

CCR&R Advisory Committee Meeting
AGENDA
Quorum (33%) = 4 (Total Board Members = 12)

Thursday, November 9, 2023
9:00 a.m. – 11:00 a.m.

Charles Morris Conference Room

Be the driving force...

- I. **Welcome, Determination of Quorum, & Call to Order – Darlisha Warren, Chair**
- II. **Approval of Minutes**
 - A. September 21, 2023*
- III. **President's Report – Mary Sonnenberg, President**
- IV. **Financial Updates – Carole Mangum, Grants Manager**
- V. **Department Report & Matters for Discussion – Julanda Jett, Interim VP of Programs**
 - A. Department Updates:
 1. Filled and Open Positions
 - New Hire/Staff Changes:
 - Von McNeill, NC Pre-K Caseworker
 - Current Openings:
 - Vice President of Programs
 - Provider Services Coach (1)
 - NC Pre-K Program Specialist (2)
 - Family Child Care Consultant (2)
 - B. Materials Grant Update – **Julanda Jett, Interim VP of Programs**
 - C. SOAR Community Coalition – **Wanda Wesley**
- VI. **Division Reports –**
 - A. Family Services
 - Consumer Education & Referral – **Jasmine Harris, Programs Manager**
 - NC Pre-K – **Ar-Nita Davis, Programs Manager**
 - All Children Excel (ACE) – **Julanda Jett, Interim VP of Programs**
 - B. Provider Services
 - Kaleidoscope & Library – **Mary Welch, Programs Manager**
 - Technical Assistance & Training – **Mary Welch, Programs Manager**
 - Region 5 (B3QI, HSB, School-Age) – **Sheila Rowe, Programs Manager**
- VII. **Adjournment: Next Meeting is Thursday, February 15, 2024 at 9:00 am (hybrid)**

* Action Item



Partnership for Children of Cumberland County, Inc. (PFC)
CCR&R Advisory Committee Meeting Minutes
September 21, 2023 (9:05 am – 10:51 am)
Be the Driving Force



MEMBERS PRESENT: Darlisha Warren, Cathy Everett, Patricia Eaton, Patricia Fecher, Katherine (Katie) Lada, Jennifer Lopez, Tre’vone McNeill (via phone @ 9:42am) and Christopher Williams

MEMBERS ABSENT: Dr. Rondell Bennett, Dr. Alexis Blue-Wilson, Angela Crosby, and Wanda Wesley

NON-VOTING ATTENDEES: Iris Pierce, Candace Scott, Belinda Gainey, Mary Sonnenberg, Julanda Jett, Ar-Nita Davis, Nikita Grayson, Jasmine Harris, Vivlica Rodgers, Sheila Rowe, Mary Welch and Angela Williams

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Call to Order	Darlisha Warren, Chair, welcomed all attendees, determined that a quorum was met and called the meeting to order. The scheduled meeting of the CCR&R Advisory Committee was held on Thursday, September 21, 2023 and beginning at 9:05 am pursuant to prior written notice to each committee member. Belinda Gainey was Secretary for the meeting and recorded the minutes.	Called to Order	None
II. New Board Orientation	Darlisha Warren, Chair, welcomed new Board Members, Cathy Everett, Katherine Lada, and Patricia Fecher to the meeting. She explained that as part of New Board Orientation a Kaleidoscope presentation will follow the meeting.	None	None
III. Approval of Meeting Minutes	The minutes of the June 15, 2023 scheduled meeting were previously distributed and reviewed by the committee members. The Chair asked for corrections. Hearing none, the committee consented and the minutes were approved. Patricia Eaton and Katie Lada approved.	Approved	None
IV. Welcome & President’s Report	Mary Sonnenberg, President, provided an overview of the Partnership’s President Report (report provided).	None	None
V. Financial Updates	Mary Sonnenberg, President, provided an overview of the Financial Report for the Programs Department (report provided).	None	None
VI. Department Reporting A. Introduction of New Members B. Department Updates C. Materials Grant D. Plans for New Smart Start Allocation Cycle E. SOAR Community Coalition	Candy Scott, Vice President of Programs, provided a report for the Programs Department. The Report included information: A. Darlisha Warren, Chair, introduced the new committee members. The new members were allowed to provide an overview of their backgrounds. All attendees introduced themselves. <ul style="list-style-type: none">• Cathy Everett• Patricia Fecher• Katherine (Katie) Lada	None	None



Partnership for Children of Cumberland County, Inc. (PFC)
CCR&R Advisory Committee Meeting Minutes
September 21, 2023 (9:05 am – 10:51 am)
Be the Driving Force



