

OF CUMBERLAND COUNTY

HYBRID North Carolina Pre-Kindergarten Planning Committee Meeting Agenda

Quorum is 10 = 50% + 1 (Total Board Members = 19) Thursday, August 22, 2024 12:00 pm - 12:30 pm

Be the Driving Force to meet our roles and responsibilities as a non-profit Board by:

➤ Providing Oversight
➤ Ensuring Adequate Resources
➤ Establishing a Strategic Direction

	Topic	Presenter
I.	Determination of Quorum & Call to Order	Co-Chairs: Haja Jallow- Konrat, Dr. Marvin Connelly, Jr./Maria Ford
II.	Action*	
	 A. Minutes from June 27, 2024 B. SFY 2024-2025 1. Adoption of Conflict of Interest Policy & Signatures 2. Review the Assurances and Requirements detailed in Section I of the County/Region Plan 3. Review the Contract, including revisions based on changes to NC Pre-K due to legislation 4. Adoption of any updates/changes to the NC Pre-K Program Requirements. *2024-2025 NC Pre-K Program Requirements and Guidance (August 2024) 	Haja Jallow-Konrat Haja Jallow-Konrat/Mary Sonnenberg Ar-Nita Davis
III.	$\mathbf{Updates}^{\Delta}$	
	 A. Fiscal Update SFY 2024-2025 Budget Allocation Changes B. Programmatic Updates SFY 2024-2025 Application/Placement SFY 2024-2025 Recruitment/Outreach SFY 2024-2025 Review information from regional meeting No Programs Requested any transportation and/or meal fees 2024-2025 Pre-K Conference-August 14-15, 2024 	Mary Sonnenberg Ar-Nita Davis
IV.	$oldsymbol{Adjourn}^{\Delta}$	Haja Jallow-Konrat, Co- Chair

^{*} Needs Action ^Δ Information Only ^e Electronic Copy (Hard copies are available upon request) !Possible Conflict of Interest (Recusals) ^D Document Included in Packet







Partnership for Children of Cumberland County, Inc. Hybrid North Carolina Pre-Kindergarten Planning Committee Meeting Minutes June 27, 2024 (12:03 pm to 12:46 pm) Be the Driving Force



MEMBERS PRESENT: Lonnie Ballard*, Shona Bannister (D), Lisa Childers (arrived @ 12:35pm), Dr. Patricia Fecher*, Maria Ford (D)*, Terrasine Gardner, Van Gunter*, Haja Jallow-Konrat, Amanda Klinck, Mary Mathis, Taylor Mobley, Ayesha Neal*, Betty Smith* and Darlisha Warren

MEMBERS ABSENT: Sandee Gronowski, Brian Jones, Katie Lada, Tre'vone McNeill, Heather Skeens and Ebone Williams

NON-VOTING MEMBERS PRESENT: None

NON-VOTING MEMBERS ABSENT: Dr. Marvin Connelly, Jr. and Brenda Jackson

NON-VOTING ATTENDEES: Dottie Adams*, Ar-Nita Davis*, Michelle Downey*, Pamela Federline, Belinda Gainey*, Julanda Jett*, Carole Mangum*, Marie Lilly*, Karen Staab* and

