

**HYBRID Board of Directors Meeting**

**Revised Agenda**

*Quorum is 11 = 50% + 1 Attendee (Total Board Members = 21)*

Thursday, March 30, 2023

NC Pre-K – 12:00 pm – 12:30 pm

PFC Board – 12:30 pm – 2:00 pm

***Be the Driving Force*** to meet our roles and responsibilities as a non-profit Board by:

- *Providing Oversight*
- *Ensuring Adequate Resources*
- *Establishing a Strategic Direction*

	Topic	Presenter
<b>I.</b>	<b>Networking [12:00]</b>	
<b>II.</b>	<b>Determination of North Carolina Pre-Kindergarten Planning Committee (NC Pre-K) Quorum &amp; Call to Order [12:10]</b>	Sandee Gronowski Maria Ford
<b>III.</b>	<b>Adjourn NC Pre-K [12:30]</b>	Maria Ford
<b>IV.</b>	<b>Determination of Board Quorum &amp; Call to Order [12:30]</b>	
	A. Volunteer Forms B. Board Donations – 14 out of 21 ( <a href="http://www.ccpfc.org/donate">www.ccpfc.org/donate</a> ) C. Fundraising	Sandee Gronowski Sandee Gronowski Sharon Moyer
<b>V.</b>	<b>Consideration of Consent Agenda – Action* [12:40]</b>	Sandee Gronowski
	A. Lease Approval – Wellness Clinical Services B. Lease Approval – Full Circle Therapeutic Services, PLLC C. Lease Renewal – Inner Pathways, LLC D. FY 22-23 Partnership Umbrella Budget (PUB) E. Section 29 – Investment Policy ( <i>See Section VI.B.</i> )	
<b>VI.</b>	<b>Action* [12:45]</b>	
	A. Board of Director Minutes – January 26, 2023 B. Section 29 – Investment Policy C. Investment Review Recommendations D. Board Development Committee 1. Board Member Nominations a. Van Gunter – Business Leader b. Amanda Klinck – Community at Large c. Taylor Mobley – Business Leader d. Betty Smith – Community at Large e. Darlisha Warren – Community at Large	Sandee Gronowski Charles Morris Charles Morris Brian Jones / Sandee Gronowski
<b>VII.</b>	<b>Discussion<sup>Δ</sup> [1:30]</b>	
	A. Board Development Committee 1. Board Members 2 <sup>nd</sup> Term Ending June 30, 2023: Board	Brian Jones / Mary Sonnenberg

	Engagement 2. FY 22/23 Potential Board Officers 3. FY 22/23 Potential Committee Chairs 4. Board and Committee Meeting Calendar Options B. Financial Summary: February 2023 C. February Cash and In-Kind Report D. February E-Trade Statement E. FY 21/22 Audit Status F. NCPC Monitoring Report G. Capital One Credit Card 2% Earnings to Date H. Building Construction, Phase 2 – Update I. PFC Little Land, March 25, 2023 J. Budget Process and Timeline 1. Smart Start FY 23-24 2. Allocation Cycle RFP – Fall 2023 K. President’s Appraisal L. President’s Report	Marie Lilly Michelle Downey Mary Sonnenberg Marie Lilly Mary Sonnenberg/Marie Lilly Mary Sonnenberg Mary Sonnenberg/Mike Yeager Sharon Moyer Mary Sonnenberg  Santee Gronowski Mary Sonnenberg
<b>VIII.</b>	<b>Consent Agenda – Information Only</b> <sup>Δ</sup>	Santee Gronowski
	A. Executive Committee (Acting as Board) Minutes 1. December 15, 2022 B. Facility and Tenant Committee 1. Space Availability Report C. Finance Committee 1. Smart Start 2. NC Pre-Kindergarten ( <i>Discussed in NC Pre-K Committee</i> ) 3. South West Child Development Commission (SWCDC) – Region 5 4. All Funding Sources 5. Unrestricted State Revenues D. Community Engagement and Development 1. Information Sheet Attached	
<b>IX.</b>	<b>Adjourn [2:00]</b>	Santee Gronowski

\* Needs Action /Possible Conflict of Interest (Recusals) <sup>Δ</sup> Information Only <sup>ε</sup> Electronic Copy (Hard copies available upon request)  
<sup>Ⓛ</sup> Document Included in Packet

## FY 2022/2023 – Board Donations Received by:

	<b>Name</b>
<b>1</b>	<b>Adams-Watkins, Dr. Pamela</b>
<b>2</b>	<b>Childers, Lisa</b>
<b>3</b>	<b>Connelly, Jr., Dr. Marvin</b>
<b>4</b>	<b>Gardner, Terrasine</b>
<b>5</b>	<b>Gronowski, Sandee</b>
<b>6</b>	<b>Gronski, Dr. Meredith</b>
<b>7</b>	<b>Jallow-Konrat, Haja</b>
<b>8</b>	<b>Jones, Brian</b>
<b>9</b>	<b>Mathis, Mary</b>
<b>10</b>	<b>Neal, Ayesha</b>
<b>11</b>	<b>Rayman, Tawnya</b>
<b>12</b>	<b>Terry, Stephen</b>
<b>13</b>	<b>Wesley, Wanda</b>
<b>14</b>	<b>Williams, Ebone</b>
<b>15</b>	
<b>16</b>	
<b>17</b>	
<b>18</b>	
<b>19</b>	
<b>20</b>	
<b>21</b>	

## FACILITY AND TENANT COMMITTEE RECOMMENDATIONS MEETING March 20, 2023

### RECOMMENDATIONS:

1. Approval for renewal of tenancy and lease negotiations, submitted to the Board Of Directors for the following organization:
  - Inner Pathways, Maria Marquez - For Profit, Suite 325
  
2. Approval for new tenancy and lease negotiations, submitted to the Board Of Directors for the following organizations:
  - Wellness Clinical Services, PLLC- Iasia Wells For- Profit Org for Suite 320
  - Full Circle Therapeutic Services, PLLC- Teresa Bailey For-Profit Org Suite 406
  
3. Approval to add the following content to the PFCFRC Facility Guide, submitted to the Board Of Directors:
  - Add: and vaping. to the existing language below.

### **Smoking**

The PFCFRC is a smoke-free facility including all common areas. Designated smoking area has been established for partnering organizations and employees who choose to smoke. This area is located between the two wings of the building. Smoking directly outside the doorways is not permitted. Partnering organizations and employees using the designated smoking areas are responsible for ensuring that all smoking materials are properly extinguished and disposed of in the receptacles provided. This also applies to smokeless tobacco, and vaping.



# Finance Committee Recommendations

## Hybrid Meeting – March 21, 2023

### RECOMMENDATIONS

- A. Investment Review Recommendations: The Finance Committee recommends keeping PNC Bank Money Market account and E-Trade as is, renegotiate the 2 Lumbee Bank CDs and redeeming them to purchases 1 CD, keep the Lumbee Bank Checking Account as is, unless Lumbee Bank determines otherwise.
- B. Section 29 – Investment Policy: The Finance Committee recommends accepting the following changes to the Investment Policy:

Section 2.e. remove the following due to no longer current language in the financial world:

- 4) Bankers' Acceptances. Time drafts drawn on and accepted by a commercial bank, otherwise known as bankers' acceptances, issued by domestic commercial banks possessing the highest rating issued by Moody's Investor Services, Inc. or Standard and Poor's Corporation.
- 5) Commercial Paper. Commercial paper issued by domestic corporations, that has received the highest rating issued by Moody's Investor Services, Inc. or Standard and Poor's Corporation. Eligible paper is further limited to issuing corporations that have total commercial paper program size in excess of five hundred million dollars (\$500,000,000).

Section 2.f remove the following.:

- 4) Bankers' Acceptances may consist of 20% of the total portfolio.
- 5) Commercial Paper may consist of 20% of the total portfolio.

Section 2.g. add the following:

**Sales of Securities** – PFC's policy is to hold securities to maturity. **Any securities sold prior to their maturity must be financially prudent. IE liquidity needs and/ or increase yields better maturity dates.**

- C. FY 22/23 Partnership Umbrella Budget (PUB): The Finance Committee recommends accepting the updated FY 22/23 Partnership Umbrella Budget (PUB) as presented.

### INFORMATION

- A. Cumberland Financial Reports for February 2023 were distributed as an FYI:
  - 1. Smart Start
  - 2. NC Pre-Kindergarten
  - 3. South West Child Development Commission (SWCDC) – Region 5
  - 4. All Funding Sources
  - 5. Unrestricted State Revenues (USR)
  - 6. Cash and In-Kind Report
- B. The February 2023 E-Trade Statemen was reviewed during the Investment Review Recommendations.
- C. FY 21/22 Audit – Awaiting the final report from the auditors.
- D. Building Construction for Phase 2 – Brick has been removed and the contractors are trying to salvage it. The brick has been transported to Durham for cleaning. Steve Fleming has approved the first draw for

## **Finance Committee Recommendations**

### **Hybrid Meeting – March 21, 2023**

payment and the check has been sent to the contractors. The contractors are ahead of schedule. An award of \$30,000 was received from the Cannon Foundation.

- E. NCPC Smart Start Monitoring – There were two monitoring issues on the monitoring report. One, PFC charged administrative expenses for notary fees, manual and training totaling \$210.51 to Smart Start Service funds rather than to Smart Start Administrative funds. Two, PFC purchased bottled water totaling \$17.40 for in person meetings that did not occur due to the pandemic. Since the meetings were held virtually the purchases were not in compliance with Smart Start Cost Principles. This was a Limited Scope Monitoring so only two areas were monitored; there are usually 9 areas.
- F. FY 23-24 Budget Timeline – A handout was provided to the committee. Carryforward money from FY 22-23 will be received and used to fund CCHC and PDG Pilot Funding in FY 23-24 if needed. Other activities may be funded as well.
- G. Capital One Credit Card 2% Earnings to Date – Approximately \$1,500 has been received; these are unrestricted funds. The correct amount of just over \$5,000 thus far was later sent to the committee.
- H. Space Availability Report – PFC has several open spaces and is looking for tenants to fill these openings. There are spaces that cannot be filled due to the construction project.
- I. The Monitoring Status updates for Program, Fiscal. NC Pre-K and SWCSS Region 5 were provided during the meeting.

**Partnership for Children of Cumberland County, Inc.  
Partnership Umbrella Budget [PUB] for Major Funding Sources  
FY 22/23 Projection**

<b>Budgets for Select Funding Sources and Programs/Activities (Does not include: prior-year Smart Start, Sales Tax Reimbursement or Expense and Forfeited Flexible Spending Accounts.)</b>		<b>Smart Start (Allocation is 100%) Budgets Effective 07/01/2022 includes NEW SS funds</b>	<b>Smart Start FROM REVERTED FUNDS [\$503,872] Effective 12/31/2022</b>	<b>Smart Start FROM ADMIN CAP CHANGE ALLOWANCE [\$39,718] Effective 12/31/2022</b>	<b>Smart Start FROM BUDGET AMENDMENTS Effective 12/31/22</b>	<b>Multi- Accounting &amp; Contracting [MAC]</b>
Fund Code		153 & 154	154 only	153 & 154	154 only	201
Contract Period		07/22-06/23	07/22-06/23	07/22-06/23	07/22-06/23	07/22-06/23
<b>EXPENDITURES</b>						
(1) State Level Contracts [DSS] Subsidy TANF		2,230,306	200,694	-	-	
(2) State Level Contracts [DSS] Subsidy Support		159,807	16,193	-	-	
(3) State Level Contracts [WAGE\$]		535,134	184,866	-	-	
(4) Direct Service Providers [6 external SS activities]		484,634	12,880	-	-	
(5) CCR&R-Core Services		1,090,000	-	-	(77,000)	
(6) CCR&R-Subsidy (TANF/CCDF eligible)		237,825	-	-	(73,825)	
(7) CCR&R-Subsidy (non-TANF/CCDF eligible)		20,000	-	-	-	
(8) CCR&R-Subsidy - Services Support [formerly administration]		58,000	-	-	(25,000)	
(9) CCR&R - Lending Library [NEW FOR FY21-22]		98,500	-	-	(50,000)	
(10) CCR&R - Keleidoscope [NEW FOR FY21-22]		54,000	-	-	19,325	
(11) SS NC Pre-K Enhancements (TANF)		332,000	-	-	200,000	
(12) SS NC Pre-K Enhancements (Non-TANF)		2,600	-	-	-	
(13) CCR&R-NC Pre-K Grant Payments to Providers			-	-	-	
(14) CCR&R-NC Pre-K Qual. Maint./Support & Coordination			-	-	-	
(15) CCR&R-NC Pre K Direct Administrative Support			-	-	-	
(16) Program Monitoring & Evaluation		387,000	-	(39,718)	(282)	
(17) Community Engagement & Resource Development [includes Family Resource Center]		401,172	89,239	-	77,282	
(18) All Children Excel (ACE)		241,000	-	-	(70,500)	
(19) Family Connects		86,000	-	-	-	
(20) Information Technology						
(21) Fundraising [Fund 820]						
<b>Subtotal for Services</b>		<b>6,417,978</b>	<b>503,872</b>	<b>(39,718)</b>	-	-
(22) Administrative Operations		346,175	-	39,718	-	98,813
(23) SS Fundraising - Administrative SS 9200-990		68,325	-	-	-	
(24) PFC Staff Events and Training [from Fund 820]						
(25) <b>First Bank Construction and/or Loan Payments</b>						
<b>Subtotal for Administration</b>		<b>414,500</b>	-	<b>39,718</b>	-	<b>98,813</b>
<b>Total Projected Expenditures</b>		<b>6,832,478</b>	<b>503,872</b>	-	-	<b>98,813</b>

Notes:

<b>REVENUES AND CASH</b>						
<b>PROJECTED</b> for FY 22/23 - Revenues		6,832,478	503,872	-	-	98,813
<b>ACTUAL</b> Carryover from FY 21/22 - Cash Balance		-	-	-	-	-
<b>Subtotal</b>		6,832,478	503,872	-	-	98,813
<b>PROJECTED</b> FY22/23 Expenditures		6,832,478	503,872	-	-	98,813
<b>Projected Cash Balance at Yearend</b>		-	-	-	-	-

**Partnership for Children of Cumberland County, Inc.  
Partnership Umbrella Budget [PUB] for Major Funding Sources  
FY 22/23 Projection**

<b>Budgets for Select Funding Sources and Programs/Activities (Does not include: prior-year Smart Start, Sales Tax Reimbursement or Expense and Forfeited Flexible Spending Accounts.)</b>	<b>Unrestricted State Revenues (Reserve Accts)</b>	<b>Unrestricted State Revenues (Used for Operating Funds)</b>	<b>NC Pre-Kindergarten Direct Payments to Providers STATE FUNDS</b>	<b>NC Pre-K Lottery Funds Direct Payments to Providers STATE FUNDS</b>	<b>NC Pre-K Administrative Funds (Regular) STATE FUNDS</b>	<b>NC Pre-K CCDF ARPA FEDERAL FUNDS [New for FY22-23]</b>	<b>NC Pre-K Direct Payments to Providers FEDERAL FUNDS</b>	<b>NC Pre-K Administrative Funds (CCDF) FEDERAL FUNDS</b>
<b>Fund Code</b>	208	208	206	210	211	314	319	328
<b>Contract Period</b>	N/A	N/A	07/22-06/23	07/22-06/23	07/22-06/23	07/22-06/23	07/22-06/23	07/22-06/23
<b>EXPENDITURES</b>								
(1) State Level Contracts [DSS] Subsidy TANF								
(2) State Level Contracts [DSS] Subsidy Support								
(3) State Level Contracts [WAGES]								
(4) Direct Service Providers [6 external SS activities]								
(5) CCR&R-Core Services	-							
(6) CCR&R-Subsidy (TANF/CCDF eligible)								
(7) CCR&R-Subsidy (non-TANF/CCDF eligible)								
(8) CCR&R-Subsidy - Services Support [formerly administration]								
(9) CCR&R - Lending Library [NEW FOR FY21-22]								
(10) CCR&R - Keleidoscope [NEW FOR FY21-22]								
(11) SS NC Pre-K Enhancements (TANF)								
(12) SS NC Pre-K Enhancements (Non-TANF)								
(13) CCR&R-NC Pre-K Grant Payments to Providers			1,087,081	4,580,047			3,408,422	
(14) CCR&R-NC Pre-K Qual. Maint./Support & Coordination					11,550			
(15) CCR&R-NC Pre K Direct Administrative Support					466,551	19,505		174,863.67
(16) Program Monitoring & Evaluation								
(17) Community Engagement & Resource Development [includes Family Resource Center]								
(18) All Children Excel (ACE)								
(19) Family Connects								
(20) Information Technology								
(21) Fundraising [Fund 820]								
<b>Subtotal for Services</b>	-	-	1,087,081	4,580,047	478,101	19,505	3,408,422	174,864
(22) Administrative Operations	-				125,764	120,772		99
(23) SS Fundraising - Administrative SS 9200-990								
(24) PFC Staff Events and Training [from Fund 820]								
(25) <b>First Bank Construction and/or Loan Payments</b>								
<b>Subtotal for Administration</b>	-	-	-	-	125,764	120,772	-	99
<b>Total Projected Expenditures</b>	-	-	1,087,081	4,580,047	603,865	140,277	3,408,422	174,963
<b>REVENUES AND CASH</b>								
<b>PROJECTED for FY 22/23 - Revenues</b>	-	-	1,087,081	4,580,047	603,865	140,277	3,408,422	174,963
<b>ACTUAL Carryover from FY 21/22 - Cash Balance</b>	496,352	15,136	-	-	-	-	-	-
<b>Subtotal</b>	496,352	15,136	1,087,081	4,580,047	603,865	140,277	3,408,422	174,963
<b>PROJECTED FY22/23 Expenditures</b>	-	-	1,087,081	4,580,047	603,865	140,277	3,408,422	174,963
<b>Projected Cash Balance at Yearend</b>	496,352	15,136	-	-	-	-	-	-

(1)

**Partnership for Children of Cumberland County, Inc.  
Partnership Umbrella Budget [PUB] for Major Funding Sources  
FY 22/23 Projection**

<b>Budgets for Select Funding Sources and Programs/Activities (Does not include: prior-year Smart Start, Sales Tax Reimbursement or Expense and Forfeited Flexible Spending Accounts.)</b>	<b>NC Pre-K Summer Learning Program FEDERAL FUNDS [REVERTED \$55,360 TO DCDEE]</b>	<b>Dolly Parton's Imagination Library - NCPC</b>	<b>Region 5 DCDEE Grant - Core FEDERAL FUNDS</b>	<b>Region 5 DCDEE Grant Special Projects - Infant/Toddler FEDERAL FUNDS <b>FINAL</b></b>	<b>Region 5 DCDEE Grant Special Projects - Birth to Three [Infant/Toddler] FEDERAL FUNDS</b>	<b>Region 5 DCDEE Grant Special Projects - Healthy Social Behaviors FEDERAL FUNDS</b>
<b>Fund Code</b>	324	216	307	312	312	313
<b>Contract Period</b>	06/22-08/23	07/22-06/23	07/22-06/23	07-01-2021 to 07-31-2022	08/01/2022 - 07/31/2023	07/22-06/23
<b>EXPENDITURES</b>						
(1) State Level Contracts [DSS] Subsidy TANF						
(2) State Level Contracts [DSS] Subsidy Support						
(3) State Level Contracts [WAGES]						
(4) Direct Service Providers [6 external SS activities]		8,500				
(5) CCR&R-Core Services			350,406	13,979	161,722	319,559
(6) CCR&R-Subsidy (TANF/CCDF eligible)						
(7) CCR&R-Subsidy (non-TANF/CCDF eligible)						
(8) CCR&R-Subsidy - Services Support [formerly administration]						
(9) CCR&R - Lending Library [NEW FOR FY21-22]						
(10) CCR&R - Keleidoscope [NEW FOR FY21-22]						
(11) SS NC Pre-K Enhancements (TANF)						
(12) SS NC Pre-K Enhancements (Non-TANF)						
(13) CCR&R-NC Pre-K Grant Payments to Providers	-					
(14) CCR&R-NC Pre-K Qual. Maint./Support & Coordination	-					
(15) CCR&R-NC Pre K Direct Administrative Support	-					
(16) Program Monitoring & Evaluation		-	-			
(17) Community Engagement & Resource Development [includes Family Resource Center]		11,500				
(18) All Children Excel (ACE)						
(19) Family Connects						
(20) Information Technology						
(21) Fundraising [Fund 820]						
<b>Subtotal for Services</b>	-	<b>20,000</b>	<b>350,406</b>	<b>13,979</b>	<b>161,722</b>	<b>319,559</b>
(22) Administrative Operations	-	10,000	33,445	584	5,255	28,791
(23) SS Fundraising - Administrative SS 9200-990						
(24) PFC Staff Events and Training [from Fund 820]						
(25) <b>First Bank Construction and/or Loan Payments</b>						
<b>Subtotal for Administration</b>	-	<b>10,000</b>	<b>33,445</b>	<b>584</b>	<b>5,255</b>	<b>28,791</b>
<b>Total Projected Expenditures</b>	-	<b>30,000</b>	<b>383,851</b>	<b>14,563</b>	<b>166,977</b>	<b>348,350</b>
<b>REVENUES AND CASH</b>						
<b>PROJECTED for FY 22/23 - Revenues</b>	(55,360)	30,000	383,851	14,563	166,977	348,350
<b>ACTUAL Carryover from FY 21/22 - Cash Balance</b>	55,360	-	-	-	-	-
<b>Subtotal</b>	-	30,000	383,851	14,563	166,977	348,350
<b>PROJECTED FY22/23 Expenditures</b>	-	30,000	383,851	14,563	166,977	348,350
<b>Projected Cash Balance at Yearend</b>	-	-	-	(0)	-	-