	<p>B. Department Updates:</p> <ul style="list-style-type: none">• Filled and Open Positions<ul style="list-style-type: none">• New Hire/Staff Changes:<ul style="list-style-type: none">○ Julanda Jett, Programs Administrator○ Mary Anders, Lead Provider Services Coach (supervisor)○ Nitkita Grayson, Provider Services Coach• Current Openings:<ul style="list-style-type: none">○ Provider Services Coach (1)○ NC Pre-K Program Specialist (1)○ Caseworker (1)○ Family Child Care Consultant (2) <p>C. Materials Grant- Julanda Jett, Programs Administrator:</p> <ul style="list-style-type: none">• Cumberland County child care facilities have the opportunity to improve their program quality & practices through applying for the materials grant. This grant will assist with equipping programs with educational tools, furniture, physical activities, and business management resources. <p>Grant awards vary. FCCH can receive up to \$2,000 and centers can receive up to \$10,000.</p> <p>The grant will end June 30, 2024.</p> <p>D. Plans for the New Smart Start Allocation Cycle:</p> <ul style="list-style-type: none">• 3-year cycle• RFPs for in-house activities includes:<ul style="list-style-type: none">○ Child care Resources and Referral○ Lending Library○ Triple P (Positive Parenting Program)• Applications due November 15, 2023 <p>E. Soar Community Coalition – Patricia Eaton</p> <ul style="list-style-type: none">• Name changed to Soar Community Collaborative• Next Parent Café meeting scheduled for October 11, 2023 – 3-5 pm at Child Advocacy Center located at 222 Rowan Street.• Inquiries please contact Wanda Wesley at 910-483-7373		
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Partnership for Children of Cumberland County, Inc. (PFC)
CCR&R Advisory Committee Meeting Minutes
September 21, 2023 (9:05 am – 10:51 am)
Be the Driving Force



	<p>Julanda Jett, Programs Administrator, added the Child Advocacy Center will participate in Harvest Awareness the month of November. Some activities include:</p> <ul style="list-style-type: none"> • Annual Child Abuse Luncheon – November 3rd • Ride Safety Classes 		
<p>VII. Division Updates</p> <p>A. Family Services</p> <ul style="list-style-type: none"> • Consumer Education & Referral • NC Pre-K • All Children Excel (ACE) <p>B. Provider Services</p> <ul style="list-style-type: none"> • Kaleidoscope & Library • Technical Assistance & Training • Region 5 (B3QI, HSB, & School-Age) 	<p>A. Family Services:</p> <p>Jasmine Harris, Programs Manager, provided Family Support:</p> <ul style="list-style-type: none"> • Quarterly Consumer Education & Referral updates • Community Outreach Events • Collaborating with community partners • Advocating for families • Military vouchers • Providers updating contact information <p>Ar-Nita Davis, Program Manager, gave the updates for NC Pre-K:</p> <ul style="list-style-type: none"> • FY 23-24 Sites Selection • FY23-24 Placement & Waitlist • FY 24-26: 2-year site selection cycle (application due October 5th) • Information Session • NC Pre-K Sub-committee Meeting • Lets Get Enrolled – collaboration with Cumberland County School System & Head Start • Little Land – Down on the Farm Outreach Update <p>Candy Scott, Vice President of Programs, provided the updates for ACE – currently unable to provide any services at this time. The Parent Educator is currently on medical leave.</p> <p>B. Provider Services:</p> <p>Mary Welch, Program Manager, provided the updates for Kaleidoscope & Library, Technical Assistance, and Training.</p> <ul style="list-style-type: none"> • Kaleidoscope – Provider Services Coach Vivlica Rodgers will provide a demonstration of the program at the end of the meeting. • Lending Library is tentatively opening in December <ul style="list-style-type: none"> ○ Resources for check-out available for 2-weeks through the Provider Services Coaches ○ Laminating services are available to all programs 	None	None

**Partnership for Children of Cumberland County, Inc. (PFC)
CCR&R Advisory Committee Meeting Minutes
September 21, 2023 (9:05 am – 10:51 am)
*Be the Driving Force***

