

**HYBRID North Carolina Pre-Kindergarten Planning Committee Meeting
Agenda**

Quorum is 12 = 50% + 1 (Total Board Members = 23)

Thursday, April 25, 2024

12:00 pm – 12:30 pm

Be the Driving Force to meet our roles and responsibilities as a non-profit Board by:

- *Providing Oversight* ➤ *Ensuring Adequate Resources* ➤ *Establishing a Strategic Direction*

	Topic	Presenter
I.	Determination of Quorum & Call to Order	Maria Ford
II.	Action*	
	A. Minutes – Thursday, February 29, 2024	Maria Ford
III.	Updates^Δ	
	A. Fiscal Update 1. SFY 2023-2024 Financials B. Enrollment and Application 1. SFY 2023-2024 Application/Placement 2. SFY 2024-2025 Application/Placement C. Program Progress (recruiting) D. Allocation Updates for SFY 2024-2025 E. Ratio Updates F. Strengths and Barriers to Service Delivery	Carole Mangum Ar-Nita Davis
IV.	Adjourn^Δ	Maria Ford

* Needs Action ^Δ Information Only ^ε Electronic Copy (Hard copies are available upon request) [!] Possible Conflict of Interest (Recusals)
^D Document Included in Packet



Partnership for Children of Cumberland County, Inc.
Hybrid North Carolina Pre-Kindergarten Planning Committee Meeting Minutes
February 29, 2024 (12:04 pm to 12:34 pm)
Be the Driving Force



MEMBERS PRESENT: Lonnie Ballard, Maria Ford (D)*, Terrasine Gardner, Van Gunter*, Haja Jallow-Konrat, Brian Jones*, Amanda Klinck*, Katie Lada, Tre’vone McNeill*, Heather Skeens*, Betty Smith* and Darlisha Warren
MEMBERS ABSENT: Dr. Pamela Adams-Watkins, Shona Bannister (D), Lisa Childers, Patricia Fecher, Sandee Gronowski, Wynne Long, Mary Mathis, Taylor Mobley, Ayesha Neal, Birgit Sexton and Ebone Williams
NON-VOTING MEMBERS PRESENT: None
NON-VOTING MEMBERS ABSENT: Dr. Marvin Connelly, Jr. and Brenda Jackson
NON-VOTING ATTENDEES: Dottie Adams, Ar-Nita Davis, Michelle Downey*, Pamela Federline*, Belinda Gainey*, Marie Lilly*, Carole Mangum*, Sharon Moyer*, Karen Staab*, Mary Sonnenberg*
GUEST: Jeanne Barnes, Xavier Debrough and Marcia Singletary

*Attended in Person

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Determination of NC Pre-K Quorum & Call to Order – Maria Ford, Co-Chair	The meeting of the North Carolina Pre-Kindergarten (NC Pre-K) Planning Committee was held on February 29, 2024, beginning at 12:04 pm pursuant to prior written notice to each Committee member. Notification was made via email and meeting notices are located on the PFC website. Maria Ford, Co-Chair, chaired the meeting, determined that a quorum was present and called the meeting to order. Belinda Gainey, Executive Specialist, was the Secretary for the meeting and recorded the minutes.	None	None
II. Action* SFY 2023-2024 A. Minutes – Thursday, December 14, 2023 B. SFY 2023-2024 1. Rescind Motion made and approved from the December 14, 2023 meeting that no changes be made in the current NC Pre-K guidelines of a ratio of one to 9 children and a maximum class size of 18 with at least one teacher and one teacher assistant.	A. The minutes of the December 14, 2023 meeting were previously distributed and reviewed by the Committee. Van Gunter moved to approve the North Carolina Pre-Kindergarten (NC Pre-K) Planning Committee Minutes from December 14, 2023, as presented. Brian Jones seconded the motion. Hearing no further discussion, the Co-Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried. <i>Maria Ford asked for a motion to adopt the agenda as written.</i> <i>Brian Jones moved to accept the North Carolina Pre-Kindergarten (NC Pre-K) Planning Committee February 29, 2024 meeting agenda, as presented. Betty Smith seconded the motion. Hearing no further discussion, the Co-Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</i> B.1. Mary Sonnenberg reported that at the December 14, 2023 NC Pre-K Planning Committee meeting the Committee made a motion and voted that no changes be made in the current NC Pre-K guidelines of a ratio of one to 9 children and a maximum class size of 18 with at least one teacher and one teacher assistant. This was contingent on any further information or guidance from	Motion Carried	None
		Motion Carried	None



