

HYBRID Board of Directors Meeting

Agenda

Quorum is 12 = 50% + 1 Attendee (Total Board Members = 22)

Thursday, April 25, 2024

NC Pre-K – 12:00 pm – 12:30 pm

PFC Board – 12:30 pm – 2:00 pm

Be the Driving Force to meet our roles and responsibilities as a non-profit Board by:

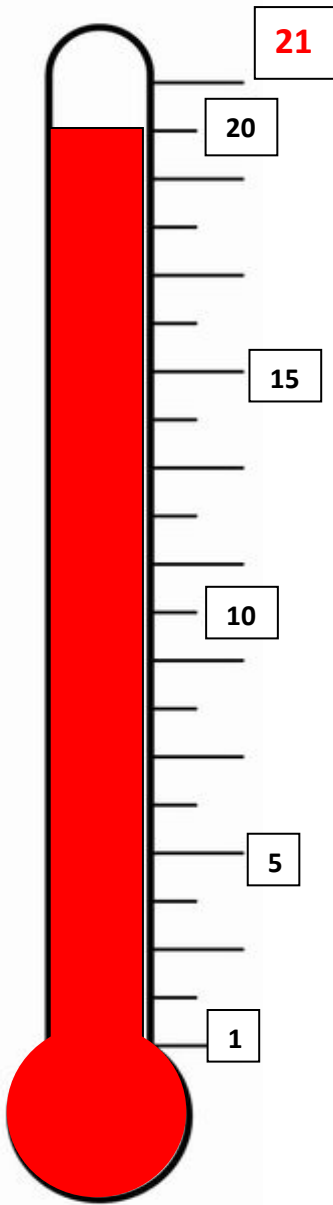
- *Providing Oversight*
- *Ensuring Adequate Resources*
- *Establishing a Strategic Direction*

	Topic	Presenter
I.	Networking [12:00]	
II.	Determination of North Carolina Pre-Kindergarten Planning Committee (NC Pre-K) Quorum & Call to Order [12:10]	Brian Jones Maria Ford
III.	Adjourn NC Pre-K [12:30]	Maria Ford
IV.	Determination of Board Quorum & Call to Order [12:30]	
	A. Volunteer Forms B. Board Donations – <u>21</u> out of <u>22</u> (www.ccpfc.org/donate)	Brian Jones Brian Jones
V.	Consideration of Consent Agenda – Action* [12:35]	Brian Jones
	A. Lease Renewals <ol style="list-style-type: none"> 1. Children’s Home Society of NC – 6/30/24 2. Clean World USA – 6/30/24 3. Healing Hearts and Minds Counseling – 6/30/24 4. Hunnicutt Corporation – 6/30/24 5. Outward Solutions – 6/30/24 B. Lease Language (<i>Deferred to Information – requires further information</i>) C. Personnel: Changes to Organization Chart of Positions	
VI.	Action* [12:40]	
	A. Board of Director Minutes – February 29, 2024 B. Board Development Committee! <ol style="list-style-type: none"> 1. 1st Term Ending June 30, 2024 – Mary Mathis – Child Care Provider – Licensed Center (NC Pre-K Mandated) <i>Recusal: Mary Mathis</i> 2. FY 24-25 Potential Board <ul style="list-style-type: none"> • Chair – Haja Jallow-Konrat • Vice-Chair – Van Gunter • Treasurer – Taylor Mobley • Secretary – Darlisha Warren <i>Recusals: Van Gunter, Haja Jallow-Konrat, Taylor Mobley and Darlisha Warren</i>	Brian Jones Haja Jallow-Konrat

	<p>C. FY 2024-2025 Proposed Smart Start Allocation Recommendations!</p> <ol style="list-style-type: none"> 1. Recognition of Allocation Committee 2. Recommendations from Allocation Committee 3. Contract Activity Descriptions (CADS) 4. Budgets and Allocation Spreadsheet <ul style="list-style-type: none"> • DSS Child Care Subsidy – \$2,531,000.00 • Parents for Higher Education (PFHE) Subsidy TANF – \$317,260.00 • DSS Child Care Subsidy Support – \$176,000.00 • Parents for Higher Education (PFHE) Subsidy Support – \$55,600.00 • PFC Child Care Resource and Referral – \$770,285.00 • WAGES – \$565,000.00 • PFC Lending Library – \$76,600.00 • Family Connects – \$1,111,100.00 [\$307,816 of reverted funds will reduce this grant to \$803,284] • Child Care Health Consultant – \$194,390.00 • Positive Parenting Program (Triple P) – \$0 • Kaleidoscope – \$42,000.00 • Community Engagement & Development – \$477,648.00 • Dolly Parton's Imagination Library (DPIL) – \$10,000.00 • Planning and Evaluation – \$387,800.00 • Administration – \$425,611.00 [includes \$39,718 swap out of Services for the Admin Cap] • Fundraising – \$0 <p><i>Recusals: Lonnie Ballard, Shona Bannister (D), Dr. Marvin Connelly, Jr., Maria Ford (D), Terrasine Gardner, Brenda Jackson, Mary Mathis and Heather Skeens</i></p>	<p>Mary Sonnenberg Amy Cannon Pamela Federline Marie Lilly</p>
VII.	Discussion^Δ [1:00]	
	<ol style="list-style-type: none"> A. Board Member Retirement – Dr. Pamela Adams-Watkins B. Board Member Resignations – Birgit Sexton and Wynne Long C. Little Land 2025 D. Financial Updates: March 2024 <ol style="list-style-type: none"> 1. Financial Summary <ol style="list-style-type: none"> a. Smart Start b. NC Pre-Kindergarten (<i>Discussed in NC Pre-K Committee</i>) c. Southwestern Child Development Commission (SWCDC) – Region 5 d. All Funding Sources e. Unrestricted State Revenues f. Cash and In-Kind Report 2. March 2024 Morgan Stanley Statement E. Southwestern Child Development Commission (SWCDC) Region 5 Contracts and Payment Concerns F. NCPC Monitoring Reports: Preschool Development Grant (PDG) and Child Care Health Consultant (CCHC) Expansion 	<p>Mary Sonnenberg Mary Sonnenberg</p> <p>Sharon Moyer Marie Lilly / Taylor Mobley</p> <p>Michelle Downey Mary Sonnenberg Mary Sonnenberg</p> <p>Mary Sonnenberg</p>

	<p>G. Building Construction</p> <ol style="list-style-type: none"> 1. Phase 2 – Update 2. Building Repair from Car Accident 3. Claim of Lien on Real Property - Rice's Glass Company, Inc. and Pinam Construction, Inc. (Contractor) 4. Rice’s Glass Company, Inc. Bond Claim for Non-Payment <p>H. President’s Appraisal Due for Approval at Executive May 23, 2024</p> <p>I. Board Priorities Update</p> <p>J. President’s Report</p>	<p>Mary Sonnenberg / Mike Yeager</p> <p>Brian Jones / Anthony Ramos</p> <p>Mary Sonnenberg</p> <p>Mary Sonnenberg</p>
VIII.	Consent Agenda – Information Only ^Δ	Brian Jones
	<p>A. Executive Committee (Acting as Board) Minutes</p> <ol style="list-style-type: none"> 1. January 25, 2024 <p>B. Community Advisory Committee</p> <ol style="list-style-type: none"> 1. Information Sheet Attached <p>C. Facility & Tenant Committee</p> <ol style="list-style-type: none"> 1. Lease Language 2. Space Availability Report 	
IX.	Adjourn [2:00]	Brian Jones
<p>* Needs Action /Possible Conflict of Interest (Recusals) ^Δ Information Only ^ε Electronic Copy (Hard copies available upon request)</p> <p>^D Document Included in Packet</p>		

Fiscal Year 2023-2024 Board Donation Status – 20 out of 21
(1 conflict = 22)



<https://ccpfc.org/donate/>



FACILITY AND TENANT COMMITTEE RECOMMENDATIONS
MEETING April 15, 2024

RECOMMENDATIONS:

1. Approval for renewal of tenancy, lease negotiations, and sub-leasing (*) for the following organizations effective 06/30/2024:
 - ***Children's Home Society of NC***
 - ***Clean World USA***
 - ***Hunnicutt Corporation***
 - ***Outward Solutions***
 - ***Healing Hearts and Minds Counseling*** *- Tenants are interested in staying and renewing their lease. However, Mrs. Latina Edmonds is requesting to sublease one of her offices to Mrs. Bianca Thomas, a former employee. Mrs. Thomas has been a tenant, alongside Mrs. Edmonds and has recently obtained her licensure and opened up her own business, Bee Mindful Counseling. Once approved, Bee Mindful Counseling will be listed on the building directory for ease of access.

INFORMATION:

2. Lease Language (*changed to information*): Changes are still being made to improve formatting and language used in the Lease Agreement, to specifically include sections 3c. Security Deposit, 8. Financial Statements, 9. Common Area, 14. Janitorial Services for Common Areas, 18. Insurance Obtained by Lessee, 23. Criminal Background Checks, 27. Signs, and 34. Default.



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OF CUMBERLAND COUNTY

Human Resources Committee Meeting of April 16, 2024

RECOMMENDATIONS

- A. The HR Committee recommends accepting the revised committee meeting scheduled as presented, effective July 1, 2024.
- B. The HR Committee recommends accepting the position changes as presented on the HR position changes memo and organizational chart, effective June 30, 2024.

PFC is a 501(c)(3) non-profit organization supported by public and private funds through Smart Start, NC Pre-K, tax-deductible donations, and grants.



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MEMO

Organizational Chart and Position Changes

Background

A new fiscal year, especially coinciding with a new allocation cycle in June 2024, often brings change. To anticipate the changing needs of our community, we need to make changes to a few positions. The Partnership is discontinuing some activities, scaling back some, and expanding others. Below are all the position changes ahead of the new fiscal year. The org chart is a visual representation of these changes. No dissolved positions are currently held by active staff. We do not hold onto vacant positions at the start of a new fiscal year because the Partnership must allocate various expenses to unfilled positions as required by Smart Start. Keeping vacant positions with no current recruitment plans requires budgets to incur unnecessary costs for the fiscal year.

Programs

Dissolved

- Programs Administrator // position not needed
- Program Manager (Family Services) // position not needed
- Parent Educator x2 // ACE activity discontinued for FY24-25
- Program Specialist // position not needed
- Caseworker x1 // only need 2 seats currently
- Region Coach x1 // only need 1 seat currently

Supervisor Change

- Family Childcare Consultant > Region Lead Coach
- Caseworker > Program Manager (Region Specialists)

Planning / Evaluation

Dissolved

- Quality Assurance Specialist I

Community Engagement

Dissolved

- Community Support Specialist

From: Anthony Ramos

To: HR Committee

Dated: 04/16/24



Partnership for Children of Cumberland County, Inc.
Hybrid Board of Directors Meeting Minutes
February 29, 2024 (12:40 pm – 2:00 pm)
Be the Driving Force



MEMBERS PRESENT: Lonnie Ballard (left @ 1pm), Shona Bannister (D) (joined @ 12:54pm), Maria Ford (D)*, Terrasine Gardner, Sandee Gronowski (joined @ 12:40pm), Van Gunter*, Haja Jallow-Konrat, Brian Jones*, Amanda Klinck*, Katie Lada, Tre’vone McNeill*, Ayesha Neal (joined 12:40-1pm), Heather Skeens* and Betty Smith*
MEMBERS ABSENT: Dr. Pamela Adams-Watkins, Lisa Childers, Patricia Fecher, Wynne Long, Mary Mathis, Taylor Mobley, Birgit Sexton, Darlisha Warren (left after NC Pre-K) and Ebone Williams
NON-VOTING MEMBERS PRESENT: Dr. Marvin Connelly, Jr. (joined @ 12:55pm)
NON-VOTING MEMBERS ABSENT: Brenda Jackson
NON-VOTING ATTENDEES: Dottie Adams, Ar-Nita Davis, Michelle Downey*, Pamela Federline*, Belinda Gainey*, Marie Lilly*, Carole Mangum*, Sharon Moyer*, Karen Staab*, Mary Sonnenberg*
GUEST: Chris Cauley, Xavier Debrough, Marcia Singletary and Nelson Soriano

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Determination of Board Quorum & Call to Order A. Volunteer Forms B. Board Donations – <u>13</u> out of <u>23</u>	<p><i>While waiting to obtain quorum, Tre’vone McNeill introduced Xavier Debrough to the Board of Directors.</i></p> <p>The meeting of the Board of Directors was held on February 29, 2024, beginning at 12:40 pm, pursuant to prior written notice to each Board member. Brian Jones, Chair, determined that a quorum was present and called the meeting to order. Belinda Gainey, Executive Specialist, was the Secretary for the meeting and recorded the minutes.</p> <p>A. Brian Jones reminded board members to complete the volunteer form that was previously emailed to them. The form is to include time spent reading emails, reviewing packets and all other meetings they may have attended in regards to the Partnership for the Children which did not require them to sign in.</p> <p>B. All board members are required to donate to PFC. Grantors look at these donations to make sure all board members give to the organization. As of today, 13 out of 23 donations have been received.</p>	Called to Order	None
II. Action A. Board of Director Minutes – December 14, 2023 B. Fixed Assets Disposals C. WAGE\$ FY 23-24 Increase Contingent Upon NCPC Funding	<p>A. The minutes of the December 14, 2023 Board of Directors meeting were previously distributed electronically and reviewed by the Board members.</p> <p>Van Gunter moved to accept the December 14, 2023 Board Meeting minutes as presented. Betty Smith seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there were any oppositions. All votes were unanimous. There were no abstentions. The motion carried.</p>	Motion Carried	None



Partnership for Children of Cumberland County, Inc.
Hybrid Board of Directors Meeting Minutes
February 29, 2024 (12:40 pm – 2:00 pm)
Be the Driving Force



<p>D. Grants for Family Connects</p> <ol style="list-style-type: none"> 1. Camber Foundation 2. Cape Fear Valley Health Foundation 3. Anonymous Trust 	<p>B. Marie Lilly provided an overview of the Fixed Assets Disposals. Betty Smith moved to accept the Fixed Assets Disposals as presented. Van Gunter seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there were any oppositions. All votes were unanimous. There were no abstentions. The motion carried.</p> <p><i>Brian Jones asked for a motion to adopt the agenda with the change of Item V.C. which should read WAGE\$ FY 23-24 Increase Contingent Upon NCPC and funding from several of the Smart Start activities; potentially from Family Connects and the CCR&R budget. Betty Smith moved to accept the Board of Directors meeting agenda with the change, as presented. Heather Skeens seconded the motion. Hearing no further discussion, the Co-Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</i></p> <p>C. Mary Sonnenberg reported that NCPC announced a cycle of Voluntary Reversions/Reallocations for general purposes to local partnerships. The deadline for those reversions or requests for reallocations was February 23, 2024. With this opportunity to request reallocation of funds from NCPC's Voluntary Reversion, after consulting with Allison Miller with CCSA who administers the WAGE\$ program, we have determined it is reasonable do a % increase as opposed to going to Tier 3. We submitted two options of either a 10% or a 20% increase in the stipends based on availability of funding. Should more funds be available than these proposed increases, we would work with Allison Miller at CCSA to put in place a plan where the funds can be expended with reasonable certainty by June 30, 2024. The deadline to put any funding amendments for WAGE\$ is March 15 so we need Board approval for an amendment to the WAGE\$ state contract, contingent on available funding from NCPC from the Voluntary Reversions/Reallocations.</p> <p>Betty Smith moved to accept increasing funding for WAGE\$ for FY 23-24 as presented. Amanda Klinck seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there were any oppositions. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>D. Mary reported that PFC is looking at other funds to support the Family Connects activity. The following grants are becoming available soon and PFC would like to apply for these grants: Camber Foundation, Cape Fear Valley Health Foundation and Anonymous Trust. Van Gunter moved to accept that PFC applies for the Camber Foundation, Cape Fear Valley Health Foundation and Anonymous Trust grants as presented. Heather Skeens seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there were any oppositions. All votes were unanimous. The motion carried. Recusal: Amanda Klinck</p>	<p>Motion Carried</p> <p>Motion Carried</p> <p>Motion Carried</p> <p>Motion Carried</p> <p>Motion Carried</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p>
<p>III. Discussion^A</p> <p>A. City of Fayetteville Murchison Choice</p>	<p>While waiting for Chris Cauley, items III.B. thru III.D. were reviewed.</p>		



Partnership for Children of Cumberland County, Inc.
Hybrid Board of Directors Meeting Minutes
February 29, 2024 (12:40 pm – 2:00 pm)
Be the Driving Force



	<p>have the building repaired.</p> <p>H.3. A Claim of Lien has been received from the Rice Glass Company, Inc. because of nonpayment from Pinam Construction, Inc. Pinam Construction has received payment from PFC. First Bank has been alerted.</p> <p>I. Mary provided an overview of the President’s Report which was included in the packet. <i>Not on agenda:</i> Notice was received from the Administration of Children and Families, the Office of Child Care that some rules have changed. This will impact subsidy, to lower the costs to families who receive child care subsidies, to look at payment practices and to increase child care options.</p> <p><i>Mary informed the Board of Directors of the passing of former board member, Marcus Hedgepeth. The Board offered a moment of silence on behalf of Marcus.</i></p>	None	None
IV. Consent Agenda – <i>Information Only</i> ^A	These items were listed for information only.		
V. Adjourn	As there was no further business; the chair announced the meeting adjourned. The meeting was adjourned at 2:00 pm.	Adjourned	None

Submittal: The minutes of the above stated meeting are submitted for approval. _____
Secretary of Meeting Date

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected. _____
Committee Chair Date

Board Transition Worksheet - April 25, 2024

NCPK Suggested Roles - Government		Board Member	1st Term Expires	2nd Term Expires
	County Commissioner's Office	Open		
1	County Manager's Office	Skeens, Heather	6/30/2025	6/30/2028
2	Department of Social Services - NC Pre-K Mandated	Jackson, Brenda		NCPK
	Local Health Agency or Health Services Provider	Open		
3	School Administrator - NC Pre-K Mandated	Connelly, Dr. Marvin		NCPK
4	Higher Education Institution	Fecher, Patricia	6/30/2026	6/30/2029
5	Local Cooperative Extension Agency	Childers, Lisa	6/30/2025	6/30/2028
	Local Public Library	Open		
6	Municipal Government	Sexton, Birgit OPEN	6/30/2026	6/30/2029
7		Warren, Darlisha	6/30/2026	6/30/2029
NCPK Suggested Roles - Services		Board Member	1st Term Expires	2nd Term Expires
8	Child Care Provider - Licensed Center - NC Pre-K Mandated	Mathis, Mary	6/30/2024	6/30/2027
	Child Care Provider - Licensed Home	Open		
	Military Child Care Rep	Open		
9	Local Head Start Program Representative - NC Pre-K Mandated	Ballard, Lonnie		NCPK
10	Local Mental Health Community Organization	Gardner, Terrasine	6/30/2022	6/30/2025
11	Child Care Resource & Referral (non-employee) or Another Child-Serving Agency Representative - NC Pre-K Mandated	Neal, Ayesha	6/30/2021	6/30/2024
12		Williams, Ebone	6/30/2023	6/30/2026
13	Other Non-Profit Human Service Agency	Jones, Brian	6/30/2023	6/30/2026
14	Public School Exceptional Children's Preschool Program Representative - NC Pre-K Mandated	Adams-Watkins, Dr. Pamela OPEN		NCPK
NCPK Suggested Roles - Business/Community		Board Member	1st Term Expires	2nd Term Expires
15	Parent of a child 5 or younger - NC Pre-K Mandated	Jallow-Konrat, Haja	6/30/2024	6/30/2027
16	Faith Community	McNeill, Tre'vone	6/30/2022	6/30/2025
17	Inter-Agency Coordinating Council or Parent of a Child with a Disability	Lada, Katherine	6/30/2026	6/30/2029
	Foundation or other Philanthropic Organization	Open		
18		Mobley, Taylor	6/30/2026	6/30/2029
19	Business Leader	Gunter, Van	6/30/2026	6/30/2029
20		Long, Wynne	6/30/2026	6/30/2029
21	Military Community Rep	Gronowski, Sandee		6/30/2023 (6/30/2024 w/1 year extension)
22	Community At Large	Klinck, Amanda	6/30/2026	6/30/2029
23		Smith, Betty	6/30/2026	6/30/2029
			1st Term Ending 6/30/24 = 2	2nd Term Ending 6/30/24 = 2
			1st Term Ending 6/30/25 = 2	2nd Term Ending 6/30/25 = 2
			1st Term Ending 6/30/26 = 8	2nd Term Ending 6/30/26 = 2
			2nd Term Ending 6/30/27 = 2	2nd Term Ending 6/30/28 = 2
			2nd Term Ending 6/30/29 = 8	

Planning and Evaluation Committee Recommendations

Meeting of March 21, 2024

The **Planning Evaluation Committee / Request for Proposal Smart Start Allocation Team** meeting consisted of a budget overview of the most recent RFP Allocation budget and a vote to accept the RFP Allocation budget as vetted and recommended by PFC staff.

I. All Team Fiscal Overview

- i. A. Canon called the meeting to order at 1:04 pm.718
- ii. Review of the FY 2024-2027 Smart Start Allocation Budget Line Item Summary with recommended modifications and new budget changes by PFC staff since the previous meeting.
- iii. RFP Allocation Committee was informed that the budget was now balanced.

II. Funding Level Recommendation

- i. A. Cannon called for a motion to accept the Smart Start Allocation Budget along with a \$39,718 swap out of program service dollars to administration to reach the 10% cap approved by the legislature.
 1. H. Skeens recused as the vote involved Cumberland County Health Department
 2. Motion passed unanimously
- ii. A. Cannon thanked PFC staff and RFP Committee staff and asked for a motion to adjourn RFP Committee.
 1. Motion was passed unanimously

III. Planning and Evaluation Business

- i. P&E Committee began and was called to order.
- ii. The committee was informed of Birgit Sexton's resignation
- iii. Minutes from December 5, 2023 were approved
- iv. Motion to accept CADS for approved programs pending NCPC changes was approved unanimously.
- v. Meeting was adjourned at 2:25 pm.

II. Attendance

- i. P&E Committee members present: Amy Cannon, Nicole Lucas, Carl Mitchell
- ii. Grant Reviewers present: Paige Ross, Shelagh Lane, Rebecca Jackson, Janice Carnahan, Beth Hess, Amy Navejas, Heather Skeens, Erica Little, Marion Gillis-Olson, Alana Hix, Jerome Scott,
- iii. Staff present: Mary Sonnenberg, Pamela Federline, Heather Gallagher, Steven Gipson, Marie Lilly, Sharon Moyer, Julanda Jett, Carole Mangum, Michelle Downey



**Smart Start Allocation Review Team Recommendations
Meeting of March 21, 2024**

A. Allocation Process Overview

The Guiding Factors presented as part of the Bidder’s meetings and grant application focused on the areas provided in **Attachment 1**.

These and other guiding factors will help us be laser-focused in our Smart Start funding stewardship across Cumberland County.

1. PFC held two *Pre-Allocation 2025-2027 Smart Start Allocation Request for Proposal meetings with potential Direct Service Providers from the community on July 10, 2024 and July 17, 2024. This meeting allowed community agencies not previously involved with Smart Start to learn more about the process and responsibilities of being a direct service provider. A total of nine new organizations or individuals attended the meeting.*
2. PFC conducted two RFP Smart Start Allocation Bidders Conference sessions on September 20, 2024, in person and via Zoom.
3. RFP Allocation grants were due on **November 15, 2024**, using an online Grants Management Module (GMM) portal through Salesforce. During the proposal development period, staff provided technical assistance via Zoom, telephone, and email. Additionally, the module held a resource section that included materials on Smart Start Measures of Impact, recent economic and demographic indicators for Cumberland County, and other related early childhood data and information.
4. PFC received a total of nine (**9**) applications. During the preparation for presentations by DSPs, we were notified by the NC Partnership for Children that the Assuring Better Child Health and Development (ABCD) program would be sunsetted no later than next Fiscal Year. The program DSP, Carolina Collaborative Community Care (4C), determined they would end the program by June 30, 2024. Therefore, it was pulled from consideration in the allocation review.
5. The total Smart Start Grant requests submitted compared to available funds:

Number of Proposals:	8	Available Service Allocation Funds Available	Smart Start Requested Activities	Amount Over Available Funds
Total Admin \$		\$425,611*	\$425,611	\$0
Total Service \$		\$6,406,867	\$7,981,170	\$1,574,303
Total Budget		\$6,832,478	\$8,406,781	\$1,574,303

**Administration funds include an increase in the cap from 8% to 10%, swapping \$39,718 from service funds to Administration.*

6. The P&E Committee and other PFC staff reviewed and refined the list of Board, Committee, and other community volunteers, inviting an estimated 100 people to consider participation as reviewers for the Smart Start Allocation Process. Sixteen (16) community members accepted, with two stepping down before the process started and 14 remaining. Below are a few key stats about the review team:
 - Two Committee Chairs are current or former Board members
 - Nine PFC current or former Board and/or Committee members (64%)
 - Six first-time reviewers (43%)
 - Seven returning from the last Allocation Cycle (50%)
 - Nine reviewers attended 100% of meetings (64%)
7. Three meetings included four PFC staff providing the following support roles to each Review Team: Program, Budget, and Timekeeper/Notetaker on the following dates:
 - a. **January 9, 2024:** An orientation to the process, review of funding parameters, an overview of each group's applications, and review of the Grants Management Module (GMM), the electronic



submission and review portal for this year's RFP Allocation cycle.

