

**CCR&R Advisory Committee Meeting**  
**AGENDA**  
***Quorum (33%) = 4 (Total Board Members = 12)***

Thursday, September 21, 2023  
9:00 a.m. – 11:00 a.m.

**Charles Morris Conference Room**

***Be the driving force...***

- I. **Welcome, Determination of Quorum, & Call to Order – Darlisha Warren, Chair**
- II. **New Board Orientation**
- III. **Approval of Minutes**
  - A. June 15, 2023\*
- IV. **President's Report – Mary Sonnenberg, President**
- V. **Financial Updates – Carole Mangum, Grants Manager**
- VI. **Department Report & Matters for Discussion – Candy Scott, Vice President of Programs**
  - A. Introduction of New Members
    - Cathy Everett
    - Patricia Fecher
    - Katherine (Katie) Lada
  - B. Department Updates:
    1. Filled and Open Positions
      - New Hire/Staff Changes:
        - Julanda Jett, Programs Administrator
        - Mary Anders, Lead Provider Services Coach (supervisor)
        - Nikita Grayson, Provider Services Coach
      - Current Openings:
        - Provider Services Coach (1)
        - NC Pre-K Program Specialist
        - Caseworker (NCPK)
        - Family Child Care Consultant (2)
  - C. Materials Grant – **Julanda Jett, Programs Administrator**
  - D. Plans for New Smart Start Allocation Cycle
  - E. SOAR Community Coalition – **Wanda Wesley**
- VII. **Division Reports –**
  - A. Family Services
    - Consumer Education & Referral – **Jasmine Harris, Programs Manager**
    - NC Pre-K – **Ar-Nita Davis, Programs Manager**
    - All Children Excel (ACE) – **Candy Scott, VP of Programs**

**B. Provider Services**

- Kaleidoscope & Library – **Mary Welch, Programs Manager**
- Technical Assistance & Training – **Mary Welch, Programs Manager**
- Region 5 (B3QI, HSB, School-Age) – **Sheila Rowe, Programs Manager**

**VIII. Adjournment: Next Meeting is Thursday, November 9, 2023 at 9:00 am (hybrid)**

**IX. Kaleidoscope Demonstration – Vivlica Rodgers, Provider Services Coach**

**\* Action Item**



**Partnership for Children of Cumberland County, Inc. (PFC)**  
**CCR&R Advisory Committee Meeting Minutes**  
**June 15, 2023 (9:00 am – 10:30 am)**  
***Be the Driving Force***



**MEMBERS PRESENT:** Wanda Wesley, Darlisha Warren, Tawnya Rayman, Angela Crosby, Patricia Eaton, Iris Pierce, Alexia Blue-Wilson, and Jennifer Lopez  
**MEMBERS ABSENT:** Tre’Vone McNeill, Cynthia Carroll, Christopher Williams, Rondell Bennett, and Faith Boehmer  
**NON-VOTING ATTENDEES:** Candace Scott, Mary Sonnenberg, Tamiko Colvin, Julanda Jett, Ar-Nita Davis, Mary Welch, Sheila Rowe, and Jasmine Harris

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Call to Order	Wanda Wesley, Chair, welcomed all attendees, determined that quorum was met and called the meeting to order. The scheduled meeting of the CCR&R Advisory Committee was held through the virtual meeting portal Zoom on Thursday, June 15, 2023 and started at 9:00 am pursuant to prior written notice to each committee member. Tamiko Colvin was Secretary for the meeting and recorded the minutes.	Called to Order	None
II. Approval of Meeting Minutes	The minutes from the February 16, 2023 scheduled meeting were previously distributed and reviewed by the committee members. Minutes from said meetings were approved.	Approved	None
III. President’s Report	Mary Sonnenberg, President, provided an overview of the President’s Report. The report was presented during the meeting.	None	None
IV. Department Report & Matters for Discussion  A. Introduction of new Chair B. FY 23/24 Meetings: Virtual or In-Person Filled and Opened Positions C. FY23/24 Committee Members – Remaining D. Department Updates E. Parent Listening Sessions F. SOAR	The Programs Department report and updates includes the following:  A. Wanda Wesley, Chair, introduced the new committee Chair Darlisha Warren. She allowed Darlisha to provide an overview of her background. All attendees introduced themselves.  B. FY 23-24 Meetings - Virtual or In-Person: Committee members were asked to vote whether to remain virtual or go back to in-person meetings. The committee voted that virtual fits their current schedule, but will conduct the first meeting of the fiscal year via hybrid. The conference room will be reserved for those that would like to attend in-person.  C. FY 23-24 Committee Members – Remaining: Members were asked to inform the liaison, Tamiko Colvin, if they will be remaining on the committee for FY 23-24. Members were asked for nominees and liaison will send the link to be approved by the Board Chair to join the committee.	None	None



**Partnership for Children of Cumberland County, Inc. (PFC)**  
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***Be the Driving Force***



