

OF CUMBERLAND COUNTY

Board of Directors Meeting

Agenda

Quorum is 12 = 50% + 1 Attendee (Total Board Members = 23) Thursday, December 14, 2023 NC Pre-K - 12:00 pm - 12:30 pmPFC Board - 12:30 pm - 1:00 pm

Be the Driving Force to meet our roles and responsibilities as a non-profit Board by:

> Providing Oversight

Ensuring Adequate
Resources

Establishing a Strategic Direction

	Topic	Presenter
I.	Networking [12:00]	
II.	Determination of North Carolina Pre-Kindergarten Planning	Brian Jones
	Committee (NC Pre-K) Quorum & Call to Order [12:10]	Maria Ford
III.	Adjourn NC Pre-K [12:30]	Maria Ford
IV.	Determination of Board Quorum & Call to Order [12:30]	
	A. Volunteer Forms	Brian Jones
	B. Board Donations – <u>10</u> out of <u>23</u> (<u>www.ccpfc.org/donate</u>)	Brian Jones
V.	Consideration of Consent Agenda – Action* [12:30]	Brian Jones
	A. CAD Change – All Children Excel (See Section VI.B.)	
	B. Human Resource Policies	
	1. HR 402 Holidays (Effective January 1, 2024)	
	2. HR 405 Sick Leave (Effective January 1, 2024)	
	3. HR 406 Personal Days (Effective September 1, 2023)	
	4. Proposal for July 4 Vacation Week (Effective July 1,	
	2024)	
VI.	Action* [12:45]	
	A. Board of Director Minutes – October 26, 2023	Brian Jones
	B. CAD Change – All Children Excel	Pamela Federline
VII.	Discussion [△] [1:15]	
	A. Financial Updates: November 2023	Marie Lilly / Taylor Mobley
	1. Financial Summary	
	a. Smart Start	
	b. NC Pre-Kindergarten (<i>Discussed in NC Pre-K</i>	
	Committee)	
	c. South West Child Development Commission	
	(SWCDC) – Region 5	
	d. All Funding Sources	
	e. Unrestricted State Revenues	
	f. Cash and In-Kind Report	Michelle Downey
	2. November 2023 Morgan Stanley Statement	Mary Sonnenberg





	3. FY 25-27 Smart Start Allocation Update	Pamela Federline
	B. Building Ownership Study of Sustainability	Mary Sonnenberg
	C. Building Construction, Phase 2 – Update	Mary Sonnenberg / Mike Yeager
	D. Building Incident – Structural Damage October 22, 2023	Mary Sonnenberg
	E. President's Report	Mary Sonnenberg
VIII.	Consent Agenda – Information Only ^{\(\Delta \)}	Brian Jones
	A. Executive Committee (Acting as Board) Minutes	
	1. September 28, 2023	
	B. Planning and Evaluation Committee	
	Recommendation/Information Sheet Attached	
	C. Family Connects Advisory Committee – Cancelled Due to	
	Illness of Committee Chair and Lack of Action	
	D. Facility & Tenant Committee – Cancelled Due to Lack of	
	Action	
IX.	Adjourn [1:00]	Brian Jones

^{*} Needs Action !Possible Conflict of Interest (Recusals) ^Δ Information Only ^e Electronic Copy (Hard copies available upon request) ^D Document Included in Packet





MEMBERS PRESENT: Dr. Pamela Adams-Watkins, Lonnie Ballard (left @ 12:50pm), Shona Bannister (D), Lisa Childers, Patricia Fecher, Sandee Gronowski, Haja Jallow-Konrat, Brian Jones*, Amanda Klinck*, Katie Lada*, Wynne Long*, Tre'vone McNeill (left @ 1:35pm), Ayesha Neal, Birgit Sexton (left @ 1:06pm), Heather Skeens, and Darlisha Warren

MEMBERS ABSENT: Maria Ford (D), Terrasine Gardner, Van Gunter, Mary Mathis, Taylor Mobley, Betty Smith, and Ebone Williams

NON-VOTING MEMBERS PRESENT: Dr. Marvin Connelly, Jr.

NON-VOTING MEMBERS ABSENT: Brenda Jackson

NON-VOTING ATTENDEES: Ar-Nita Davis*, Michelle Downey*, Pamela Federline*, Belinda Gainey*, Julanda Jett*, Jeremy Julch*, Marie Lilly*, Carole Mangum*, Anthony Ramos,

Karen Staab, Mary Sonnenberg*, and Mike Yeager*

GUEST: Charles Morris

*Attended i	AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW- UP
A. Vo B. Bo	nination of Board Quorum & Call to Order olunteer Forms ^A oard Donations – <u>9</u> out of <u>23</u> nd Development	 The hybrid meeting of the Board of Directors was held on October 26, 2023, beginning at 12:31 pm, pursuant to prior written notice to each Board member. Brian Jones, Chair, determined that a quorum was present and called the meeting to order. Belinda Gainey, Executive Specialist, was the Secretary for the meeting and recorded the minutes. A. Brian Jones reminded board members to complete the volunteer form that was previously emailed to them. The form is to include time spent reading emails, reviewing packets and all other meetings they may have attended in regards to the Partnership for the Children which did not require them to sign in. B. All board members are required to donate to PFC. Grantors look at these donations to make sure all board members give to the organization. A document was provided listing who had or had not donated; 9 out of 23 donations have been received. C. Mary Sonnenberg reported that PFC is participating in the Cumberland Community Foundation Giving Tuesday; information will be distributed soon. Donations given through the foundation will be matched. 	Called to Order	None
A. Rei B. Rei Rei C. Ho to D. Bui	eration of Consent Agenda - Action* ental Rate Increases (See Section VI.F.) ent Status – Letter of Intent for Back ent/Late Fees (See Section VI.G.) oliday Schedule for Leases – Add Juneteenth Leases eilding Ownership Study of Sustainability ene Section VI.C.)	Brian Jones requested a motion to accept the Consent Agenda action items. Haja Jallow-Konrat moved to accept the Consent Agenda action items as presented. Sandee Gronowski seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there were any opposals. Virtual board members who opposed the action were asked to type it in the ZOOM Chat Box. All votes were unanimous. There were no abstentions. The motion carried.	Motion Carried	None