Mary Sonnenberg*

GUEST: Jeanne Barnes and Dr. Ayanna Richards*

*Attended in Person

	AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW- UP
I.	Determination of NC Pre-K Quorum & Call to Order – Maria Ford, Co-Chair	The meeting of the North Carolina Pre-Kindergarten (NC Pre-K) Planning Committee was held on June 27, 2024, beginning at 12:03 pm pursuant to prior written notice to each Committee member. Notification was made via email and meeting notices are located on the PFC website. Maria Ford, Co-Chair, chaired the meeting, determined that a quorum was present and called the meeting to order. Belinda Gainey, Executive Specialist, was the Secretary for the meeting and recorded the minutes.	None	None
II.	Action* A. Minutes – Thursday, April 25, 2024 B. Final Budget SFY25 C. The Children's Courtyard (Memo attached) 1. Current DCDEE Administrative Actions 2. Recommendation to not Contract	 A. The minutes of the April 25, 2024 meeting were previously distributed and reviewed by the Committee. Lonnie Ballard moved to approve the North Carolina Pre-Kindergarten (NC Pre-K) Planning Committee Minutes from April 25, 2024, as presented. Dr. Patricia Fecher seconded the motion. Hearing no further discussion, the Co-Chair put the motion to a vote. All votes were unanimous. B. Carole Mangum provided an overview of the final NC Pre-K budget for SFY 25. The final contract amount included a 24% decrease in Administrative Funds, totaling approximately \$216,016. Final NC Pre-Kindergarten budget for SFY 2024-2025: 	Motion Carried	None
	SFY 2024-2025 for NC Pre-K 3. Reallocation of slots D. Approval for New Sites Slot Increase	\$ 9,155,320 Direct Services (Monthly payment to Providers) \$ 699,516 Administrative Funds \$ 9,854,836 Total Contract/Budget Amount Van Gunter asked for a motion to a approve the Final NC Pre-K budget for SFY25. Betty Smith moved to approve the Final NC Pre-K budget for SFY25 as presented. Ayesha Neal seconded the motion. Hearing no further discussion, the Co-Chair put the motion to a vote. All votes were unanimous. The motion carried. Recusals: Lonnie Ballard, Maria Ford, Terrasine Gardner and Mary Mathis.	Motion Carried	None



Partnership for Children of Cumberland County, Inc. North Carolina Pre-Kindergarten Planning Committee Meeting Minutes June 27, 2024 (12:03 pm to 12:46 pm) Be the Driving Force



C.1C.3. Mary Sonnenberg provided an overview of the memo regarding The Children's Courtyard. The Children's Courtyard was issued a Notice of Revocation of their license in Fall 2023 which was followed up with an amended Administrative Action, to a Probationary License from October 23, 2023-October 23, 2024. NC Pre-K sites cannot be on a Probationary license longer than 12 months and must be a 4- or 5-Star rated center. • During the School Year 2023-2024, NC Pre-K services continued at the site in order to not displace children while they worked on their corrective action plan. • The Children's Courtyard received a new Notice of Revocation of their license on May 15, 2024. They provided the Partnership the attached notice which includes a pattern of noncompliance and safety issues. • Staff recommendation is to not go in to contract with The Children's Courtyard for the 2024-2025 school year and to place children who have requested this site at other NC Pre-K sites. This recommendation is based on the on-going safety concerns for the children in the program and that the program is not able to show that they will be able to meet the requirements to be a NC Pre-K site prior to the school year starting. • Slots allocated to this site will be reallocated to other NC Pre-K sites. • In addition, staff recommends that if the program comes off administrative action at some point in the future that they must go through the site selection process to be considered as a site for the NC Pre-K program in Cumberland County. Jeanne Barnes stated that for DCDEE to revoke a license, the facility will be closed and no longer able to serve children. The actions from DCDEE are very serious matters. The Children's Courtyard does have the right to appeal. Van Gunter asked for a motion to approve the actions regarding The Children's Courtyard as presented. Betty Smith seconded the motion. Hearing no further discussion, the Co-Chair put the motion to a vote. All votes were unanimous. The motion carried. Recusals: Lonnie Ballard	Motion Carried Motion Carried	None
discussion, the Co-Chair put the motion to a vote. All votes were unanimous. The motion carried. Recusals: Lonnie Ballard, Maria Ford, Terrasine Gardner and Mary Mathis. Not on Agenda: Mary Sonnenberg introduced Dr. Ayanna Richard to the NC Pre-K Planning	None	None
Committee.		



Partnership for Children of Cumberland County, Inc. North Carolina Pre-Kindergarten Planning Committee Meeting Minutes June 27, 2024 (12:03 pm to 12:46 pm) Be the Driving Force



