. | None | None |
| | C.2. Committee members are to fill out the volunteer form if they read the packet prior to coming to the meeting or participated in any PFC business outside of regular meetings. These forms will soon be replaced with an online form. Hours reported on these forms are counted towards the in-kind contributions.<br>Sharon reported that Amazon is interested in supporting the Family Connects Program and the Literacy effort. This can be counted towards in-kind. Information will be provided as it becomes available. | None | None |

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| II. Action*<br>A. Executive Minutes May 23, 2024<br>B. Cumberland Community Foundation – Endowment | *Action Items were reviewed after Section Item III., Item E. after quorum was reached.*<br><br>A. The minutes from May 23, 2024, were previously provided to committee members for their review.<br>Maria Ford moved to accept the May 23, 2024, Executive Committee meeting minutes as presented. Darlisha Warren seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. Virtual attendees who did not approve the motion were asked to place their comment in the ZOOM chat box. All votes were unanimous. There were no abstentions. The motion carried.<br>B. Mary reported that a letter was received from the Cumberland Community Foundation asking if PFC wanted to received money from the PFC Endowment. The recommendation is to not take the funds from the Endowment. PFC also has an Endowment from the Jerry D. and Helen H. Leggett Charitable Endowment. This is a designated fund, so a check is sent annually. The monies are placed in unrestricted funds.<br>Darlisha Warren moved to accept that PFC not receive money from the PFC Endowment as presented. Maria Ford seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. Virtual attendees who did not approve the motion were asked to place their comment in the ZOOM chat box. All votes were unanimous. There were no abstentions. The motion carried. | Motion Carried<br><br>Motion Carried | None<br><br>None |
| III. Discussion Δ<br>A. Financial Updates<br>1. Financial Summary: June 2024<br>a. Smart Start<br>b. NC Pre-Kindergarten<br>c. South West Child Development Commission (SWCDC) – Region 5<br>d. All Funding Sources<br>e. Unrestricted State Revenues<br>f. Cash and In-Kind Report<br>B. June 2024 Morgan Stanley Statement<br>C. Southwestern Child Development Commission (SWCDC) Region 5 Contracts<br>D. Update on FY 23-24 Audit<br>E. PFC Bylaws Review<br>F. NC Pre-K Update<br>G. Building Construction | A.1.a.-e. Mary Sonnenberg provided an overview of the Financial Summary and the Unrestricted State Revenues funds for June 2024.<br>A.f. Michelle Downey reviewed the June 2024 Cash and In-Kind Report with the committee.<br>B. Mary provided an overview of the April 2024 Morgan Stanley Statement.<br>C. Mary reported that the Southwestern Child Development Commission (SWCDC) Region 5 Contracts reimbursements are now up to date.<br>D. Mary informed the committee that the PFC FY 23-24 Audit is in progress.<br>E. Mary reported that this fiscal year the Executive Committee will begin reviewing the PFC Bylaws and making any updates needed. An electronic copy of the bylaws with highlights of sections to be reviewed was emailed to the committee. Regular reviews of the Bylaws are a part of NCPC pre-contracting questions.<br><br>*Quorum was reached at 9:45am after review of Discussion Items A. thru E. The committee continued with Section II., Action Items.*<br><br>F. Ar-Nita Davis reported that recruitment is taking place for FY 24-25. As of now, for FY 24-25, 1,126 children have been placed in the program with 278 on the wait list. Help is | None<br><br>None<br>None<br>None<br><br>None<br>None<br><br>None | None<br><br>None<br>None<br>None<br><br>None<br>None<br><br>None |

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| 1. Phase 2 – Update<br>2. Building Repair from Car Accident<br>3. Civil Summons – Rice's Glass Company, Inc.<br>H. FY 24-25 Board Priorities<br>I. President's Report | needed with recruitment. Jump Start University, Little Beginnings and Hearts for Children have increased from 9 to 18 slots each. There has been a loss of teachers from child care sites due to pay. LetsGetEnrolled.com can be used for enrollment.<br>G. Mary reported that Phase 2 of building construction is on hold due to Rice's Glass not being paid by the contractor. The bond company has sent the release to Rice's Glass and we anticipate they should be paid shortly. The bond company asked for an extension on the legal suit for 30 days. PFC has reached out to another contractor to complete the work on the building.<br>H. Mary provided an overview of her priorities and goals set by the Executive Committee for July 1, 2024-June 30, 2025.<br>I. Mary provided an overview of the President's Report which was included in the packet. | None<br><br>None<br><br>None | None<br><br>None<br><br>None |
| IV. Consent Agenda – Information Only Δ<br>A. Facility & Tenant Committee – Cancelled | | None | None |
| V. Board / Committee Member Orientation Δ | Orientation was covered by NCPC and PFC staff. | None | None |
| VI. Upcoming Meetings / Holidays / Events | This information was listed on the agenda. | None | None |
| VII. Adjournment – Haja Jallow-Konrat, Board Chair | As there was no further business, the meeting was adjourned at 11:15 am. | Adjourned | None |

**Submittal**: The minutes of the above stated meeting are submitted for approval.

_____
Secretary of Meeting Date

**Approval**: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

_____
Committee Chair Date

**Partnership for Children of Cumberland County, Inc. (PFC)**
**Hybrid Executive Committee (Acting as Board) Meeting**
**September 26, 2024 (9:07 am – 10:26 am)**
***Be the Driving Force***

MEMBERS PRESENT: Dr. Patricia Fecher*, Maria Ford (D), Haja Jallow-Konrat* and Darlisha Warren
MEMBERS ABSENT: Lonnie Ballard, Van Gunter, Dr. Nicole Lucas, Mary Mathis, Taylor Mobley and Ebone Williams
NON-VOTING MEMBERS PRESENT: None
NON-VOTING MEMBERS ABSENT: Dr. Marvin Connelly, Jr.
NON-VOTING ATTENDEES: Ar-Nita Davis, Michelle Downey*, Pamela Federline, Belinda Gainey*, Julanda Jett*, Marie Lilly*, Carole Mangum*, Sharon Moyer*, Mary Sonnenberg* and Karen Staab*

**Attended in person*

| | DISCUSSION & RECOMMENDATION | ACTION | FOLLOW-UP |
|---|---|---|---|
| I. Determination of Quorum & Call to Order – Haja Jallow-Konrat, Board Chair<br>A. Fundraising and Friend Raising<br>1. Board Donations – (www.ccpfc.org/donate)<br>a. Fund Development<br>i. Giving Tuesday | The scheduled hybrid meeting of the Executive Committee was held on Thursday, September 26, 2024, and beginning at 9:07 am pursuant to prior written notice to each committee member. Haja Jallow-Konrat, Board Chair, determined that a quorum was not present and called the meeting to order to discussion items for information. Belinda Gainey, Executive Specialist, was the Secretary for the meeting and recorded the minutes. | Called to Order | None |
| 2. Volunteer Forms | A.1. Haja Jallow-Konrat informed the committee that 100% board donations are required from board members. If donations had not yet been received, she encouraged members to donate during the Cumberland Community Foundation Giving Tuesday Event. Sharon Moyer stated that if donations are made during the Giving Tuesday Event, which takes place on December 3, 2024, donations will be amplified. Donating through Giving Tuesday will not only support PFC but other organizations as well. Haja asked that daily reminders be sent to board members; a calendar invite will be sent too. | None | None |
| | B.2. Committee members are to fill out the volunteer form if they read the packet prior to coming to the meeting or participated in any PFC business outside of regular meetings. These forms will soon be replaced with an online form. Hours reported on these forms are counted towards the in-kind contributions. | None | None |
| II. Consideration of Consent Agenda – Action*<br>A. Review of Bylaws, Section 10 Facilities & Tenant Committee – with no changes recommended | *Deferred due to a lack of quorum.* | Deferred | Defer to 11/21/24 mtg. |
| III. Action*<br>A. Executive Minutes July 25, 2024 | *Deferred due to a lack of quorum.* | Deferred | Defer to 11/21/24 mtg. |
| IV. Discussion Δ<br>A. Department of Health and Human Services/Division of Child Development and Early Education (DHHS/DCDEE) CCR&R Core RFA | A. Mary Sonnenberg reported on the DHHS and DCDEE CCR&R Core RFA. There are currently three agencies (Core, Healthy Social Behavior, B3QI and the Family Child Care Homes – *not all in one agency*) in the CCR&R Counsel that have all the contracts for all the federal money. There is talk that these activities will be bid out in the near future. Core is now | None | None |

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| B. Financial Updates<br>1. Financial Summary: August 2024<br>a. Smart Start<br>b. NC Pre-Kindergarten<br>c. South West Child Development Commission (SWCDC) – Region 5<br>d. All Funding Sources<br>e. Unrestricted State Revenues<br>f. Cash and In-Kind Report<br>C. August 2024 Morgan Stanley Statement<br>D. Update on FY 23-24 Audit<br>E. FY 23-24 Form 990 Status Update<br>F. FY 24-25 Solicitation License<br>G. Board Development Committee<br>1. 1st Term Ending June 30, 2025<br>a. Heather Skeens – County Manager's Office<br>b. Lisa Childers – Local Cooperative Extension Agency<br>2. 2nd Term Ending June 30, 2025<br>a. Terrasine Gardner – Local Mental Health Community Organization<br>b. Tre'vone McNeill – Faith Community<br>3. Open Position – Other Non-Profit Human Service Agency<br>4. Board Applications on Indeed<br>H. PFC Bylaws Review<br>1. Committee Reviews<br>2. Articles 2 - 5<br>I. NC Pre-K Update<br>J. Building Construction Update<br>1. Phase 2<br>2. Phase 3<br>K. FY 24-25 Board Priorities<br>L. President's Report<br>M. Mary's Vacation – 9/27/24 – 10/15/24 | held by SWCDC. SWCDC and NCPC are both going to put in a proposal for this activity. PFC will possibly need to complete an RFA to keep the Region activities.<br>B.1.a.-e. Marie Lilly, Carole Mangum and Mary Sonnenberg provided an overview of the Financial Summary for August 2024.<br>B.f. Michelle Downey reviewed the August 2024 Cash and In-Kind Report with the committee.<br>C. Mary provided an overview of the August 2024 Morgan Stanley Statement.<br>D. Marie informed the committee that the PFC FY 23-24 Audit information has been submitted. PFC is waiting for the auditors to send a final list of needed information.<br>E. Marie reported that all internal documentation has been submitted to the CPA firm to prepare the FY 23-24 Form 990. They are awaiting the final audit report to before Form 990 can be completed.<br>F. Marie stated that the FY 24-25 Soliciation License is being prepared. The current license expires November 15, 2024. The application and payment are usually sent to the Secretary of State prior to October 15, 2024. The fee is $200, plus $3 processing fee.<br>G.1. Mary reported that the first term on the Board of Directors will expire on June 30, 2025 for Heather Skeens and Lisa Childers. They will both be contacted to see if they would serve another term.<br>G.2. The second term on the Board of Directors for Terrasine Gardner and Tre'vone McNeill will expire on June 30, 2025. The Board Development Committee is seeking candidates to fill these positions.<br>G.3. There is an open position, Other Non-Profit Human Service Agency, that needs to be filled due to the resignation of Brian Jones. The Board Development Committee is looking to fill that position as well.<br>G.4. Several board and committee applications have been received via the Indeed platform. The Board Development Committee has talked through the process of how to review and interview these individuals. This process has increased awareness of PFC and increased potential board candidates.<br>H.1. Mary reported that this fiscal year the Executive Committee will begin reviewing the PFC Bylaws and making any updates needed. Each committee has begun reviewing their sections of the bylaws.<br>H.2. Mary provided an overview of Articles 2-5 and asked the committee to review and provide any feedback. Composition of the board was reviewed and the NC Pre-K mandated positions. Mary that she recommends changes be made to Article IV, Section 10. Parliamentary Rules to change Modern Rules of Order to Roberts Rules.<br>I. Mary reported that money will go out to providers in October. Enrollment is still taking place; centers are about 90% full. Ar-Nita Davis reported that the new process for extensions for long term substitute teachers has been received. If centers do not have someone in place by October 13, 2024, they can request an extension. Mary stated that | None<br>None<br>None<br>None<br>None<br>None<br>None<br>None<br>None<br>None<br>None<br>None<br>None<br>None<br>None | None<br>None<br>None<br>None<br>None<br>None<br>None<br>None<br>None<br>None<br>None<br>None<br>None<br>None<br>None |

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| | there had been a 12-week waiver for lead teachers and assistants but that has ended. Centers must keep documentation that they are trying to fill positions. | | |
| | J.1. Mary reported that PFC is working with a new contractor for Phase 2 of building construction. They have given bids on the repair, as well as completing Phase 2. The bonding company is still involved due to the issue with the prior contractor. | None | None |
| | J.2. Phase 3 is where PFC has CDBG money from the city. PFC is working with Steve Fleming to get started on Phase 3. | None | None |
| | K. Mary reported that one of her goals is to focus on neurodivergent children. The CCR&R Committee has been discussing this issue. Julanda Jett is forming a workgroup who will report back to CCR&R. PFC staff has been working on Succession Planning in each department. Orientation took place to provide information to new and current board members. The bylaw review will also let the board better inform the board of the rules and guidelines. | None | None |
| | L. Mary provided an overview of the President's Report which was included in the packet. A sample story which was submitted to NCPC was shared with the committee – Community United in Compassion – Family Connects. | None | None |
| | M. Mary will be on vacation from September 27, 2024 – October 15, 2024. | None | None |
| V. Consent Agenda – Information Only Δ<br>A. Child Care Resource and Referral (CCR&R) Committee<br>1. Information Sheet Attached<br>B. Facility and Tenant Committee<br>1. Lease Updates – Three Year Lease Updates<br>a. Caring Hearts – renews 12/1, expires 11/30/2026<br>b. Boys & Girls Homes – renews 12/1, expires 11/30/2026<br>c. Knight Consulting – renews 1/1, expires 12/31/2026<br>d. Pinnacle – renews 11/30, expires 11/30/2025<br>2. Rent Update<br>a. Wellness Clinical Services<br>b. All other tenants up to date in payments<br>3. Updates on Availability<br>4. Window Infrastructure Progress<br>a. Phase 2<br>b. Phase 3 | These items were issued for information only. | None | None |
| VI. Upcoming Meetings / Holidays / Events | This information was listed on the agenda. | None | None |

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| VII. Adjournment – Haja Jallow-Konrat, Board Chair | As there was no further business, the meeting was adjourned at 10:26 am. | Adjourned | None |

**Submittal**: The minutes of the above stated meeting are submitted for approval.

_____
Secretary of Meeting Date

**Approval**: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

_____
Committee Chair Date

**CAD Change Submission to Executive Committee**
**November 21, 2024**

**Contract Activity Description Requested Change**

**CCR&R** program staff requested modification to the *Child Care Resource & Referral* (CCR&R) CAD to include the **CLASS** assessment during FY 2024-25.

Child Care Resource and Referral (CCR&R) is aligned with the North Carolina CCR&R System to provide CCR&R services that meet NC CCR&R Council-specific outputs and outcomes. Services may include technical assistance, training for child care providers, consumer education, and/or consumer referral.
Services that are provided in this activity include:
(1) Technical assistance: Technical assistance in the form of coaching and modeling provided to early childhood educators working in licensed child care facilities serving children from birth to five years old. The Technical Assistance activity will be focused on improving and maintaining star-rated license levels. It may also include improving ERS (ECERS, ITERS, FCCERS), PAS/BAS, CLASS, and POEMS assessment scores. Technical Assistance may also include coaching on professional development planning and advising.
(2) Training for child care providers: Training for DCDEE credit hours provided on child care-related topics and coordination of CEU opportunities.
(3) Consumer education: Information and/or education to families about quality child care.
(4) Consumer referral: Referring families to local child care options.
Smart Start funds may be used to cover expenses for Committee meetings and/or training and recruitment events. Following programmatic guidelines, grants may be provided through bonuses, materials, and/or program management tools.

**Recommendation**:
Approve the CCR&R Contract Activity Description change as requested by the program to provide the CLASS assessment.

