

## HYBRID Board of Directors Meeting

### Agenda

*Quorum is 10 = 50% + 1 Attendee (Total Board Members = 19)*

Thursday, November 17, 2022

NC Pre-K – 12:00 pm – 12:30 pm

PFC Board – 12:30 pm – 2:00 pm

**Be the Driving Force** to meet our roles and responsibilities as a non-profit Board by:

- Providing Oversight
- Ensuring Adequate Resources
- Establishing a Strategic Direction

|             | Topic  | Presenter  |
|-------------|--|--|
| <b>I.</b>   | <b>Networking [12:00]</b>  |  |
| <b>II.</b>  | <b>Determination of North Carolina Pre-Kindergarten Planning Committee (NC Pre-K) Quorum &amp; Call to Order [12:10]</b>   | S. Gronowski / M. Ford   |
| <b>III.</b> | <b>Adjourn NC Pre-K [12:30]</b>  | M. Ford  |
| <b>IV.</b>  | <b>Determination of Board Quorum &amp; Call to Order [12:30]</b>   |  |
|             | A. Volunteer Forms<br>B. Board Donations – 9 out of 19<br>C. Fundraising   | S. Gronowski<br>S. Gronowski<br>S. Moyer   |
| <b>V.</b>   | <b>Consideration of Consent Agenda – Action* [12:35]</b>   | S. Gronowski   |
|             | A. Lease Renewals: Pinnacle Family Services, Kingdom Financial Services<br>B. Policies: HR 401 Benefits Summary, HR 414 Health Vision Dental Insurance, HR 415 Life Insurance, HR 416 Long-Term Disability – Revised (Effective January 1, 2023)<br>C. Play Facilitator – New Position (Effective December 1, 2022)<br>D. Organizational Chart (Effective December 1, 2022)  |  |
| <b>VI.</b>  | <b>Action* [12:45]</b>   |  |
|             | A. NC Pre-K / Board of Director Minutes – October 27, 2022<br>B. Board Member – Heather Skeens – Representative from the County Manager's Office<br>C. Discontinuance of PFC Provided Lunch for NC Pre-K / Board Meetings<br>D. FY 22/23 Contingency Reversion ! ( <b>Recusals – DSS, CCS, Child Care Centers, Action Pathways</b> )<br>E. Smart Start Allocation Spreadsheet ! ( <b>Recusals – DSS, CCS, Child Care Centers, Action Pathways</b> )<br>F. Budget Amendments !<br>1. Planning and Evaluation – Decrease of \$40,000<br>2. PFC Child Care Subsidy TANF/CCDF – Decrease of \$73,825 | S. Gronowski<br>B. Jones/ M. Sonnenberg<br>M. Sonnenberg<br>M. Lilly<br>M. Lilly<br>M. Lilly |

|       |  |   |  |
|-------|--|---|--|
|       | <div>3. PFC Child Care Subsidy Support – Decrease of \$25,000</div> <div>4. PFC Lending Library – Decrease of \$50,000</div> <div>5. All Children Excel (ACE) – Decrease of \$70,500</div> <div>6. PFC Child Care Resource &amp; Referral – Decrease of \$77,000</div> <div>7. Administration – Increase of \$39,718</div> <div>8. NC Pre-K Enhancements TANF/CCDF – Increase of \$200,000 (<i>Recusals – DSS, CCS, Child Care Centers, Action Pathways</i>)</div> <div>9. Kaleidoscope – Increase of \$19,325</div> <div>10. Community Engagement &amp; Development – Increase of \$166,521</div> <div>11. Kindermusik &amp; Music Therapy – Increase of \$7,880</div> <div>12. Child Care Health Consultant – Increase of \$5,000</div> <div>13. DSS Child Care Subsidy – Increase of \$200,694 (<i>Recusals – DSS</i>)</div> <div>14. DSS Child Care Subsidy Support – Increase of \$16,193 (<i>Recusals – DSS</i>)</div> <div>15. Child Care WAGES Program – Increase of \$184,886</div> |   |  |
|       |  |   |  |
| VII.  | Discussion <sup>Δ</sup> [1:15]   |   |  |
|       | <div>A. Board Development Items</div> <div><div>1. Board Members 1<sup>st</sup> &amp; 2<sup>nd</sup> Term Ending June 30, 2023: Board Engagement</div><div>2. Scheduling FAQ for New Board and Committee Members: December 15, 2022, 10:00am (during Executive)</div></div> <div>B. Board Priorities</div> <div><div>1. Capacity Building</div><div>2. Sustainability</div><div>3. Community Collaboration Leader</div></div> <div>C. Financials</div> <div><div>1. Financial Summary: October 2022</div><div><div>a. Smart Start</div><div>b. NC Pre-Kindergarten (<i>Discussed in NC Pre-K Committee</i>)</div><div>c. South West Child Development Commission (SWCDC) – Region 5</div><div>d. All Funding Sources</div><div>e. Unrestricted State Revenues</div><div>f. Cash and In-Kind Report</div></div><div>2. October E-Trade Statement</div></div> <div>D. Building Construction, Phase 2 – Update</div> <div>E. President’s Report</div>   | <div>B. Jones / V. Gunter</div> <div>B. Jones/ M. Sonnenberg</div> <div>M. Sonnenberg</div> <div>M. Lilly/H. Jallow-Konrat</div> <div>M. Sonnenberg</div> <div>M. Sonnenberg/M. Yeager</div> <div>M. Sonnenberg</div> |  |
|       |  |   |  |
| VIII. | Consent Agenda – Information Only <sup>Δ</sup>   |   |  |
|       | <div>A. Child Care Resource &amp; Referral Committee</div> <div><div>1. Information Sheet Attached</div></div> <div>B. Human Resource Committee</div> <div><div>1. Open Positions – Program Specialist, Coach, Quality Assurance Specialist, Information Assistant (part-time) Candidates can apply <a href="#">here</a></div></div>   |   |  |
|       |  |   |  |
| IX.   | Adjourn [2:00]   |   |  |
|       |  |   |  |

**FACILITY AND TENANT COMMITTEE RECOMMENDATIONS**  
**MEETING November 14, 2022**

**RECOMMENDATIONS:**

1. Approval for renewal of tenancy and lease negotiations, submitted to the Board Of Directors for the following organizations:
  - Pinnacle Family Services- For Profit, Suite 175
  - Kingdom Financial Services- For Profit, Suite 332- contingent on verifying October 2022 rent payment was made. Contingency was satisfied on November 14, 2022.

351 Wagoner Drive, Suite 200  
Fayetteville, NC 28303  
P 910-867-9700 / F 910-867-7772  
ccpfc.org

## **Human Resources Committee Meeting of November 15, 2022**

### **RECOMMENDATIONS**

- A. The HR Committee recommends accepting the policy revisions to HR 401, 414, 415, and 416 as presented.
- B. The HR Committee recommends accepting the following personnel changes as presented:
  - 1. Position Changes Memo
    - a. Add new position – Play Facilitator (2 seats)
  - 2. Job Description for Play Facilitator
  - 3. Organizational Chart



# MEMO

## HR 401, 414, 415 and 416 Policy Revisions – Effective 1/1/23

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### Part-time Employee Dental, Vision, Life and Long-term Disability Insurance (MetLife)

- Over the last three years, the Partnership has added 3 part-time positions and that number could keep increasing. Increasing part-time benefits will help with recruitment and retention efforts.
- Currently, part-time employees are eligible for paid time off, 401k retirement plan, and other mandated benefits.
- These revisions make it possible for part-time employees to enroll in vision and dental insurance benefits and receive life and long-term disability insurance similar to full-time employees.
- The Partnership's plan through MetLife does not prohibit part-time employees from participating.

### Partnership's Cost of Benefits for Part-time Employees

- The cost for employee only coverage per year is as follows:
  - Dental - \$379.32
  - Vision - \$80.52
  - Life - \$69.96
  - LTD - \$73.79 (assuming \$15/hour)
  - **Total - \$603.59**

### Summary of Policy Revisions

- HR 401 Benefits Summary
  - Section 3.c. Added "dental and vision insurance plans, life and long-term disability insurance," for regular, part-time employees.
- HR 414 Vision and Dental Insurance
  - Section 2.b. Added the ability for part-time employee participate in vision and dental plans after a 90-day introductory period.
- HR 415 Life Insurance
  - Section 2.a. Added ability for part-time employees to participate in life insurance.
- HR 416 Long Term Disability
  - Section 2.a. Added ability for part-time employees to participate in long term disability.

From: Anthony Ramos

To: HR Committee

Dated: 11/15/22

**Partnership for Children of Cumberland County, Inc.**  
**Human Resources Policies and Procedures**

**Employment Information – Benefits**

**Section 401 – Benefits Summary and Eligibility**

**1. General Information**

Partnership for Children's (PFC) overall benefit program features a wide range of core benefits and family-focused programs. PFC provides benefits to eligible employees based on employment status, length of service, and other criteria.

**2. Benefits Summary**

The following benefit programs are available to eligible employees:

- Medical, Vision, and Dental Benefits
- Health Reimbursement Accounts
- Flexible Spending Accounts
- 401k Retirement Plan
- Time Away from PFC (holidays, vacation, sick leave, personal time, child-involvement leave, shared leave or vacation donation program, leaves of absence)
- Educational and Professional Assistance
- Financial Security (life insurance, long-term disability, prepaid legal services)

See Sections 402-426 for additional details on these benefits.

**3. Benefits Eligibility**

The following employee classifications help determine eligibility for benefits.

**a. Regular Full-Time Employees**

All employees hired to established classifications for a period in excess of six months and who are regularly scheduled to work 40 hours a week. These employees are eligible to participate fully in all benefits.

**b. Regular Abbreviated Schedule Employees**

All employees hired to established classifications for a period in excess of six months and who regularly scheduled to work at least 30 hours a week, but less than 40 hours a week. These employees are eligible to participate in all benefits.

**c. Regular Part-Time Employees**

All employees hired to established classifications for a period in excess of six months and who are regularly scheduled to work less than 30 hours a week. These employees are eligible to participate in the following only: dental and

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**Human Resources Policies and Procedures**

**Employment Information – Benefits**

**Section 401 – Benefits Summary and Eligibility**

vision insurance plans, life and long-term disability insurance, 401k retirement plan, Time Away from PFC, and benefits required by law or plan design.

**d. Temporary Employees**

Employees hired on a temporary basis, usually up to three months, but not to exceed six months, are not eligible for employee benefits except as required by law or plan design.

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Human Resources Policies and Procedures**

**Employment Information – Benefits**

**Section 414 – Health, Vision and Dental Insurance**

**1. General Information**

- a. The Partnership for Children of Cumberland County, Inc. (PFC)'s health, vision and dental insurance plans provide employees and their dependents access to medical, vision and dental insurance benefits after 90 calendar days of service.
- b. Dependents include (1) the employee's legal spouse or (2) a child of the employee or (3) a child of the employee's spouse. Refer to PFC's medical policy for definitions and terms.
- c. If an employee does not have a dependent at the time of enrollment in the plan, but later acquires a dependent, this person becomes eligible to participate in the plan on the date that he/she becomes a dependent.
- d. All eligible employees, ~~including regular full-time and regular abbreviated schedule employees,~~ will participate in or opt-out of the health, vision and dental insurance plans subject to all terms and conditions of the agreement between PFC and the insurance carriers.
- e. A change in employment classification that would result in loss of eligibility to participate in the health, vision and dental insurance plans may qualify an employee for benefits continuation under the COBRA. Refer to the Continuation of Benefits (COBRA) section for more information.
- f. Details of the health, vision and dental insurance plans are described in the Summary Plan Description. A Summary Plan Description and information on cost of coverage will be provided in advance of enrollment to eligible employees.

**2. Policies**

- a. Regular full-time and regular abbreviated schedule employees are eligible to participate in the health, ~~vision and dental insurance~~ plans after ~~a 90 calendar days of service-day introductory period~~ **(See HR 206 Introductory Period)**.
- ~~a-b.~~ Regular full-time, abbreviated schedule, and part-time employees are eligible to participate in vision and dental insurance plans after a 90 day introductory period.
- ~~b-c.~~ PFC and the employee will share the cost of health, vision and dental insurance premiums. In the event the health, vision and/or dental insurance premiums increase during the annual renewal process, PFC will cover the increased difference for the effective month of coverage and the month prior.
- ~~c-d.~~ The employee's share of the monthly premium will be collected through payroll deductions.
- ~~d-e.~~ In the event PFC receives a Medical Loss Ratio (MLR) rebate for medical, vision or dental premiums, PFC will issue the rebate in accordance with the Department of Labor Technical Release 2100-04, dated December 2, 2011 to employees through a payroll lump sum reimbursement at a percentage of the

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**Employment Information – Benefits**

**Section 414 – Health, Vision and Dental Insurance**

rebate equal to the percentage of the cost paid by participants. In the case of former employees, refunds of less than \$5.00 will not be issued due to processing costs.

~~e-f.~~ Employees who decline to participate in the health, vision and dental insurance plans will be required to execute a waiver of benefits form.

~~f-g.~~ Employee's experiencing a qualifying event will need to request a change in benefits within 30 calendar days of the event and provide required documentation. The effective date of the change will be the same date as the qualifying event. If the request is not made within 30 calendar days of the qualifying event, the change will be effective as described in item f below. For the purposes of this policy, life changing events are defined as:

- 1) Hire – enrollment as a new employee
- 2) Change in employment status of the employee's spouse or employee's dependent – switching from part-time to full-time employment status or from full-time to part-time, termination or commencement of employment, a strike or lockout, commencement of or return from an unpaid leave of absence which results in employee/dependent becoming ineligible for coverage
- 3) Change in legal marital status – marriage, divorce, legal separation, annulment or death of a spouse
- 4) Change in number of dependents – birth, death, adoption, placement for adoption, award of legal guardianship
- 5) Dependent satisfies or ceases to satisfy eligibility requirement – marriage of dependent or change in student status

~~g-h.~~ Except for life event changes, all insurance coverage changes will be effective the first day of the month following: (1) the employee's written notification to the Human Resource Manager, by completing the *Payroll Deduction Authorization* and (2) the receipt of the employee's portion of the monthly vendor payment for the insurance through payroll withholding or payment by personal check.

~~h-i.~~ **All new employees will be subject to a 90-day waiting period from date of hire. The benefit period will start on the first day of the month that the 90-day probationary period ends. Payroll deductions will start during the month prior to the benefit period start date. See example #3 below.**

Example #1:

01/04/10 – Employee completes and turns in Payroll Deduction Authorization  
01/29/10 – Initial deduction from payroll (1/2 of employee's monthly portion)  
02/12/10 – 2<sup>nd</sup> deduction from payroll (1/2 of employee's monthly portion)  
02/15/10 – Payment made to vendor  
03/01/10 – Effective date of insurance

Example #2:

01/04/10 – Employee completes and turns in Payroll Deduction Authorization

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**Section 414 – Health, Vision and Dental Insurance**

01/5-14/10 – Employee pays 100% of employee's portion of monthly vendor payment by personal check/money order/cash

01/15/10 – Payment made to vendor

02/01/10 – Effective date of insurance

Example #3 (New Hire)

07/09/12- First payable work day

09/7/12 & 9/21/12- First monthly payroll deductions

10/1/12- All elected benefit coverage begins

10/9/12- Last day of 90 day probationary period

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Human Resources Policies and Procedures**

**Employment Information – Benefits  
Section 415 – Life and AD&D Insurance**

**1. General Information**

- a. Details of the basic life insurance plan including benefit amounts are described in the contract policy available to all eligible employees.
- b. Accidental Death and Dismemberment (AD&D) insurance provides protection in cases of serious injury or death resulting from an accident. AD&D insurance coverage is provided as part of the basic life insurance plan.

**2. Policies**

- a. The Partnership for Children of Cumberland County, Inc. (PFC) provides a basic life insurance plan for regular full-time, ~~and~~ abbreviated schedule, and part-time employees.
- b. All eligible employees participate in the life insurance plan subject to all terms and conditions of the agreement between PFC and the insurance carrier.
- c. Eligible employees begin life insurance and AD&D coverage only after completing 90 calendar days of service.

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**Partnership for Children of Cumberland County, Inc.**  
**Human Resources Policies and Procedures**

**Employment Information – Benefits**  
**Section 416 – Long-Term Disability**

**1. General Information**

- a. Long-term disability (LTD) is designed to ensure continuing income for employees who are disabled and unable to work.
- b. Details of the LTD benefits plan including benefit amounts, and limitations and restrictions are described in the Summary Plan Description provided to eligible employees.

**2. Policies**

- a. The Partnership for Children of Cumberland County, Inc. (PFC) provides a LTD benefits plan to help regular full-time, regular abbreviated schedule, and regular part-time employees cope with an illness or injury that results in a long-term absence from employment.
- b. All eligible employees participate in the LTD plan subject to all terms and conditions of the agreement between PFC and the insurance carrier.
- c. Eligible employees begin LTD coverage only after completing 90 calendar days of service.



# MEMO

## Position Updates – Effective 12/1/22

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### New Position Created

1. Play Facilitator – Kaleidoscope Program
  - a. Will report to the Program Manager for Parent Education
  - b. Will be a non-exempt, salary grade 10, comparable to the Provider Services Coach and Caseworker positions
  - c. Position will be funded 100% by the Smart Start Kaleidoscope activity
  - d. Creating 2 seats. 1 seat will be hired immediately. The 2<sup>nd</sup> seat will be reserved for planned growth of the Kaleidoscope program.

### Kaleidoscope Information

Kaleidoscope Play and Learn is an organized play group for young children and the people who take care of them – their grandparents, aunts, uncles, other family members and family friends. Each group has a facilitator that plans and sets up activities for the children and their caregivers to play together. Facilitators help caregivers learn more about child development, how children learn through play and what caregivers can do at home to help the children in their care grow and learn. The Partnership will host additional groups open to children birth to five years free of charge.

Children are born learning and it's important for the people who take care of children to know that. It's also important for them to know how they can support children's learning and healthy development and what they're doing has a life-long impact. Kaleidoscope Play and Learn is an effective way to help caregivers learn more about child development, how children learn and what they can do at home to help the children in their care to grow and learn.

Kaleidoscope Play and Learn was developed by Child Care Resources in Seattle, Washington. The model was developed over several years and involved over 50 organizational partners. The model guidelines are standards based on over five years of outcomes evaluation as well as practice in the field in a variety of settings and communities. Facilitators must complete required training and affiliate organizations must participate in quality assurance practices to ensure fidelity to the model.

From: Anthony Ramos  
To: HR Committee  
Dated: 11/15/22

### Play Facilitator

#### Reports To

The Play Facilitator will report to the Program Manager (Parent Educators).

#### Classification and Hiring Range

Regular full-time // Non-exempt // \$33,772-\$37,992 annually

#### Job Overview

We are looking for an experienced early childhood professional to coordinate and facilitate weekly playgroups using the Kaleidoscope Play and Learn model. Kaleidoscope Play and Learn helps caregivers, including grandparents and other family members or family friends, learn more about child development, how children learn and what they can do at home to help the children in their care to grow and learn. The facilitator plans and sets up activities for the children and their caregivers to play together. The facilitator works to build ongoing connections, relationships, and a circle of mutual support among people who care for children.

To be successful as a Play Facilitator you should be able to provide children with intentional, developmentally-appropriate learning experiences with their peers and caregivers. Additionally, you should be able to recruit and engage participants with a special focus on family, friend, and neighbor caregivers.

#### Responsibilities

- Set up and facilitate weekly playgroups around the community, focusing on child-directed play, coordinated group activity, and intentional caregiver learning.
- Plan and deliver services to model fidelity following the Kaleidoscope Play and Learn guidelines.
- Provide participants information, resources, support, and connections for healthy early child development.
- Inventory, track, and prepare materials for weekly sessions.
- Accurately complete administrative and record-keeping tasks related to Kaleidoscope and other job responsibilities.
- Participate in training for facilitators.
- Recruit participants and attend community events.
- Other duties may be assigned.

#### Position Requirements

- Bachelor's degree in Early Childhood or another human services/education field.
- At least three years of experience in early childhood development, education or instruction.
- Ability to mentor a diverse group of individuals.
- Passionate about early childhood development and the Partnership's mission, vision and core values.
- Excellent interpersonal, leadership and communication skills.
- Spanish is beneficial.
- Strong analytical and problem-solving skills.
- Must have a valid driver's license and reliable transportation.



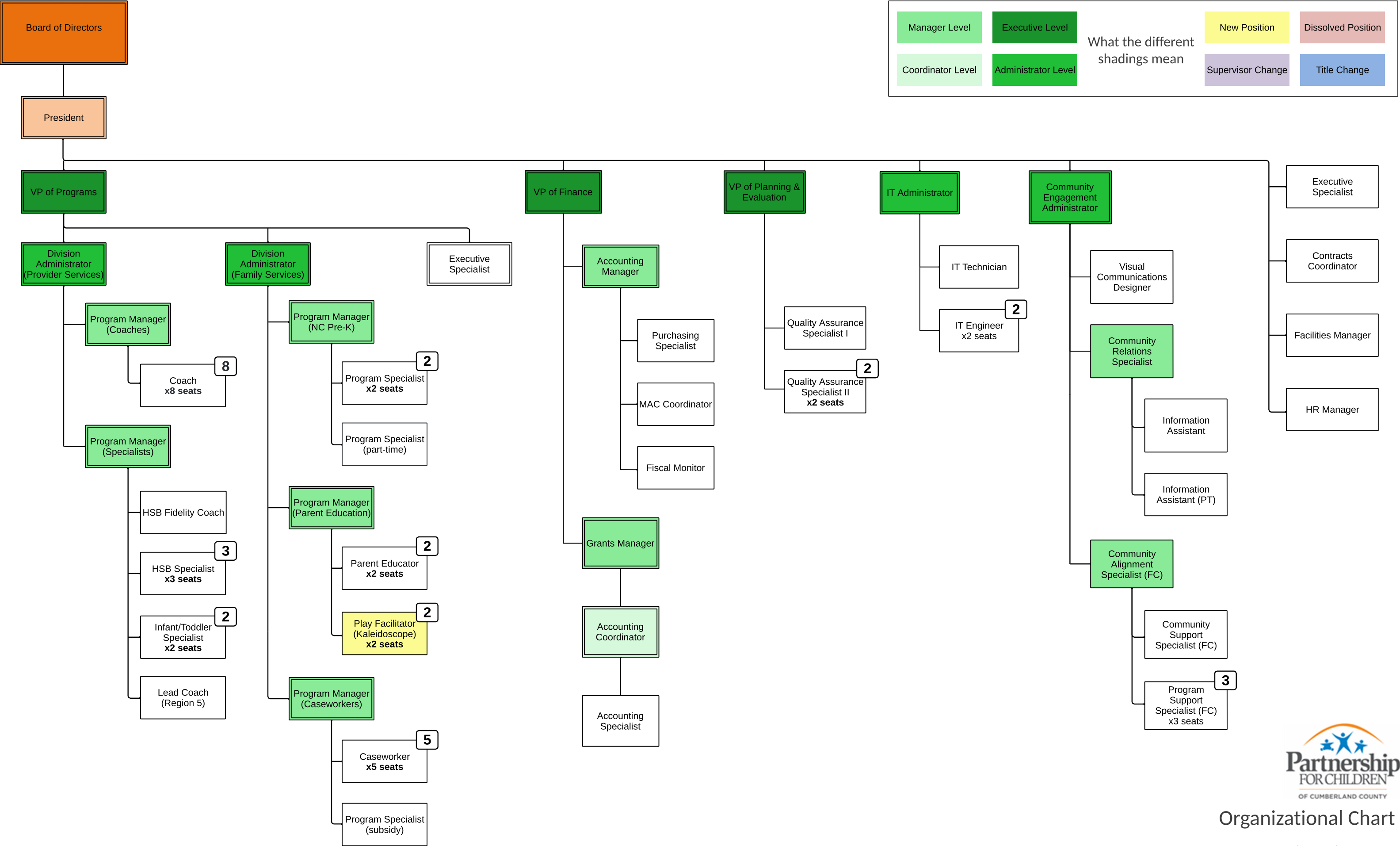
## Job Description

### Play Facilitator

#### **About Partnership for Children**

We are an established, family-focused, and child-centered non-profit serving Fayetteville, NC, and surrounding counties. We offer our employees a wide range of core and family-focused benefits like health, vision and dental, flexible schedules, paid child involvement leave, and parental leave.

