



Community Advisory Committee

Date: Tuesday, November 7th, 2023

Time: 2 pm

Location: Zoom

Meeting Agenda

Committee purpose: The Committee's objective is to successfully support the Family Connects North Carolina, Southeastern Region program by providing leadership, community involvement, engagement, and sustainable funding.

Committee principles: The Committee collaborates with community partners who seek to ensure the program's success in Cumberland, Hoke, and Robeson Counties. The primary roles are to provide advice and support on decisions affecting the program implementation and sustainability in key areas.

- 1) Determination of Quorum (8 voting members) & Call to Order*
 - a) Welcome/Chair Comments
 - b) Member Introductions (if applicable)
- 2) Review of and Approval of Minutes*
 - a) October 3rd, 2023
- 3) Program Updates
 - a) Updates on births/visits – 4C Team
 - b) Administrative/Marketing – Mary/Sharon
 - c) Updates from PFC/FC team – Liz
 - d) Other updates
- 4) Community Discussion
 - a) Perinatal Health Strategic Plan from NCDHHS/ Town Hall
 - i) Recap and discussion
 - b) Lactation discussion (continued- month 4)

- 5) Other Business
 - a) Announcements from committee members
- 6) Adjournment*

Upcoming Meeting Dates for 2023-2024: December 5th, January TBD, February 6th, March 5th, April 2nd, May 7th, June 4th

All meetings are on the 1st Tuesday of the month, from 2:00 pm – 3:00 pm.

* Needs Action ! Possible Conflict of Interest (Recusals)

Unless otherwise indicated by a symbol above, agenda items are for Information Only

Voting Members		Attended
Aida	Algarin	X
Amy	Navejas	X
April	Oxendine	X
Delores	Long	
Jean	Frye	X
Jennifer	Green	X
Kathya	Gavazzi	X
Terrasine	Gardner	
Erica	Little	
Jarold "Tom"	Johnston	X
Kathleen	Bloomfield	X
Meredith	Gronski	X
Jowana	Clinkscales	
Karelys	Peirea	
Kristin "Bella"	Bautista	X
Martina	Sconiers-Talbert	
Michele	Falls	
Shadonna	Headen	
Sharkara	McDonald	
Sushma	Kapoor	
Rhonda	Dial	
Tiera	Biele	

Non-Voting Members		Attended
Demetris	West	
Nina	Torelli	
Susan	Kornett	

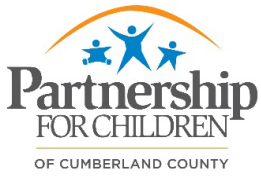
Staff/Contractors		Attended
Cacilie	Glasgow-LeBatard	X
Rita	Gunter	X
Lisa	Peterson	X
Darryl	Young	X
Jasmine	Harris	X
Jean	Squire	
Camille	Cano	X
Pamela	Federline	
Ben	Hughes	
Von	James	X
Sharon	Moyer	X
Lakia	Washington	X
Rhiannon	Chavis-Wanson	
Jessica	Lowery	

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
1) Determination of Quorum & Call to Order* a) Welcome/Chair Comments b) Introductions	The scheduled meeting of the Community Advisory Committee was held via Zoom on October 3, 2023. Meredith was facilitating the meeting as Terrasine was not present. Determining of quorum (5) was present, Meredith, called the meeting to order at 2:06 pm and welcomed all the committee members.	Called to Order None	None None
2) Approval of Minutes* a) Minutes from September 5, 2023 b) Addition to agenda	Meredith called for review and approval of the September 5 2023, minutes. Mary called for revision of the agenda for the meeting as there will be a change in contracts in November and the board is in need of discussing the contract with the nurse partner. Both Jean Frye and Jennifer Green seconded the motion and it was approved. As per Mary's revision to the agenda, come December 1 st , the funding provided by the Smart Start grant will include a nurse partner. 4C will continue to be partnered with Family Connects and will be under contract until June of 2024. The committee would have to make a recommendation to the board in order to have 4C remain contracted for the program. Meredith called for a vote on to take action for the recommendation to the board. Jennifer and Tom seconded the motion.	Minutes Passed Approved	None