	<p>D. Department Updates:</p> <ul style="list-style-type: none"><li>• Fiscal Updates: Candy Scott, Vice President of Programs, provided an overview of the financial statements for the Programs Department. Mary Sonnenberg, President, also provided additional information regarding the Region 5 budgets and contracts.</li><li>• Filled Positions:<ul style="list-style-type: none"><li>○ Jasmine Harris, Program Manager-Family Services</li><li>○ Madison Walton, Intern – Methodist University. She will be with the Partnership for 14 weeks.</li><li>○ Shontina Purdie, Provider Services Coach. She will start on Tuesday, June 20, 2023.</li></ul></li><li>• Current Openings:<ul style="list-style-type: none"><li>○ Provider Services Coach (1)</li><li>○ NC Pre-K Specialist (2)</li></ul></li></ul> <p>E. Parenting Listening Sessions – Understanding Pre-K in Cumberland County: Candy Scott, Vice President of Programs, introduced the CANDL (Care and Learning) Project. It is a pilot project started in 2022 to engage families in early childhood topics. The project includes a wide variety of stakeholders in many different categories. The CANDL Project goal is to move to a publicly funded early education system. PFC will begin the listening session on the topic of Pre-K. Although we have the joint application process with the school system, Head Start, and NC Pre-k through <a href="https://letsgetenrolled.com">letsgetenrolled.com</a>, families still need assistance understanding the programs and application process. There are three different entities that provide pre-k with their own standards, therefore, leaving families with many questions and frustrated. As continuous improvements are made, we need feedback from families on their experience throughout the process.</p> <p>Iris Pierce and Darlisha Warren added that families do not understand the pre-k process and an information session would be helpful to the community.</p> <p>Wanda Wesley suggested the CCS Parent Ambassadors Program and Head Start Policy group would be a great collaborator.</p> <p>Candy Scott concluded that in order to be successful, a sub-committee is needed. The sub-committee should consist of partnership staff, collaborating organizations staff, and committee members. Jennifer Lopez stated she is</p>		
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**Partnership for Children of Cumberland County, Inc. (PFC)**  
**CCR&R Advisory Committee Meeting Minutes**  
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***Be the Driving Force***



	<p>interested in joining the sub-committee. The current focus will be families of Pre-K children for SY 24-25. The sessions will start in October 2023. Wanda added that inviting members from the transition committee may be helpful.</p> <p>F. State of Child Care in Cumberland County – Candy Scott, Vice President of Programs, shared information from the Stakeholders meeting. Statistics show an 11% decrease in child care sites and 1.6% decrease in slots in Cumberland County since September. Providers expressed their thoughts and concerns about the Stabilization Grant funding ending. Child care programs were struggling prior to receiving support. Programs are having difficulty finding and maintaining quality staff due to lack of funding to provide benefits and pay the wages they deserve. Inflation was another concern for providers because they are unsure if they will be able to maintain all the components required to keep the facility open. Many are running the business and working in classrooms simultaneously. Although there are many struggles, facilities are working together. They are referring families to facilities that have openings and sharing material/resources.</p> <p>G. Strength in Overcoming Adversity through Resilience (SOAR) – Wanda Wesley, Chair – SOAR is collaborating with another committee with the same objectives. Due to the merging, the name has changed to SOAR Community Coalition. The next meeting is scheduled for July.</p>		
<p>V. Division Reports</p> <p>A. Family Services</p> <ul style="list-style-type: none"> <li>Consumer Education &amp; Referral and Subsidy</li> <li>NC Pre-K</li> <li>All Children Excel (ACE)</li> </ul> <p>B. Provider Services</p> <ul style="list-style-type: none"> <li>Kaleidoscope &amp; Library</li> <li>Technical Assistance &amp; Trainings</li> <li>Region 5 Special Projects (B3QI, HSB, &amp; School-age)</li> </ul>	<p>A. Family Services Division</p> <p>Jasmine Harris, Program Manager, provided the following updates for the Family Services Division. The updates included the following:</p> <ul style="list-style-type: none"> <li>Consumer Education &amp; Referral - WorkLife Database System</li> <li>Subsidy (TANF &amp; NON-TANF) <ul style="list-style-type: none"> <li>Supporting the Department of Social Services &amp; FTCC</li> </ul> </li> </ul> <p>Ar-Nita Davis, Program Manager for NC Pre-K, provided the following updates:</p> <ul style="list-style-type: none"> <li>SY 22-23 Allocations</li> <li>SY 23-24 Child Placement</li> <li>SchoolMint (Smart Choice)</li> <li>Developmental Screenings</li> <li>FY 24-25 New Site Selections</li> </ul> <p>B. Provider Services Division</p>	None	None



Partnership for Children of Cumberland County, Inc. (PFC)  
CCR&R Advisory Committee Meeting Minutes  
June 15, 2023 (9:00 am – 10:30 am)  
*Be the Driving Force*