Partnership for Children has received numerous awards and recognition for the great care we take in improving outcomes for young children and their families. Most recently, we were voted Best Non-Profit for several consecutive years by the Fayetteville Observer's Readers' Choice Awards.





**Partnership for Children of Cumberland County, Inc.**  
**Hybrid NC Pre-K Planning Committee / Board of Directors Meeting Minutes**  
**October 27, 2022 (9:03 am – 10:11 am)**  
***Be the Driving Force***



**MEMBERS PRESENT:** Lonnie Ballard (arrived @ 9:25 am), Shona Bannister (D), Lisa Childers, Maria Ford (D), Terrasine Gardner, Sandee Gronowski\*, Dr. Meredith Gronski, Haja Jallow-Konrat\*, Karen McDonald, Tre'vone McNeill (arrived @ 9:25 am), Ayesha Neal\*, Tawnya Rayman and Wanda Wesley  
**MEMBERS ABSENT:** Dr. Pamela Adams-Watkins, Dr. Marvin Connelly, Jr., Robin Deaver, Brenda Jackson, Brian Jones, Mary Mathis, Steve Terry and Ebone Williams  
**NON-VOTING ATTENDEES:** Dorothy Adams\*, Ar-Nita Davis, Michelle Dowell\*, Pamela Federline, Belinda Gainey\*, Julanda Jett, Marie Lilly\*, Carole Mangum, Sharon Moyer\*, Candy Scott\*, Mary Sonnenberg\*, Karen Staab\* and Mike Yeager

\*Attended in person

| AGENDA ITEM   | DISCUSSION & RECOMMENDATION  | ACTION   | FOLLOW-UP                                       |
|---|--|--|---|
| <b><i>This meeting was held via ZOOM due to COVID-19 and the PFC building being closed to the public.</i></b>   |  |  |   |
| I. Determination of Board Quorum & Call to Order<br>A. Volunteer Forms <sup>Δ</sup><br>B. Board Donations – <u>9</u> out of <u>19</u><br>C. Fundraising | <p>The meeting of the Hybrid NC Pre-K Planning Committee and Board of Directors was held on October 27, 2022 beginning at 9:03 am pursuant to prior written notice to each Board member. Sandee Gronowski, Chair, determined that a quorum was present and called the meeting to order. Belinda Gainey, Executive Specialist, was Secretary for the meeting and recorded the minutes.</p> <p>A. Sandee Gronowski reminded board members to complete their volunteer form that was previously emailed to them. The form is to include time spent reading emails, reviewing packets and all other meetings they may have attended in regards to the Partnership for the Children which did not require them to sign in.</p> <p>A.1. All board members are required to donate to PFC. Grantors look at these donations to make sure all board members give to the organization. As of today, 9 out of the 19 board members have donated. The goal to receive at least 15 donations by November 30, 2022.</p> <p>A.2. Sharon Moyer reported that the Soiree has been rescheduled to March 24, 2023 at the Crown Expo Center. This year's theme is "The 70's". Silent Auction items are needed.</p> | <p>Called to Order</p> <p>None</p> <p>None</p> <p>None</p> | <p>None</p> <p>None</p> <p>None</p> <p>None</p> |
| II. Approval of Minutes<br>A. September 29, 2022* - NC Pre-K Minutes<br>B. September 29, 2022* - Board Minutes  | <p>A. The minutes of the September 29, 2022 NC Pre-K Planning Committee meeting were previously distributed electronically and reviewed by the NC Pre-K Planning Committee members.</p> <p>Tawnya Rayman moved to accept the September 29, 2022 NC Pre-K Planning Committee minutes as presented. Haja Jallow-Konrat seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any oppositions. Virtual board members who opposed the action were asked to type it in the ZOOM Chat Box. All</p>   | <p>Motion Carried</p>                                      | <p>None</p>                                     |





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**Hybrid NC Pre-K Planning Committee / Board of Directors Meeting Minutes**  
**October 27, 2022 (9:03 am – 10:11 am)**  
***Be the Driving Force***



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|   | <p>discussion, the Chair put the motion to a vote and asked if there was any oppositions. Virtual board members who opposed the action were asked to type it in the ZOOM Chat Box. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>There was a discrepancy in the memorandum regarding the NC Pre-K Summer Learning Program. In Item 8. the money being reverted should read \$55,360.05. This change will be made.</p> <p>C. NC Pre-K Updates</p> <p>C.1. Carole Mangum provided an overview of the NC Pre-K Grant financial report.</p> <p>C.2. Ar-Nita Davis reported that 1,252 children have been placed in the NC Pre-K program in Cumberland County. Due to the lack of providers, there are 188 children on the waitlist.</p> <p>C.3. Ar-Nita reported that the RFP for site selections will begin Sunday, November 6 and continue 7 days online. MailChimp notification will be distributed to 4- and 5-star centers during this time notifying them of the opportunity to participate in the NC Pre-K program. Applications must be submitted by December 2. A mandatory information session will take place on November 15 at 6 pm and November 18 at 9:30 am. On Thursday, January 26, 2023, the Site Selection committee will submit recommendations to the NC Pre-K Planning Committee.</p> <p>C.4. Ar-Nita stated that DCDEE has updated the 2022-2023 income table and have added a new section of additional guidance. This has impacted over 600 children across the state. This increased the eligibility threshold for families by \$11,000.</p> <p>The 2022-2023 NC Pre-K Program monitoring tool must be submitted by October 28.</p> <p>C.5. Candy Scott reported that a County Wide Transition to Kindergarten Plan is being created. The first meeting to discuss creating the plan is November 10 at 1:30 pm and will be hosted by Cumberland County Schools. Several community partners are putting together this plan.</p> <p>D. Marie Lilly provided an overview of the September 2022 Financial Summary.</p> <p>D.1. Marie provided an overview of the September Cash and In-Kind Report.</p> <p>E. Mary provided an overview of the September E-Trade Statement.</p> | None | None |
| V. Ensuring Adequate Resources & Engagement   | Mary provided the Board Priorities Update.  |      |      |
| A. Board Priorities Update <sup>Δ</sup>       | A.1. Capacity Building – NC Pre-K: over 1200 children placed; have a waiting list. Site selection opened to help fill slots and build capacity. Looking at processes for the upcoming fiscal year. Hoping to start placements in March.   | None | None |
| 1. Capacity Building                          |   |      |      |
| 2. Sustainability                             |   |      |      |
| 3. Community Collaboration Leader             | A.2. Sustainability – Community Engagement Committee is working on fund development and fund development planning. Looking at recruitment and retention. Sharon stated that the Community Engagement Committee is working to build a Philanthropy / Fund Development Plan. A survey will be coming out to the full Board after the first of the year.   | None | None |
| B. Infrastructure Project Update <sup>Δ</sup> | A.3. Community Collaboration Leader – Continuing to work with other organizations; building resilience in the community. Convening a Child Care Stakeholder meeting November 9, 2022 at 11:00am.  | None | None |



**Partnership for Children of Cumberland County, Inc.**  
**Hybrid NC Pre-K Planning Committee / Board of Directors Meeting Minutes**  
**October 27, 2022 (9:03 am – 10:11 am)**  
***Be the Driving Force***



|  |  |           |      |
|--|--|-----------|------|
|  | B. Mary reported that progress has been made with the contractors on the infrastructure project. Shop drawings have been submitted by the contractors and reviewed by Fleming and Associates. Updates and revisions were needed. A start date has not yet been determined. | None      | None |
| VI. President's Report <sup>Δ</sup>    | The President's Report was included in the packet.<br><br>The Cannon Foundation will be touring PFC on Wednesday, November 2, 2022.  |           |      |
| VII. Consent Agenda Items (See Agenda) | The Consent Agenda items were approved in Section III. Consent Agenda – Providing Oversight.   |           |      |
| VIII. Adjourn                          | As there was no further business; the chair announced the meeting adjourned. The meeting was adjourned at 10:11 am.  | Adjourned | None |

**Submittal:** The minutes of the above stated meeting are submitted for approval. \_\_\_\_\_

Secretary of Meeting

Date

**Approval:** Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

\_\_\_\_\_  
Committee Chair

\_\_\_\_\_  
Date



OF CUMBERLAND COUNTY

## Nomination Form

### Board of Directors/Committee Membership

#### Contact Information

|                            |  |                   |  |
|----------------------------|--|-------------------|--|
| Nominee Name:              | Heather Skeens                                 |                   |  |
| Company Name:              | Cumberland County                              |                   |  |
| Work Address:              | 117 Dick Street<br>Fayetteville, NC 28390      |                   |  |
| Home Address:              | [REDACTED]<br>Fayetteville, NC 28302           |                   |  |
| Work Phone:                | [REDACTED]                                     | Cell Phone:       | [REDACTED]                                     |
| Work Email:                | [REDACTED]                                     | Home Email:       |  |
| Date of Birth:             | [REDACTED]                                     | LinkedIn Account: | Yes ___ No <input checked="" type="checkbox"/> |
| Children Age 5 or younger: | Yes ___ No <input checked="" type="checkbox"/> |                   |  |
| Children Ages:             |  |                   |  |

#### Personal Information – Please use back or additional sheets if necessary.

Please explain how the nominee would contribute to the Partnership's mission as a board or committee member:

Previous board member. Currently switched jobs and would like to serve on the PFC Board as a county representative.  
Continues to serve on the PFC HR Committee.

What work experience or expertise would this nominee bring? (attach resume if helpful)

30 years of DSS experience in NC (to include state employee). Served on Partnership Board in Guilford County for 3 years and served on Partnership Board in Cumberland for 9 months

List experiences as a volunteer (including boards, committees, other community service):

PFC Board Member and HR Committee member.  
Little League Football Commissioner for FVAA in Fuquay for 8 years, Booster Club Committee for FV High School for 4 years

Nominee, please list your personal reasons for being willing to serve on the Partnership board or committee:

Committed to quality child care experiences for children to ensure they have strong a strong foundation to create success in their educational goals

#### Authorization

The undersigned certify that the above information is true and accurate and permission is given to use the above information for nomination purposes.

Heather Skeens

Printed Name of Nominee

[Signature of Heather Skeens]

Signature of Nominee

10/20/22

Date

Amy Cannon

Printed Name of Board/Committee Member  
Submitting Application

[Signature of Amy Cannon]

Signature of Board/Committee Member  
Submitting Application

10/20/22

Date

The North Carolina Partnership for Children, Inc.  
**SMART START COST PRINCIPLES**  
Effective July 1, 2022

**FOOD - BOARD OR  
COMMITTEE  
MEETINGS**

- water; number of board, committee and service meetings held; individual bottles of water v. water cooler, etc.
- c) Due care and judgment must be used to ensure that purchases of food are not, or could not be perceived as, unreasonable or excessive with regard to either purpose or cost.
    - i. Per person costs shall be calculated to include all related costs (e.g., all food purchases, gratuities, delivery fees, and prepared food tax, but excluding refundable sales tax). [DCDEE]
    - ii. Per person cost (excluding refundable sales taxes) cannot exceed the established State allowance for refreshments or State per diem for that meal. [DCDEE]
  - c) "Required Staff" shall be defined as an employee who, in the regular course of his/her duties, is expected to attend the meeting and any other employee whose presence is necessary to accomplish a purpose of the meeting. [NCBM 5.3.2]
  - d) An individual shall not be reimbursed under travel expense reimbursement policies for meal costs when that meal is provided at a meeting or event they attended. [NCBM 7.2]

**14.2 Food - Board or Committee Meetings [NCBM 7.3]**

- a) Costs of food are allowable for Board or Committee meetings.
- b) The number of people for whom meals or refreshments are purchased cannot exceed the number of persons expected to attend.
- c) In addition to Board or Committee members, food for required staff is also allowable.
- d) Documentation of allowable food expenses must include:
  - i. the meeting or event agenda;
  - ii. rationale for providing meals/refreshments (legitimate business purpose; duration);
  - iii. number of persons expected to attend; and
  - iv. calculation of the total cost per person (excluding refundable sales taxes).
- e) Food costs for Board meetings are unallowable for direct service providers or grantees.

**FOOD - EMPLOYEE  
TRAINING**

**14.3 Food - Employee Training [NCBM 7.5; 7.3]**

- a) Employee training involves courses that further develop an employee's knowledge, skill, and ability to perform the duties of his/her present job, such as courses on computer usage, management skills development, early childhood education, etc.
- b) Partnerships sponsoring training sessions for employees that are at least 2 hours in duration may provide refreshments for "coffee breaks" provided costs do not exceed the established limit set by the State for refreshments per participant per day.



**Partnership for Children of Cumberland County, Inc.**  
**Contingency Reversion Plan**  
**FY 22-23**

| Reversions or Reserved Funds    |   |   |           |                            |          |                          |           |
|---------------------------------|---|---|-----------|----------------------------|----------|--------------------------|-----------|
| Direct Service Provider         | Activity                                  | Description/Comments  | Amount    | Approval or Recommendation | Date     | Description/Comments     | Amount    |
| N/A                             | Planning & Evaluation [5603-007]          | Admin Cap Change Allowance Increase of Admin Funds from Services Funds [notification from NCPC on 10.24.2022]                       | \$39,718  | To Board for Approval on   | 11/17/22 |                          | \$39,718  |
| N/A                             | PFC Subsidy TANF [2341-002]               | The current need is less than previously anticipated before the fiscal year began.  | \$73,825  | To Board for Approval on   | 11/17/22 |                          | \$73,825  |
| N/A                             | PFC Subsidy Support [2361-021]            | The current need is less than previously anticipated before the fiscal year began.  | \$25,000  | To Board for Approval on   | 11/17/22 |                          | \$25,000  |
| N/A                             | PFC Lending Library [3115-036]            | The current need is less than previously anticipated before the fiscal year began.  | \$50,000  | To Board for Approval on   | 11/17/22 |                          | \$50,000  |
| N/A                             | PFC ACE [5505-031]                        | The current need is less than previously anticipated before the fiscal year began.  | \$70,500  | To Board for Approval on   | 11/17/22 |                          | \$70,500  |
| N/A                             | N/A                                       | FY 21-22 Reversion of unspent Smart Start Fundraising and Services funds [notification from NCPC on 11.04.2022]                     | \$503,872 | To Board for Approval on   | 11/17/22 |                          | \$503,872 |
| N/A                             | Child Care Resource & Referral [3104-001] | The current need is less than previously anticipated before the fiscal year began.  | \$77,000  | To Board for Approval on   | 11/17/22 |                          | \$77,000  |
| N/A                             | Planning & Evaluation [5603-007]          | The need is less than anticipated through yearend   | \$282     | To Board for Approval on   | 11/17/22 |                          | \$282     |
|                                 |   |   | \$840,197 | Total                      |          |                          | \$840,197 |
| Requests for Additional Funding |   |   |           |                            |          |                          |           |
| N/A                             | Administration [9100-999]                 | Admin Cap Change Allowance Increase of Admin Funds from Services Funds [notification from NCPC on 10.24.2022]                       | \$39,718  | To Board for Approval on   | 11/17/22 |                          | \$39,718  |
| N/A                             | NC Pre-K Subsidy TANF [2342-034]          | Request to provide the up to 6% Board-approved percentage increase for applicable NC Pre-K childcare programs.                      | \$200,000 | To Board for Approval on   | 11/17/22 |                          | \$200,000 |
| N/A                             | PFC Kaleidoscope [5506-037]               | Request for funds for anticipated need through yearend  | \$19,325  | To Board for Approval on   | 11/17/22 |                          | \$19,325  |
| N/A                             | Community Engagement [5517-030]           | Funds requested from prior year reverted funds to fulfill the original FY22-23 request  | \$166,521 | To Board for Approval on   | 11/17/22 |                          | \$166,521 |
| Kerri Hurley                    | Kindermusik & Music Therapy [5417-220]    | Request for additional funding to cover additional classes and weeks of services  | \$7,880   | To Board for Approval on   | 11/17/22 |                          | \$7,880   |
| CC Health Department            | Child Care Health Consultant [3414-263]   | Request for funds to support incentives to facilities participating in the GoNAPSAK assessment and implementation                   | \$5,000   | To Board for Approval on   | 11/17/22 |                          | \$5,000   |
| DSS                             | Subsidy TANF [2340-760]                   | Request of funds to support additional families   | \$200,694 | To Board for Approval on   | 11/17/22 |                          | \$200,694 |
| DSS                             | Subsidy TANF Support [2360-750]           | Request of funds to support administrative salaries and related expenditures  | \$16,193  | To Board for Approval on   | 11/17/22 |                          | \$16,193  |
| CCSA                            | WAGE\$ [3107-720]                         | Request for funds to provide payments to support additional participants and to move to Tier Three of the WAGE\$ Compensation Plan. | \$184,866 | To Board for Approval on   | 11/17/22 |                          | \$184,866 |
|                                 |   |   | \$840,197 | Total Allocated            |          |                          | \$840,197 |
|                                 |   |   |           |                            |          | Balance Left to Allocate | \$ -      |

**Partnership for Children of Cumberland County, Inc. - FY 21/22, 22/23, 23/24 Proposed Smart Start Allocations**  
**(Created: January 11, 2021) UPDATED November 4, 2022**

| Effective 12/15/2022 |     |   |   |   |   |                               |  |   |   |
|----------------------|-----|---|---|---|---|-------------------------------|--|---|---|
| PSC                  | AC  | Activity  | Contractor  | Final Recommendations to Board for FY2022-2023 Smart Start Allocations Effective 07-01-2022 | Admin Cap Change Allowance Of \$39,718 [notification from NCPC on 10.24.2022] | Requests for Other Amendments | Requests for Additional Amounts from Prior Year Reverted Funds of \$503,872 [notification from NCPC on 11.04.2022] | BOARD APPROVED ON 11/17/2022 Smart Start Allocations Effective 12/15/2022 | Totals and Percentages to Ensure Smart Start Legislative Mandates Are Met |
|                      |     | EC&E Subsidy [X3XX]                               |   |   |   |                               |  |   |   |
| 2341                 | 002 | Child Care Subsidy (TANF)                         | Partnership for Children                                      | \$ 237,825  |   | (\$73,825)                    |  | \$ 164,000  |   |
| 2342                 | 034 | NC Pre-K Enhancements (TANF)                      | Partnership for Children                                      | \$ 332,000  |   | \$ 200,000                    |  | \$ 532,000  |   |
| 2340                 | 760 | DSS Child Care Subsidy (TANF)                     | Department of Social Services                                 | \$ 2,230,306  |   |                               | \$ 200,694   | \$ 2,431,000  |   |
| 2341                 | 218 | FTCC CC Scholarship (TANF)                        | Fayetteville Technical Community College                      | \$ 207,260  |   |                               |  | \$ 207,260  |   |
|                      |     |   |   | \$ -  |   |                               |  |   | \$ 3,334,260 48%  |
| 2361                 | 021 | Child Care Subsidy Support/Admin.                 | Partnership for Children                                      | \$ 58,000   |   | (\$25,000)                    |  | \$ 33,000   |   |
| 2360                 | 750 | DSS CC Subsidy Support/Admin.                     | Department of Social Services                                 | \$ 159,807  |   |                               | \$ 16,193  | \$ 176,000  |   |
| 2361                 | 256 | FTCC CC Scholarship Support/Admin.                | Fayetteville Technical Community College                      | \$ 12,128   |   |                               |  | \$ 12,128   |   |
|                      |     |   |   | \$ -  |   |                               |  |   | \$ 221,128 3%   |
| 2347                 | 022 | Child Care Subsidy (Non-TANF)                     | Partnership for Children                                      | \$ 20,000   |   |                               |  | \$ 20,000   |   |
| 2348                 | 035 | NC Pre-K Enhancements (non-TANF)                  | Partnership for Children                                      | \$ 2,600  |   |                               |  | \$ 2,600  | \$ 22,600 0%  |
|                      |     |   |   |   |   |                               |  |   | (\$ 2,069,888 required)   |
|                      |     |   |   |   |   |                               |  |   | \$ 3,577,988 52%  |
|                      |     | EC&E Quality [X1XX]                               |   |   |   |                               |  |   |   |
| 3104                 | 001 | Child Care Resource and Referral                  | Partnership for Children                                      | \$ 1,090,000  |   | (\$77,000)                    |  | \$ 1,013,000  |   |
| 3107                 | 720 | WAGES   | Child Care Services Association                               | \$ 535,134  |   |                               | \$ 184,866   | \$ 720,000  |   |
| 3115                 | 036 | Lending Library                                   | Partnership for Children                                      | \$ 98,500   |   | (\$50,000)                    |  | \$ 48,500   |   |
|                      |     |   |   |   |   |                               |  |   | \$ 1,781,500 26%  |
|                      |     |   |   |   |   |                               |  |   | (\$ 4,533,509 required)   |
|                      |     | Health/Safety [X4XX]                              |   |   |   |                               |  |   | 70% required/80% target   |
| 5410                 | 259 | ABCD [Assuring Better Child Health & Development] | 4Cs (Carolina Collaborative Community Care)                   | \$ 99,130   |   |                               |  | \$ 99,130   |   |
| 5413                 | 032 | Family Connects                                   | Partnership for Children                                      | \$ 86,000   |   |                               |  | \$ 86,000   |   |
| 5417                 | 220 | Kindermusik                                       | Kerri Hurley  | \$ 83,535   |   |                               | \$ 7,880   | \$ 91,415   |   |
| 3414                 | 263 | Child Care Health Consultant                      | Cumberland County Health Dept                                 | \$ 60,350   |   |                               | \$ 5,000   | \$ 65,350   |   |
|                      |     |   |   |   |   |                               |  |   | \$ 341,895 5%   |
|                      |     | Family Support [X5XX]                             |   |   |   |                               |  |   |   |
| 5505                 | 232 | Circle of Parents Support Program                 | Autism Society of Cumberland County [discontinued in FY21-22] | \$ -  |   |                               |  | \$ -  |   |
| 5505                 | 031 | All Children Excel                                | Partnership for Children                                      | \$ 241,000  |   | (\$70,500)                    |  | \$ 170,500  |   |
| 5506                 | 037 | Kaleidoscope                                      | Partnership for Children                                      | \$ 54,000   |   | \$ 19,325                     |  | \$ 73,325   |   |
| 5517                 | 030 | Community Engage. & Dev.                          | Partnership for Children                                      | \$ 401,172  |   | \$ 77,282                     | \$ 89,239  | \$ 567,693  |   |
| 5523                 | 262 | Reach Out & Read (ROR)                            | 4Cs (Carolina Collaborative Community Care)                   | \$ 22,231   |   |                               |  | \$ 22,231   |   |
|                      |     |   |   |   |   |                               |  |   | \$ 833,749 12%  |

**Partnership for Children of Cumberland County, Inc. - FY 21/22, 22/23, 23/24 Proposed Smart Start Allocations**  
**(Created: January 11, 2021) UPDATED November 4, 2022**

| PSC  | AC  | Activity   | Contractor               | Final Recommendations to Board for FY2022-2023 Smart Start Allocations Effective 07-01-2022 | Admin Cap Change Allowance Of \$39,718 [notification from NCPC on 10.24.2022] | Requests for Other Amendments | Requests for Additional Amounts from Prior Year Reverted Funds of \$503,872 [notification from NCPC on 11.04.2022] | BOARD APPROVED ON 11/17/2022 Smart Start Allocations Effective 12/15/2022 | Totals and Percentages to Ensure Smart Start Legislative Mandates Are Met |      |
|------|-----|--|--------------------------|---|---|-------------------------------|--|---|---|------|
|      |     | System Support [X6XX]  |                          |   |   |                               |  |   |   |      |
| 5603 | 007 | Planning, Monitoring & Evaluation  | Partnership for Children | \$ 387,000  | (\$39,718)  | (\$282)                       |  | \$ 347,000  |   |      |
|      |     |  |                          |   |   |                               |  |   | \$ 347,000  | 5%   |
|      |     |  |                          |   |   |                               |  |   | \$ 1,522,644  | 22%  |
|      |     |  |                          |   |   |                               |  |   | 20% target  |      |
|      |     |  |                          |   |   |                               |  |   | \$ 6,882,132  | 100% |
|      |     |  |                          |   |   |                               |  |   |   |      |
|      |     | TOTAL SERVICES   |                          | \$ 6,417,978  |   |                               |  | \$ 6,882,132  |   |      |
| 9100 | 999 | Smart Start Administration   | Partnership for Children | \$ 346,175  | \$ 39,718   |                               |  | \$ 385,893  | \$ 385,893  | 6%   |
| 9200 | 990 | Fundraising - 1% Allowance of Total Allocation. Maximum amount is \$68,325 | Partnership for Children | \$ 68,325   |   |                               |  | \$ 68,325   | \$ 68,325   | 1%   |
|      |     |  |                          |   |   |                               |  |   |   |      |
|      |     | TOTAL ADMINISTRATION   |                          | \$ 414,500  |   |                               |  | \$ 454,218  |   |      |
|      |     |  |                          |   |   |                               |  |   |   |      |
|      |     | TOTAL ALLOCATION   |                          | \$ 6,832,478  | \$ -  | \$ -                          | \$ 503,872   | \$ 7,336,350  | \$ 7,336,350  |      |

THE INFORMATION BELOW IS AN INTEGRAL COMPONENT TO THIS DOCUMENT.

