

**CCR&R Advisory Committee Meeting  
AGENDA**

*Quorum (33%) = 4 (Total Board Members = 12)*

Thursday, September 12, 2024  
9:00 a.m. – 11:00 a.m.

**Charles Morris Conference Room**

*Be the driving force...*

- I. **Welcome, Determination of Quorum, & Call to Order – Darlisha Warren, Chair**
- II. **Approval of Minutes**
  - A. June 13, 2024\*
- III. **President’s Report – Mary Sonnenberg, President**
- IV. **Financial Updates – Carole Mangum, Grants Manager**
- V. **Bylaws (attached) – Julanda Jett, Vice President of Programs**
- VI. **Discussion – Enhancing Resources & Support Systems for Neurodivergent Children with the Organization**
- VII. **Department Report & Matters for Discussion – Julanda Jett, Vice President of Programs**
  - A. Committee Members Required Documents (attached)
  - B. Department Updates:
    - New Hire/Staff Changes
      - Ebony Peterkin, Regional Caseworker
      - Makalia Stewart, Regional Caseworker
    - Current Openings:
      - Provider Services Coach (1)
  - C. Materials Grant Update – **Julanda Jett, Vice President of Programs**
  - D. SOAR Community Coalition – **Wanda Wesley**
- VIII. **Division Reports –**
  - A. Family Services
    - NC Pre-K – **Ar-Nita Davis, Programs Manager**
  - B. Provider Services
    - Kaleidoscope & Library – **Mary Welch, Program Manager**
    - Technical Assistance & Trainings – **Mary Welch, Program Manager**
    - Consumer Education & Referral – **Sheila Rowe, Program Manager**
    - Region 5 (B3QI, HSB, School-Age, FCC) – **Sheila Rowe, Program Manager**
- IX. **Adjournment: Next Meeting is Thursday, November 14, 2024 at 9:00 am (in-person & hybrid)**



**Partnership for Children of Cumberland County, Inc. (PFC)**  
**CCR&R Advisory Committee Meeting Minutes**  
**June 13, 2024 (9:05 am – 10:15 am)**  
***Be the Driving Force***



**MEMBERS PRESENT:** Darlisha Warren, Cathy Everett, Christopher Williams, Patricia Eaton, Katherine (Katie) Lada, Iris Pierce & Wanda Wesley,  
**MEMBERS ABSENT:** Dr. Rondell Bennett, Angela Crosby, Tre’vone McNeill, Jennifer Lopez, Alexis Blue-Wilson, Patricia Fecher  
**NON-VOTING ATTENDEES:** Mary Sonnenberg, Julanda Jett, Tamiko Colvin, Ar-Nita Davis, Sheila Jones, Sheila Rowe, Pamela Federline, and Carole Mangum

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Call to Order	Darlisha Warren, Chair, welcomed all attendees, determined that a quorum was met and called the meeting to order. The scheduled meeting of the CCR&R Advisory Committee was held on Thursday, June 13, 2024 and beginning at 9:05 am pursuant to prior written notice to each committee member. Tamiko Colvin was Secretary for the meeting and recorded the minutes.	Called to Order	None
II. Approval of Meeting Minutes	<p>The minutes of the February 15, 2024 scheduled meeting were previously distributed and reviewed by the committee members. The Chair asked for corrections. Hearing none, the committee consented and the minutes were approved.</p> <p>Patricia Eaton and Katherine Lada motioned and approved.</p>	Approved	None
III. Financial Updates	Carole Mangum, Grants Manager, provided an overview of the Financial Report for the Programs Department (report provided).	None	None
IV. President’s Report	Mary Sonnenberg, President, provided an overview of the Partnership’s President Report (report provided).	None	None
V. Department Reporting A. Department Updates B. Materials Grant Updates C. SOAR Community Coalition	<p>Juland Jett, Vice President of Programs, provided a report for the Programs Department. The report included the following information:</p> <ul style="list-style-type: none"> <li>A. Department Updates:               <ul style="list-style-type: none"> <li>• New Hire/Staff Changes:                   <ul style="list-style-type: none"> <li>○ Michelle Glacken, B3QI Specialist</li> <li>○ Casandra Smith, NC Pre-K Caseworker</li> </ul> </li> <li>• Current Openings:                   <ul style="list-style-type: none"> <li>○ Family Childcare Consultant (1)</li> <li>○ Family Services Caseworker (2)</li> <li>○ Provider Services Coach (1)</li> </ul> </li> </ul> </li> </ul>	None	None



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***Be the Driving Force***



	<p>B. Materials Grant- Julanda Jett, Vice President of Programs:</p> <ul style="list-style-type: none"> <li>• Extension through December 30, 2024.</li> <li>• Facilities have received materials.</li> <li>• There are fifteen facilities remaining for FY24-25.</li> </ul> <p>C. Soar Community Coalition – Wanda Wesley</p> <ul style="list-style-type: none"> <li>• Parent Café – meetings are held monthly on the 2<sup>nd</sup> Thursday at 3:00 pm at the Child Advocacy Centre.</li> <li>• New Brochure</li> <li>• Book Club</li> <li>• Collaborating with other Platforms &amp; Groups for outreach events</li> <li>• Workshops:             <ul style="list-style-type: none"> <li>○ Protective Factors – at the Child Advocacy Center</li> <li>○ Triple P - at the Cumberland County Health Department</li> <li>○ Stewards of Children</li> </ul> </li> </ul>		
<p>VI. Division Updates</p> <p>A. Family Services</p> <ul style="list-style-type: none"> <li>• Consumer Education &amp; Referral</li> <li>• NC Pre-K</li> </ul> <p>B. Provider Services</p> <ul style="list-style-type: none"> <li>• Kaleidoscope &amp; Library</li> <li>• Technical Assistance &amp; Training</li> <li>• Region 5 (B3QI, HSB, &amp; School-Age)</li> </ul>	<p>A. Family Services:</p> <p>Julanda Jett, Vice President of Programs, provided updates for consumer education:</p> <ul style="list-style-type: none"> <li>• Sheila Rowe, Region 5 Program Manager, will oversee the Family Services Unit.</li> <li>• Casandra Smith, Caseworker, has been assisting with calls &amp; referrals.</li> <li>• Interview in progress for a Family Services Caseworker</li> </ul> <p>Sheila Rowe, Program Manager, provided additional information regarding consumer education:</p> <ul style="list-style-type: none"> <li>• Staff conducted 890 referrals</li> </ul> <p>Ar-Nita Davis, Program Manager, gave the updates for NC Pre-K (report provided):</p> <ul style="list-style-type: none"> <li>• Close-out FY23-24 Updates</li> <li>• FY 23-24 Children Placement &amp; Served</li> <li>• Intense Technical Support &amp; Site Visits</li> <li>• Outreach Events</li> <li>• Professional Development</li> <li>• FY24-25 Placement Updates (to include SchoolMint)</li> <li>• FY 24-25 Follow-Ups</li> <li>• FY 24-25 New Sites</li> <li>• FY 24-25 Guidelines</li> <li>• NC Pre-K Teacher Search</li> </ul>	<p>None</p>	<p>None</p>



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 CCR&R Advisory Committee Meeting Minutes  
 June 13, 2024 (9:05 am – 10:15 am)  
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	<ul style="list-style-type: none"> <li>• Classroom Allocations &amp; Increase</li> <li>• Upcoming NC Pre-K Institute (August 14<sup>th</sup>-15<sup>th</sup> at FTCC)</li> <li>• DCDEE NC Pre-K Updates</li> </ul> <p>B. Provider Services:          Sheila Jones, Provider Services, provided the updates for Kaleidoscope &amp; Library, Technical Assistance, and Trainings (report provided).</p> <ul style="list-style-type: none"> <li>• Kaleidoscope Play &amp; Learn – meets three times a week. Providing indoor play groups twice a week at the Partnership Lending Library (Tuesdays at 2:00 pm), Fascinate-U Children’s Museum (Thursdays at 9:30 am), and one outdoor play group at Clark Park (Tuesdays at 9:30 am). All play groups are free. Currently recruiting families.             <ul style="list-style-type: none"> <li>○ Shontina Purdie, Provider Services Coach, is certified in KPL.</li> </ul> </li> <li>• Lending Library – currently closed to the public. Staff are providing services to the sites, such as laminating, and delivering.</li> <li>• Professional Development Opportunities for Staff</li> <li>• Projects –             <ul style="list-style-type: none"> <li>○ Materials Grants (Pre &amp; Post Assessments)</li> <li>○ Distribution Day to providers – discontinued resources from lending library</li> </ul> </li> <li>• Technical Assistance &amp; Trainings             <ul style="list-style-type: none"> <li>○ Technical Assistance – actively recruiting                 <ul style="list-style-type: none"> <li>- Providing technical support (approximately 60 programs)</li> </ul> </li> </ul> </li> </ul> <p>Sheila Rowe, Program Manager, gave the updates for Region 5:          Healthy Social Behavioral (HSB)</p> <ul style="list-style-type: none"> <li>• Conducted 259 sites visits to 40 unduplicated programs and 158 recipients (teachers)</li> </ul> <p>Birth to Three (B3QI)</p> <ul style="list-style-type: none"> <li>• Practice Base Coaching – 12 programs</li> <li>• Non-Practice Base coaching – 18 programs</li> <li>• Provided 26 Safe Sleep – ITS SIDS Reductions trainings</li> </ul>		
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**CCR&R Advisory Committee Meeting Minutes**  
**June 13, 2024 (9:05 am – 10:15 am)**  
***Be the Driving Force***



	<p>Regional Coach</p> <ul style="list-style-type: none"> <li>Conducted 40 site visits to 7 childcare programs and 21 unduplicated recipients (teachers)</li> </ul> <p>Lead Provider Services Coach</p> <ul style="list-style-type: none"> <li>Providing preschool &amp; school-age technical assistance to the region</li> <li>Conducted 78 unduplicated site visits to 47 unduplicated recipient in 20 classroom/programs</li> <li>Conducted nine (9) school-age trainings</li> </ul> <p>Family Child Care Consultant</p> <ul style="list-style-type: none"> <li>Conducted 68 site visits to 15 unduplicated programs</li> <li>Starting a mentoring program</li> </ul> <p>Professional Development Attended</p> <ul style="list-style-type: none"> <li>National Smart Conference</li> <li>Inclusion Institute</li> </ul> <p>Additional Updates</p> <ul style="list-style-type: none"> <li>Anson County – New Executive Director, Elizabeth Rizzo</li> <li>Montgomery County – New CCR&amp;R Coordinator, Carol Shepard</li> </ul>		
<p>VII. Information</p>	<p>The next CCR&amp;R Advisory Committee meeting is scheduled for September 12, 2024 at 9:00 am.</p>	<p>None</p>	<p>None</p>
<p>VIII. Adjournment</p>	<p>As there was no further business, the Chair noted the meeting adjourned. The meeting was adjourned at 10:15 am.</p>	<p>Adjourned</p>	<p>None</p>



Partnership for Children of Cumberland County, Inc. (PFC)  
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*Be the Driving Force*



**Submittal:** The minutes of the above stated meeting are submitted for approval.

\_\_\_\_\_  
Secretary for the Meeting Date

**Approval:** Based on committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

\_\_\_\_\_  
Committee Chair Date

DRAFT

**President's Report**  
**NC Pre-K Planning Committee and Board of Directors**  
**Charles Morris Room/ Hybrid**  
Thursday, August 22, 2024

**A. NCPC/DCDEE Updates / Legislative Updates**

**1. NCPC**

- Contract for FY25 executed. Subcontracts for Direct Service Providers (DSP) and contractors executed.
- Year-end fiscal reporting has been submitted along with our reversion check. The Programmatic data reporting was completed by the July 31 deadline.
- Mandatory Annual DSP training conducted on August 12.
- Marta Hester, NCPC's Public Policy Director, is working to develop priorities for the General Assembly's Long Session. Part of this focus is on some of the legislative requirements for Smart Start.

