



Community Advisory Committee

Date: Tuesday, June 4th, 2024

Time: 2 pm

Location: Zoom

Meeting Agenda

Committee purpose: The Committee's objective is to successfully support the Family Connects North Carolina, Southeastern Region program by providing leadership, community involvement, engagement, and sustainable funding.

Committee principles: The Committee collaborates with community partners who seek to ensure the program's success in Cumberland, Hoke, and Robeson Counties. The primary roles are to provide advice and support on decisions affecting the program implementation and sustainability in key areas.

- 1) Determination of Quorum (8 voting members) & Call to Order*
 - a) Welcome/Chair Comments
 - b) Member Introductions (if applicable)
- 2) Review of and Approval of Minutes*
 - a) Review May 7th minutes
- 3) Program Updates
 - a) Updates on births/visits – 4C Team
 - b) Administrative/Marketing – Mary/Sharon
 - c) Updates from PFC/FC team – Liz
 - d) Other updates
- 4) Community Discussion
 - a) None this month
 - b) Please note the date changes, calendar to reflect these after this meeting!

- 5) Other Business
 - a) Announcements from committee members
- 6) Adjournment*

Upcoming Meeting Dates for 2024-2025 August 6th, November 5th, February 4th, May 6th

**All meetings are on the 1st Tuesday of the month listed, from 3:00pm-4:00pm.

* Needs Action ! Possible Conflict of Interest (Recusals)

Unless otherwise indicated by a symbol above, agenda items are for Information Only



Partnership for Children of Cumberland County, Inc.
Virtual Community Advisory Committee Meeting Minutes
May 7th, 2024 (2:06 – 3:03 PM)
Be the Driving Force



Voting Members		Attended
Aida	Algarin	X
Amy	Navejas	
April	Oxendine	
Courtney	Masters	X
Brenda	Jackson	X
Jean	Frye	X
Jennifer	Green	X
Kathya	Gavazzi	
Terrasine	Gardner	
Erica	Little	
Jarold "Tom"	Johnston	X
Kathleen	Bloomfield	
Meredith	Gronski	
Jowana	Clinkscales	
Karelys	Peirea	
Kristin "Bella"	Bautista	
Martina	Sconiers-Talbert	
Michele	Falls	
Shadonna	Headen	
Sharkara	McDonald	X
Sushma	Kapoor	
Rhonda	Dial	
Tiera	Biele	

Non-Voting Members		Attended
Demetris	West	
Nicole	Gillette	x
Susan	Kornett	

Staff/Contractors		Attended
Alix	Tew	
Rita	Gunter	x
Lisa	Peterson	
Tanisha	McLean	X
Darryl	Young	X
Jasmine	Harris	X
Jean	Squire	
Bianca	Morales	X
Pamela	Federline	X
Ben	Hughes	
Von	James	X
Sharon	Moyer	
Lakia	Washington	X
Rhiannon	Chavis-Wanson	
Jessica	Lowery	

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
1) Determination of Quorum & Call to Order* a) Welcome/Chair Comments b) Introductions	The scheduled meeting of the Community Advisory Committee was held via Zoom on May 7th 2024. Aida chaired the committee. Determining of quorum (8) meeting to order at 2:06 pm and welcomed all the committee members.	Called to Order None	None None
2) Approval of Minutes* a) Minutes from April 2nd , 2024 b) Minutes from May 7 th , 2024	With quorum, both sets of minutes were approved with edits.	Minutes passed	None
3) Program Updates a) Updates on births/visits – 4C Team	<ul style="list-style-type: none"> Data shared were the KPI's with the caveat that there were some errors that FCI was looking into. 	None	None



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<p>b) Administrative/Marketing – Sharon/ Mary</p> <p>c) Updates from PFC/FC team</p> <p>d) Other updates</p>	<ul style="list-style-type: none"> • With the end of PDG, we are looking at new funding to supplement Smart Start Funding. We have applied for \$300,000 from Cumberland County and \$50,000 from Camber Foundation, and we are exploring other options as well. • We believe we will certify by the end of June 2024 by meeting a 60+% completion rate. • We discussed the exceptional cases that have come up with language needs (Arabic, Haitian Creole, Spanish), special feeding needs, etc. • None at this time 		
<p>4) Committee Discussion</p>	<p>No scheduled presentations. Committee members shared information about upcoming events and new resources.</p> <p>Mary discussed committee time and frequency case changes. Committee will move to quarterly at 3pm in the new fiscal year. Brenda Jackson will begin chairing the committee in August.</p>	<p align="center">None</p>	<p align="center">None</p>
<p>5) Other Business</p> <p>a) Announcements from committee members</p>		<p align="center">None</p>	<p align="center">None</p>
<p>6) Adjournment</p>	<p>The attendees were reminded that the next meeting will be on May 7th, 2024. The meeting was adjourned by Aida at 3:03PM.</p>	<p align="center">Adjourned</p>	<p align="center">None</p>

Submittal: The minutes of the above stated meeting are submitted for approval.

Secretary of Meeting

Date

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

Committee Chair

Date