



351 Wagoner Drive, Suite 200
 Fayetteville, NC 28303
 P 910-867-9700 / F 910-867-7772
 ccpfc.org

OF CUMBERLAND COUNTY

2023-2024 NC Pre-K Allocation Adjustment Request Form

SITE INFORMATION	
Name of Site: _____	Date of Request: _____
Site Administrator's Name: _____	Contact Number: _____
SLOTS INFORMATION	
Number of slots currently allocated: _____ in (how many) _____ classrooms?	
Is the site requesting to: <input type="checkbox"/> Increase number of slots <input type="checkbox"/> Decrease number of slots	
ADDITIONAL SLOTS REQUEST	
Number of additional slots requesting: _____	
Do additional slots require your site to open a new classroom? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, do you have qualified teacher in the new classroom? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other: _____	
Name of lead teacher: _____ Degree: _____ License: _____	
REDUCTION OF SLOTS REQUEST	
Number of reduction of slots: _____	
Reason for reduction: _____	
SIGNATURE	
Site Administrator's Signature: _____ Date: _____	

PFC STAFF ONLY		
Type of Program: <input type="checkbox"/> Private <input type="checkbox"/> CCS <input type="checkbox"/> HS	Current slot allocation: _____ New allocation: _____	
Recommendation:		
<input type="checkbox"/> Approved <input type="checkbox"/> Denied _____		
<i>Signature</i>	<i>Position</i>	<i>Date</i>
<input type="checkbox"/> Approved <input type="checkbox"/> Denied _____		
<i>Signature</i>	<i>Position</i>	<i>Date</i>
<input type="checkbox"/> Approved <input type="checkbox"/> Denied _____		
<i>Signature</i>	<i>Position</i>	<i>Date</i>

PFC is a 501(c)(3) non-profit organization supported by public and private funds through Smart Start, NC Pre-K, tax-deductible donations, and grants.



Be the Driving Force.