(6)

**Partnership for Children of Cumberland County, Inc.  
Partnership Umbrella Budget [PUB] for Major Funding Sources  
FY 22/23 Projection**

<b>Budgets for Select Funding Sources and Programs/Activities (Does not include: prior-year Smart Start, Sales Tax Reimbursement or Expense and Forfeited Flexible Spending Accounts.)</b>	<b>CCHC Expansion Grant [amounts are per contract] NCPC - FEDERAL FUNDS</b>	<b>PDG Family Connects Innovation Grant [amounts are per contract] NCPC - FEDERAL FUNDS</b>	<b>City of Fayetteville American Rescue Protection Act (ARPA) - [only 1 year is reflected] FEDERAL FUNDS</b>	<b>City of Fayetteville Community Development Block Grant (CDBG) - for Capital Improvements Phase 3 FEDERAL FUNDS</b>	<b>Donations</b>	<b>Vending Machines</b>	<b>Kohl's</b>
<b>Fund Code</b>	<b>330</b>	<b>331</b>	<b>333</b>	<b>33X</b>	<b>501</b>	<b>515</b>	<b>518</b>
<b>Contract Period</b>	02/01/21 - 06/30/23	03/01/21 - 11/30/23	07/01/22 - 06/30/25	07/01/22 - 06/30/23	N/A	N/A	N/A
<b>EXPENDITURES</b>							
(1) State Level Contracts [DSS] Subsidy TANF							
(2) State Level Contracts [DSS] Subsidy Support							
(3) State Level Contracts [WAGES]							
(4) Direct Service Providers [6 external SS activities]	171,412	1,587,573					
(5) CCR&R-Core Services	2,000		300,000				
(6) CCR&R-Subsidy (TANF/CCDF eligible)							
(7) CCR&R-Subsidy (non-TANF/CCDF eligible)							
(8) CCR&R-Subsidy - Services Support [formerly administration]							
(9) CCR&R - Lending Library [NEW FOR FY21-22]							
(10) CCR&R - Keleidoscope [NEW FOR FY21-22]							
(11) SS NC Pre-K Enhancements (TANF)							
(12) SS NC Pre-K Enhancements (Non-TANF)							
(13) CCR&R-NC Pre-K Grant Payments to Providers							
(14) CCR&R-NC Pre-K Qual. Maint./Support & Coordination							
(15) CCR&R-NC Pre K Direct Administrative Support							
(16) Program Monitoring & Evaluation							-
(17) Community Engagement & Resource Development [includes Family Resource Center]	-			-	7,500		
(18) All Children Excel (ACE)							
(19) Family Connects		280,581.00					
(20) Information Technology							
(21) Fundraising [Fund 820]							
<b>Subtotal for Services</b>	<b>173,412</b>	<b>1,868,154</b>	<b>300,000</b>	<b>-</b>	<b>7,500</b>	<b>-</b>	<b>-</b>
(22) Administrative Operations	15,140	153,815	30,000		5,000	300	600
(23) SS Fundraising - Administrative SS 9200-990							
(24) PFC Staff Events and Training [from Fund 820]							
(25) <b>First Bank Construction and/or Loan Payments</b>							
<b>Subtotal for Administration</b>	<b>15,140</b>	<b>153,815</b>	<b>30,000</b>	<b>-</b>	<b>5,000</b>	<b>300</b>	<b>600</b>
<b>Total Projected Expenditures</b>	<b>188,552</b>	<b>2,021,969</b>	<b>330,000</b>	<b>-</b>	<b>12,500</b>	<b>300</b>	<b>600</b>
	<b>(4)</b>	<b>(5)</b>	<b>(2)</b>	<b>(2)</b>			
<b>REVENUES AND CASH</b>							
<b>PROJECTED for FY 22/23 - Revenues</b>	199,019	2,116,603	330,000	-	17,000	320	-
<b>ACTUAL Carryover from FY 21/22 - Cash Balance</b>	(10,467)	(94,634)	-	-	111,123	461	776
<b>Subtotal</b>	188,552	2,021,969	330,000	-	128,123	781	776
<b>PROJECTED FY22/23 Expenditures</b>	188,552	2,021,969	330,000	-	12,500	300	600
<b>Projected Cash Balance at Yearend</b>	-	-	-	-	<b>115,623</b>	<b>481</b>	<b>176</b>

**Partnership for Children of Cumberland County, Inc.  
Partnership Umbrella Budget [PUB] for Major Funding Sources  
FY 22/23 Projection**

<b>Budgets for Select Funding Sources and Programs/Activities (Does not include: prior-year Smart Start, Sales Tax Reimbursement or Expense and Forfeited Flexible Spending Accounts.)</b>	<b>Cumberland Community Foundation - Family Connects of Cumberland County Grant [\$50k per year]</b>	<b>Falcon Children's Home and Family Services [\$5,000 donation for the car seat program]</b>	<b>Cumberland Community Foundation - Diaper Bank Distribution Grant</b>	<b>The Cannon Foundation, Inc. PFC's Operation Restoration Phase II Grant</b>	<b>Endowment Fund - Permanently Restricted</b>	<b>Program Income</b>
<b>Fund Code</b>	<b>543</b>	<b>544</b>	<b>546</b>	<b>547</b>	<b>599</b>	<b>801</b>
<b>Contract Period</b>	<b>12/01/19 - 12/31/2024</b>	<b>03/15/20 - 12/31/21</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
<b>EXPENDITURES</b>						
(1) State Level Contracts [DSS] Subsidy TANF						
(2) State Level Contracts [DSS] Subsidy Support						
(3) State Level Contracts [WAGE\$]						
(4) Direct Service Providers [6 external SS activities]						
(5) CCR&R-Core Services		-	6,734			
(6) CCR&R-Subsidy (TANF/CCDF eligible)						
(7) CCR&R-Subsidy (non-TANF/CCDF eligible)						
(8) CCR&R-Subsidy - Services Support [formerly administration]						
(9) CCR&R - Lending Library [NEW FOR FY21-22]						
(10) CCR&R - Keleidoscope [NEW FOR FY21-22]						
(11) SS NC Pre-K Enhancements (TANF)						
(12) SS NC Pre-K Enhancements (Non-TANF)						
(13) CCR&R-NC Pre-K Grant Payments to Providers						
(14) CCR&R-NC Pre-K Qual. Maint./Support & Coordination						
(15) CCR&R-NC Pre K Direct Administrative Support						
(16) Program Monitoring & Evaluation						22,000
(17) Community Engagement & Resource Development [includes Family Resource Center]						21,200
(18) All Children Excel (ACE)						-
(19) Family Connects	55,000					-
(20) Information Technology						
(21) Fundraising [Fund 820]						
<b>Subtotal for Services</b>	<b>55,000</b>	<b>-</b>	<b>6,734</b>	<b>-</b>	<b>-</b>	<b>43,200</b>
(22) Administrative Operations						
(23) SS Fundraising - Administrative SS 9200-990						
(24) PFC Staff Events and Training [from Fund 820]						
(25) <b>First Bank Construction and/or Loan Payments</b>				30,000		
<b>Subtotal for Administration</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,000</b>	<b>-</b>	<b>-</b>
<b>Total Projected Expenditures</b>	<b>55,000</b>	<b>-</b>	<b>6,734</b>	<b>30,000</b>	<b>-</b>	<b>43,200</b>
<b>(3)</b>						
<b>REVENUES AND CASH</b>						
<b>PROJECTED for FY 22/23 - Revenues</b>	50,000	-	-	30,000	-	58,500
<b>ACTUAL Carryover from FY 21/22 - Cash Balance</b>	28,005	5,000	6,734	-	31,384	43,109
<b>Subtotal</b>	78,005	5,000	6,734	30,000	31,384	101,609
<b>PROJECTED FY22/23 Expenditures</b>	55,000	-	6,734	30,000	-	43,200
<b>Projected Cash Balance at Yearend</b>	<b>23,005</b>	<b>5,000</b>	<b>-</b>	<b>-</b>	<b>31,384</b>	<b>58,409</b>

**Partnership for Children of Cumberland County, Inc.  
Partnership Umbrella Budget [PUB] for Major Funding Sources  
FY 22/23 Projection**

Budgets for Select Funding Sources and Programs/Activities (Does not include: prior-year Smart Start, Sales Tax Reimbursement or Expense and Forfeited Flexible Spending Accounts.)	PFC RC II Rental Income	PFC RC II Rental Income - Admin Support	Forward March	Region 5 - Project Income	Hoke County PFC Quality Child Care Contract	Hoke County PFC Evaluation Contract
	Fund Code	802	812	806	807	809
Contract Period	N/A	N/A	N/A	07/22-06/23	07/22-06/23	07/22-06/23
<b>EXPENDITURES</b>						
(1) State Level Contracts [DSS] Subsidy TANF						
(2) State Level Contracts [DSS] Subsidy Support						
(3) State Level Contracts [WAGE\$]						
(4) Direct Service Providers [6 external SS activities]						
(5) CCR&R-Core Services				14,600	60,199	
(6) CCR&R-Subsidy (TANF/CCDF eligible)						
(7) CCR&R-Subsidy (non-TANF/CCDF eligible)						
(8) CCR&R-Subsidy - Services Support [formerly administration]						
(9) CCR&R - Lending Library [NEW FOR FY21-22]						
(10) CCR&R - Keleidoscope [NEW FOR FY21-22]						
(11) SS NC Pre-K Enhancements (TANF)						
(12) SS NC Pre-K Enhancements (Non-TANF)						
(13) CCR&R-NC Pre-K Grant Payments to Providers						
(14) CCR&R-NC Pre-K Qual. Maint./Support & Coordination						
(15) CCR&R-NC Pre K Direct Administrative Support						
(16) Program Monitoring & Evaluation						16,350
(17) Community Engagement & Resource Development [includes Family Resource Center]	161,000		100			
(18) All Children Excel (ACE)						
(19) Family Connects						
(20) Information Technology						
(21) Fundraising [Fund 820]						
<b>Subtotal for Services</b>	<b>161,000</b>	-	<b>100</b>	<b>14,600</b>	<b>60,199</b>	<b>16,350</b>
(22) Administrative Operations		-	1,200	-		
(23) SS Fundraising - Administrative SS 9200-990						
(24) PFC Staff Events and Training [from Fund 820]						
(25) <b>First Bank Construction and/or Loan Payments</b>						
<b>Subtotal for Administration</b>	-	-	<b>1,200</b>	-	-	-
<b>Total Projected Expenditures</b>	<b>161,000</b>	<b>-</b>	<b>1,300</b>	<b>14,600</b>	<b>60,199</b>	<b>16,350</b>
<b>REVENUES AND CASH</b>						
<b>PROJECTED for FY 22/23 - Revenues</b>	84,000	57,000	-	14,600	60,199	16,350
<b>ACTUAL Carryover from FY 21/22 - Cash Balance</b>	-	107,636	33,600	-	-	29,034
<b>Subtotal</b>	84,000	164,636	33,600	14,600	60,199	45,384
<b>PROJECTED FY22/23 Expenditures</b>	161,000	-	1,300	14,600	60,199	16,350
<b>Projected Cash Balance at Yearend</b>	<b>(77,000)</b>	<b>164,636</b>	<b>32,300</b>	<b>-</b>	<b>-</b>	<b>29,034</b>



**Partnership for Children of Cumberland County, Inc.  
Partnership Umbrella Budget [PUB] for Major Funding Sources  
FY 22/23 Projection**

Budgets for Select Funding Sources and Programs/Activities (Does not include: prior-year Smart Start, Sales Tax Reimbursement or Expense and Forfeited Flexible Spending Accounts.)	Contracted Data Services - iDashboards and New GEMS	Annual Fundraiser	Fundraising - Admin Ops. (Allocation)	PFC FRC - Capital Projects - CONSTRUCTION LOAN TRANSACTIONS	Interest Income - Non SS Related	Information Technology - Outside Orgs.
Fund Code	816	820	824	825	899	992-996
Contract Period	N/A	N/A	N/A	N/A	<b>NOT IN OPERATING CASH</b>	N/A
<b>EXPENDITURES</b>						
(1) State Level Contracts [DSS] Subsidy TANF						
(2) State Level Contracts [DSS] Subsidy Support						
(3) State Level Contracts [WAGE\$]						
(4) Direct Service Providers [6 external SS activities]						
(5) CCR&R-Core Services						
(6) CCR&R-Subsidy (TANF/CCDF eligible)						
(7) CCR&R-Subsidy (non-TANF/CCDF eligible)						
(8) CCR&R-Subsidy - Services Support [formerly administration]						
(9) CCR&R - Lending Library [NEW FOR FY21-22]						
(10) CCR&R - Keleidoscope [NEW FOR FY21-22]						
(11) SS NC Pre-K Enhancements (TANF)						
(12) SS NC Pre-K Enhancements (Non-TANF)						
(13) CCR&R-NC Pre-K Grant Payments to Providers						
(14) CCR&R-NC Pre-K Qual. Maint./Support & Coordination						
(15) CCR&R-NC Pre K Direct Administrative Support						
(16) Program Monitoring & Evaluation		-				
(17) Community Engagement & Resource Development [includes Family Resource Center]		6,000		-		
(18) All Children Excel (ACE)						
(19) Family Connects						
(20) Information Technology						120,000
(21) Fundraising [Fund 820]		4,500				
<b>Subtotal for Services</b>	-	<b>10,500</b>	-	-	-	<b>120,000</b>
(22) Administrative Operations				-	-	-
(23) SS Fundraising - Administrative SS 9200-990						
(24) PFC Staff Events and Training [from Fund 820]			-			
(25) <b>First Bank Construction and/or Loan Payments</b>				296,000		
<b>Subtotal for Administration</b>	-	-	-	<b>296,000</b>	-	-
<b>Total Projected Expenditures</b>	-	<b>10,500</b>	-	<b>296,000</b>	-	<b>120,000</b>
<b>REVENUES AND CASH</b>						
<b>PROJECTED for FY 22/23 - Revenues</b>	-	7,000	-	296,148	2,730	120,000
<b>ACTUAL Carryover from FY 21/22 - Cash Balance</b>	3,448	90,768	6,587	(148)	23,848	102,214
<b>Subtotal</b>	3,448	97,768	6,587	296,000	26,578	222,214
<b>PROJECTED FY22/23 Expenditures</b>	-	10,500	-	296,000	-	120,000
<b>Projected Cash Balance at Yearend</b>	<b>3,448</b>	<b>87,268</b>	<b>6,587</b>	-	<b>26,578</b>	<b>102,214</b>

(7)

**Partnership for Children of Cumberland County, Inc.  
Partnership Umbrella Budget [PUB] for Major Funding Sources  
FY 22/23 Projection**

<b>Budgets for Select Funding Sources and Programs/Activities (Does not include: prior-year Smart Start, Sales Tax Reimbursement or Expense and Forfeited Flexible Spending Accounts.)</b>	<b>Total</b>
Fund Code	
Contract Period	
<b>EXPENDITURES</b>	
(1) State Level Contracts [DSS] Subsidy TANF	2,431,000
(2) State Level Contracts [DSS] Subsidy Support	176,000
(3) State Level Contracts [WAGE\$]	720,000
(4) Direct Service Providers [6 external SS activities]	2,264,999
(5) CCR&R-Core Services	2,242,199
(6) CCR&R-Subsidy (TANF/CCDF eligible)	164,000
(7) CCR&R-Subsidy (non-TANF/CCDF eligible)	20,000
(8) CCR&R-Subsidy - Services Support [formerly administration]	33,000
(9) CCR&R - Lending Library [NEW FOR FY21-22]	48,500
(10) CCR&R - Keleidoscope [NEW FOR FY21-22]	73,325
(11) SS NC Pre-K Enhancements (TANF)	532,000
(12) SS NC Pre-K Enhancements (Non-TANF)	2,600
(13) CCR&R-NC Pre-K Grant Payments to Providers	9,075,550
(14) CCR&R-NC Pre-K Qual. Maint./Support & Coordination	11,550
(15) CCR&R-NC Pre K Direct Administrative Support	660,920
(16) Program Monitoring & Evaluation	385,350
(17) Community Engagement & Resource Development [includes Family Resource Center]	774,993
(18) All Children Excel (ACE)	170,500
(19) Family Connects	421,581
(20) Information Technology	120,000
(21) Fundraising [Fund 820]	4,500
<b>Subtotal for Services</b>	<b>20,332,567</b>
(22) Administrative Operations	1,015,471
(23) SS Fundraising - Administrative SS 9200-990	68,325
(24) PFC Staff Events and Training [from Fund 820]	0
(25) <b>First Bank Construction and/or Loan Payments</b>	<b>326,000</b>
<b>Subtotal for Administration</b>	<b>1,409,796</b>
<b>Total Projected Expenditures</b>	<b>21,742,363</b>
<b>REVENUES AND CASH</b>	
<b>PROJECTED for FY 22/23 - Revenues</b>	21,777,668
<b>ACTUAL Carryover from FY 21/22 - Cash Balance</b>	1,085,326
<b>Subtotal</b>	22,862,994
<b>PROJECTED FY22/23 Expenditures</b>	21,742,363
<b>Projected Cash Balance at Yearend</b>	<b>1,120,631</b>

**Partnership for Children of Cumberland County, Inc.  
Partnership Umbrella Budget [PUB] for Major Funding Sources  
FY 22/23 Projection**

**PUB updated on 03/13/2023 TO BE EFFECTIVE 07/01/2022 [Smart Start agrees to the CBS effective date of 12-15-2022]**

**Notes:**

(1) *Fund 208 - Unrestricted State Revenues includes \$50,000 contingency allocation in case there is a government shutdown. Funds will be used to retain staff paid from federal grants. This allocation has been set aside for a number of years and have not had to be expended. From the current date through June 30, 2023, this amount will be reduced to \$0.*

(2) *The City of Fayetteville's ARPA grant to be used to support applicable child care facilities with staff retention and other needs was executed on August 1, 2022 and PFC has received \$200,000 of advance funds. The grant period is August 1, 2022 through June 30, 2025 with a total grant amount of \$1,000,000. As of the date of this presentation, none of these funds have been expended. The CCBG grant from the City of Fayetteville has not yet materialized into an approved contract. The prospect of receiving the grant is still viable as of the date of preparation of this presentation. The CDBG grant is anticipated to assist with supporting the costs of the capital improvements for the PFC building in Phase 3 of the construction project.*

(3) *Fund 543 - The Cumberland Community Foundation, Inc. grant is for 12/01/2019 - 12/31/2024 and payable in annual installments of \$50,000 per year for 5 years.*

(4) *Fund 330 - CCHC Expansion was a new federal grant received from NCPC during FY21-22. Please refer to the Monthly Financial Summary for additional details.*

(5) *Fund 331 - PDG Family Connects Innovation was a new federal grant received from NCPC during FY21-22. Please refer to the Monthly Financial Summary for additional details.*

(6) *Fund 324 - NC Pre-K Summer Learning Grant contained a 10% grant portion for overhead expenditures. The unspent cash balance of this grant at 06-30-2022 had to be reverted to DCDEE and could not be carried into future years. This determination was confirmed during the FY21-22 audit process in October 2022, and thus the unspent funds were reverted to DCDEE in October 2022.*