FROM LP CENTRAL

| 1 | | ADMINISTRATION | | | | | | SERVICES | | | | | | | CARRYFORWARD CAPS | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2 | Partnership | 2023-2024 Base Admin Allocation 'Old' Funds | 2023-2024 Base Admin Allocation 'New' Funds | Admin Carryforward 'Old' Funds Shading = SL | Admin Carryforward 'New' Funds | Admin Cap Change Allowance | 2023-2024 Admin Availability | 2023-2024 Base Services Allocation 'Old' Funds | 2023-2024 Base Services Allocation 'New' Funds | Services Carryforward 'Old' Funds | Services Carryforward 'New' Funds | Admin Cap Change Allowance | 2023-2024 Services Availability | 2023-2024 TOTAL AVAILABILITY | Carryforward Cap % | Carryforward Cap Amount (Max Carried Fwd to FY24-25) |
| 3 | Columbus | 104,353 | 5,374 | 6,433 | 8,463 | 11,595 | 136,218 | 753,069 | 28,239 | 91,651 | 57,915 | (11,595) | 919,279 | 1,055,497 | 6.00% | 63,330 |
| 4 | Craven | 149,390 | 7,091 | - | - | 16,599 | 173,080 | 1,538,881 | 57,442 | - | 6,363 | (16,599) | 1,586,087 | 1,759,167 | 6.00% | 105,550 |
| 5 | Cumberland | 357,467 | 28,426 | 23,915 | 28,426 | 39,718 | 477,952 | 6,215,580 | 231,005 | 336,564 | 474,016 | (39,718) | 7,217,447 | 7,695,399 | 4.00% | 307,816 |

**Partnership for Children of Cumberland County, Inc.**
**Contingency Reversion Plan**
**FY 24-25**
**12-31-24 PY Reverted & True Up**

| Direct Service Provider | Activity | Description/Comments | Amount | Approval or Recommendation | Date | Description/ Comments | Amount |
|---|---|---|---|---|---|---|---|
| **Reversions or Reserved Funds** | | | | | | | |
| N/A | **NORTH CAROLINA PFC** | FY 23-24 Carryforward Cap of reverted Smart Start funds to be used during FY24-25. This amount will be all Services funds. [NCPC's notification of funds in contract on XX/XX/2024] | $307,816 | To Executive as Board for approval on | 11/21/24 | | $307,816 |
| | | | $307,816 | | | **Total Reverted/Received** | **$307,816** |
| **Requests for Additional Funding** | | | | | | | |
| N/A | Child Care Resource & Referral [3104-001] | Additional funds are necessary for allocated personnel costs that were not previously budgeted. Part of the Smart Start carryforward funds is being used to support this activity. | $39,000 | To Executive as Board for approval on | 11/21/24 | | $39,000 |
| N/A | Community Engagement [5517-030] | Additional funds are necessary to yearend due to this activity not being funded as requested in the initial allocation at 07-01-2024. Part of the Smart Start carryforward funds is being used to support this activity. | $111,452 | To Executive as Board for approval on | 11/21/24 | | $111,452 |
| N/A | Family Connects [5413-032] | The initial request was greater than the contracted amount at 07-01-2024. Prior year reverted funds were planned to increase this budget up to the requested amount, if possible. Actual year-to-date spending has allowed for line items to be trued up and it is projected that additional Smart Start funds may not be necessary through yearend. There is also a pending federal grant from the City of Fayetteville that is dedicated to supporting the family connects components. Also, the remainder of the Smart Start carryforward funds [$155,364] is being added to this activity so that the total carryforward amount is fully allocated in the Partnership's amended contract with NCPC. | $155,364 | To Executive as Board for approval on | 11/21/24 | | $155,364 |
| CC Health Depart. | Child Care Health Consultant [3414-263] | Request for funds to support staff travel to various childcare programs. Part of the Smart Start carryforward funds is being used to support this activity. | $2,000 | To Executive as Board for approval on | 11/21/24 | | $2,000 |
| | | | $307,816 | | | **Total Allocated** | **$307,816** |
| | | | | | **SHOULD BE $-0-** | **Balance Left to Allocate** | **$ -** |

J:\Fiscal\Cumberland Accounting\CBS\CBS FY 24-25\2-12312024 Budgets for adding reverted funds of $307,816\12-31-2024 Excel versions of budgets FROM STAFF and OTHERS\12-31-2024 - Contingency Reversion Plan FY24-25

# Partnership for Children of Cumberland County, Inc. - FY 24/25, 25/26, 26/27 Proposed Smart Start Allocations

*Updated on 11.13.2024 by M. Lilly*

Effective 12/31/2024

| | PSC | AC | Activity | Contractor | EXECUTIVE AS BOARD APPROVED ON 03/28/2024 Smart Start Allocations Effective 07/01/2024 | ADDITION OF THE FY23-24 CARRYOVER CAP OF $307,816 | EXECUTIVE AS BOARD APPROVED ON 11/21/2024 for FY 24/25 Smart Start Budget Amendments Effective 12/31/2024 | Totals and Percentages to Ensure Smart Start Legislative Mandates Are Met | |
|---|---|---|---|---|---|---|---|---|---|
| | | | **EC&E Subsidy [X3XX]** | | | | | | |
| 1 | 2340 | 760 | DSS Child Care Subsidy (TANF) | Department of Social Services | $ 2,531,000 | | $ 2,531,000 | ($ 2,803,934 required) | |
| 2 | 2341 | 218 | FTCC CC Scholarship (TANF) | Fayetteville Technical Community College | $ 317,260 | | $ 317,260 | | |
| | | | | | | | | **$ 2,848,260** | **42%** |
| 3 | 2360 | 750 | DSS CC Subsidy Support/Admin. | Department of Social Services | $ 176,000 | | $ 176,000 | | |
| 4 | 2361 | 256 | FTCC CC Scholarship Support/Admin. | Fayetteville Technical Community College | $ 55,600 | | $ 55,600 | | |
| | | | | | | | | **$ 231,600** | **3%** |
| | | | | | | | | ($1,922,060 and 30% required) | |
| | | | | | | | | **$ 3,079,860** | **45%** |
| | | | **EC&E Quality [X1XX]** | | | | | | |
| 5 | 3104 | 001 | Child Care Resource and Referral | Partnership for Children | $ 770,285 | $ 39,000 | $ 809,285 | | |
| 6 | 3107 | 720 | WAGE$ | Child Care Services Association | $ 565,000 | | $ 565,000 | | |
| 7 | 3115 | 036 | Lending Library | Partnership for Children | $ 76,600 | | $ 76,600 | | |
| | | | | | | | | **$ 1,450,885** | **22%** |
| | | | | | | | | ($ 4,484,807 and 70% required) | |
| | | | | | | | | | |
| | | | | | | | | **$ 4,727,135** | **70%** |
| | | | **Health/Safety [X4XX]** | | | | | | |
| 8 | 5413 | 032 | Family Connects | Partnership for Children | $ 803,284 | $ 155,364 | $ 958,648 | | **14%** |
| 9 | 3414 | 263 | Child Care Health Consultant | Cumberland County Health Dept | $ 194,390 | $ 2,000 | $ 196,390 | | **3%** |
| | | | | | | | | **$ 1,155,038** | |
| | | | **Family Support [X5XX]** | | | | | | |
| 10 | 5505 | 037 | Kaleidoscope | Partnership for Children | $ 42,000 | | $ 42,000 | | |
| 11 | 5517 | 030 | Community Engagement & Development | Partnership for Children | $ 477,648 | $ 111,452 | $ 589,100 | | |
| 12 | 5526 | 041 | Dolly Parton Imagination Library | Partnership for Children | $ 10,000 | | $ 10,000 | | |
| | | | | | | | | **$ 641,100** | **10%** |
| | | | **System Support [X6XX]** | | | | | | |
| 13 | 5603 | 007 | Planning, Monitoring & Evaluation | Partnership for Children | $ 387,800 | | $ 387,800 | | |
| | | | | | | | | **$ 387,800** | **6%** |
| | | | | | | | | **$ 2,183,938** | **30%** |
| | | | | | | | | | |
| | | | | | | | | **$ 6,714,683** | |
| | | | **TOTAL SERVICES** | | **$ 6,406,867** | | **$ 6,714,683** | | |
| 14 | 9100 | 999 | **Smart Start Administration** | Partnership for Children | **$ 425,611** | | **$ 425,611** | **$ 425,611** | **6%** |
| | | | **TOTAL ADMINISTRATION** | | **$ 425,611** | | **$ 425,611** | | |
| | | | **TOTAL ALLOCATION REQUESTED** | | **$ 6,832,478** | **$ 307,816** | **$ 7,140,294** | **$ 7,140,294** | |

**THE INFORMATION BELOW IS AN INTEGRAL COMPONENT TO THIS DOCUMENT.**

## Partnership for Children of Cumberland County, Inc. - FY 24/25, 25/26, 26/27 Proposed Smart Start Allocations

| PSC | AC | Activity | Contractor | EXECUTIVE AS BOARD APPROVED ON 03/28/2024 Smart Start Allocations Effective 07/01/2024 | ADDITION OF THE FY23-24 CARRYOVER CAP OF $307,816 | EXECUTIVE AS BOARD APPROVED ON 11/21/2024 for FY 24/25 Smart Start Budget Amendments Effective 12/31/2024 | Totals and Percentages to Ensure Smart Start Legislative Mandates Are Met |
|---|---|---|---|---|---|---|---|

**Direct funding towards the highest priority needs, "move the needle" and have a substantial impact with collective strategic investments, and lead to the outcomes PFC desires for children, families, and/or early childhood professionals in the Early Childhood System. These outcomes can be grouped into three categories:**

***Access outcomes* includes the supports and services that all children and families should be able to access.**

***Quality outcomes* underscore what research and practice indicates; access alone does not provide the desired outcomes, high quality supports** and services are essential.

***Equity outcomes* target specific populations. With achievement gaps, disparities in health status, and the geographic and socioeconomic diversities** in Cumberland County, there is a need to target resources and services to specific populations.

**The FY 23/24 Smart Start Allocation Plan and organizational budget plan will be submitted to the Board for approval.**

**Legislative Mandates:**

**(1)** Not less than seventy percent (70%) of the funds spent in each year of the direct services allocation must be used for programs child care-related activities and early childhood education

**(2)** Not less than thirty percent (30%) of the funds spent in each year of the direct services allocation must be used for child care subsidies

**(3)** **Because of the $59m federal funding matching requirement, PFC is required to maintain child care subsidies at not less than $2,803,934.**

**A Smart Start allocation reduction in any amount or percentage must come from other activities and <u>not</u> from the activities with PSC 2340 or PSC 2341.**

**Partnership for Children of Cumberland County, Inc.**
**In-House Activity Budget Revision/Amendment Request**

| | | | |
|---|---|---|---|
| Unit: | Partnership for Children of Cumberland County, Inc.<br>Child Care Resource & Referral | Activity Name:<br>Requested Effective Date: | PFC Child Care Resource and ReferralF [3104-001]<br>12/31/24 |

| Line # | Description | Budget Effective 07/01/24 | Amount Changed | Budget Effective 12/31/24 | Explanation |
|---|---|---|---|---|---|
| 11 | Personnel | $ 466,885.00 | $ 58,000.00 | $ 524,885.00 | Increase for the projected need through yearend for allocated staff time not previously budgeted. |
| 12 | Contracted Professional Services | $ 70,000.00 | $ (19,000.00) | $ 51,000.00 | Decrease of the amount previously budgeted for IT services based on the current spending pattern. |
| 14 | Office Supplies & Materials | $ 50,000.00 | | $ 50,000.00 | |
| 15 | Service Related Supplies | $ 3,000.00 | | $ 3,000.00 | |
| 17 | Travel | $ 10,000.00 | | $ 10,000.00 | |
| 18 | Communications & Postage | $ 14,500.00 | | $ 14,500.00 | |
| 19 | Utilities | $ 7,500.00 | | $ 7,500.00 | |
| 20 | Printing and Binding | $ - | | $ - | |
| 21 | Repair and Maintenance | $ 20,000.00 | | $ 20,000.00 | |
| 22 | Meeting/Conference Expense | $ - | | $ - | |
| 23 | Employee Training (no travel) | $ 11,400.00 | | $ 11,400.00 | |
| 24 | Advertising and Outreach | $ - | | $ - | |
| 25 | Board Member Expense | $ - | | $ - | |
| 27 | Etc.) | $ - | | $ - | |
| 28 | Furniture Rental | $ - | | $ - | |
| 29 | Equipment Rental (Phones, Computers, etc.) | $ 7,000.00 | | $ 7,000.00 | |
| 30 | Vehicle Rental | $ 1,000.00 | | $ 1,000.00 | |
| 31 | Dues, Subscriptions and Fees | $ 10,000.00 | | $ 10,000.00 | |
| 32 | Insurance & Bonding | $ 3,000.00 | | $ 3,000.00 | |
| 33 | Materials | $ - | | $ - | |
| 34 | Mortgage Interest/Bank Fees | $ - | | $ - | |
| 35 | Other Expenses | $ - | | $ - | |
| 36 | Building & Improvements | $ 3,000.00 | | $ 3,000.00 | |
| 39 | Furniture/Non-Computer Eqpt. $500+ per item | $ 6,500.00 | | $ 6,500.00 | |
| 40 | Computer Equipment/Printers, $500+ per item | $ 5,000.00 | | $ 5,000.00 | |
| 41 | Furniture/Eqpt. under $500 per item | $ 1,500.00 | | $ 1,500.00 | |
| 43 | Purchases of Services | $ - | | $ - | |
| 45 | Stipends/Scholarships | $ - | | $ - | |
| 46 | Cash Grants and Awards | $ - | | $ - | |
| 47 | Non-Cash Grants and Awards | $ 80,000.00 | | $ 80,000.00 | |
| | **Total** | **$ 770,285.00** | **$ 39,000.00** | **$ 809,285.00** | |

Department Manager Signature

Date

**Partnership for Children of Cumberland County, Inc.**
**In-House Activity Budget Revision/Amendment Request**

| | | | |
|---|---|---|---|
| | Partnership for Children of Cumberland County, Inc. | Activity Name: | Community Engagement & Development [5517-030] |
| Unit: | Community Engagement | Requested Effective Date: | 12/31/24 |

| Line # | Description | Budget Effective 07/01/24 | Amount Changed | Budget Effective 12/31/24 | Explanation |
|---|---|---|---|---|---|
| 11 | Personnel | $ 303,200.00 | | $ 303,200.00 | |
| 12 | Contracted Professional Services | $ 48,000.00 | $ 80,000.00 | $ 128,000.00 | Request for additional funds for the website and Salesforce not originally budgeted. |
| 14 | Office Supplies & Materials | $ 15,000.00 | $ 10,000.00 | $ 25,000.00 | Request for additional funds not originally budgeted for cost allocated expenses in GL 5313. |
| 15 | Service Related Supplies | $ 50.00 | | $ 50.00 | |
| 17 | Travel | $ 250.00 | | $ 250.00 | |
| 18 | Communications & Postage | $ 5,000.00 | | $ 5,000.00 | |
| 19 | Utilities | $ 7,000.00 | | $ 7,000.00 | |
| 20 | Printing and Binding | $ 500.00 | | $ 500.00 | |
| 21 | Repair and Maintenance | $ 36,000.00 | | $ 36,000.00 | |
| 22 | Meeting/Conference Expense | $ 16,948.00 | $ 16,052.00 | $ 33,000.00 | Request for additional funds for outreach events not originally budgeted. |
| 23 | Employee Training (no travel) | $ 1,800.00 | $ (800.00) | $ 1,000.00 | Decrease of projected need of professional development and trainings for staff through yearend. |
| 24 | Advertising and Outreach | $ 30,000.00 | | $ 30,000.00 | |
| 25 | Board Member Expense | $ - | | $ - | |
| 27 | Office Rent (Land, Buildings, | $ - | | $ - | |
| 28 | Furniture Rental | $ - | | $ - | |
| 29 | Equipment Rental (Phones, Computers, etc.) | $ 2,700.00 | | $ 2,700.00 | |
| 30 | Vehicle Rental | $ - | | $ - | |
| 31 | Dues, Subscriptions and Fees | $ 500.00 | | $ 500.00 | |
| 32 | Insurance & Bonding | $ 2,500.00 | | $ 2,500.00 | |
| 33 | Book/Library Reference Materials | $ - | | $ - | |
| 34 | Mortgage Interest/Bank Fees | $ 200.00 | | $ 200.00 | |
| 35 | Other Expenses | $ - | | $ - | |
| 36 | Buildings & Improvements | $ 5,000.00 | $ 6,000.00 | $ 11,000.00 | Allocated portion of allowable improvements - based on three year average - should be $11,000 |
| 39 | Furniture/Non-Computer Eqpt. $500+ per item | $ 1,500.00 | | $ 1,500.00 | |
| 40 | Computer Equipment/Printers, $500+ per item | $ 1,500.00 | | $ 1,500.00 | |
| 41 | Furniture/Eqpt. under $500 per item | $ - | $ 200.00 | $ 200.00 | Increase for projected need through yearend. |
| 43 | Purchases of Services | $ - | | $ - | |
| 45 | Stipends/Scholarships | $ - | | $ - | |
| 46 | Cash Grants and Awards | $ - | | $ - | |
| 47 | Non-Cash Grants and Awards | $ - | | $ - | |
| | **Total** | **$ 477,648.00** | **$ 111,452.00** | **$ 589,100.00** | |