		be the briving rorce		
B. C.	lates ^Δ Fiscal Update Audit FY23-24 Enrollment and Application 1. SFY 2024-2025 Application/Placement Recruitment Ratio Form	A. Carole Mangum provided an overview of the May 2024 NC Pre-K Financials. The handout was included in the packet. The question was asked if there was any carryover over of funds for Fund 319; Carole replied no. None of the funds are carried over from year to year. The only carry over is with NCPC. Marie Lilly re-stated that the monies budgeted for Administration are being decreased by 24% next fiscal year. Lonnie Ballard reported that his organization did participate in Advocacy Day at the Legislative Building yesterday and he is hoping something comes from that. Carole stated that due to the decreased budget, PFC has cut its marketing budget for NC Pre-K. PFC will utilize marketing avenues not costing funds, i.e. Google Ads.	None	None
		B. Mary reported that the audit for FY 23-24 is taking place. NC Pre-K is PFCs largest amount of federal money and one of the reasons for a single audit every year. The fee for the audit has doubled. There were no findings in last year's audit. No monitoring will take place this year. Maria Ford reported that the CCS Title 1 federal funding will be monitored this year. The NC Pre-K that is funded with PFC will be included in their monitoring as well.	None	None
		C. Ar-Nita Davis reported on some of the successes of the NC Pre-K program. The Let'sGetEnrolled Platform was launched and it helped the community to become more aware of the program. Enrollments begins in January and placement in March. ASQ started last year; these were completed before enrollment into the program. Some struggles are maintaining teachers with the required education, transportation to and from the sites. There were 26 long term teachers and 18 long term teacher assistants. They can continue to work long term as long as they show evidence they are trying to obtain their required qualifications. For SFY 2024-2025, 1,823 NC Pre-K applications have been received; not all are applications are completed and not all the children are eligible for the program. 1,031 children have been placed in the NC Pre-K Program and 314 children are on the waitlist.	None	None
		Ar-Nita has identified that 15 of the 34 children from The Children's Courtyard can be placed at other sites. PFC staff will work with the parents of these children to offer placements.		
		A NC Pre-K Conference (Be the Change) is taking place at FTCC on August 14-15, 2024. This conference will be used to empower child care teachers and directors to be the change in someone else's life.		
		D. Recruitment for the NC Pre-K Program is ongoing for SFY 2024-2025. PFC is participating in outreach events to get the word out about the NC Pre-K program.	None	None
		E. The NC Pre-K child care sites can now serve up to 20 children per classroom. PFC is only allocating up to 18 NC Pre-K slots, but a form is being drafted to identify the sites who choose to serve 20. PFC is working with the providers and DCDEE to make sure all the documentation is in place and that all the resources are available. The additional 2 children would be private pay or subsidy and cannot displace NC Pre-K slots.	None	None



Partnership for Children of Cumberland County, Inc. North Carolina Pre-Kindergarten Planning Committee Meeting Minutes June 27, 2024 (12:03 pm to 12:46 pm) Be the Driving Force



Date

	Sharon Moyer is working with CCS to get information out regarding the NC Pre-K program as well. Information is also being posted on Social Media. Google Ads are being used as well. Depending on the search tag, this allows PFC to be listed first on the site.		None
	Lonnie Ballard asked if PFC is confident that the organization can meet its goals in regards to the numbers at child care centers and teachers. Mary stated that we have several providers who have decreased their classroom numbers, some because they could not find qualified teachers. DCDEE is working on waivers for teachers who are trying meet the qualifications.		
	Dr. Patricia Fecher reported that the commission that makes policy recommendations to the State Board of Education formally proposed that the initial licensure exam similar to the ACT/SAT style test be removed. This will have to go back to the Legislature. This may help increase the pipeline for licensed teachers.		
	Maria stated that all CCS teachers are licensed.		
IV. Adjournment	As there was no further business; the chair announced the meeting adjourned. The meeting was adjourned at 12:46 pm.	Adjourned	None
Submittal: The minutes of the ab	ove stated meeting are submitted for approval.		
	Secretary of Meeting	Date	
	nsensus, the minutes of the above stated meeting		
are hereby approved as p	presented and/or corrected.		

Committee Chair







OF CUMBERLAND COUNTY

MEMORANDUM

DATE: 8/22/2024

TO: NC Pre-K Committee

FROM: Ar-Nita Davis, NC Pre-K Program Manager

SUBJECT: Proposed Recommendations for Action Items

II-B. Action Items for SFY 2024-2025

A. Recommend Approval of the adoption of the current Conflict of Interest Policy for SFY 2023-2024. **Please Note**: DCDEE requires that the Committee members must sign the Conflict of Interest Statement annually.