(7) *Fund 825 - PFC Capital Improvements fund is being used for the construction loan transactions. The construction loan is held by First Bank - Fayetteville, NC. As funds are needed, applicable draw-downs are made by First Bank. Contractors and other applicable invoices are submitted to First Bank as services are performed and approved. The invoices are then paid directly by the bank. It is anticipated the amount of draw-downs and construction payments during FY22-23 may be \$295,000 which includes \$275,000 for the contractor's invoices and the balance of \$20,000 of the architect's invoice. In April 2022, \$30,000 for the architect's invoice was paid from draw-downs. Small amounts of interest payments have been made as the date of this presentation and an additional \$1,000 is projected.*



**Partnership for Children of Cumberland County, Inc.**  
**Hybrid Board of Directors Meeting Minutes**  
**January 26, 2023 (12:54 pm – 2:00 pm)**  
***Be the Driving Force***



**MEMBERS PRESENT:** Dr. Pamela Adams-Watkins\*, Lonnie Ballard (left @ 1:30pm), Shona Bannister (D), Lisa Childers, Maria Ford (D), Terrasine Gardner\*, Dr. Meredith Gronski\*, Haja Jallow-Konrat, Karen McDonald, Tre’vone McNeill, Ayesha Neal\*, Tawnya Rayman (left @ 1:25pm), Heather Skeens, Steve Terry and Wanda Wesley\*

**MEMBERS ABSENT:** Robin Deaver, Sandee Gronowski, Brenda Jackson, Brian Jones, Mary Mathis and Ebone Williams

**NON-VOTING MEMBERS PRESENT:** Dr. Marvin Connelly, Jr. (left @ 1:12pm)

**STAFF ATTENDEES:** Ar-Nita Davis, Michelle Downey\*, Pamela Federline, Belinda Gainey\*, Julanda Jett\*, Marie Lilly\*, Carole Mangum, Sharon Moyer\*, Candy Scott\*, Mary Sonnenberg\*, Karen Staab\* and Mike Yeager

*\*Attended in person*

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Determination of Board Quorum & Call to Order A. Volunteer Forms <sup>Δ</sup> B. Board Donations – <u>12</u> out of <u>20</u> C. Fundraising	<p>The meeting of the Hybrid NC Pre-K Planning Committee and Board of Directors was held on January 26, 2023 beginning at 12:54 pm pursuant to prior written notice to each Board member. Ayesha Neal, Past Board Chair/Secretary, determined that a quorum was present and called the meeting to order. Belinda Gainey, Executive Specialist, was Secretary for the meeting and recorded the minutes.</p> <p>A. Ayesha Neal reminded board members to complete their volunteer form that was previously emailed to them. The form is to include time spent reading emails, reviewing packets and all other meetings they may have attended in regards to the Partnership for the Children which did not require them to sign in.</p> <p>B. All board members are required to donate to PFC. Grantors look at these donations to make sure all board members give to the organization. As of today, 12 out of the 20 board members have donated.</p> <p>C. Sharon Moyer informed the board that if you select PFC as your preferred charity and place an order using PayPal, PFC will receive a donation. The 10-10 Club is another way to provide your board donation. Marie Lilly stated that online options for board donations need to be given as early as possible.</p>	<p>Called to Order</p> <p>None</p> <p>None</p> <p>None</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p>
II. Consideration of Consent Agenda – Action* A. Lease Renewals: Reality Is In the Mind	<p>Ayesha Neal requested a motion to accept the Consent Agenda action items.</p> <p>Dr. Meredith Gronski moved to accept the Consent Agenda action items as presented. Wanda Wesley seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any oppositions. Virtual board members who opposed the action were asked to type it in the ZOOM Chat Box. All votes were unanimous. There were no abstentions. The motion carried.</p>	<p>Motion Carried</p>	<p>None</p>









# Partnership for Children of Cumberland County, Inc.

## Accounting Policies and Procedures

### Section 29 – Investment Policy

#### Purpose

- a. To formalize the Board’s attitudes and expectations for the investment of PFC’s investment portfolio.
- b. To establish investment objectives, standards of prudence, eligible investments and safekeeping and custodial procedures necessary for the prudent management of non-State funds of the Partnership for Children of Cumberland County, Inc. (PFC).
- c. To create a framework for effective communication between the staff, committee members and the Board.

#### 1. Objectives

- a. PFC’s investment portfolio shall be designed to attain the best yield, throughout economic cycles, commensurate with PFC’s conservative investment risk constraints and the cash flow characteristics of the portfolio.
- b. The portfolio will remain sufficiently liquid to meet operating requirements that are reasonably anticipated.
- c. The objective is to mitigate credit risk and interest-rate risk and comply with off fiduciary, prudence and due diligence requirements that experienced professionals would utilize.

#### 2. Policies/General Guidelines

- a. **Prudence** – The standard of prudence to be used by officers and employees involved in the investment process is the prudent investor rule which states: Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.
- b. **Ethics and Conflicts of Interest** – Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions.
- c. **Semi-Annual Review** – The Finance Committee, Executive Committee and Board of Directors will review the investments periodically but no less frequently than semi-annually.



**Partnership for Children of Cumberland County, Inc.**  
**Accounting Policies and Procedures**

**Section 29 – Investment Policy**

**d. Identification of Short-Term and Mid-Term Investments**

- 1) Investments for short-term needs include U.S. Treasury obligations; U.S. Agency securities; and time deposit open accounts, certificates of deposit and savings accounts.
- 2) Investments for the longer term include bankers' acceptances; commercial paper; investment grade bonds; high-quality stocks; no-load mutual funds and money market funds; and exchange trade funds.

**e. Authorized and Suitable Investments** – Funds governed by this Policy may be invested in the instruments described below. Investments not listed below are strictly prohibited.

- 1) United States Treasury Security. Treasury Obligations of the United States Government for which the full faith and credit of the United States are pledged for the payment of principal and interest and with maturities not exceeding three years from the date of purchase.
- 2) United States Agency Securities. Obligations issued or guaranteed by any agency of the United States Government.
- 3) Obligations of the State of North Carolina. Lawfully issued debt obligations of North Carolina and its political subdivisions that have a long-term rating of AAA or an equivalent rating or better. Maturities for these obligations shall not exceed three years.

~~4) Bankers' Acceptances. Time drafts drawn on and accepted by a commercial bank, otherwise known as bankers' acceptances, issued by domestic commercial banks possessing the highest rating issued by Moody's Investor Services, Inc. or Standard and Poor's Corporation.~~

~~5) Commercial Paper. Commercial paper issued by domestic corporations, that has received the highest rating issued by Moody's Investor Services, Inc. or Standard and Poor's Corporation. Eligible paper is further limited to issuing corporations that have total commercial paper program size in excess of five hundred million dollars (\$500,000,000).~~

- ~~4)~~ Investment Grade Bonds. Bonds with a credit rating of Aa3 or higher by Moody's Investor Services, Inc. or a rating of AAA or higher by Standard and Poor's Corporation.

**Partnership for Children of Cumberland County, Inc.**  
**Accounting Policies and Procedures**

**Section 29 – Investment Policy**

- ~~7)5)~~ High-quality Stocks. Stocks with low leverage, high profitability, and low earnings volatility.
- ~~8)6)~~ Exchange Traded Funds. Funds that track broad market indexes, have strong performance records and low fees.
- ~~9)7)~~ Time Deposit Open Accounts, Certificates of Deposit, and Savings Accounts that are issued by a state or national bank or savings bank insured by the Federal Deposit Insurance Corporation. Maturities may not exceed 48 months.
- ~~10)8)~~ No-Load Money Market Mutual Funds that are registered with and regulated by the Securities and Exchange Commission that:
  - 1) Have a dollar-weighted average stated maturity of 90 days or fewer;
  - 2) Seek to maintain a stable net asset value of \$1 per share;
  - 3) Are A-rated or above; and
  - 4) Have provided the Agency with a prospectus and other information required by the Securities Exchange Act of 1934 or the Investment Company Act of 1940.
- ~~11)9)~~ No-Load Money Market Mutual Funds that invest in short-term debt securities, such as certificates of deposit, Treasury bills, and commercial paper.

f. **Diversification of Investment** – PFC’s investment portfolio may be diversified to limit market and credit risk by observing the following limitations:

- 1) U. S. Treasury Obligations may consist of up to 100% of the total portfolio.
- 2) U. S. Agency Securities may consist of up to 20% of the portfolio.
- 3) Obligations of the State of North Carolina. No more than 20% of the total portfolio may be invested in the obligations of any single issuer and no more than 40% of the total portfolio may be invested in these securities.

~~4) Bankers’ Acceptances may consist of 20% of the total portfolio.~~

~~5) Commercial Paper may consist of 20% of the total portfolio.~~

**Partnership for Children of Cumberland County, Inc.**  
**Accounting Policies and Procedures**

**Section 29 – Investment Policy**

- ~~6)4)~~ Investment Grade Bonds may consist of 50% of the total portfolio.
- ~~7)5)~~ High-quality Stocks may comprise 10% of the total portfolio.
- ~~8)6)~~ Exchange Traded Funds may comprise 20% of the total portfolio.
- ~~9)7)~~ Time Deposit Open Accounts, Certificates of Deposit, and Savings Accounts may comprise 100% of the total portfolio.
- ~~10)8)~~ No-Load Money Market Funds may comprise 75% of the total portfolio.
- ~~11)9)~~ No-Load Money Market Mutual Funds may comprise no more than 25% of the total portfolio.

- g. **Sales of Securities** – PFC’s policy is to hold securities to maturity. Any securities sold prior to their maturity must be financially prudent. IE liquidity needs and/ or increase yields better maturity dates.
- h. **Safekeeping and Custody** – All investments shall be properly controlled to safeguard against theft, misuse or damage. Certificates and other investment documents will be properly controlled by the Vice President of Finance and bankers or brokers, if any.

**3. Procedures**

- a. Prior to the maturity date for each investment and at least semi-annually, the President or Vice President of Finance will communicate an assessment of the opportunities for the investment within the framework of the established policies, e.g., instruments, current interest rates, investment periods, to the Finance Committee.
- b. Board members, local business leaders and other staff may be included in the assessment based on their area of expertise.
- c. Additional information will include a review PFC’s current investments, current year income and expenditures, projected income and expenditures for the upcoming fiscal year as well as the foreseeable economic climate.
- d. The Vice President of Finance or designee will be responsible for implementing the decision of the Finance Committee.
- e. The Finance Committee’s decisions will be forwarded to the Board of Directors for information purposes.

**Partnership for Children of Cumberland County, Inc.  
Accounting Policies and Procedures**

**Section 29 – Investment Policy**

---

President

---

Procedures Approval Date

---

Procedures Effective Date

Policy:

Created/Approved – November 2012; Effective – December 2012

Revised – February 2014; Effective – February 2014

Revised – March 2017; Effective – April 2017

Revised – January 2022; Effective – January 2022

Revised – March 30, 2023; Effective – March 1, 2023

Procedures:

Created/Approved – November 2012; Effective – December 2012

Revised – February 2014; Effective – February 2014

Job Titles updates – January 2014

Revised – August 2018; Effective – August 2018



# Cumberland Community Foundation, Inc.

308 Green Street • P.O. Box 2345 • Fayetteville, NC 28302  
 www.cumberlandcf.org

Ms. Mary Sonnenberg  
 Executive Director  
 Partnership for Children of Cumberland County, Inc.  
 351 Wagoner Drive, Suite 200  
 Fayetteville, NC 28303

## Partnership for Children of Cumberland County Endowment

### Statement of Fund Activity

January 01, 2022 through December 31, 2022

<b>Beginning Balance</b>	<b>\$65,838.41</b>
<b>Receipts and Investment Activity</b>	
Gain/Loss on Investments	-\$12,621.11
Interest and Dividends	\$2,815.34
<b>Total Receipts</b>	<b>\$-9,805.77</b>
<b>Distributions</b>	
Administration Fees	-\$562.77
Investment Fees	-\$100.59
<b>Total Distributions</b>	<b>-\$663.36</b>
<b>Ending Balance</b>	<b>\$55,369.28</b>

### Donation Detail:

n/a	n/a	\$n/a
<b>Total Donations</b>		<b>\$0.00</b>

### Grant Detail:

Date	Grantee	Purpose/Designation (If Any)	Amount
n/a	n/a	n/a	\$n/a
<b>Total Grants</b>			<b>\$0.00</b>

*Thank you for supporting worthwhile causes in our community and beyond through your fund at Cumberland Community Foundation!*



# Cumberland Community Foundation, Inc.

308 Green Street • P.O. Box 2345 • Fayetteville, NC 28302  
www.cumberlandcf.org

Ms. Marie Clark  
351 Wagoner Drive, Suite 200  
Fayetteville, NC 28303

## The Eva L. Hansen Leadership Endowment for Partnership for Children

### Statement of Fund Activity

January 01, 2022 through December 31, 2022

<b>Beginning Balance</b>	<b>\$5,882.32</b>
<b>Receipts and Investment Activity</b>	
Gain/Loss on Investments	\$-1,127.54
Interest and Dividends	\$251.51
<b>Total Receipts</b>	<b>\$-876.03</b>
<b>Distributions</b>	
Administration Fees	-\$50.28
Investment Fees	-\$9.00
<b>Total Distributions</b>	<b>-\$59.28</b>
<b>Ending Balance</b>	<b>\$4,947.01</b>

### Donation Detail:

n/a	n/a	\$n/a
<b>Total Donations</b>		<b>\$0.00</b>

### Grant Detail:

Date	Grantee	Purpose/Designation (If Any)	Amount
n/a	n/a	n/a	\$n/a
<b>Total Grants</b>			<b>\$0.00</b>

*Thank you for supporting worthwhile causes in our community and beyond through your fund at Cumberland Community Foundation!*



City

**Fayetteville**

State Zip Code

**NC 28303**

### **Nominator Information**

Nominator's First Name Nominator's Last Name

**Ayesha**

**Neal**

Company Name (if applicable)

**Gateway Communications, PLLC**

Email

[therapy@gatewayspeech.com](mailto:therapy@gatewayspeech.com)

Phone

[REDACTED]

### **Mission & Vision**

ABOUT US:

Our vision is to live in an economically prosperous community where families are successful, and children thrive.

Our mission is to achieve our vision, we will be the driving force to engage partners to achieve lasting positive outcomes for all children, beginning at birth.

What we do is focus on support for families with children birth to 5 years old. Our priorities are to provide services and supports that Advance the Well-being of Children, Strengthens the Early Care Early Education System, and Empowers Families.

To learn more about each committee:

- [Board Development](#)
- [Child Care Resource and Referral](#)
- [Community Engagement and Development](#)
- [Executive Committee](#)
  - [Facility & Tenant](#)
  - [Family Connects Community Advisory](#)



- [Finance](#)
- [Human Resource](#)
- [Planning & Evaluation](#)

### Committee Choices

Committee Nominee/Applicant is best suited for. (Chose all applicable)

- **Board of Directors (Includes NC Pre-K Planning Committee)**
- **Executive Committee**
- **Human Resource (Must be a current or former Board Member)**

### Application Questions

How will this nominee contribute to the vision and mission as a leadership member?

**Advocate in the community, strong attendance at meetings/events, likely to resume a leadership role within the organization, significant board experience with PFC and other organizations.**

What work experience or expertise would this nominee bring?

**Generally works well with groups/others, business financial guidance, connected within the community, family with three children who attended various pre-schools.**

Resume Upload

List relevant volunteer experience (including boards, committees & community service)

**PFC Board of Directors; PFC Board Development Committee; PFC Executive Committee; PFC President Search Committee, PFC Facility & Tenant Committee; PFC Human Resources Committee; PFC Soiree Committee;**

Please list nominee/applicant's personal reasons for being willing to serve

**Van has been involved with the Partnership for Children for roughly ten years and has held multiple leadership positions with the organization including Board Chair, Board Vice Chair, Secretary, and multiple Committee Chair positions.**

Any additional information you would like to share with us

### Authorization

BY SUBMITTING THIS FORM, I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND ACCURATE AND PERMISSION IS GIVEN TO USE THE ABOVE INFORMATION FOR NOMINATION/APPLICATION PURPOSES.



City

**Fayetteville**

State Zip Code

**NC 28304**

### **Nominator Information**

Nominator's First Name Nominator's Last Name

**Van**

**Gunter**

Company Name (if applicable)

Email

[vang@selectbank.com](mailto:vang@selectbank.com)

Phone

[REDACTED]

### **Mission & Vision**

ABOUT US:

Our vision is to live in an economically prosperous community where families are successful, and children thrive.

Our mission is to achieve our vision, we will be the driving force to engage partners to achieve lasting positive outcomes for all children, beginning at birth.

What we do is focus on support for families with children birth to 5 years old. Our priorities are to provide services and supports that Advance the Well-being of Children, Strengthens the Early Care Early Education System, and Empowers Families.

To learn more about each committee:

- [Board Development](#)
- [Child Care Resource and Referral](#)
- [Community Engagement and Development](#)
- [Executive Committee](#)
  - [Facility & Tenant](#)
  - [Family Connects Community Advisory](#)
  - [Finance](#)

- [Human Resource](#)
- [Planning & Evaluation](#)

### Committee Choices

Committee Nominee/Applicant is best suited for. (Chose all applicable)  
**- Board of Directors (Includes NC Pre-K Planning Committee)**

### Application Questions

How will this nominee contribute to the vision and mission as a leadership member?  
**I will contribute to the vision and mission of PFC by engaging partnerships and community awareness to support the organization. This contribution will be achieved by participating in financial efforts and effective strategy.**

What work experience or expertise would this nominee bring?  
**I have professional experience managing a grants program at Cumberland Community Foundation as well as a Master in Public Administration degree. This background combined with my community involvement and ability to leverage connections will bring experience to the board.**

Resume Upload

List relevant volunteer experience (including boards, committees & community service)  
**Partnership for Children Grants Committee (previous) Myover - Reese Fellowship Homes, Inc. Fundraising Committee (current) Women's Giving Circle Grant Committee (current) Networth board (current) Various volunteer hours in the community (current)**

Please list nominee/applicant's personal reasons for being willing to serve  
**I am willing to serve because my knowledge and experience with PFC has been positive and I believe in the importance of the mission in our community and improving the lives of children.**

Any additional information you would like to share with us  
**I am excited to join the team of an impactful organization.**

### Authorization

BY SUBMITTING THIS FORM, I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND ACCURATE AND PERMISSION IS GIVEN TO USE THE ABOVE INFORMATION FOR NOMINATION/APPLICATION PURPOSES.



**5612 Par Court**

City

**Hope Mills**

State Zip Code

**NC 28348**

**Nominator Information**

Nominator's First Name Nominator's Last Name

**Taylor**

**Mobley**

Company Name (if applicable)

**Haigh, Byrd, & Lambert LLP**

Email

[taylor@hbl-cpa.com](mailto:taylor@hbl-cpa.com)

Phone

[REDACTED]

**Mission & Vision**

ABOUT US:

Our vision is to live in an economically prosperous community where families are successful, and children thrive.

Our mission is to achieve our vision, we will be the driving force to engage partners to achieve lasting positive outcomes for all children, beginning at birth.

What we do is focus on support for families with children birth to 5 years old. Our priorities are to provide services and supports that Advance the Well-being of Children, Strengthens the Early Care Early Education System, and Empowers Families.

To learn more about each committee:

- [Board Development](#)
- [Child Care Resource and Referral](#)
- [Community Engagement and Development](#)
- [Executive Committee](#)
  
- [Facility & Tenant](#)

- [Family Connects Community Advisory](#)
- [Finance](#)
- [Human Resource](#)
- [Planning & Evaluation](#)

### Committee Choices

Committee Nominee/Applicant is best suited for. (Chose all applicable)

- **Board of Directors (Includes NC Pre-K Planning Committee)**

### Application Questions

How will this nominee contribute to the vision and mission as a leadership member?

**I am a new mom myself which means I am currently facing the same hardships all of these parents are facing. Being able to help families during this channeling stage of life would be such a rewarding experience and something I am passionate about.**

What work experience or expertise would this nominee bring?