Department Manager Signature

Date

**Partnership for Children of Cumberland County, Inc.**
**In-House Activity Budget Revision/Amendment Request**

| | | | |
|---|---|---|---|
| Unit: | Partnership for Children of Cumberland County, Inc<br>Community Engagement | Activity Name:<br>Requested Effective Date: | Family Connects [5413-032]<br>12/31/24 |

| Line # | Description | Budget Effective 0701/2024 | Amount Changed | Budget Effective 12/31/24 | Explanation |
|---|---|---|---|---|---|
| 11 | Personnel | $ 253,500.00 | | $ 253,500.00 | |
| 12 | Contracted Professional Services | $ 30,000.00 | $ 177,864.00 | $ 207,864.00 | Increase of unbudgeted various contracted deliverables and allocated portions of IT services. Also the unallocated portion of the Smart Start reverted funds of $155,364 is included in this line item. |
| 14 | Office Supplies & Materials | $ 4,000.00 | $ (2,000.00) | $ 2,000.00 | Adjusted to actual spending |
| 15 | Service Related Supplies | $ 300.00 | | $ 300.00 | |
| 17 | Travel | $ 1,500.00 | $ (1,000.00) | $ 500.00 | Will not use all $1,500 |
| 18 | Communications & Postage | $ 2,500.00 | $ 3,500.00 | $ 6,000.00 | Adjusted to actual spending |
| 19 | Utilities | $ 300.00 | | $ 300.00 | |
| 20 | Printing and Binding | $ 500.00 | | $ 500.00 | |
| 21 | Repair and Maintenance | $ 1,500.00 | | $ 1,500.00 | |
| 22 | Meeting/Conference Expense | $ 2,500.00 | | $ 2,500.00 | |
| 23 | Employee Training (no travel) | $ 1,500.00 | | $ 1,500.00 | |
| 24 | Advertising and Outreach | $ - | | $ - | |
| 25 | Board Member Expense | $ - | | $ - | |
| 27 | Office Rent (Land, Buildings, Etc.) | $ - | | $ - | |
| 28 | Furniture Rental | $ - | | $ - | |
| 29 | Equipment Rental (Phones, Computers, etc.) | $ - | $ 30.00 | $ 30.00 | Adjusted to actual spending |
| 30 | Vehicle Rental | $ - | | $ - | |
| 31 | Dues, Subscriptions and Fees | $ - | | $ - | |
| 32 | Insurance & Bonding | $ 1,500.00 | $ (530.00) | $ 970.00 | Adjusted to actual spending |
| 33 | Book/Library Reference Materials | $ - | | $ - | |
| 34 | Mortgage Interest/Bank Fees | $ - | | $ - | |
| 35 | Other Expenses | $ - | | $ - | |
| 36 | Buildings & Improvements | $ - | | $ - | |
| 39 | Furniture/Non-Computer Eqpt. $500+ per item | $ - | | $ - | |
| 40 | Computer Equipment/Printers, $500+ per item | $ - | | $ - | |
| 41 | Furniture/Eqpt. under $500 per item | $ 1,000.00 | | $ 1,000.00 | |
| 43 | Purchases of Services | $ - | | $ - | **WAITING FOR EXPLANATION FROM CHRISTINE.** |
| 44 | Contracts with Service Providers | $ 465,184.00 | $ 4,816.00 | $ 470,000.00 | Increased to align with the Financial Assistance Contract with Carolina Collaborative Community Care (4Cs) to provide the Universal Newborn Home Visiting Program. Contract PSC-2425-001 for $470,000. |
| 45 | Stipends/Scholarships | $ - | | $ - | |
| 46 | Cash Grants and Awards | $ 37,500.00 | $ (37,500.00) | $ - | WILL NOT USE GIFT CARDS - MOVED TO NON-CASH GRANTS FOR BABY BUNDLES (SM 11/12/2024) |
| 47 | Non-Cash Grants and Awards | $ - | $ 10,184.00 | $ 10,184.00 | Estimate for Baby Bundles for the program participants |
| | **Total** | **$ 803,284.00** | **$ 155,364.00** | **$ 958,648.00** | |

Department Manager Signature

Date

**Partnership for Children of Cumberland County, Inc.**
**Direct Service Provider Activity Budget Revision/Amendment Request**

| | | | |
|---|---|---|---|
| Unit: | Cumberland County Health Department | Activity Name: | Child Care Health Consultant [3414-263] |
| | | Requested Effective Date: | 12/31/24 |

| Line # | Description | Budget Effective 07/01/24 | Amount Changed | Budget Effective 12/31/24 | Explanation |
|---|---|---|---|---|---|
| 11 | Personnel | $ 188,154.00 | | $ 188,154.00 | |
| 12 | Contracted Professional Services | $ - | | $ - | |
| 14 | Office Supplies & Materials | $ - | | $ - | |
| 15 | Service Related Supplies | $ - | | $ - | |
| 17 | Travel | $ - | $ 2,000.00 | $ 2,000.00 | Request for funds to cover travel expenses necessary for the CCHC staff to travel within the community to daycare centers. |
| 18 | Communications & Postage | $ - | | $ - | |
| 19 | Utilities | $ - | | $ - | |
| 20 | Printing and Binding | $ - | | $ - | |
| 21 | Repair and Maintenance | $ - | | $ - | |
| 22 | Meeting/Conference Expense | $ - | | $ - | |
| 23 | Employee Training (no travel) | $ - | | $ - | |
| 24 | Advertising and Outreach | $ - | | $ - | |
| 25 | Board Member Expense | $ - | | $ - | |
| 27 | Office Rent (Land, Buildings, Etc.) | $ - | | $ - | |
| 28 | Furniture Rental | $ - | | $ - | |
| 29 | Equipment Rental (Phones, Computers, etc.) | $ 1,236.00 | | $ 1,236.00 | |
| 30 | Vehicle Rental | $ - | | $ - | |
| 31 | Dues, Subscriptions and Fees | | | $ - | |
| 32 | Insurance & Bonding | $ - | | $ - | |
| 33 | Book/Library Reference Materials | $ - | | $ - | |
| 34 | Mortgage Interest/Bank Fees | $ - | | $ - | |
| 35 | Other Expenses | $ - | | $ - | |
| 39 | Furniture/Non-Computer Eqpt. $500+ per item | $ - | | $ - | |
| 40 | Computer Equipment/Printers, $500+ per item | $ - | | $ - | |
| 41 | Furniture/Eqpt. under $500 per item | | | $ - | |
| 43 | Purchases of Services | $ - | | $ - | |
| 45 | Stipends/Scholarships | $ - | | $ - | |
| 46 | Cash Grants and Awards | $ - | | $ - | |
| 47 | Non-Cash Grants and Awards | $ 5,000.00 | | $ 5,000.00 | |
| | **Total** | **$ 194,390.00** | **$ 2,000.00** | **$ 196,390.00** | |

Department Manager Signature _____ Date _____

**Partnership for Children of Cumberland County, Inc.**
**In-House Activity Budget Revision/Amendment Request**

| | | | |
|---|---|---|---|
| | Partnership for Children of Cumberland County, Inc. | Activity Name: | Planning and Evaluation [5603-007] |
| Unit: | Planning and Evaluation | Requested Effective Date: | 12/31/24 |

| Line # | Description | Budget Effective 07/01/24 | Amount Changed | Budget Effective 12/31/24 | Explanation |
|---|---|---|---|---|---|
| 11 | Personnel | $ 238,000.00 | | $ 238,000.00 | |
| 12 | Contracted Professional Services | $ 114,000.00 | $ (1,670.00) | $ 112,330.00 | Decrease of the projected of IT contracted services through yearend |
| 14 | Office Supplies & Materials | $ 5,000.00 | $ 900.00 | $ 5,900.00 | Increase of office supplies for the projected need through yearend |
| 15 | Service Related Supplies | $ 300.00 | | $ 300.00 | |
| 17 | Travel | $ 800.00 | | $ 800.00 | |
| 18 | Communications & Postage | $ 4,000.00 | | $ 4,000.00 | |
| 19 | Utilities | $ 12,000.00 | | $ 12,000.00 | |
| 20 | Printing and Binding | $ 300.00 | | $ 300.00 | |
| 21 | Repair and Maintenance | $ 10,000.00 | | $ 10,000.00 | |
| 22 | Meeting/Conference Expense | $ 500.00 | | $ 500.00 | |
| 23 | Employee Training (no travel) | $ 800.00 | | $ 800.00 | |
| 24 | Advertising and Outreach | $ - | | $ - | |
| 25 | Board Member Expense | $ - | | $ - | |
| 27 | Office Rent (Land, Buildings, Etc.) | $ - | | $ - | |
| 28 | Furniture Rental | $ - | | $ - | |
| 29 | Equipment Rental (Phones, Computers, etc.) | $ 1,000.00 | | $ 1,000.00 | |
| 30 | Vehicle Rental | $ - | | $ - | |
| 31 | Dues, Subscriptions and Fees | $ - | | $ - | |
| 32 | Insurance & Bonding | $ 600.00 | | $ 600.00 | |
| 33 | Book/Library Reference Materials | $ - | | $ - | |
| 34 | Mortgage Interest/Bank Fees | $ - | | $ - | |
| 35 | Other Expenses | $ - | | $ - | |
| 36 | Buildings & Improvements | $ 500.00 | | $ 500.00 | |
| 39 | Furniture/Non-Computer Eqpt. $500+ per item | $ - | $ 695.00 | $ 695.00 | Replacement of a laptop for a staff |
| 40 | Computer Equipment/Printers, $500+ per item | $ - | | $ - | |
| 41 | Furniture/Eqpt. under $500 per item | $ - | $ 75.00 | $ 75.00 | Increase of the allocated portion for applicable items through yearend |
| 43 | Purchases of Services | $ - | | $ - | |
| 45 | Stipends/Scholarships | $ - | | $ - | |
| 46 | Cash Grants and Awards | $ - | | $ - | |
| 47 | Non-Cash Grants and Awards | $ - | | $ - | |
| | **Total** | **$ 387,800.00** | **$ -** | **$ 387,800.00** | |

Department Manager Signature

Date



Fiscal Year 2024/2025

**Partnership for Children of Cumberland County, Inc.**
**In-House Activity Budget Revision/Amendment Request**

| | | | |
|---|---|---|---|
| Unit: | Partnership for Children of Cumberland County, Inc.<br>Child Care Resource & Referral | Activity Name:<br>Requested Effective Date: | PFC Lending Library [3115-036]<br>12/31/24 |

| Line # | Description | Budget Effective 07/01/24 | Amount Changed | Budget Effective 12/31/24 | Explanation |
|---|---|---|---|---|---|
| 11 | Personnel | $ 24,000.00 | | $ 24,000.00 | |
| 12 | Contracted Professional Services | $ 5,000.00 | | $ 5,000.00 | |
| 14 | Office Supplies & Materials | $ 3,300.00 | | $ 3,300.00 | |
| 15 | Service Related Supplies | $ 20,000.00 | $ (1,300.00) | $ 18,700.00 | Decrease the anticipated need through yearend. |
| 17 | Travel | $ 1,000.00 | | $ 1,000.00 | |
| 18 | Communications & Postage | $ 200.00 | | $ 200.00 | |
| 19 | Utilities | $ 3,000.00 | | $ 3,000.00 | |
| 20 | Printing and Binding | $ - | | $ - | |
| 21 | Repair and Maintenance | $ 12,000.00 | | $ 12,000.00 | |
| 22 | Meeting/Conference Expense | $ - | | $ - | |
| 23 | Employee Training (no travel) | $ 1,000.00 | | $ 1,000.00 | |
| 24 | Advertising and Outreach | $ - | | $ - | |
| 25 | Board Member Expense | $ - | | $ - | |
| 27 | Office Rent (Land, Buildings, Etc.) | $ - | | $ - | |
| 28 | Furniture Rental | $ - | | $ - | |
| 29 | Equipment Rental (Phones, Computers, etc.) | $ 200.00 | | $ 200.00 | |
| 30 | Vehicle Rental | $ - | | $ - | |
| 31 | Dues, Subscriptions and Fees | $ 500.00 | | $ 500.00 | |
| 32 | Insurance & Bonding | $ - | $ 1,300.00 | $ 1,300.00 | Increase the anticipated need through yearend. |
| 33 | Book/Library Reference Materials | $ 500.00 | | $ 500.00 | |
| 34 | Mortgage Interest/Bank Fees | $ - | | $ - | |
| 35 | Other Expenses | $ - | | $ - | |
| 36 | Building & Improvements $500+ | $ 3,400.00 | | $ 3,400.00 | |
| 39 | Furniture/Non-Computer Eqpt. $500+ per item | $ 500.00 | | $ 500.00 | |
| 40 | Computer Equipment/Printers, $500+ per item | $ 1,500.00 | | $ 1,500.00 | |
| 41 | Furniture/Eqpt. under $500 per item | $ 500.00 | | $ 500.00 | |
| 43 | Purchases of Services | $ - | | $ - | |
| 45 | Stipends/Scholarships | $ - | | $ - | |
| 46 | Cash Grants and Awards | $ - | | $ - | |
| 47 | Non-Cash Grants and Awards | $ - | | $ - | |
| | **Total** | **$ 76,600.00** | **$ -** | **$ 76,600.00** | |

Department Manager Signature

# PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

## FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

## Board Responsibility

***The review of the financial statements is the responsibility of the Committee and Board Members of PFC. The detailed financial reports have been provided to you via email or via the PFC website and will be provided electronically during the meeting.***

**October 31, 2024**

**ONLY THE HIGHLIGHTED ITEMS NEED TO BE REPORTED.**

**1 Balance Sheet**

a. The cash balances; investments and liabilities are at the anticipated amounts and are sufficient for the current needs.

**2 Smart Start Grant [State Funds]**

a. PFC's Smart Start grant budgets are reflected at 100% of full allocation effective July 1, 2024.
b. The total allocation for FY2024-2025 at 100% is $6,832,478, including DSS and WAGE$.
c. In July 2024, PFC reverted $309,478.16 for unspent FY23-24 Smart Start Services funds and anticipate to receive back $307,816.

**3 NC Pre-Kindergarten Grant [State and Federal Funds]**

a. PFC is in full contract with DCDEE effective July 1, 2024.
b. The total FY2024-2025 contract is $9,854,106 which consists of $4,580,047 of federal funds and $5,274,059 of state funds.
c. The FY2024-2025 contract for NC Pre-K **administrative funds is 24% or $216,000 less than FY2023-2024.**
The Direct Services funds remained the same.
DCDEE has also deemed certain expenditures such as auto expenses as no longer allowable from the grant funds.
PFC is strategizing ways to sustain this funding stream due to the unexpected timing and unexpected amount of the grant reduction.
d. Historically this distribution of state and federal funds is amended by DCDEE before or at yearend.
e. PFC received an advance of 1/10th of the direct services grant in September 2024.
The amount of the total requested advance is $915,459.
NC Pre-K funds for the July and for the August 2024 FSRs were also received in September 2024.
f. Due to the amount of federal funds received, the Partnership ***will be*** audited extensively for fiscal responsibility and federal compliances, i.e. an A-133 audit since we plan to spend at least $750,000 in federal funds for the fiscal year.
g. The single audit threshold will increase from $750,000 to $1,000,000 effective October 1, 2024.

**4 Southwestern Child Development Commission, Inc. [SWCDC] - Region 5 Grants [Federal Funds]**

a. The **Region 5 Core** grant is in contract effective July 1, 2023 through June 30, 2024; and July 1, 2024 through June 30, 2025.
The grant amount is $395,367 for each of the two years [$790,734 total]. **The contract was executed on August 28, 2023.**
An additional $10,933 of reversion distribution funds will be added to the original budget amount for FY24-25.
The total budget will then be $406,300. Once the amended budget is approved, a contract amendment will be in process.

b. The Region 5 **Birth to Three Quality [B3QI] Initiative** grant is in contract, effective August 1, 2024 through July 31, 2025.
The grant amount is $166,977. **The contract was executed on August 29, 2024.**
An additional $15,499 of reversion distribution funds will be added to the original budget amount for FY24-25.
The total budget will then be $182,476. Once the amended budget is approved, a contract amendment will be in process.

c. The Region 5 **Healthy Social Behaviors [HSB]** grant is in contract effective July 1, 2024 through June 30, 2025.
The grant amount is $268,003. **The contract was executed on August 27, 2024.**

d. The Region 5 **Family Child Care Project [FCC]** grant is in contract effective September 1, 2023 through February 14, 2024 ; and February 15, 2024 through February 14, 2025. **The contract was executed on September 25, 2023.**
The grant amount is $81,584 for the 5.5 months contract period and $186,900 for the 12 months contract period.
DCDEE has approved a request from SWCDC to extend the FCC TA contract to 6-30-2025 to align more closely with the other CCR&R contracts.
This extension has been approved as a no-cost extension, and SWCDC will be utilizing existing dollars through reversions to redistribute funds to ensure that all agencies have the appropriate funds needed to cover costs for their contracts through June 30, 2025.

**5 All Funding Sources**

a. The cash balance at month-end is as projected and is sufficient for the requirements of the upcoming month and at yearend.

# PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

## FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

## Board Responsibility

***The review of the financial statements is the responsibility of the Committee and Board Members of PFC. The detailed financial reports have been provided to you via email or via the PFC website and will be provided electronically during the meeting.***

**October 31, 2024**

**6 Unrestricted State Revenues (USR) - Fund 208**

a. The goal is to continue to use these funds only when other funding streams cannot be used or are not available.

b. On May 13, 2024, PFC management redeemed the Lumbee Bank CD#4 as approved by the Board. The maturity date was May 18, 2024.
A new Lumbee Bank CD#5 with a higher yield and a shorter term was purchased.
The redeemed Lumbee Bank CD#4 of $209,427.38 plus interest earned of $9,737.24 was used to purchase the new CD#5 for $219,164.62 which is a 5-month CD with an interest rate of 4.88% and matures on October 13, 2024.
Research has shown that a new CD with a higher interest rate will be the best option at the time of maturity. PFC will follow this option.

c. On October 16, 2024, PFC management redeemed the Lumbee Bank CD#5, as approved by the Board. The maturity date was October 13, 2024.
A new Lumbee Bank CD#6 with a higher yield was purchased.
The redeemed Lumbee Bank CD#5 of $219,164.62 plus interest earned of $4,533.67 was used to purchase the new CD#6 for $223,698.29, which is a 9-month CD with an interest rate of 4.11% and matures on July 16, 2025.

d. The cash equivalent balances in Fund 208 consists of the following at the end of the month:

| | | |
|---|---|---|
| PNC Bank Money Market Account | 70,091.27 | *Does not include interest earned in Fund 899 ; $100,000* |
| Lumbee Bank - Certificate of Deposit #5 | - | *New CD purchased on May 13, 2024; Matures on October 13, 2024* |
| Lumbee Bank - Certificate of Deposit #6 | 223,698.29 | *New CD purchased on October 16, 2024; Matures on July 16, 2025* |
| Lumbee Bank - Checking Account [from investments] | 200.00 | *Deposited $100 initially; deposited $25 in FY20-21; and deposited $50 in July 2023.* |
| First Bank Money Market Account | 100,000.00 | *New account opened on November 27, 2023.* |
| Morgan Stanley E*TRADE Account | 118,000.00 | *Gains/Losses are not reflected in the financial statements* |
| | **511,989.56** | |

| **Interest Earned - Fund 899** | |
|---|---|
| PNC Bank Money Market | 31,939.44 |
| Lumbee Bank - CD #5 | - |
| First Bank Money Market | 3,233.61 |
| | **35,173.05** |

| | |
|---|---|
| Investments - Fund 208 | 511,989.56 |
| Interest Earned - Fund 899 | 35,173.05 |
| **TOTAL INVESTMENTS PLUS INTEREST** | **547,162.61** |

d. There is currently a sufficient balance in the operating funds portion of the USR funding stream for the current fiscal year.
As expenditures are realized that are in excess of the current cash balance, Management will determine if transfers are necessary.

**7 Cash and In-kind Report**

a. The 19% match requirement reflected on the monthly report is reflected at 100% of the full allocation, and does NOT YET include the prior year reverted funds.

b. PFC's Leadership Team, staff and Board members will continue to discuss and implement strategies to meet our match requirement.

c PFC did not meet the 19% match requirement for FY2324, FY2223, FY2122, FY2021, FY1920, FY1819, FY1718 nor for FY1617.

d. Since the 19% required match was not met for the FY ended June 30, 2024, there will be no contribution to the PFC endowment.

e. Income from **fundraisers** are to be reflected at the net amount only and after the event is over. Therefore, receipts from sponsors and donors will not be reported for Cash and In-kind purposes until such time.

# PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

## FOOTNOTES FOR FINANCIAL REPORTS

## October 31, 2024

**FOOTNOTES - BALANCE SHEET**

A. The cash accounts at October 31, 2024 total $2,471,334.32.

- Included in the cash balance amount are the following investment vehicles:

| Description | Investment Type | Current Amount | Term (months) | Maturity Date | Interest Rate | Annual Percentage Yield |
|---|---|---|---|---|---|---|
| PNC Bank | Money Market | $102,030.71 | n/a | n/a | n/a | 2.78% |
| First Bank | Money Market | $103,233.61 | n/a | n/a | 3.50% | 3.56% |
| Lumbee Bank | CD#5 | 0 | 5 | 10/13/24 | 4.88% | 5.00% |
| Lumbee Bank | CD#6 | $223,698.29 | 9 | 07/16/25 | 4.11% | 4.20% |
| Lumbee Bank | Checking | $200.00 | n/a | n/a | n/a | n/a |
| Morgan Stanley | E*TRADE | $118,000.00 | n/a | n/a | n/a | n/a |
| Cumberland Community Foundation | Beneficial Interest in Endowment Fund | $31,384.00 | n/a | n/a | n/a | n/a |
| **TOTAL** | | **$578,546.61** | | | | |

B. Employees' payroll deductions at October 31, 2024 from the current month and from prior months total ($5,045.76). The pre-funded amounts of $8,700 for HRA and $741 for FSA for FY24-25 were drafted by Blue Cross and Blue Shield on May 24, 2024. These amounts were reimbursed to PFC on September 20, 2024. These employee withholding accounts are reconciled on a monthly basis and at yearend to ensure that the correct amounts are being accounted for as required by NCPC.

**FOOTNOTES - BALANCE SHEET**

## October 31, 2024

C. Per Board approval, an endowment fund was established on June 29, 2012 with the Cumberland Community Foundation, Inc. with an initial amount of $25,000.00. Since this amount is an irrevocable gift of assets, it is classified as a permanently restricted net asset for accounting purposes. It is also classified as a "Beneficial Interest in Community Foundation" in the Assets section of the Balance Sheet.

NCPC defines permanently restricted net assets as "used to classify assets that have donor-imposed stipulations that neither expire with time nor can be fulfilled or removed by actions of the organization. An example would be an endowment fund whereby the principal is maintained for investment purposes and the interest earnings may be available for use. This FASB code is rarely used."

Additional funds totaling $4,732.00 was added to the endowment as of June 30, 2013. The Partnership made an additional deposit of $768.00 to the endowment in September 2014. The Partnership also made an additional deposit of $666.00 to the endowment in July 2015. During January 2016, additional deposits totaling $218.00 were received for the endowment. This amount was transferred to the Foundation in February 2016. The total contributions from the Partnership to the endowment, including these funds, are now a total of $31,384.00. There were no additional funds added to this endowment during the 2016-2017 fiscal year.

**FOOTNOTES - SMART START GRANT SPREADSHEET**

**SERVICES (In-House Activities):** The Smart Start funds for all of the Services budgets were in contract at 100% as of July 1, 2024. The current budgets are in the review process to be ready whenever NCPC adds the reverted funds to the FY2024-2025 Smart Start contract. The applicable budget amendments/revisions are anticipated to be approved at the November 21, 2024 Executive Committee meeting.

**DIRECT SERVICE PROVIDERS:** The Smart Start funds for the Direct Service Providers (DSPs) budgets were in contract at 100% as of July 1, 2024. The current budgets are in the review process to be ready whenever NCPC adds the reverted funds to the FY2024-2025 Smart Start contract. The applicable budget amendments/revisions are anticipated to be approved at the November 21, 2024 Executive Committee meeting.

**ADMINISTRATION:** The Smart Start funds for the Administration budget were in contract at 100% as of July 1, 2024. The current budget is in the review process. There are no anticipated increases to the Administration budget. The budget revision is anticipated to be approved at the November 21, 2024 Executive Committee meeting.

# Partnership for Children of Cumberland County, Inc.
## Balance Sheet
## 10/31/2024

| | | |
|---|---|---|
| **Assets** | | |
| Bank of America Checking Account | $ 1,889,280.95 | |
| First Bank - [for construction transactions] | 3,106.76 | |
| PNC Bank - Money Market Reserve | 102,030.71 | |
| First Bank - Money Market Reserve | 103,233.61 | **A** |
| Lumbee Bank - Certificate of Deposit #5 | 0.00 | |
| Lumbee Bank - Certificate of Deposit #6 | 223,698.29 | |
| Lumbee Bank - Checking Account [from investments] | 200.00 | |
| Morgan Stanley E*TRADE Account | 118,000.00 | |
| Petty Cash, Change Funds, Undeposited Receipts | 400.00 | |
| Beneficial Interest in Community Foundation | 31,384.00 | |
| **Total Assets** | 2,471,334.32 | |
| **Liabilities and Net Assets** | | |
| Forfieted FSA and HRA Pre-Funding | (654.41) | |
| Health Insurance Payable | (81.54) | |
| Flex-Spending Payable | 144.71 | **B** |
| AFLAC Payable | 0.24 | |
| Payroll Withholding - 401k | (981.32) | |
| Retirement Contribution Payable | (3,437.59) | |
| Dental Insurance Payable | (23.28) | |
| Legal Shield Payable | (12.57) | |
| Tenant Security Deposits | 24,725.78 | |
| Unrestricted Net Assets | 1,008,434.71 | |
| Temporarily Restricted Net Assets | 298,448.18 | |
| Permanently Restricted Net Assets | 31,384.00 | **C** |
| Excess Revenues over (under) Expenditures | 1,113,387.41 | |
| **Total Liabilities and Net Assets** | $ 2,471,334.32 | |

# PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2024 - 2025

| | |
|---|---|
| FY 24/25 SMART START 100% ALLOCATION [NOT including prior year Carry Forward] | $6,832,478 |

| | | |
|---|---|---|
| TOTAL ALLOCATION FOR ADMINISTRATION ----------› | | $425,611 |
| FY 24/25 Smart Start Admin Base Allocation | $397,185 | |
| FYE22 & FYE23 New Recurring Funds : | $28,426 | |

| | | |
|---|---|---|
| TOTAL ALLOCATION FOR SERVICES ----------› | | $6,406,867 |
| FY 24/25 Smart Start Services Base Allocation | $6,175,862 | |
| Carryforward SERVICES Funds from FY23/24 to be used in FY24/25 [Effective XX-XX-2024] | $0 | |
| FYE22 & FYE23 New Recurring Funds : | $231,005 | |

**Only items highlighted in Yellow will be discussed.**

*AS OF October 31, 2024*

If monthly spending was equal, at month-end, the percentages should be: 33% / 67%

| | Activity | | Agency | | 7/1/2024 Budget | Advances | EXPENDITURES August | September | October | Y-T-D | Remaining Budget | % of Budget Expended | % of Available Funds |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | **Early Care & Education Subsidy - TANF Only** | | | | | | | | | | | | |
| 1 | Subsidized Child Care | | Dept. of Social Services | | $ 2,531,000.00 | | $ 285,566.00 | $ 276,006.00 | $ 293,888.00 | $ 942,984.00 | $ 1,588,016.00 | 37% | 63% |
| 2 | Child Care Scholarships | | Fayetteville Tech. Com. College | | $ 317,260.00 | | $ - | $ 18,264.50 | $ 28,537.16 | $ 46,801.66 | $ 270,458.34 | 15% | 85% |
| | | | ***ECE Subsidy TANF Total:*** | **44%** | **$ 2,848,260.00** | **$ -** | **$ 285,566.00** | **$ 294,270.50** | **$ 322,425.16** | **$ 989,785.66** | **$ 1,858,474.34** | **35%** | |
| | | | ***Minimum of 39% Required*** | | | | | | | | | | |
| | **Early Care & Education Subsidy - Administration** | | | | | | | | | | | | |
| 3 | Subsidy Support Staff | | Dept. of Social Services | | $ 176,000.00 | | $ - | $ - | $ - | $ - | $ 176,000.00 | 0% | 100% |
| 4 | Child Care Scholarship - Admin Support | | Fayetteville Tech. Com. College | | $ 55,600.00 | | $ - | $ 9,232.50 | $ 4,903.33 | $ 14,135.83 | $ 41,464.17 | 25% | 75% |
| | | | ***ECE Subsidy Support Total*** | **4%** | **$ 231,600.00** | **$ -** | **$ -** | **$ 9,232.50** | **$ 4,903.33** | **$ 14,135.83** | **$ 217,464.17** | **6%** | |
| | **Early Care & Education Quality & Affordability** | | | | | | | | | | | | |
| 5 | CCR&R - Core Services | IH | Partnership for Children | | $ 770,285.00 | | $ 49,690.42 | $ 52,578.23 | $ 66,662.76 | $ 214,267.62 | $ 556,017.38 | 28% | 72% |
| 6 | WAGE$ | | Child Care Svcs. Association | | $ 565,000.00 | | $ 142,186.09 | $ 36,875.00 | $ - | $ 179,061.09 | $ 385,938.91 | 32% | 68% |
| 7 | CCR&R - Lending Library | IH | Partnership for Children | | $ 76,600.00 | | $ 1,104.00 | $ 3,149.19 | $ 1,894.60 | $ 8,841.98 | $ 67,758.02 | 12% | 88% |
| | | | ***ECE Quality Total:*** | **22%** | **$ 1,411,885.00** | **$ -** | **$ 192,980.51** | **$ 92,602.42** | **$ 68,557.36** | **$ 402,170.69** | **$ 1,009,714.31** | **28%** | |
| | | | ***Minimum of 70% Total Required*** | **70%** | | | | | | | | | |
| | **Health and Safety** | | | | | | | | | | | | |
| 8 | Child Care Health Consultant | | Cumberland County Heallth Department | | $ 194,390.00 | $ - | $ 21,130.08 | $ 14,694.98 | $ 14,771.01 | $ 58,972.05 | $ 135,417.95 | 30% | 70% |
| 9 | Family Connects | IH | Partnership for Children | | $ 803,284.00 | $ - | $ 11,950.37 | $ 155,984.93 | $ 57,706.21 | $ 289,177.76 | $ 514,106.24 | 36% | 64% |
| | | | ***Health & Safety Total:*** | **16%** | **$ 997,674.00** | **$ -** | **$ 33,080.45** | **$ 170,679.91** | **$ 72,477.22** | **$ 348,149.81** | **$ 649,524.19** | **35%** | |

# PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2024 - 2025

| | |
|---|---|
| FY 24/25 SMART START 100% ALLOCATION [NOT including prior year Carry Forward] | $6,832,478 |

| | | |
|---|---|---|
| TOTAL ALLOCATION FOR ADMINISTRATION ----------› | | $425,611 |
| FY 24/25 Smart Start Admin Base Allocation | $397,185 | |
| FYE22 & FYE23 New Recurring Funds : | $28,426 | |

| | | |
|---|---|---|
| TOTAL ALLOCATION FOR SERVICES ----------› | | $6,406,867 |
| FY 24/25 Smart Start Services Base Allocation | $6,175,862 | |
| Carryforward SERVICES Funds from FY23/24 to be used in FY24/25 [Effective XX-XX-2024] | $0 | |
| FYE22 & FYE23 New Recurring Funds : | $231,005 | |

**Only items highlighted in Yellow will be discussed.**

*AS OF October 31, 2024*

| | Activity | | Agency | | 7/1/2024 Budget | Advances | EXPENDITURES August | September | October | Y-T-D | Remaining Budget | % of Budget Expended (If monthly spending was equal, at month-end, the percentages should be: 33%) | % of Available Funds (67%) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | **Family Support** | | | | | | | | | | | | |
| 10 | Kaleidoscope Play and Learn | IH | Partnership for Children | | $ 42,000.00 | $ - | $ 1,540.84 | $ 2,220.92 | $ 1,754.55 | $ 6,576.15 | $ 35,423.85 | 16% | 84% |
| 11 | Community Engagement & Resource Development | IH | Partnership for Children | | $ 477,648.00 | $ - | $ 39,469.82 | $ 57,383.20 | $ 41,904.14 | $ 201,737.92 | $ 275,910.08 | 42% | 58% |
| 12 | Dolly Parton Imagination Library - **NEW IN-HOUSE at 07-01-2023** | IH | Partnership for Children | | $ 10,000.00 | $ - | $ - | $ 1,760.00 | $ - | $ 1,760.00 | $ 8,240.00 | 18% | 82% |
| | | | ***Family Support Total:*** | **8%** | **$ 529,648.00** | **$ -** | **$ 41,010.66** | **$ 61,364.12** | **$ 43,658.69** | **$ 210,074.07** | **$ 319,573.93** | **40%** | |
| | **System Support** | | | | | | | | | | | | |
| 13 | P&E - Planning & Evaluation | IH | Partnership for Children | | $ 387,800.00 | | $ 32,782.81 | $ 31,615.29 | $ 27,107.63 | $ 141,386.38 | $ 246,413.62 | 36% | 64% |
| | | | ***System Support Total:*** | **6%** | **$ 387,800.00** | **$ -** | **$ 32,782.81** | **$ 31,615.29** | **$ 27,107.63** | **$ 141,386.38** | **$ 246,413.62** | | |
| | | | **Total of Approved SERVICES Projects:** | | **$ 6,406,867.00** | **$ -** | **$ 585,420.43** | **$ 659,764.74** | **$ 539,129.39** | **$ 2,105,702.44** | **$ 4,301,164.56** | | |
| 14 | **Administration** | IH | Partnership for Children | **7%** | $ 425,611.00 | $ - | $ 39,660.28 | $ 37,704.62 | $ 38,434.89 | $ 164,476.60 | $ 261,134.40 | 39% | **61%** |
| | | | **Total Administration** | | **$425,611.00** | | | $ - | $ - | | | | |
| | | | **Unallocated Smart Start SERVICES Funds** | | **$ -** | | | | | | | | |
| | | | **Unallocated Smart Start ADMINISTRATION Funds** | | **$ -** | | | | | | | | |
| | | | | | | **Total Smart Start Funds Expended** | **$ -** | **$ 625,080.71** | **$ 697,469.36** | **$ 577,564.28** | **$ 2,270,179.04** | | |
| | | | | | | | | | | | **Total Allocated Smart Start Funds Remaining** | **$ 4,562,298.96** | |