- B. Recommend Approval to accept the Plan with Section 1 as presented for SFY 2024-2025. Please Note: Each Committee member will complete/sign Section 1.
- C. Recommend Approval of the Contract, including revisions based on changes to NC Pre-K due to legislation.
- D. Recommend Approval Adoption of any updates/changes made to the NC Pre-K Program Requirements. *2024-2025 NC Pre-K Program Requirements and Guidance (August 2024)



OF CUMBERLAND COUNTY

Conflict of Interest Policy FY

The Partnership for Children of Cumberland County is aware that in the process of fund allocation by its management, employees, members of the board of directors or other governing body, instances may arise which have the appearance of a conflict of interest or appearance of impropriety.

In order to avoid conflicts of interest or the appearance of impropriety, should instances arise where a conflict may be perceived, any individual who may be perceived, any individual who may benefit, directly or indirectly, from the entity's disbursement of funds, shall abstain from participating in any decisions or deliberation by the entity regarding the disbursement of funds.

The Partnership for Children of Cumberland County recognizes the possibility that it may be the recipient of funds that are allocated consistent with the purpose and goals of its programs. If such allocations are made, the Local Partnership will strive to ensure that funds are expended in such a manner that no individual will benefit, directly or indirectly, from the expenditure of such funds in a manner inconsistent with its programs.

The Partnership for Children of Cumberland County shall not employ any person having such interest during the performance of this Contract. The Partnership for Children of Cumberland County shall notify the NCPC in writing of any instances that might have the appearance of a conflict of interest.

All appointed local board members shall acknowledge any conflicts of interest and the appearance of impropriety. An exception to this would be parent representatives who may have a conflict by virtue of being a consumer of services. Board members should declare a conflict of interest before an agenda item in question is discussed or voted upon by the full board. Conflict of interest is further defined in the following examples:

- A board member should not participate in discussions or voting related to contracts/funding decisions in which he/she or their spouse would derive a direct benefit due to their involvement on behalf of the public agency they serve.
- If a board member is related to a contractor who will receive a contract for services from the Local Partnership, they should not participate in discussions or voting related to that contract.
- A board member who also sits on the Board of Directors of a local organization that is seeking funding from the Local Partnership should not participate in discussions or voting related to that contract/funding decision.

Signature	Date

The Partnership for Children of Cumberland County, Inc. Conflict of Interest Disclosure Statement

Preliminary note: In order to be more comprehensive, this disclosure statement also requires you to provide information with respect to certain parties that are related to you.

These persons are termed "affiliated persons" and include the following:

- a. Your spouse, domestic partner, child, mother, father, brother or sister or spouse of a child, brother or sister; and,
- b. Any corporation or organization of which you are a board member, an officer, a partner, employee or participate in management or funding decisions.

1.	NAME
2.	Have you or any of your affiliated persons provided services or property to Partnership for Children (PFC) in the past year? YESNO If yes, please describe the nature of the services or property and if an affiliated person is involved, the identity of the affiliated person and your relationship with that person:
3.	Have you or any of your affiliated persons purchased services or property from PFC in the past year? YESNO If yes, please describe the purchased services or property and if an affiliated person is involved, the identity of the affiliated person and your relationship with that person:
4.	Please indicate whether you or any of your affiliated persons had any direct or indirect interest in any business transaction(s) in the past year to which PFC was or is a party? (Direct interest being a transaction or contract between PFC and you or any of your affiliated persons. An indirect interest being a transaction or contract between PFC and an entity in which you or an affiliated person has a material financial interest or is a director, officer, agent, partner, employee, trustee or other legal representative.) YES NO
	If yes, describe the transaction(s) and entity and if an affiliated person is involved, the identity of the affiliated person and your relationship with that person:

Attachment A Page 2 of 2

5.	In the past year, did you or any of your affiliated persons receive, or become entitled to receive, directly or indirectly, any personal benefits from PFC or as a result of your relationship with PFC, that in the aggregate could be valued in excess of \$100? YESNO If yes, please describe the benefit(s) and if an affiliated person is involved, the identity of the affiliated person and your relationship with that person:
6.	Are you or any of your affiliated persons a party to or have an interest in any pending legal proceedings involving PFC? YES NO
	If yes, please describe the proceeding(s) and if an affiliated person is involved, the identity of the affiliated person and your relationship with that person:
7.	Are you aware of any other events, transactions, arrangements or other situations that have occurred or may occur in the future that you believe should be examined by PFC's Executive Committee in accordance with the terms and intent of PFC's Conflict of Interest Policy? YESNO
	If yes, please describe the situation(s) and if an affiliated person is involved, the identity of the affiliated person and your relationship with that person:
tha inf tha	EREBY CONFIRM that I have read and understand PFC's Conflict of Interest Policy and it my responses to the above questions are complete and correct to the best of my formation and belief. I agree that if I become aware of any information that might indicate it this disclosure is inaccurate or that I have not complied with this Policy, I will notify the ard Chair immediately.
Na	me, please print
Sig	gnature Date

2024-2025 NC Pre-K Program Requirements and Guidance – High Impact Changes

<u>Section 4: The NC Pre-K Site – B: Official NC Pre-K Day and Year</u>

This requirement was revised to allow increased flexibility for sites to implement instructional calendars that best meet the needs of their program while still maintaining minimum expectations for the amount of services provided to children. Updates have been made throughout the NC Pre-K Program Requirements and Guidance where necessary to reflect the change.

Sample school calendars are included below for reference.

Previous Language	Updated Language
B. Official NC Pre-K Day and Year	B. Official NC Pre-K Week and Year *REVISED*
NC Pre-K sites must provide a NC Pre-K Program for a minimum of 6.5 hours per day for 10 months (36	NC Pre-K Program calendars must meet the following requirements
weeks) of instructional days per school calendar year.	 Covers at least 10 calendar months from August to May OR from September to June
The 6.5-hour day refers only to the instructional portion of the day for children.	 Provides child-directed and teacher-directed instructional day-to-day learning activities for a minimum of 32.5 hours per week
Transportation is not a part of the 6.5-hour day. Time adjustments should be made in the schedule for transportation time to ensure that children have a	 Weeks that include closures for holidays or scheduled school breaks are excluded from this requirement
minimum of 6.5 hours of instructional time each day.	 Provides a minimum of 180 days OR 1,170 hours of instruction
	 Up to nine (9) mandatory teacher workdays
	(including days scheduled before or after the
	first/last day of school) may be counted towards
	this requirement.

SAMPLE SCHOOL CALENDARS

These are only **examples of how a school calendar could be designed to meet the requirements for NC Pre-K. The start and end dates, included holidays/school breaks, and number of mandatory teacher workdays for NC Pre-K will vary by county/region and sites.

For these sample calendars we assumed the following 24 days of Included Holidays/School Breaks:

- 1 day Labor Day
- 1 day Veteran's Day
- 3 days Thanksgiving break
- 10 days Christmas break (December 23rd January 3rd)
- 1 day Martin Luther King Jr. Day
- 1 day Presidents' Day
- 1 day Good Friday
- 5 days Spring break (April 21st-25th)
- 1 day Memorial Day

Page 1 of 4 August 2024

SAMPLE SCHOOL CALENDAR #1

32.5 hours per week standard schedule (M-F - 6.5 hours)

- August 26, 2024 May 30, 2025
 - August 9 days (includes 4 mandatory teacher workdays prior to the first day of school)
 - September 20 days (includes 1 mandatory teacher workday)
 - October 23 days (includes 1 mandatory teacher workday)
 - November 17 days
 - December 15 days
 - January 19 days
 - February 19 days (includes 1 mandatory teacher workday)
 - March 21 days (includes 1 mandatory teacher workday)
 - April 16 days
 - May 21 days (includes 1 mandatory teacher workday)

TOTAL days – 180 days 1,170 hours (9 mandatory teacher workdays included)

SAMPLE SCHOOL CALENDAR #2

32.5 hours per week split schedule (M-Th - 7.25 hours, Fri - 3.5 hours)