**I work at Haigh, Byrd, & Lambert LLP and I am a licensed CPA. I have experience in bookkeeping, tax, and audit. I specifically work as a nonprofit auditor and feel confident that expertise would be an asset to the organization. I also have a B.S. in Accounting and MBA from UNCP.**

Resume Upload

List relevant volunteer experience (including boards, committees & community service)

**I have not served on any committees in my professional career so far. In college I was the Vice President of Finance for Kappy Delta sorority which gave me experience working directly with the finances for a nonprofit organization. My family also has a Relay for Life team and holds yearly fundraisers to support the American Cancer Society.**

Please list nominee/applicant's personal reasons for being willing to serve

**As I stated previously, I am a new mom and feel like these is a cause I can personally relate to. I was approached by Steve Terry, because he thought I might be a good fit and after looking into what the organization was about I definitely agreed with him!**

Any additional information you would like to share with us

**Thank you for considering me!**

### Authorization

BY SUBMITTING THIS FORM, I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND





City  
**NA**

State Zip Code  
**NC 28314**

### **Nominator Information**

Nominator's First Name Nominator's Last Name  
**Mary Sonnenberg**

Company Name (if applicable)  
**Cumberland County Partnership for Children**

Email Phone  
**[msonnenberg@ccpfc.org](mailto:msonnenberg@ccpfc.org) 910-826-3102**

### **Mission & Vision**

ABOUT US:

Our vision is to live in an economically prosperous community where families are successful, and children thrive.

Our mission is to achieve our vision, we will be the driving force to engage partners to achieve lasting positive outcomes for all children, beginning at birth.

What we do is focus on support for families with children birth to 5 years old. Our priorities are to provide services and supports that Advance the Well-being of Children, Strengthens the Early Care Early Education System, and Empowers Families.

To learn more about each committee:

- [Board Development](#)
- [Child Care Resource and Referral](#)
- [Community Engagement and Development](#)
- [Executive Committee](#)
  - [Facility & Tenant](#)
  - [Family Connects Community Advisory](#)

- [Finance](#)
- [Human Resource](#)
- [Planning & Evaluation](#)

### Committee Choices

Committee Nominee/Applicant is best suited for. (Chose all applicable)

- **Finance**

### Application Questions

How will this nominee contribute to the vision and mission as a leadership member?

**Having experience in serving in previous leadership roles at FTCC, serving on the CCPfC Board as designee for the President for about 10 years, and now actively advocating for grandchildren with special needs will allow me to contribute greatly to the vision and mission as a leadership member.**

What work experience or expertise would this nominee bring?

**Having served as Senior Vice President for Business and Finance and other finance positions at Fayetteville Technical Community for 29 years and State Auditor for 10 years, I feel I have a good understanding of finance and its importance.**

Resume Upload

List relevant volunteer experience (including boards, committees & community service)

**Served on Cumberland County Partnership for Children Board as designee for the President for approximately ten years and serving on the Finance Committee for ten years. Served on Cumberland County Workforce Board.**

Please list nominee/applicant's personal reasons for being willing to serve

**I have a three-year-old grandson that displays signs of autism and we are in the process of trying to get a clinic diagnosis for him. Being involved with my own grandchildren and their needs have made me more aware of the lack of services for parents and their children. I hope to learn more about available services as well as contribute what I can to the conversation about needs of the population.**

Any additional information you would like to share with us

**I have great respect for what the Partnership for Children has accomplished over the years since inception.**

Authorization

BY SUBMITTING THIS FORM, I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND ACCURATE AND PERMISSION IS GIVEN TO USE THE ABOVE INFORMATION FOR NOMINATION/APPLICATION PURPOSES.



City

**Fayetteville**

State Zip Code

**NC 28301**

### **Nominator Information**

Nominator's First Name Nominator's Last Name

**Ayesha**

**Neal**

Company Name (if applicable)

Email

[therapy@gatewayspeech.com](mailto:therapy@gatewayspeech.com)

Phone

**910-867-9700**

### **Mission & Vision**

ABOUT US:

Our vision is to live in an economically prosperous community where families are successful, and children thrive.

Our mission is to achieve our vision, we will be the driving force to engage partners to achieve lasting positive outcomes for all children, beginning at birth.

What we do is focus on support for families with children birth to 5 years old. Our priorities are to provide services and supports that Advance the Well-being of Children, Strengthens the Early Care Early Education System, and Empowers Families.

To learn more about each committee:

- [Board Development](#)
- [Child Care Resource and Referral](#)
- [Community Engagement and Development](#)
- [Executive Committee](#)
  - [Facility & Tenant](#)
  - [Family Connects Community Advisory](#)
  - [Finance](#)

- [Human Resource](#)
- [Planning & Evaluation](#)

### Committee Choices

Committee Nominee/Applicant is best suited for. (Chose all applicable)

- **Child Care Resource and Referral Advisory Committee**
- **Community Engagement and Development**
- **Executive Committee**
- **Family Connects Community Advisory Committee**
- **Finance**

### Application Questions

How will this nominee contribute to the vision and mission as a leadership member?

**Families need support in different ways. Being able to contribute to the vision through time and experience will allow me to give back to the community that I am a part of.**

What work experience or expertise would this nominee bring?

**I am currently an accountant with the Fayetteville Public Works Commission. I have extensive experience in the accounting field for over 17 years. I am also 3 classes away from completing my Masters Degree in Accounting.**

Resume Upload

**Darlisha L Warren Resume.docx**

List relevant volunteer experience (including boards, committees & community service)

**Junior League of Fayetteville-Marketing Chair 2022-2023, Administrative VP for the 2023-2024, Operation Inasmuch volunteer**

Please list nominee/applicant's personal reasons for being willing to serve

**I grew up in the Fayetteville area and it is home for me. I have seen first hand previously how it feels to not have or know of resources available in a time of need. Being able to volunteer and serve a community that I am part of is important to me. I feel that the gift of time can often times be worth more than money.**

Any additional information you would like to share with us

### Authorization

BY SUBMITTING THIS FORM, I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND ACCURATE AND PERMISSION IS GIVEN TO USE THE ABOVE INFORMATION FOR NOMINATION/APPLICATION PURPOSES.

## File List (Protected)

Darlisha L Warren Resume.docx (26Kb.):

<http://app.formassembly.com/uploads/get/c3e85aa1576aeac6b584003bc56cd123-Darlisha-L-Warren-Resume.docx>

**Board Transition Worksheet - March 30, 2023**

NCPC Suggested Roles - Government		Board Member	1st Term Expires	2nd Term Expires	Race/Ethnicity
<b>County Commissioner's Office</b>		<b>Open</b>			
1	County Manager's Office	Heather Skeens	6/30/2025	6/30/2028	Caucasian
2	Department of Social Services - <b>NC Pre-K Mandated</b>	Brenda Jackson		NCPK	African American
<b>Local Health Agency or Health Services Provider</b>		<b>Open</b>			
3	School Administrator - <b>NC Pre-K Mandated</b>	Connelly, Dr. Marvin		NCPK	African American
4	Higher Education Institution	Deaver, Robin		6/30/2023	Caucasian
5		Gronski, Dr. Meredith		6/30/2023	Caucasian
6	Local Cooperative Extension Agency	Childers, Lisa*	6/30/2025	6/30/2028	Caucasian
<b>Local Public Library</b>		<b>Open</b>			
7	Municipal Government	McDonald, Karen		6/30/2023	African American
NCPC Suggested Roles - Services		Board Member	1st Term Expires	2nd Term Expires	
8	Child Care Provider - Licensed Center - NC Pre-K Mandated	Mathis, Mary	6/30/2024	6/30/2027	African American
<b>Child Care Provider - Licensed Home</b>		<b>Open</b>			
<b>Military Child Care Rep</b>		<b>Open</b>			
9	Local Head Start Program Representative - <b>NC Pre-K Mandated</b>	Ballard, Lonnie		NCPK	African American
10	Local Mental Health Community Organization	Gardner, Terrasine	6/30/2022	6/30/2025	African American
11	Child Care Resource & Referral (non-employee) or Another Child-Serving Agency Representative - <b>NC Pre-K Mandated</b>	Wesley, Wanda		6/30/2023	African American
12	Other Non-Profit Human Service Agency	Neal, Ayesha	6/30/2021	6/30/2024	African American
13	Public School Exceptional Children's Preschool Program Representative - <b>NC Pre-K Mandated</b>	Brian Jones	6/30/2023	6/30/2026	African American
14	Dr. Pamela Adams-Watkins			NCPK	African American
NCPC Suggested Roles - Business/Community		Board Member	1st Term Expires	2nd Term Expires	
15	Parent of a child 5 or younger - <b>NC Pre-K Mandated</b>	Jallow-Konrat, Haja	6/30/2024	6/30/2027	African American
16	<b>Faith Community</b>	Robinson, Erin	6/30/2025	6/30/2028	Caucasian
17		McNeill, Tre'vone	6/30/2022	6/30/2025	African American
18	Inter-Agency Coordinating Council or Parent of a Child with a Disability	Rayman, Tawnya		6/30/2023	Caucasian
<b>Foundation or other Philanthropic Organization</b>		<b>Open</b>			
19	Business Leader	Terry, Stephen	6/30/2023	6/30/2026	Caucasian
20	Military Community Rep	Gronowski, Sandee		6/30/2023	Caucasian
21	Community At Large	Williams, Ebone	6/30/2023	6/30/2026	African American
		Morris, Charles		Emeritus	
			1st Term Ending 6/30/23 = 3		13 - African American 8 - Caucasian
			2nd Term Ending 6/30/23 = 6		
			1st Term Ending 6/30/24 = 2		
			2nd Term Ending 6/30/24 = 1		
			1st Term Ending 6/30/25 = 3		
			2nd Term Ending 6/30/25 = 2		
			2nd Term Ending 6/30/26 = 2		
			2nd Term Ending 6/30/27 = 2		
			2nd Term Ending 6/30/28 = 3		

## FY 2022-2023 Committee Listing

Bd. Officers, Immediate Past Chair, Committee Chairs, CC Superintendent or Designee, 2 other board members	<p><b>Executive</b></p> 1 Sandee Gronowski - Chair 2 Robin Deaver (P&E) 3 Maria Ford (or Dr. Marvin Connelly, Jr.) 4 Dr. Meredith Gronski - Past Board Chair 5 Haja Jallow-Konrat - Treasurer/Finance 6 Brian Jones - Vice Chair 7 Karen McDonald (HR) 8 Ayesha Neal - Secretary/CED 9 Wanda Wesley (CCR&R) 10 Ebone Williams (F&T) <p><b>Liaison - Belinda Gainey</b></p>	<p><b>Finance</b></p> 1 Haja Jallow-Konrat - Chair 2 Lisa Childers 3 Dr. Marvin Connelly, Jr. 4 Robin Deaver 5 Donna Pyles 6 Brenda Jackson 7 Sandee Gronowski 8 Steve Terry 9 OPEN - Non-Board <p><b>Liaison - Belinda Gainey</b></p>	Minimum of 8 members – 5 board & 3 non-board
Limited to 6 Board Directors – must have a 1 year board experience	<p><b>Board Development</b></p> 1 Brian Jones - Chair 2 Robin Deaver 3 Sandee Gronowski 4 Dr. Meredith Gronski 5 Van Gunter 6 Ayesha Neal <p style="text-align: right;"><b>Liaison - Belinda Gainey</b></p>	<p><b>Family Connects</b></p> 1 Dr. Meredith Gronski - Chair 2 Aida Algarin 3 Sheena Butler 4 Melissa Cruz 5 Rhonda Dial 6 Michele Falls 7 Jean Frye 8 Terrasine Gardner 9 Kathya Gavazzi 10 Jennifer Green 11 Shadonna Headen 12 Brenda Jackson 13 Jarold "Tom" Johnston 14 Sarah Lester 15 Amy Navejas <p><b>Liaison - Liz Simpler</b></p>	
Minimum of 12 representatives – board & non-board	<p><b>CCR&amp;R</b></p> 1 Wanda Wesley - Chair 2 Dr. Rondell Bennett 3 Dr. Alexis Blue-Wilson 4 Faith Boehmer 5 Cynthia Carroll 6 Angela Crosby 7 Patricia Eaton 8 Jennifer Lopez 9 Tre'vone McNeill 10 Tawnya Rayman 11 Christopher Williams 12 OPEN <p style="text-align: right;"><b>Liaison - Tamiko Colvin</b></p>	<p><b>Human Resource</b></p> 1 Karen McDonald - Chair 2 Lonnie Ballard 3 Lisa Childers 4 Terrasine Gardner 5 Van Gunter 6 Heather Skeens	Minimum of 5 board members
Minimum of 6 with 2 board & 4 non-board members	<p><b>CED</b></p> 1 Ayesha Neal - Chair 2 Erica Little 3 Casey Ferris 4 Paige Ross 5 Haja Jallow-Konrat 6 Dorothy Strahley <p style="text-align: right;"><b>Liaison - Amanda Hamilton</b></p>	<p><b>P&amp;E</b></p> 1 Robin Deaver - Chair 2 Crystal Bennett 3 Amy Cannon 4 Kandy Cox 5 Nicole Lucas 6 Mary McCoy 7 Carl Mitchell 8 Martina Sconiers-Talbert 9 Birgit Sexton	Minimum of 8 to include non-board members
Minimum of 4 representatives	<p><b>Facility &amp; Tenant</b></p> 1 Ebone Williams - Chair    4. Joe Denton 2 John Bantsolas            5. Haja Jallow-Konrat 3 Al Brunson <b>Liaison - Mike Yeager</b>		



**Partnership for Children of Cumberland County**

DRAFT Board & Committee Meeting Calendar (with Professional Conferences) FY 2023/2024

All meetings to be held at the Partnership for Children Resource Center and/or Virtual unless otherwise noted

	Family Connects	CED	CCR&R	Planning & Evaluation	Human Resource	Facility & Tenant	Finance	Board Development	Executive	Board of Directors	North Carolina Pre-Kindergarten
Support Staff	<i>Elizabeth Simpler</i>	<i>Amanda Hamilton</i>	<i>Tamiko Colvin</i>	<i>Heather Gallagher</i>	<i>Anthony Ramos</i>	<i>Mike Yeager</i>	<i>Belinda Gainey</i>	<i>Belinda Gainey</i>	<i>Belinda Gainey</i>	<i>Belinda Gainey</i>	<i>Belinda Gainey</i>
Chair	<del><i>Dr. Meredith Gronski</i></del>	<i>Ayesha Neal??</i>	<del><i>Wanda Wesley</i></del>	<del><i>Robin Deaver</i></del>	<del><i>Karen McDonald</i></del>	<i>Ebone Williams??</i>	<del><i>Haja Jallow-Konret</i></del>	?	<i>Brian Jones</i>	<i>Brian Jones</i>	<i>Co-Chair: Dr. Marvin Connelly, Jr. or Maria Ford</i>
Frequency	1 <sup>st</sup> Tuesday Monthly	1 <sup>st</sup> Thursday Bi-Monthly	September November February June	1 <sup>st</sup> Tuesday Bi-Monthly	3 <sup>rd</sup> Tuesday Bi-Monthly	3 <sup>rd</sup> Monday Monthly	3 <sup>rd</sup> Tuesday Bi-Monthly	2 <sup>nd</sup> Wednesday Bi-Monthly	Last Thursday Bi-Monthly Opposite Board	Last Thursday Bi-Monthly	Last Thursday Bi-Monthly after Board Mtg (Includes PFC Board)
Time	2:00pm-3:00pm	9:00am-11:00am	9:00am-11:00am	1:00pm-3:00pm	12:30pm-1:45pm	11:30am-1:00pm	3:00pm-5:00pm	9:30am-11:00am	9:00am-11:00am	12:30pm-2:00pm	12:00pm – 12:30pm
July 2023	7/11/23*					7/17/23			7/27/23		
August	8/1/23	8/3/23		8/1/23		8/21/23	8/15/23			8/24/23*	8/24/23*
September	9/5/23		9/21/23		9/19/23	9/18/23		9/13/23	9/28/23		
October	10/3/23	10/5/23		10/3/23		10/16/23	10/17/23			10/26/23	10/26/23
November	11/7/23		11/9/23*		11/14/23*	11/13/23*		11/8/23		11/16/23*	11/16/23*
December	12/5/23			12/5/23	12/12/23*	12/11/23*				PFC B-Day	Celebration
January 2024	1/2/24	1/4/24		1/9/24 Allocation – 2-5pm*		1/8/24*	1/16/24	1/10/24	1/25/24		
February	2/6/24		2/15/24	2/13/24 Allocation – 1-5pm*	2/20/24	2/19/24				2/29/24	2/29/24
March	3/5/24	3/7/24		3/12/24 Allocation – 2-5pm*		3/18/24	3/19/24	3/13/24	3/28/24		
April	4/2/24			4/2/24	4/16/24	4/15/24				4/25/24	4/25/24
May	5/7/24	5/2/24				5/20/24	5/21/24	5/8/24	5/23/24*		
June	6/4/24		6/20/24	6/4/24	6/18/24	6/17/24				6/20/24*	6/20/24*

\*Denotes not on a regular scheduled date

**FISCAL YEAR 2023-2024 PROPOSED MEETING DATES FOR EXECUTIVE AND BOARD**

MONTH	EXECUTIVE COMMITTEE	NC PRE-K COMMITTEE AND FULL BOARD
<p align="center"><b>JULY 2023</b></p>	<p align="center"><b>7/27/2023</b></p> <div data-bbox="467 401 732 491" style="border: 1px solid black; padding: 5px; margin: 10px auto; width: fit-content;"> <p><b>FULL BOARD</b> - CCF ENDOWMENT SPEND OR REQUEST FUNDS - JULY</p> </div>	<p align="center"><b>NO MEETING DATE PROPOSED</b></p>
<p align="center"><b>AUGUST 2023</b></p>	<p align="center"><b>NO MEETING</b></p>	<p align="center"><b>8/24/2023</b></p> <div data-bbox="818 611 1127 722" style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p><b>EXECUTIVE AS BOARD</b> - CDs RENEWALS DETERMINATION [the next maturity date is February 2024] - AUGUST</p> </div> <div data-bbox="1166 611 1471 722" style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p><b>EXECUTIVE AS BOARD</b> - LEASES - AUGUST</p> </div> <div data-bbox="911 741 1230 852" style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p><b>EXECUTIVE AS BOARD</b> - COMMUNITY FOUNDATION?? - AUGUST</p> </div> <div data-bbox="906 867 1235 957" style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p><b>EXECUTIVE AS BOARD</b> - FINAL PUB FOR THE PRIOR FISCAL YEAR - AUGUST</p> </div> <div data-bbox="906 972 1235 1110" style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p><b>EXECUTIVE AS BOARD</b> - FINAL EXHIBIT A AND EXHIBIT B FOR THE PRIOR FISCAL YEAR - AUGUST</p> </div> <div data-bbox="906 1125 1235 1262" style="border: 1px solid black; padding: 5px;"> <p><b>EXECUTIVE AS BOARD</b> - FINAL FISCAL MONITORING AND PROGRAM MONITORING REPORTS FOR THE PRIOR FISCAL YEAR (MAY 2023) - AUGUST</p> </div>
<p align="center"><b>SEPTEMBER 2023</b></p>	<p align="center"><b>9/28/2023</b></p>	<p align="center"><b>NO MEETING DATE PROPOSED</b></p> <div data-bbox="837 1352 1105 1451" style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p><b>FULL BOARD</b> - PRESIDENT'S SUCCESSION PLAN - SEPTEMBER</p> </div> <div data-bbox="837 1472 1105 1591" style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p><b>FULL BOARD</b> - NC PRE-K AMENDMENT FOR ADDITIONAL FUNDS - SEPTEMBER</p> </div> <div data-bbox="837 1612 1105 1732" style="border: 1px solid black; padding: 5px;"> <p><b>FULL BOARD</b> - HR COMMITTEE - STAFF POSITION CHANGES - SEPTEMBER</p> </div>

**FISCAL YEAR 2023-2024 PROPOSED MEETING DATES FOR EXECUTIVE AND BOARD**

MONTH	EXECUTIVE COMMITTEE	NC PRE-K COMMITTEE AND FULL BOARD
OCTOBER 2023	<b>NO MEETING</b>	<b>10/26/2023</b>
NOVEMBER 2023	<b>NO DATE</b>	<b>11/16/2023</b> <div style="border: 1px solid black; background-color: #fff9c4; padding: 5px; margin: 5px 0;"> <b>FULL BOARD</b> - BOARD MEMBER TERMS ENDING - NOVEMBER         </div> <div style="border: 1px solid black; background-color: #fff9c4; padding: 5px; margin: 5px 0;"> <b>FULL BOARD</b> - SMART START CONTINGENCY REVERSION PLAN + BUDGETS + SMART START ALLOCATION SPREADSHEET  <b>TO ADD REVERTED FUNDS TO CONTRACTS - NOVEMBER</b> </div>
DECEMBER 2023	<b>NO MEETING</b>	<b>NO DATE</b>
JANUARY 2024	<b>1/25/2024</b>	<b>NO MEETING DATE PROPOSED</b> <div style="border: 1px solid black; background-color: #fff9c4; padding: 5px; margin: 5px 0;"> <b>FULL BOARD</b> - REVIEW OF INVESTMENT POLICY - JANUARY         </div> <div style="border: 1px solid black; background-color: #fff9c4; padding: 5px; margin: 5px 0;"> <b>FULL BOARD</b> - TENANT AND LEASE APPROVALS - JANUARY         </div>
FEBRUARY 2024	<b>NO MEETING</b>	<b>2/29/2024</b> <div style="border: 1px solid black; background-color: #fff9c4; padding: 5px; margin: 5px 0;"> <b>FULL BOARD</b> - SMART START CONTINGENCY REVERSION PLAN + BUDGETS + SMART START ALLOCATION SPREADSHEET  <b>FINAL CURRENT YEAR CHANGES -</b> </div>