E		IR Policies Change Memo (Effective				
_		lovember 1, 2023) (See Section VI.H.)				
F		resident's Succession Plan (Revised, Effective				
		lovember 1, 2023) (See Section VI.I.)				
G		P of Programs Job Description (Revised,				
		ffective November 1, 2023)				
۲		i-Annual Investment Review				
	R	ecommendations (See Section VI.B.)				
III.	Act	ion	A.	The minutes of the August 24, 2023 Board of Directors meeting were previously distributed		
	A.	Board of Director Minutes – August 24,		electronically and reviewed by the Board members.		
		2023		Lisa Childers moved to accept the August 24, 2023 Board Meeting minutes as presented.	Motion	None
	В.	Bi-Annual Investment Review		Birgit Sexton seconded the motion. Hearing no further discussion, the Chair put the motion	Carried	
		Recommendations		to a vote and asked if there were any opposals. Virtual board members who opposed the		
	C.	Sweep from E-Trade to Morgan Stanley <i>(for</i>		action were asked to type it in the ZOOM Chat Box. All votes were unanimous. There were		
		discussion from Section VII.A.)		no abstentions. The motion carried.		
	D.	Building Ownership Study of Sustainability	В.	Charles Morris informed the board members that there have been changes in regard to PFC		
	E.	Family Connects Nurse Partner Contract to		investment accounts. Charles notified the committee that E-Trade has merged with Morgan		
		4C FY 23-24!		Stanley and as of September 5, 2023 funds from E-Trade were placed in a Morgan Stanley		
	F.	FY 24-25 County Community Funding Grant		Sweep Account. These are all in-kind transfers; from one entity to another entity. The Sweep		
		for Family Connects / Universal Newborn		Account allows the account to receive more interest. Charles stated that PFC will soon review		
		Home Visiting – County Support for		the building loan with First Bank. When the loan was originally negotiated, First Bank was		
		Sustainability		only going to give the loan to PFC for one year at a certain rate but afterward, PFC negotiated		
	G.	First Citizens Bank Grant Opportunity		a 2-year low rate at around 2-3%. It is likely First Bank will allow the loan to remain at this		
	Н.	Rental Rate Increases!		interest rate. The recommendations are to reduce the construction loan to the amount that		
	I.	Rent Status – Letter of Intent for Back		is needed to complete Phase 3, lock in the 2-3% construction loan interest rate, and that PFC		
		Rent/Late Fees		move \$100,000 from the PNC Money Market account into a First Bank Money Market		
	J.	HR Policies Changes Memo (Effective				
		November 1, 2023)		Amanda Klinck moved to accept the recommendations to reduce the construction loan to	Motion	None
	K.	President's Succession Plan (Revised,		the amount needed to complete Phase 3, lock in the 2-3% construction loan interest rate,	Carried	
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	L.	·				
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			C.		None	None
				-		
			D.	·		
	D. E. F. G. H. I.	discussion from Section VII.A.) Building Ownership Study of Sustainability Family Connects Nurse Partner Contract to 4C FY 23-24! FY 24-25 County Community Funding Grant for Family Connects / Universal Newborn Home Visiting – County Support for Sustainability First Citizens Bank Grant Opportunity Rental Rate Increases! Rent Status – Letter of Intent for Back Rent/Late Fees HR Policies Changes Memo (Effective	C.	no abstentions. The motion carried. Charles Morris informed the board members that there have been changes in regard to PFC investment accounts. Charles notified the committee that E-Trade has merged with Morgan Stanley and as of September 5, 2023 funds from E-Trade were placed in a Morgan Stanley Sweep Account. These are all in-kind transfers; from one entity to another entity. The Sweep Account allows the account to receive more interest. Charles stated that PFC will soon review the building loan with First Bank. When the loan was originally negotiated, First Bank was only going to give the loan to PFC for one year at a certain rate but afterward, PFC negotiated a 2-year low rate at around 2-3%. It is likely First Bank will allow the loan to remain at this interest rate. The recommendations are to reduce the construction loan to the amount that is needed to complete Phase 3, lock in the 2-3% construction loan interest rate, and that PFC move \$100,000 from the PNC Money Market account into a First Bank Money Market account in order to maintain the lower interest rate. An account has not yet been opened.	Carried	





	costs, cash flow, and work needing to be done on the building, it is time to ensure the costs align with the PFC mission. It is recommended that a committee be created, with Charles included, to study the sustainability of the building and report the findings to the board. The question was asked if the committee could be the Facility and Tenant Committee. Mary stated that this is broader than the Facility and Tenant Committee; the committee could include members of the Facility and Tenant Committee, members of the Finance Committee, members of staff and others. It was suggested that Marie Lilly serve on the committee. Interested individuals were asked to contact Brian Jones or Belinda Gainey. Wynne Long moved to accept the motion to create a committee that would determine the	Motion	None
	sustainability of the ownership of the building as presented. Sandee Gronowski seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. Anyone who did not approve the motion was asked to place their comment in the ZOOM chat box. All votes were unanimous. There were no abstentions. The motion carried.	Carried	
E.	Mary reported that federal funding for Family Connects ends on November 30, 2023. PFC will sustain the project through the end of FY 23-24 using Smart Start funding and other funding. The Nurse Partners for Family Connects have completed an RFP for PDG; 4C has applied. The advisory group recommends awarding the contract through the remainder of FY 23-24 to 4C.		
	Lisa Childers moved to accept awarding the contract to 4C as presented. Dr. Marvin Connelly, Jr. seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there were any opposals. Virtual board members who opposed the action were asked to type it in the ZOOM Chat Box. All votes were unanimous. There were no abstentions. The motion carried.	Motion Carried	None
F.			
	Birgit Sexton moved to accept that PFC applies for the FY 24-25 County Community Funding Grant for Family Connects / Universal Newborn Home Visiting as presented. Sandee Gronowski seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there were any opposals. Virtual board members who opposed the action were asked to type it in the ZOOM Chat Box. All votes were unanimous. The motion carried. Recusals: Shona Bannister, Lisa Childers, Amanda Klinck and Heather Skeens	Motion Carried	None
G.	Mary reported that First Citizens Bank has a grant opportunity for community organizations. PFC would like to apply to assist with funding for Family Connects.		
	Wynne Long moved to accept that PFC applies for the First Citizens Bank Grant as presented. Katie Lada seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there were any opposals. Virtual board members who opposed the action	Motion Carried	None





were asked to type it in the 200M Chat Box. All votes were unanimous. The motion carried. Recusal: Sandee Gronowski H. Mike Yeager reported that the Facility and Tenant Committee has engaged in conversations regarding rental rates. Due to the increase in goods and service lease which includes utility costs and the operating costs of the building. PFC is well below the marker tate for full-service leases in this sera. It is recommended to rateral rates as follows: • Rent rate increase of 10% for all categories of new leases beginning November 1, 2023: Non-Profit: \$18.50 to \$20.35 For-Profit, leasing more than 300 square feet: \$23.50 to \$21.45 For-profit, leasing more than 300 square feet: \$23.50 to \$23.45 For-profit, leasing more than 300 square feet: \$23.50 to \$25.85 • Rent rate increases for current leaseholders at a 10% increase of the existing rate for one-year renewal at the time of renewal, effective November 1, 2023 Afterward, the Facility and Tenant Committee will review lease rates annually. Marie Lilly stated that PFC is not trying to make a profit, but to make sure there are funds that could assist with the maintenance and upkeep of the building. Amanda Klinck moved to accept rental rate increases as presented. Wynne Long seconded the motion. Hearing no turker discussion, the Chair put the motion to a vote and asked if there were any opposals. Virtual board members who opposed the action were asked to type it in the ZOOM Chat Box. All votes were unanimous. The motion carried. Recussis: Haja Jallow-Konrat and Ayesha Neal Mike stated that Delmar Counseling is 3 months in arrears in rent payments and fees. Staff would like to send a letter of intent to collect late back rent and late fees, and if not paid within 30 days of the letter date PFC intends to evict based on Section 34: DEFAULT of the lease agreement. Haja Jallow-Konrat moved to accept sending a letter of intent as presented. Heather Skeens seconded the motion. Hearing no further discussion, the Chair put the motion to avoid asked if
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unlawful under the National Labor Relations Act (NLRA). The new standard declares that employer work rules that could reasonably be read to restrict Section 7 activity are presumptively unlawful under federal labor law. Section 7 of the NLRA guarantees employees "the right to self-organization, to form, join or assist labor organizations, to bargain collectively through representatives of their own choosing, and to engage in other concerted activities for the purpose of collective bargaining or other mutual aid or protection," as well as the right "to refrain from any or all such activities." Based on the newly adopted standard, the Partnership should review key employment policies to address NLRA risk. The Partnership secured the services of Poyner & Spruill (Raleigh, NC) to review key policies, determine NLRA risk based on the new standard, and make suggested edits where necessary. Poyner & Spruill suggested edits to the following policies: 1. HR 106 – Business Ethics and Conduct 2. HR 501 – Employee Conduct and Work Rules 3. HR 515 – Use of the Internet 4. HR 517 – Political Activity 5. HR 521 – Conflicts of Interest 7. HR 523 – Social Media The revised policies will be effective November 1, 2023. Katie Lada moved to accept the revised policies as presented. Patricia Fecher seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there were any opposals. Virtual board members who opposed the action were asked to type it in the ZOOM Chat Box. All votes were unanimous. There were no abstentions. The motion carried. Motion Carried None Carried Motion Carried Motion Carried Motion Carried None Carried word and asked if there were any opposals. Virtual board members who opposed the action were asked to type it in the ZOOM Chat Box. All votes were unanimous. There were no abstentions. The motion carried. Motion Carried word and asked if there were any opposals. Virtual board members who opposed the action were asked to type it in the ZOOM Chat Box. All votes wer				
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Date

