









Early Educator Support Unit (EES)

Fay Lewis
BK Licensure Specialist

Early Childhood Education (ECE) Fields

- -Birth-through-Kindergarten
- -Child Development
- -Child & Family Development
- -Early Childhood Education





ECE Related Fields

- -Child & Family Studies
- -Human Development & Family Studies
- -Human Growth & Development
- -Human Growth & Family Studies
- -Elementary Education
- -Psychology
- -Sociology

The Enrollment Process Step by Step

- The applicant is hired as the NC Pre-K Lead Teacher.
- The Teacher completes their portion of the enrollment application accessible on the EES Unit's website.
- After the teacher inputs their personal information, the enrollment application will automatically route to the Site Administrator to input the following:
 - -Site Information
 - -Change Request (CR) Number
 - The CR number can be obtained from the NC Pre-K Program Contracting Agency.
- The EES Unit will then review the enrollment application and notify the teacher of their next steps within 10 business days.

Eligibility as a NC Pre-K Lead Teacher

Option 1

EXISTING LICENSURE

Teacher currently holds an active or expired Professional Educator's License If the prospective applicant holds one of the following:

- NC Continuing License
- NC Continuing BK or Pre-K/K Add-on License
- NC Continuing Provisional BK or Pre-K/K Add-On *
- NC Initial License
- NC Initial BK or Pre-K/K Add-on License
- NC Initial Provisional BK or Pre-K/K Add-On *
- NC Lateral Entry BK License
- NC Residency BK License
- NC Emergency License
- Out-of-State License
- International License

The educator may be eligible as a NC Pre-K Lead Teacher.

Eligibility as a NC Pre-K Lead Teacher

Option 2

UNLICENSED EDUCATOR

Teacher does not hold a Professional Educator's License If the prospective applicant holds the following:

BA/BS Degree

- 2.7 Cumulative GPA
- 24 Semester Hours coursework in content licensure area as determined by the Educator Preparation Program (EPP)
- Enrolled in EPP

Teacher may be eligible for licensure

Licensure

Licensure

- Licensure action will only take place once a teacher has a complete enrollment with the EES Unit.
- The EES Unit is responsible for all licensure actions on the behalf of the teacher.
- The teacher may have to pay a licensure fee of \$60-\$100.

Residency License

- The Residency License is a one-year license.
- It can be renewed twice within a three-year period as determined by the EPP and the EES Unit.
- Successful completion of at least 6 Semester Hours per the Plan
 of Study and any additional requirements set by the EPP must be
 completed each school year.
- Maintain enrollment in an EPP and employed within a Local Education Agency
- In order to maintain eligibility as the NC Pre-K Lead Teacher for the upcoming year, the EPP must deem the teacher eligible for the Residency License renewal.

Emergency License

- The Emergency License is a one-year, nonrenewable license that provides an optional pathway to Residency Licensure.
- Individuals must have successfully completed 18 semester hours of early childhood education coursework.
- Successful completion of at least 6 Semester Hours per the Plan of Study and any additional requirements set by the EPP must be completed.
- In order to maintain eligibility as the NC Pre-K Lead Teacher for the upcoming year, the teacher must qualify for the Residency License.

Continuing License

The Continuing License, renewable every five years. NC State Board of Education requires teachers to have three or more years of verifiable teaching experience, with at least one-year in NC.

Professional Development Renewal Requirements

 Observations and evaluations are conducted annually.
 Final Summative ratings of "proficient or higher" must be maintained on 3 of the 5 NC Professional Teaching Standards with one of 3 being Standard 4.

Continuing License

Renewal Requirements Continued

Teachers are required to complete a total of 8 Continuing Education Units (CEU) or 80 contact hours within the 5-year renewal cycle in the areas indicated below:

- 3 BK Content (30 Contact Hours)
- 3 Literacy (30 Contact Hours)
- 2 Digital Learning Competencies (20 Contact Hours)

Helpful Reminders

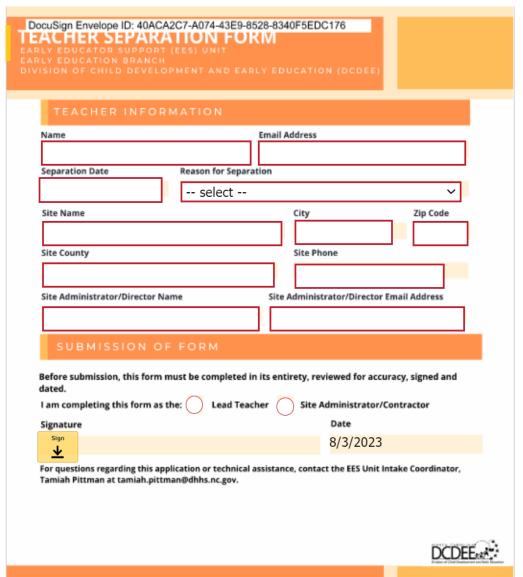
Purpose

This form is required to update a teacher's personal demographics or employment site.

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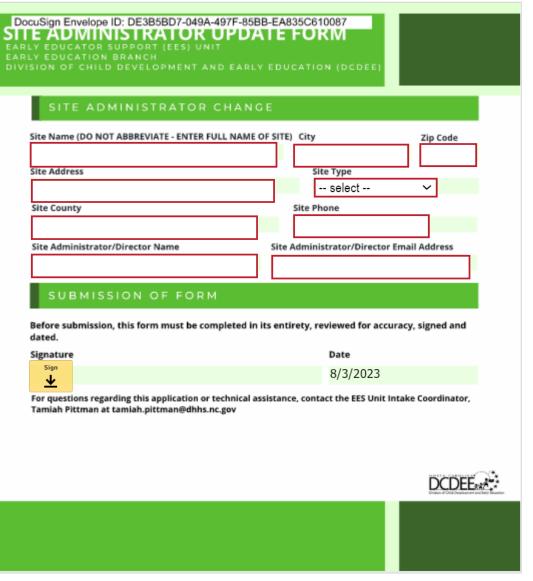
Purpose

This form is required when a teacher terminates employment as a NC Pre-K Lead Teacher.



Purpose

 To report a change in Site Administrators or to update the Site Administrator's contact information with the EES Unit.



Communication is the Key

- Site Administrators, Teachers, NC Pre-K Contractor, EES Intake Specialist and EES BK Licensure Specialist
 - Review the EES website:
 https://ncchildcare.ncdhhs.gov/Services/EESLPD
 - Teachers register/enroll with EPP, maintain C or higher
 - Check Email: EES Unit and Dept. of Public Instruction (DPI) and respond as needed.
 - Change of Information: Teachers and Site Administrator
- Major Occurrences that delay DPI's approval of licensure applications:
 - Response to the 2 Applicant Questions as Yes or No.
 - > If yes, submission of court documents with application.
 - Delayed payment of licensure fee.



Retirement News Fay Lewis 35 years of service in state government 4 grand boys, ages 2-12, Florida



Who to Contact

Tonya Walden, EES Program Specialist

- Eligibility for Enrollment & Online Application EES Unit
- EES Website Review Questions
- Scholarship Funding Sources
- Schedule Enrollment Meetings/Training
- tonya.walden@dhhs.nc.gov; 919-814-6486

Tamiah Pittman, EES BK Licensure Specialist

- NC State Board of Education Licensure Policy & NC Child Care Commission Rules for NC Pre-K Lead Teachers
- Licensure Questions: Requirements, Initiation of Licensure and Tracking Progress
- NC Department of Education Online Licensure System
- Schedule Licensure Meetings/Training
- tamiah.pittman@dhhs.nc.gov; 919-814-6356