	<p>Candy Scott, Program VP &amp; Mary Welch Welch, Program Manager-Coaches, gave updates for the following:</p> <ul style="list-style-type: none"><li>• All Children Excel (ACE)</li><li>• Kaleidoscope</li><li>• Library</li></ul> <p>Julanda Jett, Division Administrator, Mary Welch, Program Manager – Coaches, and Sheila Rowe, Program Manager – Region 5, provided updates for Provider Services Division. Updates were given on the following:</p> <ul style="list-style-type: none"><li>• Technical Assistance and Trainings</li><li>• Region 5 Special Projects (B3QI, HSB, &amp; Fidelity Coach Project)</li></ul>		
VI. Information	The next CCR&R Advisory Committee meeting is scheduled for September 21, 2023 at 9:00 am (hybrid).	None	None
VII. Adjournment	As there was no further business, the Chair noted the meeting adjourned. The meeting was adjourned at 10:30 am.	Adjourned	None

**Submittal:** The minutes of the above stated meeting are submitted for approval.

\_\_\_\_\_  
Secretary for the Meeting

\_\_\_\_\_  
Date

**Approval:** Based on committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

\_\_\_\_\_  
Committee Chair

\_\_\_\_\_  
Date

President's Report  
NC Pre-K Planning Committee & Board of Directors Meeting  
Charles Morris Room/Hybrid  
Thursday, August 24, 2023

A. NCPC/DCDEE Updates / Legislative Updates

1. NCPC

- **NCPC Contract Executed**

1. **DSP (Direct Service Providers) Contracts executed.**
2. Allocation RFP cycle for Cumberland County proposals for FY25-27: **Mandatory Bidders Meeting September 20.** Two information sessions were held in July. Contact Pamela Federline ([pfederline@ccpfc.org](mailto:pfederline@ccpfc.org)) for additional information.

2. DCDEE

- **NC Pre-K Contract executed.**

- a. **Subcontracts for service providers in process.**
  - b. **Request to DCDEE for an advance has been submitted.** There were errors in the Fiscal Status Report workbook received from DCDEE delaying our requests for the advance and July administrative expenditures.
- **Region 5** – Precontracting and budgets for our CORE, BTQI (Infant Toddler services) and HSB (Healthy Social Behavior) contracts have been submitted. We have received information on a new contract for Family Child Care Homes under the Region. Personnel and budget information going through committees and board in August.

3. State Level

- The state budget has not passed. No action is expected until after Labor Day.

4. Federal Level

- **FY 24 Appropriations Process – Short timeline, different goals. If all appropriation bills are not finished by October 1, across the board cut of 1 percent. There is the possibility of a Shutdown or continuing resolution budgets.**
  - a. House of Representatives – Level funded CCDBG, Cut Head Start and Early Head Start by \$750M, eliminate the Child Care Access Means Parents in School Program (CCAMPIS), Preschool Development Grants Program and the Women's Bureau.
  - b. Senate – bipartisan support to move all appropriations bills with increases for CCDBG, Head Start, IDEA Part C (Infants and Toddlers), and CCAMPIS
- The U.S. Department of Health and Human Services has proposed improvements to child care provider payment rates and practices to increase parental choice for child care arrangements and help stabilize operations for participating providers. Under proposed rules published this month, payments for child care by certain low-income families would be capped at no more than 7% of family income under the Child Care & Development Block Grant (CCDBG) program. **Public comment runs through August 28.**
  - a. Instructions: <https://www.federalregister.gov/documents/2023/07/13/2023-14290/improving-child-care-access-affordability-and-stability-in-the-child-care-and-development-fund-ccdf>
  - b. Submit comment: <https://www.regulations.gov/commenton/ACF-2023-0003-0001>

**B. Grant Opportunities/Updates/RFPs**

1. City of Fayetteville ARPA grant – MOUs with providers are in development.
2. Cumberland County Revised Nonprofit Fiscal Recovery Assistance Program – Funds were directed to support the Family Connects program. Contracting has started and we are waiting for additional information.

**C. Events/Community Outreach**

1. **Community Choice Awards** – we won for Best Nonprofit! Thanks to everyone for your support. Brian Jones and Mary Sonnenberg were in attendance to accept the award. In addition, *Ebone Williams, Board Member and owner of Affinity Therapy Services* won for Best Speech Therapy/Pathology Center.
2. **Little Land Down on the Farm** – September 1-10 at the County Fair. Focused on activities for young children and their families. Contact Sharon Moyer ([smoyer@ccpfc.org](mailto:smoyer@ccpfc.org)) if you want additional information.
3. **30<sup>th</sup> Anniversary for Partnership for Children of Cumberland County** – December 2023. The celebration will occur on Thursday, December 14 from 1:00-7:00 pm at the Partnership. More details to come. Contact Sharon Moyer if you want to be on the planning committee.
4. **Little Land Saturday, February 10, 2024 – Save the Date.**



# PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

## FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

### Board Responsibility

*The review of the financial statements is the responsibility of the Committee and Board Members of PFC.*

*The detailed financial reports have been provided to you via email and will be provided electronically during the meeting.*

**June 30, 2023**

#### 1 Balance Sheet

- a. The cash balances; investments and liabilities are at the anticipated amounts and are sufficient for the current needs.
- b. The new First Bank account was opened in April 2022 and will be used for construction loan draw-downs, contractors' payments, interest, etc.