IV.	Dic	cussion $^{\Delta}$	A.	Discussed in Section III.C.	None	None
IV.	A.	Sweep from E-Trade to Morgan Stanley	B.	Marie Lilly, Carole Mangum and Mary Sonnenberg provided an overview of the September	None	None
	В.	Financial Summary: September 2023	-	2023 Financial Summary. Marie informed the board that PFC was contacted by NCPC and	None	TTOTIC
	C.	September Cash and In-Kind Report		informed that state funding is not flowing as it should and that PFC should keep watch on		
	D.	Building Incident – Structural Damage		the cash balances. PFC does have enough cash flow to support funding until November 9,		
	٥.	October 22, 2023		2023. Hopefully funding from NCPC will be received prior to that time. The issues have arisen		
	E.	Building Construction, Phase 2 – Update		due to a new payment platform with the State Controller's Office. Mary stated there are		
	F.	Board Orientation – IT Services		delays in regional contracts but PFC is in a better place this year than last.		
	G.	An Affair to Remember, January 26, 2024 –	C.	Michelle provided an overview of the September 2023 Cash and In-Kind Report. Once	None	None
	Ŭ.	Opportunity to Collaborate with Kathy		reverted funds are received, these will be added to the balance on the Cash and In-Kind		
		Jensen		Report.		
	Н.	President's Report	D.	Mary reported that a car crashed into the PFC building on October 22, 2023; damage was	None	None
				done to one of the areas that was under construction. Mike stated that the individual		
				accidentally pressed the gas instead of the brakes. Once an estimate is received it will be		
				forwarded to the insurance company. The current contractors are submitting the estimates		
				to repair the building; a separate contract will be established.		
			E.	Mike stated that construction was near completion. Windows have been installed; painting and carpeting will take place afterward.	None	None
				Wynne Long asked if PFC looked into doing matching donations. Mary stated that PFC does		
				have endowments but does not participate in a match program. Mary will ask Sharon		
				Moyer to look into this once she returns from leave.		
			F.	Jeremy Julch provided an overview of IT services.	None	None
			G.	Mary reported that Kathy Jensen approached PFC about partnering with her event being	None	None
				held on January 6, 2023 (incorrect date listed). PFC is unable to participate at this time due		
				to other events taking place. Board members could participate or sell tickets if they would		
				like.		
			Н.	Mary provided an overview of the President's Report which was included in the packet.	None	None
٧.	Conse	ent Agenda – <i>Information Only</i> [∆]	The	ese items were listed for information only.		
VI.	Adjou	ırn	As	there was no further business; the chair announced the meeting adjourned. The meeting was	Adjourned	None
				journed at 2:03 pm.	,	
	b	ittal. The minutes of the above stated as		ag are submitted for approval		
3	uDM	nittal : The minutes of the above stated me	eetir	ng are submitted for approval. Secretary of Meeting	Date	
	Appro	oval: Based on Committee consensus, the	min			
		are hereby approved as presented ar				
		· · · · · · · · · · · · · · · · · · ·				

Committee Chair

<u>Partnership CADs 2023 - 2024</u> Partnership for Children of Cumberland County, Inc.

Partnership CAD Report for Partnership for Children of Cumberland County, Inc. for Fiscal Year 2023 - 2024 Activity Descriptions

All Children Excel (ACE)

Activity ID# 031 PSC: 5505 PBISID: FS30

All Children Excel (ACE) provides parent education through multiple strategies. The Nurturing Parent Program curricula and the Positive Parenting Program (Triple P) will target families based on identified needs and interest levels. Additionally, ACE staff may offer Protective Factors training to providers that impact children. Non-cash grants for books may be given to parents participating in the program. Training may be provided on-site or at community learning events, including food, and topic-related materials, site rental, and outside presenters.

Commented [PF1]: Reason for Change: Nurturing Parenting will no longer be implemented due to low numbers of referrals. Non-cash grants for books is no longer necessary

Recommended Motion: Accept changes as presented pending NCPC recommended modifications.

The North Carolina Partnership for Children, Inc. Page 1 of 1.

FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

Board Responsibility

The review of the financial statements is the responsibility of the Committee and Board Members of PFC. The detailed financial reports have been provided to you via email or via the PFC website and will be provided electronically during the meeting.

November 30, 2023

1 Balance Sheet

- a. The cash balances; investments and liabilities are at the anticipated amounts and are sufficient for the current needs.
- b. The new First Bank account was opened in April 2022 and will be used for construction loan draw-downs, contractors' payments, interest, etc.
- c. The new First Bank Money Market account was opened with \$100,000 in November 2023 per the construction loan agreement.

2 Smart Start Grant [State Funds]

- a. PFC's Smart Start grant budgets are reflected at 100% of full allocation effective July 1, 2023 and was amended effective November 30, 2023.
- b. The total allocation for FY2023-2024 at 100% is \$6,832,478, including DSS and WAGE\$ was effective July 1, 2023.
- c. In July 2023, PFC reverted \$862,921.47 for unspent FY22-23 Smart Start funds. [\$52,341.39 of Administration; \$45,403.69 of Fundraising and \$765,176.39 of Services] All of the reverted funds were received back from NCPC effective November 30, 2023.
- d. PFC's Management and staff recently reviewed and realigned applicable Smart Start budgets to include the FY2022-2023 reverted Smart Start funds and other additional budget changes. These budgets were prepared for the November 16, 2023 Executive Committee for approval. These budget changes were submitted to NCPC in November 2023 and approved by NCPC with a November 30, 2023 effective date.

3 NC Pre-Kindergarten Grant [State and Federal Funds]

- a. PFC is in full contract with DCDEE effective July 1, 2023.
- b. The current year NC Pre-K contract was amended on September 20, 2023 for an additional \$328,170 of federal funds to be effective from July 1, 2023 through June 30, 2024. The federal title of the funds is Emergency Assistance to Non-Public Schools Funds [EANS]. These federal funds are a part of the Govenor's Emergency Education Relief [GEER] funds for direct payments to NC Pre-K classrooms. The eligible NC Pre-K classrooms can use the funds for expenses as outlined in the NC Pre-K Guidance.
 - None of the GEER grant funds can be used for the contracting agency's [the Partnership's] administrative expenses.
- c. The total current year contract is now \$10,399,022 which consists of \$4,127,571 of federal funds and \$6,271,451 of state funds.
- d. Historically this distribution of state and federal funds is amended by DCDEE before or at yearend.
- e. PFC requested and received 1/10th of the direct services grant and disbursed funds for four requested advances in September 2023.
- f. The amount of the total advance received was \$915,532.
- g. Due to the amount of federal funds received, the Partnership *will be* audited extensively for fiscal responsibility and federal compliances, i.e. an A-133 audit since we have spent at least \$750,000 in federal funds for the fiscal year.

4 Southwestern Child Development Commission, Inc. [SWCDC] - Region 5 Grants [Federal Funds]

- a. The Region 5 Core grant is in contract effective July 1, 2023 through June 30, 2024; and July 1, 2024 through June 30, 2025. The grant amount is \$395,367 for each of the two years [\$790,734 total]. **The contract was executed on August 28, 2023.**
- b. The Region 5 Birth to Three Quality Initiative is in contract effective August 1, 2023 through July 31, 2024. The grant amount is \$179,136. **The contract was executed on November 6, 2023.**
- c. The Region 5 Healthy Social Behaviors [HSB] grant is in contract effective July 1, 2023 through June 30, 2024.

 The grant amount is \$268,003. The contract was executed on November 6, 2023.
- The grant amount is \$268,003. **The contract was executed on November 6, 2023.**d. The Region 5 Family Child Care Project [FCC] grant is in contract effective September 1, 2023 through February 14, 2024;
 - and February 15, 2024 through February 14, 2025. **The contract was executed on September 25, 2023.**The grant amount is \$81,584 for the 5.5 months contract period and \$186,900 for the 12 months contract period.
- e. No funds have been received for any of these four grants as of November 30, 2023.

 On December 7, 2023, funds for July and August for Core Services were received. The amount was \$49,419.21.

FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

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November 30, 2023

5 NCPC - Non-Fiscal Year Grants [Federal Funds]

N	North Carolina Partnership for Children (NCPC) Federal Grants to PFC				
Grantor	Grant Name	Period	Amount		
	PDG Family Connects				
NCPC	Innovation Grant	03/01/2021 - 11/30/2023	3,735,268.00		

Pre-school Development Grant [PDG] Family Connects Innovation Grant

- a. During FY 21-22, PFC acquired another new federal grant from NCPC. The grant is called PDG Family Connects Innovation Grant and is for the purpose of planning and implementing a telehealth model innovation of the Family Connects evidence-based model in accordance with the requirements of the Family Connects model and current modifications due to COVID-19.
- b. The grant is for twenty-one months and is effective March 1, 2021 through November 30, 2022.
- c. The grant amount is \$2,124,110 for the first 21 months with a potential addition of \$1,166,411 for 12 months if it is extended past November 30, 2022.
- d. The majority of the grant is budgeted to pay Carolina Collaborative Community Care (4C's) \$1,745,506 as the hiring agency to implement the home visiting component by nurses.
- e. The remaining \$378,604 includes PFC staff directly involved in the grant plus 10% [or \$193,101] for indirect costs for administering the grant.
- f. NCPC has been awarded a No-Cost Extension for the Year 3 of the Family Connects Pilot. Additional details will be shared later. The contract amount *may* not change.
- g. NCPC extended the end date of the PDG grant from November 30, 2022 to **November 30, 2023**. The Year 3 grant was increased with an additional amount of \$2,021,969. The contract amendment is effective November 30, 2022.
- h. PFC processed the final close-out November 30, 2023 expenditures and submitted the FSR to NCPC on December 7, 2023.

6 All Funding Sources

a. The cash balance at month-end is as projected and is sufficient for the requirements of the upcoming month and at yearend.

7 Unrestricted State Revenues (USR) - Fund 208

- a. The goal is to continue to use these funds only when other funding streams cannot be used or are not available.
- b. On October 4, 2021, \$50,000 was transferred from the PNC Money Market Account to the E-Trades Funds Account, per Board Approval. On September 5, 2023, under the Bank Deposit Program (BDP), the balance in PFC's self-directed E*TRADE account was deposited into a Morgan Stanley Bank, N.A. E*TRADE Account. E*TRADE from Morgan Stanley is a business of Morgan Stanley Smith Barney LLC ("Morgan Stanley"). This in-kind transfer by the bank allowed all of the investments to remain the same. The cash amount of PFC funds in the E*TRADE account was \$118,000.00 and thus this same amount is reflected in the Morgan Stanley E*TRADE Account. Because PFC follows the modified cash basis of accounting, it is not allowed to report unrealized gains and losses in the financials and thus the \$127,549.15 balance in the E*TRADE account at September 30, 2023, as indicated on the statement, was not reflected on PFC's financial reports.
- c. On March 30, 2023 the Board approved to redeem the two Lumbee Bank CDs before their maturity date of February 26, 2024 in order to purchase one new Lumbee Bank CD with a higher yield. On April 18, 2023, the two CDs were redeemed and one new Lumbee Bank CD for \$209,427.38 was purchased. The new CD is a 13-month CD with an interest rate of 4.18% and matures on May 18, 2024.
- d. On October 26, 2023, the Board approved to transfer \$100,000 from the PNC Bank Money Market Account to a First Bank Money Market Account in order to retain a low interest rate on the construction loan commitment that is carried by First Bank. On November 6, 2023, First Bank informed us that they could offer a money market account of 3.50% with a yield of 3.56% for \$100,000. These rates and structure were reviewed by PFC's management and by Charles Morris and was determined to be a good option. The current rate for the PNC Money Market account is still at 2.78% as of November 30, 2023. PFC's management transferred \$100,000 from the PNC Money Market Account via check to open the First Bank Money Market Account on November 27, 2023.

FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

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November 30, 2023

e. The cash equivalent balances in Fund 208 consists of the following at the end of the month:

PNC Bank Money Market Account 70,091.27 Do

Lumbee Bank - Certificate of Deposit #4

Lumbee Bank - Checking Account [from investments]

First Bank Money Market Account Morgan Stanley E*TRADE Account

Interest Earned - Fund 899	
PNC Bank Money Market	29,456.41
Lumbee Bank - CD	-
First Bank Money Market	-
	29,456.41

	transferred to First Bank Money Market on November 27, 2023
209,427.38	New CD purchased on April 18, 2023
200.00	Deposited \$100 initially; deposited \$25 in FY20-21;
	and deposited \$50 in July 2023.
100,000.00	New account opened on November 27, 2023.
118,000.00	Gains/Losses are not reflected in the financial statements
497,718.65	_

Investments - Fund 208	497,718.65
Interest Earned - Fund 899	29,456.41
TOTAL INVESTMENTS PLUS INTEREST	527,175.06

f. There is currently a sufficient balance in the operating funds portion of the USR funding stream for the current fiscal year.

8 Cash and In-kind Report

- a. The 19% match requirement reflected on the monthly report is reflected at 100% of the full allocation, NOT YET including the prior year reverted funds.
- b. PFC's Leadership Team, staff and Board members will continue to discuss and implement strategies to meet our match requirement.
- c PFC did not meet the 19% match requirement for FY2223, FY2122, FY2021, FY1920, FY1819, FY1718 nor for FY1617.
- d. Since the 19% required match was not met for the FY ended June 30, 2023, there will be no contribution to the PFC endowment.
- e. Per NCPC, individual LPs who did not report at least 19% Program Match for FY22-23 will have the consequences waived again in light of delayed NC FAST subsidy parent fees reporting. However, in order to meet the statewide 19% legislative mandate, it is critical that LPs report the eligible contributions that are received each fiscal year.
- f. Income from fundraisers are to be reflected at the net amount only and after the event is over. Therefore, receipts from sponsors and donors will not be reported for Cash and In-kind purposes until such time.

FOOTNOTES FOR FINANCIAL REPORTS November 30, 2023

FOOTNOTES - BALANCE SHEET

- A. The cash accounts at November 30, 2023 total \$1,448,084.87.
 - The new First Bank account used for construction loan transactions was opened in April 2022.
 - E*TRADE from Morgan Stanley is a business of Morgan Stanley Smith Barney LLC ("Morgan Stanley") and on September 5, 2023, under the Bank Deposit Program (BDP), the balance in PFC's self-directed E*TRADE account was deposited into a Morgan Stanley Bank, N.A. Sweep Account.
 - This in-kind transfer by the bank allowed all of the investments to remain the same. The
 cash amount of PFC funds in the E*TRADE account was \$118,000.00 and thus this same
 amount will be reflected in the Morgan Stanley Sweep Account.
 - Because PFC follows the modified cash basis of accounting, it is not allowed to report unrealized gains and losses in the financials and thus the \$127,549.15 balance in the E*TRADE account at November 30, 2023, as indicated on the statement, will not be reflected on PFC's financial reports.
 - The new First Bank Money Market account was opened on November 27, 2023.

Included in the cash balance amount are the following investment vehicles:

Description	Investment Type	Current Amount	Term (months)	Maturity Date	Interest Rate	Annual Percentage Yield
PNC Bank	Money Market	\$99,547.68	n/a	n/a	n/a	2.78%
First Bank	Money Market	100,000.00	n/a	n/a	3.50%	3.56%
Lumbee Bank	CD#4	209,427.38	13	05/18/24	4.18%	4.27%
Lumbee Bank	Checking	\$200.00	n/a	n/a	n/a	n/a
Morgan Stanley	Sweep Account	\$118,000.00	n/a	n/a	n/a	n/a
Cumberland Community Foundation	Beneficial Interest in Endowment Fund	\$31,384.00	n/a	n/a	n/a	n/a
TOTAL		\$558,559.06				

FOOTNOTES - BALANCE SHEET

November 30, 2023

- B. Employees' payroll deductions at November 30, 2023 from the current month and from prior months total \$(19,337.55) which includes (\$9,441.00) of pre-funded FSA and HRA anticipated to be reimbursed by Blue Cross and Blue Shield <u>after</u> the FY23-24 plan year ends. The prior year pre-funded amounts were reimbursed by Blue Cross and Blue Shield in September 2023. These employee withholding accounts are reconciled on a monthly basis and at yearend to ensure that the correct amounts are being accounted for as required by NCPC.
- C. Per Board approval, an endowment fund was established on June 29, 2012 with the Cumberland Community Foundation, Inc. with an initial amount of \$25,000.00. Since this amount is an irrevocable gift of assets, it is classified as a permanently restricted net asset for accounting purposes. It is also classified as a "Beneficial Interest in Community Foundation" in the Assets section of the Balance Sheet.