Direct funding towards the highest priority needs, “move the needle” and have a substantial impact with collective strategic investments, and lead to the outcomes PFC desires for children, families, and/or early childhood professionals in the Early Childhood System. These outcomes can be grouped into three categories:

\*Access outcomes includes the supports and services that all children and families should be able to access.

\*Quality outcomes underscore what research and practice indicates; access alone does not provide the desired outcomes, high quality supports and services are essential.

\*Equity outcomes target specific populations. With achievement gaps, disparities in health status, and the geographic and socioeconomic diversities in Cumberland County, there is a need to target resources and services to specific populations.

The FY 22/23 Smart Start Allocation Plan and organizational budget plan will be submitted to the Board for approval.

**Legislative Mandates:**

- (1) Not less than seventy percent (70%) of the funds spent in each year of the direct services allocation must be used for programs child care-related activities and early childhood education
  - (2) Not less than thirty percent (30%) of the funds spent in each year of the direct services allocation must be used for child care subsidies
  - (3) Because of the \$59m federal funding matching requirement, PFC is required to maintain child care subsidies at not less than \$2,803,934.
- A Smart Start allocation reduction in any amount or percentage must come from other activities and not from the activities with PSC 2340 or PSC 2341.

**Partnership for Children of Cumberland County, Inc.  
In-House Activity Budget Revision/Amendment Request**

| Unit: <b>Partnership for Children of Cumberland County, Inc.</b> |  | Activity Name: <b>Planning and Evaluation [5603-007]</b> |                       |                              |  |
|--|--|--|-----------------------|------------------------------|--|
| <b>Planning and Evaluation</b>                                   |  | Requested Effective Date: <b>12/15/2022</b>              |                       |                              |  |
| Line #   | Description                                  | Budget Effective<br>0701/2022                            | Amount Changed        | Budget Effective<br>12/15/22 | Explanation  |
| 11   | Personnel                                    | \$ 259,400.00  | \$ (39,718.00)        | \$ 219,682.00                | Decrease for Admin Cap Change Allowance Increase of Admin Funds from Services Funds [notification from NCPC on 10.24.2022] |
| 12   | Contracted Professional Services             | \$ 30,000.00   | \$ (1,762.00)         | \$ 28,238.00                 | Decrease to align shortfall line items through yearend   |
| 14   | Office Supplies & Materials                  | \$ 50,000.00   |                       | \$ 50,000.00                 |  |
| 15   | Service Related Supplies                     | \$ 300.00  |                       | \$ 300.00                    |  |
| 17   | Travel                                       | \$ 2,500.00  |                       | \$ 2,500.00                  |  |
| 18   | Communications & Postage                     | \$ 8,000.00  |                       | \$ 8,000.00                  |  |
| 19   | Utilities                                    | \$ 5,600.00  |                       | \$ 5,600.00                  |  |
| 20   | Printing and Binding                         | \$ 300.00  |                       | \$ 300.00                    |  |
| 21   | Repair and Maintenance                       | \$ 10,000.00   |                       | \$ 10,000.00                 |  |
| 22   | Meeting/Conference Expense                   | \$ 1,000.00  |                       | \$ 1,000.00                  |  |
| 23   | Employee Training (no travel)                | \$ 5,000.00  |                       | \$ 5,000.00                  |  |
| 24   | Advertising and Outreach                     | \$ 500.00  |                       | \$ 500.00                    |  |
| 25   | Board Member Expense                         | \$ -   |                       | \$ -                         |  |
| 27   | Office Rent (Land, Buildings, Etc.)          | \$ -   |                       | \$ -                         |  |
| 28   | Furniture Rental                             | \$ -   |                       | \$ -                         |  |
| 29   | Equipment Rental (Phones, Computers, etc.)   | \$ 3,200.00  |                       | \$ 3,200.00                  |  |
| 30   | Vehicle Rental                               | \$ 300.00  |                       | \$ 300.00                    |  |
| 31   | Dues, Subscriptions and Fees                 | \$ 600.00  |                       | \$ 600.00                    |  |
| 32   | Insurance & Bonding                          | \$ 1,000.00  |                       | \$ 1,000.00                  |  |
| 33   | Book/Library Reference Materials             | \$ -   |                       | \$ -                         |  |
| 34   | Mortgage Interest/Bank Fees                  | \$ -   |                       | \$ -                         |  |
| 35   | Other Expenses                               | \$ -   | \$ 80.00              | \$ 80.00                     | Increase for unbudgeted portion of stormwater fees   |
| 36   | Buildings & Improvements                     | \$ 2,000.00  |                       | \$ 2,000.00                  |  |
| 39   | Furniture/Non-Computer Eqpt. \$500+ per item | \$ 300.00  | \$ 1,400.00           | \$ 1,700.00                  | Increase for unbudgeted allocated portion of equipment   |
| 40   | Computer Equipment/Printers, \$500+ per item | \$ 5,000.00  |                       | \$ 5,000.00                  |  |
| 41   | Furniture/Eqpt. under \$500 per item         | \$ 2,000.00  |                       | \$ 2,000.00                  |  |
| 43   | Purchases of Services                        | \$ -   |                       | \$ -                         |  |
| 45   | Stipends/Scholarships                        | \$ -   |                       | \$ -                         |  |
| 46   | Cash Grants and Awards                       | \$ -   |                       | \$ -                         |  |
| 47   | Non-Cash Grants and Awards                   | \$ -   |                       | \$ -                         |  |
|  | <b>Total</b>                                 | <b>\$ 387,000.00</b>                                     | <b>\$ (40,000.00)</b> | <b>\$ 347,000.00</b>         |  |

Department Manager Signature \_\_\_\_\_

Date \_\_\_\_\_

Fiscal Year 2022/2023

**Partnership for Children of Cumberland County, Inc.  
In-House Activity Budget Revision/Amendment Request**

| Unit: <b>Partnership for Children of Cumberland County, Inc.<br/>Child Care Resource &amp; Referral</b> |  | Activity Name: <b>PFC Child Care Subsidy TANF/CCDF [2341-002]</b><br>Requested Effective Date: <b>12/15/2022</b> |                       |                              |   |
|---|--|--|-----------------------|------------------------------|---|
| Line #  | Description                                  | Budget Effective<br>07/01/22   | Amount Changed        | Budget Effective<br>12/15/22 | Explanation   |
| 11  | Personnel                                    | \$ -   |                       | \$ -                         |   |
| 12  | Contracted Professional Services             | \$ -   |                       | \$ -                         |   |
| 14  | Office Supplies & Materials                  | \$ -   |                       | \$ -                         |   |
| 15  | Service Related Supplies                     | \$ -   |                       | \$ -                         |   |
| 17  | Travel                                       | \$ -   |                       | \$ -                         |   |
| 18  | Communications & Postage                     | \$ -   |                       | \$ -                         |   |
| 19  | Utilities                                    | \$ -   |                       | \$ -                         |   |
| 20  | Printing and Binding                         | \$ -   |                       | \$ -                         |   |
| 21  | Repair and Maintenance                       | \$ -   |                       | \$ -                         |   |
| 22  | Meeting/Conference Expense                   | \$ -   |                       | \$ -                         |   |
| 23  | Employee Training (no travel)                | \$ -   |                       | \$ -                         |   |
| 24  | Advertising and Outreach                     | \$ -   |                       | \$ -                         |   |
| 25  | Board Member Expense                         | \$ -   |                       | \$ -                         |   |
| 27  | Office Rent (Land, Buildings, Etc.)          | \$ -   |                       | \$ -                         |   |
| 28  | Furniture Rental                             | \$ -   |                       | \$ -                         |   |
| 29  | Equipment Rental (Phones, Computers, etc.)   | \$ -   |                       | \$ -                         |   |
| 30  | Vehicle Rental                               | \$ -   |                       | \$ -                         |   |
| 31  | Dues, Subscriptions and Fees                 | \$ -   |                       | \$ -                         |   |
| 32  | Insurance & Bonding                          | \$ -   |                       | \$ -                         |   |
| 33  | Book/Library Reference Materials             | \$ -   |                       | \$ -                         |   |
| 34  | Mortgage Interest/Bank Fees                  | \$ -   |                       | \$ -                         |   |
| 35  | Other Expenses                               | \$ -   |                       | \$ -                         |   |
| 39  | Furniture/Non-Computer Eqpt. \$500+ per item | \$ -   |                       | \$ -                         |   |
| 40  | Computer Equipment/Printers, \$500+ per item | \$ -   |                       | \$ -                         |   |
| 41  | Furniture/Eqpt. under \$500 per item         | \$ -   |                       | \$ -                         |   |
| 43  | Purchases of Services                        | \$ 237,825.00  | \$ (73,825.00)        | \$ 164,000.00                | Payments to early care and education providers on a direct per child basis to assist families that meet the Temporary Assistance for Needy Families (TANF) or Child Care Development Fund (CCDF) eligibility guidelines. Reduced due to need. |
| 45  | Stipends/Scholarships                        | \$ -   |                       | \$ -                         |   |
| 46  | Cash Grants and Awards                       | \$ -   |                       | \$ -                         |   |
| 47  | Non-Cash Grants and Awards                   | \$ -   |                       | \$ -                         |   |
|   | <b>Total</b>                                 | <b>\$ 237,825.00</b>   | <b>\$ (73,825.00)</b> | <b>\$ 164,000.00</b>         |   |

Department Manager Signature \_\_\_\_\_

Date \_\_\_\_\_

Fiscal Year 2022/2023

**Partnership for Children of Cumberland County, Inc.  
In-House Activity Budget Revision/Amendment Request**

| Unit:  |  | Partnership for Children of Cumberland County, Inc.<br>Child Care Resource & Referral | Activity Name:<br>Requested Effective Date: |                              | PFC Child Care Subsidy Support [2361-021]<br>12/15/2022   |
|--------|--|---|---|------------------------------|---|
| Line # | Description                                  | Budget Effective<br>07/01/22  | Amount Changed                              | Budget Effective<br>12/15/22 | Explanation   |
| 11     | Personnel                                    | \$ 47,000.00  | \$ (25,000.00)                              | \$ 22,000.00                 | Decrease of personnel costs to anticipated need through yearend, primarily due to lack of subsidy processes during the first quarter. |
| 12     | Contracted Professional Services             | \$ 3,000.00   | \$ (15.00)                                  | \$ 2,985.00                  | Decrease to align line items with anticipated shortfalls through yearend  |
| 14     | Office Supplies & Materials                  | \$ 500.00   |   | \$ 500.00                    |   |
| 15     | Service Related Supplies                     | \$ -  |   | \$ -                         |   |
| 17     | Travel                                       | \$ 500.00   |   | \$ 500.00                    |   |
| 18     | Communications & Postage                     | \$ 1,000.00   |   | \$ 1,000.00                  |   |
| 19     | Utilities                                    | \$ 500.00   |   | \$ 500.00                    |   |
| 20     | Printing and Binding                         | \$ 50.00  |   | \$ 50.00                     |   |
| 21     | Repair and Maintenance                       | \$ 3,150.00   |   | \$ 3,150.00                  |   |
| 22     | Meeting/Conference Expense                   | \$ -  |   | \$ -                         |   |
| 23     | Employee Training (no travel)                | \$ 150.00   |   | \$ 150.00                    |   |
| 24     | Advertising and Outreach                     | \$ 300.00   |   | \$ 300.00                    |   |
| 25     | Board Member Expense                         | \$ -  |   | \$ -                         |   |
| 27     | Office Rent (Land, Buildings, Etc.)          | \$ -  |   | \$ -                         |   |
| 28     | Furniture Rental                             | \$ -  |   | \$ -                         |   |
| 29     | Equipment Rental (Phones, Computers, etc.)   | \$ 200.00   |   | \$ 200.00                    |   |
| 30     | Vehicle Rental                               | \$ -  |   | \$ -                         |   |
| 31     | Dues, Subscriptions and Fees                 | \$ -  |   | \$ -                         |   |
| 32     | Insurance & Bonding                          | \$ 100.00   |   | \$ 100.00                    |   |
| 33     | Book/Library Reference Materials             | \$ -  |   | \$ -                         |   |
| 34     | Mortgage Interest/Bank Fees                  | \$ -  |   | \$ -                         |   |
| 35     | Other Expenses                               | \$ -  | \$ 15.00                                    | \$ 15.00                     | Increase for unbudgeted portion of stormwater fees  |
| 36     | Building & Improvements                      | \$ 500.00   |   | \$ 500.00                    |   |
| 39     | Furniture/Non-Computer Eqpt. \$500+ per item | \$ 250.00   |   | \$ 250.00                    |   |
| 40     | Computer Equipment/Printers, \$500+ per item | \$ 500.00   |   | \$ 500.00                    |   |
| 41     | Furniture/Eqpt. under \$500 per item         | \$ 300.00   |   | \$ 300.00                    |   |
| 43     | Purchases of Services                        | \$ -  | \$ -  | \$ -                         |   |
| 45     | Stipends/Scholarships                        | \$ -  |   | \$ -                         |   |
| 46     | Cash Grants and Awards                       | \$ -  |   | \$ -                         |   |
| 47     | Non-Cash Grants and Awards                   | \$ -  |   | \$ -                         |   |
|        | Total  | \$ 58,000.00  | \$ (25,000.00)                              | \$ 33,000.00                 |   |

Department Manager Signature \_\_\_\_\_

Fiscal Year 2022/2023

**Partnership for Children of Cumberland County, Inc.  
In-House Activity Budget Revision/Amendment Request**

| Unit: <b>Partnership for Children of Cumberland County, Inc.<br/>Child Care Resource &amp; Referral</b> |  | Activity Name: <b>PFC Lending Library [3115-036]</b><br>Requested Effective Date: <b>12/15/2022</b> |                       |                              |   |
|---|--|---|-----------------------|------------------------------|---|
| Line #  | Description                                  | Budget Effective<br>07/01/22  | Amount Changed        | Budget Effective<br>12/15/22 | Explanation   |
| 11  | Personnel                                    | \$ 68,700.00  | \$ (50,000.00)        | \$ 18,700.00                 | Decrease of personnel costs anticipated through yearend, primarily due to lapse salaries. |
| 12  | Contracted Professional Services             | \$ 4,000.00   |                       | \$ 4,000.00                  |   |
| 14  | Office Supplies & Materials                  | \$ 1,000.00   | \$ 500.00             | \$ 1,500.00                  | Increase anticipated need through yearend   |
| 15  | Service Related Supplies                     | \$ 1,000.00   |                       | \$ 1,000.00                  |   |
| 17  | Travel                                       | \$ 1,000.00   |                       | \$ 1,000.00                  |   |
| 18  | Communications & Postage                     | \$ 1,000.00   |                       | \$ 1,000.00                  |   |
| 19  | Utilities                                    | \$ 2,200.00   | \$ (715.00)           | \$ 1,485.00                  | Decrease to align line items with anticipated shortfalls through yearend                  |
| 20  | Printing and Binding                         | \$ 50.00  |                       | \$ 50.00                     |   |
| 21  | Repair and Maintenance                       | \$ 15,000.00  |                       | \$ 15,000.00                 |   |
| 22  | Meeting/Conference Expense                   | \$ -  |                       | \$ -                         |   |
| 23  | Employee Training (no travel)                | \$ 600.00   |                       | \$ 600.00                    |   |
| 24  | Advertising and Outreach                     | \$ -  |                       | \$ -                         |   |
| 25  | Board Member Expense                         | \$ -  |                       | \$ -                         |   |
| 27  | Office Rent (Land, Buildings, Etc.)          | \$ -  |                       | \$ -                         |   |
| 28  | Furniture Rental                             | \$ -  |                       | \$ -                         |   |
| 29  | Equipment Rental (Phones, Computers, etc.)   | \$ 100.00   |                       | \$ 100.00                    |   |
| 30  | Vehicle Rental                               | \$ -  |                       | \$ -                         |   |
| 31  | Dues, Subscriptions and Fees                 | \$ 1,200.00   |                       | \$ 1,200.00                  |   |
| 32  | Insurance & Bonding                          | \$ 800.00   |                       | \$ 800.00                    |   |
| 33  | Book/Library Reference Materials             | \$ -  |                       | \$ -                         |   |
| 34  | Mortgage Interest/Bank Fees                  | \$ -  |                       | \$ -                         |   |
| 35  | Other Expenses                               | \$ -  | \$ 215.00             | \$ 215.00                    | Increase for unbudgeted portion of stormwater fees  |
| 36  | Building & Improvements                      | \$ 1,000.00   |                       | \$ 1,000.00                  |   |
| 39  | Furniture/Non-Computer Eqpt. \$500+ per item | \$ 250.00   |                       | \$ 250.00                    |   |
| 40  | Computer Equipment/Printers, \$500+ per item | \$ 500.00   |                       | \$ 500.00                    |   |
| 41  | Furniture/Eqpt. under \$500 per item         | \$ 100.00   |                       | \$ 100.00                    |   |
| 43  | Purchases of Services                        | \$ -  | \$ -                  | \$ -                         |   |
| 45  | Stipends/Scholarships                        | \$ -  |                       | \$ -                         |   |
| 46  | Cash Grants and Awards                       | \$ -  |                       | \$ -                         |   |
| 47  | Non-Cash Grants and Awards                   | \$ -  |                       | \$ -                         |   |
|   | <b>Total</b>                                 | <b>\$ 98,500.00</b>   | <b>\$ (50,000.00)</b> | <b>\$ 48,500.00</b>          |   |

Department Manager Signature \_\_\_\_\_

Fiscal Year 2022/2023

**Partnership for Children of Cumberland County, Inc.  
In-House Activity Budget Revision/Amendment Request**

| Unit:  |  | Partnership for Children of Cumberland County, Inc.<br>Child Care Resource & Referral | Activity Name:<br>Requested Effective Date: |                              | All Children Excel [5505-031]<br>12/15/2022   |
|--------|--|---|---|------------------------------|---|
| Line # | Description                                  | Budget Effective<br>07/01/22  | Amount Changed                              | Budget Effective<br>12/15/22 | Explanation   |
| 11     | Personnel                                    | \$ 199,125.00   | \$ (70,500.00)                              | \$ 128,625.00                | Decrease of personnel costs to anticipated need through yearend, primarily due to lapse salaries. |
| 12     | Contracted Professional Services             | \$ 15,000.00  | \$ (1,065.00)                               | \$ 13,935.00                 | Decrease to align line items with anticipated shortfalls through yearend                          |
| 14     | Office Supplies & Materials                  | \$ 2,000.00   |   | \$ 2,000.00                  |   |
| 15     | Service Related Supplies                     | \$ 3,500.00   |   | \$ 3,500.00                  |   |
| 17     | Travel                                       | \$ 3,000.00   |   | \$ 3,000.00                  |   |
| 18     | Communications & Postage                     | \$ 5,000.00   |   | \$ 5,000.00                  |   |
| 19     | Utilities                                    | \$ 2,000.00   |   | \$ 2,000.00                  |   |
| 20     | Printing and Binding                         | \$ 300.00   |   | \$ 300.00                    |   |
| 21     | Repair and Maintenance                       | \$ 5,000.00   |   | \$ 5,000.00                  |   |
| 22     | Meeting/Conference Expense                   | \$ -  |   | \$ -                         |   |
| 23     | Employee Training (no travel)                | \$ 1,600.00   |   | \$ 1,600.00                  |   |
| 24     | Advertising and Outreach                     | \$ -  |   | \$ -                         |   |
| 25     | Board Member Expense                         | \$ -  |   | \$ -                         |   |
| 27     | Office Rent (Land, Buildings, Etc.)          | \$ -  |   | \$ -                         |   |
| 28     | Furniture Rental                             | \$ -  |   | \$ -                         |   |
| 29     | Equipment Rental (Phones, Computers, etc.)   | \$ 100.00   |   | \$ 100.00                    |   |
| 30     | Vehicle Rental                               | \$ -  |   | \$ -                         |   |
| 31     | Dues, Subscriptions and Fees                 | \$ 1,000.00   |   | \$ 1,000.00                  |   |
| 32     | Insurance & Bonding                          | \$ 500.00   |   | \$ 500.00                    |   |
| 33     | Book/Library Reference Materials             | \$ -  |   | \$ -                         |   |
| 34     | Mortgage Interest/Bank Fees                  | \$ -  |   | \$ -                         |   |
| 35     | Other Expenses                               | \$ -  | \$ 65.00                                    | \$ 65.00                     | Increase for unbudgeted portion of stormwater fees  |
| 36     | Building & Improvements                      | \$ -  |   | \$ -                         |   |
| 39     | Furniture/Non-Computer Eqpt. \$500+ per item | \$ 300.00   | \$ 1,000.00                                 | \$ 1,300.00                  | Increase for unbudgeted allocated portion of equipment  |
| 40     | Computer Equipment/Printers, \$500+ per item | \$ 1,000.00   |   | \$ 1,000.00                  |   |
| 41     | Furniture/Eqpt. under \$500 per item         | \$ 300.00   |   | \$ 300.00                    |   |
| 43     | Purchases of Services                        | \$ -  | \$ -  | \$ -                         |   |
| 45     | Stipends/Scholarships                        | \$ -  |   | \$ -                         |   |
| 46     | Cash Grants and Awards                       | \$ -  |   | \$ -                         |   |
| 47     | Non-Cash Grants and Awards                   | \$ 1,275.00   |   | \$ 1,275.00                  |   |
|        |  |   |   |                              |   |
|        | Total  | \$ 241,000.00   | \$ (70,500.00)                              | \$ 170,500.00                |   |

Department Manager Signature \_\_\_\_\_

Fiscal Year 2022/2023

**Partnership for Children of Cumberland County, Inc.  
In-House Activity Budget Revision/Amendment Request**

|        |  |   |                |   |  |
|--------|--|---|----------------|---|--|
| Unit:  |  | Partnership for Children of Cumberland County, Inc.<br>Child Care Resource & Referral |                | Activity Name: PFC Child Care Resource and ReferralF [3104-001]<br>Requested Effective Date: 12/15/2022 |  |
| Line # | Description                                  | Budget Effective<br>07/01/22  | Amount Changed | Budget Effective<br>12/15/22  | Explanation  |
| 11     | Personnel                                    | \$ 678,200.00   | \$ (5,375.00)  | \$ 672,825.00   | Decrease to cover anticipated increase in other line items through yearend                                 |
| 12     | Contracted Professional Services             | \$ 144,600.00   | \$ (77,000.00) | \$ 67,600.00  | Decrease to anticipated need through yearend   |
| 14     | Office Supplies & Materials                  | \$ 45,000.00  | \$ 15,000.00   | \$ 60,000.00  | Increase to cover software license for Wonderschool that was budgeted in the Dues & Subscription line item |
| 15     | Service Related Supplies                     | \$ 3,800.00   |                | \$ 3,800.00   |  |
| 17     | Travel                                       | \$ 21,000.00  |                | \$ 21,000.00  |  |
| 18     | Communications & Postage                     | \$ 16,000.00  |                | \$ 16,000.00  |  |
| 19     | Utilities                                    | \$ 7,000.00   |                | \$ 7,000.00   |  |
| 20     | Printing and Binding                         | \$ 600.00   |                | \$ 600.00   |  |
| 21     | Repair and Maintenance                       | \$ 46,000.00  |                | \$ 46,000.00  |  |
| 22     | Meeting/Conference Expense                   | \$ -  |                | \$ -  |  |
| 23     | Employee Training (no travel)                | \$ 13,600.00  |                | \$ 13,600.00  |  |
| 24     | Advertising and Outreach                     | \$ 6,500.00   |                | \$ 6,500.00   |  |
| 25     | Board Member Expense                         | \$ -  |                | \$ -  |  |
| 27     | Office Rent (Land, Buildings, Etc.)          | \$ -  |                | \$ -  |  |
| 28     | Furniture Rental                             | \$ -  |                | \$ -  |  |
| 29     | Equipment Rental (Phones, Computers, etc.)   | \$ 7,000.00   |                | \$ 7,000.00   |  |
| 30     | Vehicle Rental                               | \$ 1,000.00   |                | \$ 1,000.00   |  |
| 31     | Dues, Subscriptions and Fees                 | \$ 23,000.00  | \$ (15,000.00) | \$ 8,000.00   | Decrease for software license for Wonderschool that was budgeted in the Dues & Subscription line item      |
| 32     | Insurance & Bonding                          | \$ 2,000.00   |                | \$ 2,000.00   |  |
| 33     | Book/Library Reference Materials             | \$ -  |                | \$ -  |  |
| 34     | Mortgage Interest/Bank Fees                  | \$ -  | \$ 375.00      | \$ 375.00   | Increase for unbudgeted portion of stormwater fees   |
| 35     | Other Expenses                               | \$ -  |                | \$ -  |  |
| 36     | Building & Improvements                      | \$ 5,000.00   |                | \$ 5,000.00   |  |
| 39     | Furniture/Non-Computer Eqpt. \$500+ per item | \$ 2,000.00   | \$ 5,000.00    | \$ 7,000.00   | Increase for unbudgeted portion of the new generator   |
| 40     | Computer Equipment/Printers, \$500+ per item | \$ 7,000.00   |                | \$ 7,000.00   |  |
| 41     | Furniture/Eqpt. under \$500 per item         | \$ 2,000.00   |                | \$ 2,000.00   |  |
| 43     | Purchases of Services                        | \$ -  | \$ -           | \$ -  |  |
| 45     | Stipends/Scholarships                        | \$ 57,200.00  |                | \$ 57,200.00  |  |
| 46     | Cash Grants and Awards                       | \$ -  |                | \$ -  |  |
| 47     | Non-Cash Grants and Awards                   | \$ 1,500.00   |                | \$ 1,500.00   |  |
|        | Total  | \$ 1,090,000.00   | \$ (77,000.00) | \$ 1,013,000.00   |  |

