



## Community Advisory Committee

Date: Tuesday, March 5, 2024

Time: 2 pm

Location: Zoom

Meeting Agenda

**Committee purpose:** The Committee's objective is to successfully support the Family Connects North Carolina, Southeastern Region program by providing leadership, community involvement, engagement, and sustainable funding.

**Committee principles:** The Committee collaborates with community partners who seek to ensure the program's success in Cumberland, Hoke, and Robeson Counties. The primary roles are to provide advice and support on decisions affecting the program implementation and sustainability in key areas.

- 1) Determination of Quorum (8 voting members) & Call to Order\*
  - a) Welcome/Chair Comments
  - b) Member Introductions (if applicable)
- 2) Review of and Approval of Minutes\*
  - a) February 6, 2024
- 3) Program Updates
  - a) Updates on births/visits – 4C Team
  - b) Administrative – Mary/Sharon
  - c) Updates from PFC/FC team
  - d) Other updates
- 4) Community Discussion
- 5) Other Business
  - a) Announcements from committee members
- 6) Adjournment\*

**Upcoming Meeting Dates for 2023-2024:** April 2<sup>nd</sup>, May 7<sup>th</sup>, June 4<sup>th</sup>

All meetings are on the 1st Tuesday of the month, from 2:00 pm – 3:00 pm.

\* Needs Action    ! Possible Conflict of Interest (Recusals)

Unless otherwise indicated by a symbol above, agenda items are for Information Only

Voting Members		Attended
Aida	Algarin	
Amy	Navejas	X
April	Oxendine	X
Delores	Long	
Jean	Frye	X
Jennifer	Green	X
Kathya	Gavazzi	
Terrasine	Gardner	X
Erica	Little	X
Jarold "Tom"	Johnston	
Kathleen	Bloomfield	
Meredith	Gronski	
Jowana	Clinkscales	
Karelys	Peirea	
Kristin "Bella"	Bautista	
Brenda	Jackson	X
Martina	Sconiers-Talbert	
Michele	Falls	
Shadonna	Headen	
Sharkara	McDonald	X
Sushma	Kapoor	X
Rhonda	Dial	
Tiera	Biele	

Staff/Contractors		Attended
Alix	Tew	X
Rita	Gunter	
Lisa	Peterson	X
Darryl	Young	X
Jasmine	Harris	X
Jean	Squire	
Bianca	Morales	X
Pamela	Federline	
Ben	Hughes	
Von	James	X
Sharon	Moyer	X
Lakia	Washington	X
Rhiannon	Chavis-Wanson	X
Jessica	Lowery	
Mary	Sonnenberg	X

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
1) Determination of Quorum & Call to Order* a) Welcome/Chair Comments b) Introductions	The scheduled meeting of the Community Advisory Committee was held via Zoom on February 6, 2024. Terrasine was present, determined the quorum, and welcomed committee members. Determining a quorum (8) was present, Terrasine called the meeting to order at 2:15 pm and welcomed all the committee members.  Guest Dr. Pooja Mehta was in attendance.	Called to Order	None
2) Approval of Minutes* a) November 7, 2023	Terrasine called for review and approval of the November 7, 2023, minutes. Jennifer Green motioned to approve, seconded by Amy Navejas.	Minutes Passed	None
3) Program Updates a) Updates on births/visits – 4C Team	<b>Program updates (since implementation on 10/4/2021):</b> <ul style="list-style-type: none"> <li>Data (1/31/2024) <ul style="list-style-type: none"> <li>7,067 eligible</li> <li>3,090 visits completed, <ul style="list-style-type: none"> <li>693 home visits</li> <li>2,397 telehealth visits</li> </ul> </li> <li>42 cases open</li> <li>138 cases pending</li> <li>11,050 referrals</li> </ul> </li> </ul>	None	None



Partnership for Children of Cumberland County, Inc.  
Virtual Community Advisory Committee Meeting Minutes  
February 6, 2024 (2:15 – 3:10 PM)  
*Be the Driving Force*



b) Administrative/Marketing – Sharon/ Mary	<ul style="list-style-type: none"><li>Continued digital marketing</li><li>Liz is out on maternity leave</li><li>New Program Support Specialist – Bianca</li><li>With the end of PDG, we are looking at new funding to supplement Smart Start Funding. \$50,000 was received from Cumberland County, and we have sought additional funding.</li><li>We believe we will certify by the end of June 2024</li></ul>	None	None
c) Updates from PFC/FC team	<ul style="list-style-type: none"><li>Smart Start Allocation presentation coming later this month</li><li>Bianca is shadowing and should be on her own soon.</li></ul>	None	None
d) Other updates	None		
4) Committee Discussion	Dr. Pooja Mehta presented about their Cityblock Health Pregnancy Program.	None	None
5) Other Business			
a) Announcements from committee members	None this time	None	None
6) Adjournment	The attendees were reminded that the next meeting will be on March 7, 2024. The meeting was adjourned by Terrasine at 2:56pm.	Adjourned	None

**Submittal:** The minutes of the above stated meeting are submitted for approval.

Sharon Moyer, Community Engagement Administrator  
Secretary of Meeting

February 6, 2024  
Date

**Approval:** Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

\_\_\_\_\_  
Committee Chair

\_\_\_\_\_  
Date