



## Quarterly Community Advisory Committee

Date: Tuesday, August 6th, 2024

Time: 3 pm

Location: Zoom

Meeting Agenda

**Committee purpose:** The Committee's objective is to successfully support the Family Connects North Carolina, Southeastern Region program by providing leadership, community involvement, engagement, and sustainable funding.

**Committee principles:** The Committee collaborates with community partners who seek to ensure the program's success in Cumberland, Hoke, and Robeson Counties. The primary roles are to provide advice and support on decisions affecting the program implementation and sustainability in key areas.

- 1) Determination of Quorum (8 voting members) & Call to Order\*
  - a) Welcome/Chair Comments
  - b) Member Introductions (if applicable)
- 2) Review of and Approval of Minutes\*
  - a) Review April 2<sup>nd</sup> minutes
  - b) Review May 7<sup>th</sup> minutes
  - c) June 4<sup>th</sup> minutes
- 3) Program Updates
  - a) Updates on births/visits – 4C Team
  - b) Administrative/Marketing – Mary/Sharon
  - c) Updates from PFC/FC team – Liz
  - d) Other updates
- 4) Community Discussion
  - a) Emergency processes for maternal mental health

- 5) Other Business
  - a) Announcements from committee members
- 6) Adjournment\*

**Upcoming Meeting Dates for 2024-2025** August 6<sup>th</sup>, November 5<sup>th</sup>, February 4<sup>th</sup>, May 6<sup>th</sup>

\*\*All meetings are on the 1st Tuesday of the month listed, from 3:00pm-4:00pm.

\* Needs Action    ! Possible Conflict of Interest (Recusals)

Unless otherwise indicated by a symbol above, agenda items are for Information Only



**Partnership for Children of Cumberland County, Inc.**  
**Virtual Community Advisory Committee Meeting Minutes**  
**June 4th, 2024 (2:06 – 3:03 PM)**  
*Be the Driving Force*

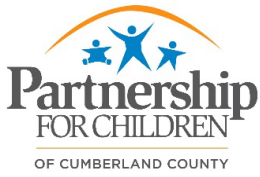


Voting Members		Attended
Aida	Algarin	X
Amy	Navejas	
April	Oxendine	
Courtney	Masters	
Brenda	Jackson	X
Jean	Frye	X
Jennifer	Green	X
Kathya	Gavazzi	X
Terrasine	Gardner	
Erica	Little	
Jarold "Tom"	Johnston	X
Kathleen	Bloomfield	
Meredith	Gronski	
Jowana	Clinkscales	
Karelys	Peirea	
Kristin "Bella"	Bautista	X
Martina	Sconiers-Talbert	
Michele	Falls	
Shadonna	Headen	
Sharkara	McDonald	
Sushma	Kapoor	
Rhonda	Dial	
Tiera	Biele	

Non-Voting Members		Attended
Demetris	West	
Nicole	Gillette	
Susan	Kornett	

Staff/Contractors		Attended
Alix	Tew	
Rita	Gunter	x
Lisa	Peterson	
Tanisha	McLean	X
Darryl	Young	X
Jasmine	Harris	
Jean	Squire	
Bianca	Morales	X
Pamela	Federline	X
Ben	Hughes	
Von	James	X
Sharon	Moyer	X
Lakia	Washington	X
Rhiannon	Chavis-Wanson	
Jessica	Lowery	

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
1) Determination of Quorum & Call to Order* a) Welcome/Chair Comments b) Introductions	The scheduled meeting of the Community Advisory Committee was held via Zoom on June 4 <sup>th</sup> , 2024. Aida helped to chair the committee. The meeting to order at 2:06 pm and welcomed all the committee members Determining of quorum (8), we did not have quorum so the minutes will have to wait for the next meeting..	Called to Order  None	None  None
2) Approval of Minutes* a) Minutes from April 2nd , 2024 b) Minutes from May 7 <sup>th</sup> , 2024 c) Minutes from June 4 <sup>th</sup> , 2024	With quorum, both sets of minutes were approved.	Minutes not passed.	None
3) Program Updates  a) Updates on births/visits – 4C Team	<ul style="list-style-type: none"> <li>Data shared were the KPI's with the caveat that there were some errors that FCI was looking into.</li> </ul>	None	None



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<p>b) Administrative/Marketing – Sharon/ Mary</p> <p>c) Updates from PFC/FC team</p> <p>d) Other updates</p>	<ul style="list-style-type: none"> <li>• With the end of PDG, we are looking at new funding to supplement Smart Start Funding.</li> <li>• We did not get the county funding requested for this program.</li>   <li>• We discussed the exceptional cases that have come up with language needs (Arabic, Haitian Creole, Spanish), special feeding needs, etc.</li>   <li>• Reminder that the next meeting begins the quarterly shift with a 3pm meeting time and our official new chair Brenda!</li>   <li>• None at this time</li> </ul>		
<p>4) Committee Discussion</p>	<p>No scheduled presentations. Committee members shared information about upcoming events and new resources.</p> <p>Mary discussed committee time and frequency case changes. Committee will move to quarterly at 3pm in the new fiscal year. Brenda Jackson will begin chairing the committee in August.</p>	<p align="center">None</p>	<p align="center">None</p>
<p>5) Other Business</p> <p>a) Announcements from committee members</p>		<p align="center">None</p>	<p align="center">None</p>
<p>6) Adjournment</p>	<p>The attendees were reminded that the next meeting will be on August 6<sup>th</sup>, 2024 at the new time of 3pm. The meeting was adjourned by Aida at 3:03PM.</p>	<p align="center">Adjourned</p>	<p align="center">None</p>

**Submittal:** The minutes of the above stated meeting are submitted for approval.

\_\_\_\_\_  
Secretary of Meeting

\_\_\_\_\_  
Date

**Approval:** Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.



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Committee Chair

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Date