**FISCAL YEAR 2023-2024 PROPOSED MEETING DATES FOR EXECUTIVE AND BOARD**

MONTH	EXECUTIVE COMMITTEE	NC PRE-K COMMITTEE AND FULL BOARD
<p align="center"><b>MARCH 2024</b></p>	<p align="center"><b>3/28/2024</b></p> <div data-bbox="431 380 709 489" style="border: 1px solid black; padding: 5px; margin: 5px;"> <p><b>EXECUTIVE AS BOARD</b> - FIXED ASSETS DISPOSALS - <b>MARCH</b></p> </div>	<p align="center"><b>NO MEETING</b></p> <div data-bbox="846 380 1157 468" style="border: 1px solid black; padding: 5px; margin: 5px;"> <p><b>FULL BOARD</b> - CURRENT YEAR PUB CHANGES - <b>MARCH</b></p> </div> <div data-bbox="846 485 1157 573" style="border: 1px solid black; padding: 5px; margin: 5px;"> <p><b>FULL BOARD</b> - FIXED ASSETS DISPOSALS APPROVAL - <b>MARCH</b></p> </div> <div data-bbox="846 590 1185 678" style="border: 1px solid black; padding: 5px; margin: 5px;"> <p><b>FULL BOARD</b> - POLICIES AND PROCEDURES CHANGES APPROVAL - <b>MARCH</b></p> </div>
	<p align="center"><b>APRIL 2024</b></p>	<p align="center"><b>NO MEETING</b></p>
<p align="center"><b>MAY 2024</b></p>	<p align="center"><b>5/23/2024</b></p>	<p align="center"><b>NO MEETING DATE PROPOSED</b></p> <div data-bbox="813 1083 1094 1192" style="border: 1px solid black; padding: 5px; margin: 5px;"> <p><b>FULL BOARD</b> - BOARD OFFICERS AND COMMITTEE MEMBERS APPROVAL - <b>MAY</b></p> </div> <div data-bbox="813 1209 1094 1318" style="border: 1px solid black; padding: 5px; margin: 5px;"> <p><b>FULL BOARD</b> - BOARD &amp; COMMITTEE CALENDAR FOR THE NEW FISCAL YEAR - <b>MAY</b></p> </div> <div data-bbox="813 1335 1122 1423" style="border: 1px solid black; padding: 5px; margin: 5px;"> <p><b>FULL BOARD</b> - PROJECTED PUB FOR THE NEW FISCAL YEAR - <b>MAY</b></p> </div> <div data-bbox="813 1440 1109 1591" style="border: 1px solid black; padding: 5px; margin: 5px;"> <p><b>FULL BOARD</b> - SMART START CONTINGENCY REVERSION PLAN + BUDGETS + SMART START ALLOCATION SPREADSHEET <b>PROJECTED FOR THE NEW FISCAL YEAR AT JULY 1, XXXX - MAY</b></p> </div> <div data-bbox="1138 1514 1414 1696" style="border: 1px solid black; padding: 5px; margin: 5px;"> <p><b>FULL BOARD</b> - NC PRE-K ENHANCEMENTS TO INCREASE % SMART START FUNDS - <b>JANUARY</b> [n/a since Board approved in May 2022 to leave this up to PFC Management.</p> </div>

**FISCAL YEAR 2023-2024 PROPOSED MEETING DATES FOR EXECUTIVE AND BOARD**

MONTH	EXECUTIVE COMMITTEE	NC PRE-K COMMITTEE AND FULL BOARD
JUNE 2024	NO MEETING	6/27/2024

JULY 2024		
-----------	--	--

AUGUST 2024		
-------------	--	--

**PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.  
FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW**

**Board Responsibility**

*The review of the financial statements is the responsibility of the Committee and Board Members of PFC.*

*The detailed financial reports have been provided to you via email and will be provided electronically during the meeting.*

**February 28, 2023**

**1 Balance Sheet**

- a. The cash balances; investments and liabilities are at the anticipated amounts and are sufficient for the current needs.
- b. The new First Bank account was opened in April 2022 and will be used for construction loan draw-downs, contractors' payments, interest, etc.

**2 Smart Start Grant [State Funds]**

- a. PFC's Smart Start grant budgets are reflected at 100% of full allocation effective July 1, 2022.
- b. The total allocation for FY2022-2023 at 100% is \$7,336,350, including DSS and WAGES was effective December 15, 2022.
- c. In July 2022, PFC reverted \$503,872.07 for unspent FY21-22 Smart Start funds. [\$12,006.03 of Fundraising and \$491,886.04 of Services]
- d. On October 24, 2022, NCPC notified PFC that funds for an Admin Cap Change Allowance was available to be put into the Smart Start contract. The available amount for Cumberland is \$39,718 which is an increase to Smart Start Admin and a decrease to Smart Start Services. The net contract change will thus be \$0. The amount was executed in a contract amendment effective December 15, 2022.
- e. On November 4, 2022, NCPC notified PFC that the prior year reverted funds of \$503,872 was available to be put into the Smart Start contract. PFC requested Board approval in November 2022 to put both the Admin Cap Change and the prior year reverted funds into contract to be effective December 15, 2022. NCPC approved the changes in a contract amendment effective December 15, 2022.

**3 NC Pre-Kindergarten Grant [State and Federal Funds]**

- a. PFC is in full contract with DCDEE effective July 1, 2022.
- b. PFC received 1/10th of the direct services grant in September 2022. The amount was \$839,830.
- c. Additional NC Pre-Kindergarten funds of \$632,472 for FY22-23 effective July 1, 2022 were in an amendment executed on February 8, 2023.
- d. The total current year contract is now \$9,994,655 which consists of \$3,723,662 of federal funds and \$6,270,993 of state funds.

**4 DCDEE - Region 5 Grants [Federal Funds]**

- a. PFC's Region 5 Core grant is now in contract effective July 1, 2022 through June 30, 2023. The grant amount is \$286,180.00. Financial Status Reports [FSRs] have been completed and timely submitted.
- b. PFC's original Region 5 Infant Toddler grant was effective from July 1, 2021 through July 31, 2022. Additional details are being gathered from the funder as to the contract amendment, the July 2022 FSR, and reimbursement for the one-month contract extension.
- c. PFC's Region 5 Birth to Three Quality Initiative [formerly Infant Toddler grant] is now in contract effective August 1, 2022 through July 31, 2023. The grant amount is \$166,977. Financial Status Reports [FSRs] have been timely submitted.
- d. PFC's Region 5 Healthy Social Behaviors [HSB] grant is also now in contract effective July 1, 2022 through June 30, 2023. The grant amount is \$348,350.00. Financial Status Reports [FSRs] have been completed and timely submitted.
- e. PFC's unrestricted and other funds supports these expenditures in the interim when there are no reimbursements.

**5 NCPC - Non-Fiscal Year Grants [Federal Funds]**

North Carolina Partnership for Children (NCPC) Federal Grants to PFC			
Grantor	Grant Name	Period	Amount
NCPC	CCHC Expansion Grant	02/01/2021 - 06/30/2023	188,552.00
NCPC	PDG Family Connects	03/01/2021 - 11/30/2023	3,735,268.00
	Innovation Grant		
			<b>3,923,820.00</b>

**Child Care Health Consultant [CCHC] Expansion Grant**

- a. During FY21-22, PFC acquired a new federal grant from NCPC. The grant is called Child Care Health Consultant [CCHC] Expansion Grant and is for the purpose of serving Cumberland and Hoke counties with Child Care Health Consultants who will provide technical assistance and training to child care facilities, staff and others as needed.
- b. The grant was originally for nine months effective February 1, 2021 through October 31, 2021 but was amended by NCPC in October 2021 to end the first year on November 30, 2021.
- c. The grant amount is \$210,997 which includes \$191,816 budgeted to be paid to the Cumberland County Health Department as the hiring agency to provide the CCHCs. The remaining 10% or \$19,181 is budgeted for indirect costs for administering the grant.
- d. On November 29, 2021, NCPC extended the end date of the CCHC grant from November 30, 2021 to June 30, 2022 and also reduced the contract by \$72,101 to align it with projected expenditures through June 30, 2022.
- e. Effective June 30, 2022, NCPC extended the end date of the CCHC grant from June 30, 2022 to September 30, 2022. The contract amount did not change.
- f. NCPC extended the end date of the CCHC grant from September 30, 2022 to November 30, 2022 through a no-cost extension. The contract was executed effective September 30, 2022.
- g. NCPC extended the end date of the CCHC grant from November 30, 2022 to June 30, 2023. The grant was increased with an additional amount of \$49,656. The contract amendment is effective November 30, 2022.

**PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.**  
**FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW**

**Board Responsibility**

*The review of the financial statements is the responsibility of the Committee and Board Members of PFC.  
 The detailed financial reports have been provided to you via email and will be provided electronically during the meeting.*

**February 28, 2023**

**Pre-school Development Grant [PDG] Family Connects Innovation Grant**

- a. During FY 21-22, PFC acquired another new federal grant from NCPC. The grant is called PDG Family Connects Innovation Grant and is for the purpose of planning and implementing a telehealth model innovation of the Family Connects evidence-based model in accordance with the requirements of the Family Connects model and current modifications due to COVID-19.
- b. The grant is for twenty-one months and is effective March 1, 2021 through November 30, 2022.
- c. The grant amount is \$2,124,110 for the first 21 months with a potential addition of \$1,166,411 for 12 months if it is extended past November 30, 2022.
- d. The majority of the grant is budgeted to pay Carolina Collaborative Community Care (4C's) \$1,745,506 as the hiring agency to implement the home visiting component by nurses.
- e. The remaining \$378,604 includes PFC staff directly involved in the grant plus 10% [or \$193,101] for indirect costs for administering the grant.
- f. NCPC has been awarded a No-Cost Extension for the Year 3 of the Family Connects Pilot. Additional details will be shared later. The contract amount *may* not change.
- g. NCPC extended the end date of the PDG grant from November 30, 2022 to November 30, 2023. The Year 3 grant was increased with an additional amount of \$2,021,969. The contract amendment is effective November 30, 2022.

**6 All Funding Sources**

- a. The cash balance at month-end is as projected and is sufficient for the requirements of the upcoming month.
- b. All other grant based reimbursements are now timely, except the month of July 2022 Infant Toddler grant.

**7 Unrestricted State Revenues (USR) - Fund 208**

- a. The goal is to continue to use these funds only when other funding streams cannot be used or are not available.
- b. On August 26, 2021, the matured Select Bank CD for \$100,000 plus \$4,560.38 interest was redeemed and used to purchase a second CD at Lumbee Guaranty Bank for the full \$104,560.38. This is a 30-month CD which is due to mature on February 26, 2024. The rate information is an interest rate and annual yield percentage, both at .45% .
- c. On August 26, 2021, the first matured Lumbee Bank CD for \$100,000 plus \$3,570.81 interest was redeemed and used to purchase a third CD at Lumbee Guaranty Bank for the full \$103,570.81. This is a 30-month CD which is due to mature on February 26, 2024. The rate information is an interest rate and annual yield percentage, both at .45% .
- d. On October 4, 2021, \$50,000 was transferred from the PNC Money Market Account to the E-Trades Funds Account, per Board Approval.
- e. The cash equivalent balances in Fund 208 consists of the following at the end of the month:

PNC Bank Money Market Account	170,091.27	<i>Does not include interest earned in Fund 899</i>
Select Bank - Certificate of Deposit	-	<i>\$100,000 CD Redeemed to purchase the Lumbee Bank CD#2</i>
Lumbee Bank - Certificate of Deposit	-	<i>\$100,000 CD Redeemed to purchase the Lumbee Bank CD#3</i>
Lumbee Bank - Certificate of Deposit #2	104,560.38	<i>New CD purchased on 08-26-2021</i>
Lumbee Bank - Certificate of Deposit #3	103,570.81	<i>New CD purchased on 08-26-2021</i>
Lumbee Bank - Checking Account [from investments]	150.00	<i>Deposited \$100 initially and then deposited \$25 in FY20-21</i>
E-Trade Funds Account	118,000.00	<i>Gains/Losses are not reflected in the financial statements</i>
	<b>496,372.46</b>	

<b>Interest Earned - Fund 899</b>	
PNC Bank Money Market	25,596.77
Select Bank - CD	-
Lumbee Bank - CD	-
	<b>25,596.77</b>

Investments - Fund 208	496,372.46
Interest Earned - Fund 899	25,596.77
<b>TOTAL INVESTMENTS PLUS INTEREST</b>	<b>521,969.23</b>

- f. There is not a shortfall in the operating funds portion of the USR funding stream and the projected \$12,000 to cover Admin.

**8 Cash and In-kind Report**

- a. The 19% match requirement reflected on the monthly report is reflected at 100% of the full allocation, including the prior year reverted funds.
- b. PFC's Leadership Team, staff and Board members will continue to discuss and implement strategies to meet our match requirement. PFC did not meet the 19% match requirement for FY2122, FY2021, FY1920, FY1819, FY1718 nor for FY1617.
- c. Since the 19% required match was not met for the FY ended June 30, 2022, there will be no contribution to the PFC endowment.
- d. We are not currently aware of any exceptions that will be made for not meeting the 19% match requirement for FY22-23.
- e. Income from fundraisers are to be reflected at the net amount only and after the event is over. Therefore, receipts from sponsors and donors will not be reported for Cash and InKind purposes until such time.
- f. The AmazonSmile donations will no longer occur after February 2023 due to Amazon's decision to focus its philanthropic giving to programs with greater impact. Although the amounts were minimal, PFC had the funds available to cover unrestricted expenses and the amounts could also be counted towards cash and in-kind. The total amount received from August 2021 through November 2022 was \$273.00.

# PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

## Cash & In-Kind Contributions Report Fiscal Year 2022/2023

Total Smart Start Allocation <b>NOT INCLUDING RECURRING FUNDS OF \$259,431</b> (including prior year Carryforward Funds):	\$ 6,833,908.00	<i>updated per legislative provisions per C. Bauer on 10.24.2022</i>
Target Cash & In-Kind Required (19%):	<b>\$ 1,298,442.52</b>	
Target Cash Required (≥13%):	\$ 888,408.04	
Target In-Kind Required (±6%):	\$ 410,034.48	<b>1</b>

CASH DONATIONS	January	February	Y-T-D
<b>Cash Donations - In-House</b>			
Board Donations 501-4410	\$ 80.00	\$ 110.00	\$ 1,585.00
Other Donations 501-4410	\$ 226.00	\$ 25.00	\$ 3,679.00
Staff Donations 501-4410	\$ -	\$ 500.00	\$ 500.00
Donations - Amazon Smile 501-4410	\$ -	\$ 57.72	\$ 146.13
Donations - Barlow Research Survey 501-4410	\$ 5.00	\$ -	\$ 55.00
Donations - CarMax Donation 501-4410	\$ -	\$ 372.00	\$ 2,872.00
Donations - SECC Donation 501-4410	\$ -	\$ 46.58	\$ 189.42
Donations - Vending Machine Proceeds 515-4410	\$ -	\$ 39.13	\$ 205.82
Donations - Giving Tuesday CCF 546-4420	\$ 1,200.00	\$ -	\$ 1,200.00
Donations - Giving Tuesday CCF 546-4420	\$ 501.91	\$ -	\$ 501.91
<b>Fundraising Events - NET PROCEEDS 820-4611</b>	\$ -	\$ -	\$ -
<b>Fundraising Event Santa - NET PROCEEDS 820-4611</b>	\$ -	\$ -	\$ 54.67
Program Income - Rent from Resource Center I 801-4824	\$ 3,087.27	\$ 3,865.38	\$ 29,423.06
Program Income - Conference Room Rental RCI 801-4762	\$ -	\$ -	\$ 300.00
Program Income - Tenant Copier Fees 801-5311	\$ -	\$ -	\$ 493.24
Program Income - CCR&R Workshop Fees 801-4823	\$ 2,355.00	\$ 685.00	\$ 8,820.00
Program Income - PD&C Little Land 801-4834	\$ -	\$ 400.00	\$ 400.00
Program Income - Rent from Resource Center II 812-4761	\$ 4,750.00	\$ 4,750.00	\$ 43,689.01
			\$ -
<b>Total Cash Donations - In-House</b>	<b>\$ 12,205.18</b>	<b>\$ 10,850.81</b>	<b>\$ 94,114.26</b>
<b>Cash Donations - Direct Service Providers</b>			
1st Quarter (July - September)			\$ -
2nd Quarter (October - December)			\$ -
3rd Quarter (January - March)			\$ -
4th Quarter (April - June)			\$ -
PFC Child Care Subsidy Parent Fees			\$ -
<b>Total Cash Donations - Direct Service Providers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL CASH DONATIONS</b>	<b>\$ 12,205.18</b>	<b>\$ 10,850.81</b>	<b>\$ 94,114.26</b>
<b>GRANTS</b>			
Cumberland Community Foundation (100% Private 535-4425	\$ -	\$ 50,000.00	\$ 50,000.00
City of Fayetteville Federal ARPA Grant 333-4223	\$ -		\$ 200,000.00
Cannon Foundation \$30,000 Grant not applicable			
<b>TOTAL GRANTS</b>	<b>\$ -</b>	<b>\$ 50,000.00</b>	<b>\$ 250,000.00</b>
<b>IN-KIND DONATIONS</b>			
<b>In-Kind Donations - In-House</b>			
In-Kind Donations - Volunteer Time	\$ -	\$ -	\$ 12,268.06
Google Ads Grant	\$ 9,600.31	\$ 8,709.00	\$ 76,269.81
Discounts on Materials - Media Shield		\$ 2,530.00	\$ 3,960.00
Donations - Other In-Kind - Fayetteville Storage	\$ 169.00	\$ 169.00	\$ 1,352.00
<b>Total In-Kind Donations - In-House</b>	<b>\$ 9,769.31</b>	<b>\$ 11,408.00</b>	<b>\$ 93,849.87</b>
<b>In-Kind Donations - Direct Service Providers</b>			
1st Quarter (July - September)			\$ 5,114.17
2nd Quarter (October - December)	\$ 1,502.09		\$ 5,180.04
3rd Quarter (January - March)			\$ -
4th Quarter (April - June)			\$ -
<b>Total In-Kind Donations - Direct Service Providers</b>	<b>\$ 1,502.09</b>	<b>\$ -</b>	<b>\$ 10,294.21</b>
<b>TOTAL IN-KIND DONATIONS</b>	<b>\$ 11,271.40</b>	<b>\$ 11,408.00</b>	<b>\$ 104,144.08</b>
<b>GRAND TOTAL</b>	<b>\$ 23,476.58</b>	<b>\$ 72,258.81</b>	<b>\$ 448,258.34</b>

2

5.0%

3

1.5%

4

<b>TARGET REMAINING</b>	<b>\$ (850,184.18)</b>
-------------------------	------------------------

- 1 - Current Month Reporting
- 2 - YTD Cash Reported
- 3 - YTD In-Kind Reported
- 4 - Amount remaining to reach target





Account Number:

Statement Period : February 1, 2023 - February 28, 2023

Account Type: NON-PROFIT

**Customer Update:**

Visit the E\*TRADE Tax Center to access tax forms (when available), plus tips and tools to help with your tax preparation. Bookmark [etrade.com/tax](http://etrade.com/tax) today.