NCPC defines permanently restricted net assets as "used to classify assets that have donor-imposed stipulations that neither expire with time nor can be fulfilled or removed by actions of the organization. An example would be an endowment fund whereby the principal is maintained for investment purposes and the interest earnings may be available for use. This FASB code is rarely used."

Additional funds totaling \$4,732.00 was added to the endowment as of June 30, 2013. The Partnership made an additional deposit of \$768.00 to the endowment in September 2014. The Partnership also made an additional deposit of \$666.00 to the endowment in July 2015. During January 2016, additional deposits totaling \$218.00 were received for the endowment. This amount was transferred to the Foundation in February 2016. The total contributions from the Partnership to the endowment, including these funds, are now a total of \$31,384.00. There were no additional funds added to this endowment during the 2016-2017 fiscal year.

FOOTNOTES - SMART START GRANT SPREADSHEET

SERVICES (In-House Activities): The Smart Start funds for all of the Services budgets were in contract at 100% of full allocation effective July 1, 2023. Applicable budgets were reviewed and updated with a November 30, 2023 effective date.

DIRECT SERVICE PROVIDERS: The Smart Start funds for the Direct Service Providers (DSPs) budgets were in contract at 100% of full allocation effective July 1, 2023. Applicable budgets were reviewed and updated with a November 30, 2023 effective date.

ADMINISTRATION and FUNDRAISING 9200: The Smart Start funds for the Administration budgets were in contract at 100% of full allocation effective July 1, 2023. Applicable budgets were reviewed and updated with a November 30, 2023 effective date.

Partnership for Children of Cumberland County, Inc.

All Funding Sources Fiscal Year 2023 - 2024

											2023 - 202	_	Expenditures										
							K	ec	eipts				Adhartmanta				Exp	<u>er</u>	laitures				
FUND CODE			luly 1, 2023 ginning Cash Balance	S	September		October	١	November		YTD		Adjustments to cash/net assets	S	eptember		October	١	lovember		YTD	E	inding Cash Balance
	RESTRICTED FUNDS																						
	NC PRE-KINDERGARTEN FUNDS																						
206	NC Pre-K Grant - State Funds (per child)	\$	(27,412.00)	\$	680,325.00	\$	(26,460.00)	\$	-	\$	737,714.00	\$	· -	\$	653,865.00	\$	-	\$	-	\$	653,865.00	\$	56,437.00
206	1/10 CASH PAYMENT from DCDEE -NC Pre-K Grant	\$	_	\$	915 532 00	\$	(402,546.00)			\$	512,986.00			\$	100 652 00	\$	412,334.00			\$	512,986.00	\$	_
	NC Pre-K Expansion Grant - Lottery Funds - STATE FUNDS	\$	31,246.00		-	\$, , ,	\$	799,184.00		1,196,944.00	\$	S -	\$	-		413,310.00	\$	804,098.00		1,217,408.00		10,782.00
211	NC Pre-K Grant - 4% Admin Fees	\$	(176,029.49)	\$	77,710.81	\$		\$	37,715.09	\$	291,455.39	9		\$	37,782.17	\$	39,112.65	\$	47,426.94	\$	202,032.57	\$	(86,606.67)
	NC Pre-K CCDF ARPA Funds	\$	(26,238.37)		17,105.00	Ť		\$	114.45	\$	43,457.82	9		\$	6,414.45	\$	6,312.00	\$	86,377.50	\$	116,208.95	\$	(98,989.50)
	1/10 CASH PAYMENT from DCDEE -NC Pre-K Grant	\$	(13,950.00)		17,105.00	\$		\$	-	\$	13,950.00	9		\$	6,414.45	\$	6,312.00	\$	- 00,377.50	\$	110,200.95	\$	(96,969.50)
	NC Pre-K Grant CCDF Quality Funds- Federal Funds	\$	(19,837.95)		26,235.35		-	\$	21,100.86	\$	67,174.16	,		\$	21,156.76	Ť	24,279.34	\$	18,602.71	\$	90,274.16		(42,937.95)
336	NC Pre-K Governor's Emergency Education Relief [GEER] Funds	\$	_	\$		\$	_	\$	324,308.00	\$	324,308.00	9		\$	_	\$	_	\$	212,345.10	\$	212,345.10	\$	111,962.90
000	Sub-total for NC Pre-K	\$	(232,221.81)	Ť		Ψ		Ψ	02 1,000.00	Ψ	02 1,000.00	4	,	Ψ		Ψ		Ψ	212,010.10	Ψ	Sub-total		(49,352.22)
	FEDERAL RESTRICTED FUNDS	Ť	(===,=====,																			Ť	(10,000)
307	DCD Grant - SWCDC	\$	(55,217.22)	\$	-	\$	-	\$	-	\$	55,217.22	9	-	\$	18,354.34	\$	20,572.68	\$	34,279.70	\$	122,639.12	\$	(122,639.12)
312	Region 5 - Birth to 3 [Infant/Toddler] 08/01/XXXX - 07/31/XXXX	\$	(21,040.08)	\$	12,783.31	\$	-	\$	-	\$	31,632.24	95	S (1,833.03)	\$	11,727.41	\$	13,966.49	\$	13,798.54	\$	63,473.15	\$	(52,880.99)
313	Region 5 - Healthy Social Behavior	\$	(40,974.60)	\$	-	\$		\$		\$	40,974.60	9	-	\$	16,071.64	\$	23,254.79	\$	19,354.08	\$	91,761.45	\$	(91,761.45)
	Region 5 - Family Child Care Project [09/01/2023 - 02/14/2024] and [02/15/2024 - 02/14/2025]	\$	-	\$		\$	-	\$		\$	-	9	· -	\$		\$	_	\$	442.10	\$	442.10	\$	(442.10)
330	FEDERAL - CCHC Expansion Grant (NCPC) [02/01/2021 - 06/30/2023]	\$	899.08	\$	-	\$	-	\$	-	\$	(899.08)	9	; -	\$	_	\$	_	\$	_	\$	-	\$	
331	FEDERAL - PDG Family Connects Innovation Grant (NCPC) [03/01/2021 - 11/30/2023]	\$	(235,900.22)		128,029.95	\$	122,923.01	\$	123,517.77	\$, , ,	9	S -	\$	122,923.01	\$	123,517.77	\$	233,245.62	\$	769,098.41	\$	(233,245.62)
333	FEDERAL - City of Fayetteville ARPA Grant [08/01/2022 - 06/30/2025]	\$	200,000.00	\$	-	\$	-	\$	-	\$	-	9	S -	\$	-	\$	-	\$	-	\$	-	\$	200,000.00
807	Region 5 - Program Income	\$	-	\$	330.00	\$	350.00	\$	739.65	\$	1,848.65	\$	s -	\$	-	\$	-	\$	-	\$	390.39	\$	1,458.26
	Sub-total for Federal Restricted	\$	(152,233.04)																		Sub-total	\$	(299,511.02)
	SMART START AND RELATED FUN	NDS																					
153	Smart Start - Admin. (FY 22/23)	\$	97,745.08	\$		\$	-	\$	-	\$	-	9	S -	\$	-	\$	-	\$	-	\$	97,745.08	\$	_
154	Smart Start - Services (FY 22/23)	\$	762,441.34	\$	-	\$	-	\$	-	\$	-	9	-	\$	-	\$	-	\$	-	\$	762,441.34	\$	
155	Smart Start - Admin. (FY 23/24)	\$	-	\$	37,936.00	\$	-	\$	72,806.00	\$	216,353.00	\$	-	\$	38,329.36	\$	35,956.34	\$	30,638.06	\$	181,749.47	\$	34,603.53
156	Smart Start - Services (FY 23/24)	\$	-	\$	280,163.00	\$	-	\$	537,676.00	\$	1,597,779.00	\$	-	\$	192,538.91	\$	236,208.27	\$	164,490.27	\$	970,093.70	\$	627,685.30
201	MAC SS Grant (Accting/Contracting)	\$	-	\$	-	\$	-	\$	17,823.00	\$	35,646.00	#	S -	\$	8,930.40	\$	6,700.33	\$	6,568.56	\$	38,146.93	\$	(2,500.93)
	Program Income (SS Related)	\$	68,386.12	\$	4,507.03	\$	5,532.59	\$	4,563.42	\$	22,369.68	9	-	\$	185.81	\$	311.28	\$	204.38	\$	1,082.66		89,673.14
	Sub-total for Smart Start & Related	\$	928,572.54																		Sub-total	\$	749,461.04

Partnership for Children of Cumberland County, Inc.