- b. **February 13, 2024:** Presentations by Direct Service Providers for activities submitted for funding.
- c. **March 12, 2024:** A budget review of current funding (if applicable), request, and required funding parameters of Smart Start; review team breakouts to make recommendations; whole team budget discussion and concurrence on recommendations.
- d. **March 21, 2024:** Final budget presentation by PFC staff to the full Planning and Evaluation Committee / RFP Allocation Team to formalize an approved budget to move forward to the Board of Directors.

The chart below provides each review team's composition, PFC support staff, and the Smart Start grant activities reviewed in each group.

Allocation Panel	Early Care & Education	Family Support / Health	Administration, System Support, and State Contracts
Proposals to Review	<ol style="list-style-type: none"> Child Care Health Consultant Child Care Resource & Referral (CCR&R) Lending Library Parents for Higher Education (PFHE) Subsidy (TANF) 	<ol style="list-style-type: none"> Dolly Parton Imagination Library (DPIL) Kaleidoscope Family Connects Positive Parenting Program (Triple P) 	<ol style="list-style-type: none"> Administration Community Engagement & Development (CED) DSS Subsidy & DSS Subsidy Support Planning, Monitoring & Evaluation (PME) WAGE\$ <p><i>Note: These activities are exempt from review but included in the final budget review for approval.</i></p>
Team Leader	Birgit Sexton⁺ (PFC Board; P&E Chair)	Amy Cannon (P&E and Finance Committees)	
Team Members	Janice Carnahan (Women’s Giving Circle) <i>Beth Hess (Former PED Cmte/Bus. Owner)</i> Shelagh Lane (Community Representative) Erica Little (CED Cmte/UNC-Pembroke) Wynne Long (PFC Board/P&E Cmte/PPD) <i>Jerome Scott (Former Board member/Jerome Scott Insurance)</i>	Marian Gillis-Olion (Former PFC Board Chair/FSU) Alana Hix (Former Board member/FSU) Rebecca Jackson (True North Performance Group) Nicole Lucas (P&E Cmte/FSU) Amy Navejas (Down Syndrome Alliance) Paige Ross (CED Cmte/Old Fayetteville Insurance) Heather Skeens (PFC Board Member/Cumberland County Asst. County Manager)	
Fiscal Staff	Carole Mangum	Marie Lilly	
Program Staff	Pamela Federline Julanda Jett	Mary Sonnenberg Sharon Moyer	
Recorder/Timekeeper	Heather Gallagher	Steven Gipson	

Italics indicate review team members who did not participate in all four sessions.

**Birgit Sexton stepped down due to family needs before the March 21, 2024 meeting. Amy Cannon assisted with completing the Allocation process as Interim Chair for the Planning and Evaluation Committee.*



B. Allocation Rubric Scores*

All applications were evaluated by an independent committee of community members using the Smart Start Allocation Rubric. The rubric assessed alignment to Evidence-Based, Evidence-Informed programs, PFC Strategic Priorities, and other guiding factors to be considered in the allocation process. For example, applicants were asked to review and consider how they would address equity, The matrix below provides the average ranking for each activity submitted and reviewed by three teams.

RFP Allocation Cycle Grant Review Overall Scores

Activity	Score
Dolly Parton Imagination Library	87.6
Child Care Resource & Referral	87.0
Child Care Health Consultant	86.3
Parents for Higher Education	84.7
Family Connects	85.9
Lending Library	83.9
Kaleidoscope	72.3
Positive Parenting Program (Triple P)	61.1



C. Allocation Activity Recommendations:

Activity	Amount Requested	Amount Approved	Difference	Recommendation
Early Childhood Education				
Child Care Health Consultant	\$194,390	\$194,390	\$0	Fully fund
Child Care Resource & Referral (CCR&R)	\$1,185,000	\$770,285	(\$414,715)	Reduce budget request
Lending Library	\$134,000	\$76,600	(\$57,400)	Reduce budget request
FTCC Parents for Higher Education (PFHE) Child Care Subsidy (TANF)	\$317,260	\$317,260	\$0	Fully fund
FTCC Parents for Higher Education (PFHE) Child Care Subsidy Support (Admin)	\$55,600	\$55,600	\$0	Fully fund
Family Services and Health				
Dolly Parton Imagination Library (DPIL)	\$15,500	\$10,000	(\$5,500)	Reduce budget request
Family Connects	\$1,486,000	\$803,284	(\$374,900) (\$307,816)¹	Reduce budget request Expected FY 2023-24 Reversion
Kaleidoscope	\$75,000	\$42,000	(\$33,000)	Reduce budget request
Positive Parenting Program (Triple P)	\$103,000	\$0	(\$103,000)	Do not fund as written
Total Reviewed	\$3,565,750	\$2,269,419	(\$1,296,331)	

¹ The expected capped reversion of \$307,816 from FY 2023-24 unspent funds further reduce the Family Connects request.



D. Allocation Administration, System Support, and State Contracts Allocation Recommendations:

Activity	Amount Requested	Amount Approved	Difference	Recommendation
Administration	\$425,611 ²	\$425,611	\$0	Fully fund
Fundraising	\$19,500	\$0	(\$19,500)	Do not fund
Community Engagement & Development (including Family Resource Center)	\$521,895	\$477,648	(\$44,247)	Reduce budget request
DSS Child Care Subsidy (TANF)	\$2,531,000	\$2,531,000	\$0	Fully fund
DSS Child Care Subsidy Support (Admin)	\$176,000	\$176,000	\$0	Fully fund
Planning, Monitoring, & Evaluation (PME)	\$488,300	\$387,800	(\$100,500)	Reduce budget request
WAGES	\$678,725	\$565,000	(\$113,725)	Fund at less than full request; add additional funds as they become available.
Total Reviewed	\$4,841,031	\$4,563,059	(\$277,972)	

Action:

The Smart Start Allocation Review Team approved **\$6,832,478** in available service and administrative dollars for recommended funding for consideration by the Finance Committee and Partnership for Children Board of Directors. This includes the related Contract Activity Descriptions for each activity pending any changes by NCPC.

See **Attachment 2** for the full budget spreadsheet and **Attachment 3** for the Planning and Evaluation Recommendations.

² The budgeted amount for Administration includes an approved recommendation to move \$39,718 from program services to Administration in line with the legislature's approval to increase the admin cap to 10%.

**Partnership CAD Report for Partnership for Children of Cumberland
County, Inc. for Fiscal Year 2024 - 2025**
Activity Descriptions

Cumberland
Administration, Activity ID# 999
PSC:9100
PBISID:A10

Partnership for Children of Cumberland County, Inc. is a not-for-profit agency established to ensure that children under six years of age benefit from, and have access to, high quality early childhood education and development services. The Local Partnership board is made up of community leaders from business, government, education, religious institutions, non-profits, communities, human services agencies, child care providers and families. The Local Partnership will be responsible for developing a collaborative strategy to meet the needs of children and families in Cumberland County. The Local Partnership will administer, oversee, and coordinate implementation of the local annual plan, including subcontracting for services as needed.

Cumberland
WAGES, Activity ID# 720
PSC:3107
PBISID:EDU10

The Child Care WAGES Project provides child care professionals with education-based salary supplements. To encourage consistency, installments based on half of the annual award are issued after each six-month period the participant completes in the same child care program. Because these supplements reward education and continuity of care, children benefit from more stable relationships with better educated teachers. The consistent care of an educated provider is fundamental to quality, and quality child care leads to future success in school and life. This project impacts children by helping to improve the quality of care they receive. Supplements are issued to teachers; directors and family child care providers based on education attained. The key goal of the Child Care WAGES Project is to improve early care and education services. The primary performance standard that the Child Care WAGES Project is to improve early care and education services. The primary performance standard that the Child Care WAGES Project addresses is turnover. Preschool teacher turnover will be reduced. A secondary performance standard is that teacher education and compensation will be increased as a result of WAGES.

Cumberland

Child Care Resource and Referral, Activity ID# 001

PSC:3104

PBISID: PLA40

Child Care Resource and Referral (CCR&R) is aligned with the North Carolina CCR&R System to provide CCR&R services that meet NC CCR&R Council-specific outputs and outcomes. Services may include technical assistance, training for child care providers, consumer education, and/or consumer referral.
Services that are provided in this activity include:
(1) Technical assistance: Technical assistance in the form of coaching and modeling provided to early childhood educators working in licensed child care facilities serving children from birth to five years old. The Technical Assistance activity will be focused on improving and maintaining star-rated license levels. It may also include improving ERS, CLASS, PAS/BAS, and POEMS assessment scores. Technical Assistance may also include coaching on professional development planning and advising.
(2) Training for child care providers: Training for DCDEE credit hours provided on child care-related topics and coordination of CEU opportunities.
(3) Consumer education: Information and/or education to families about quality child care.
(4) Consumer referral: Referring families to local child care options.
Smart Start funds may be used to cover expenses for Committee meetings and/or training and recruitment events. Following programmatic guidelines, grants may be provided through bonuses, materials, and/or program management tools.

Cumberland

Planning, Monitoring and Evaluation, Activity ID# 007

PSC:5603

PBISID :FS30

The Planning, Monitoring and Evaluation activity will develop and maintain relationships with service providers, and provide services critical to program accountability including: (1) Needs and Resource Assessment: Conduct needs and resource assessment to inform programmatic priorities, developing a strategic plan based on community needs, researching evidence for effective program selection to best meet community needs, and selection of evidence-based and evidence-informed activities that best meet the needs and priorities. (2) Collaboration and Coordination with Community Partners: Engage all sectors to accelerate positive movement on critical community issues and effect enduring systemic change. (3) Programmatic and Financial Monitoring: Ensure comprehensive programmatic and financial monitoring of Smart Start funded evidence-based and evidence-informed activities. (4) Program Evaluation: Employ an integrated performance management approach that uses long-term goals in parallel with tracking indicators and annual performance goals. (5) System Integration: Centralized information management / centralized database that helps identify gaps in services and opportunities for increased collaboration and funding. (6) Technical Assistance: Build the capacity of organizations to achieve mission-driven results approaches. A Mandatory DSP In-Service will be held at the beginning of each fiscal year for the Smart Start funded grantees and food may be provided. Smart Start funds will support the following positions: Vice President of Planning and Evaluation, Quality Assurance Specialist,

Administrative Specialist, and a partial fiscal monitor. Contingent on funding contracted services such as temps and data management consultants may be utilized.

Cumberland

Community Engagement and Development (CED), Activity ID# 030

PSC:5517

PBISID:FS30

The Community Engagement and Development (CED) activity aims to make PFC the leading and most trusted local source for early childhood resources and information. The activity supports PFC by connecting families, community partners, civic clubs, other organizations, and early childhood professionals to programs and services. CED deploys various strategies, including, but not limited to, the Family Resource Center, designed to strengthen our organization's brand and reputation, community engagement, and the sustainability of resources. The CED activity will maximize and leverage Smart Start dollars by bringing partners and their resources to the table to implement our strategies. The CED activity will host internal and external meetings, and food may be provided. Contingent upon funding, contracted services, technology, and consultants may be utilized, as well as providing space and limited supplies for clients needing privacy for breastfeeding. Multiple funding streams will be used to support staffing, purchase of materials, and coordination of this activity.
In addition, Smart Start funds may be used to purchase gift cards as incentives for participation in family engagement needs assessment and related activities.

Cumberland

Family Connects, Activity ID# 032

PSC:5413

PBISID:FS30

Family Connects is a regional home-visiting activity for families with newborns that provides services for the newborn and all household members following the Family Connects International (FCI) home-visiting model. Home visiting and related follow-up will include connecting families to resources and/or referrals based on the FCI four domains of support services family health care, infant care, safe home, and other family needs. Clinical and non-clinical staff will connect with the newborn's family in the hospital setting or shortly after being released to inform the family about the program and schedule a visit. Visits are conducted either in-home or via telehealth, based on the family's comfort. Families receive between one and three visits, along with post-visit calls. The program will offer support and resources to families who do not accept a visit from our Family Connects activity or another Partnership internal or external activity. The current catchment area includes families giving birth at Cape Fear Valley Health that reside in Cumberland, Hoke, or Robeson counties. The program will include the evaluation of expansion to other hospitals, in-home births, and residents from other counties in the region. A nurse from a contracted nurse partner will conduct all clinical visits. Families not in the catchment area but interested in support will receive referrals to their local Partnership for programs and resources. Additional costs will include webpage development and other technical infrastructure for systems integrations, required LP cost allocations (space, utilities, and other administrative expenses), marketing

The North Carolina Partnership for Children, Inc.

and outreach not covered by other sources of funds, and support materials for eligible participants following locally approved policies and procedures. The activity will host internal and external meetings that may include food. The LP may use contracted services, technology, and consultants. The LP will use multiple funding streams to support staffing, purchase of materials, and coordination of this activity. Following programmatic guidelines, Smart Start funds may be used to purchase materials, supplies, gift cards, and more as both incentives for family participation, and to support identified needs of specific families based on nurse home visits.

Cumberland
Lending Library, Activity ID# 036
PSC:3115
PBISID:FS20

The Lending Library will offer a variety of materials to support child care providers and families with young children's learning and development. The Lending Library will provide access to child development resources and materials such as, but not limited to, books, manipulatives, reference materials, curriculum kits, etc. Items for check out will be available to child care providers, families with children ages birth to five years, and practitioners serving young children. Guidance on the appropriate use of the materials may be provided. The Lending Library may also serve as a resource room with access to die cuts and a laminating machine.

Cumberland
Kaleidoscope Play and Learn, Activity ID# 037
PSC:5505
PBISID:FS30

Kaleidoscope Play and Learn will provide gatherings of parents and young children that offer activities to promote children's development through play and adult social support. Weekly groups will be held at various locations throughout Cumberland County for caregivers and children from birth to five. Facilitator(s) will offer structured activities, model developmentally appropriate interactions with children and caregivers, and facilitate social exchanges among the caregivers who attend.

Cumberland
Dolly Parton Imagination Library, Activity ID# 041
PSC:5526
PBISID:FS20

[The Dolly Partons Imagination Library activity will promote emergent literacy skills through a partnership with Dollywood Foundation. Through this activity, age-appropriate books will be mailed to registered children birth up to age five (0-5) monthly. Families will be recruited in targeted ZIP codes. Children are eligible to receive books regardless of family income. The books will be ordered using the Dollywood Foundation Book Ordering System (BOS) database.]
Smart Start funds will be used to support program coordination and outreach. The program will be delivered through the primary community affiliate.

Cumberland

DSS Child Care Subsidy, Activity ID# 760

PSC:2340

PBISID:PLA50

[[Financial assistance will be paid on a direct per child basis for subsidy for families eligible for Temporary Assistance for Needy Families (TANF) or the Child Care and Development Fund (CCDF). This activity will be implemented through the state-level subsidy contract and will be governed by a Memorandum of Understanding between the Local Partnership and the Local Purchasing Agency (LPA).]]

Cumberland

Parents for Higher Education (PFHE) Subsidy (TANF/CCDF), Activity ID# 218

PSC:2341

PBISID:PLA50

[[Financial assistance will be paid on a direct per child basis for subsidy for families eligible for Temporary Assistance for Needy Families (TANF) or the Child Care and Development Fund (CCDF). Data will be reported into the state-level Smart Start Reporting System (SSRS) on a monthly basis.]]The Parents for Higher Education (PFHE) subsidy is provided to parents that meet the following eligibility criteria: children ages birth to five; earn less than 200% of federal poverty level; do not qualify for or are unable to receive funding through Cumberland County Department of Social Services; are in school at Fayetteville Technical Community College; and, willing to enroll their child receiving child care subsidy in a 3, 4 or 5-star facility.

Cumberland

Parents for Higher Education (PFHE) Subsidy Support, Activity ID# 256

PSC:2361

PBISID:PLA50

This activity will provide services to support the implementation of child care subsidy including program administration; family outreach and application; eligibility determination; payment processing; annual recertification; and reporting, etc.

Cumberland

Child Care Health Consultant, Activity ID# 263

PSC:3414

PBISID:H10

The Child Care Health Consultation model follows the North Carolina CCHC Service Model for implementation of the activity by providing the following services to child care facilities, staff, and others as needed. Services that are provided using Smart Start dollars in this activity include: (1) Technical assistance: Technical assistance (in the form of coaching and modeling) provided to early childhood educators working in licensed and/or G.S. 110 child care facilities serving children birth to five years old. The Technical Assistance will be focused on improving the capacity of providers to identify and promote healthy and safe environments for children in child care settings. (2) Training for child care providers:

The North Carolina Partnership for Children, Inc.

Training for DCDEE credit hours provided on health and safety education-related topics and coordination of CEU opportunities. The NC Child Care Health and Safety Assessment and Encounter Tool will be used to conduct classroom-based assessments to develop a quality improvement plan, informing technical assistance and training. Documentation is maintained for all technical assistance and training. The Child Care Health Consultant (CCHC) is a Registered Nurse with a Degree in Nursing (ASN or BSN) or a health professional with a minimum of a Bachelor's Degree in health education or a health-related field. The health professional is or will become a qualified CCHC in North Carolina through the completion of the NC Child Care Health Consultant Training Course and receipt of a certificate of qualification. Following programmatic guidelines, grants may be provided in the form of bonuses and/or materials based on needs identified in the NC Child Care Health and Safety Assessment and Encounter Tool and other related assessment tools. The activity will serve child care facilities in Cumberland and other counties.

Cumberland

DSS Child Care Subsidy Support, Activity ID# 750

PSC:2360

PBISID:PLA50

This activity will provide services to support the implementation of child care subsidy including program administration; family outreach and application; eligibility determination; payment processing; annual recertification; and reporting, etc. This activity will be implemented through the state-level subsidy contract and will be governed by a Memorandum of Understanding between the Local Partnership and the Local Purchasing Agency (LPA).

Updated on 03.19.2024 by M. Lilly

				Effective 07/01/2024						
PSC	AC	Activity	Contractor	FY 24/25 Smart Start FINAL Requests for 07/01/24 budgets	(Decrease) or Increase in current budgets to align to anticipated need. Per Staff Recommendations on 02-14-2024 and in March 2024 and Allocation Committee on 03-12-2024	(Decrease) in Initial Request to align full allocation. These decreased amounts will be allocated from FY23-24 reverted funds [NTE \$307,816] PLUS any new Smart Start funds	Final Recommendations to Board for FY2024-2025 Smart Start Allocations Effective 07-01-2024	EXECUTIVE AS BOARD APPROVED ON 03/28/2024 Smart Start Allocations Effective 07/01/2024	Totals and Percentages to Ensure Smart Start Legislative Mandates Are Met	
		EC&E Subsidy [X3XX]								
1	2340	760 DSS Child Care Subsidy (TANF)	Department of Social Services	\$ 2,531,000			\$ 2,531,000	\$ 2,531,000	(\$ 2,803,934 required)	
2	2341	218 FTCC CC Scholarship (TANF)	Fayetteville Technical Community College	\$ 317,260			\$ 317,260	\$ 317,260		
									\$ 2,848,260 44%	
3	2360	750 DSS CC Subsidy Support/Admin.	Department of Social Services	\$ 176,000			\$ 176,000	\$ 176,000		
4	2361	256 FTCC CC Scholarship Support/Admin.	Fayetteville Technical Community College	\$ 55,600			\$ 55,600	\$ 55,600		
									\$ 231,600 4%	
									(\$1,924,826 and 30% required)	
									\$ 3,079,860 48%	
		EC&E Quality [X1XX]								
5	3104	001 Child Care Resource and Referral	Partnership for Children	\$ 1,185,000	\$ (414,715)		\$ 770,285	\$ 770,285		
6	3107	720 WAGE\$	Child Care Services Association	\$ 678,725	\$ (113,725)		\$ 565,000	\$ 565,000		
7	3115	036 Lending Library	Partnership for Children	\$ 134,000	\$ (57,400)		\$ 76,600	\$ 76,600		
									\$ 1,411,885 22%	
									(\$ 4,558,698 and 70% required)	
									\$ 4,686,135 73%	
		Health/Safety [X4XX]								
8	5413	032 Family Connects	Partnership for Children	\$ 1,486,000	\$ (374,900)	\$ (307,816)	\$ 803,284	\$ 803,284		
9	3414	263 Child Care Health Consultant	Cumberland County Health Dept	\$ 194,390			\$ 194,390	\$ 194,390		
									\$ 803,284 13%	
		Family Support [X5XX]								
10	5505	042 Positive Parenting Program (Triple P)	Partnership for Children [New activity for FY24-25]	\$ 103,000	\$ (103,000)		\$ -	\$ -		
11	5505	037 Kaleidoscope	Partnership for Children	\$ 75,000	\$ (33,000)		\$ 42,000	\$ 42,000		
12	5517	030 Community Engagement & Development	Partnership for Children	\$ 521,895	\$ (44,247)		\$ 477,648	\$ 477,648		
13	5526	041 Dolly Parton Imagination Library	Partnership for Children	\$ 15,500	\$ (5,500)		\$ 10,000	\$ 10,000		
									\$ 529,648 8%	
		System Support [X6XX]								
14	5603	007 Planning, Monitoring & Evaluation	Partnership for Children	\$ 488,300	\$ (100,500)		\$ 387,800	\$ 387,800		
									\$ 387,800 6%	
									\$ 1,720,732 27%	
				TOTAL REQUESTS ARE --> \$ 7,961,670						
				TOTAL REQUESTS ARE OVER TOTAL AVAILABLE BY \$0.00						
		TOTAL SERVICES				TOTAL REQUESTS ARE -->	\$ 6,406,867	\$ 6,406,867		
15	9100	999 Smart Start Administration	Partnership for Children	\$ 425,611			\$ 425,611	\$ 425,611	\$ 425,611 6%	
16	9200	990 Fundraising - 1% Allowance of Total Allocation. Maximum amount is \$68,325 of initial allocation.	Partnership for Children	\$ 19,500	\$ (19,500)		\$ -	\$ -	\$ - 0%	
		TOTAL ADMINISTRATION		\$ 445,111			\$ 425,611	\$ 425,611		
		TOTAL ALLOCATION REQUESTED		\$ 8,406,781	\$ (1,266,487)	\$ (307,816)	\$ 6,832,478	\$ 6,832,478	\$ 6,832,478	

THE INFORMATION BELOW IS AN INTEGRAL COMPONENT TO THIS DOCUMENT.

\$ 6,406,867 <----SERVICES REQUESTS CANNOT EXCEED TOTAL SERVICES ALLOCATION

PSC	AC	Activity	Contractor	FY 24/25 Smart Start FINAL Requests for 07/01/24 budgets	(Decrease) or Increase in current budgets to align to anticipated need. Per Staff Recommendations on 02-14-2024 and in March 2024 and Allocation Committee on 03-12-2024	(Decrease) in Initial Request to align full allocation. These decreased amounts will be allocated from FY23-24 reverted funds [NTE \$307,816] PLUS any new Smart Start funds	Final Recommendations to Board for FY2024-2025 Smart Start Allocations Effective 07-01-2024	EXECUTIVE AS BOARD APPROVED ON 03/28/2024 Smart Start Allocations Effective 07/01/2024	Totals and Percentages to Ensure Smart Start Legislative Mandates Are Met
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Direct funding towards the highest priority needs, “move the needle” and have a substantial impact with collective strategic investments, and lead to the outcomes PFC desires for children, families, and/or early childhood professionals in the Early Childhood System. These outcomes can be grouped into three categories:

- **Access outcomes* includes the supports and services that all children and families should be able to access.
- **Quality outcomes* underscore what research and practice indicates; access alone does not provide the desired outcomes, high quality supports and services are essential.
- **Equity outcomes* target specific populations. With achievement gaps, disparities in health status, and the geographic and socioeconomic diversities in Cumberland County, there is a need to target resources and services to specific populations.

The FY 23/24 Smart Start Allocation Plan and organizational budget plan will be submitted to the Board for approval.

Legislative Mandates:

- (1) Not less than seventy percent (70%) of the funds spent in each year of the direct services allocation must be used for programs child care-related activities and early childhood education
 - (2) Not less than thirty percent (30%) of the funds spent in each year of the direct services allocation must be used for child care subsidies
 - (3) **Because of the \$59m federal funding matching requirement, PFC is required to maintain child care subsidies at not less than \$2,803,934.**
- A Smart Start allocation reduction in any amount or percentage must come from other activities and not from the activities with PSC 2340 or PSC 2341.