Department Manager Signature \_\_\_\_\_

Date \_\_\_\_\_

Fiscal Year 2022/2023

**Partnership for Children of Cumberland County, Inc.  
In-House Activity Budget Revision/Amendment Request**

| Unit: Partnership for Children of Cumberland County, Inc. |  | Activity Name: Administration [9100-999] |                |                              |  |
|---|--|--|----------------|------------------------------|--|
| Administration  |  | Requested Effective Date: 12/15/2022     |                |                              |  |
| Line #  | Description                                  | Budget Effective<br>07/01/22             | Amount Changed | Budget Effective<br>12/15/22 | Explanation  |
| 11  | Personnel                                    | \$ 217,801.00                            | \$ 39,718.00   | \$ 257,519.00                | Increase of Admin Cap Change Allowance to support Admin staff [used P&E Services activity funds] |
| 12  | Contracted Professional Services             | \$ 43,100.00                             | \$ (3,435.00)  | \$ 39,665.00                 | Decrease to align line items with anticipated shortfalls through yearend                         |
| 14  | Office Supplies & Materials                  | \$ 11,150.00                             |                | \$ 11,150.00                 |  |
| 15  | Service Related Supplies                     | \$ 50.00                                 |                | \$ 50.00                     |  |
| 17  | Travel                                       | \$ 300.00                                |                | \$ 300.00                    |  |
| 18  | Communications & Postage                     | \$ 7,654.00                              |                | \$ 7,654.00                  |  |
| 19  | Utilities                                    | \$ 4,900.00                              |                | \$ 4,900.00                  |  |
| 20  | Printing and Binding                         | \$ 300.00                                | \$ 100.00      | \$ 400.00                    | Increase to align budget to yearend  |
| 21  | Repair and Maintenance                       | \$ 20,400.00                             |                | \$ 20,400.00                 |  |
| 22  | Meeting/Conference Expense                   | \$ 1,000.00                              |                | \$ 1,000.00                  |  |
| 23  | Employee Training (no travel)                | \$ 3,000.00                              |                | \$ 3,000.00                  |  |
| 24  | Advertising and Outreach                     | \$ 400.00                                |                | \$ 400.00                    |  |
| 25  | Board Member Expense                         | \$ 100.00                                |                | \$ 100.00                    |  |
| 27  | Office Rent (Land, Buildings, Etc.)          | \$ -                                     |                | \$ -                         |  |
| 28  | Furniture Rental                             | \$ -                                     |                | \$ -                         |  |
| 29  | Equipment Rental (Phones, Computers, etc.)   | \$ 2,950.00                              |                | \$ 2,950.00                  |  |
| 30  | Vehicle Rental                               | \$ -                                     |                | \$ -                         |  |
| 31  | Dues, Subscriptions and Fees                 | \$ 3,000.00                              |                | \$ 3,000.00                  |  |
| 32  | Insurance & Bonding                          | \$ 10,670.00                             |                | \$ 10,670.00                 |  |
| 33  | Book/Library Reference Materials             | \$ -                                     |                | \$ -                         |  |
| 34  | Mortgage Interest/Bank Fees                  | \$ 5,550.00                              |                | \$ 5,550.00                  |  |
| 35  | Other Expenses                               | \$ -                                     | \$ 335.00      | \$ 335.00                    | Increase for unbudgeted portion of stormwater fees   |
| 36  | Buildings & Improvements                     | \$ 4,000.00                              |                | \$ 4,000.00                  |  |
| 39  | Furniture/Non-Computer Eqpt. \$500+ per item | \$ -                                     | \$ 3,000.00    | \$ 3,000.00                  | Increase for unbudgeted portion of allocated equipment   |
| 40  | Computer Equipment/Printers, \$500+ per item | \$ 6,250.00                              |                | \$ 6,250.00                  |  |
| 41  | Furniture/Eqpt. under \$500 per item         | \$ 3,600.00                              |                | \$ 3,600.00                  |  |
| 43  | Purchases of Services                        |  |                | \$ -                         |  |
| 45  | Stipends/Scholarships                        |  |                | \$ -                         |  |
| 46  | Cash Grants and Awards                       |  |                | \$ -                         |  |
| 47  | Non-Cash Grants and Awards                   |  |                | \$ -                         |  |
|   | Total  | \$ 346,175.00                            | \$ 39,718.00   | \$ 385,893.00                |  |

Department Manager Signature

Date

Fiscal Year 2022/2023

**Partnership for Children of Cumberland County, Inc.**  
**In-House Activity Budget Revision/Amendment Request**

| Unit:  | Partnership for Children of Cumberland County, Inc. |                              | Activity Name:            |                              | NC Pre-K Enhancements TANF/CCDF [2342-034]  |
|--------|---|------------------------------|---------------------------|------------------------------|---|
|        | Child Care Resource & Referral                      |                              | Requested Effective Date: |                              | 12/15/2022  |
| Line # | Description   | Budget Effective<br>07/01/22 | Amount Changed            | Budget Effective<br>12/15/22 | Explanation   |
| 11     | Personnel   | \$ -                         |                           | \$ -                         |   |
| 12     | Contracted Professional Services                    | \$ -                         |                           | \$ -                         |   |
| 14     | Office Supplies & Materials                         | \$ -                         |                           | \$ -                         |   |
| 15     | Service Related Supplies                            | \$ -                         |                           | \$ -                         |   |
| 17     | Travel  | \$ -                         |                           | \$ -                         |   |
| 18     | Communications & Postage                            | \$ -                         |                           | \$ -                         |   |
| 19     | Utilities   | \$ -                         |                           | \$ -                         |   |
| 20     | Printing and Binding                                | \$ -                         |                           | \$ -                         |   |
| 21     | Repair and Maintenance                              | \$ -                         |                           | \$ -                         |   |
| 22     | Meeting/Conference Expense                          | \$ -                         |                           | \$ -                         |   |
| 23     | Employee Training (no travel)                       | \$ -                         |                           | \$ -                         |   |
| 24     | Advertising and Outreach                            | \$ -                         |                           | \$ -                         |   |
| 25     | Board Member Expense                                | \$ -                         |                           | \$ -                         |   |
| 27     | Office Rent (Land, Buildings, Etc.)                 | \$ -                         |                           | \$ -                         |   |
| 28     | Furniture Rental                                    | \$ -                         |                           | \$ -                         |   |
| 29     | Equipment Rental (Phones, Computers, etc.)          | \$ -                         |                           | \$ -                         |   |
| 30     | Vehicle Rental                                      | \$ -                         |                           | \$ -                         |   |
| 31     | Dues, Subscriptions and Fees                        | \$ -                         |                           | \$ -                         |   |
| 32     | Insurance & Bonding                                 | \$ -                         |                           | \$ -                         |   |
| 33     | Book/Library Reference Materials                    | \$ -                         |                           | \$ -                         |   |
| 34     | Mortgage Interest/Bank Fees                         | \$ -                         |                           | \$ -                         |   |
| 35     | Other Expenses                                      | \$ -                         |                           | \$ -                         |   |
| 39     | Furniture/Non-Computer Eqpt. \$500+ per item        | \$ -                         |                           | \$ -                         |   |
| 40     | Computer Equipment/Printers, \$500+ per item        | \$ -                         |                           | \$ -                         |   |
| 41     | Furniture/Eqpt. under \$500 per item                | \$ -                         |                           | \$ -                         |   |
| 43     | Purchases of Services                               | \$ 332,000.00                | \$ 200,000.00             | \$ 532,000.00                | Direct payments to early care and education providers to enhance the NC Pre-K rate for children served in the NC Pre-K program whose families meet the Temporary Assistance for Needy Families (TANF) or Child Care Development Fund (CCDF) eligibility guidelines. |
| 45     | Stipends/Scholarships                               | \$ -                         |                           | \$ -                         |   |
| 46     | Cash Grants and Awards                              | \$ -                         |                           | \$ -                         |   |
| 47     | Non-Cash Grants and Awards                          | \$ -                         |                           | \$ -                         |   |
|        | Total   | \$ 332,000.00                | \$ 200,000.00             | \$ 532,000.00                |   |

Department Manager Signature

Date

Fiscal Year 2022/2023

**Partnership for Children of Cumberland County, Inc.  
In-House Activity Budget Revision/Amendment Request**

| Unit: <b>Partnership for Children of Cumberland County, Inc.<br/>Child Care Resource &amp; Referral</b> |  | Activity Name: <b>Kaleidoscope [5506-037]</b> |                     | Requested Effective Date: <b>12/15/2022</b> |  |
|---|--|---|---------------------|---|--|
| Line #  | Description                                  | Budget Effective<br>07/01/22                  | Amount Changed      | Budget Effective<br>12/15/22                | Explanation  |
| 11  | Personnel                                    | \$ 43,300.00                                  | \$ 18,325.00        | \$ 61,625.00                                | Increase of personnel costs to anticipated need through yearend    |
| 12  | Contracted Professional Services             | \$ 2,000.00                                   | \$ 800.00           | \$ 2,800.00                                 | Increase to anticipated need through yearend                       |
| 14  | Office Supplies & Materials                  | \$ 500.00                                     |                     | \$ 500.00                                   |  |
| 15  | Service Related Supplies                     | \$ 500.00                                     |                     | \$ 500.00                                   |  |
| 17  | Travel                                       | \$ 500.00                                     | \$ (200.00)         | \$ 300.00                                   | Decrease to anticipated need through yearend                       |
| 18  | Communications & Postage                     | \$ 1,000.00                                   | \$ 150.00           | \$ 1,150.00                                 | Increase to anticipated need through yearend                       |
| 19  | Utilities                                    | \$ 200.00                                     |                     | \$ 200.00                                   |  |
| 20  | Printing and Binding                         | \$ 100.00                                     |                     | \$ 100.00                                   |  |
| 21  | Repair and Maintenance                       | \$ 1,500.00                                   |                     | \$ 1,500.00                                 |  |
| 22  | Meeting/Conference Expense                   | \$ -  |                     | \$ -  |  |
| 23  | Employee Training (no travel)                | \$ 500.00                                     |                     | \$ 500.00                                   |  |
| 24  | Advertising and Outreach                     | \$ 300.00                                     | \$ (300.00)         | \$ -  | Decrease to anticipated need through yearend                       |
| 25  | Board Member Expense                         | \$ -  |                     | \$ -  |  |
| 27  | Office Rent (Land, Buildings, Etc.)          | \$ -  |                     | \$ -  |  |
| 28  | Furniture Rental                             | \$ -  |                     | \$ -  |  |
| 29  | Equipment Rental (Phones, Computers, etc.)   | \$ 200.00                                     |                     | \$ 200.00                                   |  |
| 30  | Vehicle Rental                               | \$ -  |                     | \$ -  |  |
| 31  | Dues, Subscriptions and Fees                 | \$ 2,000.00                                   | \$ (975.00)         | \$ 1,025.00                                 | Decrease to anticipated need through yearend                       |
| 32  | Insurance & Bonding                          | \$ 100.00                                     |                     | \$ 100.00                                   |  |
| 33  | Book/Library Reference Materials             | \$ -  |                     | \$ -  |  |
| 34  | Mortgage Interest/Bank Fees                  | \$ -  |                     | \$ -  |  |
| 35  | Other Expenses                               | \$ -  | \$ 25.00            | \$ 25.00                                    | Increase for unbudgeted portion of stormwater fees                 |
| 36  | Building & Improvements                      | \$ -  | \$ 1,800.00         | \$ 1,800.00                                 | Increase for unbudgeted portion of allocated building improvements |
| 39  | Furniture/Non-Computer Eqpt. \$500+ per item | \$ 500.00                                     |                     | \$ 500.00                                   |  |
| 40  | Computer Equipment/Printers, \$500+ per item | \$ 500.00                                     |                     | \$ 500.00                                   |  |
| 41  | Furniture/Eqpt. under \$500 per item         | \$ 300.00                                     | \$ (300.00)         | \$ -  | Decrease to anticipated need through yearend                       |
| 43  | Purchases of Services                        | \$ -  | \$ -                | \$ -  |  |
| 45  | Stipends/Scholarships                        | \$ -  |                     | \$ -  |  |
| 46  | Cash Grants and Awards                       | \$ -  |                     | \$ -  |  |
| 47  | Non-Cash Grants and Awards                   | \$ -  |                     | \$ -  |  |
|   | <b>Total</b>                                 | <b>\$ 54,000.00</b>                           | <b>\$ 19,325.00</b> | <b>\$ 73,325.00</b>                         |  |

Department Manager Signature \_\_\_\_\_

Fiscal Year 2022/2023

**Partnership for Children of Cumberland County, Inc.  
In-House Activity Budget Revision/Amendment Request**

| Unit: <b>Partnership for Children of Cumberland County, Inc.</b> |  | Activity Name: <b>Community Engagement &amp; Development [5517-030]</b> |                      |                              |   |
|--|--|---|----------------------|------------------------------|---|
| <b>Community Engagement</b>                                      |  | Requested Effective Date: <b>12/15/2022</b>                             |                      |                              |   |
| Line #   | Description                                  | Budget Effective<br>0701/2022   | Amount Changed       | Budget Effective<br>12/15/22 | Explanation   |
| 11   | Personnel                                    | \$ 157,672.00   | \$ 135,221.00        | \$ 292,893.00                | Increase to align current budget to original request with prior year reverted funds and to anticipated need through yearend   |
| 12   | Contracted Professional Services             | \$ 121,230.00   | \$ 770.00            | \$ 122,000.00                | Increase to align current budget to original request with prior year reverted funds   |
| 14   | Office Supplies & Materials                  | \$ 5,500.00   | \$ 4,000.00          | \$ 9,500.00                  | Increase due to allocation of various software licenses and subscriptions not previously budgeted   |
| 15   | Service Related Supplies                     | \$ 50.00  |                      | \$ 50.00                     |   |
| 17   | Travel                                       | \$ 20.00  |                      | \$ 20.00                     |   |
| 18   | Communications & Postage                     | \$ 4,800.00   |                      | \$ 4,800.00                  |   |
| 19   | Utilities                                    | \$ 13,000.00  |                      | \$ 13,000.00                 |   |
| 20   | Printing and Binding                         | \$ 400.00   |                      | \$ 400.00                    |   |
| 21   | Repair and Maintenance                       | \$ 51,000.00  |                      | \$ 51,000.00                 |   |
| 22   | Meeting/Conference Expense                   | \$ 500.00   |                      | \$ 500.00                    |   |
| 23   | Employee Training (no travel)                | \$ 1,600.00   |                      | \$ 1,600.00                  |   |
| 24   | Advertising and Outreach                     | \$ 15,000.00  | \$ 15,000.00         | \$ 30,000.00                 | Increase to align current budget to original request with prior year reverted funds   |
| 25   | Board Member Expense                         | \$ -  |                      | \$ -                         |   |
| 27   | Office Rent (Land, Buildings, Etc.)          | \$ -  |                      | \$ -                         |   |
| 28   | Furniture Rental                             | \$ -  |                      | \$ -                         |   |
| 29   | Equipment Rental (Phones, Computers, etc.)   | \$ 1,200.00   | \$ 3,000.00          | \$ 4,200.00                  | Increase to align current budget to original request with prior year reverted funds   |
| 30   | Vehicle Rental                               | \$ -  |                      | \$ -                         |   |
| 31   | Dues, Subscriptions and Fees                 | \$ 5,000.00   | \$ (420.00)          | \$ 4,580.00                  | Decrease for anticipated need through yearend   |
| 32   | Insurance & Bonding                          | \$ 5,000.00   |                      | \$ 5,000.00                  |   |
| 33   | Book/Library Reference Materials             | \$ -  |                      | \$ -                         |   |
| 34   | Mortgage Interest/Bank Fees                  | \$ 200.00   |                      | \$ 200.00                    |   |
| 35   | Other Expenses                               | \$ -  | \$ 450.00            | \$ 450.00                    | Increase for unbudgeted portion of stormwater fees  |
| 36   | Buildings & Improvements                     | \$ 15,000.00  |                      | \$ 15,000.00                 |   |
| 39   | Furniture/Non-Computer Eqpt. \$500+ per item | \$ 1,500.00   | \$ 8,500.00          | \$ 10,000.00                 | Increase for allocated portion of unbudgeted equipment plus anticipated cost of a new plotter to replace the current one that is becoming inoperable and is over 10 years old |
| 40   | Computer Equipment/Printers, \$500+ per item | \$ 1,500.00   |                      | \$ 1,500.00                  |   |
| 41   | Furniture/Eqpt. under \$500 per item         | \$ 1,000.00   |                      | \$ 1,000.00                  |   |
| 43   | Purchases of Services                        | \$ -  |                      | \$ -                         |   |
| 45   | Stipends/Scholarships                        | \$ -  |                      | \$ -                         |   |
| 46   | Cash Grants and Awards                       | \$ -  |                      | \$ -                         |   |
| 47   | Non-Cash Grants and Awards                   | \$ -  |                      | \$ -                         |   |
|  | <b>Total</b>                                 | <b>\$ 401,172.00</b>  | <b>\$ 166,521.00</b> | <b>\$ 567,693.00</b>         |   |

Department Manager Signature

Date

Fiscal Year 2022/2023

**Partnership for Children of Cumberland County, Inc.**  
**Direct Service Provider Activity Budget Revision/Amendment Request**

| Unit: <b>Kerri Hurley</b> |  | Activity Name: <b>Kindermusik &amp; Music Therapy [5417-220]</b> |                    |                              |   |
|---------------------------|--|--|--------------------|------------------------------|---|
|                           |  | Requested Effective Date: <b>12/15/2022</b>                      |                    |                              |   |
| Line #                    | Description                                  | Budget Effective<br>07/01/22                                     | Amount Changed     | Budget Effective<br>12/15/22 | Explanation   |
| 11                        | Personnel                                    | \$ 34,680.00   | \$ 3,360.00        | \$ 38,040.00                 | Salary for one part time Licensed/Accredited Kindermuik Educator for four additional Kindermusik classes served for seven weeks |
| 12                        | Contracted Professional Services             | \$ 28,400.00   |                    | \$ 28,400.00                 |   |
| 14                        | Office Supplies & Materials                  | \$ -   |                    | \$ -                         |   |
| 15                        | Service Related Supplies                     | \$ -   |                    | \$ -                         |   |
| 17                        | Travel                                       | \$ 2,000.00  | \$ 1,000.00        | \$ 3,000.00                  | Additional mileage for Kindermusik Instructor and Music Therapist additoinal classes to schools across Cumberland County.       |
| 18                        | Communications & Postage                     | \$ -   |                    | \$ -                         |   |
| 19                        | Utilities                                    | \$ -   |                    | \$ -                         |   |
| 20                        | Printing and Binding                         | \$ -   |                    | \$ -                         |   |
| 21                        | Repair and Maintenance                       | \$ -   |                    | \$ -                         |   |
| 22                        | Meeting/Conference Expense                   | \$ -   |                    | \$ -                         |   |
| 23                        | Employee Training (no travel)                | \$ -   |                    | \$ -                         |   |
| 24                        | Advertising and Outreach                     | \$ -   |                    | \$ -                         |   |
| 25                        | Board Member Expense                         | \$ -   |                    | \$ -                         |   |
| 27                        | Office Rent (Land, Buildings, Etc.)          | \$ -   |                    | \$ -                         |   |
| 28                        | Furniture Rental                             | \$ -   |                    | \$ -                         |   |
| 29                        | Equipment Rental (Phones, Computers, etc.)   | \$ -   |                    | \$ -                         |   |
| 30                        | Vehicle Rental                               | \$ -   |                    | \$ -                         |   |
| 31                        | Dues, Subscriptions and Fees                 | \$ -   |                    | \$ -                         |   |
| 32                        | Insurance & Bonding                          | \$ 261.00  |                    | \$ 261.00                    |   |
| 33                        | Book/Library Reference Materials             | \$ -   |                    | \$ -                         |   |
| 34                        | Mortgage Interest/Bank Fees                  | \$ -   |                    | \$ -                         |   |
| 35                        | Other Expenses                               | \$ -   |                    | \$ -                         |   |
| 39                        | Furniture/Non-Computer Eqpt. \$500+ per item | \$ -   |                    | \$ -                         |   |
| 40                        | Computer Equipment/Printers, \$500+ per item | \$ -   |                    | \$ -                         |   |
| 41                        | Furniture/Eqpt. under \$500 per item         | \$ -   |                    | \$ -                         |   |
| 43                        | Purchases of Services                        | \$ -   | \$ -               | \$ -                         |   |
| 45                        | Stipends/Scholarships                        | \$ -   |                    | \$ -                         |   |
| 46                        | Cash Grants and Awards                       | \$ -   |                    | \$ -                         |   |
| 47                        | Non-Cash Grants and Awards                   | \$ 18,194.00   | \$ 3,520.00        | \$ 21,714.00                 | Additional home kits for additoinal Kindermusik classes being served  |
|                           | <b>Total</b>                                 | <b>\$ 83,535.00</b>  | <b>\$ 7,880.00</b> | <b>\$ 91,415.00</b>          |   |