**2. DCDEE**

- **Southwestern Child Development Commission (SWCDC)** has reimbursed PFC through June [Core & HSB] and July [B3QI] for our four **Region 5** contracts. Preparation of FY25 contracts is in process. Currently, payments are flowing more quickly.
- **NC Pre-K:** Contract for FY25 executed. Sub-contracts for providers are in process. The new school year starts next week. An advance for services has been requested.

**3. State Level**

- The Governor signed Senate Bill 426, which included the Quality Rating Improvement System (QRIS) Modifications recommended to the Child Care Commission to update QRIS and create additional pathways for licensed child care facilities to earn star-rated licenses. The Child Care Commission is drafting proposed child care rule language to implement the new requirements. Hold Harmless provisions have been extended, and star-rated license assessments will be conducted by provider request only until the QRIS rulemaking process has been completed. Star-rated license assessments are still required for new child care programs. The legislation also provides a pathway for child care programs currently accredited through approved accrediting bodies to move to a 3 or 5-star license if they are not already at this star level. Providers that fall under this pathway may now submit a request to DCDEE for this alternative pathway.

**4. Federal Level**

- **DOL (Department of Labor) Overtime Rule** – The first court case granted a delay to only Texas for the Overtime rules. The Partnership has done its due diligence in assessing the impact of the higher salary thresholds on our employees. We have addressed those staff impacted by the first change in salary levels. We will continue to monitor this, with the next salary change set to occur in January.
- New bipartisan legislation in the U.S. Senate seeks to expand child care availability through tax credits and workforce support. The [Child Care Availability and Affordability Act \(S. 4874\)](#) would renew and increase tax credits and deductions for child care-related expenses, including refundability of the child and dependent care credit so that more low-income families could benefit. The [Child Care Workforce Act \(S.4880\)](#) would create a grant program to help attract and retain child care workers and expand the quality and affordability of care.
- **Fiscal Year 2025 funding for Labor, Health and Human Services, and Education and Related Agencies (LHHS) was approved and released by the House Appropriations Committee.** The proposed funding includes \$194.4 billion, a cut of \$24.6 billion (or 11%) below the fiscal year 2024



level. Highlights include increased funding for Child Care Development Block Grants (CCDBG) to \$8.7 billion (to provide vouchers for working families to have child care), \$12.3 billion for Head Start (an increase of \$25 million above the 2024 level and \$244 million below the 2025 request), \$1 billion for Maternal and Child Health programs (a decrease of \$152 million below the 2024 level and \$216 million below the 2025 request with elimination of funding for the Healthy Start program).

- **The Senate Appropriations Committee set proposed funding levels for child care and early learning programs for LHHS agencies for FY 2025** on August 1. Funding provisions for child care and early learning include a \$2.3 billion increase over FY 2024. Highlights include \$10.35 billion for CCDBG (an increase of \$1.6 billion over FY24), \$12.97 billion for Head Start (a \$700 million increase over FY24), Preschool Development Grant Birth Through Five (PDG B-5), \$315 million (same as FY24) and increasing funding by \$5 million for CCAMPIS after it was eliminated in the House.

#### B. Grant Opportunities/Updates/RFPs

- Met with the City of Fayetteville on July 11 to discuss the status of grants. Reviewing City of Fayetteville ARPA and CDBG grants for continued funding, regulations, and viability.

#### C. Staff Updates

- **Welcome to Joseph White, IT Engineer. Joseph started with PFC on August 21.**
- **Open positions are on the PFC website with a link to Indeed.** If you have any questions, please contact Anthony Ramos ([aramos@ccpfc.org](mailto:aramos@ccpfc.org)).
- **Lunch Plate Sale Fundraiser – September 26 from 11 am – 2 pm.** Lunch options will include hot dogs or vegetarian chili bowl with choice of sides including baked beans, potato salad, or chips. Proceeds from the sale will benefit staff team development opportunities. This fundraiser follows the Board’s Executive Committee meeting.
- **Flu Shot Clinic – September 26 from 11 am – 1 pm.** The clinic includes Board members & tenants.

#### D. Events

- **NC Pre-K Let’s Get Enrolled** launched January 17, 2024, for 2024-2025 school year applications. Please share the URL: [ccpfc.org/letsgetenrolled](https://ccpfc.org/letsgetenrolled). **We are still taking applications for the new school year. While many of our sites are full, some programs still have openings. Please continue to get the word out. If you would like to put a yard sign at your home or business, please see Ar-Nita for a sign.**
- **Fayetteville 2024 Community Choice Awards** – we are in the final three again this year. The final award ceremony will be at the Crown Complex this evening. Haja Jallow-Konrat and Mary Sonnenberg will attend and represent PFC.
- **Kindness Awards** nominations began on August 19. The webpage is [ccpfc.org/kindness](https://ccpfc.org/kindness). Nominations will be taken from the public. **The Kindness Awards** event will be held **on November 14** in the evening.
- **State of the Community**, hosted by the Chamber of Commerce, is August 29, 2024, from 11:30 AM -1:30 PM. Board members Tre`vone McNeill, Dr. Patricia Fecher, Dr. Connelly, and Ebone Williams will attend with staff members Mary Sonnenberg, Sharon Moyer, Pamela Federline, and Michelle Downey.
- **Little Land: Down on the Farm** makes a return. We are grateful to Lisa Childers and the Cumberland County Fair Committee for allowing us to participate in the fair again this year. The fair dates are August 30th through September 8. The ribbon cutting will be on August 30. Please get in touch with Shaun Savarese ([ssavarese@ccpfc.org](mailto:ssavarese@ccpfc.org)) if you’re interested in helping out at the event.
- **Smart Start Month** – The State of North Carolina will proclaim September as Smart Start Month. We will promote this with media releases and social media posts. Please make sure you follow us on Facebook and share our posts.
- **Little Land: Big Play for Families** – February 15, 2025. Thank you to Haja for being our first sponsor and sponsoring Sensory Land. We need your help in soliciting vendors and sponsors. You can find all the information online at [ccpfc.org/vendor](https://ccpfc.org/vendor), [ccpfc.org/sponsor](https://ccpfc.org/sponsor), and downloadable flyers, posters, etc. are at [ccpfc.org/lldownloads](https://ccpfc.org/lldownloads).



**PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.**

**FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW**

**Board Responsibility**

*The review of the financial statements is the responsibility of the Committee and Board Members of PFC.  
The detailed financial reports have been provided to you via email or via the PFC website and will be provided electronically during the meeting.*

**June 30, 2024**

**1 Balance Sheet**

- a. The cash balances; investments and liabilities are at the anticipated amounts and are sufficient for the current needs.
- b. The new First Bank account was opened in April 2022 and will be used for construction loan draw-downs, contractors' payments, interest, etc.
- c. The new First Bank Money Market account was opened with \$100,000 in November 2023 per the construction loan agreement.

**2 Smart Start Grant [State Funds]**

- a. PFC's Smart Start grant budgets are reflected at 100% of full allocation effective July 1, 2023 and was amended effective May 31, 2024.
- b. The total allocation for FY2023-2024 at 100% is \$6,832,478, including DSS and WAGE\$ was effective July 1, 2023.
- c. In July 2023, PFC reverted \$862,921.47 for unspent FY22-23 Smart Start funds. [\$52,341.39 of Administration; \$45,403.69 of Fundraising and \$765,176.39 of Services] All of the reverted funds were received back from NCPC effective November 30, 2023.
- d. PFC's management and staff recently reviewed and realigned applicable Smart Start budgets to provide additional funds to the WAGE\$ activity per their request. Contingent amounts were approved by the February 29, 2024 Board of Directors. Applicable budget changes were submitted to NCPC in March 2024 to be approved by NCPC with a March 15, 2024 effective date, which is the final due date for changes to the WAGE\$ activity. The budget changes included an increase of \$96,000 to the WAGE\$ activity and a decrease of \$96,000 to the CCR&R Core activity.
- e. Carryforward caps are being implemented on Smart Start funding with the caps ranging from 3-6% depending on the size of the local partnership's budget. Cumberland's cap is 4% which means that we will receive back no more than \$307,816 of our total Smart Start reverted funds for FY23-24. This amount includes DSS and WAGE\$.
- f. Several Smart Start activities are currently below their spending percentages which resulted in unspent funds at yearend.
- g. Several Smart Start in-house activities have been reviewed and budget changes were submitted to NCPC and are effective May 31, 2024.

**h. REVERSION - SMART START ADMINISTRATION**

Administration - 9100	\$	-
Administration - Fundraising 9200		-
	\$	-

**i. REVERSIONS - PFC IN-HOUSE ACTIVITIES**

PFC - Child Care Resource & Referral ( CCR&R) Core	\$	76,702.06
PFC - Planning and Evaluation		45,371.60
PFC - Community Engagement		73,035.71
PFC - All Children Excel (ACE)		3,298.38
PFC - Family Connects [includes unspent and reverted funds from the contractor 4C's]		65,404.42
PFC - Lending Library		3,683.80
PFC - Kaleidoscope		25,624.47

<b>TOTAL IN-HOUSE</b>	<b>\$</b>	<b>293,120.44</b>
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**j. REVERSIONS - DIRECT SERVICE PARTNERS ACTIVITIES [DSPs]**

DSP - Carolina Collaborative Community Care (4'Cs) - Assuring Better Child Health and Development [ABCD]		
	<b>Did Not Drawn Down</b>	\$ 14,727.94
	<b>Reversion</b>	\$ 1,090.62
DSP - Cumberland County Health Department - Child Care Health Coordinator [CCHC] <b>Did Not Draw Down</b>		539.16
	<b>TOTAL DSPs</b>	<b>\$ 16,357.72</b>

NCPC's maximum reverted cap amount of **\$307,816** is anticipated to be received in FY24-25.