**Partnership for Children of Cumberland County, Inc.
Direct Service Provider Activity Budget Revision/Amendment Request**

Unit: Cumberland County DSS		Activity Name: DSS Child Care Subsidy [2340-760]			
		Requested Effective Date: 07/01/24			
Line #	Description	Budget Effective 07/01/24	Amount Changed	Budget Effective 07/01/24	Explanation
11	Personnel	\$ -		\$ -	
12	Services	\$ -		\$ -	
14	Office Supplies & Materials	\$ -		\$ -	
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ -		\$ -	
18	Communications & Postage	\$ -		\$ -	
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ -		\$ -	
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -		\$ -	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ -		\$ -	
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ 2,531,000.00	\$ -	\$ 2,531,000.00	Direct per child basis for the purchase of part- or full-day care
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 2,531,000.00	\$ -	\$ 2,531,000.00	

Department Manager Signature _____

Date _____

Fiscal Year 2024/2025

**Partnership for Children of Cumberland County, Inc.
Direct Service Provider Activity Budget Revision/Amendment Request**

Unit: Fayetteville Technical Community College [FTCC]	Activity Name: Parents for Higher Education (PFHE) Subsidy TANF [2341-218]
	Requested Effective Date: 07/01/24

Line #	Description	Budget Effective 07/01/24	Amount Changed	Budget Effective 07/01/24	Explanation
11	Personnel	\$ -		\$ -	
12	Contracted Professional Services	\$ -		\$ -	
14	Office Supplies & Materials	\$ -		\$ -	
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ -		\$ -	
18	Communications & Postage	\$ -		\$ -	
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ -		\$ -	
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -		\$ -	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ -		\$ -	
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ 317,260.00	\$ -	\$ 317,260.00	Subsidy will be provided to eligible FTCC students who do not meet the criteria to participate in DSS subsidy, which enables students to retain their presence in school and promote the likelihood of graduation.
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 317,260.00	\$ -	\$ 317,260.00	

Department Manager Signature _____

Date _____

Partnership for Children of Cumberland County, Inc.
Direct Service Provider Activity Budget Revision/Amendment Request

Unit: Cumberland County DSS		Activity Name: DSS Child Care Subsidy Support [2360-750]			
		Requested Effective Date: 07/01/24			
Line #	Description	Budget Effective 07/01/24	Amount Changed	Budget Effective 07/01/24	Explanation
11	Personnel	\$ 166,302.00		\$ 166,302.00	Salaries for applicable case workers time, direct supervisory and clerical support staff, other administrative support staff (Dir, Finance, Training, Info. Mgmt, File Room, Mail Room)
12	Contracted Professional Services	\$ -		\$ -	
14	Office Supplies & Materials	\$ 3,040.00		\$ 3,040.00	Basic consumable office supplies and applicable computer supplies, etc.
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ 123.00		\$ 123.00	Staff reimbursable mileage to include subsistence and lodging for training
18	Communications & Postage	\$ 167.00		\$ 167.00	Postage, telephone, cell phones, internet connections
19	Utilities	\$ 5,136.00		\$ 5,136.00	Allocated portion of electric, water, sewer, etc.
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ 317.00		\$ 317.00	Allocated portion of applicable vehicles and equipment repairs/maintenance
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -		\$ -	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ -		\$ -	
32	Insurance & Bonding	\$ 915.00		\$ 915.00	Allocated portion of general liability insurance coverage
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ -	\$ -	\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 176,000.00	\$ -	\$ 176,000.00	

Department Manager Signature _____

Date _____

Fiscal Year 2024/2025

**Partnership for Children of Cumberland County, Inc.
Direct Service Provider Activity Budget Revision/Amendment Request**

Fayetteville Technical Community College [FTCC]	Activity Name: Parents for Higher Education (PFHE) Subsidy Support [2361-256]
Unit: _____	Requested Effective Date: 07/01/24

Line #	Description	Budget Effective 07/01/24	Amount Changed	Budget Effective 07/01/24	Explanation
11	Personnel	\$ 55,600.00		\$ 55,600.00	Personnel costs for one full-time position to coordinate the PFHE subsidy activity.
12	Contracted Professional Services	\$ -		\$ -	
14	Office Supplies & Materials	\$ -		\$ -	
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ -		\$ -	
18	Communications & Postage	\$ -		\$ -	
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ -		\$ -	
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -		\$ -	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ -		\$ -	
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 55,600.00	\$ -	\$ 55,600.00	

Department Manager Signature

Date

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc. Child Care Resource & Referral		Activity Name: PFC Child Care Resource and ReferralF [3104-001] Requested Effective Date: 07/01/24			
Line #	Description	Budget Effective 07/01/24	Amount Changed	Budget Effective 07/01/24	Explanation
11	Personnel	\$ 750,000.00	\$ (283,115.00)	\$ 466,885.00	Salaries and fringe benefits for applicable staff to deliver Child Care Resource & Referral services on behalf of the Partnership
12	Contracted Professional Services	\$ 70,000.00	\$ -	\$ 70,000.00	Temporary staff as needed. Allocated costs associated with janitorial and security services; contracted IT services (allocated); to include contractors that teach CEUs and approved DCDEE trainings.
14	Office Supplies & Materials	\$ 70,000.00	\$ (20,000.00)	\$ 50,000.00	Basic office supplies, computer supplies; and allocated portions of janitorial supplies, databases, etc.. Also to include ERS software licensd & software renewal; costs for training registration software.
15	Service Related Supplies	\$ 5,000.00	\$ (2,000.00)	\$ 3,000.00	Educational supplies and material for parents and early care and educational professionals used during trainings and technical assistance.
17	Travel	\$ 30,000.00	\$ (20,000.00)	\$ 10,000.00	Staff reimbursed for mileage as they travel from one location to another, also used as subsistence, transportation, and lodging for staff to attend trainings.
18	Communications & Postage	\$ 16,000.00	\$ (1,500.00)	\$ 14,500.00	Allocated portions of telephone bills - local and long distance; postage; cell phones; internet connections.
19	Utilities	\$ 7,500.00		\$ 7,500.00	Allocated costs for electricity, municipal water, sewer, gas
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ 20,000.00		\$ 20,000.00	Direct and allocated costs for repair and maintenance of the building and equipment.
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ 16,000.00	\$ (4,600.00)	\$ 11,400.00	Professional development and trainings to keep staff abreast of the early education field, attend meetings and conferences to include regional, statewide, and national learning opportunities.
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 7,000.00		\$ 7,000.00	Allocated costs associated with the rental of copiers and postage meters.
30	Vehicle Rental	\$ 2,000.00	\$ (1,000.00)	\$ 1,000.00	Costs for vehicle rental associated with staff travel.
31	Dues, Subscriptions and Fees	\$ 40,000.00	\$ (30,000.00)	\$ 10,000.00	Professional certification renewals and annual IACET member fees.
32	Insurance & Bonding	\$ 2,000.00	\$ 1,000.00	\$ 3,000.00	Allocated costs for the PFC passenger car fleet and property insurances.
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ 1,000.00	\$ (1,000.00)	\$ -	Bank fees for CCR&R related transactions
35	Other Expenses	\$ -		\$ -	
36	Building & Improvements	\$ 3,000.00		\$ 3,000.00	Allocated portion of allowable improvements
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ 12,000.00	\$ (5,500.00)	\$ 6,500.00	To replace unrepairable/unsalvagable furniture/equipment as funding allows; allocated costs for PFC-wide equipment replacements/upgrades
40	Computer Equipment/Printers, \$500+ per item	\$ 7,000.00	\$ (2,000.00)	\$ 5,000.00	To replace unrepairable/unsalvagable computer equipment/printers as funding allows; allocated costs for PFC-wide computer equipment replacements/upgrades
41	Furniture/Eqpt. under \$500 per item	\$ 3,000.00	\$ (1,500.00)	\$ 1,500.00	To replace unrepairable/unsalvagable furniture/equipment as funding allows; allocated costs for PFC-wide furniture/equipment
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ 65,000.00	\$ (65,000.00)	\$ -	Bonuses to facilities that will be tied to specific criteria surrounding the Business-Administration Scale (BAS), Professional Administration Scale (PAS), Quality-Improvement Plan reimbursements, star-Rated license scores, and education-bonuses.
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ 58,500.00	\$ 21,500.00	\$ 80,000.00	Non-cash grants of assessment/scale tools to qualifying centers and homes to increase and enhance quality star licensure; and applicable non-cash grants to NC Pre-K providers for quality improvement materials based on needs indentified in pre-assessments
	Total	\$ 1,185,000.00	\$ (414,715.00)	\$ 770,285.00	

**Partnership for Children of Cumberland County, Inc.
Direct Service Provider Activity Budget Revision/Amendment Request**

Unit: Child Care Services Association		Activity Name: Child Care WAGES Program [3107-720]			
		Requested Effective Date: 07/01/24			
Line #	Description	Budget Effective 07/01/24	Amount Changed	Budget Effective 07/01/24	Explanation
11	Personnel	\$ -		\$ -	
12	Services	\$ -		\$ -	
14	Office Supplies & Materials	\$ -		\$ -	
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ -		\$ -	
18	Communications & Postage	\$ -		\$ -	
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ -		\$ -	
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -		\$ -	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ -		\$ -	
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ -	\$ -	\$ -	
45	Stipends/Scholarships	\$ 678,725.00	\$ (113,725.00)	\$ 565,000.00	The budget reflects Tier Two awards for approximately 217 active and priority participants expected to be eligible in FY25 based on applicants in house at the time of proposal. Active participants are prioritized based on funding. The Partnership may reduce the budget need by prioritizing the active population, reducing a tier or employing one of the county-level budget cut strategies offered to partnerships. The Partnership may also select higher compensation than identified here. Note : Actual payments are from blended fund sources--Smart Start, CCDF, and NC Pre-K. The dollar amount allocated by the Partnership will reflect the amount expended for salary supplement payments to child care providers in Cumberland.
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 678,725.00	\$ (113,725.00)	\$ 565,000.00	

Department Manager Signature _____

Date _____

Fiscal Year 2024/2025

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc. Child Care Resource & Referral		Activity Name: PFC Lending Library [3115-036] Requested Effective Date: 07/01/24			
Line #	Description	Budget Effective 07/01/24	Amount Changed	Budget Effective 07/01/24	Explanation
11	Personnel	\$ 44,000.00	\$ (20,000.00)	\$ 24,000.00	Salaries and fringe benefits for applicable staff to deliver resource library services on behalf of the Partnership
12	Contracted Professional Services	\$ 5,000.00		\$ 5,000.00	Temporary staff as needed. Allocated costs associated with security services; contracted IT services (allocated); to include contractors that teach CEUs and appropriate trainings.
14	Office Supplies & Materials	\$ 5,300.00	\$ (2,000.00)	\$ 3,300.00	Basic office supplies, computer supplies; and allocated portions of janitorial supplies, databases, etc.. May include software licenses & software renewals; costs for training registration software.
15	Service Related Supplies	\$ 50,000.00	\$ (30,000.00)	\$ 20,000.00	Educational supplies and materials for parents and early care and educational professionals to include manipulatives and self-help materials, used during trainings and technical assistance.
17	Travel	\$ 1,000.00		\$ 1,000.00	Staff reimbursed for mileage as they travel from one location to another, also used for subsistence, transportation, and lodging for staff to attend trainings.
18	Communications & Postage	\$ 500.00	\$ (300.00)	\$ 200.00	Allocated portions of telephone bills - local and long distance; postage; cell phones; internet connections.
19	Utilities	\$ 3,000.00		\$ 3,000.00	Allocated costs for electricity, municipal water, sewer
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ 12,000.00		\$ 12,000.00	Direct and allocated costs for repair and maintenance of the building and equipment.
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ 1,000.00		\$ 1,000.00	Professional development and trainings to keep staff abreast of the early education field, attend meetings and conferences to include regional, statewide, and national learning opportunities.
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 200.00		\$ 200.00	Allocated costs associated with the rental of copiers and postage meters.
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ 2,000.00	\$ (1,500.00)	\$ 500.00	Professional membership dues and renewals
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ 2,000.00	\$ (1,500.00)	\$ 500.00	Costs for Library reference materials and technical assistance guides
34	Mortgage Interest/Bank Fees	\$ 100.00	\$ (100.00)	\$ -	Bank fees for related transactions
35	Other Expenses	\$ -		\$ -	
36	Building & Improvements \$500+	\$ 3,400.00		\$ 3,400.00	Allocated portion of allowable improvements
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ 1,500.00	\$ (1,000.00)	\$ 500.00	To replace unrepairable/unsalvageable furniture/equipment as funding allows; allocated costs for PFC-wide furniture/equipment replacements
40	Computer Equipment/Printers, \$500+ per item	\$ 1,500.00		\$ 1,500.00	To replace unrepairable/unsalvageable computer equipment/printers as funding allows; allocated costs for PFC-wide computer equipment replacements/upgrades
41	Furniture/Eqpt. under \$500 per item	\$ 1,500.00	\$ (1,000.00)	\$ 500.00	To replace unrepairable/unsalvageable furniture/equipment as funding allows; allocated costs for PFC-wide furniture/equipment replacements
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 134,000.00	\$ (57,400.00)	\$ 76,600.00	

Department Manager Signature _____

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**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc. Community Engagement		Activity Name: Family Connects [5413-032]			
		Requested Effective Date: 07/01/24			
Line #	Description	Budget Effective 0701/2024	Amount Changed	Budget Effective 07/01/24	Explanation
11	Personnel	\$ 245,000.00	\$ 8,500.00	\$ 253,500.00	Salaries and fringe benefits for applicable staff to deliver allowable services on behalf of the Partnership. Additional projected support of \$15,000 will come from the Cumberland Community Foundations' final grant cycle that ends 12-31-2024.
12	Contracted Professional Services	\$ 110,000.00	\$ (80,000.00)	\$ 30,000.00	Services for Family Connects International fees and licenses; various contracted deliverables; allocated portions of IT services; etc.
14	Office Supplies & Materials	\$ 4,000.00		\$ 4,000.00	Allocated expenditures for basic office materials such as copier paper, print cartridges, envelopes, computer supplies, janitorial supplies, and databases.
15	Service Related Supplies	\$ 4,000.00	\$ (3,700.00)	\$ 300.00	Allocated portion of auto expenses recorded in GL 5383
17	Travel	\$ 1,500.00		\$ 1,500.00	Staff reimbursed for mileage as they travel from one location to another, also used as subsistence, transportation, and lodging for staff to attend trainings.
18	Communications & Postage	\$ 1,000.00	\$ 1,500.00	\$ 2,500.00	Allocated portions of telephone [local and long distance] service, postage, cell phones, internet connection, etc.
19	Utilities	\$ -	\$ 300.00	\$ 300.00	Cost allocated share of electricity, municipal water and sewer
20	Printing and Binding	\$ 500.00		\$ 500.00	Printing of allowable items for outreach and publications; and business
21	Repair and Maintenance	\$ -	\$ 1,500.00	\$ 1,500.00	
22	Meeting/Conference Expense	\$ 2,500.00		\$ 2,500.00	Expenses related to meetings and trainings
23	Employee Training (no travel)	\$ 1,500.00		\$ 1,500.00	Professional development and trainings for staff
24	Advertising and Outreach	\$ 7,500.00	\$ (7,500.00)	\$ -	Marketing and advertising of allowable services and events
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -		\$ -	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ -		\$ -	
32	Insurance & Bonding	\$ -	\$ 1,500.00	\$ 1,500.00	Allocated portion of property insurance
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
36	Buildings & Improvements	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ 1,000.00		\$ 1,000.00	Furniture or Equipment for PFC staff
43	Purchases of Services	\$ -		\$ -	
44	Contracts with Service Providers	\$ 1,070,000.00	\$ (297,000.00)	\$ 773,000.00	This amount is for a Financial Assistance Contract with Carolina Collaborative Community Care (4Cs) to provide the Universal Newborn Home Visiting Program.
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ 37,500.00	\$ -	\$ 37,500.00	The anticipated amount for 1,500 gift cards at \$25 each for family incentives for in-home visits.
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 1,486,000.00	\$ (374,900.00)	\$ 1,111,100.00	

Department Manager Signature _____

Date _____

Fiscal Year 2024/2025

**Partnership for Children of Cumberland County, Inc.
Direct Service Provider Activity Budget Revision/Amendment Request**

	Cumberland County Health Department	Activity Name:	Child Care Health Consultant [3414-263]
Unit:		Requested Effective Date:	07/01/24

Line #	Description	Budget Effective 07/01/24	Amount Changed	Budget Effective 07/01/24	Explanation
11	Personnel	\$ 188,154.00		\$ 188,154.00	1.0 Full Time Equivalent (FTE) Health Educator II position (40 hours/week) and 1.0 FTE Public Health Nurse II serving as the Child Care Health Consultants. Funding supports salary for the PHE (\$57,532) and PHN (\$75,817), annually. Funding support benefits (\$54,804) which includes. Social Security (Employer Contribution), Workers' Compensation, Health Insurance, 401K , and Retirement.
12	Contracted Professional Services	\$ -		\$ -	
14	Office Supplies & Materials	\$ -		\$ -	
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ -		\$ -	
18	Communications & Postage	\$ -		\$ -	
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ -		\$ -	
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 1,236.00		\$ 1,236.00	1 Cell phone stipend - \$25 x 12 months and 2 - WIFI (iPad) at \$39 x 2 x 12 months.
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees			\$ -	
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item			\$ -	
43	Purchases of Services	\$ -	\$ -	\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ 5,000.00		\$ 5,000.00	Funding will support the purchase of supplies to improve health and safety for 10 facilities that complete the pre and post GO NAPSACC assessment.
	Total	\$ 194,390.00	\$ -	\$ 194,390.00	

Department Manager Signature _____

Date _____

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc. Child Care Resource & Referral		Activity Name: Positive Parenting Program (Triple P) [5505-042]		Requested Effective Date: 07/01/24	
Line #	Description	Budget Effective 07/01/24	Amount Changed	Budget Effective 07/01/24	Explanation
11	Personnel	\$ 75,000.00	\$ (75,000.00)	\$ -	Salaries and fringe benefits for applicable staff to deliver positive parenting services on behalf of the Partnership
12	Contracted Professional Services	\$ 2,000.00	\$ (2,000.00)	\$ -	Temporary staff as needed. Allocated costs associated with security services; contracted IT services (allocated); to include contractors that teach CEUs and other approved trainings.
14	Office Supplies & Materials	\$ 1,500.00	\$ (1,500.00)	\$ -	Basic office supplies, computer supplies, and allocated portions of janitorial supplies, databases, software licenses & software renewals; costs for training registration software
15	Service Related Supplies	\$ 3,500.00	\$ (3,500.00)	\$ -	Educational supplies and materials for parents and early care and educational professionals used during trainings and technical assistance
17	Travel	\$ 3,500.00	\$ (3,500.00)	\$ -	Staff reimbursed for mileage as they travel from one location to another, also used as subsistence, transportation, and lodging for staff to attend trainings.
18	Communications & Postage	\$ 3,300.00	\$ (3,300.00)	\$ -	Allocated portions of telephone bills—local and long distance; postage; cell phones; internet connections.
19	Utilities	\$ 1,500.00	\$ (1,500.00)	\$ -	Allocated costs for electricity, municipal water, sewer, gas
20	Printing and Binding	\$ 500.00	\$ (500.00)	\$ -	Cost for printing of activity manuals and outreach materials
21	Repair and Maintenance	\$ 500.00	\$ (500.00)	\$ -	Direct and allocated costs for repair and maintenance of the building and equipment.
22	Meeting/Conference Expense	\$ -	\$ -	\$ -	
23	Employee Training (no travel)	\$ 9,000.00	\$ (9,000.00)	\$ -	Professional development and trainings to keep staff abreast of the early education field, attend meeting sand conferences to include regional, statewide and national learning opportunities.
24	Advertising and Outreach	\$ -	\$ -	\$ -	
25	Board Member Expense	\$ -	\$ -	\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -	\$ -	\$ -	
28	Furniture Rental	\$ -	\$ -	\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 200.00	\$ (200.00)	\$ -	Allocated costs associated with the rental of copiers and postage meters.
30	Vehicle Rental	\$ -	\$ -	\$ -	
31	Dues, Subscriptions and Fees	\$ 2,000.00	\$ (2,000.00)	\$ -	Professional certifications and renewals
32	Insurance & Bonding	\$ 200.00	\$ (200.00)	\$ -	Allocated costs for the PFC passenger car fleet and property insurances.
33	Book/Library Reference Materials	\$ -	\$ -	\$ -	
34	Mortgage Interest/Bank Fees	\$ 100.00	\$ (100.00)	\$ -	Bank fees for related transactions
35	Other Expenses	\$ -	\$ -	\$ -	
36	Building & Improvements	\$ 200.00	\$ (200.00)	\$ -	Allocated portion of allowable improvements
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -	\$ -	\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -	\$ -	\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -	\$ -	\$ -	
43	Purchases of Services	\$ -	\$ -	\$ -	
45	Stipends/Scholarships	\$ -	\$ -	\$ -	
46	Cash Grants and Awards	\$ -	\$ -	\$ -	
47	Non-Cash Grants and Awards	\$ -	\$ -	\$ -	
	Total	\$ 103,000.00	\$ (103,000.00)	\$ -	

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Department Manager Signature _____

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc. Child Care Resource & Referral		Activity Name: Kaleidoscope [5506-037] Requested Effective Date: 07/01/24			
Line #	Description	Budget Effective 07/01/24	Amount Changed	Budget Effective 07/01/24	Explanation
11	Personnel	\$ 56,000.00	\$ (32,000.00)	\$ 24,000.00	Salaries and fringe benefits for applicable staff to deliver services on behalf of the Partnership
12	Contracted Professional Services	\$ 3,000.00	\$ -	\$ 3,000.00	Temporary staff as needed. Allocated costs associated with security services; contracted IT services (allocated), etc.; to include contractors that teach CEUs and other approved trainings.
14	Office Supplies & Materials	\$ 1,000.00	\$ (550.00)	\$ 450.00	Basic office supplies, computer supplies; and allocated portions of janitorial supplies, databases, etc. Also software licenses & software renewal; costs for training registration software.
15	Service Related Supplies	\$ 4,000.00	\$ (1,000.00)	\$ 3,000.00	Educational supplies, manipulates and materials for parents and early care and educational professionals used during trainings and technical assistance.
17	Travel	\$ 1,000.00		\$ 1,000.00	Staff reimbursed for mileage as they travel from one location to another, also used as subsistence, transportation, and lodging for staff to attend trainings.
18	Communications & Postage	\$ 1,150.00	\$ 850.00	\$ 2,000.00	Allocated portions of telephone bills - local and long distance; postage; cell phones; internet connections.
19	Utilities	\$ 700.00	\$ (200.00)	\$ 500.00	Allocated costs for electricity, municipal water, and sewer
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ 2,450.00		\$ 2,450.00	Direct and allocated costs for repair and maintenance of the building and equipment.
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ 500.00		\$ 500.00	Professional development and trainings to keep staff abreast of the early education field, attend meetings and conferences to include regional, statewide and national learning opportunities.
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 100.00		\$ 100.00	Allocated costs associated with the rental of copiers and postage meters.
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ 2,500.00		\$ 2,500.00	Professional certifications, membership dues and renewals
32	Insurance & Bonding	\$ 200.00		\$ 200.00	Allocated costs for the PFC passenger car fleet and property insurances.
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ 100.00	\$ (100.00)	\$ -	Allocated portion of bank fees for related transactions
35	Other Expenses	\$ -		\$ -	
36	Building & Improvements	\$ 1,000.00		\$ 1,000.00	Allocated costs of allowable building improvements
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ 300.00		\$ 300.00	To replace unrepairable/unsalvageable furniture/equipment as funding allows; allocated costs for PFC-wide furniture/equipment
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ 1,000.00		\$ 1,000.00	Stipends to parents for program participation that will be tied to specific criteria.
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 75,000.00	\$ (33,000.00)	\$ 42,000.00	

Department Manager Signature _____

Fiscal Year 2024/2025

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc.		Activity Name: Community Engagement & Development [5517-030]			
Community Engagement		Requested Effective Date: 07/01/24			
Line #	Description	Budget Effective 07/01/24	Amount Changed	Budget Effective 07/01/24	Explanation
11	Personnel	\$ 285,000.00	\$ 18,200.00	\$ 303,200.00	Salaries and fringe benefits for applicable staff to deliver allowable services on behalf of the Partnership. A projected amount of \$50,800 will come from Program Income; and \$22,000 from FRC II income, to support these personnel costs.
12	Contracted Professional Services	\$ 107,750.00	\$ (59,750.00)	\$ 48,000.00	Services for various contracted deliverables; Website services, allocated portions of IT services, security services etc.; additional re-allocated funds of \$60,000 may be added to support this line item.
14	Office Supplies & Materials	\$ 12,000.00	\$ 3,000.00	\$ 15,000.00	Allocated expenditures for basic office materials such as copier paper, print cartridges, envelopes, computer supplies, janitorial supplies, and databases.
15	Service Related Supplies	\$ 50.00		\$ 50.00	Allocated portion of auto expenses recorded in GL 5383
17	Travel	\$ 250.00		\$ 250.00	Staff reimbursable mileage to include subsistence and lodging for trainings; other travel expenditures
18	Communications & Postage	\$ 5,000.00		\$ 5,000.00	Allocated portions of telephone [local and long distance] service, postage, cell phones, internet connection, etc.
19	Utilities	\$ 8,500.00	\$ (1,500.00)	\$ 7,000.00	Cost allocated share of electricity, municipal water, sewer, gas
20	Printing and Binding	\$ 500.00		\$ 500.00	Costs for printing of various outreach materials
21	Repair and Maintenance	\$ 36,000.00		\$ 36,000.00	Allocated portion of repair and maintenance of the building, landscaping, pest control, janitorial, garbage and any equipment
22	Meeting/Conference Expense	\$ 5,145.00	\$ 11,803.00	\$ 16,948.00	Expenses related to meetings and trainings; and Little Land annual outreach event scheduled for February 2025. Additional sponsorships, vendor fees and donations may be received to support \$16,000 of Little Land expenses.
23	Employee Training (no travel)	\$ 1,800.00		\$ 1,800.00	Professional development and trainings for staff
24	Advertising and Outreach	\$ 30,000.00		\$ 30,000.00	Marketing and advertising of allowable services and events
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 2,700.00		\$ 2,700.00	Allocated costs associated with the rental of copiers, postage meters and water cooler.
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ 4,000.00	\$ (3,500.00)	\$ 500.00	Professional membership dues for local organizations; and subscriptions for educational magazines and newspapers
32	Insurance & Bonding	\$ 5,000.00	\$ (2,500.00)	\$ 2,500.00	Allocated portion of General Liability insurance
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ 200.00		\$ 200.00	Allocated portion of bank service charges associated with the merchant fees for credit card payment acceptance
35	Other Expenses	\$ -		\$ -	
36	Buildings & Improvements	\$ 15,000.00	\$ (10,000.00)	\$ 5,000.00	Allocated portion of allowable improvements
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ 1,500.00		\$ 1,500.00	Replacement of outdated furniture and non-computer equipment at \$500 or above per item
40	Computer Equipment/Printers, \$500+ per item	\$ 1,000.00	\$ 500.00	\$ 1,500.00	Replacement of outdated computer equipment for applicable staff; and allocated portion of network computer replacement and upgrade
41	Furniture/Eqpt. under \$500 per item	\$ 500.00	\$ (500.00)	\$ -	Replacement of non-computer equipment for applicable staff; and allocated portion of other applicable replacement and upgrade
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 521,895.00	\$ (44,247.00)	\$ 477,648.00	