	<ul style="list-style-type: none"> • Training & Technical Assistance <ul style="list-style-type: none"> ○ Materials grants available ○ Currently have six Coaches <ul style="list-style-type: none"> - two Coaches (Sylvia Murphy & Sheila Jones) are certified in Business Administration Sale (BAS) for FCCHs. - two Coaches (Sylvia Murphy & Vivlica Rodgers) are currently working towards Program Administration Scale certification for centers. ○ Technical Assistance – 30+ applications (actively recruiting) <ul style="list-style-type: none"> - Offering extended services based on environmental rating scales (ERS) - Currently in Cohort 1 – preparatory year - All applicants must have an application and TA agreement on file ○ Trainings <ul style="list-style-type: none"> - Calendar is posted on website - Provide ERS and Administrative Action trainings - Professional Development (PD) Advising Assistance - No longer providing tuition assistance – refer to T.E.A.C.H - Collaborate with Fayetteville Technical Community College – in-house registration - GPA incentives up to \$300 (contingent upon funding) <p>Sheila Rowe, Program Manager, gave the updates for Region 5:</p> <p>Training:</p> <ul style="list-style-type: none"> • New Region 5 Provider Services Coach – will cover all eight counties • Family Child Care Consultants – will provide resources and technical support to family child care homes. <p>Healthy Social Behavioral (HSB):</p> <ul style="list-style-type: none"> • Currently working with 18 programs • Providing training and modeling coaching • Mental Health Endorsements • 24hr Connection Website & Telephone Line for assistance & questions 		
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Partnership for Children of Cumberland County, Inc. (PFC)
CCR&R Advisory Committee Meeting Minutes
September 21, 2023 (9:05 am – 10:51 am)
Be the Driving Force



	<p>Birth to Three (B3QI):</p> <ul style="list-style-type: none">• Currently working with 24 programs• Providing trainings• Practice base model coaching• ERS• CLASS recertification <p>Lead Provider Services Coach:</p> <ul style="list-style-type: none">• Working with 16 programs• Providing preschool & school-age technical assistance		
VIII. Information	The next CCR&R Advisory Committee meeting is scheduled for November 9, 2023 at 9:00 am.	None	None
IX. Adjournment	As there was no further business, the Chair noted the meeting adjourned. The meeting was adjourned at 10:51 am.	Adjourned	None

Submittal: The minutes of the above stated meeting are submitted for approval.

Secretary for the Meeting

Date

Approval: Based on committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

Committee Chair

Date

President's Report
NC Pre-K Planning Committee & Board of Directors Meeting
Charles Morris Room/Hybrid
Thursday, October 26, 2023

A. NCPC/DCDEE Updates / Legislative Updates

1. NCPC

- State budget allows Smart Start to charge **10% administrative overhead of total allocation, up from the previous cap of 9%.**
- **State budget included \$1.5M non-recurring funds each year of the biennium for DPIL.** This will allow for some additional new children to be served. We continue to collaborate closely with United Way of Cumberland County to provide this program. We are grateful for the additional state funding. We proactively added a DPIL activity to our Smart Start budget for FY 23/24.
- **Tri-Share Child Care Pilot Program - \$900,000 each year** of the biennium (non-recurring) to establish the Tri-Share Child Care pilot program in **three** local Partnerships serving as regional facilitator hubs. A regional facilitator hub may use up to nine (9%) of its allocation for administrative costs and the provision includes a reporting requirement. PFC staff does not recommend pursuing this pilot program due to capacity.
- **Family Connects**
 - a. **In process for closing out PDG Pilot grant for Family Connects by November 30.**
 - b. Contracting for continuing the Family Connects Activity is in process for December 1, 2023 – June 30, 2024 for this allocation cycle.

2. DCDEE

- Due to a change in the State Controller's payment system, payments to state contracts have been delayed. It is anticipated that it may be early November before payments are received. This impacts multiple funding streams for the Partnership. This is a statewide issue. Cash flow is being monitored closely.

3. State Level

- **Medicaid Expansion – beginning December 1, 2023.** NC DHHS has launched a new website to help with community outreach. The website includes basic information on eligibility for Medicaid coverage, details of costs and coverage, and free materials to help nonprofits provide clear and accurate information about Medicaid and Medicaid expansion.

4. Federal Level

- FY 24 Appropriations Process –The federal shutdown was averted by a Continuing Resolution until November 17, 2023. A House Speaker is required in order to pass the 12 appropriations bills with the November 17th deadline quickly approaching. Representative Mike Johnson from Louisiana was elected House Speaker on Wednesday, October 25th.

5. Local Level

- Meeting convened by City of Fayetteville Police Department and other interested parties in researching options for child care for first responders. Ongoing meetings strategizing child care resources and options that may meet this on-going need of people with variable schedules and shifts.

B. Grant Opportunities/Updates/RFPs

1. **City of Fayetteville ARPA grant** – MOUs with providers are in development. FCCH MOUs have been sent

out and 4 of 5 are executed. Center MOUs in process.

2. **Cumberland County Revised Nonprofit Fiscal Recovery Assistance Program** – Funds were directed to support the Family Connects program. Executed contract is in the work flow with the County.