All Funding Sources Fiscal Year 2023 - 2024

				Receipts Expenditures																			
			uly 1, 2023				- 1		Jipto			1	Adjustments					,011	aitaics				
FUND			jinning Cash Balance	S	eptember		October	N	lovember		YTD	1	to cash/net assets	Se	eptember	(October	N	lovember		YTD	E	nding Cash Balance
	TEMPORARILY RESTRICTED FUND	OS - F	RESTRICTED	FOF	R TIME OR P	UR	POSE TO S	PEN	ND FUNDS														
401	County of Cumberland Nonprofit Fiscal Recovery Assistance Program [\$50,000 for Family Connects 07/01/2023 - 06/30/2024]	\$		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
543	CC Foundation - Family Connect Grant [12/01/2019 - 12/31/2024]	\$	16,510.57	\$	-	\$	-	\$	-	\$	-	\$	-	\$	5,272.84	\$	5,383.18	\$	5,966.31	\$	7,032.76	\$	9,477.81
544	Falcon Children's Home - Car Seat Safety Program Donation	\$	5,000.00	\$	-	\$		\$	-	\$,	\$	-	\$	5,000.00	\$	(56.54)	\$		\$	4,943.46	\$	56.54
547	The Cannon Foundation - Operation Restoration, Building Project Phase II (03/09/2023 - until spent)	\$	30,000.00	\$	-	\$	-	\$	-	\$	-	\$	<u>-</u>	\$	-	\$	-	\$	30,000.00	\$	30,000.00	\$	-
809	Hoke County Consumer Ed (NOT program income) [07/01/2022 - 06/30/2023]	\$	6,386.06	\$	-	\$	-	\$	-	\$	(6,386.06)	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
004	Fundraising - PFC Annual Soiree - Administrative Allocation	\$	0.507.00	6		\$		\$		٠		\$		\$		\$		\$		\$		\$	0.507.00
824	Sub-total for Temporarily Restricted	\$	6,587.08 64,483.71	\$		Ф	<u>-</u>	Ф		Ф		Φ	<u> </u>	Ф	-	Ф		Ф	-	A	Sub-total	\$	6,587.08 16,121.43
	UNRESTRICTED FUNDS or NO RES	,	·	/IE T	O SPEND FL	JND	S														Oub-total	Ψ	10,121.43
	Unrestricted State Revenues - For Operating Purposes	\$	15,115.22		-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	50.00	\$	15,065.22
208	Unrestricted State Revenues - Invested in CDs and Money Market Account	\$	497,668.65	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	(50.00)	\$	497,718.65
501	Individual Gifts & Donations	\$	121,752.76	\$	230.62	\$	595.00	\$	1,271.00	\$	4,198.62	\$	-	\$	34.71	\$	28.35	\$	14.39	\$	214.31	\$	125,737.07
515	Vending Machine Commissions	\$	654.66	\$	56.42	\$	-	\$	-	\$	145.30	\$	-	\$	-	\$	55.67	\$	37.31	\$	92.98	\$	706.98
518	Kohl's Corporate Grants	\$	363.33	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	363.33
802	PFCRC II (Non-Smart Start)	\$	(84,995.05)	\$	10,999.03	\$	10,153.57	\$	14,128.18	\$	61,347.51	\$	-	\$	12,070.01	\$	6,884.70	\$	27,452.40	\$	83,086.11	\$	(106,733.65)
805	Misc. Unrestricted Revenue	\$	6,031.45	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	125.00	\$	125.00	\$	5,906.45
806	Forward March Conference	\$	31,992.25	\$	-	\$	-	\$	-	\$	-	\$	1,833.03	\$	-	\$	-	\$	-	\$	24,979.53	\$	7,012.72
812	PFCRC II - Administration	\$	170,325.52	\$	4,750.00	\$	4,750.00	\$	4,750.00	\$	23,750.00	\$	-	\$	417.32	\$	416.94	\$	457.98	\$	2,269.09	\$	191,806.43
815	Hoke - Contracted Eval (not program income)	\$	35,981.21	\$	-	\$	-	\$	-	\$	-	\$	-	\$	645.46	\$	193.32	\$	-	\$	1,274.74	\$	34,706.47
	Contracted Data Services	\$	3,448.15	\$	-	\$	-	\$	-	\$	-	\$		\$	-	\$	-	\$	-	\$	2,947.81	\$	500.34
	Fundraising - PFC Annual Soiree	\$	79,700.56		_	\$	_	\$	_	\$	_	\$		\$	339.00	\$	5,090.00	Ė	10.67	Ė	5,159.67		74,540.89
	Capital Projects Fund [used for construction loan transactions]	\$	(524.10)		-	\$	18,000.00			\$	196,827.05	\$			18,606.95			\$	97,940.92		169,758.20		26,544.75
897		\$	(7,680.71)	\$	-	\$	-	\$	-	\$	7,680.71	\$	-	\$	937.36	\$	1,130.63	\$	1,135.88	\$	4,398.45	\$	(4,398.45)
	Interest Income (from Investment Funds)	\$	27,226.84		433.09		478.93	\$	419.95	\$	2,229.57			\$	-	\$	-	\$	-	\$	-	\$	29,456.41
904	Forfieted FSA	\$	(18,800.41)			\$	-	\$	-	\$	8,705.00	\$		\$	-	\$	-	\$	-	\$	-	\$	(10,095.41)
905	. ,	\$	226.10	\$	20,425.44	\$	20,352.73	\$	20,156.50	\$	102,684.16	\$	-	\$	20,280.11	\$	24,699.66	\$	23,971.21	\$	112,152.40	\$	(9,242.14)
	Sub-total for Unrestricted Funds	\$	878,486.43																		Sub-total	\$ age 2 o	879,596.06

Partnership for Children of Cumberland County, Inc.