Department Manager Signature _____

Date _____

Fiscal Year 2024/2025

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc. Community Engagement		Activity Name: Dolly Parton's Imagination Library (DPIL) [5526-041]			
		Requested Effective Date: 07/01/24			
Line #	Description	Budget Effective 07/01/24	Amount Changed	Budget Effective 07/01/24	Explanation
11	Personnel	\$ 5,775.00	\$ (5,775.00)	\$ -	Allocated salaries for applicable Partnership staff for DPIL program support
12	Contracted Professional Services	\$ 9,725.00	\$ 275.00	\$ 10,000.00	DPIL contracted deliverables with the United Way of Cumberland County, Inc.
14	Office Supplies & Materials	\$ -		\$ -	
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ -		\$ -	
18	Communications & Postage	\$ -		\$ -	
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ -		\$ -	
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -		\$ -	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ -		\$ -	
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
36	Buildings & Improvements	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 15,500.00	\$ (5,500.00)	\$ 10,000.00	

Department Manager Signature _____

Date _____

Fiscal Year 2024/2025

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc. Planning and Evaluation		Activity Name: Planning and Evaluation [5603-007]		Requested Effective Date: 07/01/24	
Line #	Description	Budget Effective 07/01/24	Amount Changed	Budget Effective 07/01/24	Explanation
11	Personnel	\$ 219,600.00	\$ 18,400.00	\$ 238,000.00	Salaries and fringe benefits for applicable staff to deliver allowable services on behalf of the Partnership.
12	Contracted Professional Services	\$ 233,000.00	\$ (119,000.00)	\$ 114,000.00	P&E is working collaboratively with PFC's Community Engagement Department and Fionta, Inc. to develop a replacement system for Mosaic and support the submission and review of the Smart Start Request for Proposals. The two modules under development – Grant Management and Program Management, connect with Salesforce to further build one connected place for contacts, program data, evaluation, and reporting for NCPC and other PFC needs as a single source solution. (Sharon Moyer refers to it as our Single Point of Truth). In the last decade or so, PFC invested over one million dollars in building out Mosaic program reporting. However, the programs did not talk to one another so you could not see if a child connected to more than one program, for example. This new system will enable us to see a child relate to a family, and multiple programs, or a staff member connect to an organization, and the ability to report data across all programs more efficiently and effectively. Also allocated portion of other contracted services and IT support.
14	Office Supplies & Materials	\$ 19,000.00	\$ (14,000.00)	\$ 5,000.00	Database access, allocated expenditures for basic office materials such as copier paper, print cartridges, envelopes, computer supplies, janitorial supplies, and databases.
15	Service Related Supplies	\$ 300.00		\$ 300.00	Allocated portion of auto expenses recorded in GL 5383
17	Travel	\$ 300.00	\$ 500.00	\$ 800.00	Staff reimbursed for mileage as they travel from one location to another, also used as subsistence, transportation, and lodging for staff to attend trainings.
18	Communications & Postage	\$ 4,000.00	\$ -	\$ 4,000.00	Allocated portions of telephone [local and long distance] service, postage, cell phones, internet connection, etc.
19	Utilities	\$ 2,000.00	\$ 10,000.00	\$ 12,000.00	Cost allocated share of electricity, municipal water, sewer
20	Printing and Binding	\$ -	\$ 300.00	\$ 300.00	
21	Repair and Maintenance	\$ 3,000.00	\$ 7,000.00	\$ 10,000.00	Allocated portion of repair and maintenance of the building, landscaping, pest control, janitorial, garbage and any equipment
22	Meeting/Conference Expense	\$ -	\$ 500.00	\$ 500.00	Planning and Evaluation specific trainings for staff development
23	Employee Training (no travel)	\$ 500.00	\$ 300.00	\$ 800.00	Professional development and trainings for staff
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 1,000.00	\$ -	\$ 1,000.00	Allocated costs associated with the rental of copiers, postage meters and water cooler.
30	Vehicle Rental	\$ -	\$ -	\$ -	
31	Dues, Subscriptions and Fees	\$ -	\$ -	\$ -	
32	Insurance & Bonding	\$ 600.00	\$ -	\$ 600.00	Allocated portion of property and auto insurances
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
36	Buildings & Improvements	\$ 500.00	\$ -	\$ 500.00	Allocated portion of allowable improvements
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ 3,000.00	\$ (3,000.00)	\$ -	Allocated portion of allowable furniture/non-computer equipment
40	Computer Equipment/Printers, \$500+ per item	\$ 1,000.00	\$ (1,000.00)	\$ -	Replacement of outdated computer equipment for applicable staff; and allocated portion of network computer replacement and upgrade
41	Furniture/Eqpt. under \$500 per item	\$ 500.00	\$ (500.00)	\$ -	Replacement of non-computer equipment for applicable staff; and allocated portion of other applicable replacement and upgrade
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 488,300.00	\$ (100,500.00)	\$ 387,800.00	

Department Manager Signature _____

Date _____

Fiscal Year 2024/2025

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Partnership for Children of Cumberland County, Inc.		Activity Name: Administration [9100-999]			
Unit: Administration		Requested Effective Date: 07/01/24			
Line #	Description	Budget Effective 07/01/2024	Amount Changed	Budget Effective 07/01/24	Explanation
11	Personnel	\$ 316,761.00	\$ 1,500.00	\$ 318,261.00	Salaries and fringe benefits for applicable staff to deliver administration responsibilities and functions of the Partnership as a whole. Other funding streams are used to support these positions.
12	Contracted Professional Services	\$ 35,000.00		\$ 35,000.00	Paychex payroll processing, human resources consultant, services for background checks, tax preparation services, legal services, IT services, security services, etc.
14	Office Supplies & Materials	\$ 9,000.00		\$ 9,000.00	Allocated expenditures for basic office materials such as copier paper, print cartridges, envelopes, computer supplies, janitorial supplies, computer related expenses/access for positive pay, Adobe, Zoom, etc.
15	Service Related Supplies	\$ 50.00		\$ 50.00	Allocated portion of auto expenses recorded in GL 5383
17	Travel	\$ 2,000.00		\$ 2,000.00	Staff reimbursed for mileage as they travel from one location to another, also used as subsistence, transportation, and lodging for staff to attend trainings.
18	Communications & Postage	\$ 7,000.00		\$ 7,000.00	Telephone [local and long distance] service, postage, cell phones, internet connection and Fed Ex for administrative purposes.
19	Utilities	\$ 5,800.00		\$ 5,800.00	Cost allocated share of electricity, municipal water, sewer, gas
20	Printing and Binding	\$ 500.00	\$ (500.00)	\$ -	Printing of blank check stock, purchase order forms, business cards, letter-head stationary, envelopes, etc.
21	Repair and Maintenance	\$ 12,000.00	\$ 1,000.00	\$ 13,000.00	Allocated portion of repair and maintenance of the building, landscaping, pest control, janitorial, garbage and any equipment used by the Administration.
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ 2,000.00	\$ (1,000.00)	\$ 1,000.00	Professional development and trainings for administrative staff
24	Advertising and Outreach	\$ 250.00		\$ 250.00	RFPs, classified ads for competitive bidding or to solicit job applicants
25	Board Member Expense	\$ 200.00		\$ 200.00	Trainings for Board Members
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 5,000.00		\$ 5,000.00	Allocated costs associated with the rental of copiers, postage meters and water cooler.
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ 3,000.00		\$ 3,000.00	Professional membership dues for local organizations, dues for credit cards, fee for Secretary of State solicitation license
32	Insurance & Bonding	\$ 10,800.00		\$ 10,800.00	Directors & Officers Insurance, General Liability insurance, Property insurance, Fidelity Insurance, etc.
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ 1,250.00	\$ (1,000.00)	\$ 250.00	Bank service charges to include those associated with the regular bank accounts and merchant fees for credit card payment acceptance
35	Other Expenses	\$ -		\$ -	
36	Buildings & Improvements	\$ 2,000.00		\$ 2,000.00	Allocated portion of allowable improvements
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ 6,000.00		\$ 6,000.00	Replacement of outdated non-computer equipment for applicable staff; and allocated portion of equipment and furniture
40	Computer Equipment/Printers, \$500+ per item	\$ 5,000.00		\$ 5,000.00	Replacement of outdated computer equipment for applicable staff; and allocated portion of network computer replacement and upgrade
41	Furniture/Eqpt. under \$500 per item	\$ 2,000.00		\$ 2,000.00	Replacement of non-computer equipment for applicable staff; and allocated portion of other applicable replacement and upgrade
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 425,611.00	\$ -	\$ 425,611.00	

Department Manager Signature _____

Date _____

Fiscal Year 2024/2025

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc.		Activity Name: Fundraising [9200-990]			
Administration		Requested Effective Date: 07/01/24			
Line #	Description	Budget Effective 07/01/24	Amount Changed	Budget Effective 07/01/24	Explanation
11	Personnel	\$ 3,000.00	\$ (3,000.00)	\$ -	Allocated portion of salaries and fringe benefits for staff to deliver applicable fundraising responsibilities of the Partnership. Staff time for tasks such as: o Attending grant writing courses and workshops o Reviewing grant catalogs or fundraising guidance and best practices o Researching grant opportunities o Preparing grant proposals for submission o Preparing and executing direct solicitation campaigns o Participating in NCPC's Fundraising Collaborative meetings and related work o Cultivating relationships through hosted tours of the LP or funded programs o Developing or updating a strategic fund development plan
12	Contracted Professional Services	\$ 15,000.00	\$ (15,000.00)	\$ -	Contracts with Fionta to provide Salesforce training to applicable staff in order to maintain up-to-date databases that are vital to our fundraising efforts; Contracts with external consultant(s) to assist with a fundraising planning and grant writing.
14	Office Supplies & Materials	\$ -		\$ -	-
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ 500.00	\$ (500.00)	\$ -	The increase is for travel for in-person grant and fund development conferences or workshops for members of PFC's Grants Team.
18	Communications & Postage	\$ -		\$ -	
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ -		\$ -	
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ 1,000.00	\$ (1,000.00)	\$ -	The increase is for registrations for grant and fund development conferences or workshops for members of PFC's Grants Team. Focus of conferences/workshops is on strategies for efforts for contributions that qualify as Smart Start Program Match, including development of a strategic fund development plan.
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -		\$ -	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ -		\$ -	
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
36	Buildings & Improvements	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 19,500.00	\$ (19,500.00)	\$ -	

Department Manager Signature _____

Date _____

Fiscal Year 2024/2025

FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

Board Responsibility

*The review of the financial statements is the responsibility of the Committee and Board Members of PFC.
The detailed financial reports have been provided to you via email or via the PFC website and
will be provided electronically during the meeting.*

March 31, 2024

1 Balance Sheet

- a. The cash balances; investments and liabilities are at the anticipated amounts and are sufficient for the current needs.
- b. The new First Bank account was opened in April 2022 and will be used for construction loan draw-downs, contractors' payments, interest, etc.
- c. The new First Bank Money Market account was opened with \$100,000 in November 2023 per the construction loan agreement.

2 Smart Start Grant [State Funds]

- a. PFC's Smart Start grant budgets are reflected at 100% of full allocation effective July 1, 2023 and was amended effective November 30, 2023.
- b. The total allocation for FY2023-2024 at 100% is \$6,832,478, including DSS and WAGE\$ was effective July 1, 2023.
- c. In July 2023, PFC reverted \$862,921.47 for unspent FY22-23 Smart Start funds. [\$52,341.39 of Administration; \$45,403.69 of Fundraising and \$765,176.39 of Services] All of the reverted funds were received back from NCPC effective November 30, 2023.
- d. PFC's management and staff recently reviewed and realigned applicable Smart Start budgets to provide additional funds to the WAGE\$ activity per their request. Contingent amounts were approved by the February 29, 2024 Board of Directors.
Applicable budget changes were submitted to NCPC in March 2024 to be approved by NCPC with a March 15, 2024 effective date, which is the final due date for changes to the WAGE\$ activity.
The budget changes included an increase of \$96,000 to the WAGE\$ activity and a decrease of \$96,000 to the CCR&R Core activity.
- e. Carryforward caps are being implemented on Smart Start funding with the caps ranging from 3-6% depending on the size of the local partnership's budget. Cumberland's cap is 4% which means that we will receive back no more than \$307,816 of our total Smart Start reverted funds for FY23-24. This amount includes DSS and WAGE\$.
Several Smart Start activities are currently below their spending percentages which may result in unspent funds at yearend.

3 NC Pre-Kindergarten Grant [State and Federal Funds]

- a. PFC is in full contract with DCDEE effective July 1, 2023.
- b. The current year NC Pre-K contract was amended on September 20, 2023 for an additional \$328,170 of federal funds to be effective from July 1, 2023 through June 30, 2024. The federal title of the funds is Emergency Assistance to Non-Public Schools Funds [EANS]. These federal funds are a part of the Governor's Emergency Education Relief [GEER] funds for direct payments to NC Pre-K classrooms. The eligible NC Pre-K classrooms can use the funds for expenses as outlined in the NC Pre-K Guidance. None of the GEER grant funds can be used for the contracting agency's [the Partnership's] administrative expenses.
- c. The total current year contract is now \$10,399,022 which consists of \$4,127,571 of federal funds and \$6,271,451 of state funds.
- d. Historically this distribution of state and federal funds is amended by DCDEE before or at yearend.
- e. PFC requested and received 1/10th of the direct services grant and disbursed funds for four requested advances in September 2023.
- f. The amount of the total advance received was \$915,532.
- g. Due to the amount of federal funds received, the Partnership **will be** audited extensively for fiscal responsibility and federal compliances, i.e. an A-133 audit since we have spent at least \$750,000 in federal funds for the fiscal year.

4 Southwestern Child Development Commission, Inc. [SWCDC] - Region 5 Grants [Federal Funds]

- a. The Region 5 Core grant is in contract effective July 1, 2023 through June 30, 2024; and July 1, 2024 through June 30, 2025. The grant amount is \$395,367 for each of the two years [\$790,734 total]. **The contract was executed on August 28, 2023.**
- b. The Region 5 Birth to Three Quality Initiative is in contract effective August 1, 2023 through July 31, 2024. The grant amount is \$179,136. **The contract was executed on November 6, 2023.**
- c. The Region 5 Healthy Social Behaviors [HSB] grant is in contract effective July 1, 2023 through June 30, 2024. The grant amount is \$268,003. **The contract was executed on November 6, 2023.**
- d. The Region 5 Family Child Care Project [FCC] grant is in contract effective September 1, 2023 through February 14, 2024 ; and February 15, 2024 through February 14, 2025. **The contract was executed on September 25, 2023.** The grant amount is \$81,584 for the 5.5 months contract period and \$186,900 for the 12 months contract period.
- e. Funds for the Region grants have been arriving slowly and several months are still in arrears.
This matter was discussed in depth during the March 28, 2024 Executive Committee Meeting.

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

Board Responsibility

*The review of the financial statements is the responsibility of the Committee and Board Members of PFC.
The detailed financial reports have been provided to you via email or via the PFC website and will be provided electronically during the meeting.*

March 31, 2024

5 NCPC - Non-Fiscal Year Grants [Federal Funds]

North Carolina Partnership for Children (NCPC) Federal Grants to PFC			
Grantor	Grant Name	Period	Amount
NCPC	PDG Family Connects Innovation Grant	03/01/2021 - 11/30/2023	3,735,268.00

Pre-school Development Grant [PDG] Family Connects Innovation Grant

- a. During FY 21-22, PFC acquired another new federal grant from NCPC. The grant is called PDG Family Connects Innovation Grant and is for the purpose of planning and implementing a telehealth model innovation of the Family Connects evidence-based model in accordance with the requirements of the Family Connects model and current modifications due to COVID-19.
- b. The grant is for twenty-one months and is effective March 1, 2021 through November 30, 2022.
- c. The grant amount is \$2,124,110 for the first 21 months with a potential addition of \$1,166,411 for 12 months if it is extended past November 30, 2022.
- d. The majority of the grant is budgeted to pay Carolina Collaborative Community Care (4C's) \$1,745,506 as the hiring agency to implement the home visiting component by nurses.
- e. The remaining \$378,604 includes PFC staff directly involved in the grant plus 10% [or \$193,101] for indirect costs for administering the grant.
- f. NCPC has been awarded a No-Cost Extension for the Year 3 of the Family Connects Pilot. Additional details will be shared later. The contract amount *may* not change.
- g. NCPC extended the end date of the PDG grant from November 30, 2022 to **November 30, 2023**. The Year 3 grant was increased with an additional amount of \$2,021,969. The contract amendment is effective November 30, 2022.
- h. PFC processed the final close-out November 30, 2023 expenditures and submitted the FSR to NCPC on December 7, 2023.
- i. The final reimbursement of \$233,245.62 for the federal PDG Grant was received from NCPC on December 22, 2023.

6 All Funding Sources

- a. The cash balance at month-end is as projected and is sufficient for the requirements of the upcoming month and at yearend.

7 Unrestricted State Revenues (USR) - Fund 208

- a. The goal is to continue to use these funds only when other funding streams cannot be used or are not available.
- b. On October 4, 2021, \$50,000 was transferred from the PNC Money Market Account to the E-Trades Funds Account, per Board Approval. On September 5, 2023, under the Bank Deposit Program (BDP), the balance in PFC's self-directed E*TRADE account was deposited into a **Morgan Stanley Bank, N.A. E*TRADE Account**. E*TRADE from Morgan Stanley is a business of Morgan Stanley Smith Barney LLC ("Morgan Stanley"). This in-kind transfer by the bank allowed all of the investments to remain the same. The cash amount of PFC funds in the E*TRADE account was \$118,000.00 and thus this same amount is reflected in the Morgan Stanley E*TRADE Account. Because PFC follows the modified cash basis of accounting, it is not allowed to report unrealized gains and losses in the financials and thus the \$127,549.15 balance in the E*TRADE account at September 30, 2023, as indicated on the statement, was not reflected on PFC's financial reports.
- c. On March 30, 2023 the Board approved to redeem the two Lumbee Bank CDs before their maturity date of February 26, 2024 in order to purchase one new Lumbee Bank CD with a higher yield. On April 18, 2023, the two CDs were redeemed and one new Lumbee Bank CD for \$209,427.38 was purchased. The new CD is a 13-month CD with an interest rate of 4.18% and matures on May 18, 2024.
- d. On October 26, 2023, the Board approved to transfer \$100,000 from the PNC Bank Money Market Account to a **First Bank Money Market Account** in order to retain a low interest rate on the construction loan commitment that is carried by First Bank. On November 6, 2023, First Bank informed us that they could offer a money market account of 3.50% with a yield of 3.56% for \$100,000. These rates and structure were reviewed by PFC's management and by Charles Morris and was determined to be a good option. The current rate for the PNC Money Market account is still at 2.78% as of November 30, 2023. PFC's management transferred \$100,000 from the PNC Money Market Account via check to open the First Bank Money Market Account on November 27, 2023.

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

Board Responsibility

*The review of the financial statements is the responsibility of the Committee and Board Members of PFC.
The detailed financial reports have been provided to you via email or via the PFC website and will be provided electronically during the meeting.*

March 31, 2024

e. The cash equivalent balances in Fund 208 consists of the following at the end of the month:

PNC Bank Money Market Account	70,091.27	<i>Does not include interest earned in Fund 899 ; \$100,000 transferred to First Bank Money Market on November 27, 2023</i>
Lumbee Bank - Certificate of Deposit #4	209,427.38	<i>New CD purchased on April 18, 2023; Matures on May 18, 2024</i>
Lumbee Bank - Checking Account [from investments]	200.00	<i>Deposited \$100 initially; deposited \$25 in FY20-21; and deposited \$50 in July 2023.</i>
First Bank Money Market Account	100,000.00	<i>New account opened on November 27, 2023.</i>
Morgan Stanley E*TRADE Account	118,000.00	<i>Gains/Losses are not reflected in the financial statements</i>
	497,718.65	

Interest Earned - Fund 899	
PNC Bank Money Market	30,357.65
Lumbee Bank - CD	-
First Bank Money Market	1,203.37
	31,561.02

Investments - Fund 208	497,718.65
Interest Earned - Fund 899	31,561.02
TOTAL INVESTMENTS PLUS INTEREST	529,279.67

f. There is currently a sufficient balance in the operating funds portion of the USR funding stream for the current fiscal year.

8 Cash and In-kind Report

- The 19% match requirement reflected on the monthly report is reflected at 100% of the full allocation, NOT YET including the prior year reverted funds.
- PFC's Leadership Team, staff and Board members will continue to discuss and implement strategies to meet our match requirement.
- PFC did not meet the 19% match requirement for FY2223, FY2122, FY2021, FY1920, FY1819, FY1718 nor for FY1617.
- Since the 19% required match was not met for the FY ended June 30, 2023, there will be no contribution to the PFC endowment.
- Per NCPC, individual LPs who did not report at least 19% Program Match for FY22-23 will have the consequences waived again in light of delayed NC FAST subsidy parent fees reporting. However, in order to meet the statewide 19% legislative mandate, it is critical that LPs report the eligible contributions that are received each fiscal year.
- Income from fundraisers are to be reflected at the net amount only and after the event is over. Therefore, receipts from sponsors and donors will not be reported for Cash and In-kind purposes until such time.

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

FOOTNOTES FOR FINANCIAL REPORTS

March 31, 2024

FOOTNOTES - BALANCE SHEET

A. The cash accounts at March 31, 2024 total \$3,159,155.46.

- The new First Bank account used for construction loan transactions was opened in April 2022.
- E*TRADE from Morgan Stanley is a business of Morgan Stanley Smith Barney LLC (“Morgan Stanley”) and on September 5, 2023, under the Bank Deposit Program (BDP), the balance in PFC’s self-directed E*TRADE account was deposited into a Morgan Stanley Bank, N.A. E*Trade Account.
 - This in-kind transfer by the bank allowed all of the investments to remain the same. The cash amount of PFC funds in the E*TRADE account was \$118,000.00 and thus this same amount will be reflected in the Morgan Stanley E*Trade Account.
 - Because PFC follows the modified cash basis of accounting, it is not allowed to report unrealized gains and losses in the financials and thus the \$127,549.15 balance in the E*TRADE account at September 30, 2023, as indicated on the statement, will not be reflected on PFC’s financial reports.
- The new First Bank Money Market account was opened on November 27, 2023.

Included in the cash balance amount are the following investment vehicles:

Description	Investment Type	Current Amount	Term (months)	Maturity Date	Interest Rate	Annual Percentage Yield
PNC Bank	Money Market	\$100,448.92	n/a	n/a	n/a	2.78%
First Bank	Money Market	\$101,203.37	n/a	n/a	3.50%	3.56%
Lumbee Bank	CD#4	209,427.38	13	05/18/24	4.18%	4.27%
Lumbee Bank	Checking	\$200.00	n/a	n/a	n/a	n/a
Morgan Stanley	E*TRADE	\$118,000.00	n/a	n/a	n/a	n/a
Cumberland Community Foundation	Beneficial Interest in Endowment Fund	\$31,384.00	n/a	n/a	n/a	n/a
TOTAL		\$560,663.67				

FOOTNOTES - BALANCE SHEET

March 31, 2024

- B. Employees' payroll deductions at March 31, 2024 from the current month and from prior months total \$(2,126.35). The prior year pre-funded amounts were reimbursed by Blue Cross and Blue Shield in December 2023. These employee withholding accounts are reconciled on a monthly basis and at yearend to ensure that the correct amounts are being accounted for as required by NCPC.
- C. Per Board approval, an endowment fund was established on June 29, 2012 with the Cumberland Community Foundation, Inc. with an initial amount of \$25,000.00. Since this amount is an irrevocable gift of assets, it is classified as a permanently restricted net asset for accounting purposes. It is also classified as a "Beneficial Interest in Community Foundation" in the Assets section of the Balance Sheet.

NCPC defines permanently restricted net assets as "used to classify assets that have donor-imposed stipulations that neither expire with time nor can be fulfilled or removed by actions of the organization. An example would be an endowment fund whereby the principal is maintained for investment purposes and the interest earnings may be available for use. This FASB code is rarely used."

Additional funds totaling \$4,732.00 was added to the endowment as of June 30, 2013. The Partnership made an additional deposit of \$768.00 to the endowment in September 2014. The Partnership also made an additional deposit of \$666.00 to the endowment in July 2015. During January 2016, additional deposits totaling \$218.00 were received for the endowment. This amount was transferred to the Foundation in February 2016. The total contributions from the Partnership to the endowment, including these funds, are now a total of \$31,384.00. There were no additional funds added to this endowment during the 2016-2017 fiscal year.

FOOTNOTES - SMART START GRANT SPREADSHEET

SERVICES (In-House Activities): The Smart Start funds for all of the Services budgets were in contract at 100% of full allocation effective July 1, 2023. Applicable budgets were reviewed and updated with a November 30, 2023 effective date. The CCR&R Core budget was reviewed and submitted to NCPC in March 2024 with a decrease of \$96,000 to be effective March 15, 2024.