**ACCOUNT OVERVIEW**

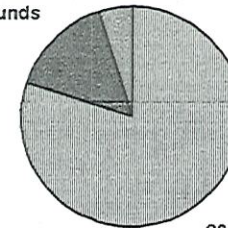
Last Statement Date: January 31, 2023

Beginning Account Value (On 01/31/23): \$ 125,910.42  
 Ending Account Value (On 02/28/23): \$ 121,512.40  
 Net Change: \$ -4,398.02

For current rates, please visit [etrade.com/rates](http://etrade.com/rates)

**ASSET ALLOCATION (AS OF 02/28/23)**

4.87% - Cash & Equivalents  
 15.12% - Mutual Funds



80.02% - Stocks, Options & ETF (Long)

**ACCOUNT VALUE SUMMARY**

	AS OF 02/28/23	AS OF 01/31/23	% CHANGE
Cash & Equivalents	\$ 5,913.78	\$ 5,746.20	2.92%
<b>Total Cash/Margin Debt</b>	<b>\$ 5,913.78</b>	<b>\$ 5,746.20</b>	<b>2.92%</b>
Stocks, Options & ETF (Long)	\$ 97,229.42	\$ 101,491.03	-4.20%
Mutual Funds	\$ 18,369.20	\$ 18,673.19	-1.63%
<b>Total Value of Securities</b>	<b>\$ 115,598.62</b>	<b>\$ 120,164.22</b>	<b>-3.80%</b>
<b>Net Account Value</b>	<b>\$ 121,512.40</b>	<b>\$ 125,910.42</b>	<b>-3.49%</b>

Securities products and services are offered by E\*TRADE Securities LLC, Member FINRA/SIPC. Sweep deposits may be swept to Morgan Stanley Bank, N.A., and/or Morgan Stanley Private Bank, National Association, Members FDIC, and depending on the sweep program may also be swept to third party banks. Subject to other funds a customer might maintain at the recipient bank, sweep funds will receive a maximum of \$250,000 in FDIC insurance coverage at each federally insured depository institution to which funds are swept. Securities products and cash balances other than sweep deposits are not FDIC insured, not guaranteed deposits or obligations of Morgan Stanley Bank, Morgan Stanley Private Bank, or any third party bank to which they might be swept, and are subject to investment risk, including possible loss of the principal invested.

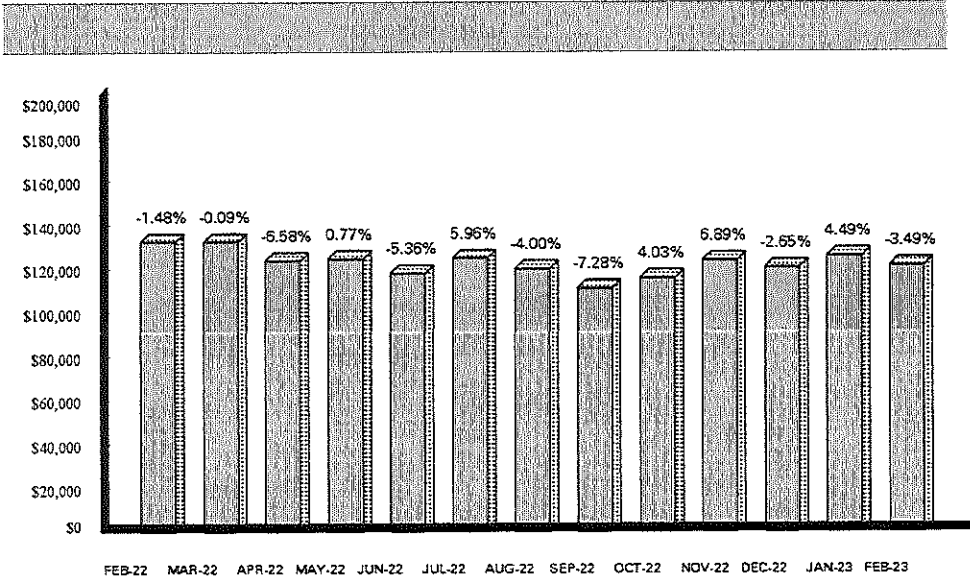


Account Number:

Statement Period : February 1, 2023 - February 28, 2023

Account Type: NON-PROFIT

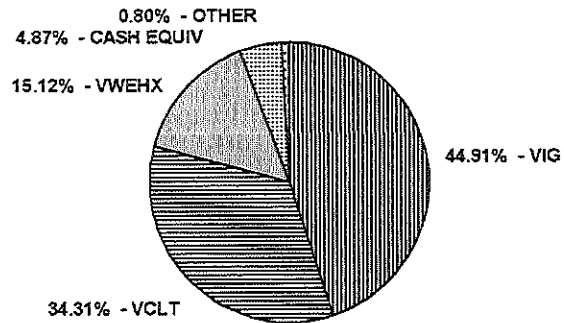
**NET ACCOUNT VALUE BY MONTH END**



**ACCOUNT TRANSACTION SUMMARY**

DESCRIPTION	THIS PERIOD	YEAR TO DATE
<u>Interest Received</u>		
Taxable	\$ 0.05	\$ 0.10
<u>Dividends Received</u>		
Taxable	\$ 252.87	\$ 252.87

**TOP 10 ACCOUNT HOLDINGS (AS OF 02/28/23)**



Account Number:

Statement Period : February 1, 2023 - February 28, 2023

Account Type: NON-PROFIT

**ACCOUNT HOLDINGS**

**CASH & CASH EQUIVALENTS (4.87% of Holdings)**

DESCRIPTION	PORTFOLIO %	AMOUNT
<b>Extended Insurance Sweep Deposit Account</b>		
Opening Balance		5,746.20
Closing Balance	4.87	5,913.78
Average Balance		5,856.17
<b>Extended Insurance Sweep Deposit Account Balance by Bank as of February 28, 2023</b>		
MORGAN STANLEY PVT BANK		5,913.78

Under the Extended Insurance Sweep Deposit Account (ESDA) Program, cash balances from your brokerage account into the ESDA Program may shift from one program bank to another on a daily basis and a different combination or subset of the Program Banks may be used from day to day with dynamic deposit limits. Your ESDA Program cash balances will be FDIC-insured up to an aggregate of \$500,000 for individual accounts and \$1,000,000 for joint accounts. Uninvested cash balances in the ESDA program are not covered by SIPC. The balance in your bank deposit sweep account may be withdrawn on your order and proceeds returned to your securities account or remitted to you. To see a list of Program Banks please visit [www.etrade.com/esdaagreement](http://www.etrade.com/esdaagreement) or call us at 1-800-387-2331.

**TOTAL CASH & CASH EQUIVALENTS** 4.87% **\$5,913.78**

**STOCKS, OPTIONS & EXCHANGE-TRADED FUNDS (80.02% of Holdings)**

DESCRIPTION	SYMBOL/ CUSIP	ACCT TYPE	QUANTITY	PRICE	TOTAL MKT VALUE	PORTFOLIO (%)	EST. ANNUAL INCOME	EST. ANNUAL YIELD (%)
***THOMSON REUTERS CORP COM NEW	TRI	Cash	8	121.0300	968.24	0.80	16.00	1.65%
VANGUARD SCOTTSDALE FUNDS VANGUARD LONG-TERM CORPORATE BOND ETF	VCLT	Cash	545	76.5000	41,692.50	34.31	1,864.00	4.47%
VANGUARD SPECIALIZED FUNDS VANGUARD DIVIDEND APPRECIATION ETF	VIG	Cash	359.0517	151.9800	54,568.68	44.91	1,067.00	1.96%
<b>TOTAL STOCKS, OPTIONS &amp; ETF</b>					<b>\$97,229.42</b>	<b>80.02%</b>	<b>\$2,947.00</b>	<b>3.03%</b>

Account Number: .

Statement Period : February 1, 2023 - February 28, 2023

Account Type: NON-PROFIT

**MUTUAL FUNDS (15.12% of Holdings)**

DESCRIPTION	SYMBOL/ CUSIP	ACCT TYPE	QUANTITY	PRICE	TOTAL MKT VALUE	PORTFOLIO (%)	EST. ANNUAL INCOME
**VANGUARD FIXED INCOME SECS FD INC-HIGH YIELD CORP PORTFOL	VWEHX	Cash	3,539.345	5.1900	18,369.20	15.12	952.00
<b>TOTAL MUTUAL FUNDS</b>					<b>\$18,369.20</b>	<b>15.12%</b>	<b>\$952.00</b>
<b>TOTAL PRICED PORTFOLIO HOLDINGS (ON 02/28/23)</b>					<b>\$121,512.40</b>		
<b>TOTAL ESTIMATED ACCOUNT HOLDINGS ANNUAL INCOME</b>					<b>\$3,899.00</b>		

**TRANSACTION HISTORY**

**DIVIDENDS & INTEREST ACTIVITY**

DATE	TRANSACTION TYPE	DESCRIPTION	SYMBOL/ CUSIP	AMOUNT DEBITED	AMOUNT CREDITED
02/01/23	Dividend	**VANGUARD FIXED INCOME SECS FD INC-HIGH YIELD CORP PORTFOL RECORD 01/31/23 PAY 02/01/23	VWEHX		85.34
02/06/23	Dividend	VANGUARD SCOTTSDALE FUNDS VANGUARD LONG-TERM CORPORATE BOND ETF CASH DIV ON 545 SHS REC 02/02/23 PAY 02/06/23 NON-QUALIFIED DIVIDEND	VCLT		167.53
02/27/23	Interest	EXTENDED INSURANCE SWEEP DEPOSIT ACCOUNT INTEREST			0.05
<b>TOTAL DIVIDENDS &amp; INTEREST ACTIVITY</b>					<b>\$252.92</b>
<b>NET DIVIDENDS &amp; INTEREST ACTIVITY</b>					<b>\$252.92</b>

**OTHER ACTIVITY**

DATE	DESCRIPTION	SYMBOL/ CUSIP	TRANSACTION TYPE	QUANTITY	PRICE	AMOUNT DEBITED	AMOUNT CREDITED
02/01/23	**VANGUARD FIXED INCOME SECS FD INC-HIGH YIELD CORP PORTFOL REINVEST PRICE \$ 5.30	VWEHX	Reinvest	16.102		85.34	
<b>TOTAL OTHER ACTIVITY</b>						<b>\$85.34</b>	



Account Number:

Statement Period : February 1, 2023 - February 28, 2023

Account Type: NON-PROFIT

**OTHER ACTIVITY (Continued)**

DATE	DESCRIPTION	SYMBOL/ CUSIP	TRANSACTION TYPE	QUANTITY	PRICE	AMOUNT DEBITED	AMOUNT CREDITED
<b>NET OTHER ACTIVITY</b>						<b>\$85.34</b>	

**EXTENDED INSURANCE SWEEP DEPOSIT ACCOUNT (ESDA) ACTIVITY ( 0.0100% APY/0.0100%APY Earned as of 02/28/23)**

Under the Extended Insurance Sweep Deposit Account (ESDA) Program, cash balances from your brokerage account into the ESDA Program may shift from one program bank to another on a daily basis and a different combination or subset of the Program Banks may be used from day to day with dynamic deposit limits. Your ESDA Program cash balances will be FDIC-insured up to an aggregate of \$500,000 for individual accounts and \$1,000,000 for joint accounts. Uninvested cash balances in the ESDA program are not covered by SIPC. The balance in your bank deposit sweep account may be withdrawn on your order and proceeds returned to your securities account or remitted to you. To see a list of Program Banks please visit [www.etrade.com/esdaagreement](http://www.etrade.com/esdaagreement) or call us at 1-800-387-2331.

DATE	TRANSACTION TYPE	DESCRIPTION	TRANSACTION AMOUNT
02/01/23		OPENING BALANCE	\$5,746.20
02/06/23	Deposit	EXTND INS SWEEP ACCT(FDIC-INS)	167.53
02/27/23	Deposit	EXTND INS SWEEP ACCT(FDIC-INS)	0.05
02/28/23		CLOSING BALANCE	\$5,913.78

THE PAGE INTENTIONALLY LEFT BLANK



March 1, 2023

Ms. Mary Sonnenberg  
Executive Director  
Partnership for Children of Cumberland County, Inc.  
351 Wagoner Drive, Suite 200  
Fayetteville, NC 28303

Dear Ms. Sonnenberg:

Enclosed is the final report of The North Carolina Partnership for Children, Inc.'s (NCPC) monitoring of the Partnership for Children of Cumberland County, Inc. (Partnership). The report indicates the areas reviewed, issues identified, recommendations for improvement, and your Partnership's responses.

During our monitoring, issues were identified in the areas of *Accounting and Financial Reporting* and *Compliance with the Smart Start Cost Principles*.

In order to assist with the resolution of these issues, technical assistance from NCPC is available. Additionally, we strongly encourage you and your staff to take advantage of our training opportunities in these areas.

Thank you for your cooperation and assistance during the monitoring process.

Sincerely,

A handwritten signature in black ink that reads "Susan Clark". The signature is fluid and cursive.

Susan Clark  
Monitoring Manager

Enclosure

cc: Sandee Gronowski, Board Chair, PFC of Cumberland County, Inc.  
Executive Committee Members, PFC of Cumberland County, Inc.  
Amy Cabbage, President  
Lisa Rash, Chief Financial Officer

**The North Carolina Partnership for Children**

1100 Wake Forest Road, Raleigh, NC 27604 – info@smartstart.org – 919.821.7999

www.smartstart.org /smartstart @ncsmartstart @smartstartnc /ncsmartstart



**The North Carolina Partnership for Children, Inc.**

**Monitoring Report  
Partnership for Children of Cumberland County, Inc.**

In accordance with North Carolina General Statute (N.C.G.S.) §143B-168.12(3), a limited scope monitoring visit was completed for the Partnership for Children of Cumberland County, Inc. (Partnership) on February 13, 2023.

The purpose of the monitoring is to ensure that local programs are being implemented in accordance with Smart Start legislation and the Partnership's contract with The North Carolina Partnership for Children, Inc. (NCPC), as well as to ensure the fiscal accountability of Smart Start funds.

**Scope**

The scope of the monitoring included a review in the areas of *Board Operations* and *Accounting and Financial Reporting* for the fiscal year ended June 30, 2022, and the three months ended September 30, 2022.

**Conclusions**

Issues were noted in the areas of *Accounting and Financial Reporting* and *Compliance with the Smart Start Cost Principles*.

The Partnership has agreed to correct the monitoring issues effective immediately and any funds owed to NCPC must be reverted within a month of the date of this report. Discussion and recommendations follow.

**1. Accounting and Financial Reporting**

**Monitoring Issue**

Review of the Partnership's general ledger reports and invoices for the fiscal year ended June 30, 2022, and the three months ended September 30, 2022, disclosed that the Partnership charged administrative expenses (notary fees/manual/training) totaling \$210.51 (\$160.51 in FY 22 and \$50 in FY 23) to its Smart Start Services funds rather than to its Smart Start Administration funds.



#### Recommendation for Improvement

In the future, the Partnership should ensure that expenses are coded to the appropriate funds. The Partnership must reclassify prior year expenditures of \$160.51 to a source of funds other than Smart Start and immediately revert the funds to NCPC. The current effective date should be used for the journal entry.

Additionally, the Partnership must reclassify the current year expenditure of \$50 to its Smart Start Administration fund. The current effective date should be used for the journal entry.

#### Partnership Response

We agree with the monitoring issue and will implement the recommendation. We have also prepared to revert the \$160.51 to the North Carolina Partnership for Children in our mid-February 2023 check run.

## **2. Compliance with the *Smart Start Cost Principles***

#### Monitoring Issue

According to the *Smart Start Cost Principles*, purchases of food and/or beverages can be paid with Smart Start funds in certain circumstances. The Partnership purchased cases of bottled water totaling \$17.40 with Smart Start Administration funds for in-person board meetings that did not occur due to the pandemic. Since the meetings were held virtually rather than in-person, the purchases were not in compliance with the *Smart Start Cost Principles* regarding the purchasing of beverages with Smart Start funds, resulting in an unallowable amount of \$17.40.

#### Recommendation for Improvement

In the future, the Partnership should ensure that any purchases made with Smart Start funds are in compliance with the *Smart Start Cost Principles*. The Partnership must reclassify the prior year expenditures of \$17.40 to a source of funds other than Smart Start and immediately revert these funds to NCPC. The current effective date should be used for the journal entry.

#### Partnership Response

We agree with the monitoring issue and will implement the recommendation. We have also prepared to revert the \$17.40 to the North Carolina Partnership for Children in our mid-February 2023 check run.

Partnership for Children of Cumberland County, Inc.  
Monitoring Report  
March 1, 2023

**Closing Comments**

We would like to thank Ms. Sonnenberg and her staff for their assistance during the monitoring process.

A handwritten signature in black ink that reads "Susan Clark". The signature is written in a cursive style with a large, prominent "S" and "C".

Susan Clark  
Monitoring Manager

## **Budget Preparation & Timelines FY 23-24**

### **NCPC – Smart Start funding. This is the last year of our three-year allocation cycle.**

1. ASA (Annual Submission of Activities) Due April 30. Contract Activity Descriptions are being reviewed and any updates & revisions will be finalized no later than the April Executive Committee. Staff is working with NCPC Program Officer for approvals.
2. Budget requests have been sent out to our external DSPs and in-house activities for preparation for approval for the May Board Meeting
3. Budgets approved – May & entered early June
4. Pre-contracting documents submission anticipated late April/May

### **NC Pre-K**

1. Pre-contracting Documents requested and submitted February
2. NC Pre-K Planning Committee approving the projected budget based on current allocation
3. Contracting budgets – amounts provided to administrators (expected March/April)
4. Budgets submitted to DCDEE – TBD by DCDEE
5. The additional administrative funds to bring us to 10% were one time with ARPA funds. Initial budgets will not include above the 6%
6. Subcontracts for providers to be executed by August 15 for the new school year

### **Region 5**

1. We are in discussion with our Region 5 funder to review processes and look for efficiencies in order to get into contract earlier than has been the case the past few years. This is a priority so that we can continue to provide these services without disruption.

All state funded budgets have effective contract dates of July 1 (with the exception of the Region 5 activity for infant/toddler services which has an August 1, 2023 effective date) with the current funding available. Any legislative increases will be handled through amendments.

### **Priorities: (these are listed out on the Smart Start Budget Overview spreadsheet used on an annual basis)**

**Direct funding towards the highest priority needs, “move the needle” and have a substantial impact with collective strategic investments, and lead to the outcomes PFC desires for children, families, and/or early childhood professionals in the Early Childhood System. These outcomes can be grouped into three categories:**

*\*Access outcomes* includes the supports and services that all children and families should be able to access.

*\*Quality outcomes* underscore what research and practice indicates; access alone does not provide the desired outcomes; high quality supports and services are essential.

*\*Equity outcomes* target specific populations. With achievement gaps, disparities in health status, and the geographic and socioeconomic diversities in Cumberland County, there is a need to target resources and services to specific populations.

**Factors for FY 23-24 (All of these items are covered under the three priority categories)**

1. CCHC Expansion funds end June 30, 2023. RFP will be released with short turnaround. We have confirmed that we are interested in continuing
2. PDG Pilot funding ends November 30, 2023. Funding is being pursued through DCDEE requests and work with the two pilots for sustainability and scaling. Contingency planning needs to be in place to continue funding December 1, 2023 – June 30, 2024.
3. DPIL Program support is ending June 30, 2023. Board has approved adding this to budget for new FY. Should additional state funding be obtained, can adjust budgets.

**Legislative Mandates with Original Smart Start allocations**

1. Not less than seventy percent (70%) of the funds spent in each year of the direct services allocation must be used for programs child care-related activities and early childhood education.
2. Not less than thirty percent (30%) of the funds spent in each year of the direct services allocation must be used for child care subsidies
3. Because of the \$59m federal funding matching requirement, PFC is required to maintain child care subsidies at not less than \$2,803,934.
4. 19% Match

**New Smart Start funds received in last biennium were recurring and do not have the mandates of the original allocations.**

Per meetings with NCPC, we will get our reverted funds back as **carry-forward funds this year**. Planning for these funds occurs as part of the process, with final amounts available calculated with year-end close out. Typically, these funds become available November-December.

- Depending on when the budget is passed, amendments may occur at the same time as for carry-forward funds for NCPC funds.
- Moving forward, policies around carry-forward funds are being evaluated with potential caps and additional guidelines.

Recommendations for new funds should be developed based on stakeholder meetings for supporting the child care workforce so plans can be put in place for new funds or use of existing funds if additional funds are allocated specifically for the items listed under current factors with items 1-3 above.

Any new DCDEE funding for NC Pre-K historically takes longer to get in place through the contract amendment process.