	<b>Amount and Percentage Not Spent (not including the State Level Contracts)</b>	
<b>Reverted to NCPC</b>	<b>\$</b>	<b>309,478.16</b>
		<b>7%</b>

**PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.**

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**June 30, 2024**

**3 NC Pre-Kindergarten Grant [State and Federal Funds]**

- a. PFC is in full contract with DCDEE effective July 1, 2023.
- b. The current year NC Pre-K contract was amended on September 20, 2023 for an additional \$328,170 of federal funds to be effective from July 1, 2023 through June 30, 2024. The federal title of the funds is Emergency Assistance to Non-Public Schools Funds [EANS]. These federal funds are a part of the Governor's Emergency Education Relief [GEER] funds for direct payments to NC Pre-K classrooms. The eligible NC Pre-K classrooms can use the funds for expenses as outlined in the NC Pre-K Guidance. None of the GEER grant funds can be used for the contracting agency's [the Partnership's] administrative expenses.
- c. The total current year contract is now \$10,399,022 which consists of \$4,127,571 of federal funds and \$6,271,451 of state funds.
- d. Historically this distribution of state and federal funds is amended by DCDEE before or at yearend.
- e. PFC requested and received 1/10th of the direct services grant and disbursed funds for four requested advances in September 2023.
- f. The amount of the total advance received was \$915,532.
- g. Due to the amount of federal funds received, the Partnership **will be** audited extensively for fiscal responsibility and federal compliances, i.e. an A-133 audit since we have spent at least \$750,000 in federal funds for the fiscal year.
- h. All of the fiscal year 2023-2024 NC Pre-Kindergarten grants of **\$10,399,022** was spent except for:

State - Subsidy TANF	\$ 441,428.00	This amount was <b>NOT</b> drawn down and thus is not reverted to DCDEE.	
State - Subsidy Non-TANF	163,983.00	This amount was <b>NOT</b> drawn down and thus is not reverted to DCDEE.	
Federal - GEER [Governor's Emergency Education Relief] Funds	3,862.00	This amount was <b>NOT</b> drawn down and thus is not reverted to DCDEE.	<b>Percentage Not Spent</b>
<b>TOTAL</b>	<b>\$ 609,273.00</b>		<b>6%</b>

**4 Southwestern Child Development Commission, Inc. [SWCDC] - Region 5 Grants [Federal Funds]**

- a. The Region 5 Core grant is in contract effective July 1, 2023 through June 30, 2024; and July 1, 2024 through June 30, 2025. The grant amount is \$395,367 for each of the two years [\$790,734 total]. **The contract was executed on August 28, 2023.**
- b. The Region 5 Birth to Three Quality Initiative is in contract effective August 1, 2023 through July 31, 2024. The grant amount is \$179,136. **The contract was executed on November 6, 2023.**
- c. The Region 5 Healthy Social Behaviors [HSB] grant is in contract effective July 1, 2023 through June 30, 2024. The grant amount is \$268,003. **The contract was executed on November 6, 2023.**
- d. The Region 5 Family Child Care Project [FCC] grant is in contract effective September 1, 2023 through February 14, 2024 ; and February 15, 2024 through February 14, 2025. **The contract was executed on September 25, 2023.**  
The grant amount is \$81,584 for the 5.5 months contract period and \$186,900 for the 12 months contract period.
- e. All of the fiscal year 2023-2024 Region 5 Lead Agency grants **that ends June 30th** was spent except for:  
The Region 5 Core grant is \$395,367 and the Region 5 HSB grant is \$268,003 for at total of \$663,370.

Core Services	\$ 31,644.54	<b>SWCDC owed Cumberland funds at yearend</b>	
Healthy Social Behaviors (HSB)	\$ 25,326.92	<b>SWCDC owed Cumberland funds at yearend</b>	<b>Percentage Not Spent for only the Region 5 Core and HSB grants</b>
<b>TOTAL</b>	<b>\$ 56,971.46</b>		<b>9%</b>

**PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.**

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**June 30, 2024**

**5 NCPC - Non-Fiscal Year Grants [Federal Funds]**

North Carolina Partnership for Children (NCPC) Federal Grants to PFC			
Grantor	Grant Name	Period	Amount
NCPC	PDG Family Connects Innovation Grant	03/01/2021 - 11/30/2023	3,735,268.00

**Pre-school Development Grant [PDG] Family Connects Innovation Grant**

- a. During FY 21-22, PFC acquired another new federal grant from NCPC. The grant is called PDG Family Connects Innovation Grant and is for the purpose of planning and implementing a telehealth model innovation of the Family Connects evidence-based model in accordance with the requirements of the Family Connects model and current modifications due to COVID-19.
- b. The grant is for twenty-one months and is effective March 1, 2021 through November 30, 2022.
- c. The grant amount is \$2,124,110 for the first 21 months with a potential addition of \$1,166,411 for 12 months if it is extended past November 30, 2022.
- d. The majority of the grant is budgeted to pay Carolina Collaborative Community Care (4C's) \$1,745,506 as the hiring agency to implement the home visiting component by nurses.
- e. The remaining \$378,604 includes PFC staff directly involved in the grant plus 10% [or \$193,101] for indirect costs for administering the grant.
- f. NCPC has been awarded a No-Cost Extension for the Year 3 of the Family Connects Pilot. Additional details will be shared later. The contract amount *may* not change.
- g. NCPC extended the end date of the PDG grant from November 30, 2022 to **November 30, 2023**. The Year 3 grant was increased with an additional amount of \$2,021,969. The contract amendment is effective November 30, 2022.
- h. PFC processed the final close-out November 30, 2023 expenditures and submitted the FSR to NCPC on December 7, 2023.
- i. The final reimbursement of \$233,245.62 for the federal PDG Grant was received from NCPC on December 22, 2023.

**6 All Funding Sources**

- a. The cash balance at month-end is as projected and is sufficient for the requirements of the upcoming month and at yearend.

**7 Unrestricted State Revenues (USR) - Fund 208**

- a. The goal is to continue to use these funds only when other funding streams cannot be used or are not available.
- b. On October 4, 2021, \$50,000 was transferred from the PNC Money Market Account to the E-Trades Funds Account, per Board Approval. On September 5, 2023, under the Bank Deposit Program (BDP), the balance in PFC's self-directed E\*TRADE account was deposited into a **Morgan Stanley Bank, N.A. E\*TRADE Account**. E\*TRADE from Morgan Stanley is a business of Morgan Stanley Smith Barney LLC ("Morgan Stanley"). This in-kind transfer by the bank allowed all of the investments to remain the same. The cash amount of PFC funds in the E\*TRADE account was \$118,000.00 and thus this same amount is reflected in the Morgan Stanley E\*TRADE Account. Because PFC follows the modified cash basis of accounting, it is not allowed to report unrealized gains and losses in the financials and thus the \$127,549.15 balance in the E\*TRADE account at September 30, 2023, as indicated on the statement, was not reflected on PFC's financial reports.
- c. On March 30, 2023 the Board approved to redeem the two Lumbee Bank CDs before their maturity date of February 26, 2024 in order to purchase one new Lumbee Bank CD with a higher yield. On April 18, 2023, the two CDs were redeemed and one new Lumbee Bank CD for \$209,427.38 was purchased. The new CD is a 13-month CD with an interest rate of 4.18% and matures on May 18, 2024.
- d. On October 26, 2023, the Board approved to transfer \$100,000 from the PNC Bank Money Market Account to a **First Bank Money Market Account** in order to retain a low interest rate on the construction loan commitment that is carried by First Bank. On November 6, 2023, First Bank informed us that they could offer a money market account of 3.50% with a yield of 3.56% for \$100,000. These rates and structure were reviewed by PFC's management and by Charles Morris and was determined to be a good option. The current rate for the PNC Money Market account is still at 2.78% as of November 30, 2023. PFC's management transferred \$100,000 from the PNC Money Market Account via check to open the First Bank Money Market Account on November 27, 2023.
- e. On May 13, 2024, PFC management redeemed the Lumbee Bank CD#4 as approved by the Board. The maturity date was May 18, 2024. A new Lumbee Bank CD#5 with a higher yield and a shorter term was purchased. The redeemed Lumbee Bank CD#4 of \$209,427.38 plus interest earned of \$9,737.24 was used to purchase the new CD#5 for \$219,164.62 which is a 5-month CD with an interest rate of 4.88% and matures on October 13, 2024.

**PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.**

**FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW**

**Board Responsibility**

*The review of the financial statements is the responsibility of the Committee and Board Members of PFC.  
The detailed financial reports have been provided to you via email or via the PFC website and will be provided electronically during the meeting.*

**June 30, 2024**

f. The cash equivalent balances in Fund 208 consists of the following at the end of the month:

PNC Bank Money Market Account	70,091.27	<i>Does not include interest earned in Fund 899 ; \$100,000 transferred to First Bank Money Market on November 27, 2023</i>
Lumbee Bank - Certificate of Deposit #4	-	<i>New CD purchased on April 18, 2023; Matured on May 18, 2024</i>
Lumbee Bank - Certificate of Deposit #5	219,164.62	<i>New CD purchased on May 13, 2024; Matures on October 13, 2024</i>
Lumbee Bank - Checking Account [from investments]	200.00	<i>Deposited \$100 initially; deposited \$25 in FY20-21; and deposited \$50 in July 2023.</i>
First Bank Money Market Account	100,000.00	<i>New account opened on November 27, 2023.</i>
Morgan Stanley E*TRADE Account	118,000.00	<i>Gains/Losses are not reflected in the financial statements</i>
	<b>507,455.89</b>	

<b>Interest Earned - Fund 899</b>	
PNC Bank Money Market	<b>31,046.02</b>
Lumbee Bank - CD	-
First Bank Money Market	<b>2,087.66</b>
	<b>33,133.68</b>

Investments - Fund 208	507,455.89
Interest Earned - Fund 899	33,133.68
<b>TOTAL INVESTMENTS PLUS INTEREST</b>	<b>540,589.57</b>

g. There is currently a sufficient balance in the operating funds portion of the USR funding stream for the current fiscal year.

**8 Cash and In-kind Report**

- The 19% match requirement reflected on the monthly report is reflected at 100% of the full allocation, NOT YET including the prior year reverted funds.
- PFC's Leadership Team, staff and Board members will continue to discuss and implement strategies to meet our match requirement.
- PFC did not meet the 19% match requirement for FY2324, FY2223, FY2122, FY2021, FY1920, FY1819, FY1718 nor for FY1617.
- Since the 19% required match was not met for the FY ended June 30, 2024, there will be no contribution to the PFC endowment.
- Per NCPC, individual LPs who did not report at least 19% Program Match for FY23-24 will have the consequences waived again in light of delayed NC FAST subsidy parent fees reporting. However, in order to meet the statewide 19% legislative mandate, it is critical that LPs report the eligible contributions that are received each fiscal year.
- Income from fundraisers are to be reflected at the net amount only and after the event is over. Therefore, receipts from sponsors and donors will not be reported for Cash and In-kind purposes until such time.

**PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.**

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**Board Responsibility**

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**June 30, 2024**

**1 Balance Sheet**

- a. The cash balances; investments and liabilities are at the anticipated amounts and are sufficient for the current needs.
- b. The new First Bank account was opened in April 2022 and will be used for construction loan draw-downs, contractors' payments, interest, etc.
- c. The new First Bank Money Market account was opened with \$100,000 in November 2023 per the construction loan agreement.

**2 Smart Start Grant [State Funds]**

- a. PFC's Smart Start grant budgets are reflected at 100% of full allocation effective July 1, 2023 and was amended effective May 31, 2024.
- b. The total allocation for FY2023-2024 at 100% is \$6,832,478, including DSS and WAGE\$ was effective July 1, 2023.
- c. In July 2023, PFC reverted \$862,921.47 for unspent FY22-23 Smart Start funds. [\$52,341.39 of Administration; \$45,403.69 of Fundraising and \$765,176.39 of Services] All of the reverted funds were received back from NCPC effective November 30, 2023.
- d. PFC's management and staff recently reviewed and realigned applicable Smart Start budgets to provide additional funds to the WAGE\$ activity per their request. Contingent amounts were approved by the February 29, 2024 Board of Directors. Applicable budget changes were submitted to NCPC in March 2024 to be approved by NCPC with a March 15, 2024 effective date, which is the final due date for changes to the WAGE\$ activity. The budget changes included an increase of \$96,000 to the WAGE\$ activity and a decrease of \$96,000 to the CCR&R Core activity.
- e. Carryforward caps are being implemented on Smart Start funding with the caps ranging from 3-6% depending on the size of the local partnership's budget. Cumberland's cap is 4% which means that we will receive back no more than \$307,816 of our total Smart Start reverted funds for FY23-24. This amount includes DSS and WAGE\$.
- f. Several Smart Start activities are currently below their spending percentages which resulted in unspent funds at yearend.
- g. Several Smart Start in-house activities have been reviewed and budget changes were submitted to NCPC and are effective May 31, 2024.

**h. REVERSION - SMART START ADMINISTRATION**

Administration - 9100	\$	-
Administration - Fundraising 9200		-
	<b>\$</b>	<b>-</b>

**i. REVERSIONS - PFC IN-HOUSE ACTIVITIES**

PFC - Child Care Resource & Referral ( CCR&R) Core	\$	76,702.06
PFC - Planning and Evaluation		45,371.60
PFC - Community Engagement		73,035.71
PFC - All Children Excel (ACE)		3,298.38
PFC - Family Connects [includes unspent and reverted funds from the contractor 4C's]		65,404.42
PFC - Lending Library		3,683.80
PFC - Kaleidoscope		25,624.47
	<b>TOTAL IN-HOUSE \$</b>	<b>293,120.44</b>

**j. REVERSIONS - DIRECT SERVICE PARTNERS ACTIVITIES [DSPs]**

DSP - Carolina Collaborative Community Care (4'Cs) - Assuring Better Child Health and Development [ABCD]		
	<b>Did Not Drawn Down</b>	\$ 14,727.94
	<b>Reversion</b>	\$ 1,090.62
DSP - Cumberland County Health Department - Child Care Health Coordinator [CCHC] <b>Did Not Draw Down</b>		539.16
	<b>TOTAL DSPs \$</b>	<b>16,357.72</b>

NCPC's maximum reverted cap amount of **\$307,816** is anticipated to be received in FY24-25.

	<b>Amount and Percentage Not Spent (not including the State Level Contracts)</b>	
<b>Reverted to NCPC</b>	\$	<b>309,478.16</b>
		<b>7%</b>

**PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.**

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**June 30, 2024**

**3 NC Pre-Kindergarten Grant [State and Federal Funds]**

- a. PFC is in full contract with DCDEE effective July 1, 2023.
- b. The current year NC Pre-K contract was amended on September 20, 2023 for an additional \$328,170 of federal funds to be effective from July 1, 2023 through June 30, 2024. The federal title of the funds is Emergency Assistance to Non-Public Schools Funds [EANS]. These federal funds are a part of the Governor's Emergency Education Relief [GEER] funds for direct payments to NC Pre-K classrooms. The eligible NC Pre-K classrooms can use the funds for expenses as outlined in the NC Pre-K Guidance. None of the GEER grant funds can be used for the contracting agency's [the Partnership's] administrative expenses.
- c. The total current year contract is now \$10,399,022 which consists of \$4,127,571 of federal funds and \$6,271,451 of state funds.
- d. Historically this distribution of state and federal funds is amended by DCDEE before or at yearend.
- e. PFC requested and received 1/10th of the direct services grant and disbursed funds for four requested advances in September 2023.
- f. The amount of the total advance received was \$915,532.
- g. Due to the amount of federal funds received, the Partnership **will be** audited extensively for fiscal responsibility and federal compliances, i.e. an A-133 audit since we have spent at least \$750,000 in federal funds for the fiscal year.
- h. All of the fiscal year 2023-2024 NC Pre-Kindergarten grants of **\$10,399,022** was spent except for:

State - Subsidy TANF	\$ 441,428.00	This amount was <b>NOT</b> drawn down and thus is not reverted to DCDEE.	
State - Subsidy Non-TANF	163,983.00	This amount was <b>NOT</b> drawn down and thus is not reverted to DCDEE.	
Federal - GEER [Fovernor's Emergency Education Relief Funds	3,862.00	This amount was <b>NOT</b> drawn down and thus is not reverted to DCDEE.	<b>Percentage Not Spent</b>
<b>TOTAL</b>	<b>\$ 609,273.00</b>		<b>6%</b>

**4 Southwestern Child Development Commission, Inc. [SWCDC] - Region 5 Grants [Federal Funds]**

- a. The Region 5 Core grant is in contract effective July 1, 2023 through June 30, 2024; and July 1, 2024 through June 30, 2025. The grant amount is \$395,367 for each of the two years [\$790,734 total]. **The contract was executed on August 28, 2023.**
- b. The Region 5 Birth to Three Quality Initiative is in contract effective August 1, 2023 through July 31, 2024. The grant amount is \$179,136. **The contract was executed on November 6, 2023.**
- c. The Region 5 Healthy Social Behaviors [HSB] grant is in contract effective July 1, 2023 through June 30, 2024. The grant amount is \$268,003. **The contract was executed on November 6, 2023.**
- d. The Region 5 Family Child Care Project [FCC] grant is in contract effective September 1, 2023 through February 14, 2024 ; and February 15, 2024 through February 14, 2025. **The contract was executed on September 25, 2023.**  
The grant amount is \$81,584 for the 5.5 months contract period and \$186,900 for the 12 months contract period.
- e. All of the fiscal year 2023-2024 Region 5 Lead Agency grants **that ends June 30th** was spent except for:  
The Region 5 Core grant is \$395,367 and the Region 5 HSB grant is \$268,003 for at total of \$663,370.

Core Services	\$ 31,644.54	<b>SWCDC owed Cumberland funds at yearend</b>	
Healthy Social Behaviors (HSB)	\$ 25,326.92	<b>SWCDC owed Cumberland funds at yearend</b>	<b>Percentage Not Spent for only the Region 5 Core and HSB grants</b>
<b>TOTAL</b>	<b>\$ 56,971.46</b>		<b>9%</b>



**PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.**

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**June 30, 2024**

**5 NCPC - Non-Fiscal Year Grants [Federal Funds]**

North Carolina Partnership for Children (NCPC) Federal Grants to PFC			
Grantor	Grant Name	Period	Amount
NCPC	PDG Family Connects Innovation Grant	03/01/2021 - 11/30/2023	3,735,268.00

**Pre-school Development Grant [PDG] Family Connects Innovation Grant**

- a. During FY 21-22, PFC acquired another new federal grant from NCPC. The grant is called PDG Family Connects Innovation Grant and is for the purpose of planning and implementing a telehealth model innovation of the Family Connects evidence-based model in accordance with the requirements of the Family Connects model and current modifications due to COVID-19.
- b. The grant is for twenty-one months and is effective March 1, 2021 through November 30, 2022.
- c. The grant amount is \$2,124,110 for the first 21 months with a potential addition of \$1,166,411 for 12 months if it is extended past November 30, 2022.
- d. The majority of the grant is budgeted to pay Carolina Collaborative Community Care (4C's) \$1,745,506 as the hiring agency to implement the home visiting component by nurses.
- e. The remaining \$378,604 includes PFC staff directly involved in the grant plus 10% [or \$193,101] for indirect costs for administering the grant.
- f. NCPC has been awarded a No-Cost Extension for the Year 3 of the Family Connects Pilot. Additional details will be shared later. The contract amount *may* not change.
- g. NCPC extended the end date of the PDG grant from November 30, 2022 to **November 30, 2023**. The Year 3 grant was increased with an additional amount of \$2,021,969. The contract amendment is effective November 30, 2022.
- h. PFC processed the final close-out November 30, 2023 expenditures and submitted the FSR to NCPC on December 7, 2023.
- i. The final reimbursement of \$233,245.62 for the federal PDG Grant was received from NCPC on December 22, 2023.

**6 All Funding Sources**

- a. The cash balance at month-end is as projected and is sufficient for the requirements of the upcoming month and at yearend.

**7 Unrestricted State Revenues (USR) - Fund 208**

- a. The goal is to continue to use these funds only when other funding streams cannot be used or are not available.
- b. On October 4, 2021, \$50,000 was transferred from the PNC Money Market Account to the E-Trades Funds Account, per Board Approval. On September 5, 2023, under the Bank Deposit Program (BDP), the balance in PFC's self-directed E\*TRADE account was deposited into a **Morgan Stanley Bank, N.A. E\*TRADE Account**. E\*TRADE from Morgan Stanley is a business of Morgan Stanley Smith Barney LLC ("Morgan Stanley"). This in-kind transfer by the bank allowed all of the investments to remain the same. The cash amount of PFC funds in the E\*TRADE account was \$118,000.00 and thus this same amount is reflected in the Morgan Stanley E\*TRADE Account. Because PFC follows the modified cash basis of accounting, it is not allowed to report unrealized gains and losses in the financials and thus the \$127,549.15 balance in the E\*TRADE account at September 30, 2023, as indicated on the statement, was not reflected on PFC's financial reports.
- c. On March 30, 2023 the Board approved to redeem the two Lumbee Bank CDs before their maturity date of February 26, 2024 in order to purchase one new Lumbee Bank CD with a higher yield. On April 18, 2023, the two CDs were redeemed and one new Lumbee Bank CD for \$209,427.38 was purchased. The new CD is a 13-month CD with an interest rate of 4.18% and matures on May 18, 2024.
- d. On October 26, 2023, the Board approved to transfer \$100,000 from the PNC Bank Money Market Account to a **First Bank Money Market Account** in order to retain a low interest rate on the construction loan commitment that is carried by First Bank. On November 6, 2023, First Bank informed us that they could offer a money market account of 3.50% with a yield of 3.56% for \$100,000. These rates and structure were reviewed by PFC's management and by Charles Morris and was determined to be a good option. The current rate for the PNC Money Market account is still at 2.78% as of November 30, 2023. PFC's management transferred \$100,000 from the PNC Money Market Account via check to open the First Bank Money Market Account on November 27, 2023.
- e. On May 13, 2024, PFC management redeemed the Lumbee Bank CD#4 as approved by the Board. The maturity date was May 18, 2024. A new Lumbee Bank CD#5 with a higher yield and a shorter term was purchased. The redeemed Lumbee Bank CD#4 of \$209,427.38 plus interest earned of \$9,737.24 was used to purchase the new CD#5 for \$219,164.62 which is a 5-month CD with an interest rate of 4.88% and matures on October 13, 2024.



**PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.**

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**Board Responsibility**

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**June 30, 2024**

f. The cash equivalent balances in Fund 208 consists of the following at the end of the month:

PNC Bank Money Market Account	70,091.27	<i>Does not include interest earned in Fund 899 ; \$100,000 transferred to First Bank Money Market on November 27, 2023</i>
Lumbee Bank - Certificate of Deposit #4	-	<i>New CD purchased on April 18, 2023; Matured on May 18, 2024</i>
Lumbee Bank - Certificate of Deposit #5	219,164.62	<i>New CD purchased on May 13, 2024; Matures on October 13, 2024</i>
Lumbee Bank - Checking Account [from investments]	200.00	<i>Deposited \$100 initially; deposited \$25 in FY20-21; and deposited \$50 in July 2023.</i>
First Bank Money Market Account	100,000.00	<i>New account opened on November 27, 2023.</i>
Morgan Stanley E*TRADE Account	118,000.00	<i>Gains/Losses are not reflected in the financial statements</i>
	<b>507,455.89</b>	

<b>Interest Earned - Fund 899</b>	
PNC Bank Money Market	31,046.02
Lumbee Bank - CD	-
First Bank Money Market	2,087.66
	<b>33,133.68</b>

Investments - Fund 208	507,455.89
Interest Earned - Fund 899	33,133.68
<b>TOTAL INVESTMENTS PLUS INTEREST</b>	<b>540,589.57</b>

g. There is currently a sufficient balance in the operating funds portion of the USR funding stream for the current fiscal year.

**8 Cash and In-kind Report**

- The 19% match requirement reflected on the monthly report is reflected at 100% of the full allocation, NOT YET including the prior year reverted funds.
- PFC's Leadership Team, staff and Board members will continue to discuss and implement strategies to meet our match requirement.
- PFC did not meet the 19% match requirement for FY2324, FY2223, FY2122, FY2021, FY1920, FY1819, FY1718 nor for FY1617.
- Since the 19% required match was not met for the FY ended June 30, 2024, there will be no contribution to the PFC endowment.
- Per NCPC, individual LPs who did not report at least 19% Program Match for FY23-24 will have the consequences waived again in light of delayed NC FAST subsidy parent fees reporting. However, in order to meet the statewide 19% legislative mandate, it is critical that LPs report the eligible contributions that are received each fiscal year.
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# PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

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July 31, 2024

### ONLY THE HIGHLIGHTED ITEMS NEED TO BE REPORTED.

#### 1 Balance Sheet

- a. The cash balances; investments and liabilities are at the anticipated amounts and are sufficient for the current needs.

#### 2 Smart Start Grant [State Funds]

- a. PFC's Smart Start grant budgets are reflected at 100% of full allocation effective July 1, 2024.
- b. The total allocation for FY2024-2025 at 100% is \$6,832,478, including DSS and WAGE\$.  
c. In July 2024, PFC reverted \$309,478.16 for unspent FY23-24 Smart Start Services funds and anticipate to receive back \$307,816.

#### 3 NC Pre-Kindergarten Grant [State and Federal Funds]

- a. PFC is in full contract with DCDEE effective July 1, 2024.
- b. The total FY2024-2025 contract is \$9,854,106 which consists of \$4,580,047 of federal funds and \$5,274,059 of state funds.
- c. The FY2024-2025 contract for NC Pre-K **administrative funds** is 24% less than FY2023-2024. The Direct Services funds remained the same. DCDEE has also deemed certain expenditures such as auto expenses as no longer allowable from the grant funds. PFC is strategizing ways to sustain this funding stream due to the unexpected timing and unexpected amount of the grant reduction.
- d. Historically this distribution of state and federal funds is amended by DCDEE before or at yearend.
- e. PFC has requested 1/10th of the direct services grant and plan to have the funds available by September 2024. The amount of the total requested advance will be \$915,459.
- f. Due to the amount of federal funds received, the Partnership **will be** audited extensively for fiscal responsibility and federal compliances, i.e. an A-133 audit since we plan to spend at least \$750,000 in federal funds for the fiscal year.
- g. The single audit threshold will increase from \$750,000 to \$1,000,000 effective October 1, 2024.

#### 4 Southwestern Child Development Commission, Inc. [SWCDC] - Region 5 Grants [Federal Funds]

- a. The Region 5 Core grant is in contract effective July 1, 2023 through June 30, 2024; and July 1, 2024 through June 30, 2025. The grant amount is \$395,367 for each of the two years [\$790,734 total]. **The contract was executed on August 28, 2023.** The Financial Status Report [FSR] for July 2024 has been completed and timely submitted.
- b. The Region 5 Birth to Three Quality Initiative is in contract effective August 1, 2023 through July 31, 2024. The grant amount is \$179,136. **The contract was executed on November 6, 2023.** The Region 5 Birth to Three Quality Initiative contract for August 1, 2024 through July 31, 2025 is not yet in process.
- c. The Region 5 Healthy Social Behaviors [HSB] grant is not yet in contract.
- d. The Region 5 Family Child Care Project [FCC] grant is in contract effective September 1, 2023 through February 14, 2024 ; and February 15, 2024 through February 14, 2025. **The contract was executed on September 25, 2023.** The grant amount is \$81,584 for the 5.5 months contract period and \$186,900 for the 12 months contract period.

#### 5 All Funding Sources

- a. The cash balance at month-end is as projected and is sufficient for the requirements of the upcoming month and at yearend.

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**July 31, 2024**

**6 Unrestricted State Revenues (USR) - Fund 208**

- a. The goal is to continue to use these funds only when other funding streams cannot be used or are not available.
- b. On May 13, 2024, PFC management redeemed the Lumbee Bank CD#4 as approved by the Board. The maturity date was May 18, 2024. A new Lumbee Bank CD#5 with a higher yield and a shorter term was purchased. The redeemed Lumbee Bank CD#4 of \$209,427.38 plus interest earned of \$9,737.24 was used to purchase the new CD#5 for \$219,164.62 which is a 5-month CD with an interest rate of 4.88% and **matures on October 13, 2024.**

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<b>Interest Earned - Fund 899</b>	
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Lumbee Bank - CD	-
First Bank Money Market	2,390.93
	<b>33,687.72</b>

Investments - Fund 208	507,455.89
Interest Earned - Fund 899	33,687.72
<b>TOTAL INVESTMENTS PLUS INTEREST</b>	<b>541,143.61</b>

- g. There is currently a sufficient balance in the operating funds portion of the USR funding stream for the current fiscal year.

**7 Cash and In-kind Report**

- a. The 19% match requirement reflected on the monthly report is reflected at 100% of the full allocation, and does NOT YET include the prior year reverted funds.
- b. PFC's Leadership Team, staff and Board members will continue to discuss and implement strategies to meet our match requirement.
- c. PFC did not meet the 19% match requirement for FY2324, FY2223, FY2122, FY2021, FY1920, FY1819, FY1718 nor for FY1617.
- d. Since the 19% required match was not met for the FY ended June 30, 2024, there will be no contribution to the PFC endowment.
- e. Income from fundraisers are to be reflected at the net amount only and after the event is over. Therefore, receipts from sponsors and donors will not be reported for Cash and In-kind purposes until such time.

**The support you need to help children succeed.**



PFC is a 501(c)(3) nonprofit organization supported by public and private funds through Smart Start, NC Pre-Kindergarten, tax-deductible donations, and grants.

# **BYLAWS**

**Adopted by Board of Directors  
December 8, 1994**

## Revisions

March 28, 1996	November 25, 2008
March 27, 1997	March 26, 2009
November 21, 1997	June 26, 2009
March 22, 1999	August 28, 2009
July 29, 1999	September 18, 2009
February 3, 2000	March 31, 2011
November 30, 2000	May 30, 2013
May 31, 2001	May 29, 2014
July 26, 2001	March 24, 2016
January 30, 2003	April 28, 2016
May 29, 2003	July 28, 2016
July 29, 2004	June 29, 2017
September 29, 2005	May 24, 2018
January 25, 2007	January 17, 2019
September 27, 2007	
July 31, 2008	

Approved by Board of Directors – March 25, 2021

**BYLAWS  
OF  
Partnership for Children of Cumberland County, Inc.**

at any meeting. The vote of a majority of the directors voting on any matter at a meeting of the Board at which a quorum is present shall be the act of the Board on that matter unless the vote of a greater number is required by law or by the Articles of Incorporation or bylaws of this Corporation. Votes by proxy are prohibited.

The Chair's presence may satisfy the requirements for quorum at any meeting, Board or committee, and will vote only in the event of a tie vote. The chairs of each committee will also satisfy the requirements for quorum and will only vote in the event of a tie vote at committee meetings. Each officer, Board director, and committee member is held accountable to the Conflicts of Interest policy as listed in Article VI of these bylaws and must abstain from voting when such conflicts arise.

**Section 10. Parliamentary Rules:** All meetings shall be conducted in an open, orderly, and fair manner and in accordance with the *Modern Rules of Order – Most Current Edition* published by the American Bar Association circa 1999.

**Section 11. Compliance with State Requirements:** So long as the Corporation receives funding from the State of North Carolina, it shall conduct its operations, including its meetings, in a manner comparable to Article 33C of Chapter 143 of the General Statutes "The Open Meetings Law," Chapter 132 of the General Statutes "The Public Records Law."

**ARTICLE V  
COMMITTEES**

**Section 1. General Committee Guidelines:** The committee structures, except the Executive Committee, act within the authority as delegated by the Board. Committee membership and participation may include both Board directors and non-Board participants, with the exception of the Board Development Committee and Human Resource Committee. These committees shall consist of both current and former Board directors and non-Board participants. Non-Board participants shall have all rights and privileges of Board directors except a vote at Board meetings. Non-Board participants shall have voting rights within the committee process only.