C. Staff updates

1. **Welcome Von McNeill**, (NC Pre-K Caseworker) who joined the Partnership October 18th. We previously welcomed **Nikita Grayson** (Coach) who joined the Partnership on August 28.
2. **Farewell to Candy Scott, VP of Programs**. Candy hit the ground running on October 16th as the new Executive Director at the Johnston County Partnership for Children. We've already seen her on several NCPC ZOOM meetings. She sends warm wishes to everyone.
3. We have several positions posted, including Program Specialist for NC Pre-K, Coaches and the new Family Child Home Consultants. The VP of Programs position will remain posted until October 31. We are reviewing 23 applicants so far. If you or anyone you know are interested in any of these positions, please visit our career page to learn more and apply.

D. Events/Community Outreach

1. **Little Land Down on the Farm** – Lisa Childers will have additional data from event attendance and collaboration. We are looking forward to continuing the event next year.
2. **PFC United Way Campaign/Food Drive** – As part of our campaign we are doing a Food Drive. Boxes are located throughout the building for donations. You may donate food through November 10th. Staff are also participating in volunteer opportunities with United Way agencies.
3. **Greater Fayetteville Chamber Chairman's Coffee Club – PFC hosted the event on October 19**. Kudos to Daniele Malvesti for pulling together the presentation and to Board Chair Brian Jones, Board Member Dr. Patricia Fecher and Julanda Jett, Interim VP of Programs for being in attendance and sharing their passion for our mission. Save the Date flyers for our 30th Celebration were passed out. It was a great opportunity for networking. We are proud members of the Greater Fayetteville Chamber.
4. **30th Anniversary for Partnership for Children of Cumberland County** – December 2023. The celebration will occur on Thursday, December 14 from 1:00-7:00 pm at the Partnership. The planning group has met several times. If you want to attend additional planning meetings, contact Daniele Malvesti (dmalvesti@ccpfc.org) for meeting times.
5. **Little Land Saturday, February 10, 2024 – Save the Date**.

Family Connects, North Carolina Southeastern Region

	From 10/4/2021	Calendar Year Totals	May-23	Jun-23	Jul-23	Aug-23
Total Births	7042	3652	283	313	283	287
Eligible*	6135	3146	252	280	256	251
Not Eligible	907	506	31	33	27	36
CONTROL (THIS SHOULD EQUAL ELIGIBLE)	6135	3146	252	280	256	251
Scheduled	4628	2283	198	235	195	203
Scheduling Rate - 75% Goal	74%	72%	79%	84%	77%	
Decline	573	322	25	8	7	12
Decline Rate	10.34%	8.31%	9.92%	2.86%	2.73%	4.78%
Pending - Changes Daily	159	0	0	34	54	33
Pending Rate	0.00%	0.00%	0.00%	12.14%	21.09%	13.15%
Unable to Contact - Closed By DOB	775	541	29	3	0	3
Unable To Contact Rate	15.09%	17.80%	11.51%	1.07%	0.00%	1.20%
Completed (by delivery date)	2734	1363	121	149	110	111
Completion Rate - 80% Goal	60%	60%	61%	63%	53%	
Population Reach - 60% Goal	44%	44%	48%	53%	53%	
TOTAL REFERRALS	8804	4372	530	482	261	242
COMPLETED VISITS						
County of Residency - Goals						
Cumberland - 56%	85.29%	86%				
Hoke - 28%	8.81%	8%				
Robeson - 16%	5.90%	6%				

Blue: Pulled from FCI'S KPI reports

Family Connects, North Carolina Southeastern Region

Sep-23
283
252
31

252
195
13
5.16%
38
15.08%
6
2.38%

92
32

NCPC Public Policy Brief – October 20, 2023 (Marta T. Hester, Public Policy Director)

STATE UPDATES:

Medicaid Expansion:

With Medicaid expansion beginning on December 1, 2023, the NC Department of Health and Human Services (DHHS) has launched a [new website](#) to help with community outreach. The website includes basic information on eligibility for Medicaid coverage, details of costs and coverage, and free materials to help nonprofits provide clear and accurate information about Medicaid and Medicaid expansion.

Tri-Share:

Safiyah Jackson provided an update on Tri-Share in the NC Chamber update and article in the link below: [Sharing the Cost of Child Care > Piloting Tri-Share in North Carolina - NC Chamber](#)

EarlyWell Initiative:

The EarlyWell Initiative announced its top six priorities to work on through 2025. The policy agenda grew from a multi-phase effort that started in 2019 among a group of early childhood and child welfare organizations. The goal is to build and strengthen mental health support for infants, toddlers, and young children and families. Staff from the NC Partnership for Children participated in the October 5, 2023 conference and along the way from the earliest phases.