## *Partnership for Children of Cumberland County, Inc. - NC PRE-KINDERGARTEN GRANT*

**Fiscal Year 2024 / 2025**

| LEGEND | |
|---|---|
| | |
| | **Internal Budget Adjustments** |
| | **Budget Increases per Amendment #1** |

| FY 24/25 Revenues per Contract | |
|---|---|
| $ 9,154,590 | NC Pre-k Grant Payments to Providers [Fund 206, Fund 210, Fund 319] |
| $ - | |
| $ 174,963 | 2% CCDF Quality/Admin Funds [Fund 328] |
| $ - | 2% CCDF ARPA Admin Funds [Fund 314] |
| $ 524,553 | 6% Administrative Funds [Fund 211] |
| $ 9,854,106 | Total NC Pre-k Grant |

| as of OCTOBER 2024 | |
|---|---|
| SHOULD BE | |
| 33% | 67% |

| | | Activity | | FY 24/25 Budget 7/1/2024 | August | September | October | Y-T-D | Remaining Budget | % of Budget Expended | % of Available Funds |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 211 | 3323-999 | Administrative Operations | | $99,880 | $ 11,573.86 | $ 11,184.44 | $ 11,315.46 | $ 45,352.98 | **$ 54,527.02** | 45% | 55% |
| | 3323-001 | CCR&R - Core | | $108,180 | $ 5,710.47 | $ 7,203.59 | $ 7,671.57 | $ 28,645.84 | **$ 79,534.16** | 26% | 74% |
| | 3323-017 | NC Pre-k Coordination (In-Direct) | | $316,493 | $ 22,654.93 | $ 25,580.13 | $ 25,900.51 | $ 98,675.66 | **$ 217,817.34** | 31% | 69% |
| | | **Fund 211 Sub-Total** | | **$ 524,553.00** | **$ 39,939.26** | **$ 43,968.16** | **$ 44,887.54** | **$ 172,674.48** | **$ 351,878.52** | **33%** | **67%** |
| 206 | 2342-015 | NC Pre-k Subsidy (Direct - Child Reimbursement) - State Funds | | $932,897 | $ - | $ - | $ - | $ - | **$ 932,897.00** | 0% | 100% |
| | 2348-015 | NC Pre-K Non-TANF/CCDF - State Funds | | $233,224 | $ - | $ - | $ - | $ - | **$ 233,224.00** | 0% | 100% |
| | | **Fund 206 Sub-Total** | | **$ 1,166,121.00** | **$ -** | **$ -** | **$ -** | **$ -** | **$ 1,166,121.00** | **0%** | **100%** |
| 210 | 2342-015 | NC Pre-k Subsidy (Direct - Child Reimbursement) - State Funds | | $3,664,038 | $ - | $ - | $ - | $ - | **$ 3,664,038.00** | 0% | 100% |
| | 2348-015 | NC Pre-K Non-TANF/CCDF - State Funds | | $916,009 | $ - | $ - | $ - | $ - | **$ 916,009.00** | 0% | 100% |
| | | **Fund 210 Sub-Total** | | **$ 4,580,047.00** | **$ -** | **$ -** | **$ -** | **$ -** | **$ 4,580,047.00** | **0%** | **100%** |
| 319 | 2342-015 | NC Pre-k Subsidy TANF (Direct - Child Reimbursement) - **Federal Funds** | | $2,726,738 | $ - | $ - | $ 1,290,923.00 | $ 1,290,923.00 | **$ 1,435,815.00** | 47% | 53% |
| | 2348-015 | NC Pre-K Non-TANF/CCDF - **Federal Funds** | | $681,684 | $ - | $ - | $ 344,034.00 | $ 344,034.00 | **$ 337,650.00** | 50% | 50% |
| | | **Fund 319 Sub-Total** | | **$ 3,408,422.00** | **$ -** | **$ -** | **$ 1,634,957.00** | **$ 1,634,957.00** | **$ 1,773,465.00** | **48%** | **52%** |
| 328 | 3323-017 | NC Pre-K CCDF Quality Funds-**ADMIN**-**Federal Funds** | | $169,729 | $ 14,786.82 | $ 13,368.10 | $ 23,071.85 | $71,028.23 | **$98,700.77** | 42% | 58% |
| 328 | 3323-999 | NC Pre-K CCDF Quality Funds-Administrative Operations | | $5,234 | $ - | $ 5,234.00 | $ - | $ 5,234.00 | **$ -** | 100% | 0% |
| | | **Fund 328 Sub-Total** | | **$ 174,963.00** | **$ 14,786.82** | **$ 18,602.10** | **$ 23,071.85** | **$ 76,262.23** | **$ 98,700.77** | **44%** | **56%** |

| | |
|---|---|
| **Total Budget Remaining** | **$ 7,970,212.29** |

## *Partnership for Children of Cumberland County, Inc. - NC PRE-KINDERGARTEN GRANT*

**Fiscal Year 2024 / 2025**

| LEGEND | |
|---|---|
| | |
| | Internal Budget Adjustments |
| | Budget Increases per Amendment #1 |

| FY 24/25 Revenues per Contract | |
|---|---|
| $ 9,154,590 | NC Pre-k Grant Payments to Providers [Fund 206, Fund 210, Fund 319] |
| $ - | |
| $ 174,963 | 2% CCDF Quality/Admin Funds [Fund 328] |
| $ - | 2% CCDF ARPA Admin Funds [Fund 314] |
| $ 524,553 | 6% Administrative Funds [Fund 211] |
| $ 9,854,106 | Total NC Pre-k Grant |

| as of OCTOBER 2024 | |
|---|---|
| SHOULD BE | |
| 33% | 67% |

| Activity | FY 24/25 Budget 7/1/2024 | August | September | October | Y-T-D | Remaining Budget | % of Budget Expended | % of Available Funds |
|---|---|---|---|---|---|---|---|---|
| Unallocated NC Pre-k Revenues | $ - | | | | | | | |
| Total NC Pre-k Grant Expended | | $ 54,726.08 | $ 62,570.26 | $ 1,702,916.39 | $ 1,883,893.71 | | | |
| Total State Funds | $ 6,270,721.00 | | | | | | | |
| Total Federal Funds | $ 3,583,385.00 | | | | | | | |
| Total NC Pre-K Grant | $ 9,854,106.00 | | | | | | | |

*Region 5 DCDEE Lead Agency Grant Fiscal Year 2024 - 2025*

## *Partnership for Children of Cumberland County, Inc.*

Internal Alignment

**TOTAL FY 2024 - 2025 REGION 5 LEAD AGENCY ALLOCATION** **$663,370.00**

**FY 2024 - 2025 10% Overhead / Administration Allocation** **$59,630.00**

**FY 2024 - 2025 Program/Services Allocation** **$603,740.00**

**as of October 31, 2024**

**EXPENDITURES**

| FUND | PSC | AC | Activity | 07/01/24 Budget | August | September | October | Y-T-D | Remaining Budget | 33% % of Budget Expended | 67% % of Available Funds |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 307 | 3104 | 001 | Region 5 Lead Agency - Core Services | $ 297,656.00 | $ 15,964.28 | $ 16,712.72 | $ 22,057.03 | $ 75,376.18 | $ 222,279.82 | 25% | 75% |
| 307 | 3104 | 196 | Core Services - 10% Overhead/Administration for CCR&R | $ 2,180.00 | $ 134.04 | $ 109.62 | $ 238.23 | $ 499.72 | $ 1,680.28 | 23% | 77% |
| 307 | 9100 | 196 | Core Services - 10% Overhead/Administration for Admin Ops | $ 33,305.00 | $ 3,497.51 | $ 2,041.48 | $ 2,140.96 | $ 7,691.13 | $ 25,613.87 | 23% | 77% |
| 307 | 3104 | 301 | Contracts & Grants - Anson County | $ 9,954.00 | $ - | $ - | $ 1,800.76 | $ 1,800.76 | $ 8,153.24 | 18% | 82% |
| 307 | 3104 | 303 | Contracts & Grants - Montgomery County | $ 8,345.00 | $ - | $ - | $ - | $ - | $ 8,345.00 | 0% | 100% |
| 307 | 3104 | 304 | Contracts & Grants - Moore County | $ 29,399.00 | $ - | $ 4,899.90 | $ - | $ 4,899.90 | $ 24,499.10 | 17% | 83% |
| 307 | 3104 | 305 | Contracts & Grants - Richmond County | $ 14,528.00 | $ - | $ - | $ - | $ - | $ 14,528.00 | 0% | 100% |
| | | | | **$ 395,367.00** | **$ 19,595.83** | **$ 23,763.72** | **$ 26,236.98** | **$ 90,267.69** | **$ 305,099.31** | **23%** | **77%** |
| 313 | 3104 | 001 | Region 5 Healthy Social Behaviors Project | $ 243,858.00 | $ 16,137.08 | $ 17,330.05 | $ 18,165.74 | $ 68,475.45 | $ 175,382.55 | 28% | 72% |
| 313 | 3104 | 196 | Healthy Social Behavior - 10% Overhead/Administration for CCR&R | $ 6,155.00 | $ 120.16 | $ 367.73 | $ 428.07 | $ 1,174.96 | $ 4,980.04 | 19% | 81% |
| 313 | 9100 | 196 | Healthy Social Behavior - 10% Overhead/Administration for Admin Ops | $ 17,990.00 | $ 2,879.26 | $ 1,346.82 | $ 1,371.37 | $ 5,603.73 | $ 12,386.27 | 31% | 69% |
| | | | | **$ 268,003.00** | **$ 19,136.50** | **$ 19,044.60** | **$ 19,965.18** | **$ 75,254.14** | **$ 192,748.86** | **28%** | **72%** |
| | | | | | | | | **Total Allocated DCD Funds Remaining** | **$ 497,848.17** | | |
| | | | **Summary for 10% Overhead / Administration** | **PFC** | **$ 59,630.00** | **$ 6,630.97** | **$ 3,865.65** | **$ 4,178.63** | **$ 10,790.91** | **$ 48,839.09** | **18%** | **82%** |

*Region 5 DCDEE Lead Agency Grant*
*CONTRACT PERIOD August 2024*
*through July 2025*

## *Partnership for Children of Cumberland County, Inc.*

| | |
|---|---|
| TOTAL CY 2024-2025 REGION 5 LEAD AGENCY ALLOCATION FOR ONLY THE BIRTH TO THREE QUALITY INITIATIVE | $0.00 |
| CY 2024- 2025 10% Overhead / Administration Allocation | $0.00 |
| CY 2024-2025 Program/Services Allocation | $0.00 |

| FUND | PSC | AC | Activity | | 08/01/24 Budget | August | September | October | Y-T-D | Remaining Budget | as of October 31, 2024 25% % of Budget Expended | 75% % of Available Funds |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 312 | 3104 | 001 | Region 5 Birth To Three Quality Initiative [formerly Infant Toddler Project] | Contract Year for this grant runs from August 2024 thru July 2025 | $ - | $ 11,824.65 | $ 11,527.14 | $ 14,052.17 | $ 37,403.96 | $ (37,403.96) | #DIV/0! | #DIV/0! |
| 312 | 3104 | 196 | Birth to Three Quality Initiative - 10% Overhead/Administration for CCR&R | **Pending Reverted funds from Grantor to determine budget** | $ - | $ 50.78 | $ 11.64 | $ 177.06 | $ 239.48 | $ (239.48) | #DIV/0! | #DIV/0! |
| 312 | 9100 | 196 | Birth To Three Quality Initiative - 10% Overhead/Administration for Admin Ops | | $ - | $ 1,083.44 | $ 1,093.47 | $ 1,207.17 | $ 3,384.08 | $ (3,384.08) | #DIV/0! | #DIV/0! |
| | | | | | **$ -** | **$ 12,958.87** | **$ 12,632.25** | **$ 15,436.40** | **$ 41,027.52** | **$ (41,027.52)** | **#DIV/0!** | **#DIV/0!** |

*Region 5 DCDEE Lead Agency Grant*
*CONTRACT PERIOD February 15, 2024*
*through February 14, 2025*

*Partnership for Children of Cumberland County, Inc.*

**TOTAL CY 2024 - 2025 REGION 5 LEAD AGENCY ALLOCATION FOR ONLY THE FAMILY CHILD CARE TECHNICAL ASSISTANCE** **$186,900.00**

**CY 2024 - 2025 10% Overhead / Administration Allocation** **$16,913.00**

Internal BR

**CY 2024 - 2025 Program/Services Allocation** **$169,987.00**

**as of October 31, 2024**

**EXPENDITURES**

| FUND | PSC | AC | Activity | | | | 05/01/24 Budget | September | October | November | Y-T-D | Remaining Budget | 67% % of Budget Expended | 33% % of Available Funds |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 335 | 3104 | 001 | **Region 5 Family ChildCare Consultant Technical Assistance Project** | | **YEAR 2! Contract Year for this grant is from February 15, 2024 thru February 14, 2025** | | $ 169,987.00 | $ 4,939.06 | $ 6,811.34 | | $ 51,864.78 | $ 118,122.22 | 31% | 69% |
| 335 | 3104 | 196 | Family ChildCare Consultant TA Project - 10% Overhead/Administration for CCR&R | | | | $ 4,100.00 | $ 5.08 | $ 176.28 | | $ 457.09 | $ 3,642.91 | 11% | 89% |
| 335 | 9100 | 196 | Family ChildCare Consultant TA Project - 10% Overhead/Administration for Admin Ops | | | | $ 12,813.00 | $ 488.83 | $ 505 | | $ 4,652.94 | $ 8,160.06 | 36% | 64% |
| | | | | | | | **$ 186,900.00** | **$ 5,432.97** | **$ 7,492.47** | **$ -** | **$ 56,974.81** | **$ 129,925.19** | **30%** | **70%** |

# Partnership for Children of Cumberland County, Inc.

## All Funding Sources

## Fiscal Year 2024 - 2025

| FUND CODE | | July 1, 2024 Beginning Cash Balance | Receipts | | | | Expenditures | | | | Ending Cash Balance |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | August | September | October | YTD | August | September | October | YTD | |
| | **RESTRICTED FUNDS** | | | | | | | | | | |
| | **NC PRE-KINDERGARTEN FUNDS** | | | | | | | | | | |
| 206 | NC Pre-K Grant - State Funds (per child) FROM FY22-23 | $ 56,437.00 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 56,437.00 |
| 206 | NC Pre-K Grant - State Funds (per child) | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| 210 | NC Pre-K Expansion Grant - Lottery Funds - STATE FUNDS | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| 211 | NC Pre-K Grant - 4% Admin Fees | $ - | $ - | $ 83,818.78 | $ 43,968.16 | $ 127,786.94 | $ 39,939.26 | $ 43,968.16 | $ 44,887.54 | $ 172,674.48 | $ (44,887.54) |
| 319 | NC Pre-K Grant (per slot) - Federal Funds | $ - | $ - | $ 766,516.00 | $ 839,028.00 | $ 1,605,544.00 | $ - | $ - | $ 1,605,544.00 | $ 1,605,544.00 | $ - |
| 319 | 1/10 CASH ADVANCE from DCDEE -NC Pre-K Grant | $ - | $ - | $ 915,459.00 | $ - | $ 915,459.00 | $ - | $ - | $ 29,413.00 | $ 29,413.00 | $ 886,046.00 |
| 328 | NC Pre-K Grant CCDF Quality Funds-Federal Funds | $ - | $ - | $ 34,588.28 | $ 18,248.43 | $ 52,836.71 | $ 14,786.82 | $ 18,602.10 | $ 23,071.85 | $ 76,262.23 | $ (23,425.52) |
| | **Sub-total for NC Pre-K** | **$ 56,437.00** | | | | | | | | **Sub-total** | **$ 874,169.94** |
| | **FEDERAL RESTRICTED FUNDS** | | | | | | | | | | |
| 307 | DCD Grant - SWCDC | $ (70,450.50) | $ 21,340.18 | $ - | $ 20,939.99 | $ 91,390.49 | $ 19,595.83 | $ 23,763.72 | $ 26,236.98 | $ 90,267.69 | $ (69,327.70) |
| 312 | Region 5 - Birth to 3 [Infant/Toddler] 08/01/XXXX - 07/31/XXXX | $ (21,792.55) | $ 17,536.85 | $ - | $ - | $ 35,410.99 | $ 12,958.87 | $ 12,632.25 | $ 15,436.40 | $ 54,694.73 | $ (41,076.29) |
| 313 | Region 5 - Healthy Social Behavior | $ (32,286.31) | $ 10,719.80 | $ - | $ 18,509.70 | $ 50,796.01 | $ 19,136.50 | $ 19,044.60 | $ 19,965.18 | $ 75,254.14 | $ (56,744.44) |
| 335 - YEAR 2 | Region 5 - Family Child Care Project [02/15/2024 - 02/14/2025] | $ (7,506.18) | $ - | $ 7,291.48 | $ - | $ 14,033.17 | $ 6,767.17 | $ 5,432.97 | $ 7,492.47 | $ 26,983.89 | $ (20,456.90) |
| 333 | FEDERAL - City of Fayetteville ARPA Grant [08/01/2022 - 06/30/2025] | $ 200,000.00 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 200,000.00 |
| 807 | Region 5 - Program Income | $ - | $ 1,134.40 | $ 475.00 | $ 335.00 | $ 2,324.40 | $ 101.76 | $ - | $ (101.76) | $ 745.93 | $ 1,578.47 |
| | **Sub-total for Federal Restricted** | **$ 67,964.46** | | | | | | | | **Sub-total** | **$ 13,973.14** |
| | **SMART START AND RELATED FUNDS** | | | | | | | | | | |
| 156 | Smart Start - Services (FY 23/24) | $ 300,570.03 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 300,570.03 | $ - |
| 157 | Smart Start - Admin. (FY 24/25) | $ - | $ - | $ 73,487.00 | $ 35,446.00 | $ 177,031.00 | $ 39,660.28 | $ 37,704.62 | $ 38,434.89 | $ 164,476.60 | $ 12,554.40 |
| 158 | Smart Start - Services (FY 24/25) | $ - | $ - | $ 541,274.00 | $ 261,085.00 | $ 1,303,938.00 | $ 144,914.24 | $ 304,691.76 | $ 260,351.95 | $ 935,445.85 | $ 368,492.15 |
| 201 | MAC SS Grant (Accting/Contracting) | $ - | $ 17,828.00 | $ - | $ 17,828.00 | $ 35,656.00 | $ 12,019.31 | $ 8,555.85 | $ 9,625.58 | $ 36,364.63 | $ (708.63) |
| 801 | Program Income (SS Related) | $ 67,601.39 | $ 6,162.49 | $ 4,832.25 | $ 5,690.92 | $ 20,351.93 | $ 114.60 | $ 143.46 | $ 120.91 | $ 494.52 | $ 87,458.80 |
| | **Sub-total for Smart Start & Related** | **$ 368,171.42** | | | | | | | | **Sub-total** | **$ 467,796.72** |

