

Planning & Evaluation Committee

Tuesday, October 4, 2022

1:00 pm – 3:00 PM

Virtual Meeting via Zoom Invitation

Be the Driving Force . . .

. . . to engage partners to achieve lasting positive outcomes for all children, beginning at birth.

I. Determination of Quorum & Call to Order – Chair

Quorum = 3 of 8 total committee members or 33%

A. Chair's Comments

Robin Deaver

1. Introduction of new Committee members – Dr. Nicole Lucas and Crystal Bennett

II. Approval of Minutes

August 2, 2022*

III. President's Report

Mary Sonnenberg

IV. Planning, Monitoring, and Evaluation

Pamela Federline

A. Departmental Update^Δ

B. CAD Changes* [CCR&R; Child Care Health Consultant; Community Engagement & Development]

V. Information^Δ

Pamela Federline

A. Special Stories Submission to NCPC

B. Mosaic / GEMS update

C. Other

VI. Adjournment

A. Next meetings – 1:00 p.m. to 3:00 p.m.⁺

a. December 6, 2022

b. February 7, 2023

c. April 4, 2023

d. June 6, 2023

* Needs Action ^Δ Information Only ! Possible Conflict of Interest (Recusals)

⁺ P&E committee meetings typically last an hour, but please reserve two hours just in case.



Partnership for Children of Cumberland County, Inc.
Allocation Committee Meeting Minutes
August 2, 2022 (1:00 pm - 3:00 pm)



P&E MEMBERS PRESENT: Robin Deaver, Carl Mitchell, Birgit Sexton, Crystal Bennett

P&E MEMBERS ABSENT: Mary McCoy, Kandy Dillion, Amy Cannon

STAFF SUPPORT PRESENT: Pamela Federline, Heather Gallagher

Guest:

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Meeting called to Order	<p>Robin Deavers called the meeting to order at 1:05 p.m. Given that there are new members, Ms. Deavers asked everyone to introduce themselves.</p> <p>Robin discussed the committee member requirements.</p> <p>Pamela Federline discussed the option of doing hybrid meetings with the Committee members that were present and asked for input. All Committee members stated that Zoom was more convenient, but if there were major issues to discuss, that a hybrid meeting could be utilized. Therefore, the Committee meetings will continue via Zoom unless major action items are presented.</p> <p>Pamela discussed nominations forms, but advised that a new committee member had presented interest and we will have 8 members if she is approved by the Board of Directors.</p> <p>Robin discussed the importance of the Committee members completing the Volunteer forms.</p> <p>Robin discussed the importance of donations with the members.</p>	Called to Order	
II. Review of Minutes	<p>The Planning and Evaluation (P&E) Committee meeting minutes of April 12, 2022, were reviewed and unanimously approved as presented.</p>	<p>Motion for approval submitted by Carl Mitchell, seconded by Birgit Sexton, and unanimously approved.</p>	None



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III. Planning, Monitoring and Evaluation	<p><i>Pamela Federline provided an overview of the following topics:</i></p> <p>A. Departmental Update: Pamlea updated the Committee on changes to the department with Genelle Blue's passing. Heather Gallagher will be promoted into the role of Quality Assurance Specialist II in line with our position training plan. After the DSP meeting this month, P&E will be looking to fill the Quality Assurance Specialist I position.</p> <p>B. 4th Quarter and Year-End Reporting: Pamela presented the 2021-22 Output report for year-end fiscal reporting for the programs currently monitored by P&E.</p> <p>C. Program Updates: No new program updates were presented at this time as we have just started a new fiscal cycle and do not have information to report at this time.</p>		
IV. President's Report	Pamela Federline read through the report. The information was provided as an Attachment in the package.		



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V. Information	<p>A. Program Spotlight – WAGE\$ - Pamela reviewed the data that has been compiled over the last four years to show the impact pre-pandemic, during the pandemic and post-pandemic. She also explained the importance of the WAGE\$ program.</p> <p>B. Mosaic/GEMS Update – Pamela provided an update as to their progress with the subsidy pieces Mosaic has been working on and also on updating the Target Report. Pamela reported that some concern was raised about Mosaic due to their requesting our payment via FedEx. In performing research, Pamela found that they have a lapsed FTB status with the State of California Secretary of State (e.g., not in good standing). They are going to do some research and report back to us with an update.</p> <p>C. Sustainability Update: The Sustainability group has completed the new fillable PTR form. Sustainability will next focus on using data to help develop an early childhood action plan locally, which Pamela will be leading with a community based team.</p> <p>D. Other – Pamela asked about any information that committee members wanted to know about or discussed. She also discussed the new grant cycle and how we will proceed with new grant opportunities. No questions were presented and no new information was discussed.</p>		
VI. Meeting Adjourned	Robin adjourned the meeting at 2:15 p.m. The next P&E meeting will be October 4, 2022, at 1:00 p.m.	None	Heather Gallagher will send invitations.

Approval: Based on committee consensus, the minutes of the above-stated meeting are hereby approved as presented and/or corrected.

Committee Chair

Date

Submittal: The minutes of the above-stated meeting are submitted for approval.

