

## NC Pre-K Transition Plan SFY: 2024-2025

*The signed Transition Plan must be kept on file at the site and available for review during monitoring visits.*

**Name of Site:** \_\_\_\_\_

The Division of Child Development and Early Educator (DCDEE), Partnership for Children of Cumberland County, and the NC Pre-K Committee have provided guidance for NC Pre-K will implement strategies that assist children and families in transitioning into pre-kindergarten and then into kindergarten. Please see NC Pre-K Program Requirements & Guidance Section 5: J. Transition to Kindergarten.

### Transition into Pre-Kindergarten

Sites must implement the following strategies:

1. Make initial contact with families by mail, face-to-face, or by phone;
2. Prior to or upon enrollment, host families in an initial visit to the site to tour the facility and gather information;
3. All children shall be screened within 90 days after the first day of attendance in the NC Pre-K Program or within six months prior to the first day of attendance.
4. When applicable, the site will work with the family to contact the local school system's Exceptional Children Program or other qualified resources to determine if a child is eligible for special education, related services, or other supports for modifications in the classroom.
5. Provide an orientation or open house for families to include educating families on the transition into prekindergarten;
6. Conduct formal and/or informal conferences with families for the purpose of gathering information about the child and informing families about the classroom environment and curriculum.
7. Provide families with information on North Carolina Foundations on Early Learning and Development.

**Optional strategies** (choose at least one):

- NC Pre-K teachers conduct initial home visits.  
 Provide staggered entry.  
 Other: \_\_\_\_\_

### Transition into Kindergarten

Sites must implement the following strategies:

1. Provide a family meeting for the purpose of providing information to families about entry into the public school system;
2. Utilize transition materials/resources provided by the Partnership (materials/resources may vary per school year);
3. Conduct formal and informal conferences with families throughout the year for the purpose of sharing ongoing assessment information on the child's growth and development (at least one conference must be formal);
4. Allow children and teachers the opportunity to participate in Kindergarten Showcase virtually/Beginners' Day hosted by Cumberland County Schools;
5. Attend the school district special events and information sessions throughout the spring and summer months to prepare kindergarteners and their families for an exciting, smooth, and successful entry to Cumberland County Schools.
6. Provide families with resources for summer transition activities;

7. Participate in any school readiness activities or events facilitated by the Partnership.
8. It is important that programs understand the requirements of the Individuals with Disabilities Education Improvement Act (IDEA), Parts C and B, in order to ensure collaboration, compliance, and effective transitions for children and families.
9. Be sure that each parent has all pertinent information for registering their child at their school of choice

**Optional strategies** (choose at least two):

- Prepare and share an All About Me Worksheet with the appropriate parties.
- Facilitate a tour of a school bus.
- Simulate a cafeteria experience for the children or visit a lunchroom.
- Shorten nap times.
- In addition to providing resources for summer transition activities, provide supplies for children to use over the summer (scissors, crayons, paper, and/or books).
- Other: \_\_\_\_\_

A record of all communication, activities, and opportunities aimed at preventing the NC Pre-K Transition Plan suspension and/or expulsion of children with unique needs or challenging behaviors must be documented and kept on file. The records and documents must include:

1. Name of site and teacher
2. Sign-in sheets
3. Description of the event/meeting,
4. Dates and times
5. Child's name
6. Signatures of the participants

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**Site Administrator/Designee Name (Print)**

**Signature**

**Date**