<p>3) Program Updates</p> <p>a) Updates on births/visits – 4C Team</p> <p>b) Administrative/Marketing – Sharon/ Mary</p> <p>c) Updates from PFC/FC team</p> <p>d) Other updates</p>	<p>Cacilie updated that:</p> <p>Visits began the end of October, 2021 with total births being calculated to 7,128. 955 births were out of catchment. 6,173 families were eligible for services with 2,679 visits completed amounting to 43% of the eligible births. 535 home visits have been done and 2,144 virtually. The number of cases still open are 46, amounting to 1%. 140 cases are pending at the moment. The number of families which have accepted visits are 2,865, amounting to 46%. A total of 8,478 referrals have been made. 4C remains fully staffed with seven full time, and one part time nurse.</p> <p>Families will be incentivized to receive services from Family Connects with a complimentary baby bundle and gift card upon visit completion</p> <p>As per Mary’s revision to the agenda, within the following seven months she will be pushing for certification for the program and for the addition of another hospital. The contract that will be in place come December will be prorated and fees will be reduced.</p> <p>Jennifer asked Mary what would take place if the program does not receive certification or if the program is unable to meet the qualifications for expansion and/or board funding. Mary responded by saying that she believes that within the next budget there will be funding available for a universal home visiting program. Other sources for funding are being taken into consideration</p> <p>Sharon stated that marketing materials have been reordered. Once the PDG funding ends, more will have to be ordered as they have to reflect the changes in funding.</p> <p>Liz updated that Family Connects is looking to increase the resources available pertaining to access to vaccinations and the holidays. Lakia is currently tracking which pediatric practices within the community offer a range of vaccines. The FC team is considering making a digital survey tool or finding another method to assist with the post visit connections for families.</p> <p>Cacilie updated that come the end of October, she will no longer be working with the Family Connects program.</p>	None	None
4) Committee Discussion	The committee discussion for this meeting was a continuation on addressing breast feeding in the community.	None	None

	<p>Liz stated that having a role in prenatal care and what information is given to families would assist families with making the best decisions towards feeding. Jennifer has a role in childbirth education classes and some education/resources can be provided there. Childbirth classes will begin in November with the health department.</p> <p>Tom shared that working alongside OBGYN and family medicine residencies, specifically the individuals in charge of the education would be important within this initiative. SRAHEC was cited by Liz and Jennifer mentioned Courtney Masters, with whom she will be working alongside for a conference in January.</p> <p>Tom stated the decision to breastfeed is made prenatally or prior to pregnancy, therefore having residents trained in lactation would help meet the needs within the community. Kathy and Tom spoke of the possibility of offering a conference in October of 2024 that would provide training. Tom suggested starting a planning committee for the event, Liz, Kathy, and Aida stated they were interested in being part of it.</p>		
<p>5) Other Business</p> <p>a) Announcements from committee members</p>	<p>Aida shared with the group that the Climb out of The Darkness event from PSI will be taking place later in October.</p> <p>Jean shared in the chat the annual report provided by the CDSA.</p> <p>Jennifer updated that the NCDHHS announced that 4 million dollars will be allocated to maternal health improvement initiatives. The Health Department is a sub recipient of one of their grants therefore their healthy start program will be implemented. Information regarding these changes are expected to be provided by the November CAC meeting. On November 4th there will be a vaccination event taking place for rabies, COVID, and flu vaccines.</p> <p>Tom updated that on October 1st, midwives in the state of NC were issued the authority for full practice. Midwives are now considered independent practitioners and no longer require physician supervision however need to have prior experience supervised by a physician or other midwife. Additionally, First in Family is a nonprofit within the community that provides up to \$500 per mom for breast pumps for rent or purchase. If any mothers in the community are in need of assistance, an application has to be submitted.</p>	None	None
6) Adjournment	The attendees were reminded that the next meeting will be on November 7th. The meeting was adjourned by Meredith at 3:03PM.	Adjourned	None

Submittal: The minutes of the above stated meeting are submitted for approval.



Partnership for Children of Cumberland County, Inc.
Virtual Community Advisory Committee Meeting Minutes
October 3rd, 2023 (2:06 – 3:03 PM)
Be the Driving Force



Secretary of Meeting

Date

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

Committee Chair

Date