Secretary

Date

**Board of Directors Meeting
(Hybrid Meeting)
Thursday, September 29, 2022
President's Report**

A. North Carolina Partnership for Children (NCPC) Updates / DCDEE Updates / Legislative Updates

1. NCPC

- Carry-forward funds are anticipated to go into a contract amendment late November/December.
- **State Expansion of Child Care Health Consultants** – The amendment on the Expansion grant for the No Cost extension through September 30, 2022 has been executed. Waiting on contract from NCPC.
- **Federal PDG Grant for Regional Pilots for Family Connects** – The state received approval for Year 3 of funding through a no-cost extension. Waiting for next steps for contracting. We have 2 more years of Community Foundation funding for the Community Alignment Specialist position. I am participating in a State-level stakeholders workgroup having discussions on sustainability beyond the PDG funding for Family Connects. Data summary attached.

2. DCDEE

- DHHS announced in mid-September they will continue another year of one component of the Stabilization grants for compensation supports which have helped to boost teacher pay and benefits. They will be utilizing about \$150M in discretionary ARPA funding for this purpose.
- Quarterly reports and Recertification are due by programs by October 7. Final payments for existing Stabilization Grants will be paid in January 2023 for the January – April quarter.
- Anticipate late fall for guidance with a first of the year application release from DCDEE on the \$20M for NC Pre-K start-up, quality and capital expenses.
- **NC Pre-K** – Received our advance of service dollars. Programs that requested an advance received those funds with the September 15th check run. Regular payments for August processed in the September 29th check run.
 - a. Subcontracts with providers who started services in August have been executed.
 - b. Any new funding for NC Pre-K that was granted in the short session will be put into a contract amendment once DCDEE does amendments with Contract Agency Administrators.
- 3. **NC General Assembly** – This year will be the long session for the next biennial budget. The General Assembly is currently having discussions on Medicaid Expansion.
- 4. **The NC Supreme Court** heard oral arguments at the end of August regarding the court order to fully fund the Leandro Plan.
- 5. **Local Level** – Amy Cannon, a long-time Board Committee and former board member, is retiring from her position as County Manager of Cumberland County.
- 6. **Federal Level** – H.R. 8876 has been introduced and passed the House Ways & Means Committee to reauthorize Maternal and Child Home Visiting. The reauthorization bill provides increases for funding over 2022 state allocations for every state and territory. We have two original co-sponsors from NC – Congressman Richard Hudson and Congressman Greg Murphy.

B. Grant Opportunities/Updates/RFPs

1. Continue to research capital grant opportunities. Cannon Foundation grant submitted for the infrastructure project for Phase 2 on September 22.
2. The City of Fayetteville's CDBG proposal – Site visit for environmental scan occurred on September 26.

3. City of Fayetteville ARPA funding – Child care sites must be within Qualified Census Tract zip code areas in the City of Fayetteville. Application is open. Information Session held September 22. DCDEE’s continuation of Stabilization Grants for compensation will impact implementation of this proposal. Working with City for other potential options to assist the workforce.
- C. COVID-19 Updates – Sunset and modify policies based on federal, state, and local health and safety guidelines.** The building is fully operational. We continue to provide enhanced cleaning, hand sanitizer stations and masks upon request.
- D. PFC Updates & Highlights**
1. **Position openings posted: website link** (<https://www.indeed.com/cmp/Partnership-For-Children-of-Cumberland-County>). Please go to our website for new postings and share opportunities. There are programmatic as well as fiscal postings.
 2. **Welcome – Camille Cano, Program Support Specialist; Karen Staab, Fiscal Monitor; Brittany Sidbury, Coach; Vivlica Rodgers, Coach; Fletcher King, IT Engineer**
 3. **Infrastructure Project: We are working with Fleming & Associates to determine status of Phase 2 of the project.** The change order was initiated adding the additional window.
- E. Events/Community Outreach**
1. **Board and Committee Meetings:** Meetings are being offered in a hybrid format at this point.
 2. **All Staff Meetings:** Monthly meetings are offered in a hybrid format with increased offerings of in-person meetings.
 3. **Staff will have Friday, September 30th off as a Mental Health Day.** To help staff feel safe to use sick leave for mental health without judgement, fear, or anxiety, all staff will take a mental health day together as a team.
 4. **Tenant Meetings:** The next quarterly meeting is November 15th from 5:30-6:30 pm and will be in person.
 5. **NC Pre-K Recruitment and placement continues. Most classrooms are full or close to full. On August 31st, DCDEE notified contract administrators that payment to providers would be by allocation through October.** Please continue to share the letsgetenrolled.com URL with your networks for families to access the new multi-program application for the 22-23 school year. Placements will be on-going.
 6. **CarMax –** Through recommendations from our local CarMax group, we have been the benefactor of ongoing financial grants from the CarMax Foundation. **We recently received another \$500 check. THANK YOU!!**
 7. **Drive-Through Truckload of Hope Diaper Bank: November 5 and December 10** from 8:30-10:30 am. Volunteers needed. Contact Daniele Malvesti (dmalvesti@ccpfc.org) if you can assist. We are in conversations with the Diaper Bank of NC about additional options for the Diaper Bank in Cumberland County.
 8. **Greater Fayetteville Chamber Annual Awards – Congratulations to Action Pathways (Lonnie Ballard, Board Member) for winning Business of the Year and Casey Ferris (committee member, Community Engagement & Development) for winning the Realtor’s Cup.**
 9. **Car seat Safety Event –** Collaborated with SafeKids providing a Car seat Safety Clinic on September 24 at Walmart on Ramsey Street.
 10. **United Way Campaign – Kick-off with staff held September 28. Contact Anthony, aramos@ccpfc.org, or Belinda, bgainey@ccpfc.org if you would like more details or to get involved with us.** We will be conducting our Annual Food Drive for Fayetteville Urban Ministry in conjunction with the United Way Campaign.
 11. **Government in Action State and Local Roundtable event, October 20-21 in Washington, DC –** five state teams from Washington, Wisconsin, Ohio, Texas and North Carolina of city, county and state governments will meet to focus on support of a prenatal through age three agenda for young children and their families. This is an invitation only opportunity and I will be joining representatives from Guilford, Durham and Transylvania Counties as part of the NC team.
 12. **The Soiree has been rescheduled. The new date is March 24, 2023. It has been moved to be more budget friendly and will be held at the Crown Expo Center. We need your help!** Contact Sharon Moyer (smoyer@ccpfc.org) for more information in upcoming meetings. The proposed theme is “The 70’s”.