DIRECT SERVICE PROVIDERS: The Smart Start funds for the Direct Service Providers (DSPs) budgets were in contract at 100% of full allocation effective July 1, 2023. Applicable budgets were reviewed and updated with a November 30, 2023 effective date. The WAGES budget was reviewed and submitted to NCPC in March 2024 with an increase of \$96,000 to be effective March 15, 2024.

ADMINISTRATION and FUNDRAISING 9200: The Smart Start funds for the Administration budgets were in contract at 100% of full allocation effective July 1, 2023. Applicable budgets were reviewed and updated with a November 30, 2023 effective date.

Partnership for Children of Cumberland County, Inc.
Balance Sheet
3/31/2024

Assets

Bank of America Checking Account	\$ 2,593,995.43	} A
First Bank - [for construction transactions]	4,096.36	
PNC Bank - Money Market Reserve	100,448.92	
First Bank - Money Market Reserve	101,203.37	
Lumbee Bank - Certificate of Deposit #4	209,427.38	
Lumbee Bank - Checking Account [from investments]	200.00	
Morgan Stanley E*TRADE Account	118,000.00	
Petty Cash, Change Funds, Undeposited Receipts	400.00	
Beneficial Interest in Community Foundation	31,384.00	
	<u>3,159,155.46</u>	

Total Assets

3,159,155.46

Liabilities and Net Assets

Forfeited FSA and HRA Pre-Funding	(654.41)	} B
Health Insurance Payable	(348.40)	
Flex-Spending Payable	(1,135.78)	
AFLAC Payable	27.68	
Dental Insurance Payable	(12.66)	
Vision Payable	(2.87)	
Legal Shield Payable	0.09	
Tenant Security Deposits	25,111.94	
Unrestricted Net Assets	417,886.30	
Temporarily Restricted Net Assets	290,242.73	
Permanently Restricted Net Assets	31,384.00	} C
Excess Revenues over (under) Expenditures	2,396,656.84	
	<u>2,396,656.84</u>	

Total Liabilities and Net Assets

\$ 3,159,155.46

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2023 - 2024

FY 23/24 SMART START 100% ALLOCATION [NOT including prior year Carry Forward]	\$7,695,399
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TOTAL ALLOCATION FOR ADMINISTRATION ----->	\$497,452
FY 23/24 Smart Start Admin Base Allocation	\$357,467
FY 23/24 Addition of 1% Fundraising Grant [9200-990]	\$19,500
Carryforward ADMIN Funds from FY22/23 to be used in FY23/24 [Effective 11-30-2023]	\$52,341
Transfer of Smart Start Services Funds for Administrative Cap Increase [Effective 11-30-2023]	\$39,718
FYE22 & FYE23 New Recurring Funds :	\$28,426

TOTAL ALLOCATION FOR SERVICES ----->	\$7,197,947
FY 23/24 Smart Start Services Base Allocation	\$6,215,580
FY 23/24 Reduction for 1% Fundraising Grant [9200-990]	\$ (19,500)
Carryforward SERVICES Funds from FY22/23 to be used in FY23/24 [Effective 11-30-2023]	\$810,580
Transfer of Smart Start Services Funds for Administrative Cap Increase [Effective 11-30-2023]	\$ (39,718)
FYE22 & FYE23 New Recurring Funds :	\$231,005

AS OF MARCH 31, 2024

Activity	Agency	3/15/2024	EXPENDITURES						Remaining Budget	If monthly spending was equal, at month-end, the percentages should be:		
			Budget	Advances	January	February	March	Y-T-D		75%	25%	
										% of Budget Expended	% of Available Funds	
Early Care & Education Subsidy - TANF Only												
1	Subsidized Child Care	Dept. of Social Services	\$ 2,531,000.00		\$ 217,996.00	\$ 208,062.00	\$ -	\$ 1,606,809.00	\$ 924,191.00	63%	37%	
2	Child Care Scholarships	Fayetteville Tech. Com. College	\$ 317,300.00		\$ 31,498.25	\$ 32,861.82	\$ 32,646.05	\$ 223,749.36	\$ 93,550.64	71%	29%	
	ECE Subsidy TANF Total:		40%	\$ 2,848,300.00	\$ -	\$ 249,494.25	\$ 240,923.82	\$ 32,646.05	\$ 1,830,558.36	\$ 1,017,741.64	64%	
	Minimum of 39% Required											
Early Care & Education Subsidy - Administration												
3	Subsidy Support Staff	Dept. of Social Services	\$ 176,000.00		\$ -	\$ -	\$ -	\$ 176,000.00	\$ -	100%	0%	
4	Child Care Scholarship - Admin Support	Fayetteville Tech. Com. College	\$ 48,520.00		\$ 4,729.39	\$ 4,636.92	\$ 4,538.20	\$ 30,884.84	\$ 17,635.16	64%	36%	
	ECE Subsidy Support Total		3%	\$ 224,520.00	\$ -	\$ 4,729.39	\$ 4,636.92	\$ 4,538.20	\$ 206,884.84	\$ 17,635.16	92%	
Early Care & Education Quality & Affordability												
5	CCR&R - Core Services	IH Partnership for Children	\$ 1,043,935.00		\$ 63,128.62	\$ 54,272.75	\$ 96,579.08	\$ 660,341.23	\$ 383,593.77	63%	37%	
6	WAGES	Child Care Svcs. Association	\$ 730,000.00		\$ 14,986.54	\$ 151,600.00	\$ 62,700.00	\$ 526,989.84	\$ 203,010.16	72%	28%	
7	CCR&R - Lending Library	IH Partnership for Children	\$ 36,500.00		\$ 3,816.23	\$ 2,072.95	\$ 3,069.62	\$ 31,930.20	\$ 4,569.80	87%	13%	
	ECE Quality Total:		25%	\$ 1,810,435.00	\$ -	\$ 81,931.39	\$ 207,945.70	\$ 162,348.70	\$ 1,219,261.27	\$ 591,173.73	67%	
	Minimum of 70% Total Required		68%									
Health and Safety												
8	Assuring Better Health and Development (ABCD)	Carolina Collaborative Community Care (4C)	\$ 112,000.00	\$ -	\$ 6,739.24	\$ 6,238.46	\$ 8,260.36	\$ 72,363.71	\$ 39,636.29	65%	35%	
9	Child Care Health Consultant	Cumberland County Health Department	\$ 178,000.00	\$ -	\$ 14,841.05	\$ 14,770.08	\$ 21,276.67	\$ 120,469.99	\$ 57,530.01	68%	32%	
10	Family Connect	IH Partnership for Children	\$ 800,997.00	\$ -	\$ 85,574.08	\$ 90,351.28	\$ 31,791.62	\$ 226,938.48	\$ 574,058.52	28%	72%	
	Health & Safety Total:		15%	\$ 1,090,997.00	\$ -	\$ 107,154.37	\$ 111,359.82	\$ 61,328.65	\$ 419,772.18	\$ 671,224.82	38%	

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2023 - 2024

FY 23/24 SMART START 100% ALLOCATION [NOT including prior year Carry Forward]	\$7,695,399
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TOTAL ALLOCATION FOR ADMINISTRATION ----->	\$497,452
FY 23/24 Smart Start Admin Base Allocation	\$357,467
FY 23/24 Addition of 1% Fundraising Grant [9200-990]	\$19,500
Carryforward ADMIN Funds from FY22/23 to be used in FY23/24 [Effective 11-30-2023]	\$52,341
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FYE22 & FYE23 New Recurring Funds :	\$28,426

TOTAL ALLOCATION FOR SERVICES ----->	\$7,197,947
FY 23/24 Smart Start Services Base Allocation	\$6,215,580
FY 23/24 Reduction for 1% Fundraising Grant [9200-990]	\$ (19,500)
Carryforward SERVICES Funds from FY22/23 to be used in FY23/24 [Effective 11-30-2023]	\$810,580
Transfer of Smart Start Services Funds for Administrative Cap Increase [Effective 11-30-2023]	\$ (39,718)
FYE22 & FYE23 New Recurring Funds :	\$231,005

AS OF MARCH 31, 2024

Activity	Agency	3/15/2024	EXPENDITURES					Remaining Budget	If monthly spending was equal, at month-end, the percentages should be:			
			Budget	Advances	January	February	March		Y-T-D	75%	25%	
										% of Budget Expended	% of Available Funds	
Family Support												
11	Kindermusik	Kerri Hurley	\$ 45,000.00	\$ 7,500.00	\$ 4,521.17	\$ 5,830.39	\$ 4,006.63	\$ 41,488.09	\$ 3,511.91	92%	8%	
12	All Children Excel [ACE]	IH Partnership for Children	\$ 106,000.00		\$ 3,812.79	\$ (562.85)	\$ 1,336.25	\$ 46,501.91	\$ 59,498.09	44%	56%	
13	Kaleidoscope Play and Learn	IH Partnership for Children	\$ 47,000.00		\$ 3,245.43	\$ 1,580.75	\$ 1,751.33	\$ 16,495.87	\$ 30,504.13	35%	65%	
14	Community Engagement & Resource Development	IH Partnership for Children	\$ 521,895.00		\$ 48,941.38	\$ 38,889.90	\$ 61,859.99	\$ 336,492.62	\$ 185,402.38	64%	36%	
15	Dolly Parton Imagination Library - NEW IN-HOUSE at 07-01-2023	IH Partnership for Children	\$ 15,500.00		\$ 1,467.00	\$ -	\$ 1,632.00	\$ 6,294.00	\$ 9,206.00	41%	59%	
Family Support Total:			10%	\$ 735,395.00	\$ 7,500.00	\$ 61,987.77	\$ 45,738.19	\$ 70,586.20	\$ 447,272.49	\$ 288,122.51	61%	
System Support												
16	P&E - Planning & Evaluation	IH Partnership for Children	\$ 488,300.00		\$ 45,889.63	\$ 18,360.75	\$ 40,622.85	\$ 300,051.03	\$ 188,248.97	61%	39%	
System Support Total:			7%	\$ 488,300.00	\$ -	\$ 45,889.63	\$ 18,360.75	\$ 40,622.85	\$ 300,051.03	\$ 188,248.97		
Total of Approved SERVICES Projects:				\$ 7,197,947.00	\$ 7,500.00	\$ 551,186.80	\$ 628,965.20	\$ 372,070.65	\$ 4,423,800.17	\$ 2,774,146.83		
17	Administration	IH Partnership for Children	7% \$ 477,952.00	\$ -	\$ 38,096.06	\$ 34,880.29	\$ 38,017.23	\$ 358,244.99	\$ 119,707.01	75%	25%	
18	1% Fundraising	IH Partnership for Children	0% \$ 19,500.00	\$ -	\$ -	\$ -	\$ -	\$ 0.37	\$ 19,499.63	0%	100%	
Total Administration				\$497,452.00		\$ -	\$ -	\$ -				
Unallocated Smart Start SERVICES Funds				\$ -								
Unallocated Smart Start ADMINISTRATION Funds				\$ -								
Total Smart Start Funds Expended				\$ 7,500.00	\$ 589,282.86	\$ 663,845.49	\$ 410,087.88	\$ 4,782,045.53				
					Total Allocated Smart Start Funds Remaining				\$ 2,913,353.47			

Partnership for Children of Cumberland County, Inc. - NC PRE-KINDERGARTEN GRANT

Fiscal Year 2023 / 2024

LEGEND
Internal Budget Adjustments
Budget Increases per Amendment #1

FY 23/24 Revenues per Contract	
\$ 9,155,320	NC Pre-k Grant Payments to Providers [Fund 206, Fund 210, Fund 319]
\$ 328,170	NC Pre-k GEER Payments to Providers [Fund 336]
\$ 174,963	2% CCDF Quality/Admin Funds [Fund 328]
\$ 216,016	2% CCDF ARPA Admin Funds [Fund 314]
\$ 524,553	6% Administrative Funds [Fund 211]
\$ 10,399,022	Total NC Pre-k Grant

as of March 2024	
SHOULD BE	
75%	25%

		FY 23/24 Budget						Remaining	% of	% of
Activity		3/1/2024	January	February	March	Y-T-D	Budget	Budget Expended	Available Funds	
211	3323-999 Administrative Operations	\$ 133,000.00	\$ 10,364.66	\$ 10,254.66	\$ 10,254.66	\$ 99,742.86	\$ 33,257.14	75%	25%	
	3323-001 CCR&R - Core	\$ 123,888.00	\$ 12,428.40	\$ 9,999.04	\$ (1,142.18)	\$ 87,918.82	\$ 35,969.18	71%	29%	
	3323-017 NC Pre-k Coordination (In-Direct)	\$ 267,665.00	\$ 26,995.20	\$ 23,591.05	\$ 149.36	\$ 171,628.62	\$ 96,036.38	64%	36%	
	Fund 211 Sub-Total	\$ 524,553.00	\$ 49,788.26	\$ 43,844.75	\$ 9,261.84	\$ 359,290.30	\$ 165,262.70	68%	32%	
206	2342-015 NC Pre-k Subsidy (Direct - Child Reimbursement) - State Funds	\$ 910,064.00	\$ -	\$ -	\$ -	\$ 910,064.00	\$ -	100%	0%	
	2348-015 NC Pre-K Non-TANF/CCDF - State Funds	\$ 256,787.00	\$ -	\$ -	\$ -	\$ 256,787.00	\$ -	100%	0%	
	Fund 206 Sub-Total	\$ 1,166,851.00	\$ -	\$ -	\$ -	\$ 1,166,851.00	\$ -	100%	0%	
210	2342-015 NC Pre-k Subsidy (Direct - Child Reimbursement) - State Funds	\$ 3,615,813.00	\$ -	\$ 1,302,813.00	\$ 675,922.00	\$ 3,615,813.00	\$ -	100%	0%	
	2348-015 NC Pre-K Non-TANF/CCDF - State Funds	\$ 964,234.00	\$ -	\$ 394,757.00	\$ 188,245.00	\$ 964,234.00	\$ -	100%	0%	
	Fund 210 Sub-Total	\$ 4,580,047.00	\$ -	\$ 1,697,570.00	\$ 864,167.00	\$ 4,580,047.00	\$ -	100%	0%	
314	3323-017 NC Pre-K CCDF-ARPA Funding-ADMIN - Federal Funds [\$26,000 budgeted for outreach; \$114,275 budgeted for personnel]	\$ 120,000.00	\$ -	\$ 9,750.00	\$ 4,750.00	\$ 86,233.37	\$ 33,766.63	72%	28%	
	3323-999 NC Pre-K CCDF-ARPA Funding-ADMIN - Federal Funds	\$ 96,016.00	\$ 8,631.00	\$ 8,550.50	\$ 16,000.00	\$ 78,087.51	\$ 17,928.49	81%	19%	
	Fund 314 Sub-Total	\$ 216,016.00	\$ 8,631.00	\$ 18,300.50	\$ 20,750.00	\$ 164,320.88	\$ 51,695.12	76%	24%	

Partnership for Children of Cumberland County, Inc. - NC PRE-KINDERGARTEN GRANT

Fiscal Year 2023 / 2024

LEGEND
Internal Budget Adjustments
Budget Increases per Amendment #1

FY 23/24 Revenues per Contract	
\$ 9,155,320	NC Pre-k Grant Payments to Providers [Fund 206, Fund 210, Fund 319]
\$ 328,170	NC Pre-k GEER Payments to Providers [Fund 336]
\$ 174,963	2% CCDF Quality/Admin Funds [Fund 328]
\$ 216,016	2% CCDF ARPA Admin Funds [Fund 314]
\$ 524,553	6% Administrative Funds [Fund 211]
\$ 10,399,022	Total NC Pre-k Grant
	as of March 2024
	SHOULD BE
	75%
	25%

Activity	FY 23/24 Budget					Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
	3/1/2024	January	February	March	Y-T-D				

319	2342-015	NC Pre-k Subsidy TANF (Direct - Child Reimbursement) - Federal Funds	\$ 2,897,000.00	\$ -	\$ -	\$ 23,706.00	\$ 23,706.00	\$ 2,873,294.00	1%	99%
	2348-015	NC Pre-K Non-TANF/CCDF - Federal Funds	\$ 511,422.00	\$ -	\$ -	\$ 420.00	\$ 420.00	\$ 511,002.00	0%	100%
		Fund 319 Sub-Total	\$ 3,408,422.00	\$ -	\$ -	\$ 24,126.00	\$ 24,126.00	\$ 3,384,296.00	1%	99%

328	3323-999	NC Pre-K CCDF Quality Funds-ADMIN - Federal Funds	\$ 174,963.00	\$ 22,812.31	\$ 7,039.59	\$ (15,483.22)	\$ 124,722.58	\$ 50,240.42	71%	29%
		Fund 328 Sub-Total	\$ 174,963.00	\$ 22,812.31	\$ 7,039.59	\$ (15,483.22)	\$ 124,722.58	\$ 50,240.42	71%	29%

336	3322-017	NC Pre-K GEER (Governor's Emergency Education Relief) Funds - Federal Funds	NEW: Amendment #1 Eff: 7-1-23 \$ 328,170.00	\$ -	\$ -	\$ -	\$324,308.00	\$ 3,862.00	99%	1%
		Fund 336 Sub-Total	\$ 328,170.00	\$ -	\$ -	\$ -	\$ 324,308.00	\$ 3,862.00	99%	1%

Total Budget Remaining \$ 3,655,356.24

Total NC Pre-K Grant	
Total NC Pre-k Grant Expended	\$ 81,231.57 \$ 1,766,754.84 \$ 902,821.62 \$ 6,743,665.76
Total State Funds	\$ 6,271,451.00
Total Federal Funds	\$ 4,127,571.00
Total NC Pre-K Grant	\$ 10,399,022.00

Partnership for Children of Cumberland County, Inc.

TOTAL FY 2023 - 2024 REGION 5 LEAD
AGENCY ALLOCATION

\$663,370.00

FY 2023 - 2024 10% Overhead /
Administration Allocation

\$59,618.00

FY 2023 - 2024 Program/Services Allocation

\$603,752.00

as of March 31, 2024

										EXPENDITURES		75%	25%	
										02/01/24			% of	% of
FUND	PSC	AC	Activity	Budget	January	February	March	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds			
307	3104	001	Region 5 Lead Agency - Core Services	\$ 297,656.00	\$ 19,975.23	\$ 16,123.43	\$ 19,434.22	\$ 179,675.66	\$ 117,980.34	60%	40%			
307	3104	196	Core Services - 10% Overhead/Administration for CCR&R	\$ 3,000.00	\$ 58.56	\$ 47.41	\$ 46.02	\$ 1,477.29	\$ 1,522.71	49%	51%			
307	9100	196	Core Services - 10% Overhead/Administration for Admin Op	\$ 32,485.00	\$ 3,982.78	\$ 1,785.16	\$ 2,148.84	\$ 20,144.72	\$ 12,340.28	62%	38%			
307	3104	301	Contracts & Grants - Anson County	\$ 9,954.00	\$ 1,715.00	\$ -	\$ 1,715.00	\$ 6,860.01	\$ 3,093.99	69%	31%			
307	3104	303	Contracts & Grants - Montgomery County	\$ 8,345.00	\$ -	\$ -	\$ -	\$ -	\$ 8,345.00	0%	100%			
307	3104	304	Contracts & Grants - Moore County	\$ 29,399.00	\$ 4,899.82	\$ 2,449.91	\$ 2,449.91	\$ 19,599.28	\$ 9,799.72	67%	33%			
307	3104	305	Contracts & Grants - Richmond County	\$ 14,528.00	\$ 14,528.00	\$ -	\$ -	\$ 14,528.00	\$ -	100%	0%			
				#DIV/0!	\$ 395,367.00	\$ 45,159.39	\$ 20,405.91	\$ 25,793.99	\$ 242,284.96	\$ 153,082.04	61%	39%		
313	3104	001	Region 5 Healthy Social Behaviors Project	\$ 243,870.00	\$ 17,501.31	\$ 16,073.88	\$ 16,986.14	\$ 152,346.82	\$ 91,523.18	62%	38%			
313	3104	196	Healthy Social Behavior - 10% Overhead/Administration for CCR&R	\$ 6,000.00	\$ 488.84	\$ 264.04	\$ 203.82	\$ 3,683.06	\$ 2,316.94	61%	39%			
313	9100	196	Healthy Social Behavior - 10% Overhead/Administration for Admin Ops	\$ 18,133.00	\$ 1,209.99	\$ 1,260.74	\$ 1,372.23	\$ 11,184.40	\$ 6,948.60	62%	38%			
				#DIV/0!	\$ 268,003.00	\$ 19,200.14	\$ 17,598.66	\$ 18,562.19	\$ 167,214.28	\$ 100,788.72	62%	38%		
									Total Allocated DCD Funds Remaining	\$ 253,870.76				
Summary for 10% Overhead / Administration				\$ 59,618.00	\$ 5,740.17	\$ 3,357.35	\$ 3,770.91	\$ 36,489.47	\$ 23,128.53	61%	39%			

Partnership for Children of Cumberland County, Inc.

Region 5 DCDEE Lead Agency Grant
CONTRACT PERIOD 2023-2024

TOTAL CY 2023 - 2024 REGION 5 LEAD AGENCY ALLOCATION FOR ONLY THE BIRTH TO THREE QUALITY INITIATIVE

\$179,136.00

CY 2023 - 2024 10% Overhead / Administration Allocation

\$16,267.00

CY 2023 - 2024 Program/Services Allocation

\$162,869.00

FUND	PSC	AC	Activity	EXPENDITURES					Remaining Budget	as of March 31, 2024			
				02/01/24	January	February	March	Y-T-D		58%	42%		
				Budget						% of Budget Expended	% of Available Funds		
312	3104	001	Region 5 Birth To Three Quality Initiative [formerly Infant Toddler Project]	Contract Year for this grant runs from August 2023 thru July 2024	\$ 162,869.00	\$ 13,387.87	\$ 14,482.38	\$ 8,057.52	\$ 96,815.03	\$ 66,053.97	59%	41%	
312	3104	196	Birth to Three Quality Initiative - 10% Overhead/Administration for CCR&R		\$ 3,250.00	\$ 90.46	\$ (4,046.85)	\$ 63.26	\$ 1,671.37	\$ 1,578.63	51%	49%	
312	9100	196	Birth To Three Quality Initiative - 10% Overhead/Administration for Admin Ops		\$ 13,017.00	\$ 287.61	\$ 5,426.98	\$ 647.69	\$ 7,823.49	\$ 5,193.51	60%	40%	
					#DIV/0!	\$ 179,136.00	\$ 13,765.94	\$ 15,862.51	\$ 8,768.47	\$ 106,309.89	\$ 72,826.11	59%	41%

Partnership for Children of Cumberland County, Inc.

Region 5 DCDEE Lead Agency Grant
CONTRACT PERIOD 2023-2024

TOTAL CY 2023 - 2024 REGION 5 LEAD AGENCY ALLOCATION FOR ONLY THE FAMILY CHILD CARE TECHNICAL ASSISTANCE

\$186,900.00

CY 2023 - 2024 10% Overhead / Administration Allocation

\$16,913.00

CY 2024 - 2025 Program/Services Allocation

\$169,987.00

FUND	PSC	AC	Activity	EXPENDITURES					as of March 31, 2024		
				02/15/24	February	March	April	Y-T-D	Remaining Budget	17%	83%
				Budget						% of Budget Expended	% of Available Funds
335	3104	001	Region 5 Family ChildCare Consultant Technical Assistance Project	\$ 169,987.00	\$ 2,325.80	\$ 5,769.50		\$ 8,095.30	\$ 161,891.70	5%	95%
335	3104	196	Family ChildCare Consultant TA Project - 10% Overhead/Administration for CCR&R	\$ 100.00	\$ 52.50	\$ -		\$ 52.50	\$ 47.50	53%	48%
335	9100	196	Family ChildCare Consultant TA Project - 10% Overhead/Administration for Admin Ops	\$ 16,813.00	\$ -	\$ 682.13		\$ 682.13	\$ 16,130.87	4%	96%
				\$ 186,900.00	\$ 2,378.30	\$ 6,451.63	\$ -	\$ 8,829.93	\$ 178,070.07	5%	95%

Partnership for Children of Cumberland County, Inc.