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	<p>DCDEE. Information from the Guidance from DCDEE was shared with the Executive Committee meeting on January 25, 2024. In addition, the memo from the Executive Committee was sent out to the Full Board and the NC Pre-K Planning Committee following the Executive Committee meeting. The guidance issued by DCDEE is that local NC Pre-K Planning Committees do not have the authority to restrict NC Pre-K Sites to maintain the 1:9 ratio. NC Pre-K Sites have the option to increase the NC Pre-K Classroom ratio and size to include non-NC Pre-K children. The guidance indicates that while the local NC Pre-K Committee can limit the number of NC Pre-K slots allocated to a classroom, Committees cannot set a local restriction that would prohibit a site from enrolling non-NC Pre-K children within that same classroom to take advantage of the increased ratios.</p> <p>Van Gunter moved to rescind the motion stating that no changes be made in the current NC Pre-K guidelines of a ratio of one to 9 children and a maximum class size of 18 with at least one teacher and one teacher assistant, as presented. Betty Smith seconded the motion. Hearing no further discussion, the Co-Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p>	<p>Motion Carried</p>	<p>None</p>
<p>III. Action* SFY 2024-2025</p> <ul style="list-style-type: none"> A. Approve NC Pre-K Contracting Agency B. Approve Site Location and Allocation Implementation Plan 2024-2025! C. Approval for Contractor to Move Children across NC Pre-K Sites! D. Approve 2024-2025 NC Pre-K Written Plans <ul style="list-style-type: none"> • Prevention of Suspension/Expulsion of Children with Challenging Behaviors Plan • Transportation Plan • Transition Plan • Family Engagement Plan • Limited English Proficiency Plan • Inclement Weather Plan • Health Consultation Plan 	<p>Ar-Nita Davis and Mary Sonnenberg presented the following recommendations to the committee:</p> <ul style="list-style-type: none"> A. Approval for the Partnership for Children of Cumberland County (PFC) to remain the NC Pre-K Contracting Agency for Cumberland County for SFY 2024-2025. Heather Skeens moved to approve that PFC remains the NC Pre-K Planning Contracting Agency for Cumberland County for SFY 2024-2025 as presented. Van Gunter seconded the motion. Hearing no further discussion, the Co-Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried. B. Approval of the Site Location and Allocation Implementation Plan as follows: Private Sites – total allocation 951, CCS – total allocation 380 and Head Start – total allocation 90. <p align="center"> Projected budget for SFY 2024-2025 \$ 9,155,320 Direct Services (Monthly payment to Providers) \$ 915,532 Administrative Funds \$10,070,852 Projected Total Contract/Budget Amount </p> <p>The initial Site Location and projected Allocation Implementation Plan are subject to change based on funding availability, satisfactory contract compliance, adherence to the NC Pre-K Requirements and Guidance, rate fluctuations, and outcomes of recruitment efforts.</p> <p>Brian Jones asked for a motion for approval. Van Gunter moved to approve the Site Location and Allocation Implementation Plan as presented. Heather Skeens seconded the motion. Hearing no</p>	<p>Motion Carried</p>	<p>None</p>

Partnership for Children of Cumberland County, Inc. - NC PRE-KINDERGARTEN GRANT

Fiscal Year 2023 / 2024

LEGEND
Internal Budget Adjustments
Budget Increases per Amendment #1

FY 23/24 Revenues per Contract		
\$ 9,155,320	NC Pre-k Grant Payments to Providers [Fund 206, Fund 210, Fund 319]	
\$ 328,170	NC Pre-k GEER Payments to Providers [Fund 336]	
\$ 174,963	2% CCDF Quality/Admin Funds [Fund 328]	
\$ 216,016	2% CCDF ARPA Admin Funds [Fund 314]	
\$ 524,553	6% Administrative Funds [Fund 211]	
\$ 10,399,022	Total NC Pre-k Grant	
		as of March 2024
		SHOULD BE
		75%
		25%