**CAD Report for Partnership for Children of Cumberland County, Inc. for
Fiscal Year 2022 - 2023
Activity Descriptions **with Changes****

**Cumberland
Child Care Resource and Referral
Activity ID# 001
PSC:3104
PBISID: PLA40**

Child Care Resource and Referral (CCR&R) is an activity aligned with the North Carolina CCR&R System and will participate with and report data to the CCR&R Region 5. Services that are provided using Smart Start dollars in this activity include: (1) Technical assistance: Technical assistance (in the form of coaching and modeling) is provided to early childhood educators working in licensed child care facilities serving children birth to five years old. The Technical Assistance activity will be focused on improving and maintaining star-rated license levels. It may also include improving assessment scores in ERS, CLASS, and POEMS. Technical Assistance may also include coaching on professional development planning and advising. 2) Training for child care providers: Training for Division of Child Development and Early Education (DCDEE) credit hours provided on child care-related topics and coordination of CEU opportunities. (3) Consumer Education: Information and/or education to families about quality child care. (4) Consumer Referral: Referring families to local child care options. Smart Start funds may be used to cover expenses for Committee meetings and/or training and recruitment events. ~~Non-cash grants and/or incentives may be provided in the form of bonuses to child care staff, facilities, and facility owners in accordance with programmatic guidelines.~~ Following programmatic guidelines, grants may be provided in the form of bonuses, materials, and/or program management tools.



Partnership for Children of Cumberland County, Inc.

Cumberland
Community Engagement and Development (CED)
Activity ID# 030
PSC:5517
PBISID: FS30

The Community Engagement and Development (CED) activity aims to make PFC the leading and most trusted local source for early childhood resources and information. The activity supports PFC by connecting families, community partners, civic clubs, other organizations, and early childhood professionals to programs and services. CED deploys various strategies, including, but not limited to, the Family Resource Center, designed to strengthen our organization's brand and reputation, community engagement, and the sustainability of resources. The CED activity will maximize and leverage Smart Start dollars by bringing partners and their resources to the table to implement our strategies. The CED activity will host internal and external meetings, and food may be provided. Contingent upon funding, contracted services, technology, and consultants may be utilized, as well as providing space and limited supplies for clients needing privacy for breastfeeding. Multiple funding streams will be used to support staffing, purchase of materials, and coordination of this activity.

Cumberland
Child Care Health Consultant, Activity ID# 263
PSC:3414
PBISID: H10

The Child Care Health Consultation model follows the North Carolina CCHC Service Model for implementation of the activity by providing the following services to child care facilities, staff and others as needed. Services that are provided using Smart Start dollars in this activity include: (1) Technical assistance: Technical assistance (in the form of coaching and modeling) provided to early childhood educators working in licensed and/or G.S. 110 child care facilities serving children birth to five years old. The Technical Assistance will be focused on improving the capacity of providers to identify and promote healthy and safe environments for children in child care settings. (2) Training for child care providers: Training for DCDEE credit hours provided on health and safety education related topics and coordination of CEU opportunities. The NC Child Care Health and Safety Assessment and Encounter Tool will be used to conduct classroom-based assessments to develop a quality improvement plan, informing technical assistance and training. Documentation is maintained for all technical assistance and training. The Child Care Health Consultant (CCHC) is a Registered Nurse with a Degree in Nursing (ASN or BSN) or a health professional with a minimum of a Bachelor's Degree in health education or a health-related field. The health professional is or will become a qualified CCHC in North Carolina through the completion of the NC Child Care Health Consultant Training Course and receipt of a certificate of qualification. Following programmatic guidelines, grants may be provided in the form of bonuses and/or materials.