# Partnership for Children of Cumberland County, Inc.

## All Funding Sources

## Fiscal Year 2024 - 2025

| FUND CODE | | July 1, 2024 Beginning Cash Balance | Receipts | | | | Expenditures | | | | Ending Cash Balance |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | August | September | October | YTD | August | September | October | YTD | |
| | **TEMPORARILY RESTRICTED FUNDS - RESTRICTED FOR TIME OR PURPOSE TO SPEND FUNDS** | | | | | | | | | | |
| 543 | CC Foundation - Family Connect Grant [12/01/2019 - 12/31/2024] | $ 42,011.18 | $ - | $ - | $ - | $ - | $ 5,270.67 | $ 5,613.57 | $ 4,968.26 | $ 21,150.61 | $ 20,860.57 |
| | **Sub-total for Temporarily Restricted** | **$ 42,011.18** | | | | | | | | **Sub-total** | **$ 20,860.57** |
| | **UNRESTRICTED FUNDS or NO RESTRICTION OF TIME TO SPEND FUNDS** | | | | | | | | | | |
| 208 | Unrestricted State Revenues - For Operating Purposes | $ 15,065.22 | $ - | $ - | $ - | $ - | $ 11,250.13 | $ - | $ - | $ 11,250.13 | $ 3,815.09 |
| | Unrestricted State Revenues - Invested in CDs and Money Market Account | $ 507,455.89 | $ - | $ - | $ 4,533.67 | $ 4,533.67 | $ - | $ - | $ - | $ - | $ 511,989.56 |
| 501 | Individual Gifts & Donations | $ 142,556.23 | $ 204.43 | $ 720.06 | $ 757.09 | $ 3,706.91 | $ 320.38 | $ 43.22 | $ 17.52 | $ 593.33 | $ 145,669.81 |
| 515 | Vending Machine Commissions | $ 142.54 | $ 88.03 | $ 58.23 | $ 78.98 | $ 300.12 | $ - | $ - | $ 150.00 | $ 150.00 | $ 292.66 |
| 518 | Kohl's Corporate Grants | $ 25,139.39 | $ - | $ - | $ - | $ - | $ 7,508.57 | $ - | $ - | $ 24,000.39 | $ 1,139.00 |
| 802 | PFCRC II (Non-Smart Start) | $ (139,188.58) | $ 14,070.99 | $ 15,628.97 | $ 14,794.55 | $ 59,616.74 | $ 6,309.65 | $ 14,932.86 | $ 11,072.46 | $ 44,711.72 | $ (124,283.56) |
| 805 | Misc. Unrestricted Revenue [currently cash back from Mastercard 2% credit card] | $ 12,457.59 | $ - | $ - | $ - | $ - | $ - | $ - | $ 1,664.24 | $ 1,664.24 | $ 10,793.35 |
| 806 | Forward March Conference | $ 2,645.95 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 2,645.95 | $ - |
| 808 | Insurance Proceeds Income(NOT program income and NOT temp restricted per NCPC) | $ 95,882.80 | $ - | $ - | $ 1,000.00 | $ 1,000.00 | $ - | $ - | $ - | $ - | $ 96,882.80 |
| 812 | PFCRC II - Administration | $ 198,033.49 | $ 4,750.00 | $ 4,750.00 | $ 4,750.00 | $ 19,000.00 | $ (2,403.66) | $ 5,185.34 | $ 5,229.54 | $ 13,206.46 | $ 203,827.03 |
| 815 | Hoke - Contracted Eval (not program income) | $ 46,430.44 | $ - | $ - | $ - | $ - | $ 1,746.55 | $ 11,164.17 | $ 21,996.61 | $ 35,428.06 | $ 11,002.38 |
| 816 | Contracted Data Services | $ 407.54 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 407.54 |
| 820 | Fundraising - PFC Annual Soiree | $ 67,430.81 | $ - | $ - | $ - | $ - | $ 500.00 | $ 379.04 | $ 5,000.00 | $ 5,879.04 | $ 61,551.77 |
| 825 | Capital Projects Fund [used for construction loan transactions] | $ (8,043.37) | $ - | $ - | $ - | $ - | $ (11,250.13) | $ - | $ - | $ (11,150.13) | $ 3,106.76 |
| 897 | Sales Tax | $ (16,800.69) | $ - | $ 16,800.69 | $ - | $ 16,800.69 | $ 441.11 | $ 1,069.43 | $ 651.29 | $ 2,756.22 | $ (2,756.22) |
| 899 | Interest Income (from Investment Funds) | $ 33,133.88 | $ 532.51 | $ 496.77 | $ 456.05 | $ 2,039.17 | $ - | $ - | $ - | $ - | $ 35,173.05 |
| 904 | Forfeited FSA and Pre-funded HRA/FSA | $ (10,095.41) | $ - | $ 9,441.00 | $ - | $ 9,441.00 | $ - | $ - | $ - | $ - | $ (654.41) |
| 905 | Employee Withholding | $ 982.90 | $ 20,298.85 | $ 20,655.41 | $ 20,960.37 | $ 81,905.99 | $ 20,805.37 | $ 20,015.20 | $ 24,029.08 | $ 87,280.24 | $ (4,391.35) |
| | **Sub-total for Unrestricted Funds** | **$ 973,636.62** | | | | | | | | **Sub-total** | **$ 953,565.26** |



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# *Partnership for Children of Cumberland County, Inc.*

**All Funding Sources**

**Fiscal Year 2024 - 2025**

| FUND CODE | | July 1, 2024 Beginning Cash Balance | Receipts | | | | Expenditures | | | | Ending Cash Balance |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | August | September | October | YTD | August | September | October | YTD | |
| | **INFORMATION TECHNOLOGY** | | | | | | | | | | |
| 992 | PFC IT Management | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| 993 | IT - Core | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| 994 | IT - Outside Agencies | $ 115,231.67 | $ 9,400.00 | $ 3,355.00 | $ 14,655.00 | $ 33,385.00 | $ 6,110.31 | $ 13,327.84 | $ 12,995.88 | $ 39,031.98 | $ 109,584.69 |
| 995 | IT - PFC Enhanced | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| 996 | IT - PFC Regular | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - |
| | **Sub-total for Information Technology** | **$ 115,231.67** | $ - | $ - | $ - | | | | | **Sub-total** | **$ 109,584.69** |
| | **PERMANENTLY RESTRICTED FUNDS** | | | | | | | | | | |
| 599 | Cumberland Community Foundation Endowment | $ 31,384.00 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 31,384.00 |
| | **Sub-total for Permanently Restricted Funds** | **$ 31,384.00** | | | | | | | | **Sub-total** | **$ 31,384.00** |
| | | | | | | | | | | | |
| | **TOTAL** | **$ 1,654,836.35** | | | | | | | | **TOTAL CASH** | **$ 2,471,334.32** |



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## *Partnership for Children of Cumberland County, Inc. - UNRESTRICTED STATE REVENUES [FUND 208]*

| | | | | | | | Fiscal Year 2024 / 2025 | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | SHOULD BE: | 33% | 67% |
| | Activity | FY 24/25 Budget Effective 7/1/2024 | August | September | October | Expenditures Y-T-D | Unspent Allocated Budget Amount | % of Budget Expended | % of Available Funds |
| | Administrative Operations | $ 12,000.00 | $ - | $ - | $ - | $ - | $ 12,000.00 | 0% | 100% |
| | | | | | | | | | |
| | CC&R - Core (in case of Federal shutdown) | $ 50,000.00 | $ - | $ - | $ - | $ - | $ 50,000.00 | 0% | 100% |
| | CE/FRC For Construction Loan Payments | $ 59,010.00 | | $ - | | $ - | $ 59,010.00 | 0% | 100% |
| | **Sub-Total** | **$ 109,010.00** | **$ -** | **$ -** | **$ -** | **$ -** | **$ 109,010.00** | **0%** | **100%** |
| | | | | | | | | | |
| | **Total Allocated Budget for FY24-25** | **121,010.00** | | | | | | | |
| | **Allocated Budget Amount SPENT** | | **$ -** | **$ -** | **$ -** | **$ -** | | | |
| | **Allocated Budget Amount UNSPENT** | | | | | | **$ 121,010.00** | | |
| | **SUMMARY OF CASH AND INVESTMENTS** | | | | | | | | |
| | **July 1 - Total Cash Carryover including Investments** | | | | | | | **$ 522,521.11** | |
| | **Projected Unrestricted State Revenues at the yearend** | | | | $ - | **$ (105,944.78)** | *<---- Cash of $15,065.22 in GL 1113 at 07-01-24 less the FY 24-25 budget amount* | | |
| | **Unspent Budget for FY24-25 at the month end** | | | | $ - | **$ 121,010.00** | | | |
| | **Subtotal (cash in GL 1113 at the month end to be used for operating funds)** | | | | **$ -** | | **$ 3,815.09** | *Cash will be transferred from other streams if necessary.* | |
| | **Investments at month end (Includes money market account and certificates of deposits, if applicable)** | **$ 507,455.89** | | | **$ 4,533.67** | | **$ 511,989.56** | | |
| | **CURRENT TOTAL OF CASH AND INVESTMENTS AT THE MONTH END** | | | | | | **$ 515,804.65** | | |

Partnership for Children of Cumberland County, Inc.
Cash and In-Kind Contributions Report
FY24/25

| | |
|---|---|
| Total Smart Start Allocation NOT INCLUDING RECURRING FUNDS OF $259,431 (NOT including prior year Carryforward Funds): | $ 6,832,478.00 |
| Target Cash & In-Kind Required (19%): | $ 1,298,170.82 |
| Target Cash Required (≥13%): | $ 888,222.14 |
| Target In-Kind Required (±6%): | $ 409,948.68 |

1

| CASH DONATIONS | | September | October | Y-T-D | | |
|---|---|---|---|---|---|---|
| **Cash Donations - In-House** | | | | | | |
| Board Donations | 501-4410 | $ 25.00 | $ 125.00 | $ 200.00 | | |
| Other Donations | 501-4410 | $ 695.06 | $ 632.09 | $ 1,747.15 | | |
| CCF Jerry/Helen Leggett Endowment | 501-4410 | | $ - | $ 1,660.33 | | |
| Donations - Barlow Research Survey | 501-4410 | | | $ 50.00 | | |
| Donations - CarMax Donation | 501-4410 | | | $ - | | |
| Donations - SECC Donation | 501-4410 | | | $ 49.43 | | |
| Donations - Vending Machine Proceeds | 515-4410 | $ 58.23 | $ 78.98 | $ 300.12 | | |
| Donations - Giving Tuesday CCF | 546-4420 | | | $ - | | |
| Program Income - Rent from Resource Center I | 801-4824 | $ 3,612.25 | $ 4,130.92 | $ 15,906.93 | | |
| Program Income-Little Land Donations | 801-4827 | | | $ - | | |
| Program Income - Little Land Vendor Booth Rental | 801-4834 | | | $ - | | |
| Program Income - Conference Room Rental RCI | 801-4762 | | | $ - | | |
| Program Income - CCR&R Workshop Fees | 801-4823 | $ 1,220.00 | $ 1,245.00 | $ 4,130.00 | | |
| Program Income - Rent from Resource Center II | 812-4761 | $ 4,750.00 | $ 4,750.00 | $ 19,000.00 | | |
| Miscellaneous | 501-4410 | | | $ - | | |
| **Total Cash Donations - In-House** | | **$ 10,360.54** | **$ 10,961.99** | **$ 43,043.96** | | |
| | | | | | | |
| **TOTAL CASH DONATIONS** | | **$ 10,360.54** | **$ 10,961.99** | **$ 43,043.96** | **3.3%** | 2 |
| | | | | | | |
| **IN-KIND DONATIONS** | | | | | | |
| **In-Kind Donations - In-House** | | | | | | |
| In-Kind Donations - Volunteer Time | | $ 826.28 | $ 581.57 | $ 3,737.43 | | |
| Google Ads Grant | | $ 9,148.69 | $ 8,258.66 | $ 37,095.60 | | |
| Discounts on Materials - Media Shield | | | | $ - | | |
| Discounts on Materials - Systel | | | | $ - | | |
| Discounts on Materials - Kaplan | | | | $ - | | |
| Vendor donations of books/toys/supplies: Amazon | | $ 1,031.37 | | $ 1,031.37 | | |
| **Total In-Kind Donations - In-House** | | **$ 11,006.34** | **$ 8,840.23** | **$ 41,864.40** | | |
| | | | | | | |
| **In-Kind Donations - Direct Service Providers** | | | | | | |
| Quarterly Donations | | $ 3,300.80 | | $ 3,300.80 | | |
| **TOTAL IN-KIND DONATIONS** | | **$ 14,307.14** | **$ 8,840.23** | **$ 45,165.20** | **3.5%** | 3 |
| | | | | | | |
| **GRAND TOTAL** | | **$ 24,667.68** | **$ 19,802.22** | **$ 88,209.16** | **6.8%** | |

**$ (1,209,961.66)** 4
TARGET REMAINING

1 - Current Month Reporting
2 - YTD Cash Reported
3 - YTD In-Kind Reported
4 - Amount remaining to reach target

E*TRADE
from Morgan Stanley

**CLIENT STATEMENT** | For the Period October 1-31, 2024

**STATEMENT FOR:**
PARTNERSHIP FOR CHILDREN OF CU
C/O JAMES GRAFSTROM
& MARY SONNENBERG

| | |
|---|---|
| **Beginning Total Value** (as of 10/1/24) | $149,465.28 |
| **Ending Total Value** (as of 10/31/24) | $146,187.32 |

*Includes Accrued Interest*

**Access Your Account Online At**
www.etrade.com or call 800-387-2331

*Morgan Stanley Smith Barney LLC. Member SIPC.*
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#BWNJGWM
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PARTNERSHIP FOR CHILDREN OF CU
C/O JAMES GRAFSTROM
& MARY SONNENBERG
351 WAGONER DRIVE SUITE 200
FAYETTEVILLE NC 28303

S 029785 MSKDD193 021369

*INVESTMENTS AND INSURANCE PRODUCTS: NOT FDIC INSURED • NOT A BANK DEPOSIT • NOT INSURED BY ANY FEDERAL GOVERNMENT AGENCY • NOT BANK GUARANTEED • MAY LOSE VALUE • UNLESS SPECIFICALLY NOTED, ALL VALUES ARE DISPLAYED IN USD*

# Account Summary

Self-Directed Brokerage Account

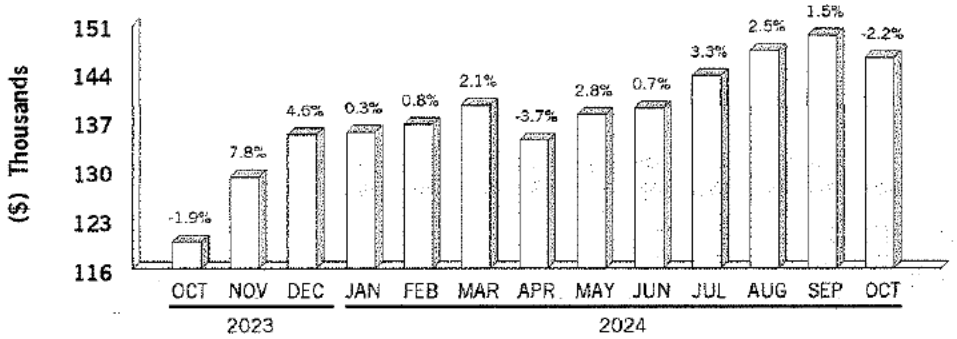
PARTNERSHIP FOR CHILDREN OF CU
C/O JAMES GRAFSTROM

## CHANGE IN VALUE OF YOUR ACCOUNT (includes accrued interest)

| | This Period (10/1/24-10/31/24) | This Year (1/1/24-10/31/24) |
|---|---|---|
| **TOTAL BEGINNING VALUE** | **$149,465.28** | **$135,179.21** |
| Credits | — | — |
| Debits | — | — |
| Security Transfers | — | — |
| **Net Credits/Debits/Transfers** | — | — |
| **Change in Value** | **(3,277.96)** | **11,008.11** |
| **TOTAL ENDING VALUE** | **$146,187.32** | **$146,187.32** |