- o September 3, 2024 June 6, 2025
 - August 4 days (includes 4 mandatory teacher workdays prior to the first day of school)
 - September 20 days (includes 1 mandatory teacher workday)
 - October 23 days (includes 1 mandatory teacher workday)
 - November 17 days
 - December 15 days
 - January 19 days
 - February 19 days (includes **1 mandatory teacher workday**)
 - March 21 days (includes 1 mandatory teacher workday)
 - April 16 days
 - May 21 days (includes **1 mandatory teacher workday**)
 - June 5 days

TOTAL days – 180 days 1,170 hours (9 mandatory teacher workdays included)

SAMPLE SCHOOL CALENDAR #3

35 hours per week standard schedule (average 7 hours per day)

- o September 9, 2024 June 6, 2025
 - September 16 days (includes 1 mandatory teacher workday)
 - October 23 days (includes 1 mandatory teacher workday)
 - November 17 days
 - December 15 days
 - January 19 days
 - February 19 days (includes **1 mandatory teacher workday**)
 - March 21 days (includes 1 mandatory teacher workday)
 - April 16 days
 - May 21 days (includes **1 mandatory teacher workday**)
 - June 5 days

TOTAL days – 172 days 1,204 hours (5 mandatory teacher workdays included)

Page 2 of 4 August 2024

<u>Section 4: The NC Pre-K Site – C: Program Attendance Policy</u>

This requirement was updated to remove the use of partial payments due to low attendance and make it easier for sites to receive full reimbursement for enrolled children. Updates have been made throughout the NC Pre-K Program Requirements and Guidance where necessary to reflect the change.

NC Pre-K sites will still have the option to request attendance exceptions for children with less than 25% attendance in accordance with the criteria outlined in the NC Pre-K Program Requirements and Guidance.

Previous Language

C. Program Attendance Policy Attendance

Child attendance must be taken daily and submitted monthly for reimbursement. A child must attend a minimum of 50% of the site's operational days to be reimbursed fully for the month of attendance. The NC Pre-K Plan and NC Pre-K Kids systems will calculate the attendance days and payment. During the first and last months of the operating year, (August & May or September & June) a child must attend at least one day to be reimbursed for the entire month. This also applies to the first month of operation when classrooms are started during the school year due to expansion funds. For all other months, the NC Pre-K Plan and NC Pre-K Kids systems will calculate a partial payment for a child who has attended between 25% and 50% of the attendance days in a month. This has been implemented to resolve attendance issues during months when the total number of attendance days may be reduced due to tracking out and/or holidays.

Updated Language

C. Program Attendance Policy *REVISED* Attendance

<u>100% reimbursement</u> will be provided when a child attends

- 25% or more of the operating days in a month, or
- at least one day during the first and last month of classroom operation, or
- at least one day during the child's first month of enrollment

<u>0% reimbursement</u> will be provided when a child attends less than 25% of the operating days during the month (unless an attendance exception is approved)

<u>0% reimbursement</u> will be provided when a slot is unfilled

Child attendance must be taken daily and submitted monthly for reimbursement. A child must attend a minimum of 25% of the site's operational days to be reimbursed fully for the month of attendance. The NC Pre-K Plan and NC Pre-K Kids systems will calculate the attendance days and payment. During the first and last months of the operating year, (August & May or September & June) a child must attend at least one day to be reimbursed for the entire month. This also applies to the first month of operation for classrooms that may open during the school year and the first month of attendance for children who enroll mid-year. For all other months, the NC Pre-K Plan and NC Pre-K Kids systems will calculate a full payment for a child who has attended between 25% and 100% of the attendance days in a month and a nonpayment for children attending less than 25%.

Page 3 of 4 August 2024

Section 5: The NC Pre-K Classroom – E: Staff-to-Child Ratio and Class Size

This requirement has been updated to reflect recent legislation that increased the staff-to-child ratio and class size allowance for NC Pre-K classrooms. Updates have been made throughout the NC Pre-K Program Requirements and Guidance where necessary to reflect this change.

As a reminder:

Local NC Pre-K Committees do <u>not</u> have the authority to restrict NC Pre-K sites to maintain the 1:9 ratio.
 However, committees may vote to use a 1:9 ratio and maximum classroom size of 18 as an additional locally determined indicator during Site Selection.