Committee activities are viewed as funnels for the deposit of ideas, interests, and issues for full discussion. Committees should seek opportunities to collaborate with other committees, groups, individuals, agencies, and organizations. The committee process is an open forum supporting full discussion of issues and concerns in preparation for recommendations to the full Board.

All standing committees, special committees, and sub-committees, shall abide by all regulations listed in these bylaws with particular note to Article IV Sections 1-7 and Sections 9-12 with regard to meetings. Due to the fact that all committees recommend action on matters to the Board and have no final approval authority, with the exception of the Executive Committee, and because holding these groups to the strict quorum requirements listed herein which from time to time causes delays in the approval process, quorum for committees, special committees, and sub-committees shall be defined as one-third or 33% of active membership with the exception of the Executive Committee, Finance Committee, Human Resource Committee, and Board Development Committee. Quorum for these committees as stated shall be 50% of the active membership. Quorum for the North Carolina Pre-Kindergarten Committee shall be 50% of active membership plus one. Quorum shall be determined at the beginning of a meeting for all items requiring action.

**Section 2. Committees and Membership:** The Chair and/or Board may from time to time establish such standing committees, special committees, sub-committees, or workgroups as it deems necessary to assist the Board in carrying out its duties and responsibilities to the Corporation

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on a continuing basis. Standing committees will include but are not limited to Executive Committee, Board Development Committee, Human Resource Committee, Finance Committee, Planning and Evaluation Committee, Community Engagement and Development Committee, Child Care Resource and Referral Advisory Committee, Facility and Tenant Committee, and North Carolina Pre-Kindergarten Committee.

The Chair, with input and assistance from the President, shall appoint committee members to each standing committee. The Chair shall review committee membership each year and make new appointments as necessary. The Chair will appoint each committee Chair to serve for that year. Committee Chairs will appoint Vice-Chairs. In order to have full Board participation, the Chair may appoint each Board director to one or more committees. Each member of a committee holds office until his successor is elected, or until he resigns or is removed from the committee. A member of a committee may succeed himself. The Chair, committee chair, or President may invite additional individuals with expertise in a particular area to meet with and assist the committee. Such advisors shall not vote or be counted in determining the existence of a quorum and may be excluded from any closed session of the committee.

**Section 3. Executive Committee:** The Executive Committee shall consist of the Chair, Vice-Chair/Chair-Elect, Secretary, Treasurer, the immediate past Chair, standing committee chairs, Cumberland County School Superintendent (or designee) and may include two other directors of the Board to be appointed by the Chair and approved by the Board. If the immediate Past Chair is unable or unwilling to serve, the Board of Directors may approve the service of another Past Chair in the place of the immediate Past Chair. The Executive Committee shall have and may act in the capacity of the Board between meetings of the Board except when acting in matters of bylaws revisions, Board director or officer nominations, and except as limited by N.C.G.S. 55A-8-25. The Executive Committee shall not have the authority to reverse decisions previously made by the full Board. The Chair shall present a report to the Board of the actions taken in its place by the Executive Committee. The Executive Committee may also present a Consent Agenda for the Board's approval as outlined in Article IV Section 8.

The Executive Committee meets bi-monthly or as called by the Chair to review operational, programmatic, and financial matters. It may deal with urgent situations that cannot wait for the next full Board meeting, specific questions referred to the committee by the Board, issues that need preliminary discussion and refinement before the Board considers them, or routine matters that do not require full Board disposition. The Executive Committee is charged with the responsibility of establishing, implementing, and reviewing the bylaws where appropriate. All revisions to these bylaws or Articles of Incorporation are to be approved by the Board with ten days written notice of the review of said revisions.

The Executive Committee will work in conjunction with the Human Resource Committee and the Chair when selecting a President. The Executive Committee members are also responsible for assessing the performance of the President by providing confidential written input to the Chair (utilizing the evaluation tools and methodology recommended by the Human Resource Committee and approved by the Board). The Chair will provide this data to the Executive Committee in a summarized report. The President works closely with this committee and members serve as his/her principal support and sounding board.

**Section 4. Board Development Committee:** The Board Development Committee is chaired by the Vice-Chair/Chair-Elect of the Board and membership is limited to six current and former Board directors. The Board Development Committee members must have a minimum of one year Board experience. The President works closely with this committee to provide input on

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organizational needs and to identify Board leadership. The Board Development Committee meets as called by the chair. In the event the Board Development Committee Chair is removed from office or resigns, any officer may call a meeting for the purposes stated herein.

The Board Development Committee identifies, recruits, and proposes directors and officers to the full Board. The Board Development Committee leads the Board in identifying the type of directors and officers the Corporation needs. With the assistance of the President, the Committee develops written descriptions of directors and officers responsibilities and creates a plan for identifying prospective directors and officers. Once the process is under way, the Committee plays an active part in cultivating new directors and officers, screens candidates, and recommends candidates to the full Board for approval. In addition, it may plan and conduct orientation for new directors and officers, and organize continuing education programs that enhance knowledge of governance responsibilities in general and this Corporation in particular.

The Board Development Committee may recommend guidelines for Board director contributions, to insure 100% donations from the Board of Directors.

**Section 5. Human Resource Committee:** The Human Resource Committee is chaired by a Board member and is composed of a minimum of five current and former Board Directors. The Human Resource Committee will meet a minimum of quarterly or as called by the committee chair. The Human Resource Committee may work with the Finance Committee, President, Vice President of Finance and Human Resource Manager.

The Human Resource Committee advises the President on personnel policy issues and develops personnel policy guidelines for approval by the Board. The Human Resource Committee recommends the tools and methodologies to be used in the performance evaluation of all Corporation staff. The Human Resource Committee also keeps the Board informed about labor-related legislative issues at the national, state, and local levels.

In general, the Human Resource Committee will focus its work on policy issues and avoid becoming involved in staff hiring, promotion, and evaluation matters that are the responsibility of the President. The Human Resource Committee works with the Executive Committee and the Board Chair in selecting and evaluating the President.

**Section 6. Finance Committee:** The Finance Committee is chaired by the Board Treasurer. Committee members total a minimum of eight with five Board directors and three non-Board participants. The Finance Committee meets bi-monthly or as called by the chair, and works with the President in carrying out its responsibilities as directed in these bylaws.

The Finance Committee receives, reviews, and recommends proposals for funding to the Board and participates in the interview process with potential grantees. The Finance Committee reviews and presents the Corporation's annual budget for Board approval. Budget amendments and revisions will be processed through the Finance Committee. Rare instances may occur where immediate action may be taken by the Executive Committee or full Board. The Finance Committee will participate in developing and implementing policies and procedures for proposal review, developing and reviewing a financial policy manual, and oversight of contracts management. The Finance Committee will also provide oversight for investment funds.

Monthly statements of income and expenditures for the Corporation are reviewed and the Finance Committee presents a financial report to the Board. The Finance Committee ensures compliance with state, federal, and non-profit regulations regarding fiscal management and works with the President in carrying out its responsibilities as directed in these bylaws.



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**Section 7. Planning and Evaluation Committee:** The Planning and Evaluation Committee is chaired by a Board director and is comprised of a minimum of eight members to include non-Board participants. The Planning and Evaluation Committee will meet a minimum of quarterly or as called by the chair and works with the President in carrying out its responsibilities as directed in these bylaws.

The Planning and Evaluation Committee advises the Board of the comprehensive evaluation of all contractees. The Planning and Evaluation Committee reviews progress reports, performance audits, and data collected for the Department of Health and Human Services (DHHS) and the North Carolina Partnership for Children. The Planning and Evaluation Committee reviews all requests for proposals and proposals received for planning and evaluation services. The Planning and Evaluation Committee also determines if evaluation services meet Corporation expectations and provides evaluation reports to the Board as well as recommendations to the Finance Committee for continuation of activities. The Planning and Evaluation Committee reports to the Board on the regular evaluation of the Corporation and keeps the Board informed of local, state, and national evaluation and research efforts related to the Corporation's purpose.

The Planning and Evaluation Committee assists the Corporation in strategic planning. The Planning and Evaluation Committee facilitates the active participation of the entire Corporation, those internal and external stake holders, and the planning process. The Planning and Evaluation Committee considers national trends, opportunities, research, best practices, and external realities in relation to the current vision, mission, goals, board policies, structures, services, and outcomes for the Corporation, and makes recommendations for strategic changes. The Planning and Evaluation Committee holds generative discussions of emerging issues and assures overarching positions of the Corporation remain in alignment to the changing environment.

**Section 8. Community Engagement and Development Committee:** The Community Engagement and Development Committee (hereafter referred to as the CED Committee) is chaired by a Board director. Committee members total a minimum of six with two Board directors and four non-Board participants. The Committee will meet a minimum of quarterly or as called by the chair and works with the President in carrying out its responsibilities as directed in these bylaws.

The Community Engagement and Development Committee (CED) leads the Board's participation in community engagement and fund development. The CED Committee recommends policies for community engagement and fund development and provides opportunities for Board involvement in these activities. The committee will recommend plans and procedures, advise and support staff in their efforts to strengthen the early childhood system through stewardship of local resources, community engagement, strategic communication, volunteer recruitment and opportunities, outreach and education, plans, procedures, and community relations.

**Section 9. Child Care Resource and Referral Advisory Committee:** The Child Care Resource and Referral Advisory Committee (hereafter referred to as the CCR&R Advisory Committee) is chaired by a Board director. Membership consists of a minimum of 12 representatives (including: agency representatives, a Department of Social Services representatives, business representatives, community representatives, parent representatives, a military representative, and child care provider representatives) to include Board directors and non-Board participants. The CCR&R Advisory Committee will meet a minimum of quarterly or as called by the chair and works with the President in carrying out its responsibilities as directed in these bylaws.

The CCR&R Advisory Committee shall assist in recommending policy, budget planning, and evaluating and making recommendations for the Corporation's goals. The CCR&R Advisory Committee members shall have an understanding of child care resource and referral services

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department, and be willing to speak on its behalf to the community.

**Section 10. Facility & Tenant Committee:** The Facility & Tenant Committee is chaired by a Board director. At a minimum the Facility & Tenant Committee should consist of four members, representing expertise in: tenant relations, facilities maintenance and lease negotiations. Membership should include Board and non-Board participants. The Facility & Tenant Committee will meet at least quarterly or as called by the chair and works with the President in carrying out its responsibilities as directed in these bylaws. The purpose and functions of this Committee are:

- (1) To review the exempt function activities performed by current and proposed tenants of the Corporation's office building for suitability and approval of such tenants by the Board;
- (2) To present formal findings to the Board that any current or proposed tenant has as its proper exempt functions purposes which are complementary or similar to those of the Corporation;
- (3) That such current or proposed tenant is suitable for consideration by the Board to become a tenant of the Corporation;
- (4) To make such recommendations to the Board regarding current, potential, and proposed tenants, leases, and leaseholds in the office building(s) owned by the Corporation as such Committee may deem necessary or appropriate;
- (5) To review the purposes and activities of such tenants for continued suitability and compatibility with the activities and purposes of the Corporation, as it may find necessary or appropriate from time to time; and
- (6) To engage in activities incidental to the foregoing.