**Allocation Cycle for next Three Years: Detailed schedule in development**

1. RFP: Fall 2023
2. Proposal: Due early December 2023
3. Allocation Presentations to Committees: January – March 2024
4. Committee Recommendations and Board Approval: April 2024







**Partnership for Children of Cumberland County, Inc. (PFC)**  
**In-Person Executive Committee (Acting as Board) Meeting / FAQ Session Minutes**  
**December 15, 2022 (9:04 am – 11:05 am)**  
*Be the Driving Force*



<p>III. Consideration of Consent Agenda – No Action Needed<sup>Δ</sup></p> <p>A. Planning and Evaluation Committee – (Meeting December 6, 2022 - CANCELLED) – Robin Deaver, Chair</p> <p>B. Facility and Tenant Committee – (Meeting December 19, 2022 - CANCELLED) – Ebone Williams, Chair</p> <p>C. Human Resource Committee – (Meeting December 20, 2022 - CANCELLED) – Karen McDonald, Chair</p>	<p>All committee meetings for December were cancelled due to lack of action items.</p>	<p>None</p>	<p>None</p>
<p>IV. Discussion<sup>Δ</sup></p> <p>A. Executive Minutes – August 25, 2022<sup>Δ</sup> – Closed Session to Approve June 30, 2022 Minutes (<b>No action needed</b>)</p> <p>B. Financials</p> <p>1. Financial Summary: November 2022</p> <ol style="list-style-type: none"> <li>a. Smart Start</li> <li>b. NC Pre-Kindergarten</li> <li>c. South West Child Development Commission (SWCDC) – Region 5</li> <li>d. All Funding Sources</li> <li>e. Unrestricted State Revenues</li> <li>f. Cash and In-Kind Report</li> </ol> <p>2. November E-Trade Statement</p> <p>C. NC Pre-K Update</p> <p>D. Building Construction Update</p> <p>E. Board Priorities Update</p> <ol style="list-style-type: none"> <li>1. Capacity Building</li> <li>2. Sustainability</li> <li>3. Community Collaboration Leader</li> </ol> <p>F. President’s Report</p>	<p>A. Deferred for action at February 23, 2023 Executive Committee meeting. Not enough members present at the meeting to review the Closed Session Minutes since Closed Session minutes are not distributed prior to meetings.</p> <p>B.1. Mary provided an overview of the November 2022 Financial Summary and the Cash and In-Kind Report with the committee.</p> <p>B.2. Mary provided an overview of the November E-Trade Statement.</p> <p>C. Candy Scott reported that as of December 14, 2022, 1,255 out of 1,273 children had been placed in the NC Pre-K program; there is a waiting list of approximately 175 children. These children are waiting for vacancies at sites that are currently full. There are 4 child care sites that have applied for site selection; their applications are currently being reviewed and will be reviewed for approval at the January 26, 2023 NC Pre-K Planning Committee meeting. The NC Pre-K application for school year 23-24 is being worked on and processes are being refined. The application will be launched in January 2023. Interest Forms for the next school year have been distributed. Parents will receive an email once the application launches.</p> <p>D. Mary provided an update on the building construction. Shop drawings have been completed; samples of the windows have also been submitted to Steve Fleming to make sure they match with the existing windows. A meeting is scheduled for Monday, December 19, 2022. Hopefully a start date will be provided at that time. An agreement with the bank has been signed to extend the interest only and draw for another year. Cannon Foundation will be notified once a start date is provided. The City of Fayetteville will work with PFC after the first of the year to start Phase 3 planning.</p> <p>E. Sharon Moyer provided an overview of the Child Care Stakeholder Community Meeting which took place on December 7, 2022.</p> <p>F. Mary provided an overview of the President’s Report.</p>	<p>Deferred</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p>	<p>For Action in Feb 2023</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p>
<p>V. FAQ Session – For New Board &amp; Committee Members for Board Development &amp; PFC Staff Presentations<sup>D</sup></p>	<p>The following individuals provided in detail some of the services that their department provides:</p> <ul style="list-style-type: none"> <li>• NC Pre-K (Josh Morris &amp; Angela Williams, Family Services Division) – Online parent application</li> </ul>	<p>None</p>	<p>None</p>



**Partnership for Children of Cumberland County, Inc. (PFC)**  
**In-Person Executive Committee (Acting as Board) Meeting / FAQ Session Minutes**  
**December 15, 2022 (9:04 am – 11:05 am)**  
***Be the Driving Force***



	<ul style="list-style-type: none"> <li>Family Connects (Liz Simpler)</li> <li>Kaleidoscope Play and Learn Groups (Vivlica Rodgers)</li> </ul>		
VI. Upcoming Meetings / Holiday Closures	This information was listed on the agenda.	None	None
VII. Adjournment – Ayesha Neal, Past Board Chair	As there was no further business, the meeting was adjourned at 11:05 am.	Adjourned	None

**Submittal:** The minutes of the above stated meeting are submitted for approval.

\_\_\_\_\_  
Secretary of Meeting

\_\_\_\_\_  
Date

**Approval:** Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

\_\_\_\_\_  
Committee Chair

\_\_\_\_\_  
Date



**Family Resource Center  
Space Availability Report**

April 2022

Room #	Suite	Square feet	Notes:
2433-2455	402	2,712	Interior restroom, kitchen area with sink, 2nd kitchen area with sink. Could be subdivided (3 Suites) Partial restriction due to window project
	406	496	
	408	529	
2314	331	94	Single office
2318	335	102	Brown Therapeutic Solutions will be taking in April 2023
2339	320	124	New tenant request- Wellness Clinical Services
2350-2355	309	1257	Restriction due to window construction
	411	1686	CCABA Lease termination 90 day notice on 1/27/2021
2419	415	461	"
2416	418	165	"
1348	311	124	Life Matters- Suite 311- Leaving May 31, 2023

Tenant request for 402 (1,687 sf)

RENT RATES		eff 1/1/2021
Non Profit LM	\$17.50	\$18.50
For Profit Over	\$18.50	\$19.50
For Profit Under	\$22.50	\$23.50
Deposit= 2 months rent		Renewal= 5% or 3%

# PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

## FOOTNOTES FOR FINANCIAL REPORTS

February 28, 2023

**FOOTNOTES - BALANCE SHEET**

- A. The cash accounts at February 28, 2023 total \$2,740,309.20.
- The new First Bank account used for construction loan transactions was opened in April 2022.
  - Included in the cash balance amount are the following investment vehicles:

Banking Institution	Investment Type	Current Amount	Term (months)	Maturity Date	Interest Rate	Annual Percentage Yield
PNC Bank	Money Market	\$195,688.04	n/a	n/a	n/a	.50%
Lumbee Bank	CD#2	104,560.38	30	02/26/24	.45%	.45%
Lumbee Bank	CD#3	103,570.81	30	02/26/24	.45%	.45%
Lumbee Bank	Checking	\$150.00	n/a	n/a	n/a	n/a
E-Trade	Financial Trades	\$118,000.00	n/a	n/a	n/a	n/a
Cumberland Community Foundation	Beneficial Interest in Endowment Fund	\$31,384.00	n/a	n/a	n/a	n/a
<b>TOTAL</b>		<b>\$553,353.23</b>				

- B. Travel advances for a conference scheduled in March 2023 have been made available for applicable staff.
- C. Employees’ payroll deductions at February 28, 2023 from the current month and from prior months total \$(9,530.01) which includes (\$8,700.00) of pre-funded FSA and HRA anticipated to be reimbursed by Blue Cross and Blue Shield after the FY22-23 plan year ends. These accounts are reconciled on a monthly basis and at yearend to ensure that the correct amounts are being accounted for as required by NCPC.
- D. Per Board approval, an endowment fund was established on June 29, 2012 with the Cumberland Community Foundation, Inc. with an initial amount of \$25,000.00. Since this amount is an irrevocable gift of assets, it is classified as a permanently restricted net asset for accounting purposes. It is also classified as a “Beneficial Interest in Community Foundation” in the Assets section of the Balance Sheet.

NCPC defines permanently restricted net assets as “used to classify assets that have donor-imposed stipulations that neither expire with time nor can be fulfilled or removed by actions of the organization. An example would be an endowment fund whereby the principal is maintained for investment purposes and the interest earnings may be available for use. This FASB code is rarely used.”

**FOOTNOTES - BALANCE SHEET - February 28, 2023**

**Item D – continued**

Additional funds totaling \$4,732.00 was added to the endowment as of June 30, 2013. The Partnership made an additional deposit of \$768.00 to the endowment in September 2014. The Partnership also made an additional deposit of \$666.00 to the endowment in July 2015. During January 2016, additional deposits totaling \$218.00 were received for the endowment. This amount was transferred to the Foundation in February 2016. The total contributions from the Partnership to the endowment, including these funds, are now a total of \$31,384.00. There were no additional funds added to this endowment during the 2016-2017 fiscal year.

**FOOTNOTES - SMART START GRANT SPREADSHEET**

**SERVICES (In-House Activities):** The Smart Start funds for all of the Services budgets were in contract at 100% of full allocation effective July 1, 2022. Budget amendments were reflected for some activities effective December 15, 2022 to align the budgets to projected spending through the yearend.

**DIRECT SERVICE PROVIDERS:** The Smart Start funds for the Direct Service Providers (DSPs) budgets were in contract at 100% of full allocation effective July 1, 2022. Budget amendments were reflected for two activities effective December 15, 2022 to align the budgets to projected spending through the yearend.

**ADMINISTRATION and FUNDRAISING 9200:** The Smart Start funds for the Administration budgets were in contract at 100% of full allocation effective July 1, 2022. A budget amendment was reflected effective December 15, 2022 for an NCPC administrative cap adjustment.

**Partnership for Children of Cumberland County, Inc.**  
**Balance Sheet**  
**2/28/2023**

**Assets**

Bank of America Checking Account	\$ 2,186,285.51	} <b>A</b>
First Bank - [for construction transactions]	270.46	
PNC Bank - Money Market Reserve	195,688.04	
Lumbee Bank - Certificate of Deposit #2	104,560.38	
Lumbee Bank - Certificate of Deposit #3	103,570.81	
Lumbee Bank - Checking Account [from investments]	150.00	
E-Trade Funds Account	118,000.00	
Petty Cash, Change Funds, Undeposited Receipts	400.00	
Beneficial Interest in Community Foundation	31,384.00	
Employee Advances (for travel)	726.00	<b>B</b>
<b>Total Assets</b>	2,741,035.20	

**Liabilities and Net Assets**

Forfeited FSA and HRA Pre-Funding	(9,359.41)	} <b>C</b>
Health Insurance Payable	103.39	
Flex-Spending Payable	(228.35)	
AFLAC Payable	(45.82)	
Dental Insurance Payable	2.02	
Vision Payable	(2.08)	
Legal Shield Payable	0.24	<b>D</b>
Tenant Security Deposits	18,380.05	
Unrestricted Net Assets	811,575.05	
Temporarily Restricted Net Assets	123,295.46	
Permanently Restricted Net Assets	31,384.00	
Excess Revenues over (under) Expenditures	1,765,930.65	
<b>Total Liabilities and Net Assets</b>	\$ 2,741,035.20	

**PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2022 - 2023**

**FY 22/23 SMART START 100% ALLOCATION [including prior year Carry Forward]      \$7,336,350**

<b>TOTAL ALLOCATION FOR ADMINISTRATION -----&gt;</b>		<b>\$454,218</b>
<b>FY 22/23 Smart Start Admin Base Allocation</b>		<b>\$346,175</b>
<b>FY 22/23 Additon of 1% Fundraising Grant [9200-990]</b>		<b>\$68,325</b>
<b>Transfer of Smart Start Services Funds for Administrative Cap Increase [Effective 12.15.2022]</b>		<b>\$39,718</b>

<b>TOTAL ALLOCATION FOR SERVICES -----&gt;</b>		<b>\$6,882,132</b>
<b>FY 22/23 Smart Start Services Allocation</b>		<b>\$6,486,303</b>
<b>FY 22/23 Reduction for 1% Fundraising Grant [9200-990] \$</b>		<b>(68,325)</b>
<b>Carryforward Funds from FY21/22 to be used in FY22/23 [Effective 12.15.2022]</b>		<b>\$503,872</b>
<b>Transfer of Smart Start Services Funds for Administrative Cap Increase [Effective 12.15.2022] \$</b>		<b>(39,718)</b>

**AS OF FEBRUARY 28, 2023**

Activity	Agency	12/15/2022	EXPENDITURES							Remaining Budget	AS OF FEBRUARY 28, 2023	
			Budget	Advances	December	January	February	Y-T-D	If monthly spending was equal, at month-end, the percentages should be:			
									67%		33%	
											% of Budget Expended	% of Available Funds
<b>Early Care &amp; Education Subsidy - TANF Only</b>												
1	Subsidized Child Care	Dept. of Social Services	\$ 2,431,000.00		\$ 164,737.00	\$ 127,414.00	\$ 104,145.00	\$ 1,908,190.00	\$ 522,810.00	78%	22%	
2	CCR&R - Subsidy TANF	IH Partnership for Children	\$ 164,000.00		\$ -	\$ -	\$ 809.40	\$ 809.40	\$ 163,190.60	0%	100%	
3	Child Care Scholarships	Fayetteville Tech. Com. College	\$ 207,260.00		\$ 21,155.94	\$ 21,193.94	\$ 20,011.36	\$ 119,076.19	\$ 88,183.81	57%	43%	
4	NC Pre-K Susidy TANF	IH Partnership for Children	\$ 532,000.00		\$ -	\$ -	\$ -	\$ -	\$ 532,000.00	0%	100%	
<b>ECE Subsidy TANF Total:</b>			<b>48%</b>	<b>\$ 3,334,260.00</b>	<b>\$ -</b>	<b>\$ 185,892.94</b>	<b>\$ 148,607.94</b>	<b>\$ 124,965.76</b>	<b>\$ 2,028,075.59</b>	<b>\$ 1,306,184.41</b>	<b>61%</b>	
<i>Minimum of 39% Required</i>												
<b>Early Care &amp; Education Subsidy - Non-TANF</b>												
5	CCR&R - Non-TANF Dual Subsidy	IH Partnership for Children	\$ 20,000.00		\$ -	\$ 971.00	\$ 1,061.00	\$ 2,032.00	\$ 17,968.00	10%	90%	
6	NC Pre-K Subsidy Non-TANF	IH Partnership for Children	\$ 2,600.00		\$ -	\$ -	\$ -	\$ -	\$ 2,600.00	0%	100%	
<b>ECE Subsidy Non-TANF Total</b>			<b>0%</b>	<b>\$ 22,600.00</b>	<b>\$ -</b>	<b>\$ 971.00</b>	<b>\$ 1,061.00</b>	<b>\$ 2,032.00</b>	<b>\$ 20,568.00</b>	<b>9%</b>		
<b>Early Care &amp; Education Subsidy - Administration</b>												
7	Subsidy Support Staff	Dept. of Social Services	\$ 176,000.00		\$ -	\$ -	\$ -	\$ 159,807.00	\$ 16,193.00	91%	9%	
8	Child Care Scholarship - Admin Support	Fayetteville Tech. Com. College	\$ 12,128.00		\$ 1,109.14	\$ 884.56	\$ 1,118.29	\$ 6,842.72	\$ 5,285.28	56%	44%	
9	CCR&R - Subsidy Support	IH Partnership for Children	\$ 33,000.00		\$ 3,016.62	\$ 1,743.78	\$ 1,567.60	\$ 14,108.43	\$ 18,891.57	43%	57%	
<b>ECE Subsidy Support Total</b>			<b>3%</b>	<b>\$ 221,128.00</b>	<b>\$ -</b>	<b>\$ 4,125.76</b>	<b>\$ 2,628.34</b>	<b>\$ 2,685.89</b>	<b>\$ 180,758.15</b>	<b>\$ 40,369.85</b>	<b>82%</b>	

**PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2022 - 2023**

**FY 22/23 SMART START 100% ALLOCATION [including prior year Carry Forward]      \$7,336,350**

<b>TOTAL ALLOCATION FOR ADMINISTRATION -----&gt;</b>		<b>\$454,218</b>
<b>FY 22/23 Smart Start Admin Base Allocation</b>		<b>\$346,175</b>
<b>FY 22/23 Additon of 1% Fundraising Grant [9200-990]</b>		<b>\$68,325</b>
<b>Transfer of Smart Start Services Funds for Administrative Cap Increase [Effective 12.15.2022]</b>		<b>\$39,718</b>

<b>TOTAL ALLOCATION FOR SERVICES -----&gt;</b>		<b>\$6,882,132</b>
<b>FY 22/23 Smart Start Services Allocation</b>		<b>\$6,486,303</b>
<b>FY 22/23 Reduction for 1% Fundraising Grant [9200-990] \$</b>		<b>(68,325)</b>
<b>Carryforward Funds from FY21/22 to be used in FY22/23 [Effective 12.15.2022]</b>		<b>\$503,872</b>
<b>Transfer of Smart Start Services Funds for Administrative Cap Increase [Effective 12.15.2022] \$</b>		<b>(39,718)</b>

**AS OF FEBRUARY 28, 2023**

Activity	Agency	12/15/2022	EXPENDITURES							Remaining Budget	If monthly spending was equal, at month-end, the percentages should be:	
			Budget	Advances	December	January	February	Y-T-D	67%		33%	
									% of Budget Expended		% of Available Funds	
<b>Early Care &amp; Education Quality &amp; Affordability</b>												
10	CCR&R - Core Services	IH	Partnership for Children	\$ 1,013,000.00		\$ 78,643.42	\$ 67,492.79	\$ 57,166.89	\$ 578,322.90	\$ 434,677.10	57%	43%
11	WAGE\$		Child Care Svcs. Association	\$ 720,000.00		\$ 28,507.69	\$ 14,125.00	\$ 232,865.63	\$ 509,676.86	\$ 210,323.14	71%	29%
12	CCR&R - Lending Library	IH	Partnership for Children	\$ 48,500.00		\$ 2,248.11	\$ 2,168.24	\$ 1,443.42	\$ 14,829.83	\$ 33,670.17	31%	69%
			<b>ECE Quality Total:</b>	<b>26%</b> \$ 1,781,500.00	\$ -	\$ 109,399.22	\$ 83,786.03	\$ 291,475.94	\$ 1,102,829.59	\$ 678,670.41	<b>62%</b>	
			<b>Minimum of 70% Total Required</b>	<b>78%</b>								
<b>Health and Safety</b>												
13	Assuring Better Health and Development (ABCD)		Carolina Collaborative Community Care (4C)	\$ 99,130.00	\$ -	\$ 8,973.60	\$ 6,990.77	\$ 7,649.23	\$ 66,163.86	\$ 32,966.14	67%	33%
14	Child Care Health Consultant		Cumberland County Health Department	\$ 65,350.00	\$ -	\$ 6,911.92	\$ 5,258.14	\$ 5,279.53	\$ 45,285.19	\$ 20,064.81	69%	31%
15	Family Connect	IH	Partnership for Children	\$ 86,000.00	\$ -	\$ 710.69	\$ 9,623.70	\$ 2,522.50	\$ 17,074.56	\$ 68,925.44	20%	80%
16	Kindermusik & Music Therapy [NEW PSC FOR FY1819 effective 7-1-18 per NCPC]		Kerri Hurley	\$91,415.00	\$ 13,922.50	\$ 6,218.74	\$ 10,169.76	\$ 8,485.00	\$ 71,334.15	\$ 20,080.85	78%	22%
			<b>Health &amp; Safety Total:</b>	<b>5%</b> \$ 341,895.00	\$ 13,922.50	\$ 22,814.95	\$ 32,042.37	\$ 23,936.26	\$ 199,857.76	\$ 142,037.24	<b>58%</b>	
<b>Family Support</b>												
17	All Children Excel [ACE]	IH	Partnership for Children	\$ 170,500.00		\$ 12,404.33	\$ 8,232.80	\$ 6,841.76	\$ 79,904.05	\$ 90,595.95	47%	53%
18	Kaleidoscope Play and Learn	IH	Partnership for Children	\$ 73,325.00		\$ 5,523.73	\$ 6,381.65	\$ 1,850.65	\$ 39,575.66	\$ 33,749.34	54%	46%
19	Community Engagement & Resource Development	IH	Partnership for Children	\$ 567,693.00		\$ 40,032.87	\$ 46,127.18	\$ 44,178.27	\$ 324,493.84	\$ 243,199.16	57%	43%
20	Reach Out & Read Grant		Carolina Collaborative Community Care (4C)	\$ 22,231.00	\$ -	\$ 1,274.49	\$ 1,034.67	\$ 1,309.98	\$ 9,255.85	\$ 12,975.15	42%	58%
			<b>Family Support Total:</b>	<b>12%</b> \$ 833,749.00	\$ -	\$ 59,235.42	\$ 61,776.30	\$ 54,180.66	\$ 453,229.40	\$ 380,519.60	<b>54%</b>	