#### 2 Smart Start Grant [State Funds]

- a. PFC's Smart Start grant budgets are reflected at 100% of full allocation effective July 1, 2022.
- b. The total allocation for FY2022-2023 at 100% is \$7,336,350, including DSS and WAGE\$ was effective December 15, 2022.
- c. In July 2022, PFC reverted \$503,872.07 for unspent FY21-22 Smart Start funds. [\$12,006.03 of Fundraising and \$491,886.04 of Services]
- d. On October 24, 2022, NCPC notified PFC that funds for an Admin Cap Change Allowance was available to be put into the Smart Start contract. The available amount for Cumberland is \$39,718 which is an increase to Smart Start Admin and a decrease to Smart Start Services. The net contract change will thus be \$0. The amount was executed in a contract amendment effective December 15, 2022.
- e. On November 4, 2022, NCPC notified PFC that the prior year reverted funds of \$503,872 was available to be put into the Smart Start contract. PFC requested Board approval in November 2022 to put both the Admin Cap Change and the prior year reverted funds into contract to be effective December 15, 2022. NCPC approved the changes in a contract amendment effective December 15, 2022.
- f. PFC's final Smart Start total allocation at June 30, 2023 was \$7,336,350, including DSS and WAGE\$.

#### g. REVERSION - SMART START ADMINISTRATION

Administration - 9100	\$	52,341.39
Administration - Fundraising 9200		45,403.69
	<b>\$</b>	<b>97,745.08</b>

#### h. REVERSIONS - PFC IN-HOUSE ACTIVITIES

PFC - Child Care Resource & Referral (CCR&R) Core	\$	249,482.69
PFC - Child Care Resource & Referral - Subsidy TANF		119,178.68
PFC - Planning and Evaluation		45,385.59
PFC - Child Care Resource & Referral - Subsidy Support		17,580.88
PFC - Child Care Resource & Referral (CCR&R) Subsidy - Non-TANF		9,964.26
PFC - Community Engagement		54,806.41
PFC - All Children Excel (ACE)		59,987.69
PFC - Family Connects		66,079.44
PFC - NC Pre-K - Subsidy TANF		84,712.64
PFC - NC Pre-K - Subsidy non-TANF		-
PFC - Lending Library		25,563.51
PFC - Kaleidoscope		25,285.20

**TOTAL IN-HOUSE \$ 758,026.99**

#### i. REVERSIONS - DIRECT SERVICE PARTNERS ACTIVITIES [DSPs]

DSP - Carolina Collaborative Community Care (4'Cs) - Reach Out and Read [ROR] (reversion)	\$	2,735.05
DSP - Carolina Collaborative Community Care (4'Cs) - Reach Out and Read [ROR] (did not draw down)	\$	1,554.01
DSP - Cumberland County Health Department - Child Care Health Coordinator [CCHC]		2,860.34
	<b>TOTAL DSPs \$</b>	<b>7,149.40</b>

The reverted amount is anticipated to be received in full during FY23-24

Amount and Percentage Not Spent		
Reverted to NCPC	\$	862,921.47 12%

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**June 30, 2023**

#### 3 NC Pre-Kindergarten Grant [State and Federal Funds]

- a. PFC is in full contract with DCDEE effective July 1, 2022.
- b. PFC received 1/10th of the direct services grant in September 2022. The amount was \$839,830.
- c. Additional NC Pre-Kindergarten funds of \$632,472 for FY22-23 effective July 1, 2022 were in an amendment executed on February 8, 2023.
- d. The total current year contract is now \$9,994,655 which consists of \$3,723,662 of federal funds and \$6,270,993 of state funds.
- e. All of the fiscal year 2022-2023 NC Pre-Kindergarten grants of **\$9,994,655** was spent except for:

State - Subsidy TANF	\$ 1,337,177.00	This amount was <b>NOT</b> drawn down and thus is not reverted to DCDEE.	
State - Subsidy Non-TANF	58,454.00	This amount was <b>NOT</b> drawn down and thus is not reverted to DCDEE.	
State - LETRS [Language Essentials for Teachers of Reading and Spelling] Funds	7,260.00	This amount was <b>NOT</b> drawn down and thus is not reverted to DCDEE.	<b>Percentage Not Spent</b>
<b>TOTAL</b>	<b>\$ 1,402,891.00</b>		<b>14%</b>

#### 4 DCDEE - Region 5 Grants [Federal Funds]

- a. PFC's Region 5 Core grant is now in contract effective July 1, 2022 through June 30, 2023. The grant amount is \$286,180.00. Financial Status Reports [FSRs] have been completed and timely submitted.
- b. PFC's original Region 5 Infant Toddler grant was effective from July 1, 2021 through July 31, 2022. The contract amendment for the one-month extension [July 2022] was received on May 3, 2023. The July 2022 FSR has been submitted and the reimbursement for the one-month contract extension has been received.
- c. PFC's Region 5 Birth to Three Quality Initiative [formerly Infant Toddler grant] is now in contract effective August 1, 2022 through July 31, 2023. The grant amount is \$166,977. Financial Status Reports [FSRs] have been timely submitted.
- d. PFC's Region 5 Healthy Social Behaviors [HSB] grant is also now in contract effective July 1, 2022 through June 30, 2023. The grant amount is \$348,350.00. Financial Status Reports [FSRs] have been completed and timely submitted.