Department Manager Signature

Date

Fiscal Year 2022/2023

**Partnership for Children of Cumberland County, Inc.**  
**Direct Service Provider Activity Budget Revision/Amendment Request**

|        |  |                              |                           |                              |   |
|--------|--|------------------------------|---------------------------|------------------------------|---|
| Unit:  | Cumberland County Health Department          |                              | Activity Name:            |                              | Child Care Health Consultant [3414-263]   |
|        |  |                              | Requested Effective Date: |                              | 12/15/2022  |
| Line # | Description                                  | Budget Effective<br>07/01/22 | Amount Changed            | Budget Effective<br>12/15/22 | Explanation   |
| 11     | Personnel                                    | \$ 53,060.00                 |                           | \$ 53,060.00                 |   |
| 12     | Contracted Professional Services             | \$ -                         |                           | \$ -                         |   |
| 14     | Office Supplies & Materials                  | \$ 500.00                    |                           | \$ 500.00                    |   |
| 15     | Service Related Supplies                     | \$ 1,455.00                  |                           | \$ 1,455.00                  |   |
| 17     | Travel                                       | \$ 2,500.00                  |                           | \$ 2,500.00                  |   |
| 18     | Communications & Postage                     | \$ -                         |                           | \$ -                         |   |
| 19     | Utilities                                    | \$ -                         |                           | \$ -                         |   |
| 20     | Printing and Binding                         | \$ -                         |                           | \$ -                         |   |
| 21     | Repair and Maintenance                       | \$ -                         |                           | \$ -                         |   |
| 22     | Meeting/Conference Expense                   | \$ -                         |                           | \$ -                         |   |
| 23     | Employee Training (no travel)                | \$ 500.00                    |                           | \$ 500.00                    |   |
| 24     | Advertising and Outreach                     | \$ -                         |                           | \$ -                         |   |
| 25     | Board Member Expense                         | \$ -                         |                           | \$ -                         |   |
| 27     | Office Rent (Land, Buildings, Etc.)          | \$ -                         |                           | \$ -                         |   |
| 28     | Furniture Rental                             | \$ -                         |                           | \$ -                         |   |
| 29     | Equipment Rental (Phones, Computers, etc.)   | \$ 1,090.00                  |                           | \$ 1,090.00                  |   |
| 30     | Vehicle Rental                               | \$ -                         |                           | \$ -                         |   |
| 31     | Dues, Subscriptions and Fees                 | \$ 45.00                     |                           | \$ 45.00                     |   |
| 32     | Insurance & Bonding                          | \$ -                         |                           | \$ -                         |   |
| 33     | Book/Library Reference Materials             | \$ -                         |                           | \$ -                         |   |
| 34     | Mortgage Interest/Bank Fees                  | \$ -                         |                           | \$ -                         |   |
| 35     | Other Expenses                               | \$ -                         |                           | \$ -                         |   |
| 39     | Furniture/Non-Computer Eqpt. \$500+ per item | \$ -                         |                           | \$ -                         |   |
| 40     | Computer Equipment/Printers, \$500+ per item | \$ 1,200.00                  |                           | \$ 1,200.00                  |   |
| 41     | Furniture/Eqpt. under \$500 per item         | \$ -                         |                           | \$ -                         |   |
| 43     | Purchases of Services                        | \$ -                         | \$ -                      | \$ -                         |   |
| 45     | Stipends/Scholarships                        | \$ -                         |                           | \$ -                         |   |
| 46     | Cash Grants and Awards                       | \$ -                         | \$ 5,000.00               | \$ 5,000.00                  | Cash-related Incentives for facilities participating in the GoNAPSAC initiative |
| 47     | Non-Cash Grants and Awards                   | \$ -                         |                           | \$ -                         |   |
|        | Total  | \$ 60,350.00                 | \$ 5,000.00               | \$ 65,350.00                 |   |

Department Manager Signature \_\_\_\_\_

Date \_\_\_\_\_

Fiscal Year 2022/2023

**Partnership for Children of Cumberland County, Inc.**  
**Direct Service Provider Activity Budget Revision/Amendment Request**

| Unit: <b>Cumberland County DSS</b> |  | Activity Name: <b>DSS Child Care Subsidy [2340-760]</b> |                      |                              |  |
|------------------------------------|--|---|----------------------|------------------------------|--|
|                                    |  | Requested Effective Date: <b>12/15/2022</b>             |                      |                              |  |
| Line #                             | Description                                  | Budget Effective<br>07/01/22                            | Amount Changed       | Budget Effective<br>12/15/22 | Explanation  |
| 11                                 | Personnel                                    | \$ -  |                      | \$ -                         |  |
| 12                                 | Contracted Professional Services             | \$ -  |                      | \$ -                         |  |
| 14                                 | Office Supplies & Materials                  | \$ -  |                      | \$ -                         |  |
| 15                                 | Service Related Supplies                     | \$ -  |                      | \$ -                         |  |
| 17                                 | Travel                                       | \$ -  |                      | \$ -                         |  |
| 18                                 | Communications & Postage                     | \$ -  |                      | \$ -                         |  |
| 19                                 | Utilities                                    | \$ -  |                      | \$ -                         |  |
| 20                                 | Printing and Binding                         | \$ -  |                      | \$ -                         |  |
| 21                                 | Repair and Maintenance                       | \$ -  |                      | \$ -                         |  |
| 22                                 | Meeting/Conference Expense                   | \$ -  |                      | \$ -                         |  |
| 23                                 | Employee Training (no travel)                | \$ -  |                      | \$ -                         |  |
| 24                                 | Advertising and Outreach                     | \$ -  |                      | \$ -                         |  |
| 25                                 | Board Member Expense                         | \$ -  |                      | \$ -                         |  |
| 27                                 | Office Rent (Land, Buildings, Etc.)          | \$ -  |                      | \$ -                         |  |
| 28                                 | Furniture Rental                             | \$ -  |                      | \$ -                         |  |
| 29                                 | Equipment Rental (Phones, Computers, etc.)   | \$ -  |                      | \$ -                         |  |
| 30                                 | Vehicle Rental                               | \$ -  |                      | \$ -                         |  |
| 31                                 | Dues, Subscriptions and Fees                 | \$ -  |                      | \$ -                         |  |
| 32                                 | Insurance & Bonding                          | \$ -  |                      | \$ -                         |  |
| 33                                 | Book/Library Reference Materials             | \$ -  |                      | \$ -                         |  |
| 34                                 | Mortgage Interest/Bank Fees                  | \$ -  |                      | \$ -                         |  |
| 35                                 | Other Expenses                               | \$ -  |                      | \$ -                         |  |
| 39                                 | Furniture/Non-Computer Eqpt. \$500+ per item | \$ -  |                      | \$ -                         |  |
| 40                                 | Computer Equipment/Printers, \$500+ per item | \$ -  |                      | \$ -                         |  |
| 41                                 | Furniture/Eqpt. under \$500 per item         | \$ -  |                      | \$ -                         |  |
| 43                                 | Purchases of Services                        | \$ 2,230,306.00   | \$ 200,694.00        | \$ 2,431,000.00              | Additional need for payments for direct per child basis for the purchase of part- or full-day care |
| 45                                 | Stipends/Scholarships                        | \$ -  |                      | \$ -                         |  |
| 46                                 | Cash Grants and Awards                       | \$ -  |                      | \$ -                         |  |
| 47                                 | Non-Cash Grants and Awards                   | \$ -  |                      | \$ -                         |  |
|                                    | <b>Total</b>                                 | <b>\$ 2,230,306.00</b>                                  | <b>\$ 200,694.00</b> | <b>\$ 2,431,000.00</b>       |  |

Department Manager Signature \_\_\_\_\_

Date \_\_\_\_\_

Fiscal Year 2022/2023

**Partnership for Children of Cumberland County, Inc.**  
**Direct Service Provider Activity Budget Revision/Amendment Request**

|       |                       |                           |   |  |  |
|-------|-----------------------|---------------------------|---|--|--|
| Unit: | Cumberland County DSS | Activity Name:            | DSS Child Care Subsidy Support [2360-750] |  |  |
|       |                       | Requested Effective Date: | 12/15/2022                                |  |  |

| Line # | Description                                  | Budget Effective<br>07/01/22 | Amount Changed      | Budget Effective<br>12/15/22 | Explanation  |
|--------|--|------------------------------|---------------------|------------------------------|--|
| 11     | Personnel                                    | \$ 150,109.00                | \$ 16,193.00        | \$ 166,302.00                | Additional need for salaries for applicable case workers times, direct supervisory and clerical support staff, other administrative support staff (Dir, Finance, Training, Info. Mgmt, File Room, Mail Room) |
| 12     | Contracted Professional Services             | \$ -                         |                     | \$ -                         |  |
| 14     | Office Supplies & Materials                  | \$ 3,040.00                  |                     | \$ 3,040.00                  |  |
| 15     | Service Related Supplies                     | \$ -                         |                     | \$ -                         |  |
| 17     | Travel                                       | \$ 123.00                    |                     | \$ 123.00                    |  |
| 18     | Communications & Postage                     | \$ 167.00                    |                     | \$ 167.00                    |  |
| 19     | Utilities                                    | \$ 5,136.00                  |                     | \$ 5,136.00                  |  |
| 20     | Printing and Binding                         | \$ -                         |                     | \$ -                         |  |
| 21     | Repair and Maintenance                       | \$ 317.00                    |                     | \$ 317.00                    |  |
| 22     | Meeting/Conference Expense                   | \$ -                         |                     | \$ -                         |  |
| 23     | Employee Training (no travel)                | \$ -                         |                     | \$ -                         |  |
| 24     | Advertising and Outreach                     | \$ -                         |                     | \$ -                         |  |
| 25     | Board Member Expense                         | \$ -                         |                     | \$ -                         |  |
| 27     | Office Rent (Land, Buildings, Etc.)          | \$ -                         |                     | \$ -                         |  |
| 28     | Furniture Rental                             | \$ -                         |                     | \$ -                         |  |
| 29     | Equipment Rental (Phones, Computers, etc.)   | \$ -                         |                     | \$ -                         |  |
| 30     | Vehicle Rental                               | \$ -                         |                     | \$ -                         |  |
| 31     | Dues, Subscriptions and Fees                 | \$ -                         |                     | \$ -                         |  |
| 32     | Insurance & Bonding                          | \$ 915.00                    |                     | \$ 915.00                    |  |
| 33     | Book/Library Reference Materials             | \$ -                         |                     | \$ -                         |  |
| 34     | Mortgage Interest/Bank Fees                  | \$ -                         |                     | \$ -                         |  |
| 35     | Other Expenses                               | \$ -                         |                     | \$ -                         |  |
| 39     | Furniture/Non-Computer Eqpt. \$500+ per item | \$ -                         |                     | \$ -                         |  |
| 40     | Computer Equipment/Printers, \$500+ per item | \$ -                         |                     | \$ -                         |  |
| 41     | Furniture/Eqpt. under \$500 per item         | \$ -                         |                     | \$ -                         |  |
| 43     | Purchases of Services                        | \$ -                         | \$ -                | \$ -                         |  |
| 45     | Stipends/Scholarships                        | \$ -                         |                     | \$ -                         |  |
| 46     | Cash Grants and Awards                       | \$ -                         |                     | \$ -                         |  |
| 47     | Non-Cash Grants and Awards                   | \$ -                         |                     | \$ -                         |  |
|        | <b>Total</b>                                 | <b>\$ 159,807.00</b>         | <b>\$ 16,193.00</b> | <b>\$ 176,000.00</b>         |  |

Department Manager Signature \_\_\_\_\_

Date \_\_\_\_\_

Fiscal Year 2022/2023

**Partnership for Children of Cumberland County, Inc.**  
**Direct Service Provider Activity Budget Revision/Amendment Request**

|        |  |                              |                           |                              |   |
|--------|--|------------------------------|---------------------------|------------------------------|---|
| Unit:  | Child Care Services Association              |                              | Activity Name:            |                              | Child Care WAGES Program [3107-720]   |
|        |  |                              | Requested Effective Date: |                              | 12/15/2022  |
| Line # | Description                                  | Budget Effective<br>07/01/22 | Amount Changed            | Budget Effective<br>12/15/22 | Explanation   |
| 11     | Personnel                                    | \$ -                         |                           | \$ -                         |   |
| 12     | Contracted Professional Services             | \$ -                         |                           | \$ -                         |   |
| 14     | Office Supplies & Materials                  | \$ -                         |                           | \$ -                         |   |
| 15     | Service Related Supplies                     | \$ -                         |                           | \$ -                         |   |
| 17     | Travel                                       | \$ -                         |                           | \$ -                         |   |
| 18     | Communications & Postage                     | \$ -                         |                           | \$ -                         |   |
| 19     | Utilities                                    | \$ -                         |                           | \$ -                         |   |
| 20     | Printing and Binding                         | \$ -                         |                           | \$ -                         |   |
| 21     | Repair and Maintenance                       | \$ -                         |                           | \$ -                         |   |
| 22     | Meeting/Conference Expense                   | \$ -                         |                           | \$ -                         |   |
| 23     | Employee Training (no travel)                | \$ -                         |                           | \$ -                         |   |
| 24     | Advertising and Outreach                     | \$ -                         |                           | \$ -                         |   |
| 25     | Board Member Expense                         | \$ -                         |                           | \$ -                         |   |
| 27     | Office Rent (Land, Buildings, Etc.)          | \$ -                         |                           | \$ -                         |   |
| 28     | Furniture Rental                             | \$ -                         |                           | \$ -                         |   |
| 29     | Equipment Rental (Phones, Computers, etc.)   | \$ -                         |                           | \$ -                         |   |
| 30     | Vehicle Rental                               | \$ -                         |                           | \$ -                         |   |
| 31     | Dues, Subscriptions and Fees                 | \$ -                         |                           | \$ -                         |   |
| 32     | Insurance & Bonding                          | \$ -                         |                           | \$ -                         |   |
| 33     | Book/Library Reference Materials             | \$ -                         |                           | \$ -                         |   |
| 34     | Mortgage Interest/Bank Fees                  | \$ -                         |                           | \$ -                         |   |
| 35     | Other Expenses                               | \$ -                         |                           | \$ -                         |   |
| 39     | Furniture/Non-Computer Eqpt. \$500+ per item | \$ -                         |                           | \$ -                         |   |
| 40     | Computer Equipment/Printers, \$500+ per item | \$ -                         |                           | \$ -                         |   |
| 41     | Furniture/Eqpt. under \$500 per item         | \$ -                         |                           | \$ -                         |   |
| 43     | Purchases of Services                        | \$ -                         | \$ -                      | \$ -                         |   |
| 45     | Stipends/Scholarships                        | \$ 535,134.00                | \$ 184,866.00             | \$ 720,000.00                | Increase to provide payments to support additional participants through yearend and to increase payments to Tier 3 of the WAGES Compensation Plan |
| 46     | Cash Grants and Awards                       | \$ -                         |                           | \$ -                         |   |
| 47     | Non-Cash Grants and Awards                   | \$ -                         |                           | \$ -                         |   |
|        | Total  | \$ 535,134.00                | \$ 184,866.00             | \$ 720,000.00                |   |

Department Manager Signature \_\_\_\_\_

Date \_\_\_\_\_

Fiscal Year 2022/2023

**Board Transition Worksheet - November 17, 2022**

| NCPK Suggested Roles - Government               |   | Board Member             | 1st Term Expires            | 2nd Term Expires | Race/Ethnicity                         |
|---|---|--------------------------|-----------------------------|------------------|--|
| County Commissioner's Office                    |   | Open                     |                             |                  |  |
| 1   | County Manager's Office   | Heather Skeens           | 6/30/2025                   | 6/30/2028        | Caucasian                              |
| 2   | Department of Social Services - <b>NC Pre-K Mandated</b>  | Brenda Jackson           |                             | NCPK             | African American                       |
| Local Health Agency or Health Services Provider |   | Open                     |                             |                  |  |
| 3   | School Administrator - <b>NC Pre-K Mandated</b>   | Connelly, Dr. Marvin     |                             | NCPK             | African American                       |
| 4   | Higher Education Institution  | Deaver, Robin            |                             | 6/30/2023        | Caucasian                              |
| 5   |   | Gronski, Dr. Meredith    |                             | 6/30/2023        | Caucasian                              |
| 6   | Local Cooperative Extension Agency  | Childers, Lisa*          | 6/30/2025                   | 6/30/2028        | Caucasian                              |
| Local Public Library                            |   | Open                     |                             |                  |  |
| 7   | Municipal Government  | McDonald, Karen          |                             | 6/30/2023        | African American                       |
| NCPK Suggested Roles - Services                 |   | Board Member             | 1st Term Expires            | 2nd Term Expires |  |
| 8   | Child Care Provider - Licensed Center - <b>NC Pre-K Mandated</b>  | Mathis, Mary             | 6/30/2024                   | 6/30/2027        | African American                       |
| Child Care Provider - Licensed Home             |   | Open                     |                             |                  |  |
| Military Child Care Rep                         |   | Open                     |                             |                  |  |
| 9   | Local Head Start Program Representative - <b>NC Pre-K Mandated</b>  | Ballard, Lonnie          |                             | NCPK             | African American                       |
| 10  | Local Mental Health Community Organization  | Gardner, Terrasine       | 6/30/2022                   | 6/30/2025        | African American                       |
| 11  | Child Care Resource & Referral (non-employee) or Another Child-Serving Agency Representative - <b>NC Pre-K Mandated</b> | Wesley, Wanda            |                             | 6/30/2023        | African American                       |
| 12  |   | Neal, Ayesha             | 6/30/2021                   | 6/30/2024        | African American                       |
| 13  | Other Non-Profit Human Service Agency   | Brian Jones              | 6/30/2023                   | 6/30/2026        | African American                       |
| 14  | Public School Exceptional Children's Preschool Program Representative - <b>NC Pre-K Mandated</b>                        | Dr. Pamela Adams-Watkins |                             | NCPK             | African American                       |
| NCPK Suggested Roles - Business/Community       |   | Board Member             | 1st Term Expires            | 2nd Term Expires |  |
| 15  | Parent of a child 5 or younger - <b>NC Pre-K Mandated</b>   | Jallow-Konrat, Haja      | 6/30/2024                   | 6/30/2027        | African American                       |
| 16  | Faith Community   | McNeill, Tre'vone        | 6/30/2022                   | 6/30/2025        | African American                       |
| 17  | Inter-Agency Coordinating Council or Parent of a Child with a Disability  | Rayman, Tawnya           |                             | 6/30/2023        | Caucasian                              |
| Foundation or other Philanthropic Organization  |   | Open                     |                             |                  |  |
| 18  | Business Leader   | Terry, Stephen           | 6/30/2023                   | 6/30/2026        | Caucasian                              |
| 19  | Military Community Rep  | Gronowski, Sandee        |                             | 6/30/2023        | Caucasian                              |
| 20  | Community At Large  | Williams, Ebone          | 6/30/2023                   | 6/30/2026        | African American                       |
|   |   | Morris, Charles          | Emeritus                    |                  |  |
|   |   |                          | 1st Term Ending 6/30/23 = 3 |                  | 13 - African American<br>7 - Caucasian |
|   |   |                          | 2nd Term Ending 6/30/23 = 6 |                  |  |
|   |   |                          | 1st Term Ending 6/30/24 = 2 |                  |  |
|   |   |                          | 2nd Term Ending 6/30/24 = 1 |                  |  |
|   |   |                          | 1st Term Ending 6/30/25 = 2 |                  |  |
|   |   |                          | 2nd Term Ending 6/30/25 = 2 |                  |  |
|   |   |                          | 2nd Term Ending 6/30/26 = 3 |                  |  |
|   |   |                          | 2nd Term Ending 6/30/27 = 2 |                  |  |
|   |   |                          | 2nd Term Ending 6/30/28 = 1 |                  |  |
|   |   |                          |                             |                  |  |

**PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.**  
**FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW**

**Board Responsibility**

*The review of the financial statements is the responsibility of the Committee and Board Members of PFC.*

*The detailed financial reports have been provided to you via email and will be provided electronically during the meeting.*

**October 31, 2022**

**1 Balance Sheet**

- a. The cash balances; investments and liabilities are at the anticipated amounts and are sufficient for the current needs.
- b. The new First Bank account was opened in April 2022 and will be used for construction loan draw-downs, contractors' payments, interest, etc.

**2 Smart Start Grant [State Funds]**

- a. PFC's Smart Start grant budgets are reflected at 100% of full allocation effective July 1, 2022.
- b. The total allocation for FY2022-2023 at 100% is \$6,832,478, including DSS and WAGES.
- c. In July 2022, PFC reverted \$503,872.07 for unspent FY21-22 Smart Start funds. [\$12,006.03 of Fundraising and \$491,886.04 of Services]
- d. On October 24, 2022, NCPC notified PFC that funds for an Admin Cap Change Allowance was available to be put into the Smart Start contract. The available amount for Cumberland is \$39,718 which is an increase to Smart Start Admin and a decrease to Services. The net contract change will thus be \$0.
- e. On November 4, 2022, NCPC notified PFC that the prior year reverted funds of \$503,872 was available to be put into the Smart Start contract. PFC will request Board approval in November 2022 to put both the Admin Cap Change and the prior year reverted funds into contract to be effective December 15, 2022.

**3 NC Pre-Kindergarten Grant [State and Federal Funds]**

- a. PFC is in full contract with DCDEE effective July 1, 2022.
- b. The total current year contract is \$9,362,183 which consists of \$3,583,385 of federal funds and \$5,778,798 of state funds.
- c. PFC received 1/10th of the direct services grant in September 2022. The amount was \$839,830.

**4 DCDEE - Region 5 Grants [Federal Funds]**

- a. PFC's three Region 5 grants are NOT yet in contract effective July 1, 2022.
- b. The Region 5 Infant Toddler Contract have been amended and extended by one month making it a 13-month contract effective July 1, 2021 through July 31, 2022. The executed amendment is pending.
- c. No reimbursements for the region grants have been received to date. PFC's unrestricted and other funds supports these expenditures in the interim.

**5 NCPC - Non-Fiscal Year Grants [Federal Funds]**

| North Carolina Partnership for Children (NCPC) Federal Grants to PFC |                      |                         |              |
|--|----------------------|-------------------------|--------------|
| Grantor  | Grant Name           | Period                  | Amount       |
| NCPC   | CCHC Expansion Grant | 02/01/2021 - 11/30/2022 | 138,896.00   |
| NCPC   | PDG Family Connects  | 03/01/2021 - 11/30/2022 |              |
|  | Innovation Grant     |                         | 2,124,110.00 |
|  |                      |                         | 2,263,006.00 |

**Child Care Health Consultant [CCHC] Expansion Grant**

- a. During FY21-22, PFC acquired a new federal grant from NCPC. The grant is called Child Care Health Consultant [CCHC] Expansion Grant and is for the purpose of serving Cumberland and Hoke counties with Child Care Health Consultants who will provide technical assistance and training to child care facilities, staff and others as needed.
- b. The grant was originally for nine months effective February 1, 2021 through October 31, 2021 but was amended by NCPC in October 2021 to end the first year on November 30, 2021.
- c. The grant amount is \$210,997 which includes \$191,816 budgeted to be paid to the Cumberland County Health Department as the hiring agency to provide the CCHCs. The remaining 10% or \$19,181 is budgeted for indirect costs for administering the grant.
- d. On November 29, 2021, NCPC extended the end date of the CCHC grant from November 30, 2021 to June 30, 2022 and also reduced the contract by \$72,101 to align it with projected expenditures through June 30, 2022.
- e. Effective June 30, 2022, NCPC extended the end date of the CCHC grant from June 30, 2022 to September 30, 2022. The contract amount did not change.
- f. NCPC extended the end date of the CCHC grant from September 30, 2022 to November 30, 2022 through a no-cost extension. The contract was executed effective September 30, 2022.

**Pre-school Development Grant [PDG] Family Connects Innovation Grant**

- a. During FY 21-22, PFC acquired another new federal grant from NCPC. The grant is called PDG Family Connects Innovation Grant and is for the purpose of planning and implementing a telehealth model innovation of the Family Connects evidence-based model in accordance with the requirements of the Family Connects model and current modifications due to COVID-19.
- b. The grant is for twenty-one months and is effective March 1, 2021 through November 30, 2022.
- c. The grant amount is \$2,124,110 for the first 21 months with a potential addition of \$1,166,411 for 12 months if it is extended past November 30, 2022.
- d. The majority of the grant is budgeted to pay Carolina Collaborative Community Care (4C's) \$1,745,506 as the hiring agency to implement the home visiting component by nurses.
- e. The remaining \$378,604 includes PFC staff directly involved in the grant plus 10% [or \$193,101] for indirect costs for administering the grant.
- f. NCPC has been awarded a No-Cost Extension for the Year 3 of the Family Connects Pilot. Additional details will be shared later. The contract amount **may** not change.

# PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

## FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

### Board Responsibility

*The review of the financial statements is the responsibility of the Committee and Board Members of PFC.*

*The detailed financial reports have been provided to you via email and will be provided electronically during the meeting.*

**October 31, 2022**

#### 6 All Funding Sources

- a. The cash balance at month-end is as projected and is sufficient for the requirements of the upcoming month.
- b. All other grant based reimbursements, except the Region 5 grants are currently timely.