All Funding Sources Fiscal Year 2023 - 2024

					Receipts Expenditures																	
FUND CODE			July 1, 2023 ginning Cash Balance	S	eptember	(October	N	ovember		YTD		Adjustments to cash/net assets	Se	eptember	(October	^	lovember	YTD	E	nding Cash Balance
	INFORMATION TECHNOLOGY																					
992	PFC IT Management	\$	-	\$	-	\$	-	\$	-	\$	-	9	\$ -	\$	-	\$	-	\$	-	\$ -	\$	-
993	IT - Core	\$	-	\$	-	\$	-	\$	-	\$	-	,	\$ -	\$	-	\$	-	\$	-	\$ -	\$	-
994	IT - Outside Agencies	\$	77,743.82	\$	7,177.89	\$	9,273.77	\$	5,546.00	\$	35,399.66	Š	\$ -	\$	10,059.71	\$	7,505.07	\$	(48,686.00)	\$ (7,242.10)	\$	120,385.58
995	IT - PFC Enhanced	\$	-	\$	-	\$	-	\$	-	\$	-	3	\$ -	\$	-	\$	-	\$	-	\$ -	\$	-
996	IT - PFC Regular	\$	-	\$	-	\$	-	\$	-	\$	-	•	\$ -	\$	-	\$	-	\$	-	\$ -	\$	-
Sı	ub-total for Information Technology	\$	77,743.82																	Sub-total	\$	120,385.58
	PERMANENTLY RESTRICTED FUN	DS																				
599	Cumberland Community Foundation Endowment	\$	31,384.00	\$	-	\$		\$		\$	-	,	\$ -	\$	_	\$		\$	_	\$ -	\$	31,384.00
	Sub-total for Permanently Restricted Funds	\$	31,384.00																	Sub-total	\$	31,384.00
	TOTAL	\$	1,596,215.65																	TOTAL	\$	1,448,084.87

Partnership for Children of Cumberland County, Inc. - UNRESTRICTED STATE REVENUES [FUND 208]

						Fiscal Year 20	023 / 2024	
						SHOULD BE:	42%	58%
	FY 23/24 Budget Effective				Expenditures	Unspent Allocated	% of	% of
Activity	7/1/2023	September	October	November	Y-T-D	Budget Amount	Budget Expended	Available Funds
Administrative Operations	¢ 42.005.00	\$ -	¢.	¢	¢	\$ 12.005.00	0%	100%
	\$ 12,005.00	5 -	\$ -	\$ -	-	\$ 12,005.00		
CC&R - Core (in case of Federal shutdown)	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	0%	100%
Sub-Total	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	0%	100%
Total Allocated Budget for FY23-24	62,005.00							
Allocated Budget Amount SPENT	02,000.00	\$ -	\$ -	\$ -	\$ -]		
Allocated Budget Amount UNSPENT		·	•	•		\$ 62,005.00		
SUMMARY OF CASH AND INVESTMENTS								
July 1 - Total Cash Carryover including Investments							\$ 512,783.87	
Projected Unrestricted State Revenues at the yearend			\$ -	\$ -	\$ (46,889.78)		15.22 in GL 1113 at 07- 3-24 budget amount	01-23 less the
Unspent Budget for FY23-24 at the month end			\$ -	\$ -	\$ 62,005.00			
Subtotal (cash in GL 1113 at the month end to be used for operating funds)			\$ -	\$ -		\$ 15,065.22	includes \$1,000 in ca	ash transfers
Investments at month end (Includes money market account and certificates of deposits, if applicable)	\$497,668.65		\$ -	\$ -		\$ 497,718.65		
CURRENT TOTAL OF CASH AND INVESTMENTS AT THE MONTH END						\$ 512,783.87		

Family Connects, North Carolina Southeastern Region

	From	Calendar			
	10/4/2021	Year Totals	Aug-23	Sep-23	Oct-23
Total Births	7311	3652	287	282	270
Eligible*	6351	3146	251	251	217
Not Eligible	960	506	36	31	53
Scheduled	4814	2283	202	200	182
Scheduling Rate - 75% Goal	74%	72%			
Decline	590	322	12	14	16
Decline Rate	10.34%	8.29%	4.78%	5.58%	7.37%
Pending - Changes Daily	152	0	21	28	15
Pending Rate	0.00%	0.00%	8.37%	11.16%	6.91%
Unable to Contact - Closed By DOB	795	541	16	9	4
Unable To Contact Rate	15.09%	17.80%	6.37%	3.59%	1.84%
Completed (by delivery date)	2877	1363	116	128	102
Completion Rate - 80% Goal	60%	60%			
Population Reach - 60% Goal	44%	44%			
TOTAL REFERRALS	10177	4372	535	439	208
COMPLETED VISITS					
County of Residency - Goals					
Cumberland - 56%	88.38%	89%			
Hoke - 28%	9.15%	9%			
Robeson - 16%	6.17%	6%			

Blue: Pulled from FCI'S KPI reports



Partnership for Children of Cumberland County, Inc. (PFC) Hybrid Executive Committee (Acting as Board) Meeting September 28, 2023 (9:02 am – 10:30 am) Be the Driving Force



MEMBERS PRESENT: Maria Ford (D), Haja Jallow-Konrat*, Brian Jones*, Taylor Mobley, Ayesha Neal, Birgit Sexton*, and Darlisha Warren

MEMBERS ABSENT: Lonnie Ballard, Sandee Gronowski, Mary Mathis, and Ebone Williams

NON-VOTING MEMBERS ABSENT: Dr. Marvin Connelly, Jr.

NON-VOTING ATTENDEES: Dottie Adams*, Ar-Nita Davis, Michelle Downey*, Pamela Federline, Belinda Gainey*, Julanda Jett*, Marie Lilly*, Carole Mangum*, Sharon Moyer, Candy Scott*, Mary Sonnenberg*, Karen Staab*, and Mike Yeager

Attended in person DISCUSSION & RECOMMENDATION FOLLOW-UP ACTION Determination of Quorum & Call to Order – Brian The scheduled hybrid meeting of the Executive Committee was held on Thursday, Called to None September 28, 2023, and beginning at 9:02 am pursuant to prior written notice to each Jones, Board Chair Order committee member. Brian Jones, Board Chair, determined that a quorum was present and A. Welcome New Committee Members called the meeting to order. Belinda Gainey, Executive Specialist, was Secretary for the B. Fundraising and Friend Raising meeting and recorded the minutes. 1. Board Donations (www.ccpfc.org/donate) a. Fund Development A. Brian Jones welcomed all new board members to the committee. None None i. Giving Tuesday B.1. Brian informed the committee that the Board Development Committee discussed using None None 2. Volunteer Forms the Executive Matrix to assign committee chairs to contact board members who have yet to provide their board donation. A list of members who have yet to donate will be included in the October board meeting packet. Donations can be made on the PFC website. B.1.a.i. Sharon Moyer reported that PFC is a part of the Cumberland Community Foundations None None Giving Tuesday which takes place from November 20-29, 2023. Gifts given during this time will be amplified by the \$450,000 match. Further information will be sent. Donations made for Giving Tuesday will be counted as board donations. B.2. Brian asked members to fill out the volunteer form if they read the packet prior to None None coming to the meeting or participated in any PFC business outside of regular meetings. Mary Sonnenberg informed the committee that hours from the volunteer form does count toward the PFC In-Kind match. II. A.1. The minutes from June 29, 2023, Executive Committee Open Session, were previously Action provided to committee members for their review. A. Executive Minutes June 29, 2023 Ayesha Neal moved to accept the June 29, 2023, Executive Committee meeting Open Motion 1. Open Session None Session minutes as presented. Haja Jallow-Konrat seconded the motion. Hearing no Carried B. FTCC Fiscal Modified System of Support (SOS) further discussion, the Chair put the motion to a vote. All votes were unanimous. There C. Board Positions were no abstentions. The motion carried. 1. Birgit Sexton B. Karen Staab reported that it is recommended that FTCC Parents for Higher Education 2. Darlisha Warren (PFHE) Subsidy and Administrative Support be placed on the Modified-SOS program for



Partnership for Children of Cumberland County, Inc. (PFC) Hybrid Executive Committee (Acting as Board) Meeting September 28, 2023 (9:02 am – 10:30 am)