A summary of the group's recommendations is listed in the article and provided below:

- Doula Care: NC Medicaid should cover birth doulas as a benefit.
- Group prenatal care: NC Medicaid should ensure access to group prenatal care. (Note: this recommendation is now covered under Session Law 2023-14 (Senate Bill 20), Care for Women, Children and Families Act.
- Family support services for children with mental health challenges.
- Reach Out and Read: Program should be widely implemented as a standard component of primary care.
- Supporting the early childhood workforce with professional development on mental health.
- Supports for foster care caregivers and the child welfare workforce.

[Early childhood advocates focus on policy change | NC Health News \(northcarolinahealthnews.org\)](#)

FEDERAL UPDATES:

Money to Assist Parents with Child Care Who are enrolled in Classes:

President Biden will grant more than \$13 million to higher educational institutions across the country to assist with campus child care programs for low-income parents enrolled in classes. Research reveals one in five students in the U.S. are parents and 42 percent of student parents tend to go to community colleges, part of the reason some of the child care funding announced will go to several community colleges. Two of the institutions on the list are from NC: Carteret Community College in Morehead City, NC and the University of North Carolina at Greensboro, in Greensboro, NC. See the article below for the listing of colleges and community colleges.

[Biden-Harris Administration Awards More Than \\$13 Million to Improve Access to Child Care for Student Parents | U.S. Department of Education](#)

Maternal and Child Health Stillbirth Prevention Act of 2023:

Maternal and Child Health Stillbirth Prevention Act of 2023 amends Title V, the Maternal and Child Health Services Block Grant of the Social Security Act, to clarify that stillbirth prevention activities and research

are an allowable use of funds. This clarification will support stillbirth prevention activities, thereby helping to save the lives of mothers and babies. This bill is co-sponsored by Senator Tom Tillis (R-NC). [ERN23003 \(senate.gov\)](#)

WIC for Kids Act:

WIC for Kids Act (H.R. 5757) will amend the Child Nutrition Act of 1966, to extend certain certification periods for the special supplemental nutrition program for women, infants, and children by eliminating enrollment barriers. The bill was introduced by Representative Johana Haynes (D-Conn) and co-sponsored by Representative Alma Adams (D-NC). [Text - H.R.5757 - 118th Congress \(2023-2024\): WIC for Kids Act | Congress.gov | Library of Congress](#)

RESEARCH INFORMATION:

See the research below conducted by the Center for Law and Social Policy (CLASP) on the intersection of equitable approaches to data and policy. The attached presentation is based on the research in the report below:

[Shaping Equitable Early Childhood Policy: Incorporating Inclusive Community Engagement Frameworks into Expanded Data Strategies](#)

Here is a more [recent report](#). CLASP conducted on the intersection of equitable data processes and harsh disciplinary practices, particularly in better understanding what this looks like in the birth to 3 child care space for Black children.

2023 Prenatal-to-3 State Policy Roadmap:

The 2023 Prenatal-to-3 State Policy Roadmap provides guidance on the most effective investments states should make to ensure children thrive in society. See the link as follows for information on North Carolina. [North Carolina - Prenatal-to-3 Policy Impact Center \(pn3policy.org\)](#)

2023 National Prenatal-to-3 Research to Policy Summit was held October 12, 2023. One of the panelists was Matt Gross, NC DHHS, Assistant Secretary for Government Affairs. Please see the link below to the recording if you were unable to attend the session. [2023 National Prenatal-to-3 Research to Policy Summit - Prenatal-to-3 Policy Impact Center \(pn3policy.org\)](#)

The U.S. Early Years Climate Action Plan:

[Flourishing Children, Healthy Communities and a Stronger Nation: The U.S. Early Years Climate Action Plan](#) includes recommendations for government and others to ensure that young children (ages 0 to 8) can thrive in a changing climate.

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

Board Responsibility

The review of the financial statements is the responsibility of the Committee and Board Members of PFC.

The detailed financial reports have been provided to you via email and will be provided electronically during the meeting.

September 30, 2023

1 Balance Sheet

- The cash balances; investments and liabilities are at the anticipated amounts and are sufficient for the current needs.
- The new First Bank account was opened in April 2022 and will be used for construction loan draw-downs, contractors' payments, interest, etc.

2 Smart Start Grant [State Funds]

- PFC's Smart Start grant budgets are reflected at 100% of full allocation effective July 1, 2023.
- The total allocation for FY2023-2024 at 100% is \$6,832,478, including DSS and WAGE\$ was effective July 1, 2023.
- In July 2023, PFC reverted \$862,921.47 for unspent FY22-23 Smart Start funds. [\$52,341.39 of Administration; \$45,403.69 of Fundraising and \$765,176.39 of Services] All of the reverted funds is anticipated to be received back from NCPC by mid fiscal year.