All Funding Sources
Fiscal Year 2023 - 2024

FUND CODE	July 1, 2023 Beginning Cash Balance	Receipts				Adjustments to cash/net assets	Expenditures				Ending Cash Balance	
		January	February	March	YTD		January	February	March	YTD		
RESTRICTED FUNDS												
NC PRE-KINDERGARTEN FUNDS												
206	NC Pre-K Grant - State Funds (per child)	\$ (27,412.00)	\$ -	\$ -	\$ -	\$ 737,714.00	\$ -	\$ -	\$ -	\$ -	\$ 653,865.00	\$ 56,437.00
206	1/10 CASH PAYMENT from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ -	\$ -	\$ 512,986.00	\$ -	\$ -	\$ -	\$ -	\$ 512,986.00	\$ -
210	NC Pre-K Expansion Grant - Lottery Funds - STATE FUNDS	\$ 31,246.00	\$ 1,716,641.00	\$ 864,167.00	\$ 831,118.00	\$ 5,412,968.00	\$ -	\$ -	\$ 1,697,570.00	\$ 864,167.00	\$ 4,580,047.00	\$ 864,167.00
211	NC Pre-K Grant - 4% Admin Fees	\$ (176,029.49)	\$ 101,369.47	\$ 49,663.26	\$ 42,346.98	\$ 523,947.75	\$ -	\$ 49,788.26	\$ 43,844.75	\$ 9,261.84	\$ 359,290.30	\$ (11,372.04)
314	NC Pre-K CCDF ARPA Funds	\$ (26,238.37)	\$ 93,119.93	\$ -	\$ 8,631.00	\$ 151,508.75	\$ -	\$ 8,631.00	\$ 18,300.50	\$ 20,750.00	\$ 164,320.88	\$ (39,050.50)
319	1/10 CASH PAYMENT from DCDEE -NC Pre-K Grant	\$ (13,950.00)	\$ -	\$ 18,316.00	\$ 57,175.00	\$ 89,441.00	\$ -	\$ -	\$ -	\$ 24,126.00	\$ 24,126.00	\$ 51,365.00
328	NC Pre-K Grant CCDF Quality Funds-Federal Funds	\$ (19,837.95)	\$ 38,549.45	\$ 22,812.31	\$ 16,789.59	\$ 169,604.85	\$ -	\$ 22,812.31	\$ 7,039.59	\$ (15,483.22)	\$ 124,722.58	\$ 25,044.32
336	NC Pre-K Governor's Emergency Education Relief [GEER] Funds	\$ -	\$ -	\$ -	\$ -	\$ 324,308.00	\$ -	\$ -	\$ -	\$ -	\$ 324,308.00	\$ -
	Sub-total for NC Pre-K	\$ (232,221.81)									Sub-total	\$ 946,590.78
FEDERAL RESTRICTED FUNDS												
307	DCD Grant - SWCDC	\$ (55,217.22)	\$ -	\$ -	\$ 100,065.04	\$ 204,701.47	\$ -	\$ 45,159.39	\$ 20,405.91	\$ 25,793.99	\$ 242,284.96	\$ (92,800.71)
312	Region 5 - Birth to 3 [Infant/Toddler] 08/01/XXXX - 07/31/XXXX	\$ (21,040.08)	\$ 51,327.97	\$ -	\$ 30,311.39	\$ 113,271.60	\$ (1,833.03)	\$ 13,765.94	\$ 15,862.51	\$ 8,768.47	\$ 116,902.05	\$ (24,670.53)
313	Region 5 - Healthy Social Behavior	\$ (40,974.60)	\$ 35,578.36	\$ 36,829.00	\$ 39,445.92	\$ 152,827.88	\$ -	\$ 19,200.14	\$ 17,598.66	\$ 18,562.19	\$ 167,214.28	\$ (55,361.00)
335 - YEAR 1	Region 5 - Family Child Care Project [09/01/2023 - 02/14/2024]	\$ -	\$ -	\$ -	\$ 6,582.30	\$ 6,582.30	\$ -	\$ 3,935.06	\$ 2,205.14	\$ -	\$ 6,582.30	\$ -
335 - YEAR 2	Region 5 - Family Child Care Project [02/15/2024 - 02/14/2025]	\$ -	\$ -	\$ -	\$ 2,558.38	\$ 2,558.38	\$ -	\$ -	\$ 2,378.30	\$ 6,451.63	\$ 8,829.93	\$ (6,271.55)
330	FEDERAL - CCHC Expansion Grant (NCPC) [02/01/2021 - 06/30/2023]	\$ 899.08	\$ -	\$ -	\$ -	\$ (899.08)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
331	FEDERAL - PDG Family Connects Innovation Grant (NCPC) [03/01/2021 - 11/30/2023]	\$ (235,900.22)	\$ -	\$ -	\$ -	\$ 1,004,998.63	\$ -	\$ -	\$ -	\$ -	\$ 769,098.41	\$ -
333	FEDERAL - City of Fayetteville ARPA Grant [08/01/2022 - 06/30/2025]	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000.00
807	Region 5 - Program Income	\$ -	\$ 295.00	\$ 629.90	\$ 675.00	\$ 4,138.55	\$ -	\$ 442.10	\$ -	\$ 1,089.22	\$ 1,921.71	\$ 2,216.84
	Sub-total for Federal Restricted	\$ (152,233.04)									Sub-total	\$ 23,113.05

Partnership for Children of Cumberland County, Inc.

All Funding Sources
Fiscal Year 2023 - 2024

FUND CODE		July 1, 2023 Beginning Cash Balance	Receipts				Adjustments to cash/net assets	Expenditures				Ending Cash Balance
			January	February	March	YTD		January	February	March	YTD	
SMART START AND RELATED FUNDS												
153	Smart Start - Admin. (FY 22/23)	\$ 97,745.08	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 97,745.08	\$ -
154	Smart Start - Services (FY 22/23)	\$ 762,441.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762,441.34	\$ -
155	Smart Start - Admin. (FY 23/24)	\$ -	\$ 122,521.00	\$ 41,790.00	\$ 31,744.00	\$ 412,408.00	\$ -	\$ 38,096.06	\$ 34,880.29	\$ 38,017.23	\$ 358,245.36	\$ 54,162.64
156	Smart Start - Services (FY 23/24)	\$ -	\$ 1,029,651.00	\$ -	\$ 320,136.00	\$ 2,947,566.00	\$ -	\$ 323,650.50	\$ 267,335.63	\$ 302,939.41	\$ 2,050,773.42	\$ 896,792.58
201	MAC SS Grant (Accting/Contracting)	\$ -	\$ -	\$ 17,824.00	\$ -	\$ 71,294.00	\$ -	\$ 16,460.94	\$ 8,544.95	\$ 8,259.64	\$ 79,911.52	\$ (8,617.52)
801	Program Income (SS Related)	\$ 68,386.12	\$ 6,798.82	\$ 6,093.82	\$ 8,295.91	\$ 48,831.29	\$ -	\$ 229.91	\$ 232.37	\$ 228.92	\$ 65,998.08	\$ 51,219.33
Sub-total for Smart Start & Related		\$ 928,572.54									Sub-total	\$ 993,557.03

TEMPORARILY RESTRICTED FUNDS - RESTRICTED FOR TIME OR PURPOSE TO SPEND FUNDS												
401	County of Cumberland Nonprofit Fiscal Recovery Assistance Program [\$50,000 for Family Connects 07/01/2023 - 06/30/2024]	\$ -	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	\$ -
543	CC Foundation - Family Connect Grant [12/01/2019 - 12/31/2024]	\$ 16,510.57	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -	\$ 6,225.82	\$ 5,290.48	\$ 5,485.89	\$ 30,585.17	\$ 35,925.40
544	Falcon Children's Home - Car Seat Safety Program Donation	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -
547	The Cannon Foundation - Operation Restoration, Building Project Phase II (03/09/2023 - until spent)	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	\$ -
808	Insurance Proceeds Income (NOT program income)	\$ -	\$ -	\$ 95,882.80	\$ -	\$ 95,882.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 95,882.80
809	Hoke County Consumer Ed (NOT program income) [07/01/2022 - 06/30/2023]	\$ 6,386.06	\$ -	\$ -	\$ -	\$ (6,386.06)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
824	Fundraising - PFC Annual Soiree - Administrative Allocation	\$ 6,587.08	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,587.08
Sub-total for Temporarily Restricted		\$ 64,483.71									Sub-total	\$ 138,395.28

Partnership for Children of Cumberland County, Inc.

All Funding Sources
Fiscal Year 2023 - 2024

FUND CODE	July 1, 2023 Beginning Cash Balance	Receipts				Expenditures					Ending Cash Balance	
		January	February	March	YTD	Adjustments to cash/net assets	January	February	March	YTD		
UNRESTRICTED FUNDS or NO RESTRICTION OF TIME TO SPEND FUNDS												
208	Unrestricted State Revenues - For Operating Purposes	\$ 15,115.22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.00	\$ 15,065.22
	Unrestricted State Revenues - Invested in CDs and Money Market Account	\$ 497,668.65	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (50.00)	\$ 497,718.65
501	Individual Gifts & Donations	\$ 121,752.76	\$ 15,025.27	\$ 350.00	\$ 370.00	\$ 21,684.56	\$ -	\$ (91.95)	\$ 19.57	\$ 531.60	\$ 679.22	\$ 142,758.10
515	Vending Machine Commissions	\$ 654.66	\$ -	\$ 227.59	\$ 115.46	\$ 488.35	\$ -	\$ -	\$ 83.24	\$ -	\$ 199.00	\$ 944.01
518	Kohl's Corporate Grants	\$ 363.33	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,363.33
548	First Citizens Bank Grant [for PFC general use]	\$ -	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00
802	PFCRC II (Non-Smart Start)	\$ (84,995.05)	\$ 11,094.46	\$ 12,615.29	\$ 13,885.13	\$ 111,749.47	\$ -	\$ 16,043.86	\$ 21,755.09	\$ 15,786.69	\$ 157,560.78	\$ (130,806.36)
805	Misc. Unrestricted Revenue [currently cash back from Mastercard 2% credit card]	\$ 6,031.45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 795.14	\$ -	\$ -	\$ 1,394.11	\$ 4,637.34
806	Forward March Conference	\$ 31,992.25	\$ -	\$ -	\$ -	\$ -	\$ 1,833.03	\$ -	\$ -	\$ -	\$ 25,070.76	\$ 6,921.49
812	PFCRC II - Administration	\$ 170,325.52	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00	\$ 42,750.00	\$ -	\$ 431.82	\$ 431.82	\$ 431.82	\$ 1,287.83	\$ 211,787.69
815	Hoke - Contracted Eval (not program income)	\$ 35,981.21	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 231.70	\$ 696.78	\$ 48.27	\$ 2,448.42	\$ 33,532.79
816	Contracted Data Services	\$ 3,448.15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,947.81	\$ 500.34
820	Fundraising - PFC Annual Soiree	\$ 79,700.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,208.19	\$ 1,577.46	\$ 30.45	\$ 9,769.75	\$ 69,930.81
825	Capital Projects Fund [used for construction loan transactions]	\$ (524.10)	\$ -	\$ (30,000.00)	\$ -	\$ 166,827.05	\$ -	\$ 963.23	\$ 963.23	\$ 829.84	\$ 173,456.72	\$ (7,153.77)
897	Sales Tax	\$ (7,680.71)	\$ -	\$ -	\$ -	\$ 7,680.71	\$ -	\$ 703.91	\$ 1,348.39	\$ 1,955.03	\$ 8,672.30	\$ (8,672.30)
899	Interest Income (from Investment Funds)	\$ 27,226.84	\$ 545.25	\$ 497.36	\$ 517.96	\$ 4,334.18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,561.02
904	Forfeited FSA	\$ (18,800.41)	\$ -	\$ -	\$ -	\$ 18,146.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (654.41)
905	Employee Withholding	\$ 226.10	\$ 19,716.09	\$ 19,114.08	\$ 19,618.99	\$ 185,463.36	\$ -	\$ 28,132.84	\$ 17,808.35	\$ 18,389.37	\$ 187,161.40	\$ (1,471.94)
Sub-total for Unrestricted Funds		\$ 878,486.43									Sub-total	\$ 901,962.01
INFORMATION TECHNOLOGY												
992	PFC IT Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
993	IT - Core	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
994	IT - Outside Agencies	\$ 77,743.82	\$ 5,931.00	\$ 5,246.00	\$ 9,561.00	\$ 65,709.83	\$ -	\$ 7,437.08	\$ 5,554.39	\$ 5,726.60	\$ 20,009.11	\$ 123,444.54
995	IT - PFC Enhanced	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
996	IT - PFC Regular	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (708.77)	\$ (708.77)	\$ 708.77
Sub-total for Information Technology		\$ 77,743.82									Sub-total	\$ 124,153.31
PERMANENTLY RESTRICTED FUNDS												
599	Cumberland Community Foundation Endowment	\$ 31,384.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,384.00
Sub-total for Permanently Restricted Funds		\$ 31,384.00									Sub-total	\$ 31,384.00
TOTAL		\$ 1,596,215.65									TOTAL CASH	\$ 3,159,155.46

Partnership for Children of Cumberland County, Inc. - UNRESTRICTED STATE REVENUES [FUND 208]

Fiscal Year 2023 / 2024

								SHOULD BE:	75%	25%
								Unspent Allocated	% of	% of
	Activity	FY 23/24 Budget Effective 7/1/2023	January	February	March	Expenditures Y-T-D	Budget Amount	Budget Expended	Available Funds	
	Administrative Operations	\$ 12,025.00	\$ -	\$ -	\$ -	\$ -	\$ 12,025.00	0%	100%	
	CC&R - Core (in case of Federal shutdown)	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	0%	100%	
	Sub-Total	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	0%	100%	
Total Allocated Budget for FY23-24		62,025.00								
Allocated Budget Amount SPENT			\$ -	\$ -	\$ -	\$ -				
Allocated Budget Amount UNSPENT								\$ 62,025.00		
SUMMARY OF CASH AND INVESTMENTS										
July 1 - Total Cash Carryover including Investments								\$ 512,783.87		
Projected Unrestricted State Revenues at the yearend			\$ -	\$ -		\$ (46,909.78)	<---- Cash of \$15,115.22 in GL 1113 at 07-01-23 less the FY 23-24 budget amount			
Unspent Budget for FY23-24 at the month end			\$ -			\$ 62,025.00				
Subtotal (cash in GL 1113 at the month end to be used for operating funds)			\$ -	\$ -			\$ 3,815.09			
Subtotal (cash in GL 1119 at the month end to be used for transfers to GL 1115 First Bank Construction Account)			\$ 11,139.56	\$ (889.43)			\$ 11,250.13	includes \$1,000 + \$10,250.13 in cash transfers		
Investments at month end (Includes money market account and certificates of deposits, if applicable)		\$497,668.65	\$ -	\$ -	\$ -		\$ 497,718.65			
CURRENT TOTAL OF CASH AND INVESTMENTS AT THE MONTH END							\$ 512,783.87			

Partnership for Children of Cumberland County, Inc.
Cash and In-Kind Contributions Report
FY23/24

Total Smart Start Allocation INCLUDING RECURRING FUNDS OF	
\$259,431 (including prior year Carryforward Funds):	\$ 7,435,968.00
Target Cash & In-Kind Required (19%):	\$ 1,317,370.00
Target Cash Required (≥13%):	\$ 966,675.84
Target In-Kind Required (±6%):	\$ 446,158.08

1

CASH DONATIONS		February	March	Y-T-D
Cash Donations - In-House				
Board Donations	501-4410	\$ 30.00	\$ 320.00	\$ 955.00
Other Donations	501-4410	\$ 320.00	\$ 25.00	\$ 7,843.00
Donations - Barlow Research Survey	501-4410		\$ 25.00	\$ 95.00
Donations - SECC Donation	501-4410			\$ 35.00
Donations - Vending Machine Proceeds	515-4410	\$ 227.59	\$ 115.46	\$ 488.35
Donations - Giving Tuesday CCF	546-4420			\$ 12,720.27
Program Income - Rent from Resource Center I	801-4824	\$ 3,763.82	\$ 6,260.91	\$ 37,141.29
Program Income-Little Land Donations	801-4827			\$ -
Program Income - Little Land Vendor Booth Rental	801-4834	\$ 700.00	\$ 750.00	\$ 3,350.00
Program Income - Conference Room Rental RCI	801-4762		\$ 75.00	\$ 225.00
Program Income - Tenant Copier Fees	801-5311			\$ 72.78
Program Income - CCR&R Workshop Fees	801-4823	\$ 1,630.00	\$ 1,210.00	\$ 8,115.00
Program Income - Rent from Resource Center II	812-4761	\$ 4,750.00	\$ 4,750.00	\$ 42,750.00
Miscellaneous	501-4410			\$ 0.67
Journal Entry error	501-4410			\$ -
Total Cash Donations - In-House		\$ 11,421.41	\$ 13,531.37	\$ 113,791.36
Cash Donations - Direct Service Providers				
1st Quarter (July - September)				\$ -
2nd Quarter (October - December)				\$ -
3rd Quarter (January - March)				\$ -
4th Quarter (April - June)				\$ -
PFC Child Care Subsidy Parent Fees				\$ -
Total Cash Donations - Direct Service Providers		\$ -	\$ -	\$ -

TOTAL CASH DONATIONS		\$ 11,421.41	\$ 13,531.37	\$ 113,791.36
				\$ -
				\$ -
GRANTS				
Cumberland Community Foundation (100% Private Grants)	535-4425			\$ 50,000.00
Kohl's Corporate Grants (100% Private Grants)	518-4420			\$ 25,000.00
First Citizen's Charitable Contribution	548-4420			\$ 10,000.00
TOTAL GRANTS		\$ -	\$ -	\$ 85,000.00

15.1%

2

IN-KIND DONATIONS				
In-Kind Donations - In-House				
In-Kind Donations - Volunteer Time		\$ 3,831.86	\$ 2,408.18	\$ 13,484.44
Google Ads Grant		\$ 9,575.46	\$ 9,676.24	\$ 81,219.43
Discounts on Materials - Media Shield			\$ 440.00	\$ 2,530.00
Discounts on Materials - Systel				\$ 1,379.77
Discounts on Materials - Kaplan		\$ 1,459.14		\$ 1,459.14
Discount on Venue Rental-Crown Coliseum			\$ 9,100.00	\$ 9,100.00
Vendor donations of books/toys				\$ 7,528.30
Total In-Kind Donations - In-House		\$ 14,866.46	\$ 21,624.42	\$ 116,701.08
In-Kind Donations - Direct Service Providers				
1st Quarter (July - September)				\$ 3,363.11
2nd Quarter (October - December)				\$ 8,031.29
3rd Quarter (January - March)			\$ 9,787.53	\$ 9,787.53
4th Quarter (April - June)				\$ -
Total In-Kind Donations - Direct Service Providers		\$ -	\$ 9,787.53	\$ 21,181.93

10.5%

3

GRAND TOTAL		\$ 26,287.87	\$ 44,943.32	\$ 336,674.37
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25.6%

\$ (980,695.63)
TARGET REMAINING

4

- 1 - Current Month Reporting
- 2 - YTD Cash Reported
- 3 - YTD In-Kind Reported
- 4 - Amount remaining to reach target



CLIENT STATEMENT | For the Period March 1-31, 2024

STATEMENT FOR:

PARTNERSHIP FOR CHILDREN OF CU
C/O JAMES GRAFSTROM
& MARY SONNENBERG

Beginning Total Value (as of 3/1/24)

\$136,638.10

Ending Total Value (as of 3/31/24)

\$139,452.99

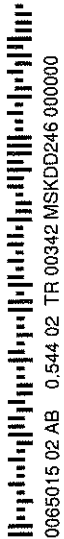
Includes Accrued Interest

Access Your Account Online At

www.etrade.com or call 800-387-2331

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#BWNJGWM



0065015 02 AB 0.544 02 TR 00342 MSKDD246 000000

PARTNERSHIP FOR CHILDREN OF CU
C/O JAMES GRAFSTROM
& MARY SONNENBERG
351 WAGONER DRIVE SUITE 200
FAYETTEVILLE NC 28303



*INVESTMENTS AND INSURANCE PRODUCTS: NOT FDIC INSURED • NOT A BANK DEPOSIT •
NOT INSURED BY ANY FEDERAL GOVERNMENT AGENCY • NOT BANK GUARANTEED •
MAY LOSE VALUE • UNLESS SPECIFICALLY NOTED, ALL VALUES ARE DISPLAYED IN USD*

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Account Summary

Self-Directed Brokerage Account

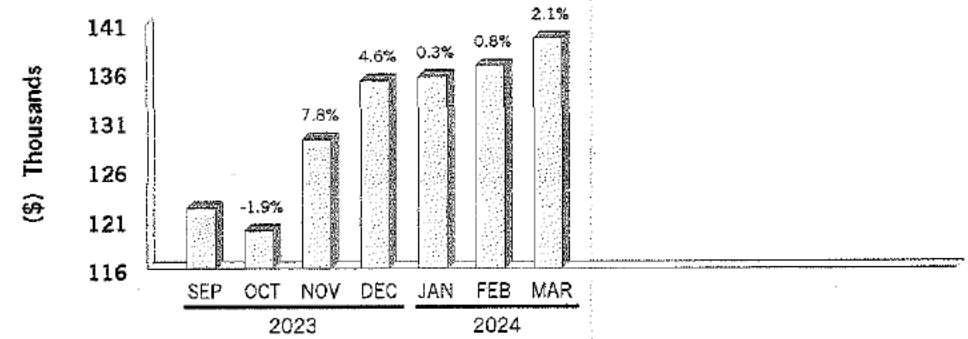
PARTNERSHIP FOR CHILDREN OF CU
C/O JAMES GRAFSTROM

CHANGE IN VALUE OF YOUR ACCOUNT (includes accrued interest)

	This Period (3/1/24-3/31/24)	This Year (1/1/24-3/31/24)
TOTAL BEGINNING VALUE	\$136,638.10	\$135,179.21
Credits	—	—
Debits	—	—
Security Transfers	—	—
Net Credits/Debits/Transfers	—	—
Change in Value	2,814.89	4,273.78
TOTAL ENDING VALUE	\$139,452.99	\$139,452.99

MARKET VALUE OVER TIME

The below chart displays the most recent thirteen months of Market Value.

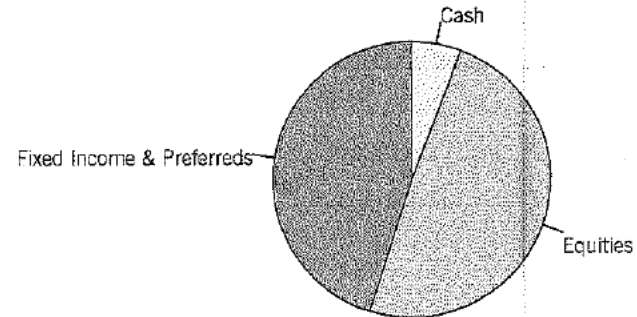


The percentages above represent the change in dollar value from the prior period. They do not represent account investment performance, as they do not consider the impact of contributions and withdrawals, nor other factors that may have affected performance calculations. No percentage will be displayed when the previous month reflected no value.

ASSET ALLOCATION (includes accrued interest)

	Market Value	Percentage
Cash	\$8,241.47	5.91
Equities	68,271.75	48.96
Fixed Income & Preferreds	62,939.77	45.13
TOTAL VALUE	\$139,452.99	100.00%

FDIC rules apply and Bank Deposits are eligible for FDIC insurance but are not covered by SIPC. Cash and securities (including MMFs) are eligible for SIPC coverage. See Expanded Disclosures. Values may include assets externally held, as a courtesy, and may not be covered by SIPC. Foreign Exchange (FX) is neither FDIC nor SIPC insured. For additional information, refer to the corresponding section of this statement.



This asset allocation represents holdings on a trade date basis, and projected settled Cash/BDP and MMF balances. These classifications do not constitute a recommendation and may differ from the classification of instruments for regulatory or tax purposes.

Account Summary

Self-Directed Brokerage Account

PARTNERSHIP FOR CHILDREN OF CU
C/O JAMES GRAFSTROM

BALANCE SHEET (* includes accrued interest)

	Last Period (as of 2/29/24)	This Period (as of 3/31/24)
Cash, BDP, MMFs	\$8,082.05	\$8,241.47
Stocks	1,104.53	1,090.81
ETFs & CEFs	107,322.20	109,816.29
Mutual Funds	20,129.32	20,304.42
Total Assets	\$136,638.10	\$139,452.99
Total Liabilities (outstanding balance)	—	—
TOTAL VALUE	\$136,638.10	\$139,452.99

INCOME AND DISTRIBUTION SUMMARY

	This Period (3/1/24-3/31/24)	This Year (1/1/24-3/31/24)
Qualified Dividends	\$3.21	\$3.21
Other Dividends	537.54	822.79
Interest	0.07	0.20
Income And Distributions	\$540.82	\$826.20
Tax-Exempt Income	—	—
TOTAL INCOME AND DISTRIBUTIONS	\$540.82	\$826.20

Taxable and tax exempt income classifications are based on the characteristics of the underlying securities and not the taxable status of the account.

ADDITIONAL ACCOUNT INFORMATION

Category	This Period (3/1/24-3/31/24)	This Year (1/1/24-3/31/24)
Foreign Tax Paid	\$0.57	\$0.57

CASH FLOW

	This Period (3/1/24-3/31/24)	This Year (1/1/24-3/31/24)
OPENING CASH, BDP, MMFs	\$8,082.05	\$7,896.73
Dividend Reinvestments	(381.40)	(581.08)
Income and Distributions	540.82	925.82
Total Investment Related Activity	\$159.42	\$344.74
Total Cash Related Activity	—	—
Total Card/Check Activity	—	—
CLOSING CASH, BDP, MMFs	\$8,241.47	\$8,241.47

GAIN/(LOSS) SUMMARY

	Realized This Period (3/1/24-3/31/24)	Realized This Year (1/1/24-3/31/24)	Unrealized Inception to Date (as of 3/31/24)
Short-Term Gain	—	—	\$143.23
Long-Term Gain	—	—	19,810.44
Long-Term (Loss)	—	—	(13,947.17)
Total Long-Term	—	—	\$5,863.27
TOTAL GAIN/(LOSS)	—	—	\$6,006.50

The Gain/(Loss) Summary, which may be subsequently adjusted, is provided for informational purposes and should not be used for tax preparation. For additional detail, please visit www.etrade.com.



Account Detail

Self-Directed Brokerage Account

PARTNERSHIP FOR CHILDREN OF CU
C/O JAMES GRAFSTROM

Investment Objectives (in order of priority): Income

Brokerage Account

Inform us if your investment objectives, as defined in the Expanded Disclosures, change.