## MARKET VALUE OVER TIME

*The below chart displays the most recent thirteen months of Market Value.*

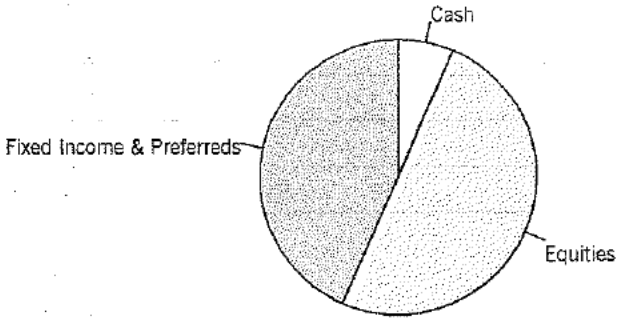



*The percentages above represent the change in dollar value from the prior period. They do not represent account investment performance, as they do not consider the impact of contributions and withdrawals, nor other factors that may have affected performance calculations. No percentage will be displayed when the previous month reflected no value.*

## ASSET ALLOCATION (includes accrued interest)

| | Market Value | Percentage |
|---|---|---|
| Cash | $9,466.59 | 6.48 |
| Equities | 73,242.98 | 50.10 |
| Fixed Income & Preferreds | 63,477.75 | 43.42 |
| **TOTAL VALUE** | **$146,187.32** | **100.00%** |

*FDIC rules apply and Bank Deposits are eligible for FDIC insurance but are not covered by SIPC. Cash and securities (including MMFs) are eligible for SIPC coverage. See Expanded Disclosures.*
*Values may include assets externally held, as a courtesy, and may not be covered by SIPC. Foreign Exchange (FX) is neither FDIC nor SIPC insured. For additional information, refer to the corresponding section of this statement.*




*This asset allocation represents holdings on a trade date basis, and projected settled Cash/BDP and MMF balances. These classifications do not constitute a recommendation and may differ from the classification of instruments for regulatory or tax purposes.*

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# Account Summary

Self-Directed Brokerage Account

PARTNERSHIP FOR CHILDREN OF CU
C/O JAMES GRAFSTROM

## BALANCE SHEET (^ includes accrued interest)

| | Last Period (as of 9/30/24) | This Period (as of 10/31/24) |
|---|---|---|
| Cash, BDP, MMFs | $9,294.73 | $9,466.59 |
| Stocks | 1,194.20 | 1,145.48 |
| ETFs & CEFs | 117,494.91 | 114,258.70 |
| Mutual Funds | 21,481.44 | 21,316.55 |
| **Total Assets** | **$149,465.28** | **$146,187.32** |
| **Total Liabilities** (outstanding balance) | — | — |
| **TOTAL VALUE** | **$149,465.28** | **$146,187.32** |

## CASH FLOW

| | This Period (10/1/24-10/31/24) | This Year (1/1/24-10/31/24) |
|---|---|---|
| **OPENING CASH, BDP, MMFs** | **$9,294.73** | **$7,896.73** |
| Dividend Reinvestments | (417.64) | (1,962.17) |
| Income and Distributions | 589.50 | 3,532.03 |
| **Total Investment Related Activity** | **$171.86** | **$1,569.86** |
| **Total Cash Related Activity** | — | — |
| **Total Card/Check Activity** | — | — |
| **CLOSING CASH, BDP, MMFs** | **$9,466.59** | **$9,466.59** |

## INCOME AND DISTRIBUTION SUMMARY

| | This Period (10/1/24-10/31/24) | This Year (1/1/24-10/31/24) |
|---|---|---|
| Qualified Dividends | — | $9.63 |
| Other Dividends | 589.42 | 3,422.06 |
| Interest | 0.08 | 0.72 |
| **Income And Distributions** | **$589.50** | **$3,432.41** |
| **Tax-Exempt Income** | — | — |
| **TOTAL INCOME AND DISTRIBUTIONS** | **$589.50** | **$3,432.41** |

*Taxable and tax exempt income classifications are based on the characteristics of the underlying securities and not the taxable status of the account.*

## GAIN/(LOSS) SUMMARY

| | Realized This Period (10/1/24-10/31/24) | Realized This Year (1/1/24-10/31/24) | Unrealized Inception to Date (as of 10/31/24) |
|---|---|---|---|
| Short-Term Gain | — | — | $99.41 |
| Long-Term Gain | — | — | 24,171.33 |
| Long-Term (Loss) | — | — | (14,136.28) |
| **Total Long-Term** | — | — | **$10,035.05** |
| **TOTAL GAIN/(LOSS)** | — | — | **$10,134.46** |

*The Gain/(Loss) Summary, which may be subsequently adjusted, is provided for informational purposes and should not be used for tax preparation. For additional detail, please visit www.etrade.com.*

## ADDITIONAL ACCOUNT INFORMATION

| Category | This Period (10/1/24-10/31/24) | This Year (1/1/24-10/31/24) |
|---|---|---|
| Foreign Tax Paid | — | $1.71 |

Security Mark at Right

# Account Detail

Self-Directed Brokerage Account

PARTNERSHIP FOR CHILDREN OF CU
C/O JAMES GRAFSTROM

**Investment Objectives (in order of priority):** Income

*Inform us if your investment objectives, as defined in the Expanded Disclosures, change.*

Brokerage Account

## HOLDINGS

*This section reflects positions purchased/sold on a trade date basis. "Market Value" and "Unrealized Gain/(Loss)" may not reflect the value that could be obtained in the market. Your actual investment return may differ from the unrealized gain/(loss) displayed. Fixed Income securities are sorted by maturity or pre-refunding date, and alphabetically within date. Estimated Annual Income a) is calculated on a pre-tax basis, b) does not include any reduction for applicable non-US withholding taxes, c) may include return of principal or capital gains which could overstate such estimates, and d) for holdings that have a defined maturity date within the next 12 months, is reflected only through maturity date. Actual income or yield may be lower or higher than the estimates. Current Yield is an estimate for informational purposes only. It reflects the income generated by an investment, and is calculated by dividing the total estimated annual income by the current market value of the entire position. It does not reflect changes in its price. Structured Investments, identified on the Position Description Details line as "Asset Class: Struct Inv," may appear in various statement product categories. When displayed, the accrued interest, annual income and current yield for those with a contingent income feature (e.g., Range Accrual Notes or Contingent Income Notes) are estimates and assume specified accrual conditions are met during the relevant period and payment in full of all contingent interest. For Floating Rate Securities, the accrued interest, annual income and current yield are estimates based on the current floating coupon rate and may not reflect historic rates within the accrual period.*

*For additional information related to Unrealized and Realized Gain/(Loss) and tax lot details, including cost basis, please visit www.etrade.com. The information presented on the statement should not be used for tax purposes.*

## CASH, BANK DEPOSIT PROGRAM AND MONEY MARKET FUNDS

*Cash, Bank Deposit Program, and Money Market Funds are generally displayed on a settlement date basis. You have the right to instruct us to liquidate your bank deposit balance(s) or shares of any money market fund balance(s) at any time and have the proceeds of such liquidation remitted to you. Estimated Annual Income, Accrued Interest, and APY% will only be displayed for fully settled positions. Under the Bank Deposit Program, free credit balances held in an account(s) at Morgan Stanley Smith Barney LLC are automatically deposited into an interest-bearing deposit account(s), at Morgan Stanley Bank, N.A. and/or Morgan Stanley Private Bank, National Association, each a national bank, FDIC member and an affiliate of Morgan Stanley. Under certain circumstances, deposits may be held at other FDIC insured Program Banks. For more information regarding the Bank Deposit Program and the Program Banks, go to www.etrade.com/bdpdisclosure. Cash and interest from required Pattern Day Trader minimum equity amounts are retained in Cash Balance Program.*

| Description | Market Value | 7-Day Current Yield % | Est Ann Income | APY % |
|---|---|---|---|---|
| **MORGAN STANLEY PRIVATE BANK NA** | **$9,466.59** | — | $0.95 | 0.010 |

| | Percentage of Holdings | Market Value | Est Ann Income |
|---|---|---|---|
| **CASH, BDP, AND MMFs** | 6.48% | **$9,466.59** | **$0.95** |

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# Account Detail

Self-Directed Brokerage Account

PARTNERSHIP FOR CHILDREN OF CU
C/O JAMES GRAFSTROM

## STOCKS

### COMMON STOCKS

*Morgan Stanley & Co. LLC (Morgan Stanley) and Morningstar, Inc.'s equity research ratings are shown for certain securities. These ratings represent the opinions of the research provider and are not representations or guarantees of performance. The applicable research report contains more information regarding the analyst's opinions, analysis, and rating, and you should read the entire research report and not infer its contents. For ease of comparison, Morgan Stanley and Morningstar, Inc.'s equity research ratings have been normalized to a 1 (Buy), 2 (Hold), and 3 (Sell). Refer to your June or December statement for a summary guide describing the ratings. We do not take responsibility for, nor guarantee the accuracy, completeness, or timeliness of research prepared for Morningstar, Inc.*

| Security Description | Quantity | Share Price | Total Cost | Market Value | Unrealized Gain/(Loss) | Est Ann Income | Current Yield % |
|---|---|---|---|---|---|---|---|
| **THOMSON REUTERS CORP (TRI)** | 7.000 | $163.640 | $332.01 | **$1,145.48** | $813.47 | $15.12 | 1.32 |
| *Rating: Morgan Stanley: 2, Morningstar: 3; Next Dividend Payable 12/2024; Asset Class: Equities* | | | | | | | |

| | Percentage of Holdings | Total Cost | Market Value | Unrealized Gain/(Loss) | Est Ann Income | Current Yield % |
|---|---|---|---|---|---|---|
| **STOCKS** | **0.78%** | **$332.01** | **$1,145.48** | **$813.47** | **$15.12** | **1.32%** |

## EXCHANGE-TRADED & CLOSED-END FUNDS

*Estimated Annual Income for Exchange Traded Funds, is based upon historical distributions over the preceding 12-month period, while Estimated Annual Income for Closed End Funds may be based upon either (a) the most recent dividend or (b) sum of prior 12 months (depending upon whether there is an announced fixed rate). Current Yield is calculated by dividing the total Estimated Annual Income by the current Market Value of the position, and it is for informational purposes only. Distributions may consist of income, capital gains or the returns of capital distributions. EAI is based upon information provided by an outside vendor and is not verified by us. Depending upon market conditions, Current Yield may differ materially from published yields. Investors should refer to the Fund website for the most recent yield information.*

| Security Description | | Quantity | Share Price | Total Cost | Market Value | Unrealized Gain/(Loss) | Est Ann Income | Current Yield % |
|---|---|---|---|---|---|---|---|---|
| **VANGUARD DIVIDEND APPRECIATION (VIG)** | **Purchases** | 351.000 | $194.190 | $45,350.53 | **$68,160.69** | $22,810.16 | | |
| Reinvestments | | 20.273 | | 3,302.98 | 3,936.82 | 633.84 | | |
| | **Total** | 371.273 | | 48,653.51 | **72,097.50** | 23,444.00 | 1,269.38 | 1.76 |
| *Next Dividend Payable 01/2025; Asset Class: Equities* | | | | | | | | |
| **VANGUARD LONG-TERM CORPORATE (VCLT)** | | 545.000 | 77.360 | 54,991.61 | **42,161.20** | (12,830.41) | 2,090.62 | 4.96 |
| *Next Dividend Payable 11/05/24; Asset Class: FI & Pref* | | | | | | | | |

| | Percentage of Holdings | Total Cost | Market Value | Unrealized Gain/(Loss) | Est Ann Income | Current Yield % |
|---|---|---|---|---|---|---|
| **EXCHANGE-TRADED & CLOSED-END FUNDS** | **78.16%** | **$103,645.12** | **$114,258.70** | **$10,613.59** | **$3,360.00** | **2.94%** |

Security Mark at Right

Self-Directed Brokerage Account

PARTNERSHIP FOR CHILDREN OF CU
C/O JAMES GRAFSTROM

# Account Detail

## MUTUAL FUNDS

### OPEN-END MUTUAL FUNDS

*Although share price is displayed only to three decimal places, calculation of Market Value is computed using the full share price in our data base, which may carry out beyond three decimal places. "Share Price" and "Market Value" reflect information available at the time of statement production and may differ from actual month-end values due to a delay in receiving the information from an outside source. Estimated Annual Income is based upon historical distributions over the preceding 12-month period, rather than on the most recent dividend. Current Yield is an estimate for informational purposes only. It is calculated by dividing the total estimated annual income by the current market value of the position, and it is for informational purposes only. Distributions may consist of income, capital gains or the returns of capital distributions. EAI is based upon information provided by an outside vendor and is not verified by us. Depending upon market conditions, Current Yield may differ materially from published Fund yields. Investors should refer to the Fund website for the most recent yield information.*

| Security Description | | Quantity | Share Price | Total Cost | Market Value | Unrealized Gain/(Loss) | Est Ann Income | Current Yield % |
|---|---|---|---|---|---|---|---|---|
| **VANGUARD HI YLD CORP INV (VWEHX)** | **Purchases** | 2,988.805 | $5.450 | $17,500.00 p | **$16,288.98** | $(1,224.41) | | |
| Reinvestments | | 922.489 | | 5,095.76 | 5,027.57 | (68.19) | | |
| | **Total** | 3,911.294 | | 22,595.76 | **21,316.55** | (1,292.60) | 1,278.99 | 6.00 |

*Dividend Cash; Capital Gains Cash; Asset Class: FI & Pref*

| | Percentage of Holdings | Total Cost | Market Value | Unrealized Gain/(Loss) | Est Ann Income | Current Yield % |
|---|---|---|---|---|---|---|
| **MUTUAL FUNDS** | **14.58%** | **$22,595.76** | **$21,316.55** | **$(1,292.60)** | **$1,278.99** | **6.00%** |

| | Percentage of Holdings | Total Cost | Market Value | Unrealized Gain/(Loss) | Est Ann Income Accrued Interest | Current Yield % |
|---|---|---|---|---|---|---|
| TOTAL VALUE | **100.00%** | **$126,572.89** | **$146,187.32** | **$10,134.46** | **$4,655.06** — | **3.18%** |

*Unrealized Gain/(Loss) totals only reflect positions that have both cost basis and market value information available. Cash, MMF, Deposits and positions stating 'Please Provide' or 'Pending Corporate Actions' are not included.*

*p - One or more tax lots of this position may either be missing cost basis, or has a Pending Corporate Action event. Unrealized Gain/Loss includes only tax lots for which we have cost basis.*

## ALLOCATION OF ASSETS

| | Cash | Equities | Fixed Income & Preferred Securities | Alternatives | Structured Investments | Other |
|---|---|---|---|---|---|---|
| Cash, BDP, MMFs | $9,466.59 | — | — | — | — | — |
| Stocks | — | $1,145.48 | — | — | — | — |
| ETFs & CEFs | — | 72,097.50 | $42,161.20 | — | — | — |
| Mutual Funds | — | — | 21,316.55 | — | — | — |
| **TOTAL ALLOCATION OF ASSETS** | **$9,466.59** | **$73,242.98** | **$63,477.75** | — | — | — |

# Account Detail

Self-Directed Brokerage Account

PARTNERSHIP FOR CHILDREN OF CU
C/O JAMES GRAFSTROM

## ACTIVITY

### CASH FLOW ACTIVITY BY DATE

| Activity Date | Settlement Date | Activity Type | Description | Comments | Quantity | Price | Credits/(Debits) |
|---|---|---|---|---|---|---|---|
| 10/1 | | Dividend | VANGUARD DIVIDEND APPRECIATION | | | | $308.74 |
| 10/1 | | Dividend | VANGUARD HI YLD CORP INV DIV PAYMENT | | | | 108.90 |
| 10/1 | | Dividend Reinvestment | VANGUARD DIVIDEND APPRECIATION | ACTED AS AGENT DIVIDEND REINVESTMENT | 1.564 | 197.5068 | (308.74) |
| 10/1 | | Dividend Reinvestment | VANGUARD HI YLD CORP INV | REINVESTMENT a/o 09/30/24 | 19.728 | 5.5200 | (108.90) |
| 10/3 | | Dividend | VANGUARD LONG-TERM CORPORATE | | | | 171.78 |
| 10/31 | | Interest Income | MORGAN STANLEY PRIVATE BANK NA | (Period 10/01-10/31) | | | 0.08 |
| **NET CREDITS/(DEBITS)** | | | | | | | **$171.86** |

*Purchase and Sale transactions above may have received an average price execution. Details regarding the actual prices are available upon request.*

### MONEY MARKET FUND (MMF) AND BANK DEPOSIT PROGRAM ACTIVITY

| Activity Date | Activity Type | Description | Credits/(Debits) |
|---|---|---|---|
| 10/3 | Automatic Investment | BANK DEPOSIT PROGRAM | $171.78 |
| 10/31 | Automatic Investment | BANK DEPOSIT PROGRAM | 0.08 |
| **NET ACTIVITY FOR PERIOD** | | | **$171.86** |

## MESSAGES

**Senior Investor Helpline**

For any inquiries or potential concerns, senior investors or someone acting on their behalf may contact our Firm by calling (800) 280-4534.