3 NC Pre-Kindergarten Grant [State and Federal Funds]

- PFC is in full contract with DCDEE effective July 1, 2023.
- The current year NC Pre-K contract was amended on September 20, 2023 for an additional \$328,170 of federal funds to be effective from July 1, 2023 through June 30, 2024. The federal title of the funds is Emergency Assistance to Non-Public Schools Funds [EANS]. These federal funds are a part of the Governor's Emergency Education Relief [GEER] funds for direct payments to NC Pre-K classrooms. The eligible NC Pre-K classrooms can use the funds for expenses as outlined in the NC Pre-K Guidance. None of the GEER grant funds can be used for the contracting agency's [the Partnership's] administrative expenses.
- The total current year contract is now \$10,399,022 which consists of \$4,127,571 of federal funds and \$6,271,451 of state funds.
- Historically this distribution of state and federal funds is amended by DCDEE before or at yearend.
- PFC requested and received 1/10th of the direct services grant and disbursed funds for four requested advances in September 2023.
- The amount of the total advance received was \$915,532.
- Due to the amount of federal funds received, the Partnership **will be** audited extensively for fiscal responsibility and federal compliances, i.e. an A-133 audit since we have spent at least \$750,000 in federal funds for the fiscal year.

4 Southwestern Child Development Commission, Inc. [SWCDC] - Region 5 Grants [Federal Funds]

- The Region 5 Core grant is in contract effective July 1, 2023 through June 30, 2024; and July 1, 2024 through June 30, 2025. The grant amount is \$395,367 for each of the two years [\$790,734 total]. The contract was executed on August 28, 2023.
- The Region 5 Birth to Three Quality Initiative is anticipated to be in contract effective August 1, 2023 through July 31, 2024. The grant amount is anticipated to be \$171,986.
- The Region 5 Healthy Social Behaviors [HSB] grant is anticipated to be in contract effective July 1, 2023 through June 30, 2024. The grant amount is anticipated to be \$268,003.
- The Region 5 Family Child Care Project [FCC] grant is in contract effective September 1, 2023 through February 14, 2024 ; and February 15, 2024 through February 14, 2025. The contract was executed on September 25, 2023. The grant amount is \$81,584 for the 5.5 months contract period and \$186,900 for the 12 months contract period.

5 NCPC - Non-Fiscal Year Grants [Federal Funds]

North Carolina Partnership for Children (NCPC) Federal Grants to PFC			
Grantor	Grant Name	Period	Amount
NCPC	PDG Family Connects Innovation Grant	03/01/2021 - 11/30/2023	3,735,268.00

Pre-school Development Grant [PDG] Family Connects Innovation Grant

- During FY 21-22, PFC acquired another new federal grant from NCPC. The grant is called PDG Family Connects Innovation Grant and is for the purpose of planning and implementing a telehealth model innovation of the Family Connects evidence-based model in accordance with the requirements of the Family Connects model and current modifications due to COVID-19.
- The grant is for twenty-one months and is effective March 1, 2021 through November 30, 2022.
- The grant amount is \$2,124,110 for the first 21 months with a potential addition of \$1,166,411 for 12 months if it is extended past November 30, 2022.
- The majority of the grant is budgeted to pay Carolina Collaborative Community Care (4C's) \$1,745,506 as the hiring agency to implement the home visiting component by nurses.
- The remaining \$378,604 includes PFC staff directly involved in the grant plus 10% [or \$193,101] for indirect costs for administering the grant.

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

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September 30, 2023

- f. NCPC has been awarded a No-Cost Extension for the Year 3 of the Family Connects Pilot. Additional details will be shared later.
The contract amount **may** not change.
- g. NCPC extended the end date of the PDG grant from November 30, 2022 to November 30, 2023.
The Year 3 grant was increased with an additional amount of \$2,021,969. The contract amendment is effective November 30, 2022.

6 All Funding Sources

- a. The cash balance at month-end is as projected and is sufficient for the requirements of the upcoming month and at yearend.

7 Unrestricted State Revenues (USR) - Fund 208

- a. The goal is to continue to use these funds only when other funding streams cannot be used or are not available.
- b. On October 4, 2021, \$50,000 was transferred from the PNC Money Market Account to the E-Trades Funds Account, per Board Approval.
- c. On March 30, 2023 the Board approved to redeem the two Lumbee Bank CDs before their maturity date of February 26, 2024 in order to purchase one new Lumbee Bank CD with a higher yield. On April 18, 2023, the two CDs were redeemed and one new Lumbee Bank CD for \$209,427.38 was purchased. The new CD is a 13-month CD with an interest rate of 4.18% and matures on May 18, 2024.