HOLDINGS

This section reflects positions purchased/sold on a trade date basis. "Market Value" and "Unrealized Gain/(Loss)" may not reflect the value that could be obtained in the market. Your actual investment return may differ from the unrealized gain/(loss) displayed. Fixed Income securities are sorted by maturity or pre-refunding date, and alphabetically within date. Estimated Annual Income a) is calculated on a pre-tax basis, b) does not include any reduction for applicable non-US withholding taxes, c) may include return of principal or capital gains which could overstate such estimates, and d) for holdings that have a defined maturity date within the next 12 months, is reflected only through maturity date. Actual income or yield may be lower or higher than the estimates. Current Yield is an estimate for informational purposes only. It reflects the income generated by an investment, and is calculated by dividing the total estimated annual income by the current market value of the entire position. It does not reflect changes in its price. Structured Investments, identified on the Position Description Details line as "Asset Class: Struct Inv," may appear in various statement product categories. When displayed, the accrued interest, annual income and current yield for those with a contingent income feature (e.g., Range Accrual Notes or Contingent Income Notes) are estimates and assume specified accrual conditions are met during the relevant period and payment in full of all contingent interest. For Floating Rate Securities, the accrued interest, annual income and current yield are estimates based on the current floating coupon rate and may not reflect historic rates within the accrual period.

For additional information related to Unrealized and Realized Gain/(Loss) and tax lot details, including cost basis, please visit www.etrade.com. The information presented on the statement should not be used for tax purposes.

CASH, BANK DEPOSIT PROGRAM AND MONEY MARKET FUNDS

Cash, Bank Deposit Program, and Money Market Funds are generally displayed on a settlement date basis. You have the right to instruct us to liquidate your bank deposit balance(s) or shares of any money market fund balance(s) at any time and have the proceeds of such liquidation remitted to you. Estimated Annual Income, Accrued Interest, and APY% will only be displayed for fully settled positions. Under the Bank Deposit Program, free credit balances held in an account(s) at Morgan Stanley Smith Barney LLC are automatically deposited into an interest-bearing deposit account(s), at Morgan Stanley Bank, N.A. and/or Morgan Stanley Private Bank, National Association, each a national bank, FDIC member and an affiliate of Morgan Stanley. For more information regarding the Bank Deposit Program, go to www.etrade.com/bdpdisclosure. Interest from required Pattern Day Trader minimum equity amounts retained in Cash Balance Program.

Description	Market Value	7-Day Current Yield %	Est Ann Income	APY %
MORGAN STANLEY PRIVATE BANK NA	\$8,241.47	—	\$0.82	0.010
Percentage of Holdings	Market Value		Est Ann Income	
CASH, BDP, AND MMFs	\$8,241.47		\$0.82	

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Self-Directed Brokerage Account

PARTNERSHIP FOR CHILDREN OF CU
C/O JAMES GRAFSTROM

Account Detail

STOCKS

COMMON STOCKS

Morgan Stanley & Co. LLC (Morgan Stanley) and Morningstar, Inc.'s equity research ratings are shown for certain securities. These ratings represent the opinions of the research provider and are not representations or guarantees of performance. The applicable research report contains more information regarding the analyst's opinions, analysis, and rating, and you should read the entire research report and not infer its contents. For ease of comparison, Morgan Stanley and Morningstar, Inc.'s equity research ratings have been normalized to a 1 (Buy), 2 (Hold), and 3 (Sell). Refer to your June or December statement for a summary guide describing the ratings. We do not take responsibility for, nor guarantee the accuracy, completeness, or timeliness of research prepared for Morningstar, Inc.

Security Description	Quantity	Share Price	Total Cost	Market Value	Unrealized Gain/(Loss)	Est Ann Income	Current Yield %
THOMSON REUTERS CORP (TRI)	7.000	\$155.830	\$332.01	\$1,090.81	\$758.80	\$15.12	1.39
<i>Rating: Morgan Stanley: 2, Morningstar: 3; Next Dividend Payable 06/2024; Asset Class: Equities</i>							

	Percentage of Holdings	Total Cost	Market Value	Unrealized Gain/(Loss)	Est Ann Income	Current Yield %
STOCKS	0.78%	\$332.01	\$1,090.81	\$758.80	\$15.12	1.39%

EXCHANGE-TRADED & CLOSED-END FUNDS

Estimated Annual Income for Exchange Traded Funds, is based upon historical distributions over the preceding 12-month period, while Estimated Annual Income for Closed End Funds may be based upon either (a) the most recent dividend or (b) sum of prior 12 months (depending upon whether there is an announced fixed rate). Current Yield is calculated by dividing the total Estimated Annual Income by the current Market Value of the position, and it is for informational purposes only. Distributions may consist of income, capital gains or the returns of capital distributions. EAI is based upon information provided by an outside vendor and is not verified by us. Depending upon market conditions, Current Yield may differ materially from published yields. Investors should refer to the Fund website for the most recent yield information.

Security Description	Quantity	Share Price	Total Cost	Market Value	Unrealized Gain/(Loss)	Est Ann Income	Current Yield %
VANGUARD DIVIDEND APPRECIATION (VIG)	Purchases	351.000	\$182.610	\$45,350.53	\$64,096.11	\$18,745.58	
Reinvestments		16.893		2,663.43	3,084.83	421.40	
	Total	367.893		48,013.96	67,180.94	19,166.98	1,187.56 1.77
<i>Next Dividend Payable 06/2024; Asset Class: Equities</i>							
VANGUARD LONG-TERM CORPORATE (VCLT)		545.000	78.230	54,991.61	42,635.35	(12,356.26)	2,066.09 4.85
<i>Next Dividend Payable 04/04/24; Asset Class: FI & Pref</i>							

	Percentage of Holdings	Total Cost	Market Value	Unrealized Gain/(Loss)	Est Ann Income	Current Yield %
EXCHANGE-TRADED & CLOSED-END FUNDS	78.75%	\$103,005.57	\$109,816.29	\$6,810.72	\$3,253.65	2.96%



Self-Directed Brokerage Account

PARTNERSHIP FOR CHILDREN OF CU
C/O JAMES GRAFSTROM

Account Detail

MUTUAL FUNDS

OPEN-END MUTUAL FUNDS

Although share price is displayed only to three decimal places, calculation of Market Value is computed using the full share price in our data base, which may carry out beyond three decimal places. "Share Price" and "Market Value" reflect information available at the time of statement production and may differ from actual month-end values due to a delay in receiving the information from an outside source. Estimated Annual Income is based upon historical distributions over the preceding 12-month period, rather than on the most recent dividend. Current Yield is an estimate for informational purposes only. It is calculated by dividing the total estimated annual income by the current market value of the position, and it is for informational purposes only. Distributions may consist of income, capital gains or the returns of capital distributions. EAI is based upon information provided by an outside vendor and is not verified by us. Depending upon market conditions, Current Yield may differ materially from published Fund yields. Investors should refer to the Fund website for the most recent yield information.

Security Description		Quantity	Share Price	Total Cost	Market Value	Unrealized Gain/(Loss)	Est Ann Income	Current Yield %
VANGUARD HI YLD CORP INV (VWEHX) Reinvestments	Purchases	2,988.805	\$5.380	\$17,500.00 p	\$16,079.77	\$(1,433.45)		
		785.251		4,354.22	4,224.65	(129.57)		
	Total	3,774.056		21,854.22	20,304.42	(1,563.02)	1,185.05	5.84

Dividend Cash; Capital Gains Cash; Asset Class: FI & Pref

	Percentage of Holdings	Total Cost	Market Value	Unrealized Gain/(Loss)	Est Ann Income	Current Yield %
MUTUAL FUNDS	14.56%	\$21,854.22	\$20,304.42	\$(1,563.02)	\$1,185.05	5.84%

	Percentage of Holdings	Total Cost	Market Value	Unrealized Gain/(Loss)	Est Ann Income Accrued Interest	Current Yield %
TOTAL VALUE	100.00%	\$125,191.80	\$139,452.99	\$6,006.50	\$4,454.64	3.19%

Unrealized Gain/(Loss) totals only reflect positions that have both cost basis and market value information available. Cash, MMF, Deposits and positions stating 'Please Provide' or 'Pending Corporate Actions' are not included.

p - One or more tax lots of this position may either be missing cost basis, or has a Pending Corporate Action event. Unrealized Gain/Loss includes only tax lots for which we have cost basis.

ALLOCATION OF ASSETS

	Cash	Equities	Fixed Income & Preferred Securities	Alternatives	Structured Investments	Other
Cash, BDP, MMFs	\$8,241.47	—	—	—	—	—
Stocks	—	\$1,090.81	—	—	—	—
ETFs & CEFs	—	67,180.94	\$42,635.35	—	—	—
Mutual Funds	—	—	20,304.42	—	—	—
TOTAL ALLOCATION OF ASSETS	\$8,241.47	\$68,271.75	\$62,939.77	—	—	—

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Self-Directed Brokerage Account

PARTNERSHIP FOR CHILDREN OF CU
C/O JAMES GRAFSTROM

Account Detail

ACTIVITY

CASH FLOW ACTIVITY BY DATE

Activity Date	Settlement Date	Activity Type	Description	Comments	Quantity	Price	Credits/(Debits)
3/1		Dividend	VANGUARD HI YLD CORP INV DIV PAYMENT				\$99.62
3/1		Dividend Reinvestment	VANGUARD HI YLD CORP INV	REINVESTMENT a/o 02/29/24	18.586	5.3600	(99.62)
3/6		Dividend	VANGUARD LONG-TERM CORPORATE				156.14
3/8		Dividend	THOMSON REUTERS CORP ADJ GROSS DIV AMOUNT 0.57 FOREIGN TAX PAID IS 0.57				0.00
3/8		Qualified Dividend	THOMSON REUTERS CORP				3.21
3/27		Dividend	VANGUARD DIVIDEND APPRECIATION				281.78
3/27		Dividend Reinvestment	VANGUARD DIVIDEND APPRECIATION	ACTED AS AGENT DIVIDEND REINVESTMENT	1.561	180.6019	(281.78)
3/28		Interest Income	MORGAN STANLEY PRIVATE BANK NA	(Period 03/01-03/31)			0.07
NET CREDITS/(DEBITS)							\$159.42

Purchase and Sale transactions above may have received an average price execution. Details regarding the actual prices are available upon request.

MONEY MARKET FUND (MMF) AND BANK DEPOSIT PROGRAM ACTIVITY

Activity Date	Activity Type	Description	Credits/(Debits)
3/6	Automatic Investment	BANK DEPOSIT PROGRAM	\$156.14
3/8	Automatic Investment	BANK DEPOSIT PROGRAM	3.21
3/28	Automatic Investment	BANK DEPOSIT PROGRAM	0.07
NET ACTIVITY FOR PERIOD			\$159.42

MESSAGES

Financial Disclosure Statement (in millions of dollars):

At January 31, 2024 Morgan Stanley Smith Barney LLC had net capital of \$4,627 which exceeded the Securities and Exchange Commission's minimum requirement by \$4,139. A copy of the Morgan Stanley Smith Barney LLC Consolidated Statement of Financial Condition at December 31, 2023 can be viewed online at: <https://www.morganstanley.com/about-us-ir/subsidiaries>, or may be mailed to you at no cost by calling 1 (833) 445-2492, after March 15, 2024.

Senior Investor Helpline

For any inquiries or potential concerns, senior investors or someone acting on their behalf may contact our Firm by calling (800) 280-4534.

FINRA BrokerCheck

FINRA has established the public disclosure program, known as BrokerCheck, to provide certain information regarding the disciplinary history of FINRA members and their associated persons. The BrokerCheck Hotline Number is 1-800-289-9999. The FINRA website address is www.finra.org. An investor brochure that includes information describing FINRA BrokerCheck may be obtained from FINRA.



April 18, 2024

Ms. Mary Sonnenberg
Executive Director
Partnership for Children of Cumberland County, Inc.

Dear Ms. Sonnenberg:

Enclosed is the final report of The North Carolina Partnership for Children, Inc.'s monitoring of the Partnership for Children of Cumberland County, Inc. (Partnership). The report indicates the areas reviewed.

No reportable issues were identified during the monitoring process, and we commend the Partnership for its diligence in ensuring the financial integrity and accountability of these federal funds.

Thank you for your cooperation and assistance during the monitoring process.

Sincerely,

Benjamin Von Blon
Contracts and Special Projects Officer

Enclosure

cc: Melissa Cheston, Budget and Grants, Director
Mary Scott, Strategic Initiatives Director
Susan Clark, Monitoring Director

The North Carolina Partnership for Children

1100 Wake Forest Road, Raleigh, NC 27604 – info@smartstart.org – 919.821.7999

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The North Carolina Partnership for Children, Inc.

**Monitoring Report
Partnership for Children of Cumberland County, Inc.
PDG-Family Connects**

In accordance with Code of Federal Regulations (CFR) §200.329-332, a monitoring review was conducted of the Partnership for Children of Cumberland County, Inc. (Partnership) on funds under CFDA 93.434.

The purpose of the monitoring is to ensure that local programs are being implemented in accordance with Partnership's contract with The North Carolina Partnership for Children, Inc. (NCPC), as well as to ensure the fiscal accountability of federal funds.

Scope

The scope of the monitoring included a review of the following for the period of December 2021 and January 2022:

- Accounting and financial reporting;
- Fund related in-house activities;
- Fund related contracts and grants;
- Financial Status Reports of the Partnership;
- Policies, procedures, and practices; and
- Internal control environment.

Conclusion

No reportable issues were noted based on review of the documentation for the above referenced areas.

Closing Comments

We commend the Partnership for its diligence in ensuring the financial integrity and accountability of this Federal funding. We would like to thank Ms. Sonnenberg and her staff for their assistance during the monitoring process.

Benjamin Von Blon
Contracts and Special Projects Officer

The North Carolina Partnership for Children

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Sincerely,

Benjamin Von Blon
Contracts and Special Projects Officer

Enclosure

cc: Melissa Cheston, Budget and Grants, Director
Lakeisha Johnson, Early Childhood Systems Director
Susan Clark, Monitoring Director

The North Carolina Partnership for Children

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The North Carolina Partnership for Children, Inc.

Monitoring Report Partnership for Children of Cumberland County, Inc. CCHC

In accordance with Code of Federal Regulations (CFR) §200.329-332, a monitoring review was conducted of the Partnership for Children of Cumberland County, Inc. (Partnership) on funds under CFDA 93.575.

The purpose of the monitoring is to ensure that local programs are being implemented in accordance with Partnership's contract with The North Carolina Partnership for Children, Inc. (NCPC), as well as to ensure the fiscal accountability of federal funds.

Scope

The scope of the monitoring included a review of the following for the period of March 2023:

- Accounting and financial reporting;
- Fund related in-house activities;
- Fund related contracts and grants;
- Financial Status Reports of the Partnership;
- Policies, procedures, and practices; and
- Internal control environment.

Conclusion

No reportable issues were noted based on review of the documentation for the above referenced areas.

Closing Comments

We commend the Partnership for its diligence in ensuring the financial integrity and accountability of this Federal funding. We would like to thank Ms. Sonnenberg and her staff for their assistance during the monitoring process.

Benjamin Von Blon
Contracts and Special Projects Officer

The North Carolina Partnership for Children

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President Yearly Performance Review

Employee Name:	
Department:	
Supervisor:	
Job Title:	
Review Period:	
Completion Date:	

Performance Rating Definitions
5 - Consistently exceeds expectations.
4 - Consistently meets and frequently exceeds expectations.
3 - Consistently meets expectations.
2 - Occasionally meets expectations but needs improvement.
1 - Rarely meets expectations.

Part 1

Core Competencies:	Comments:	Self-Rating	Board Rating
1. Provides Leadership: Has a clear understanding and passion for the mission and is effective in translating the mission into action. Provides clear direction and sense of priorities. Maintains high standards of personal integrity.			
2. Champions Strategic Perspective: Understands the changing social, economic, and political environment that the organization faces. Works with the Board to develop and implement a strategic plan.			
3. Effective Communicator: Serves as an effective spokesperson. Strong and clear communicator in writing and orally to groups and in one-on-one conversations. Listens well. Encourages the open expression of ideas and opinions. Delivers clear, convincing, and well organized presentations. Promotes a free flow of information throughout the organization.			
4. Builds Relationships as External Liaison: Represents the organization well among its various constituencies, building both the profile of and respect for the Partnership among its members, funders, other nonprofits, elected officials, government agencies, media, and the public.			
5. Manages and Motivates Staff Effectively: Attracts high caliber people and builds a skilled and dedicated staff. Creates an effective organizational operation. Leads staff in creating and maintaining a culture of excellence, professionalism, accountability, respect, and mutual support. Fosters teamwork in support of organizational goals.			
6. Program Delivery: Assures that programs and services offered by the organization are high quality and appropriate to the mission. Effectively leads the development of new program plans.			
7. Fiscal Management: Assures that the financial resources are used in a prudent way. Assures that proper financial controls are in place for accounting of all funds, including maintaining sound financial procedures and systems for financial oversight and review.			
8. Operational Oversight: Assures that appropriate systems are in place for managing personnel, technology, office space, and risk management. Assures compliance with relevant workplace and employment laws. Assures that appropriate government filings are made and that official documents and records are retained; assures compliance with federal, state, and local requirements.			
9. Board of Directors: Keeps Board informed of the organization's activities, current trends, and problems and opportunities that are important to the organization's future. Works well with the Board and its officers. Is receptive to Board member ideas and suggestions. Makes sound recommendations for Board action. Facilitates the decision making process for the Board. Accepts Board criticism.			

Stacia Manuel:
Comments, if any, should be reflective of previous FY goals

10. Government Relations: Works effectively with state and local elected officials to keep early childhood initiatives top of mind.			
	Total Rating	0	0

Part 2
Annual Goal #1 (What do you want to do)
Measurable Objectives: (What must be accomplished)
Key Results: (Actionable Steps)

Annual Goal #2 (What do you want to do)
Measurable Objectives: (What must be accomplished)
Key Results: (Actionable Steps)

Annual Goal #3 (What do you want to do)
Measurable Objectives: (What must be accomplished)
Key Results: (Actionable Steps)

X

Mary Sonnenberg
President

X

Board Chair

▶ **Stacia Manuel:**
Set up for digital ID/
Signature

**Partnership for Children of Cumberland County, Inc.
 Fayetteville, NC**

**POSITION CLASSIFICATION PLAN
 Job Description**

TITLE: President _____ **Salary Range:** _____

Incumbent: Mary Sonnenberg _____ **Grade:** _____

PRIMARY PURPOSE OF POSITION:

The President of the Cumberland County Partnership for Children reports to the organization’s Board of Directors and serves as the principal professional resource of the Board and its Chairman. In cooperation with the Chairman, the President represents the organization to the community. The Partnership’s constituency includes the whole body of human and financial resources available to SMART START eligible participants and caregivers. This effort will be principally executed through the following objectives:

- A. To advise and assist the Board of Directors in carrying out its functions and responsibilities; to manage the organization; to develop and establish objectives and long range plans; to assure all goals are met.
- B. To assure the promotion of activities that will enhance the growth and development of the total service area.
- C. To assure the development and execution of an effective staff development program as well as a dynamic public information program.
- D. To pursue the application of management concepts that promote the growth of the employees and of the organization.
- E. To provide timely reports to the Board of Directors in all areas of responsibility.

DIMENSIONS:

Directly Supervises:
 Assistant Director/Contracts Manager, Controller, Office Manager, Information Systems Manager, R&D Director, and CCS Director

<u>ANNUAL PAYROLL</u> (Excluding Benefits)	Salaried, Exempt:	\$	_____
	Non-Exempt	\$	_____
	Contract:	\$	_____
<u>ANNUAL OPERATING EXPENSE:</u>		\$	_____
<u>ANNUAL OPERATING REVENUES:</u>		\$	_____
<u>COMPANY ASSETS CONTROLLED OR AFFECTED:</u>		\$	_____

NATURE AND SCOPE: This President is responsible for the Executive functions in managing the organization. The President is responsible for consulting with staff for the development of plans for the attainment of the organization's objectives; the development of annual work plans, programs and related budgets; the requirements for maintaining the physical facility, staffing requirements and financial solidarity; the planning/development and maintenance of facility improvements; the execution of the organization's policies; the utilization of consultant expertise when necessary for consistent operations; and the planning of the organization's agenda with the Board of Directors.

The President will:

1. Assure the continuity of top-level direction for the organization through a program of cooperation with the State agencies and the local Human Services agencies;
2. Identify and address initiatives which might be appropriate for SMART START and other funding;
3. Cultivate and develop cooperative relationships with government and community groups and individuals to fund and implement effective early childhood service systems;
4. Establish organizational plans, policies, and procedures as necessary for effective day-to-day operations; manage and direct the activities of the organization staff;
5. Provide community leadership with regard to the deliverability of services to eligible program participants;
6. Develop, plan, organize, implement, and evaluate an annual and long range program plan;
7. Plan, organize, implement and evaluate an annual budget for the effective use of all funding;
8. Oversee fiscal management of available financial resources including grants, preparation of operating budgets, and accounting for all funds, property and official records according to the guidelines put forth by the North Carolina Partnership for Children and the North Carolina Department of Human Services;
9. Oversee the coordination of broad-based, collaborative efforts among human services agencies to ensure optimal use of available funds and human resources;
10. Review periodically, in consultation with staff, the functions, activities and staffing requirements; develop and recommend to the Board of Directors the organizational structure best suited to carry out the organization's objectives;
11. Interview, select, hire, promote, demote, transfer, and terminate employment of all employees. Authorize all personnel recommendations made by other management for positions in their respective areas;
12. Assure that staff is trained to meet the qualifications of their respective positions;
13. Periodically review the performance of direct report staff to encourage growth and development;

President (continued)

Page 3

14. Administer the organization policy and wage and salary programs; review, in consultation with staff, the salary plan and make appropriate recommendations to the Board of Directors;
15. Assure that position descriptions are prepared and maintained current for all positions in the organization;
16. Conduct periodic staff meetings to improve communications; resolve problem situations by developing a spirit of team work; assure that staff follows this practice in their teams;
17. Direct the activities of the organization; delegate authority to staff, where appropriate, with full recognition that delegation of authority does not relieve overall responsibility; seek understanding and full acceptance of this delegation;
18. Approve travel and other expenses of staff in accordance with operational procedures;
19. Approve vacation and leave schedules for immediate staff;
20. Review needs for, and qualifications of, consultants; make recommendations to the Board of Directors in accordance with budgetary requirements;
21. Assume an appropriate role in community development activities and accept speaking invitations;
22. Coordinate, with the Board of Directors, the development and execution of the organization's strategic plan; assure that all aspects of the events are on schedule in accordance with the intent of the plan; report to the Board of Directors, as appropriate;
23. Represent the organization in financial and budgetary matters when meeting with the various committees concerning expenditures;
24. Accept other duties as necessitated by the demands of the organization.

JOB RELATIONSHIPS:

The scope of this position is broad. The President of the Cumberland County Partnership for Children is required to establish and maintain significant relationships with persons at all levels of the Human Services field.

JOB REQUIREMENTS:

The President of the Cumberland County Partnership for Children must have a minimum Bachelor's Degree (Master's Degree preferred) and three to five years experience in program management, budgeting, staff development, and supervision; must be familiar with the functions of a non-profit agency; must have above average written and verbal communication skills; and must have skills in the successful implementation of grant monies.

PHYSICAL REQUIREMENTS:

Must be able to perform the essential duties of the position.

EMPLOYER'S RIGHTS: This job description is general and illustrative of the kind of duties required of this position. It is not exhaustive and does not contain a detailed description of all the duties that may be assigned to the incumbent occupying this position.

Mary Sonnenberg, President

Goals July 1, 2023 – June 30, 2024

Annual Goal #1: Establish a robust plan for board retreat and strategic planning activities to address forward-looking board priorities and changing early childhood landscape.

Measurable Objectives: Continue to improve NC Pre-K contracting, placement, and communication efficiencies.

Key Results: (Actionable Steps)

9.28.2023: (July – Sept. 2023)

1. NC Pre-K placements started out strong with new school year. Contracts out in August. Site Selection Committee meeting.
2. Staff Committee formed to review Payroll system.
3. General New Board orientation took place at August Board meeting. All board members invited to participate in Committee meetings to learn more about organizational functions. Schedule of meetings sent out.

1.25.2024: (Oct. – Dec. 2023)

1. NC Pre-K Let's Get Enrolled to launch for School Year 24-25 January 17, 2024. Shared duties with NC Pre-K enrollment.
2. NC Pre-K Site Selection conducted Fall 2023. New two-year contracts for SFY 25 & 26 will be developed Summer 2024.
3. The staff committee reviewed our payroll system and made a recommendation to remain with our current system, Paychex. The committee surveyed all staff on how Paychex is meeting current needs and used the data to formulate evaluation criteria, the most important being cost and functionality. Over 60% of survey respondents have a highly favorable view of Paychex. The most common feedback received was a request for mobile access to record time. The committee reviewed four competitors to Paychex using the evaluation criteria and completing evaluation forms. The leading alternative selected by the committee was Paylocity. With the quote from Paylocity, the committee successfully asked Paychex to reduce payroll fees in order to compete with the Paylocity quote. The committee weighed the hidden costs of training staff on a new platform, adjusting payroll review processes to a new platform, and timekeeping disruptions during implementation. The committee concluded that the small monetary cost savings with a new vendor did not outweigh the hidden costs. With Paychex meeting Paylocity's quote, the Partnership is able to add the cost of mobile access for timekeeping, fulfilling staff's request.
4. Community Engagement & Development Committee looking at communication strategies to include Board training and communication and messaging strategies. Gathering information for fund development through a Giving Survey. The recommendation from the committee is to continue pushing the survey out using emails, QR codes, etc.
5. NCPC released LP Sustainable and Impactful Assessment Survey to be completed by local partnerships. The document is being reviewed for self-assessment as well as use in strategic planning priorities.