FAYETTEVILLE NC

November 4, 2024

Mrs. Mary Sonnenberg
President
Partnership for Children of Cumberland County, Inc.
351 Wagoner Dr., Suite 200
Fayetteville, NC 28303

**Re: Notice of Termination of Agreement for Early Education Workforce Recruitment & Retention**

Dear Mrs. Sonnenberg:

This writing serves as notice that the City of Fayetteville intends to terminate its Grant Agreement with Partnership for Children of Cumberland County, Inc., dated August 1, 2022, Amendment 1 dated March 1, 2023 (collectively "Agreement"), for early education workforce recruitment and retention pursuant to Article 36 *Termination*, of the Agreement. Such termination will be effective on November 8, 2024.

Under Article 31, *Repayment of Investment, Time Limits for Performance of the Agreement,* the $200,000 lump sum advanced to the Partnership for Children of Cumberland County must be repaid to the City of Fayetteville at the address below no later than December 6, 2024.

Sincerely,

Chris Cauley
Economic & Community Development Director

Enclosure: Grant Agreement and Amendments

**Board Transition Worksheet - November 13, 2024**

| | | NCPC Suggested Roles - Government | Board Member | 1st Term Expires | 2nd Term Expires | C = Conflict NC = No Conflict |
|---|---|---|---|---|---|---|
| | | County Commissioner's Office | **OPEN** | | | |
| | 1 | County Manager's Office | Skeens, Heather | 6/30/2025 | 6/30/2028 | C |
| | 2 | Department of Social Services - **NC Pre-K Mandated** | Jackson, Brenda | NCPK | | C |
| | | Local Health Agency or Health Services Provider | **OPEN** | | | |
| | 3 | School Administrator - **NC Pre-K Mandated** | Connelly, Dr. Marvin | NCPK | | C |
| | 4 | Higher Education Institution | Fecher, Dr. Patricia | 6/30/2026 | 6/30/2029 | NC |
| | 5 | | Lucas, Dr. Nicole | 6/30/2027 | 6/30/2030 | C |
| 7 | 6 | Local Cooperative Extension Agency | Childers, Lisa | 6/30/2025 | 6/30/2028 | NC |
| | | Local Public Library | **OPEN** | | | |
| | 7 | Municipal Government | **OPEN** | | | |
| | | | Warren, Darlisha | 6/30/2026 | 6/30/2029 | NC |
| | | NCPC Suggested Roles - Services | Board Member | 1st Term Expires | 2nd Term Expires | |
| | 8 | Child Care Provider - Licensed Center - **NC Pre-K Mandated** | Mathis, Mary | 6/30/2024 | 6/30/2027 | C |
| | | Child Care Provider - Licensed Home | **OPEN** | | | |
| | | Military Child Care Rep | **OPEN** | | | |
| | 9 | Local Head Start Program Representative - **NC Pre-K Mandated** | Ballard, Lonnie | NCPK | | C |
| 5 | 10 | Local Mental Health Community Organization | Gardner, Terrasine | 6/30/2022 | 6/30/2025 | C |
| | 11 | Child Care Resource & Referral (non-employee) or Another Child-Serving Agency Representative - **NC Pre-K Mandated** | **OPEN** | | | |
| | | | Williams, Ebone | 6/30/2023 | 6/30/2026 | NC |
| | | Other Non-Profit Human Service Agency | **OPEN** | | | |
| | 12 | Public School Exceptional Children's Preschool Program Representative - **NC Pre-K Mandated** | Richard, Dr. Ayanna | NCPK | | C |
| | | **NCPC Suggested Roles - Business/Community** | Board Member | 1st Term Expires | 2nd Term Expires | |
| | 13 | Parent of a child 5 or younger - **NC Pre-K Mandated** | Jallow-Konrat, Haja | 6/30/2024 | 6/30/2027 | NC-Facility Issues |
| | 14 | Faith Community | McNeill, Tre'vone | 6/30/2022 | 6/30/2025 | NC |
| | 15 | Inter-Agency Coordinating Council or Parent of a Child with a Disability | Lada, Katherine | 6/30/2026 | 6/30/2029 | NC |
| 7 | | Foundation or other Philanthropic Organization | **OPEN** | | | |
| | 16 | Business Leader | Mobley, Taylor | 6/30/2026 | 6/30/2029 | NC |
| | 17 | | Gunter, Van | 6/30/2026 | 6/30/2029 | NC |
| | | | **OPEN** | | | |
| | | Military Community Rep | **OPEN** | | | |
| | 18 | Community At Large | Klinck, Amanda | 6/30/2026 | 6/30/2029 | NC |
| | 19 | | Smith, Betty | 6/30/2026 | 6/30/2029 | C |

1st Term Ending 6/30/25 = 2
2nd Term Ending 6/30/25 = 2

1st Term Ending 6/30/26 = 7
2nd Term Ending 6/30/26 = 1

1st Term Ending 6/30/27 = 1
2nd Term Ending 6/30/27 = 2
2nd Term Ending 6/30/28 = 2
2nd Term Ending 6/30/29 = 7
2nd Term Ending 6/30/30 = 1

**Board of Director Indeed Applicants 2024**

**Applicants Still Interested**

| Name | Current Position | Committee Interest / Comments |
|---|---|---|
| Lancaster-Covington, Dr. Jacqueline | Exec. Admin Assistant - Hoke County Schools and Pastor | Willing to serve on Board and/or committee. Did not list a committee. |
| Land, Crystal | Director of Community Ministries-New Path Inc. | I have taken a board member class in Ohio when I was working at a nonprofit to have an understanding of how a board operates and functions. I believe you will find my skills valuable to the organization. Look foward to hearing from you. |
| Laureano, Maybelyn Rodriquez | Nonprofit Executive & Seasoned Board Director | Interested in Board, CED or Executive |
| Monroe, Sherail | Foster Parent Advisory Council Member-Children's Hope Alliance | Interested in CCR&R or CED |
| Pittman, Pretoria | Continuing Ed. & Services Administrator - Southern Regional AHEC | Willing to serve on Board and/or committee. Did not list a committee. Most interested in making a difference for children in early stages, especially those with speech delay. |
| Teague, Jenny | Managing Director-Huntington Learning Center | Interested in CED |
| Venegas, April | Business Owner | Open to any committee. Would love to serve on CED |
| Williams, Desheka | Home Health Nurse-Maxim Healthcare | No committee listed |
| | | |
| Burns, Brianna | NO LONGER INTERESTED - LOOKING FOR PAID POSITION | |
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Partnership FOR CHILDREN
OF CUMBERLAND COUNTY
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**President's Report**
**Executive Committee (Acting on Behalf of Board)**
**Charles Morris Room/ Hybrid**
Thursday, November 21, 2024

**A. NCPC/DCDEE Updates / Legislative Updates**

**1. NCPC**

- This month's sample story is from our **Parents for Higher Education** program that FTCC operates. This is a subsidy program with students as the target population. See attached.
- LPAC (Local Partnership Advisory Committee) Update: Mary Sonnenberg and Meredith Gronski serve on LPAC as Mid-East region representatives. Mary was voted to be Chair of LPAC beginning January 2025. In addition, LPAC voted on recommendations for NCPC Board Committees. Sharon Moyer has been recommended to be on NCPC's Fund Development Committee. Her nomination will be sent to NCPC's Board of Directors for final approval.
- We have received our final DRAFT audit – with no findings. Thanks to everyone for the work on a daily basis to be accountable for our funding and responsible to the children and families and providers in our community.

**2. DCDEE**

- **DHHS is making a request to the General Assembly for $100M in additional funds for Stabilization Grants for providers for the remainder of FY25.** Funds were allocated in July for grants for the first half of the fiscal year and have already been sent to providers.
- **DCDEE released the Take Care documentary about the childcare crisis.** The preview was in Raleigh on November 13. A toolkit and access to the documentary is available for local use. We will be looking at ways to share with our community and stakeholders in early 2025.
- **The NC Child Care Commission** will meet on December 9 at 10:00 am and will most likely vote to publish QRIS rules, with publication occurring in January 2025. After publication, DCDEE will announce a 60-day public comment period on QRIS Modernization to include a public hearing and an opportunity to submit comments.

**3. State Level**

- The General Assembly reconvened November 19. The 2024 legislative session will officially adjourn in December 2024. Stabilization grants may be an agenda item until a more sustainable, long-term measure can be addressed during the 2025 legislative session. Among the issues being considered, additional hurricane relief legislation is priority for Western NC.
- They have voted to override Governor Roy Cooper's veto of H.B. 10 that makes several adjustments to the state budget for FY 2024-25. This bill includes funding for the following priorities: Opportunity Scholarships, funding to clear the waitlist for the Education Savings Account program that provides support for families of children with special needs, additional funding for public K-12 schools and community colleges to cover additional expenses from higher enrollment this school year, additional funding for Medicaid to cover increased enrollment and other costs for providing services and up to $190M in additional funding for broadband access in rural counties.
- The NC House passed a wide-ranging omnibus bill on Tuesday night that included $33.75M to DHHS to provide child care programs with stabilization grants for another three months beyond December, through March 2025. The bill was scheduled to go to the Senate on Wednesday.

4. **Federal Level**
   - Congress is currently in recess until mid-November. December 20, 2024 is the deadline to reach a deal on the FY 2025 appropriation bills.
   - The DOL exempt salary threshold rule has been struck down by the U.S. District Court for the Eastern District of Texas, eliminating both of the salary threshold increases on July 1, 2024 and on January 1, 2025, and eliminating the automatic increases every three years after January 1, 2025.

**B. Grant Opportunities/Updates/RFPs**

- The City of Fayetteville's ARPA grant was terminated effective November 8, 2024 and the $200,000 advance amount received in September 2022 was returned to the City on November 14, 2024. Additional funds of $400,000 from a new contract with the City has been requested. These funds are planned to be used to support Family Connects ($285,600), an Early Childhood Workforce Development program ($78,037) and 10% indirect expenses ($36,363). The new contract is anticipated to end December 2026.

**C. Staff Updates**

- **Welcome to Kesia Wilson, Accounting Associate with Fiscal Monitoring responsibilities, who started on November 15 and Monique Snedeker, part-time Information Assistant for the front desk who starts November 22.**
- **Congratulations! To Dottie Adams,** who is returning to her roots in MAC work as the MAC Coordinator, effective November 9 **and Karen Staab,** who was promoted to the Accounting Manager position, effective November 9.
- **We currently do not have any open positions!**

**D. Events**

- **Building Construction Status:** Work has begun on the vehicle accident repair project and completion of Phase 2 of the building renovations. A small portion of the parking lot has been set aside for equipment for the project.
- **NC Pre-K Let's Get Enrolled**: Please share the URL: **LetsGetEnrolled.com**. We are still taking applications for this school year. While many of our sites are full, some programs still have openings. Please continue to get the word out. **Believe it or not, we are already planning for the launch of applications for the 2025-2026 school year after the first of the year.** More details to come.
- **Kindness Awards**: The evening was filled with inspiring stories and heartfelt gratitude while showcasing the power of kindness in creating positive change. We recognized individuals and organizations for their acts of kindness that have significantly impacted young children in our community. Overall, the Kindness Awards were a testament to the incredible work being done by members of our community. It was a night of celebration, reflection, and inspiration, reminding us all of the profound impact that even small acts of kindness can have.
- **PFC United Way Campaign/Food Drive** – Our campaign ended November 20. We are proud supporters of United Way.
  a. **The Staff Pledge Drive raised $6,824,** surpassing 2023 pledges by $1,113.
  b. **Urban Ministries of Fayetteville Food Drive – 639 items** donated, equaling **674 pounds**. Delivered food to Urban Ministries on Monday, November 18.
  c. **Philanthropy Drive** – We gathered 15 volunteers who donated more than 30 hours to learn more about and lend a hand in our community.
- **Giving Tuesday: We are proud to be part of the Cumberland Community Foundation's Giving Tuesday event again this year. If you have not made your board donation, please do so between November 25 and December 4. The webpage is ccpfc.org/givingtuesday. PLEASE keep an eye on our social media and share…share…share!**
- **December's Board Meeting on December 12 will be in person.** Board members are requested to bring desserts. **Staff are invited to join the Board for dessert and fellowship at the end of the meeting.**

- **Staff Luncheon – December 16** at Highland Presbyterian Church. Following lunch and fellowship, staff will have the remainder of the afternoon off.
- **Barnes & Noble Book Drive: began on November 1. Please stop by Barnes and Noble and buy a book to donate to PFC.** This is an important part of our outreach and literacy efforts. As of Monday, November 18, the community has **donated 670 books in 17 days** (roughly 40 books donated per day) of the drive being open! We have a month to go for the book drive. Please share this opportunity with friends and family.
- **Little Land: Big Play for Families**: We still need your support in seeking vendors and sponsors and spreading the word. Please visit ccpfc.org/littleland for downloadable images and vendor and sponsorship links. We have secured many of our return activities and are looking forward to the NC Zoo and PBS Rootle attending and incorporating Arts Land. Event date is February 15, 2025 from 10:00 am – 2:00 pm.

## **Parents for Higher Education** (PFHE)

The Partnership for Children funds Fayetteville Technical Community College to support the Parents for Higher Education Program (PFHE). An estimated 38 curriculum and non-curriculum students annually access subsidy support to provide child care while enrolled in classes, studying, or clinical rotations with medical-related programs.

Program requirements include volunteering in the community and mandatory attendance at weekly one-hour *Parents for Higher Education Club* meetings unless a student is in clinicals during sessions. Club meetings provide a variety of topics to assist students with school-related topics, early childhood topics, and 'life' skills to prepare them for post-graduation. The program has a full-time Coordinator to support the students, help them navigate their subsidy program, and assist with other issues they may encounter. Students must also provide their grades and maintain a 2.0 or better average to stay in the program.

## Stories

**Story 1** – "I am a young mom, I got pregnant my first semester of college and then had to move states and transfer colleges all within a year just to be able to continue my dreams of becoming a nurse while putting my family first. So, I have been struggling financially for a while because of my big life changes. I would not be able to attend college and continue to make my dream come true without the financial assistance of this grant. It is truly the biggest financial help I have ever received. Without this grant, I really would be struggling financially. Daycares are becoming more and more expensive so this grant is truly a blessing."

**Story 2** – "I am in my final semester at Fayetteville Technical Community College and am in the Associates of Nursing Program. I just wanted to take the time to tell you about how much the PFHE program has made a huge difference in my education. Because of this program, I will be able to successfully complete my education and go on and become prosperous in life. Through this program, I was able to place my children into daycare while I pursued my goals. This is something that I would have never been able to accomplish without PFHE. I can never thank the program enough for all that it has done for me and my family. It has truly been an honor and I consider myself to be one of the lucky ones who has had an amazing program think so much of me and believe in me and my future. Thank you."

**Story 3** – "The Parents for Higher Education Child Care Assistance Program has been able to help my family in so many ways. To start, being able to focus on my studies will help in succeed in the nursing program. It was a point in my studies that I was ready to give up and quit because the stress of working to ensure I could cover bills, and daycare was honestly becoming too much to handle. This program helped relieve some of the financial burden I was feeling being a student, an employee and a mom. This program also helped me be able to keep my child in daycare so I am able to study so I can be successful and become someone my son can be proud of."

# Family Connects Community Advisory Committee
# Updates and Recommendations
# Virtual Meeting – November 5th,2024

**Official Recommendation of the Community Advisory Committee to the Board:**

- None

**Program updates:**

- Liz discussed the challenges providers knowing what to do for connecting someone who screens positive for a maternal mental health condition. The committee discussed the importance of creating an ad-hoc work group to create a tool kit for the community.

**Community Discussion Points:**

The committee discussed the importance of mental health resources and provided suggestions from NC Matters.

**The next meeting is scheduled via Zoom for February 4th, 2025 at 3pm**

- **Future meetings:**
  - **February 4th, 2025**
  - **May 6th, 2025**

# CCR&R Advisory Committee Recommendation
# Meeting for November 14, 2024

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Information:

1) Darlisha Warren, Committee Chair, called the CCR&R Committee meeting to order.

2) Prior meeting minutes for September 12, 2024 were approved.

3) Mary Sonnenberg, President, shared highlights from the President's Report.

4) Carole Mangum, Grants Manager, provided an overview of the Financial Summary.

5) Discussion - Enhancing Resources & Support Systems for Neurodivergent Children

6) Department Report and Matters for Discussion
    - Seeking New Committee Meeting
    - Department Updates
        - Workforce Development
    - SOAR Community Coalition
    - Discussion - Bylaws Review/Recommendations

7) Programs Department Units gave the following programmatic updates:
    - Family Services
        - NC Pre-K
        - Consumer Education & Referral
    - Provider Services
        - Kaleidoscope & Library
        - Technical Assistance & Trainings
        - Region 5 (B3QI, HSB, School-Age, FCC)