- e. All of the fiscal year 2022-2023 Region 5 Lead Agency grants of **899,178** was spent except for:

Core Services	\$ 29,663.50	SWCDC owed Cumberland funds at yearend	
Birth to Three Quality Initiative	\$ 25,609.29	SWCDC owed Cumberland funds at yearend	
Healthy Social Behaviors (HSB)	\$ 36,372.18	SWCDC owed Cumberland funds at yearend	<b>Percentage Not Spent</b>
<b>TOTAL</b>	<b>\$ 91,644.97</b>		<b>10%</b>

**PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.**

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**June 30, 2023**

**5 NCPC - Non-Fiscal Year Grants [Federal Funds]**

North Carolina Partnership for Children (NCPC) Federal Grants to PFC			
Grantor	Grant Name	Period	Amount
NCPC	CCHC Expansion Grant	02/01/2021 - 06/30/2023	188,552.00
NCPC	PDG Family Connects Innovation Grant	03/01/2021 - 11/30/2023	3,735,268.00
			<b>3,923,820.00</b>

**Child Care Health Consultant [CCHC] Expansion Grant**

- During FY21-22, PFC acquired a new federal grant from NCPC. The grant is called Child Care Health Consultant [CCHC] Expansion Grant and is for the purpose of serving Cumberland and Hoke counties with Child Care Health Consultants who will provide technical assistance and training to child care facilities, staff and others as needed.
- The grant was originally for nine months effective February 1, 2021 through October 31, 2021 but was amended by NCPC in October 2021 to end the first year on November 30, 2021.
- The grant amount is \$210,997 which includes \$191,816 budgeted to be paid to the Cumberland County Health Department as the hiring agency to provide the CCHCs. The remaining 10% or \$19,181 is budgeted for indirect costs for administering the grant.
- On November 29, 2021, NCPC extended the end date of the CCHC grant from November 30, 2021 to June 30, 2022 and also reduced the contract.  
by \$72,101 to align it with projected expenditures through June 30, 2022.
- Effective June 30, 2022, NCPC extended the end date of the CCHC grant from June 30, 2022 to September 30, 2022. The contract amount did not change.
- NCPC extended the end date of the CCHC grant from September 30, 2022 to November 30, 2022 through a no-cost extension. The contract was executed effective September 30, 2022.
- NCPC extended the end date of the CCHC grant from November 30, 2022 to June 30, 2023. The grant was increased with an additional amount of \$49,656. The contract amendment is effective November 30, 2022.
- This federal grant ends June 30, 2023. Smart Start funding is planned to support the CCHC activity in FY23-24.

**Pre-school Development Grant [PDG] Family Connects Innovation Grant**

- During FY 21-22, PFC acquired another new federal grant from NCPC. The grant is called PDG Family Connects Innovation Grant and is for the purpose of planning and implementing a telehealth model innovation of the Family Connects evidence-based model in accordance with the requirements of the Family Connects model and current modifications due to COVID-19.
- The grant is for twenty-one months and is effective March 1, 2021 through November 30, 2022.
- The grant amount is \$2,124,110 for the first 21 months with a potential addition of \$1,166,411 for 12 months if it is extended past November 30, 2022.
- The majority of the grant is budgeted to pay Carolina Collaborative Community Care (4C's) \$1,745,506 as the hiring agency to implement the home visiting component by nurses.
- The remaining \$378,604 includes PFC staff directly involved in the grant plus 10% [or \$193,101] for indirect costs for administering the grant.
- NCPC has been awarded a No-Cost Extension for the Year 3 of the Family Connects Pilot. Additional details will be shared later. The contract amount **may** not change.
- NCPC extended the end date of the PDG grant from November 30, 2022 to November 30, 2023. The Year 3 grant was increased with an additional amount of \$2,021,969. The contract amendment is effective November 30, 2022.

**6 All Funding Sources**

- The cash balance at month-end is as projected and is sufficient for the requirements of the upcoming month and at yearend.

# PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

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**June 30, 2023**

#### 7 Unrestricted State Revenues (USR) - Fund 208

- a. The goal is to continue to use these funds only when other funding streams cannot be used or are not available.
- b. On August 26, 2021, the matured Select Bank CD for \$100,000 plus \$4,560.38 interest was redeemed and used to purchase a second CD at Lumbee Guaranty Bank for the full \$104,560.38. This is a 30-month CD which is due to mature on February 26, 2024. The rate information is an interest rate and annual yield percentage, both at .45% . **REDEEMED ON APRIL 18, 2023.**
- c. On August 26, 2021, the first matured Lumbee Bank CD for \$100,000 plus \$3,570.81 interest was redeemed and used to purchase a third CD at Lumbee Guaranty Bank for the full \$103,570.81. This is a 30-month CD which is due to mature on February 26, 2024. The rate information is an interest rate and annual yield percentage, both at .45% . **REDEEMED ON APRIL 18, 2023.**
- d. On October 4, 2021, \$50,000 was transferred from the PNC Money Market Account to the E-Trades Funds Account, per Board Approval.
- e. On March 30, 2023 the Board approved to redeem the two Lumbee Bank CDs before their maturity date of February 26, 2024 in order to purchase one new Lumbee Bank CD with a higher yield. On April 18, 2023, the two CDs described in Item 7 b. and 7c. above were redeemed and one new Lumbee Bank CD for \$209,427.38 was purchased. The new CD is a 13-month CD with an interest rate of 4.18% and matures on May 18, 2024.
- f. The cash equivalent balances in Fund 208 consists of the following at the end of the month:

PNC Bank Money Market Account	170,091.27	<i>Does not include interest earned in Fund 899</i>
Select Bank - Certificate of Deposit	-	<i>\$100,000 CD Redeemed to purchase the Lumbee Bank CD#2</i>
Lumbee Bank - Certificate of Deposit	-	<i>\$100,000 CD Redeemed to purchase the Lumbee Bank CD#3</i>
Lumbee Bank - Certificate of Deposit #2	-	<i>New CD purchased on 08-26-2021; Redeemed on April 18, 2023</i>
Lumbee Bank - Certificate of Deposit #3	-	<i>New CD purchased on 08-26-2021; Redeemed on April 18, 2023</i>
Lumbee Bank - Certificate of Deposit #4	209,427.38	<i>New CD purchased on April 18, 2023</i>
Lumbee Bank - Checking Account [from investments]	150.00	<i>Deposited \$100 initially and then deposited \$25 in FY20-21</i>
E-Trade Funds Account	118,000.00	<i>Gains/Losses are not reflected in the financial statements</i>
	<b>497,668.65</b>	

Interest Earned - Fund 899	
PNC Bank Money Market	27,226.84
Select Bank - CD	-
Lumbee Bank - CD	-
	<b>27,226.84</b>

Investments - Fund 208	497,668.65
Interest Earned - Fund 899	27,226.84
<b>TOTAL INVESTMENTS PLUS INTEREST</b>	<b>524,895.49</b>

- g. There is currently a sufficient balance in the operating funds portion of the USR funding stream for the upcoming fiscal year. No funds were expended during the fiscal year.

#### 8 Cash and In-kind Report

- a. The 19% match requirement reflected on the monthly report is reflected at 100% of the full allocation, including the prior year reverted funds.
- b. PFC's Leadership Team, staff and Board members will continue to discuss and implement strategies to meet our match requirement.
- c. PFC did not meet the 19% match requirement for FY2122, FY2021, FY1920, FY1819, FY1718 nor for FY1617.
- d. Since the 19% required match was not met for the FY ended June 30, 2022, there will be no contribution to the PFC endowment.
- e. Per NCPC, individual LPs who do not report at least 19% Program Match for FY22-23 will have the consequences waived again this year in light of delayed NC FAST subsidy parent fees reporting. However, in order to meet the statewide 19% legislative mandate, it is critical that LPs report the eligible contributions that are received this fiscal year in eTapestry.
- f. Income from fundraisers are to be reflected at the net amount only and after the event is over. Therefore, receipts from sponsors and donors will not be reported for Cash and In-kind purposes until such time.
- g. The AmazonSmile donations will no longer occur due to Amazon's decision to focus its philanthropic giving to programs with greater impact. Although the amounts were minimal, PFC had the funds available to cover unrestricted expenses and the amounts could also be counted towards cash and in-kind. The total amount received from August 2021 through May 2023 was \$336.35.

# PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

## FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

### Board Responsibility

*The review of the financial statements is the responsibility of the Committee and Board Members of PFC.*

*The detailed financial reports have been provided to you via email and will be provided electronically during the meeting.*

**July 31, 2023**

#### 1 Balance Sheet

- The cash balances; investments and liabilities are at the anticipated amounts and are sufficient for the current needs.
- The new First Bank account was opened in April 2022 and will be used for construction loan draw-downs, contractors' payments, interest, etc.

#### 2 Smart Start Grant [State Funds]

- PFC's Smart Start grant budgets are reflected at 100% of full allocation effective July 1, 2023.
- The total allocation for FY2023-2024 at 100% is \$6,832,478, including DSS and WAGES was effective July 1, 2023.
- In July 2023, PFC reverted \$862,921.47 for unspent FY22-23 Smart Start funds. [\$52,341.39 of Administration; \$45,403.69 of Fundraising and \$765,176.39 of Services]

#### 3 NC Pre-Kindergarten Grant [State and Federal Funds]

- PFC is in full contract with DCDEE effective July 1, 2023.
- The total current year contract is \$10,070,852 which consists of \$3,799,401 of federal funds and \$6,271,451 of state funds.
- Historically this distribution of state and federal funds is amended by DCDEE before yearend.
- PFC plan to request 1/10th of the direct services grant and to have the funds available by September 2023. The amount will be \$915,532.
- Due to the amount of federal funds received, the Partnership **will be** audited extensively for fiscal responsibility and federal compliances, i.e. an A-133 audit since we have spent at least \$750,000 in federal funds for the fiscal year.