#### 7 Unrestricted State Revenues (USR) - Fund 208

- a. The goal is to continue to use these funds only when other funding streams cannot be used or are not available.
- b. On August 26, 2021, the matured Select Bank CD for \$100,000 plus \$4,560.38 interest was redeemed and used to purchase a second CD at Lumbee Guaranty Bank for the full \$104,560.38. This is a 30-month CD which is due to mature on February 26, 2024. The rate information is an interest rate and annual yield percentage, both at .45% .
- c. On August 26, 2021, the first matured Lumbee Bank CD for \$100,000 plus \$3,570.81 interest was redeemed and used to purchase a third CD at Lumbee Guaranty Bank for the full \$103,570.81. This is a 30-month CD which is due to mature on February 26, 2024. The rate information is an interest rate and annual yield percentage, both at .45% .
- d. On October 4, 2021, \$50,000 was transferred from the PNC Money Market Account to the E-Trades Funds Account, per Board Approval.
- e. The cash equivalent balances in Fund 208 consists of the following at the end of the month:

|   |                   |   |
|---|-------------------|---|
| PNC Bank Money Market Account                     | 170,091.27        | <i>Does not include interest earned in Fund 899</i>                 |
| Select Bank - Certificate of Deposit              | -                 | <i>\$100,000 CD Redeemed to purchase the Lumbee Bank CD#2</i>       |
| Lumbee Bank - Certificate of Deposit              | -                 | <i>\$100,000 CD Redeemed to purchase the Lumbee Bank CD#3</i>       |
| Lumbee Bank - Certificate of Deposit #2           | 104,560.38        | <i>New CD purchased on 08-26-2021</i>                               |
| Lumbee Bank - Certificate of Deposit #3           | 103,570.81        | <i>New CD purchased on 08-26-2021</i>                               |
| Lumbee Bank - Checking Account [from investments] | 150.00            | <i>Deposited \$100 initially and then deposited \$25 in FY20-21</i> |
| E-Trade Funds Account                             | 118,000.00        | <i>Gains/Losses are not reflected in the financial statements</i>   |
|   | <b>496,372.46</b> |   |

| Interest Earned - Fund 899 |                  |
|----------------------------|------------------|
| PNC Bank Money Market      | 24,351.77        |
| Select Bank - CD           | -                |
| Lumbee Bank - CD           | -                |
|                            | <b>24,351.77</b> |

|  |                   |
|--|-------------------|
| Investments - Fund 208                 | 496,372.46        |
| Interest Earned - Fund 899             | 24,351.77         |
| <b>TOTAL INVESTMENTS PLUS INTEREST</b> | <b>520,724.23</b> |

- f. There is not a shortfall in the operating funds portion of the USR funding stream and the projected \$12,000 to cover Admin.

#### 8 Cash and In-kind Report

- a. The 19% match requirement reflected on the monthly report is reflected at 100% of the full allocation, including the prior year reverted funds.
- b. PFC's Leadership Team, staff and Board members will continue to discuss and implement strategies to meet our match requirement. PFC did not meet the 19% match requirement for FY2122, FY2021, FY1920, FY1819, FY1718 nor for FY1617.
- c. Since the 19% required match was not met for the FY ended June 30, 2022, there will be no contribution to the PFC endowment.
- d. We are not currently aware of any exceptions that will be made for not meeting the 19% match requirement for FY22-23.

# PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

## FOOTNOTES FOR FINANCIAL REPORTS

October 31, 2022

### FOOTNOTES - BALANCE SHEET

A. The cash accounts at October 31, 2022 total \$2,288,887.84.

- The new First Bank account used for construction loan transactions was opened in April 2022.
- Included in the cash balance amount are the following investment vehicles:

| Banking Institution             | Investment Type                       | Current Amount      | Term (months) | Maturity Date | Interest Rate | Annual Percentage Yield |
|---------------------------------|---------------------------------------|---------------------|---------------|---------------|---------------|-------------------------|
| PNC Bank                        | Money Market                          | \$194,443.04        | n/a           | n/a           | n/a           | .50%                    |
| Lumbee Bank                     | CD#2                                  | 104,560.38          | 30            | 02/26/24      | .45%          | .45%                    |
| Lumbee Bank                     | CD#3                                  | 103,570.81          | 30            | 02/26/24      | .45%          | .45%                    |
| Lumbee Bank                     | Checking                              | \$150.00            | n/a           | n/a           | n/a           | n/a                     |
| E-Trade                         | Financial Trades                      | \$118,000.00        | n/a           | n/a           | n/a           | n/a                     |
| Cumberland Community Foundation | Beneficial Interest in Endowment Fund | \$31,384.00         | n/a           | n/a           | n/a           | n/a                     |
| <b>TOTAL</b>                    |                                       | <b>\$552,108.23</b> |               |               |               |                         |

B. Employees' payroll deductions at October 31, 2022 from the current month and from prior months total (\$11,188.58) which includes (\$8,700.00) of pre-funded FSA and HRA anticipated to be reimbursed by Blue Cross and Blue Shield after the FY22-23 plan year ends. These accounts are reconciled on a monthly basis and at yearend to ensure that the correct amounts are being accounted for as required by NCPC.

C. Per Board approval, an endowment fund was established on June 29, 2012 with the Cumberland Community Foundation, Inc. with an initial amount of \$25,000.00. Since this amount is an irrevocable gift of assets, it is classified as a permanently restricted net asset for accounting purposes. It is also classified as a "Beneficial Interest in Community Foundation" in the Assets section of the Balance Sheet.

NCPC defines permanently restricted net assets as "used to classify assets that have donor-imposed stipulations that neither expire with time nor can be fulfilled or removed by actions of the organization. An example would be an endowment fund whereby the principal is maintained for investment purposes and the interest earnings may be available for use. This FASB code is rarely used."

## **FOOTNOTES - BALANCE SHEET - October 31, 2022**

### **Item C – continued**

Additional funds totaling \$4,732.00 was added to the endowment as of June 30, 2013. The Partnership made an additional deposit of \$768.00 to the endowment in September 2014. The Partnership also made an additional deposit of \$666.00 to the endowment in July 2015. During January 2016, additional deposits totaling \$218.00 were received for the endowment. This amount was transferred to the Foundation in February 2016. The total contributions from the Partnership to the endowment, including these funds, are now a total of \$31,384.00. There were no additional funds added to this endowment during the 2016-2017 fiscal year.

## **FOOTNOTES - SMART START GRANT SPREADSHEET**

**SERVICES (In-House Activities):** The Smart Start funds for all of the Services budgets were in contract at 100% of full allocation effective July 1, 2022.

**DIRECT SERVICE PROVIDERS:** The Smart Start funds for the Direct Service Providers (DSPs) budgets were in contract at 100% of full allocation effective July 1, 2022.

**ADMINISTRATION and FUNDRAISING 9200:** The Smart Start funds for the Administration budgets were in contract at 100% of full allocation effective July 1, 2022.

**Partnership for Children of Cumberland County, Inc.**  
**Balance Sheet**  
**10/31/2022**

**Assets**

|   |                     |   |          |
|---|---------------------|---|----------|
| Bank of America Checking Account                  | \$ 1,735,844.43     | } | <b>A</b> |
| First Bank - [for construction transactions]      | 535.18              |   |          |
| PNC Bank - Money Market Reserve                   | 194,443.04          |   |          |
| Lumbee Bank - Certificate of Deposit #2           | 104,560.38          |   |          |
| Lumbee Bank - Certificate of Deposit #3           | 103,570.81          |   |          |
| Lumbee Bank - Checking Account [from investments] | 150.00              |   |          |
| E-Trade Funds Account                             | 118,000.00          |   |          |
| Petty Cash, Change Funds, Undeposited Receipts    | 400.00              |   |          |
| Beneficial Interest in Community Foundation       | 31,384.00           |   |          |
|   | <hr/>               |   |          |
| <b>Total Assets</b>                               | <b>2,288,887.84</b> |   |          |
|   | <hr/> <hr/>         |   |          |

**Liabilities and Net Assets**

|   |                        |   |          |
|---|------------------------|---|----------|
| Forfeited FSA and HRA Pre-Funding         | (9,359.41)             | } | <b>B</b> |
| COBRA Insurances                          | (1,602.34)             |   |          |
| Health Insurance Payable                  | (77.91)                |   |          |
| Flex-Spending Payable                     | (25.39)                |   |          |
| AFLAC Payable                             | (98.92)                |   |          |
| Dental Insurance Payable                  | (29.19)                |   |          |
| Vision Payable                            | 4.46                   |   |          |
| Legal Shield Payable                      | 0.12                   |   |          |
| Tenant Security Deposits                  | 18,380.05              |   |          |
| Unrestricted Net Assets                   | 1,173,009.40           |   |          |
| Temporarily Restricted Net Assets         | 83,351.91              |   |          |
| Permanently Restricted Net Assets         | 31,384.00              |   | <b>C</b> |
| Excess Revenues over (under) Expenditures | 993,951.06             |   |          |
|   | <hr/>                  |   |          |
| <b>Total Liabilities and Net Assets</b>   | <b>\$ 2,288,887.84</b> |   |          |
|   | <hr/> <hr/>            |   |          |

**PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2022 - 2023**

|  |                    |
|--|--------------------|
| <b>FY 22/23 SMART START 100% ALLOCATION [not including prior year Carry Forward]</b> | <b>\$6,832,478</b> |
|--|--------------------|

|   |                  |
|---|------------------|
| <b>TOTAL ALLOCATION FOR ADMINISTRATION -----&gt;</b>        | <b>\$414,500</b> |
| <b>FY 22/23 Smart Start Admin Base Allocation</b>           | <b>\$346,175</b> |
| <b>FY 22/23 Addition of 1% Fundraising Grant [9200-990]</b> | <b>\$68,325</b>  |

|  |                    |
|--|--------------------|
| <b>TOTAL ALLOCATION FOR SERVICES -----&gt;</b>                   | <b>\$6,417,978</b> |
| <b>FY 22/23 Smart Start Services Allocation</b>                  | <b>\$6,486,303</b> |
| <b>FY 22/23 Reduction for 1% Fundraising Grant [9200-990] \$</b> | <b>(68,325)</b>    |

**AS OF OCTOBER 31, 2022**

|  |  |  |  |  |  |  |  |  |  |  | If monthly spending was equal, at month-end, the percentages should be: |     |
|--|--|--|--|--|--|--|--|--|--|--|---|-----|
|  |  |  |  |  |  |  |  |  |  |  | 33%   | 67% |
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**PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2022 - 2023**

|  |                    |
|--|--------------------|
| <b>FY 22/23 SMART START 100% ALLOCATION [not including prior year Carry Forward]</b> | <b>\$6,832,478</b> |
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| <b>TOTAL ALLOCATION FOR ADMINISTRATION -----&gt;</b>             | <b>\$414,500</b>   |
| <b>FY 22/23 Smart Start Admin Base Allocation</b>                | <b>\$346,175</b>   |
| <b>FY 22/23 Addition of 1% Fundraising Grant [9200-990]</b>      | <b>\$68,325</b>    |
| <b>TOTAL ALLOCATION FOR SERVICES -----&gt;</b>                   | <b>\$6,417,978</b> |
| <b>FY 22/23 Smart Start Services Allocation</b>                  | <b>\$6,486,303</b> |
| <b>FY 22/23 Reduction for 1% Fundraising Grant [9200-990] \$</b> | <b>(68,325)</b>    |

**AS OF OCTOBER 31, 2022**

|  |  |  |  |  |  |  |  |  |  | If monthly spending was equal, at month-end, the percentages should be: |                      |
|--|--|--|--|--|--|--|--|--|--|---|----------------------|
|  |  |  |  |  |  |  |  |  |  | 33%   | 67%                  |
|  |  |  |  |  |  |  |  |  |  | % of Budget Expended  | % of Available Funds |
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Partnership for Children of Cumberland County, Inc.

Region 5 DCDEE Lead Agency Grant  
Fiscal Year 2022 - 2023

TOTAL FY 2022 - 2023 REGION 5 LEAD AGENCY ALLOCATION

\$0.00

FY 2022 - 2023 10% Overhead / Administration Allocation

\$0.00

FY 2022 - 2023 Program/Services Allocation

\$0.00

| EXPENDITURES  |     |  |                    |          |              |              |              |               |                     | as of October 31, 2022     |                         |
|---|-----|--|--------------------|----------|--------------|--------------|--------------|---------------|---------------------|----------------------------|-------------------------|
|   |     |  |                    |          |              |              |              |               |                     | 33%                        | 67%                     |
| Activity  |     |  | 07/01/22<br>Budget | Advances | August       | September    | October      | Y-T-D         | Remaining<br>Budget | % of<br>Budget<br>Expended | % of<br>Available Funds |
| Region 5 Lead Agency - Core Services                                |     |  | \$ -               | \$ -     | \$ 19,045.58 | \$ 26,218.27 | \$ 18,345.07 | \$ 94,582.65  | \$ (94,582.65)      | #DIV/0!                    | #DIV/0!                 |
| Core Services - 10% Overhead/Administration for CCR&R               |     |  | \$ -               | \$ -     | \$ 81.83     | \$ 243.74    | \$ 166.14    | \$ 519.49     | \$ (519.49)         | #DIV/0!                    | #DIV/0!                 |
| Core Services - 10% Overhead/Administration for Admin Ops           |     |  | \$ -               | \$ -     | \$ -         | \$ -         | \$ 34.09     | \$ 2,184.79   | \$ (2,184.79)       | #DIV/0!                    | #DIV/0!                 |
| Contracts & Grants - Anson County                                   |     |  | \$ -               | \$ -     | \$ -         | \$ -         | \$ -         | \$ -          | \$ -                | #DIV/0!                    | #DIV/0!                 |
| Contracts & Grants - Montgomery County                              |     |  | \$ -               | \$ -     | \$ -         | \$ -         | \$ -         | \$ -          | \$ -                | #DIV/0!                    | #DIV/0!                 |
| Contracts & Grants - Moore County                                   |     |  | \$ -               | \$ -     | \$ -         | \$ -         | \$ -         | \$ 2,051.71   | \$ (2,051.71)       | #DIV/0!                    | #DIV/0!                 |
| Contracts & Grants - Richmond County                                |     |  | \$ -               | \$ -     | \$ -         | \$ -         | \$ -         | \$ 5,048.77   | \$ (5,048.77)       | #DIV/0!                    | #DIV/0!                 |
|   |     | #DIV/0!  | \$ -               | \$ -     | \$ 19,127.41 | \$ 26,462.01 | \$ 18,545.30 | \$ 104,387.41 | \$ (104,387.41)     | #DIV/0!                    | #DIV/0!                 |
| Region 5 Infant Toddler Project                                     |     | Shortfall to be included<br>in one month NO COST<br>extension thru 7-31-22 | \$ -               | \$ -     | \$ 9,791.56  | \$ 9,657.81  | \$ 10,598.43 | \$ 43,974.92  | \$ (43,974.92)      | #DIV/0!                    | #DIV/0!                 |
| Infant Toddler - 10% Overhead/Administration for CCR&R              |     |  | \$ -               | \$ -     | \$ 484.26    | \$ 482.27    | \$ 603.54    | \$ 2,309.03   | \$ (2,309.03)       | #DIV/0!                    | #DIV/0!                 |
| Infant Toddler - 10% Overhead/Administration for Admin Ops          |     |  | \$ -               | \$ -     | \$ -         | \$ -         | \$ -         | \$ 1.30       | \$ (1.30)           | #DIV/0!                    | #DIV/0!                 |
|   |     | #DIV/0!  | \$ -               | \$ -     | \$ 10,275.82 | \$ 10,140.08 | \$ 11,201.97 | \$ 46,285.25  | \$ (46,285.25)      | #DIV/0!                    | #DIV/0!                 |
| Region 5 Healthy Social Behaviors Project                           |     |  | \$ -               | \$ -     | \$ 18,983.47 | \$ 18,995.27 | \$ 21,275.81 | \$ 86,287.06  | \$ (86,287.06)      | #DIV/0!                    | #DIV/0!                 |
| Healthy Social Behavior - 10% Overhead/Administration for CCR&R     |     |  | \$ -               | \$ -     | \$ 71.53     | \$ 73.73     | \$ 251.20    | \$ 428.86     | \$ (428.86)         | #DIV/0!                    | #DIV/0!                 |
| Healthy Social Behavior - 10% Overhead/Administration for Admin Ops |     |  | \$ -               | \$ -     | \$ -         | \$ -         | \$ -         | \$ 100.52     | \$ (100.52)         | #DIV/0!                    | #DIV/0!                 |
|   |     | #DIV/0!  | \$ -               | \$ -     | \$ 19,055.00 | \$ 19,069.00 | \$ 21,527.01 | \$ 86,816.44  | \$ (86,816.44)      | #DIV/0!                    | #DIV/0!                 |
| Total Allocated DCD Funds Remaining                                 |     |  |                    |          |              |              |              |               | \$ (237,489.10)     |                            |                         |
| Summary for 10% Overhead / Administration                           | PFC |  | \$ -               | \$ -     | \$ 637.62    | \$ 799.74    | \$ 1,054.97  | \$ 5,543.99   | \$ (5,543.99)       | #DIV/0!                    | #DIV/0!                 |

# Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2022 - 2023

| FUND<br>CODE |   | July 1, 2022<br>Beginning Cash<br>Balance | Receipts         |               |                 |                 | Expenditures  |               |               |                 | Ending Cash<br>Balance |
|--------------|---|---|------------------|---------------|-----------------|-----------------|---------------|---------------|---------------|-----------------|------------------------|
|              |   |   | August           | September     | October         | YTD             | August        | September     | October       | YTD             |                        |
|              |   |   | RESTRICTED FUNDS |               |                 |                 |               |               |               |                 |                        |
|              | NC PRE-KINDERGARTEN FUNDS   |   |                  |               |                 |                 |               |               |               |                 |                        |
| 206          | NC Pre-K Grant - State Funds (per child)  | \$ -                                      | \$ -             | \$ -          | \$ 46,013.00    | \$ 46,013.00    | \$ -          | \$ 22,517.00  | \$ 23,496.00  | \$ 46,013.00    | \$ -                   |
| 210          | NC Pre-K Expansion Grant - Lottery Funds - STATE FUNDS                          | \$ -                                      | \$ -             | \$ -          | \$ -            | \$ -            | \$ -          | \$ -          | \$ -          | \$ -            | \$ -                   |
| 211          | NC Pre-K Grant - 4% Admin Fees  | \$ -                                      | \$ -             | \$ 57,445.32  | \$ 86,368.65    | \$ 143,813.97   | \$ 38,031.05  | \$ 39,459.81  | \$ 38,159.38  | \$ 166,709.83   | \$ (22,895.86)         |
| 212          | NC Pre-K Capacity Building Grant - State Funds                                  | \$ -                                      | \$ -             | \$ 22.42      | \$ (22.42)      | \$ -            | \$ -          | \$ -          | \$ (22.42)    | \$ -            | \$ -                   |
| 319          | NC Pre-K Grant (per slot) - Federal Funds                                       | \$ -                                      | \$ -             | \$ -          | \$ 1,395,614.00 | \$ 1,395,614.00 | \$ -          | \$ 683,082.00 | \$ 683,732.00 | \$ 1,366,814.00 | \$ 28,800.00           |
| 319          | 1/10 CASH PAYMENT from DCDEE - NC Pre-K Grant                                   | \$ -                                      | \$ -             | \$ 839,830.00 | \$ -            | \$ 839,830.00   | \$ -          | \$ 105,100.00 | \$ -          | \$ 105,100.00   | \$ 734,730.00          |
| 328          | NC Pre-K Grant CCDF Quality Funds-Federal Funds                                 | \$ 21,609.98                              | \$ -             | \$ 16,499.32  | \$ 26,030.69    | \$ 42,530.01    | \$ 11,069.02  | \$ 19,961.67  | \$ 12,118.16  | \$ 81,258.15    | \$ (17,118.16)         |
| 329          | NC Pre-K Capacity Building Grant - FEDERAL Funds                                | \$ -                                      | \$ -             | \$ -          | \$ -            | \$ -            | \$ 4,443.82   | \$ 4,411.55   | \$ 4,757.57   | \$ 19,998.67    | \$ (19,998.67)         |
|              | Sub-total for NC Pre-K  | \$ 21,609.98                              |                  |               |                 |                 |               |               |               | Sub-total       | \$ 703,517.31          |
|              | FEDERAL RESTRICTED FUNDS  |   |                  |               |                 |                 |               |               |               |                 |                        |
| 307          | DCD Grant - SWCDC   | \$ (85,552.57)                            | \$ 23,494.23     | \$ -          | \$ -            | \$ 94,416.54    | \$ 19,127.41  | \$ 26,462.01  | \$ 18,545.30  | \$ 104,387.41   | \$ (95,523.44)         |
| 312          | Region 5 - Infant/Toddler Project   | \$ (11,906.17)                            | \$ -             | \$ -          | \$ -            | \$ 10,177.10    | \$ 10,275.82  | \$ 10,140.08  | \$ 11,201.97  | \$ 46,285.25    | \$ (48,014.32)         |
| 313          | Region 5 - Healthy Social Behavior  | \$ (26,643.28)                            | \$ 936.11        | \$ -          | \$ -            | \$ 26,728.38    | \$ 19,055.00  | \$ 19,069.00  | \$ 21,527.01  | \$ 86,816.44    | \$ (86,731.34)         |
| 330          | FEDERAL - CCHC Expansion Grant (NCPC) [02/01/2021 - 09/30/2022]                 | \$ (10,467.27)                            | \$ 16,724.34     | \$ -          | \$ 16,042.90    | \$ 43,234.51    | \$ -          | \$ 16,042.90  | \$ 12,383.14  | \$ 45,150.38    | \$ (12,383.14)         |
| 331          | FEDERAL - PDG Family Connects Innovation Grant (NCPC) [03/01/2021 - 11/30/2022] | \$ (94,634.04)                            | \$ 108,999.31    | \$ -          | \$ 260,023.58   | \$ 463,656.93   | \$ 150,220.26 | \$ 109,803.32 | \$ 136,974.44 | \$ 505,997.33   | \$ (136,974.44)        |
| 333          | FEDERAL - City of Fayetteville ARPA Grant [08/01/2022 - 06/30/2025]             | \$ -                                      | \$ -             | \$ 200,000.00 | \$ -            | \$ 200,000.00   | \$ -          | \$ -          | \$ -          | \$ -            | \$ 200,000.00          |
| 807          | Region 5 - Program Income   | \$ -                                      | \$ 1,779.05      | \$ 850.00     | \$ 2,040.00     | \$ 5,049.05     | \$ -          | \$ -          | \$ -          | \$ 453.96       | \$ 4,595.09            |
|              | Sub-total for Federal Restricted  | \$ (229,203.33)                           |                  |               |                 |                 |               |               |               | Sub-total       | \$ (175,031.59)        |
|              | SMART START AND RELATED FUNDS   |   |                  |               |                 |                 |               |               |               |                 |                        |
| 151          | Smart Start - Admin. (FY 21/22)   | \$ 12,006.03                              | \$ -             | \$ -          | \$ -            | \$ -            | \$ -          | \$ -          | \$ -          | \$ 12,006.03    | \$ -                   |
| 152          | Smart Start - Services (FY 21/22)   | \$ 491,423.67                             | \$ -             | \$ -          | \$ -            | \$ -            | \$ -          | \$ -          | \$ -          | \$ 491,423.67   | \$ -                   |
| 153          | Smart Start - Admin. (FY 22/23)   | \$ -                                      | \$ 28,147.00     | \$ 37,487.00  | \$ 37,327.00    | \$ 169,281.00   | \$ 29,148.10  | \$ 33,621.06  | \$ 42,833.14  | \$ 147,347.28   | \$ 21,933.72           |
| 154          | Smart Start - Services (FY 22/23)   | \$ -                                      | \$ 237,178.00    | \$ 315,881.00 | \$ 314,527.00   | \$ 1,426,423.00 | \$ 192,317.31 | \$ 173,038.93 | \$ 200,845.53 | \$ 778,470.26   | \$ 647,952.74          |
| 201          | MAC SS Grant (Accting/Contracting)  | \$ -                                      | \$ 16,469.00     | \$ -          | \$ -            | \$ 16,469.00    | \$ 4,500.33   | \$ 2,056.61   | \$ 8,220.45   | \$ 24,270.98    | \$ (7,801.98)          |
| 216          | Dolly Parton's Imagination Library  | \$ -                                      | \$ -             | \$ -          | \$ 7,500.00     | \$ 7,500.00     | \$ -          | \$ -          | \$ -          | \$ 0.32         | \$ 7,499.68            |
| 801          | Program Income (SS Related)   | \$ 43,109.01                              | \$ 3,338.18      | \$ 5,761.40   | \$ 4,564.50     | \$ 18,740.85    | \$ 180.47     | \$ 212.28     | \$ (153.59)   | \$ 370.63       | \$ 61,479.23           |
|              | Sub-total for Smart Start & Related   | \$ 546,538.71                             |                  |               |                 |                 |               |               |               | Sub-total       | \$ 731,063.39          |

# Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2022 - 2023

| FUND<br>CODE   |  | July 1, 2022<br>Beginning Cash<br>Balance | Receipts     |              |              |              | Expenditures |              |              |              | Ending Cash<br>Balance |
|--|--|---|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|------------------------|
|  |  |   | August       | September    | October      | YTD          | August       | September    | October      | YTD          |                        |
| TEMPORARILY RESTRICTED FUNDS - RESTRICTED FOR TIME OR PURPOSE TO SPEND FUNDS |  |   |              |              |              |              |              |              |              |              |                        |
| 324  | NC Pre-K Grant Summer Learning Program - Federal Funds [June 1, 2021 through August 31, 2021 for direct payments; 10% admin is indifinite] | \$ 55,360.05                              | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ 55,372.74 | \$ 55,360.05 | \$ -                   |
| 543  | CC Foundation - Family Connect Grant [12/01/2019 - 12/31/2024]   | \$ 28,004.67                              | \$ -         | \$ -         | \$ -         | \$ -         | \$ 4,896.54  | \$ 4,925.59  | \$ 5,472.97  | \$ 22,363.98 | \$ 5,640.69            |
| 544  | Falcon Children's Home - Car Seat Safety Program Donation  | \$ 5,000.00                               | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ 5,000.00            |
| 546  | CC Foundation - Diaper Bank Grant  | \$ 6,733.68                               | \$ -         | \$ -         | \$ -         | \$ -         | \$ 487.92    | \$ -         | \$ -         | \$ 487.92    | \$ 6,245.76            |
| 824  | Fundraising - PFC Annual Soiree - Administrative Allocation  | \$ 6,587.08                               | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ 6,587.08            |
|  | Sub-total for Temporarily Restricted   | \$ 101,685.48                             |              |              |              |              |              |              |              | Sub-total    | \$ 23,473.53           |
| UNRESTRICTED FUNDS or NO RESTRICTION OF TIME TO SPEND FUNDS                  |  |   |              |              |              |              |              |              |              |              |                        |
| 208  | Unrestricted State Revenues - For Operating Purposes   | \$ 15,115.22                              | \$ -         | \$ -         | \$ -         | \$ -         | \$ 899.45    | \$ 823.22    | \$ 988.35    | \$ 4,157.21  | \$ 10,958.01           |
|  | Unrestricted State Revenues - Invested in CDs and Money Market Account   | \$ 496,372.46                             | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ 496,372.46          |
| 501  | Individual Gifts & Donations   | \$ 111,122.48                             | \$ 2,595.30  | \$ 1,418.33  | \$ 625.00    | \$ 4,873.63  | \$ 80.18     | \$ 728.30    | \$ 10.99     | \$ 849.45    | \$ 115,146.66          |
| 515  | Vending Machine Commissions  | \$ 460.63                                 | \$ 21.82     | \$ 21.86     | \$ 48.56     | \$ 124.32    | \$ -         | \$ -         | \$ -         | \$ -         | \$ 584.95              |
| 518  | Kohl's Corporate Grants  | \$ 776.34                                 | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ 100.00    | \$ 100.00    | \$ 676.34              |
| 802  | PFCRC II (Non-Smart Start)   | \$ -                                      | \$ 7,636.34  | \$ 12,441.67 | \$ 12,574.38 | \$ 29,605.73 | \$ 20,448.46 | \$ 9,525.35  | \$ 15,725.44 | \$ 58,635.50 | \$ (29,029.77)         |
| 806  | Forward March Conference   | \$ 33,599.60                              | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ 33,599.60           |
| 809  | Hoke County Consumer Ed (NOT program income) [07/01/2022 - 06/30/2023]   | \$ 10,532.80                              | \$ 5,203.50  | \$ 4,128.43  | \$ 3,996.62  | \$ 13,328.55 | \$ 4,162.85  | \$ 3,996.62  | \$ 4,267.71  | \$ 28,163.48 | \$ (4,302.13)          |
| 812  | PFCRC II - Administration  | \$ 107,636.51                             | \$ 4,750.00  | \$ 4,750.00  | \$ 4,750.00  | \$ 24,689.01 | \$ 4,657.62  | \$ 4,654.77  | \$ 4,654.77  | \$ 20,929.55 | \$ 111,395.97          |
| 815  | Hoke - Contracted Eval (not program income)  | \$ 29,033.92                              | \$ -         | \$ -         | \$ -         | \$ -         | \$ 879.04    | \$ -         | \$ -         | \$ 6,081.38  | \$ 22,952.54           |
| 816  | Contracted Data Services   | \$ 3,448.15                               | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ -         | \$ 3,448.15            |
| 820  | Fundraising - PFC Annual Soiree  | \$ 90,768.21                              | \$ -         | \$ 5.00      | \$ 3,000.00  | \$ 3,005.00  | \$ 2,790.00  | \$ 1,155.86  | \$ 160.25    | \$ 4,106.11  | \$ 89,667.10           |
| 825  | Capital Projects Fund [used for construction loan transactions]  | \$ (147.72)                               | \$ -         | \$ -         | \$ -         | \$ -         | \$ 73.62     | \$ 73.62     | \$ 98.62     | \$ 317.10    | \$ (464.82)            |
| 897  | Sales Tax  | \$ (10,021.04)                            | \$ -         | \$ 10,021.04 | \$ -         | \$ 10,021.04 | \$ 1,431.01  | \$ 507.04    | \$ 2,946.48  | \$ 5,194.71  | \$ (5,194.71)          |
| 899  | Interest Income (from Investment Funds)  | \$ 23,848.12                              | \$ 136.07    | \$ 127.65    | \$ 178.30    | \$ 503.65    | \$ -         | \$ -         | \$ -         | \$ -         | \$ 24,351.77           |
| 902  | COBRA - Employee Insurance Withholdings  | \$ 1,517.38                               | \$ -         | \$ -         | \$ -         | \$ -         | \$ 779.93    | \$ 779.93    | \$ 779.93    | \$ 3,119.72  | \$ (1,602.34)          |
| 904  | Forfieted FSA  | \$ (17,464.41)                            | \$ -         | \$ 8,105.00  | \$ -         | \$ 8,105.00  | \$ -         | \$ -         | \$ -         | \$ -         | \$ (9,359.41)          |
| 905  | Employee Withholding   | \$ (47.52)                                | \$ 18,729.23 | \$ 18,882.03 | \$ 18,599.45 | \$ 78,956.88 | \$ 18,567.08 | \$ 20,286.55 | \$ 18,634.32 | \$ 79,136.19 | \$ (226.83)            |
|  | Sub-total for Unrestricted Funds   | \$ 896,551.13                             |              |              |              |              |              |              |              | Sub-total    | \$ 858,973.54          |

# Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2022 - 2023

| FUND<br>CODE |   | July 1, 2022<br>Beginning Cash<br>Balance | Receipts     |             |              |              | Expenditures |             |              |                  | Ending Cash<br>Balance |
|--------------|---|---|--------------|-------------|--------------|--------------|--------------|-------------|--------------|------------------|------------------------|
|              |   |   | August       | September   | October      | YTD          | August       | September   | October      | YTD              |                        |
|              | <b>INFORMATION TECHNOLOGY</b>                         |   |              |             |              |              |              |             |              |                  |                        |
| 992          | PFC IT Management                                     | \$ -                                      | \$ -         | \$ -        | \$ -         | \$ -         | \$ -         | \$ -        | \$ -         | \$ -             | \$ -                   |
| 993          | IT - Core   | \$ -                                      | \$ -         | \$ -        | \$ -         | \$ -         | \$ -         | \$ -        | \$ -         | \$ -             | \$ -                   |
| 994          | IT - Outside Agencies                                 | \$ 102,213.24                             | \$ 13,579.35 | \$ 6,339.00 | \$ 10,261.50 | \$ 47,618.22 | \$ 7,015.89  | \$ 6,568.73 | \$ 11,236.88 | \$ 33,895.82     | \$ 115,935.64          |
| 995          | IT - PFC Enhanced                                     | \$ -                                      | \$ -         | \$ -        | \$ -         | \$ -         | \$ -         | \$ -        | \$ 213.99    | \$ 213.99        | \$ (213.99)            |
| 996          | IT - PFC Regular                                      | \$ -                                      | \$ -         | \$ -        | \$ -         | \$ -         | \$ -         | \$ -        | \$ 213.99    | \$ 213.99        | \$ (213.99)            |
|              | <b>Sub-total for Information Technology</b>           | <b>\$ 102,213.24</b>                      |              |             |              |              |              |             |              | <b>Sub-total</b> | <b>\$ 115,507.66</b>   |
|              | <b>PERMANENTLY RESTRICTED FUNDS</b>                   |   |              |             |              |              |              |             |              |                  |                        |
| 599          | Cumberland Community Foundation<br>Endowment          | \$ 31,384.00                              | \$ -         | \$ -        | \$ -         | \$ -         | \$ -         | \$ -        | \$ -         | \$ -             | \$ 31,384.00           |
|              | <b>Sub-total for Permanently<br/>Restricted Funds</b> | <b>\$ 31,384.00</b>                       |              |             |              |              |              |             |              | <b>Sub-total</b> | <b>\$ 31,384.00</b>    |
|              |   |   |              |             |              |              |              |             |              |                  |                        |
|              | <b>TOTAL</b>  | <b>\$ 1,470,779.21</b>                    |              |             |              |              |              |             |              | <b>TOTAL</b>     | <b>\$ 2,288,887.84</b> |

| <b>ADDITIONAL<br/>SUMMARIZED<br/>INFORMATION</b> |
|--|
| <b>USR</b>                                       |
| <i>Operating Cash</i><br>10,958.01               |
| <i>Investments</i><br>496,372.46                 |
| <b>\$ 507,330.47</b>                             |

|                                      |
|--------------------------------------|
| <b>NCPK</b>                          |
| <i>Operating Cash</i><br>(31,212.69) |
| <i>"Cash Advance"</i><br>-           |
| <b>\$ (31,212.69)</b>                |

Partnership for Children of Cumberland County, Inc. - UNRESTRICTED STATE REVENUES [FUND 208]

| Fiscal Year 2022 / 2023 |  |  |           |           |           |                       |  |                         |                            |
|-------------------------|--|--|-----------|-----------|-----------|-----------------------|--|-------------------------|----------------------------|
| SHOULD BE:              |  |  |           |           |           |                       | 33%  | 67%                     |                            |
|                         | Activity   | FY 22/23<br>Budget Effective<br>7/1/2022 | August    | September | October   | Expenditures<br>Y-T-D | Unspent<br>Allocated<br>Budget Amount  | % of<br>Budget Expended | % of<br>Available<br>Funds |
|                         | Administrative Operations  | \$ 12,005.00                             | \$ 899.45 | \$ 823.22 | \$ 988.35 | \$ 4,157.21           | \$ 7,847.79  | 35%                     | 65%                        |
|                         |  |  |           |           |           |                       |  |                         |                            |
|                         | CC&R - Core (in case of Federal shutdown)  | \$ 50,000.00                             | \$ -      | \$ -      | \$ -      | \$ -                  | \$ 50,000.00   | 0%                      | 100%                       |
|                         | Sub-Total  | \$ 50,000.00                             | \$ -      | \$ -      | \$ -      | \$ -                  | \$ 50,000.00   | 0%                      | 100%                       |
|                         |  |  |           |           |           |                       |  |                         |                            |
|                         | Total Allocated Budget for FY22-23   | 62,005.00                                |           |           |           |                       |  |                         |                            |
|                         | Allocated Budget Amount SPENT  |  | \$ 899.45 | \$ 823.22 | \$ 988.35 | \$ 4,157.21           |  |                         |                            |
|                         | Allocated Budget Amount UNSPENT  |  |           |           |           |                       | \$ 57,847.79   |                         |                            |
|                         | SUMMARY OF CASH AND INVESTMENTS  |  |           |           |           |                       |  |                         |                            |
|                         | July 1 - Total Cash Carryover including Investments  |  |           |           |           |                       |  | \$ 511,487.68           |                            |
|                         | Unallocated Unrestricted State Revenues at the month end   |  |           |           | \$ -      | \$ (46,889.78)        | <---- Cash of \$15,115.22 in GL 1113 at 07-01-22 less the FY 22-23 budget amount |                         |                            |
|                         | Unspent Budget for FY22-23 at the month end  |  |           |           | \$ -      | \$ 57,847.79          |  |                         |                            |
|                         | Subtotal (cash in GL 1113 at the month end to be used for operating funds)                           |  | \$ -      | \$ -      | \$ -      |                       | \$ 10,958.01   |                         |                            |
|                         | Investments at month end (Includes money market account and certificates of deposits, if applicable) | \$496,372.46                             |           |           |           |                       | \$ 496,372.46  |                         |                            |
|                         | CURRENT TOTAL OF CASH AND INVESTMENTS AT THE MONTH END   |  |           |           |           |                       | \$ 507,330.47  |                         |                            |

# PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

## Cash & In-Kind Contributions Report

Fiscal Year 2022/2023

Total Smart Start Allocation **NOT INCLUDING**  
**RECURRING FUNDS OF \$259,431** (including  
prior year Carryforward Funds):

\$ 6,833,908.00

*updated per legislative provisions per C. Bauer on 10.24.2022*

Target Cash & In-Kind Required (19%):

\$ 1,298,442.52

Target Cash Required (≥13%):

\$ 888,408.04

Target In-Kind Required (±6%):

\$ 410,034.48

| CASH DONATIONS  |          | September            | October             | Y-T-D                |
|---|----------|----------------------|---------------------|----------------------|
| <b>Cash Donations - In-House</b>                          |          |                      |                     |                      |
| Board Donations   | 501-4410 | \$ 40.00             | \$ 490.00           | \$ 1,060.00          |
| Other Donations   | 501-4410 | \$ 835.00            | \$ 135.00           | \$ 1,148.00          |
| Donations - Amazon Smile                                  | 501-4410 | \$ 43.33             | \$ -                | \$ 43.33             |
| Donations - Barlow Research Survey                        | 501-4410 | \$ -                 | \$ -                | \$ 50.00             |
| Donations - CarMax Donation                               | 501-4410 | \$ 500.00            | \$ -                | \$ 2,500.00          |
| Donations - SECC Donation                                 | 501-4410 | \$ -                 | \$ -                | \$ 72.30             |
| Donations - Vending Machine Proceeds                      | 515-4410 | \$ 21.86             | \$ 48.56            | \$ 124.32            |
| Donations - Fundraising Event Sales 2022                  | 820-4611 | \$ 5.00              | \$ 3,000.00         | \$ 3,005.00          |
| Program Income - Rent from Resource Center I              | 801-4824 | \$ 4,241.40          | \$ 3,369.50         | \$ 14,785.85         |
| Program Income - Conference Room Rental RCI               | 801-4762 | \$ -                 | \$ -                | \$ 100.00            |
| Program Income - Tenant Copier Fees                       | 801-5311 | \$ -                 | \$ 373.32           | \$ 473.32            |
| Program Income - CCR&R Workshop Fees                      | 801-4823 | \$ 1,520.00          | \$ 1,195.00         | \$ 3,855.00          |
| Program Income - Rent from Resource Center II             | 812-4761 | \$ 4,750.00          | \$ 4,750.00         | \$ 24,689.01         |
|   |          |                      |                     | \$ -                 |
| <b>Total Cash Donations - In-House</b>                    |          | <b>\$ 11,956.59</b>  | <b>\$ 13,361.38</b> | <b>\$ 51,906.13</b>  |
| <b>Cash Donations - Direct Service Providers</b>          |          |                      |                     |                      |
| 1st Quarter (July - September)                            |          | \$ -                 |                     | \$ -                 |
| 2nd Quarter (October - December)                          |          |                      |                     | \$ -                 |
| 3rd Quarter (January - March)                             |          |                      |                     | \$ -                 |
| 4th Quarter (April - June)                                |          |                      |                     | \$ -                 |
| PFC Child Care Subsidy Parent Fees                        |          |                      |                     | \$ -                 |
| <b>Total Cash Donations - Direct Service Providers</b>    |          | <b>\$ -</b>          | <b>\$ -</b>         | <b>\$ -</b>          |
| <b>TOTAL CASH DONATIONS</b>                               |          | <b>\$ 11,956.59</b>  | <b>\$ 13,361.38</b> | <b>\$ 51,906.13</b>  |
| <b>GRANTS</b>   |          |                      |                     |                      |
| Cumberland Community Foundation (100% Private)            | 535-4425 | \$ -                 |                     | \$ -                 |
| City of Fayetteville Federal ARPA Grant                   | 333-4223 | \$ 200,000.00        |                     | \$ 200,000.00        |
| <b>TOTAL GRANTS</b>                                       |          | <b>\$ 200,000.00</b> | <b>\$ -</b>         | <b>\$ 200,000.00</b> |
| <b>IN-KIND DONATIONS</b>                                  |          |                      |                     |                      |
| <b>In-Kind Donations - In-House</b>                       |          |                      |                     |                      |
| In-Kind Donations - Volunteer Time                        |          | \$ 5,743.88          | \$ -                | \$ 5,743.88          |
| Google Ads Grant  |          | \$ 9,653.82          | \$ 9,849.55         | \$ 38,719.24         |
| Donations - Other In-Kind - Fayetteville Storage          |          | \$ 169.00            | \$ 169.00           | \$ 676.00            |
| Vendor donations of books/toys                            |          |                      |                     | \$ -                 |
| <b>Total In-Kind Donations - In-House</b>                 |          | <b>\$ 15,566.70</b>  | <b>\$ 10,018.55</b> | <b>\$ 45,139.12</b>  |
| <b>In-Kind Donations - Direct Service Providers</b>       |          |                      |                     |                      |
| 1st Quarter (July - September)                            |          | \$ 5,114.17          |                     | \$ 5,114.17          |
| 2nd Quarter (October - December)                          |          |                      |                     | \$ -                 |
| 3rd Quarter (January - March)                             |          |                      |                     | \$ -                 |
| 4th Quarter (April - June)                                |          |                      |                     | \$ -                 |
| <b>Total In-Kind Donations - Direct Service Providers</b> |          | <b>\$ 5,114.17</b>   |                     | <b>\$ 5,114.17</b>   |
| <b>TOTAL IN-KIND DONATIONS</b>                            |          | <b>\$ 20,680.87</b>  | <b>\$ 10,018.55</b> | <b>\$ 50,253.29</b>  |
| <b>GRAND TOTAL</b>  |          | <b>\$ 232,637.46</b> | <b>\$ 23,379.93</b> | <b>\$ 302,159.42</b> |

2

3.7%

3

0.7%

4

1 - Current Month Reporting

2 - YTD Cash Reported

3 - YTD In-Kind Reported

4 - Amount remaining to reach target

\$ (996,283.10)

October 1, 2022 - October 31, 2022  
 Account Number: [REDACTED]  
 Account Type: NON-PROFIT

**Customer Update:**

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 P.O. Box 484  
 Jersey City, NJ 07303-0484  
 1-800-387-2331 [etrade.com](http://etrade.com)  
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PARTNERSHIP FOR CHILDREN OF CU  
 351 WAGONER DRIVE SUITE 200  
 FAYETTEVILLE NC 28303-4672

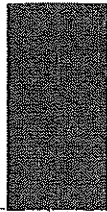
**Account At A Glance**

\$111,321.30



As of 09/30/22

\$115,802.09



As of 10/31/22

Net Change: \$4,480.79

**E\*TRADE**  
from Morgan Stanley

DETACH HERE

PARTNERSHIP FOR CHILDREN OF CU  
 351 WAGONER DRIVE SUITE 200  
 FAYETTEVILLE NC 28303-4672

DETACH HERE

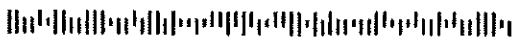
Use This Deposit Slip

Acct: [REDACTED]

Please do not send cash

Make checks payable to E\*TRADE Securities LLC

Mail deposits to:



E\*TRADE SECURITIES LLC  
 P.O. Box 484  
 Jersey City, NJ 07303-0484

**TOTAL DEPOSIT**

| Dollars | Cents |
|---------|-------|
|         |       |
|         |       |
|         |       |
|         |       |
|         |       |
|         |       |
|         |       |

103120220001 111450253427

Account Number: [REDACTED]

Statement Period : October 1, 2022 - October 31, 2022

Account Type: NON-PROFIT

## ACCOUNT OVERVIEW

Last Statement Date: September 30, 2022

Beginning Account Value (On 09/30/22): \$ 111,321.30

Ending Account Value (On 10/31/22): \$ 115,802.09

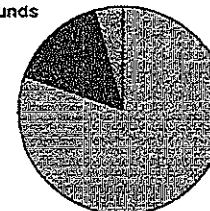
Net Change: \$ 4,480.79

For current rates, please visit [etrade.com/rates](https://etrade.com/rates)

## ASSET ALLOCATION (AS OF 10/31/22)

4.54% - Cash & Equivalents

15.27% - Mutual Funds



80.18% - Stocks, Options & ETF (Long)

## ACCOUNT VALUE SUMMARY

|                              | AS OF 10/31/22 | AS OF 09/30/22 | % CHANGE |
|------------------------------|----------------|----------------|----------|
| Cash & Equivalents           | \$ 5,261.25    | \$ 5,106.48    | 3.03%    |
| Total Cash/Margin Debt       | \$ 5,261.25    | \$ 5,106.48    | 3.03%    |
| Stocks, Options & ETF (Long) | \$ 92,853.12   | \$ 88,988.73   | 4.34%    |
| Mutual Funds                 | \$ 17,687.72   | \$ 17,226.09   | 2.68%    |
| Total Value of Securities    | \$ 110,540.84  | \$ 106,214.82  | 4.07%    |
| Net Account Value            | \$ 115,802.09  | \$ 111,321.30  | 4.03%    |

Securities products and services are offered by E\*TRADE Securities LLC, Member FINRA/SIPC. Sweep deposits may be swept to Morgan Stanley Bank, N.A., and/or Morgan Stanley Private Bank, National Association, Members FDIC, and depending on the sweep program may also be swept to third party banks. Subject to other funds a customer might maintain at the recipient bank, sweep funds will receive a maximum of \$250,000 in FDIC insurance coverage at each federally insured depository institution to which funds are swept. Securities products and cash balances other than sweep deposits are not FDIC insured, not guaranteed deposits or obligations of Morgan Stanley Bank, Morgan Stanley Private Bank, or any third party bank to which they might be swept, and are subject to investment risk, including possible loss of the principal invested.



from Morgan Stanley

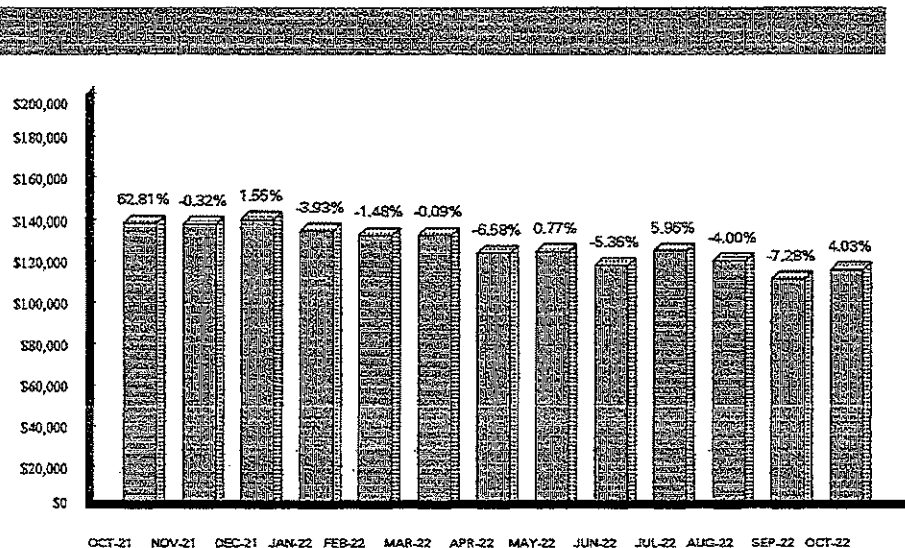
## E\*TRADE Securities Investment Account

Account Number: [REDACTED]

Statement Period : October 1, 2022 - October 31, 2022

Account Type: NON-PROFIT

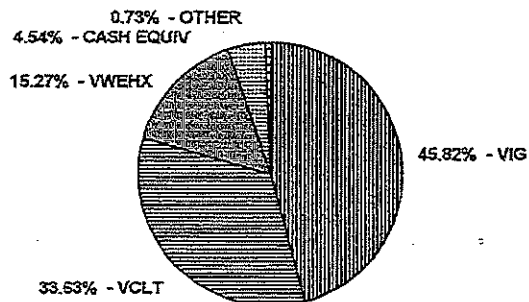
### NET ACCOUNT VALUE BY MONTH END



### ACCOUNT TRANSACTION SUMMARY

| DESCRIPTION               | THIS PERIOD | YEAR TO DATE  |
|---------------------------|-------------|---------------|
| Securities Purchased      | \$ 0.00     | \$ -20,405.25 |
| <u>Interest Received</u>  |             |               |
| Taxable                   | \$ 0.04     | \$ 0.72       |
| <u>Dividends Received</u> |             |               |
| Taxable                   | \$ 234.11   | \$ 2,757.67   |

### TOP 10 ACCOUNT HOLDINGS (AS OF 10/31/22)



Account Number: [REDACTED]

Statement Period : October 1, 2022 - October 31, 2022

Account Type: NON-PROFIT

## ACCOUNT HOLDINGS

### CASH & CASH EQUIVALENTS (4.54% of Holdings)

| DESCRIPTION   | PORTFOLIO % | AMOUNT   |
|---|-------------|----------|
| Extended Insurance Sweep Deposit Account  |             |          |
| Opening Balance   |             | 5,106.48 |
| Closing Balance   | 4.54        | 5,261.25 |
| Average Balance   |             | 5,209.65 |
| Extended Insurance Sweep Deposit Account Balance by Bank as of October 31, 2022 |             |          |
| MORGAN STANLEY PVT BANK   |             | 5,261.25 |

Under the Extended Insurance Sweep Deposit Account (ESDA) Program, cash balances from your brokerage account into the ESDA Program may shift from one program bank to another on a daily basis and a different combination or subset of the Program Banks may be used from day to day with dynamic deposit limits. Your ESDA Program cash balances will be FDIC-insured up to an aggregate of \$500,000 for individual accounts and \$1,000,000 for joint accounts. Uninvested cash balances in the ESDA program are not covered by SIPC. The balance in your bank deposit sweep account may be withdrawn on your order and proceeds returned to your securities account or remitted to you. To see a list of Program Banks please visit [www.etrade.com/esdaagreement](http://www.etrade.com/esdaagreement) or call us at 1-800-387-2331.