		FY 23/24 Budget						Remaining	% of	% of
Activity		3/1/2024	January	February	March	Y-T-D	Budget	Budget Expended	Available Funds	
211	3323-999 Administrative Operations	\$ 133,000.00	\$ 10,364.66	\$ 10,254.66	\$ 10,254.66	\$ 99,742.86	\$ 33,257.14	75%	25%	
	3323-001 CCR&R - Core	\$ 123,888.00	\$ 12,428.40	\$ 9,999.04	\$ (1,142.18)	\$ 87,918.82	\$ 35,969.18	71%	29%	
	3323-017 NC Pre-k Coordination (In-Direct)	\$ 267,665.00	\$ 26,995.20	\$ 23,591.05	\$ 149.36	\$ 171,628.62	\$ 96,036.38	64%	36%	
	Fund 211 Sub-Total	\$ 524,553.00	\$ 49,788.26	\$ 43,844.75	\$ 9,261.84	\$ 359,290.30	\$ 165,262.70	68%	32%	
206	2342-015 NC Pre-k Subsidy (Direct - Child Reimbursement) - State Funds	\$ 910,064.00	\$ -	\$ -	\$ -	\$ 910,064.00	\$ -	100%	0%	
	2348-015 NC Pre-K Non-TANF/CCDF - State Funds	\$ 256,787.00	\$ -	\$ -	\$ -	\$ 256,787.00	\$ -	100%	0%	
	Fund 206 Sub-Total	\$ 1,166,851.00	\$ -	\$ -	\$ -	\$ 1,166,851.00	\$ -	100%	0%	
210	2342-015 NC Pre-k Subsidy (Direct - Child Reimbursement) - State Funds	\$ 3,615,813.00	\$ -	\$ 1,302,813.00	\$ 675,922.00	\$ 3,615,813.00	\$ -	100%	0%	
	2348-015 NC Pre-K Non-TANF/CCDF - State Funds	\$ 964,234.00	\$ -	\$ 394,757.00	\$ 188,245.00	\$ 964,234.00	\$ -	100%	0%	
	Fund 210 Sub-Total	\$ 4,580,047.00	\$ -	\$ 1,697,570.00	\$ 864,167.00	\$ 4,580,047.00	\$ -	100%	0%	
314	3323-017 NC Pre-K CCDF-ARPA Funding-ADMIN - Federal Funds [\$26,000 budgeted for outreach; \$114,275 budgeted for personnel]	\$ 120,000.00	\$ -	\$ 9,750.00	\$ 4,750.00	\$ 86,233.37	\$ 33,766.63	72%	28%	
	3323-999 NC Pre-K CCDF-ARPA Funding-ADMIN - Federal Funds	\$ 96,016.00	\$ 8,631.00	\$ 8,550.50	\$ 16,000.00	\$ 78,087.51	\$ 17,928.49	81%	19%	
	Fund 314 Sub-Total	\$ 216,016.00	\$ 8,631.00	\$ 18,300.50	\$ 20,750.00	\$ 164,320.88	\$ 51,695.12	76%	24%	

Partnership for Children of Cumberland County, Inc. - NC PRE-KINDERGARTEN GRANT

Fiscal Year 2023 / 2024

LEGEND
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\$ 9,155,320	NC Pre-k Grant Payments to Providers [Fund 206, Fund 210, Fund 319]
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\$ 524,553	6% Administrative Funds [Fund 211]
\$ 10,399,022	Total NC Pre-k Grant

as of March 2024
SHOULD BE
75%
25%

		FY 23/24 Budget					Remaining	% of	% of
Activity		3/1/2024	January	February	March	Y-T-D	Budget	Budget Expended	Available Funds

319	2342-015	NC Pre-k Subsidy TANF (Direct - Child Reimbursement) - Federal Funds	\$ 2,897,000.00	\$ -	\$ -	\$ 23,706.00	\$ 23,706.00	\$ 2,873,294.00	1%	99%
	2348-015	NC Pre-K Non-TANF/CCDF - Federal Funds	\$ 511,422.00	\$ -	\$ -	\$ 420.00	\$ 420.00	\$ 511,002.00	0%	100%
		Fund 319 Sub-Total	\$ 3,408,422.00	\$ -	\$ -	\$ 24,126.00	\$ 24,126.00	\$ 3,384,296.00	1%	99%

328	3323-999	NC Pre-K CCDF Quality Funds-ADMIN - Federal Funds	\$ 174,963.00	\$ 22,812.31	\$ 7,039.59	\$ (15,483.22)	\$ 124,722.58	\$ 50,240.42	71%	29%
		Fund 328 Sub-Total	\$ 174,963.00	\$ 22,812.31	\$ 7,039.59	\$ (15,483.22)	\$ 124,722.58	\$ 50,240.42	71%	29%

336	3322-017	NC Pre-K GEER (Governor's Emergency Education Relief) Funds - Federal Funds	NEW: Amendment #1 Eff: 7-1-23 \$ 328,170.00	\$ -	\$ -	\$ -	\$324,308.00	\$ 3,862.00	99%	1%
		Fund 336 Sub-Total	\$ 328,170.00	\$ -	\$ -	\$ -	\$ 324,308.00	\$ 3,862.00	99%	1%

Total Budget Remaining \$ 3,655,356.24

Total NC Pre-K Grant	
Total NC Pre-k Grant Expended	\$ 81,231.57 \$ 1,766,754.84 \$ 902,821.62 \$ 6,743,665.76
Total State Funds	\$ 6,271,451.00
Total Federal Funds	\$ 4,127,571.00
Total NC Pre-K Grant	\$ 10,399,022.00