Previous Language	Updated Language
Section 5: The NC Pre-K Classroom	Section 5: The NC Pre-K Classroom
E. Staff-to-Child Ratio and Class Size	E. Staff-to-Child Ratio and Class Size *REVISED*
The classroom shall not exceed a maximum staff-to-	The classroom shall not exceed a maximum staff-to-
child ratio of one to nine with a maximum class size	child ratio of one to 10 with a maximum class size of
of 18 children, with at least one teacher and one	20 children, with at least one teacher and one
teacher assistant per classroom. A classroom of nine	teacher assistant per classroom. A classroom of 10
children or less shall have at least one teacher.	children or less shall have at least one teacher.

<u>Section 7: Evaluation and Monitoring – C: Program and Fiscal Monitoring of Local NC Pre-K Programs</u>

This requirement has been updated to reflect changes to the timeline for the Programmatic and Fiscal Monitoring process for NC Pre-K Contracting Agencies. Updates have been made throughout the NC Pre-K Program Requirements and Guidance where necessary to reflect this change.

NOTE: The timeline for local NC Pre-K Site Monitoring has **not** changed. The NC Pre-K Fiscal & Programmatic Worksheet will be revised to remove questions related to the site monitoring process.

Previous Language	Updated Language
C. Program and Fiscal Monitoring of Local NC Pre-K	C. Program and Fiscal Monitoring of Local NC Pre-K
Programs	Programs *REVISED*
Local Contractor responsibilities	Local Contractor responsibilities
By January 15th of the program year, the Contract	By November 15th of the program year, the Contract
Administrator must complete, sign, and submit to	Administrator must complete, sign, and submit to
DCDEE the electronic survey for the NC Pre-K Fiscal &	DCDEE the electronic survey for the NC Pre-K Fiscal &
Programmatic Worksheet.	Programmatic Worksheet.
Selected Contractors will be contacted by the DCDEE Administration Section staff to schedule a date/time	Selected Contractors will be contacted by the DCDEE Administration Section staff to schedule a date/time
between February and April of the program year to conduct a desk audit or on-site monitoring visit.	between December and April of the program year to conduct a desk audit or on-site monitoring visit.
A formal close-out letter will be sent to the contracting agency by May 31st of the program year	A formal close-out letter will be sent to the contracting agency by June 30th of the program year
following the visit/review providing details of the monitoring.	following the visit/review providing details of the monitoring.

Page 4 of 4 August 2024

2024-2025 NC Pre-K Program Updates Thursday, August 22, 2024

School Mint Information:

- 1. Total applications submitted between January 17-August 14, 2024: 2177
- Total number of completed applications and incomplete applications processed by NC Pre-K staff as of July 29, 2024
- 3. Total number of applications pending processing (July 29-August 14, 2024): 118

NC Pre-K APP System Information (all data is as of August 14, 2024)

- 1. Total number of children placed: 1271
- 2. Total number of children currently on the waitlist: 229
- 3. Total inactive children (declined, not eligible, CCS Title I): 432
- 4. NC Pre-K Program with allocation: Highlighted sites are currently filled as of August 14, 2024:
 - a) Cumberland County Schools: 434
 - b) APi Head Start: 90
 - c) Private Centers:
 - Arether's -18
 - Bal Perazim 16
 - Brite Shinning Stars 18
 - Burns − 36
 - Childcare Network #109B 54
 - Childcare Network #110 54
 - Cozy Corner − 18
 - Creative Enhancement 36
 - FSU − 27
 - First Steps 27
 - Gracie's 9
 - Hearts for Children 18
 - Heavenly Haven Academy 36
 - Heavenly Haven I − 18
 - ◆ Heavenly Haven II 18
 - Jump Start 18
 - Just Like Mom 27
 - Kidz Kastle 36
 - KinderCare Bragg 18
 - KinderCare HM 18
 - KinderCare Ramsey 18
 - Little Beginningz 18
 - Mommy's Moments 27
 - Next Step II − 18
 - Pamper, Hugs & Luv's 27
 - Panda #1 − 18
 - Panda #3 − 36
 - Stepping Stones #4 18
 - Stepping Stones #6 36
 - Trinity 108
 - Wonder Years 53