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2022 - 2023

FY 22/23 SMART START 100% ALLOCATION [including prior year Carry Forward]	\$7,336,350
<b>TOTAL ALLOCATION FOR ADMINISTRATION -----&gt;</b>	<b>\$454,218</b>
FY 22/23 Smart Start Admin Base Allocation	\$346,175
FY 22/23 Additon of 1% Fundraising Grant [9200-990]	\$68,325
Transfer of Smart Start Services Funds for Administrative Cap Increase [Effective 12.15.2022]	\$39,718
<b>TOTAL ALLOCATION FOR SERVICES -----&gt;</b>	<b>\$6,882,132</b>
FY 22/23 Smart Start Services Allocation	\$6,486,303
FY 22/23 Reduction for 1% Fundraising Grant [9200-990]	\$ (68,325)
Carryforward Funds from FY21/22 to be used in FY22/23 [Effective 12.15.2022]	\$503,872
Transfer of Smart Start Services Funds for Administrative Cap Increase [Effective 12.15.2022]	\$ (39,718)

AS OF FEBRUARY 28, 2023

Activity	Agency	12/15/2022	EXPENDITURES							Remaining Budget	If monthly spending was equal, at month-end, the percentages should be:		
			Budget	Advances	December	January	February	Y-T-D	% of Budget Expended		% of Available Funds		
												67%	33%
<b>System Support</b>													
21	P&E - Planning & Evaluation	IH	Partnership for Children	\$ 347,000.00		\$ 26,725.65	\$ 21,479.44	\$ 21,814.50	\$ 203,835.11	\$ 143,164.89	59%	41%	
	<b>System Support Total:</b>			<b>5%</b>	<b>\$ 347,000.00</b>	<b>\$ -</b>	<b>\$ 26,725.65</b>	<b>\$ 21,479.44</b>	<b>\$ 21,814.50</b>	<b>\$ 203,835.11</b>			
	<b>Total of Approved Projects:</b>				<b>\$ 6,882,132.00</b>	<b>\$ 13,922.50</b>	<b>\$ 408,193.94</b>	<b>\$ 351,291.42</b>	<b>\$ 520,120.01</b>	<b>\$ 4,170,617.60</b>			
22	Administration	IH	Partnership for Children	6%	\$ 385,893.00	\$ -	\$ 39,988.18	\$ 22,819.22	\$ 27,550.92	\$ 257,832.32	\$ 128,060.68	67%	33%
23	1% Fundraising	IH	Partnership for Children	1%	\$ 68,325.00	\$ -	\$ 7.24	\$ -	\$ -	\$ 12,507.84	\$ 55,817.16	18%	82%
	<b>Unallocated Smart Start SERVICES Funds</b>				\$ -								
	<b>Unallocated Smart Start ADMINISTRATION Funds</b>				\$ -								
	<b>Total Smart Start Funds Expended</b>				<b>\$ 13,922.50</b>	<b>\$ 448,189.36</b>	<b>\$ 374,110.64</b>	<b>\$ 547,670.93</b>	<b>\$ 4,440,957.76</b>				
	<b>Total Allocated Smart Start Funds Remaining</b>									<b>\$ 2,895,392.24</b>			

# Partnership for Children of Cumberland County, Inc.

All Funding Sources  
Fiscal Year 2022 - 2023

FUND CODE	July 1, 2022 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance	
		December	January	February	YTD	December	January	February	YTD		
<b>RESTRICTED FUNDS</b>											
<b>NC PRE-KINDERGARTEN FUNDS</b>											
206	NC Pre-K Grant - State Funds (per child)	\$ -	\$ 47,971.00	\$ 23,985.50	\$ 23,985.50	\$ 141,955.00	\$ 23,496.00	\$ 23,985.50	\$ 23,985.50	\$ 141,955.00	\$ -
210	NC Pre-K Expansion Grant - Lottery Funds - STATE FUNDS	\$ -	\$ -	\$ 57,282.00	\$ 696,132.00	\$ 753,414.00	\$ -	\$ 57,282.00	\$ 682,576.00	\$ 739,858.00	\$ 13,556.00
211	NC Pre-K Grant - 4% Admin Fees	\$ -	\$ 78,948.04	\$ 52,946.91	\$ 46,458.89	\$ 322,167.81	\$ 48,894.35	\$ 38,584.05	\$ 37,918.48	\$ 326,011.12	\$ (3,843.31)
212	NC Pre-K Capacity Building Grant - State Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
314	NC Pre-K CCDF ARPA Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
319	NC Pre-K Grant (per slot) - Federal Funds	\$ -	\$ 1,366,908.00	\$ 631,950.00	\$ -	\$ 3,394,472.00	\$ 667,876.00	\$ 540,800.00	\$ 91,150.00	\$ 3,394,472.00	\$ -
319	1/10 CASH PAYMENT from DCDEE - NC Pre-K Grant	\$ -	\$ -	\$ -	\$ -	\$ 839,830.00	\$ -	\$ -	\$ (91,150.00)	\$ 13,950.00	\$ 825,880.00
328	NC Pre-K Grant CCDF Quality Funds-Federal Funds	\$ 21,609.98	\$ 15,989.01	\$ 9,059.34	\$ 5,677.63	\$ 73,255.99	\$ 9,608.44	\$ 5,677.63	\$ 48,780.95	\$ 150,876.38	\$ (56,010.41)
329	NC Pre-K Capacity Building Grant - FEDERAL Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,819.32	\$ 7,874.84	\$ (38,120.71)	\$ -	\$ -
<b>Sub-total for NC Pre-K</b>		<b>\$ 21,609.98</b>								<b>Sub-total</b>	<b>\$ 779,582.28</b>
<b>FEDERAL RESTRICTED FUNDS</b>											
307	DCD Grant - SWCDC	\$ (85,552.57)	\$ -	\$ 148,939.84	\$ -	\$ 243,356.38	\$ 37,916.36	\$ 32,307.76	\$ 21,088.12	\$ 212,546.72	\$ (54,742.91)
312	Region 5 - Infant/Toddler Project [07/01/2021 - 07/31/2022]	\$ (11,906.17)	\$ -	\$ -	\$ -	\$ 10,177.10		\$ -	\$ -	\$ 14,667.38	\$ (16,396.45)
312	Region 5 - Birth to 3 [Infant/Toddler] 08/01/2022 - 07/31/2023	\$ -	\$ -	\$ -	\$ 61,758.84	\$ 61,758.84	\$ 15,912.99	\$ 15,585.08	\$ 12,074.34	\$ 86,458.01	\$ (24,699.17)
313	Region 5 - Healthy Social Behavior	\$ (26,643.28)	\$ -	\$ -	\$ 148,947.57	\$ 175,675.95	\$ 28,247.11	\$ 36,637.53	\$ 22,348.66	\$ 194,969.96	\$ (45,937.29)
330	FEDERAL - CCHC Expansion Grant (NCPC) [02/01/2021 - 06/30/2023]	\$ (10,467.27)	\$ 12,383.14	\$ 18,760.70	\$ -	\$ 74,378.35	\$ 8,654.57	\$ -	\$ 19,758.69	\$ 83,669.77	\$ (19,758.69)
331	FEDERAL - PDG Family Connects Innovation Grant (NCPC) [03/01/2021 - 11/30/2023]	\$ (94,634.04)	\$ 246,719.02	\$ 130,527.55	\$ -	\$ 840,903.50	\$ 130,527.55	\$ 20,384.36	\$ 258,621.36	\$ 1,025,275.18	\$ (279,005.72)
333	FEDERAL - City of Fayetteville ARPA Grant [08/01/2022 - 06/30/2025]	\$ -	\$ -	\$ -	\$ -	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	\$ 200,000.00
807	Region 5 - Program Income	\$ -	\$ 1,214.30	\$ 1,869.90	\$ 1,410.00	\$ 9,773.25	\$ -	\$ -	\$ -	\$ 453.96	\$ 9,319.29
<b>Sub-total for Federal Restricted</b>		<b>\$ (229,203.33)</b>								<b>Sub-total</b>	<b>\$ (231,220.94)</b>
<b>SMART START AND RELATED FUNDS</b>											
151	Smart Start - Admin. (FY 21/22)	\$ 12,006.03	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (17.40)	\$ 17.40	\$ 12,006.03	\$ -
152	Smart Start - Services (FY 21/22)	\$ 491,423.67	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (160.51)	\$ 160.51	\$ 491,423.67	\$ -
153	Smart Start - Admin. (FY 22/23)	\$ -	\$ 51,677.00	\$ 41,373.00	\$ 30,125.00	\$ 332,176.00	\$ 39,995.42	\$ 22,819.22	\$ 27,550.92	\$ 270,340.16	\$ 61,835.84
154	Smart Start - Services (FY 22/23)	\$ -	\$ 279,191.00	\$ 83,819.00	\$ 475,788.00	\$ 2,599,918.00	\$ 212,117.76	\$ 209,864.41	\$ 185,029.83	\$ 1,563,254.85	\$ 1,036,663.15
201	MAC SS Grant (Accting/Contracting)	\$ -	\$ 17,687.00	\$ -	\$ -	\$ 51,441.00	\$ 8,730.03	\$ 21,046.68	\$ 5,759.16	\$ 64,007.98	\$ (12,566.98)
216	Dolly Parton's Imagination Library	\$ -	\$ 7,500.00	\$ -	\$ -	\$ 15,000.00	\$ 3,622.50	\$ 4,378.00	\$ 1,831.00	\$ 9,831.82	\$ 5,168.18
801	Program Income (SS Related)	\$ 43,109.01	\$ 5,745.71	\$ 5,442.27	\$ 4,950.38	\$ 38,943.06	\$ 179.42	\$ 193.58	\$ 211.68	\$ 1,143.59	\$ 80,908.48
<b>Sub-total for Smart Start &amp; Related</b>		<b>\$ 546,538.71</b>								<b>Sub-total</b>	<b>\$ 1,172,008.67</b>



**Partnership for Children of Cumberland County, Inc.**

All Funding Sources  
Fiscal Year 2022 - 2023

FUND CODE	July 1, 2022 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance	
		December	January	February	YTD	December	January	February	YTD		
<b>TEMPORARILY RESTRICTED FUNDS - RESTRICTED FOR TIME OR PURPOSE TO SPEND FUNDS</b>											
324	NC Pre-K Grant Summer Learning Program - Federal Funds [June 1, 2021 through August 31, 2021 for direct payments; 10% admin is indefinite]	\$ 55,360.05	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,360.05	\$ -
543	CC Foundation - Family Connect Grant [12/01/2019 - 12/31/2024]	\$ 28,004.67	\$ -	\$ -	\$ 50,000.00	\$ 50,000.00	\$ 6,648.92	\$ (19.08)	\$ 5,039.77	\$ 38,945.80	\$ 39,058.87
544	Falcon Children's Home - Car Seat Safety Program Donation	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00
546	CC Foundation - Diaper Bank Grant	\$ 6,733.68	\$ -	\$ -	\$ -	\$ -	\$ 57.36	\$ -	\$ -	\$ 545.28	\$ 6,188.40
824	Fundraising - PFC Annual Soiree - Administrative Allocation	\$ 6,587.08	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,587.08
	<b>Sub-total for Temporarily Restricted</b>	<b>\$ 101,685.48</b>								<b>Sub-total</b>	<b>\$ 56,834.35</b>
<b>UNRESTRICTED FUNDS or NO RESTRICTION OF TIME TO SPEND FUNDS</b>											
208	Unrestricted State Revenues - For Operating Purposes	\$ 15,115.22	\$ -	\$ -	\$ -	\$ -	\$ 1,231.26	\$ 1,106.60	\$ 885.99	\$ 8,273.06	\$ 6,842.16
	Unrestricted State Revenues - Invested in CDs and Money Market Account	\$ 496,372.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 496,372.46
501	Individual Gifts & Donations	\$ 111,122.48	\$ 2,280.54	\$ 2,012.91	\$ 1,978.30	\$ 11,595.46	\$ 22.97	\$ 188.59	\$ 117.98	\$ 1,218.69	\$ 121,499.25
515	Vending Machine Commissions	\$ 460.63	\$ 19.93	\$ -	\$ 39.13	\$ 205.82	\$ -	\$ 63.87	\$ -	\$ 63.87	\$ 602.58
518	Kohl's Corporate Grants	\$ 776.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ 676.34
802	PFCRC II (Non-Smart Start)	\$ -	\$ 9,944.50	\$ 6,310.52	\$ 9,286.46	\$ 57,484.49	\$ 15,428.23	\$ 15,843.75	\$ 11,322.39	\$ 111,952.47	\$ (54,467.98)
806	Forward March Conference	\$ 33,599.60	\$ -	\$ -	\$ -	\$ -	\$ 155.04	\$ 827.31	\$ -	\$ 1,107.35	\$ 32,492.25
809	Hoke County Consumer Ed (NOT program income) [07/01/2022 - 06/30/2023]	\$ 10,532.80	\$ 7,801.75	\$ 6,448.56	\$ -	\$ 27,578.86	\$ 6,801.70	\$ 4,457.03	\$ 2,913.03	\$ 46,111.50	\$ (7,999.84)
812	PFCRC II - Administration	\$ 107,636.51	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00	\$ 43,689.01	\$ 7,130.39	\$ (3,322.26)	\$ (5,322.26)	\$ 24,070.18	\$ 127,255.34
815	Hoke - Contracted Eval (not program income)	\$ 29,033.92	\$ -	\$ -	\$ -	\$ -	\$ 14.11	\$ 552.97	\$ 1,082.66	\$ 8,057.17	\$ 20,976.75
816	Contracted Data Services	\$ 3,448.15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,448.15
820	Fundraising - PFC Annual Soiree	\$ 90,768.21	\$ 80.00	\$ -	\$ -	\$ 6,585.00	\$ 27.52	\$ 10.00	\$ 10.00	\$ 9,163.63	\$ 88,189.58
825	Capital Projects Fund [used for construction loan transactions]	\$ (147.72)	\$ -	\$ -	\$ -	\$ -	\$ 71.24	\$ 73.62	\$ 73.62	\$ 581.82	\$ (729.54)
897	Sales Tax	\$ (10,021.04)	\$ -	\$ -	\$ -	\$ 10,021.04	\$ 1,760.67	\$ 606.40	\$ 771.33	\$ 9,949.18	\$ (9,949.18)
899	Interest Income (from Investment Funds)	\$ 23,848.12	\$ 297.65	\$ 350.47	\$ 337.98	\$ 1,748.65	\$ -	\$ -	\$ -	\$ -	\$ 25,596.77
902	COBRA - Employee Insurance Withholdings	\$ 1,517.38	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (779.93)	\$ 737.45	\$ 1,517.38	\$ -
904	Forfeited FSA	\$ (17,464.41)	\$ -	\$ -	\$ -	\$ 8,105.00	\$ -	\$ -	\$ -	\$ -	\$ (9,359.41)
905	Employee Withholding	\$ (47.52)	\$ 22,942.32	\$ 18,272.24	\$ 18,697.48	\$ 157,474.22	\$ 17,606.77	\$ 23,243.87	\$ 19,083.56	\$ 157,597.30	\$ (170.60)
	<b>Sub-total for Unrestricted Funds</b>	<b>\$ 896,551.13</b>								<b>Sub-total</b>	<b>\$ 841,275.08</b>

**Partnership for Children of Cumberland County, Inc.**

All Funding Sources  
Fiscal Year 2022 - 2023

FUND CODE		July 1, 2022 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			December	January	February	YTD	December	January	February	YTD	
<b>INFORMATION TECHNOLOGY</b>											
992	PFC IT Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
993	IT - Core	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
994	IT - Outside Agencies	\$ 102,213.24	\$ 7,362.00	\$ 10,386.24	\$ 6,347.85	\$ 73,996.31	\$ 14,148.27	\$ 11,873.69	\$ 10,138.56	\$ 85,017.51	\$ 91,192.04
995	IT - PFC Enhanced	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 73.95	\$ -	\$ 11.83	\$ 299.77	\$ (299.77)
996	IT - PFC Regular	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 123.94	\$ 108.58	\$ -	\$ 446.51	\$ (446.51)
<b>Sub-total for Information Technology</b>		<b>\$ 102,213.24</b>								<b>Sub-total</b>	<b>\$ 90,445.76</b>
<b>PERMANENTLY RESTRICTED FUNDS</b>											
599	Cumberland Community Foundation Endowment	\$ 31,384.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,384.00
<b>Sub-total for Permanently Restricted Funds</b>		<b>\$ 31,384.00</b>								<b>Sub-total</b>	<b>\$ 31,384.00</b>
<b>TOTAL</b>		<b>\$ 1,470,779.21</b>								<b>TOTAL</b>	<b>\$ 2,740,309.20</b>

ADDITIONAL SUMMARIZED INFORMATION
<b>USR</b>
<i>Operating Cash</i> 6,842.16
<i>Investments</i> 496,372.46
<b>\$ 503,214.62</b>

NCPK
<i>Operating Cash</i> (59,853.72)
"Cash Advance" -
<b>\$ (59,853.72)</b>

Partnership for Children of Cumberland County, Inc. - UNRESTRICTED STATE REVENUES [FUND 208]

							Fiscal Year 2022 / 2023		
							SHOULD BE:	67%	33%
Activity	FY 22/23 Budget Effective 7/1/2022	December	January	February	Expenditures Y-T-D	Unspent Allocated Budget Amount	% of Budget Expended	% of Available Funds	
Administrative Operations	\$ 12,005.00	\$ 1,231.26	\$ 1,106.60	\$ 885.99	\$ 8,273.06	\$ 3,731.94	69%	31%	
CC&R - Core (in case of Federal shutdown)	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	0%	100%	
<b>Sub-Total</b>	<b>\$ 50,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000.00</b>	<b>0%</b>	<b>100%</b>	
<b>Total Allocated Budget for FY22-23</b>		<b>62,005.00</b>							
<b>Allocated Budget Amount SPENT</b>		\$ 1,231.26	\$ 1,106.60	\$ 885.99	<b>\$ 8,273.06</b>				
<b>Allocated Budget Amount UNSPENT</b>							<b>\$ 53,731.94</b>		
<b>SUMMARY OF CASH AND INVESTMENTS</b>									
<b>July 1 - Total Cash Carryover including Investments</b>							<b>\$ 511,487.68</b>		
<b>Unallocated Unrestricted State Revenues at the month end</b>		\$ -	\$ -	\$ -	\$ (46,889.78)	<---- Cash of \$15,115.22 in GL 1113 at 07-01-22 less the FY 22-23 budget amount			
<b>Unspent Budget for FY22-23 at the month end</b>		\$ -	\$ -		\$ 53,731.94				
<b>Subtotal (cash in GL 1113 at the month end to be used for operating funds)</b>		\$ -	\$ -			<b>\$ 6,842.16</b>			
<b>Investments at month end (Includes money market account and certificates of deposits, if applicable)</b>	\$496,372.46	\$ -	\$ -	\$ -		<b>\$ 496,372.46</b>			
<b>CURRENT TOTAL OF CASH AND INVESTMENTS AT THE MONTH END</b>							<b>\$ 503,214.62</b>		

# Community Engagement and Development Committee Recommendation March 2, 2023

---

## Survey Development and Implementation

The Community Engagement and Development Committee (CED) leads the Board's participation in community engagement and fund development. The CED Committee recommends policies for community engagement and fund development and provides opportunities for Board involvement in these activities. The committee will recommend plans and procedures, advise and support staff in strengthening the early childhood system through stewardship of local resources, community engagement, strategic communication, volunteer recruitment and opportunities, outreach and education, plans, procedures, and community relations.

This fiscal year, the CED committee has been reviewing data and researching the best ways to move forward with creating and implementing a plan for fund development and philanthropy.

The data shows that over \$484 billion dollars were donated in 2021. Of that, the largest donor sector was individuals, who made up 67% of the donations or \$326.87 billion.

The data also shows charitable giving amounts vary by age group, as does the "Why they give," "Where they give," and "How they give."

The CED committee recommends that their committee, CE staff, and any interested board members work with the Planning and Evaluation department to develop a survey to assess how our board and staff would answer these questions:

- 1) Why do you give?
- 2) When do you give?
- 3) How do you give?
- 4) What kind of organizations do you focus on?

The goal of this survey is to inform the creation of the fund development and philanthropy plan as well as the accompanying strategies.

End of recommendation.