Such Committee shall also generally review the use and utilization of the Corporation's property, plant, equipment, facilities, and assets for compliance with the Corporation's exempt functions and purposes, as set forth herein and in the Corporation's Articles of Incorporation.

**Section 11. NC Pre-Kindergarten Committee (NC Pre-K):** The NC Pre-K Committee is co-chaired by the school superintendent (or designee) for Cumberland County and the PFC board chair. The membership consists of the same representatives as the Partnership's Board Directors. The mandated positions includes the co-chairs, a licensed child care center (4- or 5-star license preferred) representative, Head Start program representative, parent of preschool-age children (especially at-risk children) representative, child care resource and referral agency or another child-serving agency representative, Department of Social Services or other child care subsidy funding agency representative, and a public schools exceptional children's preschool program representative. These mandated positions may have designees, unlike the PFC Board which does not consist of any designees. The NC Pre-K designees may have all rights and privileges of the director while in attendance at the NC Pre-K Committee meeting. The designee shall not appear for the director at committee meetings of which the director is a member. The director shall inform the Chair of the NC Pre-K Committee in writing of the designee appointment. The NC Pre-K Committee will meet bi-monthly or as called by the co-chairs.

Purpose of the NC Pre-K Committee: The authorizing legislation for the NC Pre-K Program requires: "a system built upon existing local school boards and systems, private child care providers, and other entities that demonstrate the ability to establish or expand pre-kindergarten capacity." To comply with this legislative mandate, the NC Pre-K Program requires every county (or region) that chooses to participate in NC Pre-K to establish and maintain a County/Region NC Pre-K Committee. The purpose of the committee is to:

# CCR&R Programs Updates

(These updates will be posted on the website by Tamiko before CCR&R Programs Committee Meeting)

**Submitted by:** Ar-Nita Davis (NC Pre-K Program Manager)

**Reporting Period:** July 2024-September 2024

<b>Program:</b>	<b>PFC NC Pre-K Program Cumberland County</b>
<b>Number of Sites</b>	<ul style="list-style-type: none"> <li>A. 2024-202 NC Pre-K Program               <ul style="list-style-type: none"> <li>1. Number of Sites: 55</li> <li>2. Number of Classrooms: 87</li> </ul> </li> </ul>
<b>Programmatic Updates:</b>	<ul style="list-style-type: none"> <li>A. <b>2024-2025 School Year</b> <ul style="list-style-type: none"> <li>1. School Mint-Applications: 2, 292</li> <li>2. NC Pre-K Application System               <ul style="list-style-type: none"> <li>a) Applications Received: 2,386</li> <li>b) Waitlist: 226</li> </ul> </li> </ul> </li> <li>B. <b>2024-2025 NC Pre-K Allocation (1412)</b> <ul style="list-style-type: none"> <li>1. Private: (915) 888               <ul style="list-style-type: none"> <li>a) Sites Decreased: The Children’s Courtyard (54)</li> <li>b) Sites Increased: 27                   <ul style="list-style-type: none"> <li>➤ Hearts for Children Childcare (9)</li> <li>➤ Jump Start University ELC (9)</li> <li>➤ Little Beginningz Learning (9)</li> </ul> </li> </ul> </li> <li>2. CCS: Increased 384 (54) 434</li> <li>3. Head Start: 90</li> </ul> </li> <li>C. <b>2024-2025 NC Pre-K Program Requirements and Guidance (August 2024) Attached</b>  <i>*2024-2025 NC Pre-K Program Requirements and Guidance – High Impact Changes</i> </li> <li>D. <b>Teaching Strategies (TS Gold) changed to SmartTeach</b></li> </ul>

## CCR&R Programs Updates

(These updates will be posted on the website by Tamiko before CCR&R Programs Committee Meeting)

<p><b>Meetings/Outreach Events Attended:</b></p>	<p>A. <b>Meetings:</b> DCDEE NC Pre-K, Collaboration meetings with Head Start and Cumberland Schools, One Continuum Community, Racial Equity Workgroup, DSS/PFC/CCHD Quarterly Meetings, NC Pre-K Monthly Café' Meeting.</p> <p>B. <b>Events:</b> Family Fun Day at Honeycutt Park (Kiwanis Rec Center) on Sunday, June 23rd</p>
<p><b>Professional Development opportunities attended or attended by Team</b></p>	<p>2024-2025 Pre-K Conference-(FTCC) August 14-15, 2024</p>
<p><b>Current and Upcoming Projects:</b></p>	<p>A. NC Pre-K New Provider Training on Systems          B. 2024-2025 County Plan          C. 2024-2025 NC Pre-K Site Placement          D. 2024-2025 Pre-K Recruitment          E. 2024-2025 NC Pre-K Professional Learning Community (TBA)          F. 2024-2025 NC Pre-K Processes and Procedures (Revising)</p>
<p><b>Upcoming Events:</b></p>	<p>A. County Fair-Friday, September 6, 2024 (Special Guest: Spiderman)          B. NC Pre-K Site Administrator's In-Person Meeting, September 19, 2024 (12:00 PM)          C. NC Pre-K Professional Learning Community (PLC)-TBA          D. Cumberland County Department of Public Health (CCDPH) 3rd Annual "Fun in the Sun with Public Health" Fair on Saturday, September 14, 2024, from 10:00 a.m. – 3:00 p.m.</p>

# 2024-2025 NC Pre-K Program Requirements and Guidance – High Impact Changes

## Section 4: The NC Pre-K Site – B: Official NC Pre-K Day and Year

This requirement was revised to allow increased flexibility for sites to implement instructional calendars that best meet the needs of their program while still maintaining minimum expectations for the amount of services provided to children. Updates have been made throughout the NC Pre-K Program Requirements and Guidance where necessary to reflect the change.

Sample school calendars are included below for reference.

Previous Language	Updated Language
<p><b>B. Official NC Pre-K Day and Year</b></p> <p>NC Pre-K sites must provide a NC Pre-K Program for a minimum of 6.5 hours per day for 10 months (36 weeks) of instructional days per school calendar year.</p> <p>The 6.5-hour day refers only to the instructional portion of the day for children.</p> <p>Transportation is not a part of the 6.5-hour day. Time adjustments should be made in the schedule for transportation time to ensure that children have a minimum of 6.5 hours of instructional time each day.</p>	<p><b>B. Official NC Pre-K Week and Year <i>*REVISED*</i></b></p> <p>NC Pre-K Program calendars must meet the following requirements</p> <ul style="list-style-type: none"> <li>• Covers at least 10 calendar months from August to May OR from September to June</li> <li>• Provides child-directed and teacher-directed instructional day-to-day learning activities for a minimum of 32.5 hours per week               <ul style="list-style-type: none"> <li>○ Weeks that include closures for holidays or scheduled school breaks are excluded from this requirement</li> </ul> </li> <li>• Provides a minimum of 180 days OR 1,170 hours of instruction               <ul style="list-style-type: none"> <li>○ Up to nine (9) mandatory teacher workdays (including days scheduled before or after the first/last day of school) may be counted towards this requirement.</li> </ul> </li> </ul>

### SAMPLE SCHOOL CALENDARS

*\*\*These are only **examples** of how a school calendar could be designed to meet the requirements for NC Pre-K. The start and end dates, included holidays/school breaks, and number of mandatory teacher workdays for NC Pre-K will vary by county/region and sites.*

**For these sample calendars we assumed the following 24 days of Included Holidays/School Breaks:**

- |                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• 1 day – Labor Day</li> <li>• 1 day – Veteran’s Day</li> <li>• 3 days – Thanksgiving break</li> <li>• 10 days – Christmas break (December 23<sup>rd</sup> – January 3<sup>rd</sup>)</li> </ul> | <ul style="list-style-type: none"> <li>• 1 day – Martin Luther King Jr. Day</li> <li>• 1 day – Presidents’ Day</li> <li>• 1 day – Good Friday</li> <li>• 5 days – Spring break (April 21<sup>st</sup>-25<sup>th</sup>)</li> <li>• 1 day – Memorial Day</li> </ul> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### **SAMPLE SCHOOL CALENDAR #1**

#### **32.5 hours per week standard schedule (M-F - 6.5 hours)**

- **August 26, 2024 – May 30, 2025**
  - August – 9 days (includes **4 mandatory teacher workdays** prior to the first day of school)
  - September – 20 days (includes **1 mandatory teacher workday**)
  - October – 23 days (includes **1 mandatory teacher workday**)
  - November – 17 days
  - December – 15 days
  - January – 19 days
  - February – 19 days (includes **1 mandatory teacher workday**)
  - March – 21 days (includes **1 mandatory teacher workday**)
  - April – 16 days
  - May – 21 days (includes **1 mandatory teacher workday**)

**TOTAL days – 180 days 1,170 hours (9 mandatory teacher workdays included)**

### **SAMPLE SCHOOL CALENDAR #2**

#### **32.5 hours per week split schedule (M-Th - 7.25 hours, Fri - 3.5 hours)**

- **September 3, 2024 – June 6, 2025**
  - *August – 4 days (includes **4 mandatory teacher workdays** prior to the first day of school)*
  - September – 20 days (includes **1 mandatory teacher workday**)
  - October – 23 days (includes **1 mandatory teacher workday**)
  - November – 17 days
  - December – 15 days
  - January – 19 days
  - February – 19 days (includes **1 mandatory teacher workday**)
  - March – 21 days (includes **1 mandatory teacher workday**)
  - April – 16 days
  - May – 21 days (includes **1 mandatory teacher workday**)
  - June – 5 days

**TOTAL days – 180 days 1,170 hours (9 mandatory teacher workdays included)**

### **SAMPLE SCHOOL CALENDAR #3**

#### **35 hours per week standard schedule (average 7 hours per day)**

- **September 9, 2024 – June 6, 2025**
  - September – 16 days (includes **1 mandatory teacher workday**)
  - October – 23 days (includes **1 mandatory teacher workday**)
  - November – 17 days
  - December – 15 days
  - January – 19 days
  - February – 19 days (includes **1 mandatory teacher workday**)
  - March – 21 days (includes **1 mandatory teacher workday**)
  - April – 16 days
  - May – 21 days (includes **1 mandatory teacher workday**)
  - June – 5 days

**TOTAL days – 172 days 1,204 hours (5 mandatory teacher workdays included)**

**Section 4: The NC Pre-K Site – C: Program Attendance Policy**

This requirement was updated to remove the use of partial payments due to low attendance and make it easier for sites to receive full reimbursement for enrolled children. Updates have been made throughout the NC Pre-K Program Requirements and Guidance where necessary to reflect the change.