- d. The cash equivalent balances in Fund 208 consists of the following at the end of the month:

PNC Bank Money Market Account	170,091.27	<i>Does not include interest earned in Fund 899</i>
Lumbee Bank - Certificate of Deposit #4	209,427.38	<i>New CD purchased on April 18, 2023</i>
Lumbee Bank - Checking Account [from investments]	200.00	<i>Deposited \$100 initially; deposited \$25 in FY20-21; and deposited \$50 in July 2023.</i>
E-Trade Funds Account	118,000.00	<i>Gains/Losses are not reflected in the financial statements</i>
	497,718.65	

Interest Earned - Fund 899	
PNC Bank Money Market	28,557.53
Lumbee Bank - CD	-
	-
	28,557.53

Investments - Fund 208	497,718.65
Interest Earned - Fund 899	28,557.53
TOTAL INVESTMENTS PLUS INTEREST	526,276.18

- e. There is currently a sufficient balance in the operating funds portion of the USR funding stream for the current fiscal year.

8 Cash and In-kind Report

- a. The 19% match requirement reflected on the monthly report is reflected at 100% of the full allocation, NOT YET including the prior year reverted funds.
- b. PFC's Leadership Team, staff and Board members will continue to discuss and implement strategies to meet our match requirement.
- c. PFC did not meet the 19% match requirement for FY2223, FY2122, FY2021, FY1920, FY1819, FY1718 nor for FY1617.
- d. Since the 19% required match was not met for the FY ended June 30, 2023, there will be no contribution to the PFC endowment.
- e. Per NCPC, individual LPs who did not report at least 19% Program Match for FY22-23 will have the consequences waived again in light of delayed NC FAST subsidy parent fees reporting. However, in order to meet the statewide 19% legislative mandate, it is critical that LPs report the eligible contributions that are received each fiscal year.
- f. Income from fundraisers are to be reflected at the net amount only and after the event is over. Therefore, receipts from sponsors and donors will not be reported for Cash and In-kind purposes until such time.



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**
Division of Child Development and Early
Education

ROY COOPER • Governor
KODY H. KINSLEY • Secretary
ARIEL FORD • Director

Date: October 13, 2023

To: NC Pre-K Contracting Agencies and NC Pre-K Site Administrators

From: Division of Child Development and Early Education (DCDEE)/NC Pre-K

Re: Increased Classroom Ratio & Slot Availability

NC Pre-K contracting agencies must provide this memo to all NC Pre-K sites

On October 3, 2023, [Session Law 2023-134](#) became law. Section 9D.1.(a1) of this legislation states the following:

Staff-To-Child Ratio and Class Size. – The classroom shall not exceed a maximum staff-to-child ratio of one to 10 with a maximum class size of 20 children, with at least one teacher and one teacher assistant per classroom. A classroom of 10 children or less shall have at least one teacher. The Child Care Commission shall adopt any rules and the Division of Child Development and Early Education shall revise any rules or policies necessary to implement the provisions of this subsection.

While this legislation allows for individual classrooms to serve more children, classrooms are not obligated to increase their classroom size. It is important to note that **DCDEE received no additional funding to increase slot allocations for the NC Pre-K program**. However, the following options may be considered for those wishing to increase capacity within their classrooms:

- If you are a site choosing to increase your classroom size, you may do so by serving non-NC Pre-K children in addition to your allocated NC Pre-K slots. This option **does not allow** you to replace current NC Pre-K slots with non-NC Pre-K children.
- If you are an NC Pre-K contracting agency you may identify existing NC Pre-K slots within your county/region that are currently unallocated or unfilled and reallocate those slots to interested classrooms at the discretion of the local NC Pre-K Committee.

For further questions regarding this memo:

- NC Pre-K sites should contact their NC Pre-K contracting agency
- NC Pre-K contracting agencies should contact their [NC Pre-K Program Policy Consultant](#)

Thank you,

DCDEE/NC Pre-K

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF CHILD DEVELOPMENT AND EARLY EDUCATION

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AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

NC Pre-K Program Guidance

Governor's Emergency Education Relief (GEER) Funds for NC Pre-K Classrooms

September 18, 2023

This guidance document is intended to provide information to NC Pre-K programs and Contracting Agencies regarding GEER funds for NC Pre-K classrooms.

It is the responsibility of the NC Pre-K Contracting Agencies to ensure that this guidance is shared with all NC Pre-K programs.

