

**HYBRID North Carolina Pre-Kindergarten Planning Committee Meeting
Agenda**

Quorum is 11 = 50% + 1 (Total Board Members = 21)

Thursday, March 30, 2023

12:00 pm – 12:30 pm

Be the Driving Force to meet our roles and responsibilities as a non-profit Board by:

- *Providing Oversight* ➤ *Ensuring Adequate Resources* ➤ *Establishing a Strategic Direction*

	Topic	Presenter
I.	Determination of Quorum & Call to Order	Maria Ford
II.	Action*	Maria Ford
	A. Minutes – Thursday, February 23, 2023	
	B. Verification of Allocation effective March 1, 2023	
II.	Updates^Δ	
	A. Fiscal Update	Carole Mangum
	1. Amendment #1 Summary	
	2. Year-End	Ar-Nita Davis
	B. Programmatic Update	
	1. New Site Compliance Progress ^D	
	2. Child Recruitment for SY2023-2024	
	a. Recruitment/Outreach	
	b. Application/Placement	
IV.	Adjourn^Δ	Maria Ford

* Needs Action ^Δ Information Only ^ε Electronic Copy (Hard copies are available upon request) [!]Possible Conflict of Interest (Recusals)

^D Document Included in Packet



Partnership for Children of Cumberland County, Inc.
Called Hybrid North Carolina Pre-Kindergarten Planning Committee Meeting Minutes
February 23, 2023 (8:34 am to 8:54 am)
Be the Driving Force



MEMBERS PRESENT: Dr. Pamela Adams-Watkins, Lonnie Ballard, Lisa Childers, Maria Ford (D), Terrasine Gardner, Sandee Gronowski*, Dr. Meredith Gronski, Brian Jones*, Mary Mathis, Ayesha Neal*, Tawnya Rayman, Steve Terry and Wanda Wesley
MEMBERS ABSENT: Shona Bannister (D), Robin Deaver, Brenda Jackson, Haja Jallow-Konrat, Karen McDonald, Tre’vone McNeill, Erin Robinson, Heather Skeens and Ebone Williams
NON-VOTING MEMBERS ABSENT: Dr. Marvin Connelly, Jr.
STAFF ATTENDEES: Dottie Adams*, Ar-Nita Davis, Michelle Downey*, Belinda Gainey*, Marie Lilly*, Sharon Moyer*, Anthony Ramos, Candy Scott*, Mary Sonnenberg*, Karen Staab* and Mike Yeager
GUEST: Jeanne Barnes (DCDEE) and Lorena Murray (Site Selection Sub-Committee)

*Attended in person

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Determination of NC Pre-K Quorum & Call to Order – Maria Ford, Co-Chair	The Called Hybrid Meeting of the North Carolina Pre-Kindergarten (NC Pre-K) Planning Committee was held on February 23, 2023, beginning at 8:34 am pursuant to prior written notice to each Committee member. Notification was made via email and meetings notices are located on the PFC website. Maria Ford, Co-Chair, chaired the meeting, determined that a quorum was present and called the meeting to order. Belinda Gainey, Executive Specialist, was Secretary for the meeting and recorded the minutes.	None	None
II. Minutes* A. Thursday, January 26, 2023	A. The minutes of the January 26, 2023 meeting were previously distributed and reviewed by the Committee. Mary Sonnenberg explained to the committee that after the January 26, 2023 minutes were prepared and reviewed by staff it was determined that there was an oversight of a recusal that should have been made on two items that were voted on during the January 26, 2023 meeting. Terrasine Gardner had voted on two items, but since her daughter is a director at one of the NC Pre-K sites, she should had recused from voting on those items. These two items will be brought forward during this meeting (February 23, 2023) to require a new vote. A memorandum, which is attached to these minutes, explains this matter in detail. Steve Terry moved to approve North Carolina Pre-Kindergarten (NC Pre-K) Planning Committee Minutes from January 26, 2023 with the memorandum stating the oversight that was made, as presented. Dr. Meredith Gronski seconded the motion. Hearing no further discussion, the Co-Chair put the motion to a vote and asked if there was any opposals. Virtual board members who opposed the action were asked to type it in the ZOOM Chat Box. All votes were unanimous. There were no abstentions. The motion carried.	Motion Carried	None