NC Pre-K sites will still have the option to request attendance exceptions for children with less than 25% attendance in accordance with the criteria outlined in the NC Pre-K Program Requirements and Guidance.

Previous Language	Updated Language
<p><b>C. Program Attendance Policy</b></p> <p><b><u>Attendance</u></b></p> <p>Child attendance must be taken daily and submitted monthly for reimbursement. A child must attend a minimum of 50% of the site’s operational days to be reimbursed fully for the month of attendance. The NC Pre-K Plan and NC Pre-K Kids systems will calculate the attendance days and payment. During the first and last months of the operating year, (August &amp; May or September &amp; June) a child must attend at least one day to be reimbursed for the entire month. This also applies to the first month of operation when classrooms are started during the school year due to expansion funds. For all other months, the NC Pre-K Plan and NC Pre-K Kids systems will calculate a partial payment for a child who has attended between 25% and 50% of the attendance days in a month. This has been implemented to resolve attendance issues during months when the total number of attendance days may be reduced due to tracking out and/or holidays.</p>	<p><b>C. Program Attendance Policy *REVISED*</b></p> <p><b><u>Attendance</u></b></p> <p><b><u>100% reimbursement</u></b> will be provided when a child attends</p> <ul style="list-style-type: none"> <li>• 25% or more of the operating days in a month, or</li> <li>• at least one day during the first and last month of classroom operation, or</li> <li>• at least one day during the child’s first month of enrollment</li> </ul> <p><b><u>0% reimbursement</u></b> will be provided when a child attends less than 25% of the operating days during the month (unless an attendance exception is approved)</p> <p><b><u>0% reimbursement</u></b> will be provided when a slot is unfilled</p> <p>Child attendance must be taken daily and submitted monthly for reimbursement. A child must attend a minimum of 25% of the site’s operational days to be reimbursed fully for the month of attendance. The NC Pre-K Plan and NC Pre-K Kids systems will calculate the attendance days and payment. During the first and last months of the operating year, (August &amp; May or September &amp; June) a child must attend at least one day to be reimbursed for the entire month. This also applies to the first month of operation for classrooms that may open during the school year and the first month of attendance for children who enroll mid-year. For all other months, the NC Pre-K Plan and NC Pre-K Kids systems will calculate a full payment for a child who has attended between 25% and 100% of the attendance days in a month and a nonpayment for children attending less than 25%.</p>



**Section 5: The NC Pre-K Classroom – E: Staff-to-Child Ratio and Class Size**

This requirement has been updated to reflect recent legislation that increased the staff-to-child ratio and class size allowance for NC Pre-K classrooms. Updates have been made throughout the NC Pre-K Program Requirements and Guidance where necessary to reflect this change.

As a reminder:

- Local NC Pre-K Committees do **not** have the authority to restrict NC Pre-K sites to maintain the 1:9 ratio. However, committees may vote to use a 1:9 ratio and maximum classroom size of 18 as an additional locally determined indicator during Site Selection.

<b>Previous Language</b>	<b>Updated Language</b>
<p><b><u>Section 5: The NC Pre-K Classroom</u></b>  <b>E. Staff-to-Child Ratio and Class Size</b>                      The classroom shall not exceed a maximum staff-to-child ratio of one to nine with a maximum class size of 18 children, with at least one teacher and one teacher assistant per classroom. A classroom of nine children or less shall have at least one teacher.</p>	<p><b><u>Section 5: The NC Pre-K Classroom</u></b>  <b>E. Staff-to-Child Ratio and Class Size <i>*REVISED*</i></b>                      The classroom shall not exceed a maximum staff-to-child ratio of one to 10 with a maximum class size of 20 children, with at least one teacher and one teacher assistant per classroom. A classroom of 10 children or less shall have at least one teacher.</p>

**Section 7: Evaluation and Monitoring – C: Program and Fiscal Monitoring of Local NC Pre-K Programs**

This requirement has been updated to reflect changes to the timeline for the Programmatic and Fiscal Monitoring process for NC Pre-K Contracting Agencies. Updates have been made throughout the NC Pre-K Program Requirements and Guidance where necessary to reflect this change.

**NOTE:** The timeline for local NC Pre-K Site Monitoring has **not** changed. The NC Pre-K Fiscal & Programmatic Worksheet will be revised to remove questions related to the site monitoring process.

<b>Previous Language</b>	<b>Updated Language</b>
<p><b>C. Program and Fiscal Monitoring of Local NC Pre-K Programs</b>  <b><u>Local Contractor responsibilities</u></b>                      By January 15th of the program year, the Contract Administrator must complete, sign, and submit to DCDEE the electronic survey for the NC Pre-K Fiscal &amp; Programmatic Worksheet.</p> <p>Selected Contractors will be contacted by the DCDEE Administration Section staff to schedule a date/time between February and April of the program year to conduct a desk audit or on-site monitoring visit.</p> <p>A formal close-out letter will be sent to the contracting agency by May 31st of the program year following the visit/review providing details of the monitoring.</p>	<p><b>C. Program and Fiscal Monitoring of Local NC Pre-K Programs <i>*REVISED*</i></b>  <b><u>Local Contractor responsibilities</u></b>                      By November 15th of the program year, the Contract Administrator must complete, sign, and submit to DCDEE the electronic survey for the NC Pre-K Fiscal &amp; Programmatic Worksheet.</p> <p>Selected Contractors will be contacted by the DCDEE Administration Section staff to schedule a date/time between December and April of the program year to conduct a desk audit or on-site monitoring visit.</p> <p>A formal close-out letter will be sent to the contracting agency by June 30th of the program year following the visit/review providing details of the monitoring.</p>

## CCR&R Programs Updates

(These updates will be posted on the website by Tamiko before CCR&R Programs Committee Meeting)

<b>Program:</b>	Provider Services Coaches
<b>Site Visits:</b>	<p>PS Coaches have started the fiscal year with a great number of sites to include rollover sites looking to continue the support from last year. To date 35 programs.</p> <p>We are moving forward with the Material Grant for those sites identified last year (15 programs). This will entail having to conduct pre and post assessments for those sites looking to receive the material grant.</p>
<b>Meetings/Outreach Events Attended:</b>	<p>Reflective Supervision (monthly) Welch</p> <p>VIS - Virtual Information Session (August)</p> <p>Collaborative Conversations w/ DCDEE (September)</p>
<b>Professional Development opportunities attended or attended by Team:</b>	Standards for Quality Family Strengthening
<b>Current and Upcoming Projects:</b>	<p>Leadership Academy for Centers (Revamp). Monthly event with the exceptions of Quarterly Virtual Information Session.</p> <p>Recruitment Efforts for TA, KPL and Trainings</p> <p>Facilities have already been identified as roll-overs who have been identified for the Material Grant (15):</p>

	<p>Cozy Corner, Kids Will Be Kids, FSU, Burns, Pamper Hugs &amp; Luvs, Nana C's, 1st Start, Carpenter's Child Care, Ms. D's TLC, Kids Early Learning Center, Alpha Academy, Just Like Mom, Mommy's Moment Daycare, Trinity Child Care, Carla's Daycare.</p>
<p><b>Upcoming Events:</b></p>	<p>Quarterly Virtual Information Session scheduled:  November 21, 2024  February 20, 2025  May 15, 2025.</p>
<p><b>Additional Updates:</b></p>	<p><b>Training Calendar for FY 24/25</b> Currently posted with additional trainings being added throughout Qtr 1 &amp; 2.</p> <p>PFC is no longer providing Education Bonuses. However, providers are encouraged to utilize TEACH for financial needs as it pertains to scholarships.</p> <p><b>Library</b> - Currently no date of when the library will be open. But serving programs with the support of Coaches and Specialists</p> <p><b>KP&amp;L</b> - continuously meeting 3x/week:  Tuesday – Clark Park (Outdoors) @ 9:30am  Thursday – Fascinate U (Indoors) @ 9:30am  Thursday – PFC (Indoors) @ 2:00pm</p> <p>Working on new registration and data portal (Sales Force) for KPL. Currently, in the works to utilize the same system for the Library as well.</p>

**Currently Programs who's submitted TA Applications FY 24/25**

C3 Cynthias Cuddling Care

New Life CDC

Amira Amor

Margarita's Charming

Carla's Daycare

Kindercare Learning Center - Owen

Cozy Corner CDC

Nana C's Child Care

1st Start CDC

Miracle Years Child care

Cumberland County Employee Childcare

Boojas Playhouse

Mommy Moments

Trinity Child Care II (Cumb Community Dev. Ctr)

Snyder Memorial Preschool

Kids Will Be Kids

Carpenter's Child Care

Stepping Stones #6

Heavenly Haven CDC II

Pamper Hug's & Luvs

Gracie's Childcare & Learning

Little Beginningz

Heavenly Haven CDC 1

Stepping Stones #4

Just Like Mom

The Children's Courtyard

Fayetteville State University

Jump Start

Burns Child Care

Ms D's TLC

Unimagineable Heights Learning

Alpha Academy

A Mother's Touch

KIDS Early Learningg

Majestic Childcare & Learning Acad

## CCR&R Programs Updates

(These updates will be posted on the website by Tamiko before CCR&R Programs Committee Meeting)

<b>Program:</b>	Region 5
<b>Site Visits:</b>	<p><b>HSBs-Healthy Social Behavior Coaches</b>-17 childcare programs</p> <p><b>Birth-To-Three-Birth To Three Specialist</b>- 14-childcare programs</p> <p><b>Regional Coach</b>-8-childcare programs</p> <p><b>Lead Coach</b>-11-childcare programs</p> <p><b>FCCH-Family Childcare Consultant</b> 18-childcare programs</p> <p><b>Regional Caseworkers</b>-Hired (2)-Ebony Peterkin-7/15/24 and Makalia Stewart-9/4/24</p>
<b>Meetings/Outreach Events Attended:</b>	<p>Regional Caseworker-attended the 2024-Breastfeeding Fair 8/2/24</p> <p>HSB, Birth-To-Three, Regional Coach, Lead Coach and FCCH attended Little Land providing gross motor, social emotional and Infant/Toddler activities.</p>
<b>Professional Development opportunities attended or attended by Team:</b>	<p><b>Inside A Child’s Mind: The Touchpoints of Development</b>-Michelle Jones 9/5/24</p> <p><b>NCIMHA Conference(North Carolina Infant and Early Childhood Mental Health Association)</b> in Asheville on September 18-19- Michelle Glacken and Tonya McCall</p>
<b>Current and Upcoming Projects:</b>	
<b>Upcoming Events:</b>	

<b>Additional Updates:</b>	