#### 4 DCDEE - Region 5 Grants [Federal Funds]

- Currently none of the Region 5 grants with Southwestern Child Development Commission, Inc. (SWCDC) are in contract.
- The Region 5 Core grant is anticipated to be in contract effective July 1, 2023 through June 30, 2024.  
The grant amount is anticipated to be \$395,367.
- The Region 5 Birth to Three Quality Initiative is anticipated to be in contract effective August 1, 2023 through July 31, 2024.  
The grant amount is anticipated to be \$171,986.
- The Region 5 Healthy Social Behaviors [HSB] grant is anticipated to be in contract effective July 1, 2023 through June 30, 2024.  
The grant amount is anticipated to be \$268,003.

#### 5 NCPC - Non-Fiscal Year Grants [Federal Funds]

North Carolina Partnership for Children (NCPC) Federal Grants to PFC			
Grantor	Grant Name	Period	Amount
NCPC	PDG Family Connects	03/01/2021 - 11/30/2023	3,735,268.00
	Innovation Grant		

##### Pre-school Development Grant [PDG] Family Connects Innovation Grant

- During FY 21-22, PFC acquired another new federal grant from NCPC. The grant is called PDG Family Connects Innovation Grant and is for the purpose of planning and implementing a telehealth model innovation of the Family Connects evidence-based model in accordance with the requirements of the Family Connects model and current modifications due to COVID-19.
- The grant is for twenty-one months and is effective March 1, 2021 through November 30, 2022.
- The grant amount is \$2,124,110 for the first 21 months with a potential addition of \$1,166,411 for 12 months if it is extended past November 30, 2022.
- The majority of the grant is budgeted to pay Carolina Collaborative Community Care (4C's) \$1,745,506 as the hiring agency to implement the home visiting component by nurses.
- The remaining \$378,604 includes PFC staff directly involved in the grant plus 10% [or \$193,101] for indirect costs for administering the grant.
- NCPC has been awarded a No-Cost Extension for the Year 3 of the Family Connects Pilot. Additional details will be shared later.  
The contract amount **may** not change.
- NCPC extended the end date of the PDG grant from November 30, 2022 to November 30, 2023.  
The Year 3 grant was increased with an additional amount of \$2,021,969. The contract amendment is effective November 30, 2022.

#### 6 All Funding Sources

- The cash balance at month-end is as projected and is sufficient for the requirements of the upcoming month and at yearend.

# PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

## FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

### Board Responsibility

*The review of the financial statements is the responsibility of the Committee and Board Members of PFC.*

*The detailed financial reports have been provided to you via email and will be provided electronically during the meeting.*

**July 31, 2023**

#### 7 Unrestricted State Revenues (USR) - Fund 208

- a. The goal is to continue to use these funds only when other funding streams cannot be used or are not available.
- b. On August 26, 2021, the matured Select Bank CD for \$100,000 plus \$4,560.38 interest was redeemed and used to purchase a second CD at Lumbee Guaranty Bank for the full \$104,560.38. This is a 30-month CD which is due to mature on February 26, 2024. The rate information is an interest rate and annual yield percentage, both at .45% . **REDEEMED ON APRIL 18, 2023.**
- c. On August 26, 2021, the first matured Lumbee Bank CD for \$100,000 plus \$3,570.81 interest was redeemed and used to purchase a third CD at Lumbee Guaranty Bank for the full \$103,570.81. This is a 30-month CD which is due to mature on February 26, 2024. The rate information is an interest rate and annual yield percentage, both at .45% . **REDEEMED ON APRIL 18, 2023.**
- d. On October 4, 2021, \$50,000 was transferred from the PNC Money Market Account to the E-Trades Funds Account, per Board Approval.
- e. On March 30, 2023 the Board approved to redeem the two Lumbee Bank CDs before their maturity date of February 26, 2024 in order to purchase one new Lumbee Bank CD with a higher yield. On April 18, 2023, the two CDs described in Item 7 b. and 7c. above were redeemed and one new Lumbee Bank CD for \$209,427.38 was purchased. The new CD is a 13-month CD with an interest rate of 4.18% and matures on May 18, 2024.
- f. The cash equivalent balances in Fund 208 consists of the following at the end of the month:
 

PNC Bank Money Market Account	170,091.27	<i>Does not include interest earned in Fund 899</i>
Select Bank - Certificate of Deposit	-	<i>\$100,000 CD Redeemed to purchase the Lumbee Bank CD#2</i>
Lumbee Bank - Certificate of Deposit	-	<i>\$100,000 CD Redeemed to purchase the Lumbee Bank CD#3</i>
Lumbee Bank - Certificate of Deposit #2	-	<i>New CD purchased on 08-26-2021; Redeemed on April 18, 2023</i>
Lumbee Bank - Certificate of Deposit #3	-	<i>New CD purchased on 08-26-2021; Redeemed on April 18, 2023</i>
Lumbee Bank - Certificate of Deposit #4	209,427.38	<i>New CD purchased on April 18, 2023</i>
Lumbee Bank - Checking Account [from investments]	200.00	<i>Deposited \$100 initially; deposited \$25 in FY20-21; \$50 in July 2023.</i>
E-Trade Funds Account	118,000.00	<i>Gains/Losses are not reflected in the financial statements</i>
	<b>497,718.65</b>	

Interest Earned - Fund 899	
PNC Bank Money Market	27,662.56
Select Bank - CD	-
Lumbee Bank - CD	-
	<b>27,662.56</b>

Investments - Fund 208	497,718.65
Interest Earned - Fund 899	27,662.56
<b>TOTAL INVESTMENTS PLUS INTEREST</b>	<b>525,381.21</b>

- g. There is currently a sufficient balance in the operating funds portion of the USR funding stream for the upcoming fiscal year.