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<p>III. Action Items for SFY 2023-2024*</p> <ul style="list-style-type: none"> A. Approve Site Location B. Allocation Implementation Plan C. Approve Site-Selection Recommendations – Site Selection Sub-Committee 	<p>A. Sandee Gronowski and Mary Sonnenberg stated that approval is recommended for the Site Location as follows: Proposed Site Locations (1384 Children) w/ Private Sites having a total allocation of 906, Cumberland County Schools total allocation 334, Head Start total allocation 144. This is subject to change based on availability of funding, satisfactory contract compliance to the Requirements and Guidance, rate fluctuations, and outcomes of recruitment efforts. Some of the sites included with the proposed site locations are sites which have applied for site selection so this is contingent upon their approval through the site selection process.</p> <p>Tawnya Rayman moved to approve the recommended the Site Location to include sites who are approved after going through the site selection process as presented. Lisa Childers seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any oppositions. Virtual board members who opposed the action were asked to type it in the ZOOM Chat Box. All votes were unanimous. The motion carried. Recusals: Dr. Pamela Adams-Watkins, Lonnie Ballard, Maria Ford, Terrasine Gardner, Mary Mathis and Wanda Wesley</p> <p>B. Sandee Gronowski provided an overview of the Allocation Implementation Plan. The NC Pre-K anticipated projected budget for SFY 2023-2024 is as follows:</p> <p style="padding-left: 40px;">\$8,398,300 Direct Services (monthly payment to providers)</p> <p style="padding-left: 40px;">\$907,555 Administrative Funds</p> <p style="padding-left: 80px;">- Smart Start Rate Enhancements**</p> <p style="padding-left: 40px;">\$264,330 Legislative 4% 2023 Rate Increase for Private Sites</p> <p style="padding-left: 40px;"><u>\$412,920 Legislative Additional 5% 2023 Rate Increase for All Sites</u></p> <p style="padding-left: 40px;">\$9,983,105 Projected Total Contract/Budget Amount</p> <p>Steve Terry moved to approve the Allocation Implementation Plan with the NC Pre-K projected budget for SFY 2023-2024 as presented. Dr. Meredith Gronski seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any oppositions. Virtual board members who opposed the action were asked to type it in the ZOOM Chat Box. All votes were unanimous. The motion carried. Recusals: Dr. Pamela Adams-Watkins, Lonnie Ballard, Maria Ford, Terrasine Gardner, Mary Mathis and Wanda Wesley</p> <p>C. Lorena Murray, Site Selection Sub-Committee, presented the recommendations for site selection for 2022-2024. The following six childcare facilities submitted an application:</p> <ol style="list-style-type: none"> 1. Arether’s Little M&M Childcare II, 3389 Cumberland Road, Fayetteville, NC 28306 2. Burns Child Care & Preschool Center, 3131 Bordeaux Park Dr., Fayetteville, NC 28306 3. Fisher Street Head Start, 510 Fisher St, Fayetteville, NC 28301 4. Next Step Childcare Center II, 576 N Reilly Road, Fayetteville, NC 28303 5. Southern Ave Head Start, 2229 Southern Ave, Fayetteville, NC 28306 6. Stepping Stones Learning Academy #4, LLC, 2410 Gary Street, Fayetteville, NC 28301 <p>The NC Pre-K Site Selection Sub-Committee recommends approval for Arether’s Little M&M Childcare II and Next Step Child Care Center II. The committee also recommends approval for Burns</p>	<p style="text-align: center;">Motion Carried</p> <p style="text-align: center;">None</p>	
		Motion Carried	None



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	<p>Child Care & Preschool Center, Fisher Street Head Start, Southern Ave Head Start, and Stepping Stones Learning Academy #4 pending compliance. A memorandum, which was reviewed with the committee, had been prepared with a breakdown of all of the requirements that were requested from these sites. The approved sites will enter into a two-year contract pending compliance and annual funding allocation: 7/1/2022 – 6/30/2024.</p> <p>Maria Ford moved to approve the recommendations from the Site Selection Sub-Committee 2022-2024 as presented. Tawnya Rayman seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any oppositions. Virtual board members who opposed the action were asked to type it in the ZOOM Chat Box. All votes were unanimous. The motion carried. Recusals: Lonnie Ballard</p>	Motion Carried	None
IV. Adjournment	As there was no further business; the chair announced the meeting adjourned. The meeting was adjourned at 8:54 am.	Adjourned	None

Submittal: The minutes of the above stated meeting are submitted for approval.

Secretary of Meeting Date

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

Committee Chair Date