4.22.2024: (Jan. – March 2024)

1. Let's Get Enrolled for School Year 24-25 launched. Placements in private sites began in mid-March. Cumberland County Schools is sending out acceptance letters to parents the week of April 22. Cumberland County Schools waitlist will be used for placements in private sites and Head Start. Upgraded Platform with SchoolMint.
2. NCPC LP Sustainable and Impactful Assessment Survey submitted with input from Senior Leadership Team and Chair and Vice-Chair of Board. Will utilize results as look at RFP for Strategic Planning for FY25.
3. Reviewing sample RFPs for Strategic Planning.
4. Finalizing calendar and Board Committee Chairs for FY25.
5. Pre-contracting in process for all major funders.

Annual Goal #2: Execute sustainable plans for allocations and funding of programs (Family Connects, Health Social Behaviors, etc.) and advocate for legislative fiscal support of mission-driven programs.

Measurable Objectives:

Key Results: (Actionable Steps)

9.28.2023: (July – Sept. 2023)

1. Meeting with NCPC around end of PDG funding for Family Connects. Met with Family Connects International to work on contract beginning December 1 to get costs and parameters. Signed contract with County for \$50,000 award for Family Connects.
2. Investigating grant resources for Family Connects post-PDG.
3. Meeting set with Chamber of Commerce and Economic Development Corporation around child care crisis and economic impact.

1.25.2024: (Oct. – Dec. 2023)

1. Family Connects funded through combination of Smart Start carryforward funds and County funds through June 30, 2024. Sub-contracts with 4C for nursing staff and Family Connects International for implementation support in place December 1, 2023 – June 30, 2024.
2. Family Connects applied as part of Smart Start Allocation process for next three years.
3. NCPC implementing Carryforward Caps (4% for partnerships with total Smart Start budgets \$5,000,000 – 10,000,000 which is where we fall).
4. Cashflow with State Funds have been delayed in November, December and January due to a new payment system in the State Controller's Office. This has impacted all state funding streams.
5. Region 5 Contracts were executed earlier than last year, but reimbursements are significantly behind. The delays in reimbursement from the State Controller's Office explain part of the delays but not all.

4.22.2024: (Jan. – March 2024)

1. Allocations Committee for Smart Start three-year cycle completed recommendations. Presentation for approval to Board at April 25, 2024 meeting. Recommendations include continuing Family Connects focused on Cumberland County births.
2. Negotiations occurring with Family Connects International for FY25 contract and fee schedule.
3. Continue to monitor status of reimbursement from SWCDC for Region 5 Contracts. In contact with DCDEE regarding delays in payments. SWCDC has made considerable progress on reimbursements for FSRs.

Annual Goal #3 Establish and execute succession plans for key staff leadership and board member positions to include more thorough and in-person orientation and training.

Measurable Objectives:

Key Results: (Actionable Steps)

9.28.2023: (July – Sept. 2023)

1. President's Succession Plan going to HR and Board in October.
2. Succession Planning for VP of Programs and IT Administrator pending dates.
3. Strengthening Fiscal depth of team and cross-training. New staff in place for a year and integrated well with existing staff. Continued work on efficiencies.
4. Board Development Committee reviewing board composition and orientation for this fiscal year and beginning discussion for Strategic Planning Retreat for FY 24-25.

1.25.2024: (Oct. – Dec. 2023)

1. VP of Programs position has been filled, effective November 27, 2023 by Julanda Jett, a long-time employee of the Partnership. Julanda had filled roles in the department with increasing responsibilities over the past few years. Steve Riley's (IT Administrator) retirement date is still to be determined but anticipated in the January – March quarter. Planning and training with in-house staff is in process.
2. Continue to look at cross-training within departments and with newly hired staff.
3. Adding additional vendors to ACH as part of increasing fiscal efficiencies.
4. The CED committee is working on developing learning tracts with the end goal of each board member, committee member, and support staff (non-service providers) member being able to confidently and succinctly answer the question: What does the Partnership for Children do?
5. Expanded monthly Vice Presidents meeting to include Department Administrators, HR and Facilities Manager.
6. Will begin utilizing the Indeed Platform for Board and Committee Applications to put more robust application and recruitment process in place.

4.22.2024: (Jan. – March 2024)

- 1. IT Administrator position has been filled by Jeremy Julch.**
- 2. VP of Planning & Evaluation developing Succession Plan for department.**
- 3. Continued work on setting up Indeed Platform for utilization with Board and Committee Applications.**
- 4. Cross-training within Administrative Operations – examples Executive Specialist, Contracts Coordinator.**
- 5. Staff Salaries – additional equity pay adjustment for staff based on review of budgets for FY 24 and impact on FY 25 with flat funding expected. Adjustments made in accordance with HR Salary policies and grantor allowances for salary increases and adjustments and availability of funds.**

President's Report
NC Pre-K Planning Committee & Board of Directors Meeting
Charles Morris Room/ Hybrid
Thursday, April 25, 2024

A. NCPC/DCDEE Updates / Legislative Updates

1. NCPC

- **Smart Start Reversions/Reallocations:** General Smart Start Funds Voluntary Reversion/Reallocation. We requested Reallocation funds for WAGES but withdrew our request. There were more requests than reversions from the network. After assessing internal budgets, it was determined that PFC could decrease internal funds and provide additional funds to WAGES to give a percentage increase for the second half of the year. This budget amendment was executed effective March 15, 2024.
- **Tri-Share Pilots** – NCPC and the three pilot hubs are finalizing processes with a timeline for services to begin in June 2024. Partners for Children & Families of Moore County has provided tools to begin assessing interest from employers in the region. Their flyer with information is included with the President's Report.
- **NCPC's 2024 Smart Start Legislative One Pager** is attached.

2. DCDEE

- **Region 5** reimbursements continue to be in arrears for a couple of months (January and February 2024) but Southwestern Child Development Commission (SWCDC) has made considerable progress in reimbursing PFC for the monthly FSRs. This is the second consecutive year that payments have been significantly in arrears from SWCDC for the four Region 5 grants. The amount due to PFC as of March 2024 is \$179,000.
- **NC Pre-K:** Notice has been received that the waiver for Teaching Assistants to get their CDA (Child Development Associate certification) and for the use of Long-Term Substitutes for longer than twelve weeks will not be in place for school year 24-25. Exceptions to these requirements may be requested on a case-by-case basis through NC Pre-K Policy Consultants. Additional information is expected from DCDEE.

3. State Level

- The short session of the General Assembly began on Wednesday, April 24th. North Carolina has a small revenue surplus heading into the 2024 Short Session. Potential uses of extra revenue could include easing of the "childcare cliff", earmarked appropriations to nonprofits and local governments, accelerating state income tax rate cuts, and/or additional funding for the Opportunity Scholarship program (NC Center for Nonprofits Policy Update April 19, 2024).

4. Federal Level

- The House and Senate passed the final budget package and then was signed by President Biden on March 23rd, averting a federal shutdown. This completes the budget cycle for FY24. There was a \$1 billion increase in funding for child care and early childhood programs, including an additional \$725 million (a 9% increase) for the Child Care and Development Block Grant. Additionally, the bill maintained funding for the Preschool Development Grant B-5 program.
- The Administration for Children and Families, Office of Child Care announced a new rule that will lower costs for families that receive child care subsidies, improve payment practices to child care providers, and increase families' child care options. The rule limits the amount that families pay to

no more than 7 percent of their household income and makes it easier for Lead Agencies to eliminate co-payments for many more families. Lead agencies can request temporary transitional waivers for up to two years to ensure there is enough time to execute the steps necessary to be in compliance with the full rule.

5. Local Level

- We are watching the local elections and keeping up with the topics they bring to light.
- We will be seeking new tenants for Tower I (Smart Start) in the next few months.

B. Grant Opportunities/Updates/RFPs

- Staff continues to explore additional grant funding to sustain the Family Connects Program.
- In April 2024, NCPC issued PFC their monitoring reports for the federal Pre-school Development Grant (PDG) Family Connects Innovation Grant and for the federal Child Care Health Consultant (CCHC) Expansion Grant, both of which had no monitoring issues or concerns.

C. Staff Updates

- **Congratulations to Jeremy Julch on being named IT Administrator.** Jeremy has been with the Partnership for almost six years and has progressed in his leadership role within the IT Department over the last two years, with the departure of Rebecca Beck and Steve Riley's recent retirement.
- **Casandra Smith**, Caseworker with the Family Services unit, has moved into **the NC Pre-K Caseworker position.**
- We are excited to welcome BACK to our team **Michelle Glacken (formerly Han)**, who is returning to her former position with the Partnership as a Birth-to-Three Specialist. Michelle started on April 15.
- **Open positions are on the PFC website with a link to Indeed.** If you have any questions, please get in touch with Anthony Ramos (aramos@ccpfc.org).

D. Events/Community Outreach

- **Staff Development and Team Building Day occurred on Wednesday, April 24.** The staff engaged in a variety of team-building activities throughout the day inside and outside the Family Resource Center.
- **Smart Start Annual Conference – May 6-9** in Greensboro. A number of staff and board members will be in attendance. Several staff are presenting at the conference. NCPC is hosting a reception for Board members, Executive Directors, and Local Partnership Advisory Committee (LPAC) members on Thursday, May 9. The Partnership will have representation at the reception. Meredith Gronski and Mary Sonnenberg serve as LPAC representatives from the Mid-East Region.
- **NC Pre-K Let's Get Enrolled** launched January 17, 2024, for applications for the 2024-2025 school year. Please share the URL: ccpfc.org/letsgetenrolled
- **Fayetteville 2024 Community Choice Awards** – we have been nominated again this year. The next voting period is May 7 – 21. The final award ceremony will be in August.
- **The Kindness Awards event is slated for early November 2024.**
- **SAVE THE DATE and help solicit vendors for Little Land, Saturday, February 15, 2025.**

Becoming a Tri-Share Business

Recruit, Retain, and Support Your Employees for a Thriving Business

Partners for Children & Families of Moore County is implementing Tri-Share in Moore, Chatham, Cumberland, Hoke, Montgomery, Richmond, Scotland, and Union Counties.

Through this innovative new approach, child care expenses are shared by the employer, the employee, and the State to assist qualifying employees with child care costs.

Benefits of Tri-Share

- ✓ Helps with employee recruitment
- ✓ Helps with employee retention
- ✓ Enhances the benefits to employees

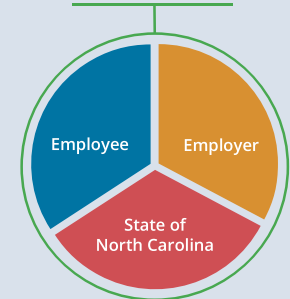
Employers must commit to provide a new benefit to their employees by covering a 3rd of the cost of child care and a 9% administration fee. Employees must also pay a 9% administration fee.

Employee Eligibility Salary Levels

To qualify, employees must have a household income between 185%-300% of the Federal Poverty Level and be otherwise ineligible for other subsidized child care. Levels are calculated each year.

Household Size	Yearly Income (185%-300% of federal poverty level)
Two Person	\$36,482- \$59,160
Three Person	\$45,991-\$74,580
Four Person	\$55,500-\$90,000
Five Person	\$65,009-\$105,420
Six Person	\$74,518- \$120,840
Seven Person	\$84,027- \$136,260
Eight Person	\$93,536- \$151,680

Cost of Child Care Shared Three Ways



Timeline

- March 2024
Recruitment Begins
- ↓
- April 2024
Enrollment Begins
- ↓
- June 2024
Service Begins



**Tri-Share is being developed now.
Express your interest early to provide employee benefits this summer!**

Business name _____ Contact person _____

Contact number & email address _____

Indication that the employer is interested in Tri-Share (without making a commitment at this time) _____



Smart Start 2024 Legislative Priorities

Smart Start provides critical infrastructure for NC’s early childhood system by ensuring each community has the resources needed for young children, families, and providers to thrive. Smart Start’s innovative programs prepare children for kindergarten and equip families for success. Through investment in the early childhood education workforce and partnerships with businesses and the state of NC, Smart Start is addressing the child care crisis and helping to boost the economy.

To continue meeting the needs of NC’s young children, their families, those who care for and educate them, and the business community, Smart Start requests the following:

- ✓ Increase funding with an **additional \$10 million** in unrestricted recurring funds to maximize impact.
- ✓ Change \$1.5 million, **nonrecurring** funding for Dolly Parton’s Imagination Library (DPIL) in the 2023-2025 fiscal biennium to **recurring** to enhance investments in early literacy.

Increase funding with an additional \$10 million in unrestricted recurring funds.



NC’s Investment:

Smart Start’s state appropriation has remained at \$157 million since 2022—even as NC passed a \$30 billion state budget for SFY 2023-2024. In fact, Smart Start’s current appropriation is only 68% of its SFY 2000-2001 budget – despite greater needs – especially as the early childhood education system continues to recover from the ongoing challenges of COVID-19.



Smart Start’s Current Impact:

Quality Early Education & Workforce Development and Compensation

- ✓ 4,100+ child care teachers received compensation support statewide in 2023. Of these, 85% remained in their positions throughout the year.
- ✓ 21,000+ teachers received support with higher education and training statewide in 2023. This contributed to 55% of children enrolled in 1-5 star centers having at least 75% of lead teachers with a college degree.

Family Support and Resource Referrals

- ✓ 29 Smart Start Local Partnerships provided family support programming in community settings to 1,900+ families, thereby enhancing child and parent interactions.
- ✓ 16 Smart Start Local Partnerships implemented family support programs for 1,698 participants, referring parents and guardians to needed resources. Over 67% of participants used at least one referral service.

Advancing Health Activities in Early Care and Education Settings

- ✓ 50% of Smart Start Local Partnerships supported their communities with programs to improve various health outcomes, such as administering early intervention screenings for children.
- ✓ 413 child care facilities received technical assistance, child care health consultation, and other supports, improving knowledge, practices, and policies of nutrition and physical health for providers.



Future Impact:

In SFY 2021-2022, a \$10 million increase provided 12% more funding for family support; 10% more funding for prenatal, newborn, and early health services; and 7% more for early care and education services. **Additional funding will continue this trend.**

Change \$1.5 million, nonrecurring funding for DPIL to recurring funding to enhance investments in early literacy.



NC's Investment:

- ✓ In 2017, Smart Start received \$7 million recurring funds to increase access to DPIL.
- ✓ During the 2023-2025 fiscal biennium, Smart Start received \$1.5 million nonrecurring funds for each state fiscal year of the biennium only.



Smart Start's Current Impact:

- ✓ 50% of North Carolina's children aged 0-5 participate in DPIL, increasing from 8% in 2017.
- ✓ DPIL surveys reveal positive outcomes:
 - Parents who participated in DPIL for any length of time reported an increase in reading to their children daily from 39% before they began receiving books to nearly 62% after participating in DPIL.
 - 47% of families reported receiving books they would have been unable to purchase without DPIL.
 - 86% of families reported receiving books they were unaware existed before access to DPIL.



Future Impact:

An additional \$1.5 million will help Smart Start continue to provide program support, pay for books and postage costs, and decrease waitlist totals for communities. For example:

- ✓ Approximately 300,000 children will continue to receive books monthly with book expenses averaging \$630,000 monthly and \$2.10 per book (\$7,565,000).
- ✓ 68% of Smart Start Local Partnerships need continued funding for program support such as hiring staff and increasing outreach for program expansion to support families by making them aware of the opportunity to help with their child's development. (\$850,000).
- ✓ Additional funding is needed for NCPC to manage and evaluate DPIL (\$85,000).



Smart Start Collaborative Priorities

Smart Start is also working collaboratively to improve NC's early childhood education system and boost NC's economy. Smart Start aims to support the "Workforce Behind the Workforce" by:

- ✓ Expanding Child Care WAGE\$ for early care and education providers to all 100 NC counties, making it statewide.
- ✓ Extending the stabilization grants for compensation to child care providers through June 2025.

Investing in Smart Start means investing in North Carolina.



For over thirty years, Smart Start has been a critical part of NC's early childhood system and has worked to improve outcomes for children, families, teachers, and child care providers—leading to a better future for NC's businesses, our economy, and our state's youngest.

The North Carolina Partnership for Children

1100 Wake Forest Road, Raleigh, NC 27604 - info@smartstart.org - 919.821.7999



www.smartstart.org



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Partnership for Children of Cumberland County, Inc. (PFC)
Hybrid Executive Committee (Acting as Board) Meeting
January 25, 2024 (9:03 am – 10:49 am)
Be the Driving Force



MEMBERS PRESENT: Maria Ford (D), Sandee Gronowski, Haja Jallow-Konrat*, Brian Jones*, Ayesha Neal, Darlisha Warren and Ebone Williams (arrived @ 10:16am)
MEMBERS ABSENT: Lonnie Ballard, Mary Mathis, Taylor Mobley and Birgit Sexton
NON-VOTING MEMBERS PRESENT: Dr. Pamela Adams-Watkins
NON-VOTING MEMBERS ABSENT: Dr. Marvin Connelly, Jr.
NON-VOTING ATTENDEES: Dottie Adams*, Ar-Nita Davis, Michelle Downey*, Pamela Federline, Belinda Gainey*, Julanda Jett*, Marie Lilly*, Carole Mangum*, Sharon Moyer*, Mary Sonnenberg*, Karen Staab* and Mike Yeager*

**Attended in person*

	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Determination of Quorum & Call to Order – Brian Jones, Board Chair	The scheduled hybrid meeting of the Executive Committee was held on Thursday, January 25, 2024, and beginning at 9:03 am pursuant to prior written notice to each committee member. Brian Jones, Board Chair, determined that a quorum was present and called the meeting to order. Belinda Gainey, Executive Specialist, was the Secretary for the meeting and recorded the minutes.	Called to Order	None
A. Fundraising and Friend Raising			
1. Board Donations – <u>12</u> out of <u>23</u>			
a. Fund Development			
i. Giving Tuesday	A.1. Brian Jones informed the committee that 12 out of 23 board donations had been received. All board members are required to donate annually. Committee members were asked to reach out to board members who had not given and encourage them to give. Mary Sonnenberg mentioned that many funders ask if board members contribute monetarily to organizations requesting funds.	None	None
2. Volunteer Forms	B.1.a.i. Sharon Moyer reported that PFC is proud to be a part of the Community Collaborative Giving Tuesday Campaign through the Cumberland Community Foundation. This year PFC received almost \$13,000 as a result of participating in this campaign. To amplify donations, you should give it through Giving Tuesday.	None	None
	B.2. Brian asked members to fill out the volunteer form if they read the packet prior to coming to the meeting or participated in any PFC business outside of regular meetings.	None	None
II. Action*			
A. Executive Minutes November 16, 2023	A. The minutes from November 16, 2023, were previously provided to committee members for their review. Haja Jallow-Konrat moved to accept the November 16, 2023, Executive Committee meeting minutes as presented. Darlisha Warren seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.	Motion Carried	None
B. FY 23-24 Partnership Umbrella Budget	B. Marie provided an overview of the FY 23-24 Partnership Umbrella Budget (PUB). Haja Jallow-Konrat moved to accept the FY 23-24 Partnership Umbrella Budget as presented. Sandee Gronowski seconded the motion. Hearing no further discussion, the	Motion Carried	None



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<p>O. Board Priorities Update P. President’s Report</p>	<p>platform to receive Board/Committee applications. This will make the process more formal and go through an interview process. This way we can find individuals who are serious about the position. Mary stated that the platform is free.</p> <p>I. Mary reported on the grants PFC has applied for and how much money has been received: Kohl’s - \$25,000, First Citizens Bank - \$10,000 and Cumberland Community Foundation Giving Tuesday Donations - \$9,640 and \$3,080.27. PFC is still working with providers to get all the paperwork submitted for the City of Fayetteville ARPA Grant. This grant was reduced to \$600,000.</p> <p>J. Mary provided an update on the Building Sustainability Workgroup. Information was provided to the group regarding the history of purchasing the building and the expenses. The next meeting is on January 31, 2024, to look at additional information to include current and past rental income. Revenues and expenditures for the other tower will also be reviewed as well as the tenant lease schedule.</p> <p>K. Mike Yeager provided an update on the building construction. A walkthrough took place and leaks were discovered; the leaks have since been repaired but it will be determined after a hard rain to see if they continue to leak. Mary has reached out to the insurance agent and PFC is now waiting to hear what the next steps are for the building incident.</p> <p>L. Pamela Federline showed the FY 25-27 allocation summary budget on the screen. The summary included activities that are not required to go through the allocation process. The requests are over by \$1,437,545. There will be two allocation teams this year: Early Care & Education Team and Family Support / Health Team. The next meeting will be held on February 13, 2024 with activity presentations. The grant review module is operational so reviews will take place online.</p> <p>M. Mary reminded the committee about the legislation put into law to allow for increased ratio and slot availability for NC Pre-K classrooms. The legislation did not include additional funding. At the December 14, 2023 NC Pre-K Planning Committee meeting the Committee voted to maintain the 1:9 ratio. This was contingent on any further information or guidance from DCDEE. Additional guidance was received by DCDEE and it states that local NC Pre-K Planning Committees do not have the authority to restrict NC Pre-K Sites to maintain the 1:9 ratio. NC Pre-K Sites have the option to increase the NC Pre-K Classroom ratio and size to include non-NC Pre-K children. The guidance indicates that while the local NC Pre-K Committee can limit the number of NC Pre-K slots allocated to a classroom, Committees cannot set a local restriction that would prohibit a site from enrolling non-NC Pre-K children within that same classroom to take advantage of the increased ratios. This will be discussed at the February 25, 2024 NC Pre-K Planning Committee meeting and the previous vote will be rescinded.</p> <p>N. Sharon reported on the PFC 30th Birthday Celebration. The event was successful. A survey was created and sent to staff for feedback. This will be sent to the full board. The Kindness Awards was well received by the recipients. This will be done again and nominations will</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p>
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	<p>be open to the community.</p> <p>O. Mary provided an overview of her priorities and goals for July 1, 2023-June 30, 2024 with a second quarter report.</p> <ul style="list-style-type: none"> • Annual Goal #1: Establish a robust plan for board retreat and strategic planning activities to address forward-looking board priorities and changing early childhood landscape. • Annual Goal #2: Execute sustainable plans for allocations and funding of programs (Family Connects, Health Social Behaviors, etc.) and advocate for legislative fiscal support of mission-driven programs. • Annual Goal #3 Establish and execute succession plans for key staff leadership and board member positions to include more thorough and in-person orientation and training. <p>Ar-Nita Davis reported that 430 applications have been received on SchoolMint. 11 applications require follow-up. Over 120 applications have been entered into the app.</p> <p>Payroll System Discussion: Question: Haja – What does Paychex Offer? Answer: Mary/Marie – Process payroll, W-2’s at year-end. Offers everything PFC needs and is required to have. It is not just about processing payroll, there are reports that need to be extracted, keeps accrued leave, cost allocation. Dottie – At least 4 other companies were reviewed. Ebone – Gusto is full service and offers what Paychex provides as a possible alternative</p> <p>P. Mary provided an overview of the President’s Report which was included in the packet.</p> <p>Sharon: Little Land vendor applications are open until February 1, 2024. Board/committee members are encouraged to volunteer.</p>	None	None
<p>IV. Consent Agenda – Information Only^Δ</p> <p>A. Facility & Tenant Committee – Cancelled due to Lack of Action</p> <p>B. Planning & Evaluation Committee (Allocation Committee)</p> <p>1. Information Sheet Attached (See Section III.K.)</p> <p>C. Community Engagement & Development Committee (CED)</p> <p>1. Information Sheet Attached</p>	<p>These items were issued for information only.</p>	None	None



Partnership for Children of Cumberland County, Inc. (PFC)
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January 25, 2024 (9:03 am – 10:49 am)
Be the Driving Force



D. Family Connects Community Advisory Committee – Cancelled E. Finance Committee – Cancelled due to Lack of Action			
V. Upcoming Meetings / Events & Volunteer Opportunities / Holiday Closures	This information was listed on the agenda.	None	None
VI. Adjournment – Brian Jones, Board Chair	As there was no further business, the meeting was adjourned at 10:49 am.	Adjourned	None

Submittal: The minutes of the above stated meeting are submitted for approval.

Secretary of Meeting

Date

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

Committee Chair

Date

Family Connects Community Advisory Committee

Updates and Recommendations

Virtual Meeting – March 5, 2024

Official Recommendation of the Community Advisory Committee to the Board:

- None

Program updates (since implementation on 10/4/2021):

- Data: Updated data not available due to data migration from Family Connects International
- Administration
 - Liz is back from maternity leave.
 - Sharon shared the feature in the City View article for the group to see.
- Team and community
 - There are no other updates outside of the bumpy data migration. We use a custom-built app to track data as well. This has helped keep us on track and ensure we don't lose data.

Community Discussion Points:

No scheduled presentations. Committee members shared information about upcoming events and new resources.

Committee also discussed the possibility of shifting to quarterly in the new fiscal year. A poll will be sent out for members to vote.

The next meeting is scheduled via Zoom for May 7 at 2 pm.

Family Resource Center
Space Availability Report

August 2023

Room #	Suite	Square feet	Notes:
	411	1686	Shown to current tenant
2315	332	94	Current tenant interested

RENT RATES	eff 1/1/2021	11/1/2023	
Non Profit LM	\$18.50	\$20.35	Occupancy Rate: 93.6%
For Profit Over 300 SF	\$19.50	\$21.45	Non Profit incl PFC :62.3%
For Profit Under 300 SF	\$23.50	\$25.85	For Profit: 31.3%
Deposit= 2 months rent	Renewal= 5% or 3%	Renewals 10% or 7%	