



351 Wagoner Drive, Suite 200, Fayetteville, NC 28303  
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OF CUMBERLAND COUNTY

## REQUEST FOR PROPOSALS

### SECTION I: ANNOUNCEMENT OF REQUEST FOR PROPOSALS

Unit: NC Pre-Kindergarten Program Issue Date: November 6, 2022  
Title: NC Pre-K Site Selection Process Close Date: December 2, 2022, at 12 Noon

#### Send All Proposals To:

NC Pre-K Site Selection Proposals  
Partnership for Children of Cumberland County,  
Inc. Attention: Michelle Downey, Contracts  
Coordinator 351 Wagoner Drive, Suite 200  
Fayetteville, NC 28303

Questions may be directed to: Ar-Nita Davis, Program Manager at 910-867-9700 or [adavis@ccpfc.org](mailto:adavis@ccpfc.org)

Interested parties must submit an original proposal with original signature(s) in ink. It is the sole responsibility of the offer or to have the proposal in this office by **12:00 Noon on December 2, 2022**. LATE PROPOSALS WILL NOT BE ACCEPTED. Proposals may be returned via email by the Close Date, but original proposals with original signatures must follow via mail or hand delivery within three (3) business days of Close Date. If returning via email with originals following within three (3) business days, please send proposals to [mdowney@ccpfc.org](mailto:mdowney@ccpfc.org) to ensure delivery.

### SECTION II: SCOPE OF WORK

The Partnership for Children of Cumberland County, Inc. is soliciting proposals to establish a contract through competitive negotiations. The purpose of this Request for Proposals is to acquire the goods and/or services of a qualified contractor to provide NC Pre-Kindergarten Program services for the 2022-2023 and 2023-2024 school years.

This is a proposal for a contract period of February 1, 2023 through June 30, 2024.

#### DETAIL OF PROJECT:

The North Carolina Pre-Kindergarten Program (NC Pre-K), funded by the North Carolina General Assembly, is a community-based voluntary pre-kindergarten initiative designed to prepare at-risk four-year-olds in North Carolina for success in school. The Partnership for Children of Cumberland County, Cumberland County Public Schools, and other community partners serving young children have joined in a collaborative effort to provide NC Pre-K to our community.

We are seeking applicants to serve as NC Pre-K sites. Approved sites may begin serving NC Pre-K children as soon as Monday, February 6, 2023. All temporary, four, and five-star licensed facilities with the capacity to serve a minimum of nine (9) NC Pre-K children are encouraged to apply. For new centers with a temporary license, the expectation is to achieve a four or five-star license at the end of the temporary license period. Non-public school site Administrators must have a North Carolina Early Childhood Administrator Credential (NCECAC) Level III or its equivalent. Lead Teachers shall hold, or be working toward a NC Birth through Kindergarten (B-K) Continuing License or B-K or PreK/K Add-on License. Teacher Assistants shall hold a minimum of a Child Development Associate (CDA) or an Early Childhood Education/Child Development (ECE/CD) Associate Degree. For more detailed information on NC Pre-K staff requirements see [NC Pre-K Program Requirements and Guidance](#).

Interested facilities must:

- 1) Complete the [2022-2024 NC Pre-K Site Application](#)

*PFC is a 501(c)(3) non-profit organization supported by public and private funds through Smart Start, NC Pre-K, tax-deductible donations, and grants.*



**Be the Driving Force.**

- 2) Register and attend one mandatory Information Session via Zoom on
  - a. [November 15, 2022 at 6:30 pm](#) or
  - b. [November 18, 2022 at 9:30 am](#)
- 3) Submit the application with required documentation to Michelle Downey, Contracts Coordinator, c/o Partnership for Children of Cumberland County, 351 Wagoner Drive, Suite 200, Fayetteville, NC 28303, no later than 12:00 Noon on December 2, 2022.

If you have applied in previous years and have not been awarded a contract, you must reapply. **Existing NC Pre-K Sites in good standing do not need to reapply.**

For more information, including Information Session details contact Ar-Nita Davis, Program Manager, at [adavis@ccpfc.org](mailto:adavis@ccpfc.org) or (910) 867-9700.