I. Purpose

On September 13, 2023, Governor Cooper [announced plans](#) to direct \$8 million in GEER funds to provide a one-time special allocation to all NC Pre-K classrooms. Funding for this new investment in NC Pre-K is from federal Emergency Assistance for Non-Public Schools (EANS) funds that have reverted to the Governor's Emergency Education Relief (GEER) fund. This one-time special allocation can be used for direct services funding for classroom needs that supports the provision of high-quality early learning for eligible children enrolled in the program, which includes; but is not limited to, upgrading classroom materials, toys, supplies, playground equipment, supplemental curriculum materials, ongoing facility maintenance needs, mental health support for children and staff, professional development for staff, and other needs.

The Division of Child Development and Early Education (DCDEE) will distribute the funding to NC Pre-K Contracting Agencies in accordance with the guidance below.

II. Classroom Eligibility Requirements for GEER Funds

In order to be eligible to receive GEER funds the NC Pre-K classroom must have **1 or more NC Pre-K children enrolled** and have a **qualified lead teacher or long-term substitute** in place in the NC Pre-K Plan database **during the month of September 2023**.

- NC Pre-K classrooms that have been allocated slots and have qualified staff in place will be **eligible** to receive GEER funds as long as **at least one child qualifies for reimbursement** during the month of September.
 - NC Pre-K classrooms that do not meet these criteria **will not** receive GEER funds.

III. Funding Amounts

- a) NC Pre-K classrooms that meet the eligibility criteria described in Section II will be **eligible** to receive a one-time allocation of **approximately \$3,860 per classroom**.

IMPORTANT: At the end of August, NC Pre-K contracting agencies were asked to verify the number of NC Pre-K classrooms in their county/region for the 2023-2024 program year. That information was used to calculate funding amounts for each county/region. Contracting agencies will only be able to request GEER funds for the number of classrooms specified in their contract amendment. **Any additional classrooms will not receive GEER funds.**

IV. Contract Amendment

- a) GEER funds will be added to each NC Pre-K contracting agency's Direct Services funding through NC Pre-K Contract Amendment 1 effective July 1, 2023.
- b) **Contractors will not need to send in a Line Item Budget** as this funding was added in the direct services budget category in the contract amendment.
- c) The funding breakdown will be included in the budget narrative as outlined below:

Example: Funds budgeted for one-time bonus payment for 10 classrooms for a total funding amount of \$38,600 (10 classrooms x ~\$3,860= \$38,600). Note: Funding for each classroom varies slightly by cents on the dollar due to rounding.

- d) Contract amendments will be sent to your agency in DocuSign for execution by **September 19, 2023**. Amendments must be signed on or before **September 30, 2023** to ensure funding is available before the deadline.

V. Payment Distribution

Contracting agencies will request GEER funds as part of the reimbursement process for **September services** and will be responsible for distributing funds to NC Pre-K providers.

The NC Pre-K Plan and NC Pre-K KIDS database systems will be modified to capture appropriate funding amounts for all eligible classrooms. NC Pre-K programs and contracting agencies will submit September attendance and reimbursement requests following **all usual processes**. NC Pre-K contracting agencies will be responsible for reviewing the monthly Summary of Attendance form and ensuring that all classroom payments are accurately reflected. Any questions about discrepancies in your payment amount should be directed to your NC Pre-K Program Policy Consultant.

IMPORTANT: If GEER funds for an eligible classroom are not requested on the September FSR, those funds may be retroactively requested by completing a revised September FSR. Contracting agencies **must** request all GEER funds **before November 15, 2023** or those funds will be forfeited. Contracting agencies who believe they will be unable to meet this deadline should reach out to their NC Pre-K Program Policy Consultant.

Who to Contact?

NC Pre-K Classroom Eligibility Criteria Payment Distribution Process (as it relates to NC Pre-K Plan or NC Pre-K KIDS)	NC Pre-K Program Policy Consultants	
	Frances Minton (<i>North East</i>) francis.minton@dhhs.nc.gov (919) 604-7626	Jennifer Griffith (<i>West</i>) jennifer.griffith@dhhs.nc.gov (919) 609-6921
	Jeanne Barnes (<i>South East</i>) jeanne.barnes@dhhs.nc.gov (919) 814-6357	Sharon Stukes (<i>Central</i>) sharon.stukes@dhhs.nc.gov (704) 594-0151
Payment Distribution Process (as it relates to FSR submission)	NC Pre-K Budget Staff dcdee_ncprekfsr@dhhs.nc.gov	
Contracts & Amendments	Candice Bailey, Contracts Manager candice.bailey@dhhs.nc.gov	