**TOTAL CASH & CASH EQUIVALENTS** 4.54% \$5,261.25

### STOCKS, OPTIONS & EXCHANGE-TRADED FUNDS (80.18% of Holdings)

| DESCRIPTION                            | SYMBOL/ CUSIP | ACCT TYPE | QUANTITY | PRICE    | TOTAL MKT VALUE    | PORTFOLIO (%) | EST. ANNUAL INCOME | EST. ANNUAL YIELD (%) |
|--|---------------|-----------|----------|----------|--------------------|---------------|--------------------|-----------------------|
| ***THOMSON REUTERS CORP COM NEW        | TRI           | Cash      | 8        | 106.2680 | \$850.24           | 0.73          | 14.00              | 1.65%                 |
| VANGUARD SCOTTSDALE FUNDS              | VCLT          | Cash      | 545      | 71.4600  | 38,945.70          | 33.63         | 1,799.00           | 4.62%                 |
| VANGUARD LONG-TERM CORPORATE BOND ETF  | VIG           | Cash      | 356.9988 | 148.5200 | 53,057.18          | 45.82         | 1,027.00           | 1.94%                 |
| VANGUARD DIVIDEND APPRECIATION ETF     |               |           |          |          |                    |               |                    |                       |
| <b>TOTAL STOCKS, OPTIONS &amp; ETF</b> |               |           |          |          | <b>\$92,853.12</b> | <b>80.18%</b> | <b>\$2,840.00</b>  | <b>3.06%</b>          |

Account Number: [REDACTED]

Statement Period : October 1, 2022 - October 31, 2022

Account Type: NON-PROFIT

**MUTUAL FUNDS (15.27% of Holdings)**

| DESCRIPTION   | SYMBOL<br>CUSIP | SECT<br>TYPE | QUANTITY | PRICE  | TOTAL MKT<br>VALUE  | PORTFOLIO<br>% | EST ANNUAL<br>INCOME |
|---|-----------------|--------------|----------|--------|---------------------|----------------|----------------------|
| VANGUARD FIXED INCOME SECS                            | VWVHX           | Fixed Income | 54,493   | 50.900 | \$17,687.72         | 15.27%         | \$876.00             |
| ED INC HIGH YIELD CORP PORTFOL                        |                 |              |          |        |                     |                |                      |
| <b>TOTAL MUTUAL FUNDS</b>                             |                 |              |          |        | <b>\$17,687.72</b>  | <b>15.27%</b>  | <b>\$876.00</b>      |
| <b>TOTAL PRICED PORTFOLIO HOLDINGS (ON 10/31/22)</b>  |                 |              |          |        | <b>\$115,802.09</b> |                |                      |
| <b>TOTAL ESTIMATED ACCOUNT HOLDINGS ANNUAL INCOME</b> |                 |              |          |        | <b>\$3,716.00</b>   |                |                      |

**TRANSACTION HISTORY**

**DIVIDENDS & INTEREST ACTIVITY**

| DATE   | TRANSACTION<br>TYPE | DESCRIPTION  | SYMBOL<br>CUSIP | AMOUNT<br>DEBITED | AMOUNT<br>CREDITED |
|--|---------------------|--|-----------------|-------------------|--------------------|
| 10/03/22                                       | Dividend            | *VANGUARD FIXED INCOME SECS<br>ED INC HIGH YIELD CORP PORTFOL<br>RECORD 09/30/22 PAY 10/03/22  | VWVHX           |                   | 79.38              |
| 10/06/22                                       | Dividend            | VANGUARD SCOTTSDALE FUNDS<br>VANGUARD LONG-TERM CORPORATE<br>BOND ETF<br>CASH DIV ON: 545 SHS<br>REC 10/04/22 PAY 10/06/22<br>NON-QUALIFIED DIVIDEND | VCLT            |                   | 154.73             |
| 10/26/22                                       | Interest            | EXTENDED INSURANCE SWEET<br>DEPOSIT ACCOUNT<br>INTEREST  |                 |                   | 0.04               |
| <b>TOTAL DIVIDENDS &amp; INTEREST ACTIVITY</b> |                     |  |                 |                   | <b>\$234.15</b>    |
| <b>NET DIVIDENDS &amp; INTEREST ACTIVITY</b>   |                     |  |                 |                   | <b>\$234.15</b>    |

**OTHER ACTIVITY**

| DATE                        | DESCRIPTION   | SYMBOL<br>CUSIP | TRANSACTION<br>TYPE | QUANTITY | PRICE | AMOUNT<br>DEBITED | AMOUNT<br>CREDITED |
|-----------------------------|---|-----------------|---------------------|----------|-------|-------------------|--------------------|
| 10/03/22                    | *VANGUARD FIXED INCOME SECS<br>ED INC HIGH YIELD CORP PORTFOL<br>REINVEST PRICE \$34.38 | VWVHX           | Reinvest            | 13.94    |       | 79.38             |                    |
| <b>TOTAL OTHER ACTIVITY</b> |   |                 |                     |          |       | <b>\$79.38</b>    |                    |

Account Number: [REDACTED]

Statement Period : October 1, 2022 - October 31, 2022

Account Type: NON-PROFIT

**OTHER ACTIVITY (Continued)**

| DATE                      | DESCRIPTION | SYMBOL /<br>CUSIP | TRANSACTION<br>TYPE | QUANTITY | PRICE | AMOUNT<br>DEBITED | AMOUNT<br>CREDITED |
|---------------------------|-------------|-------------------|---------------------|----------|-------|-------------------|--------------------|
| <b>NET OTHER ACTIVITY</b> |             |                   |                     |          |       | <b>\$79.38</b>    |                    |

**EXTENDED INSURANCE SWEEP DEPOSIT ACCOUNT (ESDA) ACTIVITY ( 0.0100% APY/0.0100%APY Earned as of 10/31/22)**

Under the Extended Insurance Sweep Deposit Account (ESDA) Program, cash balances from your brokerage account into the ESDA Program may shift from one program bank to another on a daily basis and a different combination or subset of the Program Banks may be used from day to day with dynamic deposit limits. Your ESDA Program cash balances will be FDIC-insured up to an aggregate of \$500,000 for individual accounts and \$1,000,000 for joint accounts. Uninvested cash balances in the ESDA program are not covered by SIPC. The balance in your bank deposit sweep account may be withdrawn on your order and proceeds returned to your securities account or remitted to you. To see a list of Program Banks please visit [www.etrade.com/esdaagreement](http://www.etrade.com/esdaagreement) or call us at 1-800-387-2331.

| DATE     | TRANSACTION TYPE | DESCRIPTION                    | TRANSACTION AMOUNT |
|----------|------------------|--------------------------------|--------------------|
| 10/01/22 |                  | OPENING BALANCE                | \$5,106.48         |
| 10/06/22 | Deposit          | EXTND INS SWEEP ACCT(FDIC-INS) | 154.73             |
| 10/26/22 | Deposit          | EXTND INS SWEEP ACCT(FDIC-INS) | 8.64               |
| 10/31/22 |                  | CLOSING BALANCE                | \$5,261.25         |

**NC Pre-K Planning Committee/Board of Directors Meeting  
(Hybrid Meeting)  
Thursday, November 17, 2022  
President's Report**

**A. North Carolina Partnership for Children (NCPC) Updates / DCDEE Updates / Legislative Updates**

**1. NCPC**

- Carry-forward funds will be submitted to NCPC for a contract amendment following today's Board meeting. We will be receiving a 4% increase in our MAC funding.
- NCPC has sent out **Pre- and Post-Elections Resources for Fall 2022**. These were sent out to Board and staff in a separate email.
- **State Expansion of Child Care Health Consultants** – The amendment on the Expansion grant for the No Cost extension through November 30, 2022 was executed. We are waiting for the contract extension for December 1, 2022 – June 30, 2023 for the project.
- **Federal PDG Grant for Regional Pilots for Family Connects** – Waiting for next steps for contracting for the third year of funding. We have 2 more years of Community Foundation funding for the Community Alignment Specialist position. State level meetings are occurring around sustainability beyond the PDG funding for the Family Connects Pilot sites. **Data summary attached.**

**2. DCDEE**

- Child care programs should be looking at the option of the extension of the Stabilization grants for compensation supports for another year. The additional year is utilizing about \$150M in discretionary ARPA funding for this purpose.
- Anticipate late fall for guidance with a first of the year application release from DCDEE on the \$20M for NC Pre-K start-up, quality and capital expenses. We will share information as soon as it is available.
- **PDG B-5 Funding** – Notice of Funding Opportunities. The next round of funding will emphasize what are called bold investments in the ECE workforce, including through planning and implementation of compensation initiatives and developing pathways to licensure, credentialing, and degrees.
- **NC Pre-K**
  - a. We just received initial guidance for the new funding granted for rate increases for NC Pre-K in the legislative short session. Contract amendment guidance will be coming after Thanksgiving. This amendment will be for an additional 5% rate increase for private sites, CCS and Head Start.
  - b. State required **LETRs training** on literacy has started. Cumberland County is in Cohort 3 for this training. The Department of Public Instruction is the lead for this training. There will be funding for stipends or substitutes for teachers in private sites and Head Start. We expect an amendment and guidance on this funding late November to December.
  - c. Utilizing monthly NC Pre-K Directors meetings for work on NC Pre-K processes.

**3. Local Level**

- **Child Care Stakeholder Community Meeting** with local and state lawmakers, child care providers and other leaders and stakeholders was held November 9 from 11:00 am – noon at the Partnership. We had a great turnout. The group wants to continue meeting monthly. Due to the turnout on November 9, we will be looking at the meetings being at a larger venue to encourage participation. Information will be coming out for a December meeting. An evening meeting is being planned in January to also

engage families and teachers in the group.

- Workplace absences for child-care reasons rose to an all-time high in October (Bureau of Labor Statistics). RSV, COVID, Flu and the common cold are colliding with staffing shortages at schools and child cares. Child cares and schools are still short 384,000 workers.
4. **Federal Level** – The federal government is operating under a continuing resolution for operation until December 16. Bills to keep an eye on for potential funding for early childhood at the end of the year include the 2023 Farm Bill which covers SNAP benefits, the MIECHV reauthorization bill, National Defense Authorization Act which impacts military families, and some potential movement in the area of mental health services.

#### B. Grant Opportunities/Updates/RFPs

1. **City of Fayetteville ARPA funding** – Child care sites must be within Qualified Census Tract zip code areas in the City of Fayetteville. Application is open. DCDEE's continuation of Stabilization Grants for compensation will impact implementation of this proposal. Working with City for other potential options to assist the workforce with this funding. Working on an expanded Scope of Work to be added to the contract to have additional options to support the workforce.

#### C. PFC Updates & Highlights

1. **Position openings posted: website link** (<https://www.indeed.com/cmp/Partnership-For-Children-of-Cumberland-County>). Please go to our website for new postings and share opportunities. There are programmatic postings.
2. **Welcome** –Wakenia George, Program Manager for Parent Education and Latasha Jenkins, MAC Coordinator started Monday, October 31.
3. **Farewell** – Ben Hughes, Visual Communications Designer and Brittany Sidbury, Provider Services Coach. We wish them well in their new opportunities. Ben will be taking an incredible opportunity as part of PWC's community relations team. Brittany will be drawing on her background and skillset as a teacher to return to the classroom, working with preschool-age exceptional children at Mary McArthur Elementary School.
4. We continue to monitor federal, state and local health and safety guidelines for any recommendations and compliance guidelines related to COVID-19. Enhanced cleaning and hand sanitizer stations are available as are masks upon request.
5. **Infrastructure Project:** We are working with Fleming & Associates on Phase 2 of the project. Shop drawings have been submitted and are waiting for required revisions and updates from the contractor. In addition, we have received most of the required documentation for the project. Our **Cannon Foundation site visit was on November 2**. Attached is a photo montage presented during the site visit. Recent contact from the Cannon Foundation has moved our application to the next grant cycle (January/February) in order to check the status of the construction project starting. Met with Wendy Smith with First Bank to extend interest only payment for the construction loan for twelve months. Paperwork will be completed after Thanksgiving.

#### D. Events/Community Outreach

1. **Board and Committee Meetings:** Meetings are being offered in a hybrid format and in-person. Please refer to your meeting invites for the format of the particular meeting.
2. **All Staff Meetings:** Monthly meetings are offered in a hybrid format with increased offerings of in-person meetings.
3. **Tenant Meetings:** The November 15<sup>th</sup> quarterly meeting was cancelled due to scheduling conflicts. The in-person tenant meeting has been moved to the already scheduled February 21 meeting time.
4. **Drive-Through Truckload of Hope Diaper Bank: December 10** from 8:30-10:30 am. Volunteers needed. Contact Daniele Malvesti ([dmalvesti@ccpfc.org](mailto:dmalvesti@ccpfc.org)) if you can assist. We continue to be in conversations with the Diaper Bank of NC about additional options for the Diaper Bank in Cumberland County.
5. **United Way Campaign – The campaign concluded November 16. The staff contributed \$6,650 to United Way.** Our Annual Food Drive for Fayetteville Urban Ministry ended on November 10. Staff contributed 690 items to the food drive. Food items were delivered to Fayetteville Urban Ministry on November 14 to be available for their Thanksgiving meal distribution. Staff also volunteered for Meals on Wheels October 17-21.
6. **The Soiree – March 24, 2023 at the Crown Expo Center.** The doors will open at 6:00 pm.

# Family Connects, North Carolina Southeastern Region

Data verified through July, 2022 by Family Connects International

|                   | Program<br>Start Date<br>10/4/2021 | 10/4/2021 -<br>7/31/2022 | Aug-22 | Sep-22 | Oct-22 | 10/4/2021 -<br>10/31/2022 |
|-------------------|------------------------------------|--------------------------|--------|--------|--------|---------------------------|
| <b>BIRTH DATA</b> |                                    |                          |        |        |        |                           |
| Total Births      | 0                                  | 2925                     | 350    | 321    | 319    | 3915                      |
| Eligible*         | 0                                  | 2490                     | 301    | 282    | 276    | 3349                      |
| Not Eligible      | 0                                  | 435                      | 49     | 39     | 43     | 566                       |

## CASE STATUS BY DELIVER DATE

|                                   |    |      |     |     |     |      |
|-----------------------------------|----|------|-----|-----|-----|------|
| <b>Scheduled</b>                  | 0  | 1793 | 226 | 180 | 186 | 2385 |
| Scheduling Rate - 75% Goal        | 0% | 72%  | 72% |     |     | 72%  |
| <b>Decline</b>                    | 0  | 281  | 23  | 20  | 22  | 346  |
| Decline Rate                      | 0% | 11%  | 8%  | 7%  | 8%  | 10%  |
| <b>Completed</b>                  | 0  | 1043 | 140 | 103 | 72  | 1358 |
| Completion Rate - 80% Goal        | 0% | 59%  | 61% |     |     | 59%  |
| <b>Pending (Changes daily)</b>    | 0  | 0    | 21  | 82  | 64  | 167  |
| Pending Rate - Goal 0%            | 0% | 0%   | 7%  | 29% | 23% | 1%   |
| <b>Unable to Contact - Closed</b> | 0  | 729  | 45  | 50  | 186 | 1010 |
| Unable To Contact Rate            | 0% | 30%  | 15% | 18% | 67% | 29%  |
|                                   |    |      |     |     |     |      |
| Population Reach - 60% Goal       | 0% | 42%  | 44% |     |     | 42%  |

## COMPLETED VISITS

|                            |    |     |     |     |     |     |
|----------------------------|----|-----|-----|-----|-----|-----|
| <b>County of Residency</b> |    |     |     |     |     |     |
| Cumberland - 56% Goal      | 0% | 86% | 83% | 88% | 86% | 86% |
| Hoke - 28% Goal            | 0% | 9%  | 13% | 9%  | 8%  | 9%  |
| Robeson - 16% Goal         | 0% | 5%  | 4%  | 3%  | 6%  | 5%  |

These numbers change daily. Goal is to have 0 in Pending and keep Unable to Contact as low as possible.

These numbers are provided by Family Connects International usually about 60 days after end of month.



**BUILDING SIDE VIEW BEFORE DAMAGE**



**NORTH-SIDE WINDOW REMOVAL,  
SECOND FLOOR**



**NORTH SIDE WINDOWS  
ENTIRELY REMOVED,  
SECOND FLOOR**



**INTERIOR WINDOW REMOVED BEFORE REPAIR**

**SAMPLE OF DAMAGE DESCRIBED  
IN THE ENGINEER'S REPORT**



**RIGHT ROUND WINDOW  
ABOVE LIBRARY**



**RIGHT ROUND WINDOW  
INITIAL SQUARING FOR REPAIRS**



**RIGHT ROUND WINDOW GOING IN**



**RIGHT ROUND  
WINDOW INSTALLED**



**BOTH RIGHT ROUND  
WINDOWS INSTALLED**



**2ND FLOOR INTERIOR  
WINDOW REPLACEMENT COMPLETED**



**SAMPLE CARPET REMOVAL  
IN PRESIDENT'S SUITE**



**FRONT ENTRANCE COMPARISON  
SHOWS REPAIRED ROUND WINDOW AREA (R)**

**AND MOST OF PHASE II PROJECT  
2ND AND 3RD ROUND WINDOWS,  
PLUS WINDOW CURTAIN WALL (L)**



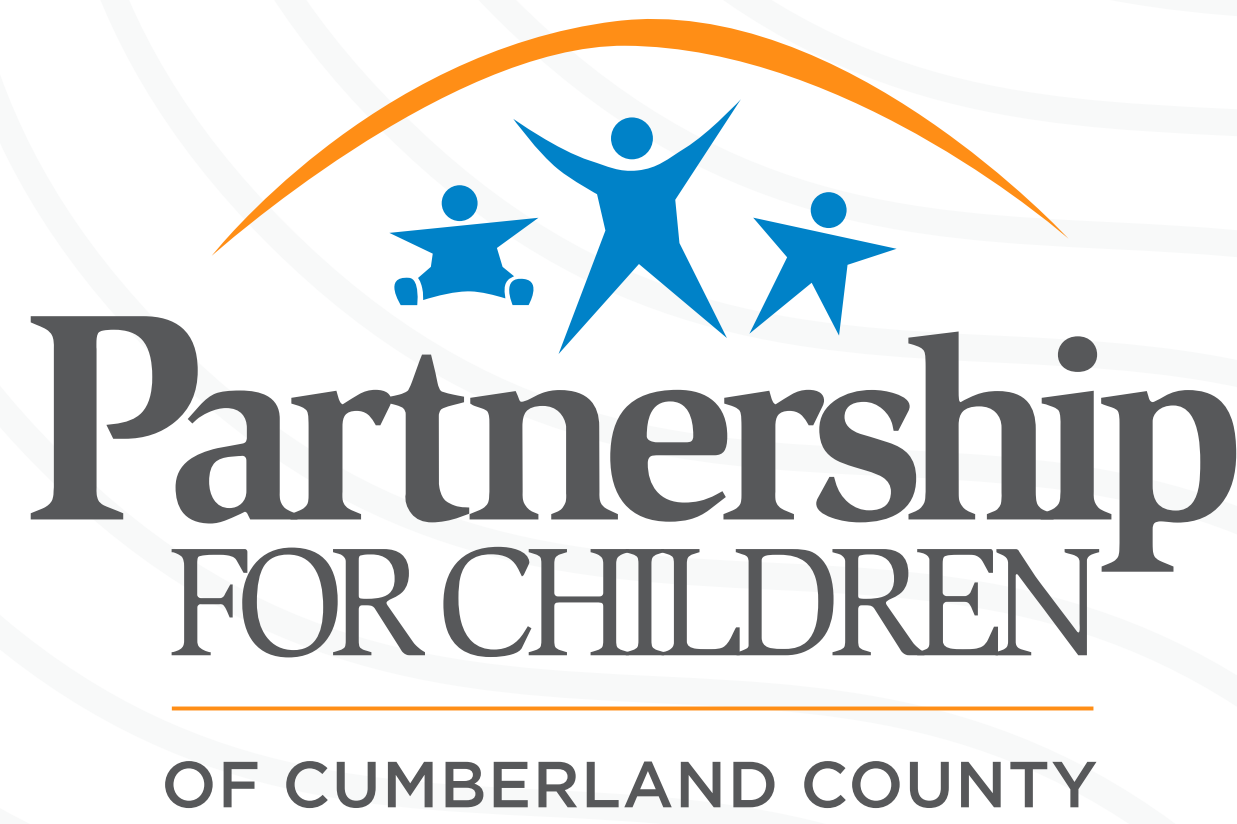
**LIBRARY LEAK AND MOLD**



**LIBRARY LEAK**



**LIBRARY MOLD  
CLOSE-UP**



351 Wagoner Dr, Fayetteville NC 28303

[ccpfc.org](http://ccpfc.org)

# CCR&R Advisory Committee Recommendation Meeting for November 10, 2022

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Action Item (s): n/a

Information:

- 1) Wanda Wesley, Committee Chair, called the CCR&R Committee meeting to order.
- 2) Prior meeting minutes for June 15, 2022 & September 15, 2022 were approved.
- 3) Wanda Wesley, Chair, introduced the new committee members and gave them the opportunity to share information about themselves.
- 4) Mary Sonnenberg, President, highlighted areas of the President's Report and introduced Michelle Downey as the new Contracts Coordinator.
- 5) Carole Mangum, Grants Manager, provided an update on the Department's Financial Summary.
- 6) Candy Scott, Vice President of Programs provided an overview of the Programs Department Updates. The Report included information regarding:
  - New Hires/Staff Changes
    - Wakenia George, Program Manager – Parent Educators
  - Current Openings: Provider Services Coach (3), Program Specialist- NC Pre-K
  - Upcoming Openings: Parent Educator, Play Facilitator (2)
  - The State of Child Care in Cumberland County
  - County Wide Transition to Kindergarten Plan
  - City of Fayetteville/ARPA Funds
  - Carry Forward Funds – Mary Sonnenberg
  - SOAR – Wanda Wesley (Committee agreed to make SOAR a standing agenda item.)
- 7) Division Updates report included the following programmatic updates:
  - Family Services
    - Consumer Education & Referral
    - Subsidy
    - NC Pre-K
    - All Children Excel (ACE)
    - Kaleidoscope
  - Provider Services
    - Library
    - Technical Assistance/Trainings
    - Region 5 (School-Age, B3QI, HSB Projects)