#### 8 Cash and In-kind Report

- a. The 19% match requirement reflected on the monthly report is reflected at 100% of the full allocation, including the prior year reverted funds, if any.
- b. PFC's Leadership Team, staff and Board members will continue to discuss and implement strategies to meet our match requirement.
- c. PFC did not meet the 19% match requirement for FY2223, FY2122, FY2021, FY1920, FY1819, FY1718 nor for FY1617.
- d. Since the 19% required match was not met for the FY ended June 30, 2023, there will be no contribution to the PFC endowment.
- e. Per NCPC, individual LPs who do not report at least 19% Program Match for FY22-23 will have the consequences waived again this year in light of delayed NC FAST subsidy parent fees reporting. However, in order to meet the statewide 19% legislative mandate, it is critical that LPs report the eligible contributions that are received this fiscal year in eTapestry.
- f. Income from fundraisers are to be reflected at the net amount only and after the event is over. Therefore, receipts from sponsors and donors will not be reported for Cash and In-kind purposes until such time.

# Partnership for Children of Cumberland County

Board & Committee Meeting Calendar (with Professional Conferences) FY 2023/2024

All meetings to be held at the Partnership for Children Resource Center and/or Virtual unless otherwise noted

	Family Connects	CED	CCR&R	Planning & Evaluation	Human Resource	Facility & Tenant	Finance	Board Development	Executive	Board of Directors	North Carolina Pre-Kindergarten
Support Staff	<i>Elizabeth Simpler</i>	<i>Amanda Hamilton</i>	<i>Tamiko Colvin</i>	<i>Steven Gipson</i>	<i>Anthony Ramos</i>	<i>Mike Yeager</i>	<i>Belinda Gainey</i>	<i>Belinda Gainey</i>	<i>Belinda Gainey</i>	<i>Belinda Gainey</i>	<i>Belinda Gainey</i>
Chair	<i>Terrasine Gardner</i>	<i>Ayesha Neal</i>	<i>Darlisha Warren</i>	<i>Birgit Sexton</i>	<i>Lonnie Ballard</i>	<i>Ebone Williams</i>	<i>Taylor Mobley</i>	<i>Haja Jallow-Konrat</i>	<i>Brian Jones</i>	<i>Brian Jones</i>	<i>Co-Chair: Dr. Marvin Connelly, Jr. or Maria Ford</i>
Frequency	1 <sup>st</sup> Tuesday Monthly	1 <sup>st</sup> Thursday Bi-Monthly	September November February June	1 <sup>st</sup> Tuesday Bi-Monthly	3 <sup>rd</sup> Tuesday Bi-Monthly	3 <sup>rd</sup> Monday Monthly	3 <sup>rd</sup> Tuesday Bi-Monthly	2 <sup>nd</sup> Wednesday Bi-Monthly	Last Thursday Bi-Monthly Opposite Board	Last Thursday Bi-Monthly	Last Thursday Bi-Monthly after Board Mtg (Includes PFC Board)
Time	2:00pm-3:00pm	9:00am-11:00am	9:00am-11:00am	1:00pm-3:00pm	12:30pm-1:45pm	11:30am-1:00pm	3:00pm-5:00pm	9:30am-11:00am	9:00am-11:00am	12:30pm-2:00pm	12:00pm – 12:30pm
July 2023						7/17/23			7/27/23		
August	8/1/23	8/3/23		8/1/23	8/15/23	8/21/23	8/15/23			8/24/23*	8/24/23*
September	9/5/23		9/21/23			9/18/23		9/13/23	9/28/23		
October	10/3/23	<del>10/5/23</del> 10/12/23 8:30-10am*		10/3/23	10/17/23	10/16/23	10/17/23			10/26/23	10/26/23
November	11/7/23		11/9/23*			11/13/23*		11/8/23	11/16/23*		
December	12/5/23			12/5/23	12/12/23*	12/11/23*				12/14/23* (Board, NCPK and Birthday Party)	
January 2024	TBD	1/11/24*		1/9/24 Allocation – 2-5pm*		1/8/24*	1/16/24	1/10/24	1/25/24		
February	2/6/24		2/15/24	2/13/24 Allocation – 1-5pm*	2/20/24	2/19/24				2/29/24	2/29/24
March	3/5/24	3/7/24		3/12/24 Allocation – 2-5pm*		3/18/24	3/19/24	3/13/24	3/28/24		
April	4/2/24			4/2/24	4/16/24	4/15/24				4/25/24	4/25/24
May	5/7/24	5/2/24				5/20/24	5/21/24	5/8/24	5/23/24*		
June	6/4/24		6/20/24	6/4/24	6/18/24	6/17/24				6/20/24*	6/20/24*

\*Denotes not on a regular scheduled date