OFC	UMBERLAND	COUNTY	Be the Driving Force		4.0
			FY 2023-2024. PFC was recently notified of the departures of the Senior Vice President of Business and Finance and the Director and Budgets and Grants. The recommendation is given due to these changes in key staff. Haja Jallow-Konrat moved to approve that FTCC Parents for Higher Education (PFHE) Subsidy and Administrative Support be placed on the SOS as presented. Birgit Sexton seconded the motion. Hearing no further discussion, the Chair put the motion to a vote All votes were unanimous. There were no abstentions. The motion carried. C. Mary Sonnenberg reported that Birgit Sexton and Darlisha Warren both are now working for PWC. At Birgit's previous job she was on the board in the position of Municipal Government; Darlisha served as Community at Large. PWC is under the City of Fayetteville so Birgit's position can remain as Municipal Government. Due to the number of board members who are currently serving under the Category of Business/Community, the Board Development Committee recommends moving Darlisha to the Municipal Government position.	Motion Carried	None
			Ayesha Neal moved to accept the recommendation to have both Birgit Sexton and Darlisha Warren serve in the position of Municipal Government as presented. Maria Ford seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. The motion carried. Recusals: Birgit Sexton and Darlisha Warren	Motion Carried	None
III.		sion [△] nancial Updates Financial Summary: August 2023 a. Smart Start b. NC Pre-Kindergarten c. South West Child Development	A.1.a.&b. Marie Lilly, Carole Mangum and Mary Sonnenberg provided an overview of the August 2023 Financial Summary with the committee. There is a minor change in Section 4. DCDEE, the dates in item. D should read September 1, 2023 through February 14, 2024 and February 15, 2024 through February 15, 2025. Marie informed the committee that in case of a Federal Shutdown, \$50,000 has been set aside in case federal funds are not received. This money is to cover staff who are paid by federal funds.	None	None
		Commission (SWCDC) – Region 5 d. All Funding Sources	A.1.c. Mary reported that PFC received the final Fiscal Monitoring Report for FY 22-23 for SWCDC and there were no findings.	None	None
	2.	e. Unrestricted State Revenues f. Cash and In-Kind Report August 2023 E-Trade Statement	A.1.f. Michelle Downey reviewed the August 2023 Cash and In-Kind Report with the committee. Mary stated that the total needed to reach the Cash and In-Kind match will be greater once the reverted funds are received.	None	None
	3.	_	A.2. Mary provided an overview of the August 2023 E-Trade Statement.	None	None
	B. Bo	ard Development Committee 1 st Term Ending June 30, 2024 a. Mary Mathis – Child Care Provider –	A.3. Mary stated that PFC reviews the organization's investments at least twice a year. An overview was provided of the current PFC investments. The Finance Committee will review the investments in detail during an upcoming committee meeting.	None	None
		Licensed Center (NC Pre-K Mandated) b. Haja Jallow-Konrat – Parent of a Child 5 or Younger	B.1. Haja reported that her and Mary Mathis' 1 st term on the board ends on June 30, 2024. Haja has agreed to serve a 2 nd term; Mary will be contacted and asked if she will serve another term.	None	None
	2.		B.2. Haja stated that Ayesha Neal and Sandee Gronowski's 2 nd term on the board ends on June 30, 2024. Ayesha has agreed to remain on a committee; Sandee has relocated but	None	None



Partnership for Children of Cumberland County, Inc. (PFC) Hybrid Executive Committee (Acting as Board) Meeting September 28, 2023 (9:02 am – 10:30 am)



* ***	ALLECT SELL S	Eac	h Child, Every Communi	tv.
OF CUMBER	LAND COUNTY	Be the Driving Force		**
	Child-Serving Agency b. Sandee Gronowski – Military	may consider serving on a committee. C. Mary provided an overview of her goals for this fiscal year. Goal #1: Establish a robust	None	None
C. D.	Community Board Priorities Update Building Construction Update	plan for board retreat and strategic planning activities to address forward-looking board priorities and the changing early childhood landscape. Goal #2: Execute sustainable plans for allocations and funding of programs (Family Connects, Health Social Behaviors, etc.) and advocate for legislative fiscal support of mission-driven programs. Goal #3: Establish		
E.	NC Pre-K Update 1. Allocation Plan 2. Governor's Emergency Education Relief	and execute succession plans for key staff leadership and board member positions to include more thorough and in-person orientation and training. D. Mary informed the committee that the windows in the rounded areas of the first floor	None	None
F.	Funds (GEER) Federal Funds Smart Start FY 25-27 Bidder's Conference	have been installed; upstairs windows will be installed today, September 28, 2023. Mike Yeager reported that the contractor is on-site; the framework is being installed.		
G. H.	PFC 30th Birthday Celebration President's Report	E. Mary provided the NC Pre-K update. For SY 23-24, 2,289 applications have been submitted, there are 231 children on the waitlist.	None	None
	NonProfit Fiscal Recovery Assistance Program – Grant \$50,000	E.1. Mary stated that the Allocation Plan changes each year. PFC will make sure monies are allocated and make sure there is enough money to make adjustments once everyone is placed. Staff is working to make firm guidelines and timelines for decisions to be made. These will be taken to the NC Pre-K Planning Committee in October for approval. Mary stated that the State Budget that was passed increased the NC Pre-K classroom size from 18-20 students; staffing will not change. No more funding is being provided for these changes.	None	None
		E.2. Mary reported that Governor Cooper allocated \$8 million to the Governor's Emergency Education Relief Funds (GEER). This is to support NC Pre-K classrooms. There are eligibility requirements; based on classrooms with eligible teaching staff and having at least one child enrolled and attending the program.	None	None
		F. Pamela Federline reported on the Smart Start FY 25-27 Bidder's Conference. Two Bidders Conferences took place, one virtual and one in-person. A list of approved activities was provided to the committee. A Grant module for electronic applications has been created and tested in Salesforce. Sharon stated that part of this initiative is around the sustainability of the organization. Sharon's team is working to use Salesforce to track resources and be one data point for PFC.	None	None
		G. Sharon reported on the PFC 30 th Birthday Celebration. Daniele Malvesti is leading this project. The celebration will take place on December 14, 2023, following the board meeting until 7pm. A planning meeting is being held on October 3, 2023, at 10:00am. Board members and staff received an email to participate in the planning.	None	None
		H. Mary provided an overview of the President's Report which was included in the packet. A brief overview of the state budget was provided. Sharon stated that PFC is the sponsor of The Coffee Club on October 19, 2023 at 7:30am, at Segra Stadium. Daniele Malvesti will be the speaker and speak about how PFC has	None	None



Partnership for Children of Cumberland County, Inc. (PFC) Hybrid Executive Committee (Acting as Board) Meeting September 28, 2023 (9:02 am – 10:30 am)



Be the Driving Force

– Information Only [△] ects Community Advisory tion Sheet Attached	These items were issued for information only.	None	None
. ,			
tion Sheet Attached			
tion Sheet Attached			
Tenant Committee – (Meeting			
18, 2023 – CANCELLED) – Ebone			
air			
esource and Referral Committee			
tion Page Attached			
ngs / Events & Volunteer	This information was listed on the agenda.	None	None
Holiday Closures			
Brian Jones, Board Chair	As there was no further business, the meeting was adjourned at 10:30 am.	Adjourned	None
: 1	Tenant Committee – (Meeting 18, 2023 – CANCELLED) – Ebone nair Resource and Referral Committee ation Page Attached ings / Events & Volunteer Holiday Closures Brian Jones, Board Chair	18, 2023 – CANCELLED) – Ebone nair Resource and Referral Committee ation Page Attached ings / Events & Volunteer Holiday Closures This information was listed on the agenda.	Tenant Committee – (Meeting 18, 2023 – CANCELLED) – Ebone nair Resource and Referral Committee ation Page Attached ings / Events & Volunteer Holiday Closures This information was listed on the agenda. None

Submittal : The minutes of the above stated meeting are submitted for approval.		
	Secretary of Meeting	Date
Approval: Based on Committee consensus, the minutes of the above stated meeting		
are hereby approved as presented and/or corrected.		
	Committee Chair	Date

Planning and Evaluation Committee Recommendations

Meeting of December 5, 2023

- I. Action Taken:
 - The Planning and Evaluation (P&E) Committee meeting minutes of August 1, 2023, were reviewed and approved unanimously
 - There was a vote to accept All Children Excel CAD changes. The motion was put forth by Carl Mitchell and seconded by Nicole Lucas. The motion passed unanimously.
- II. President's Report read through by Mary Sonnenberg
- III. Planning and Evaluation (P&E) Vice President updated the committee on:
 - a. Crystal Bennett's resignation from the P&E Committee
 - b. All Children Excel CAD Change
 - c. CAD Changes approved by Executive Committee on 11/16/2023
 - d. FY 2022-23 Year End Report
 - e. Quarter 1 Output Report
 - f. RFP Allocation Process Update
 - g. Salesforce Module Development