



Community Advisory Committee

Date: Tuesday, October 4th, 2022

Time: 2 pm

Location: Zoom

Meeting Agenda

Committee purpose: The Committee's objective is to successfully support the Family Connects North Carolina, Southeastern Region program by providing leadership, community involvement, engagement, and sustainable funding.

Committee principles: The Committee collaborates with community partners who seek to ensure the program's success in Cumberland, Hoke, and Robeson Counties. The primary roles are to provide advice and support on decisions affecting the program implementation and sustainability in key areas.

- 1) Determination of Quorum (7 voting members) & Call to Order*
 - a) Welcome/Chair Comments
 - b) Member Introductions (if applicable)
- 2) Review of and Approval of Minutes*
 - a) August 2, 2022
 - b) September 13, 2022
- 3) Program Updates
 - a) Updates on births/visits – 4C Team
 - b) Administrative/Marketing – Sharon
 - c) Updates from PFC/FC team – Liz
 - d) Other updates
- 4) Community challenges/opportunities
 - a) Formatting for the future- advisory members vs committee members
 - i) Continued discussion and insights
 - b) Community snapshot of needs—PVC discussion and current challenges
 - i) Homeless crisis

- ii) Maternal Mental Health
 - iii) Vitamin D
 - iv) Increase in adolescent pregnancies
 - v) Global health crises and local impacts
 - vi) Bereavement support
 - vii) Uninsured
 - viii) STI/STDs
- 5) Other Business
- a) Announcements from committee members
- 6) Adjournment*

Upcoming Meeting Dates: Nov. 1, 2022; Dec. 6, 2022.

All meetings are on the 1st Tuesday of the month, from 2:00 pm – 3:00 pm.

* Needs Action ! Possible Conflict of Interest (Recusals)

Unless otherwise indicated by a symbol above, agenda items are for Information Only



Partnership for Children of Cumberland County, Inc.
Virtual Community Advisory Committee Meeting Minutes
August 2nd, 2022 (2:02pm to 2:50pm)
Be the Driving Force



COMMITTEE CHAIR: Dr. Meredith Gronski

MEMBERS PRESENT: Amy Navejas, Chasity Lindsey, Dania Benners, Doris Robinson, Jarold "Tom" Johnston, Jean Frye, Dr. Jennifer Green, Michele Falls, Dr. Sushma Kapoor, Kathya Gavazzi

MEMBERS ABSENT: Aida Algarin, Dee Lipumano, Jami McLaughlin, Melanie Levine, Melissa Cruz, Rhonda Dial, Sarah Lester, Shadonna Headen, Sharkara Lesane, Terrasine Gardner

NON-VOTING ATTENDEES: Ben Hughes, Cacilie Glasgow-LeBatard, Elizabeth Simpler, Jana Stakeley, Jessica Lowery, Dr. Karin Suess, Lokia Washington, Lisa Peterson, Mary Sonnenberg, Pamela Federline, Dr. Rita Gunter, Sharon Moyer

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
1) Determination of Quorum & Call to Order* a) Welcome/Chair Comments b) Introductions	The scheduled meeting of the Community Advisory Committee was held via Zoom on April 5, 2022. Determining a quorum was present, Dr. Meredith Gronski, Chair, called the meeting to order at 2:02 pm and welcomed all the committee members.	Called to Order None	None None
2) Approval of Minutes* a) Minutes from July 6th, 2022	Dr. Gronski called for review and approval of the July 6th, 2022, minutes. With no changes or corrections called for, Amy Navejas motioned to approve the updated minutes, and Jean Frye seconded. Motion passed unanimously.	Motion Carried	None
3) Updates regarding the implementation a) Updates on births/visits – 4C Team b) Administration and Marketing c) Community Alignment	Cacilie reported: The program started on 10/4/2021 with the first telehealth visit on 10/25/2021. 4C has hired 7 nurses and a prospect for the 8 th ! She will be part time in the meantime. Visits continue to be in person and telehealth. Liz reported new hire will start the last week of August. Continued community partners continue to grow. New community partners continue to be added in efforts to support families in the community.	None	None



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d) Staffing	Camille is starting!!		
4) Community Challenges and Opportunities	<ul style="list-style-type: none"> a) Discussion began on the formatting of this committee. As the program grows and the county involvement grows, the goal of this committee is to have voting and non-voting members. Blending the FC model with the PFC board structure b) The group discussed what gifts might be given to families receiving visits. Suggestions included swaddles, bibs, a magnet with fillable (dry erase) markers. 	None	None
5) Other Business	There was no other business at this time.	None	None
6) Adjournment	As there was no further business, Dr. Gronski reminded the attendees that the next meeting is Tuesday, September 13, 2022, at 2:00 pm. She adjourned the meeting at 2:55pm	Adjourned	None

Submittal: The minutes of the above stated meeting are submitted for approval.

Secretary of Meeting

Date

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

Committee Chair

Date



Partnership for Children of Cumberland County, Inc.
Virtual Community Advisory Committee Meeting Minutes
September 13, 2022 (2:05 – 2:52 PM)
Be the Driving Force



COMMITTEE CHAIR: Dr. Meredith Gronski
MEMBERS PRESENT: Amy Navejas, April Oxendine, Dee Lipumano, Kristin Bautista
MEMBERS ABSENT: Aida Algarin, Amy Brown, Chasity Lindsey, Dania Benner, Delores Long, Demetris West, Doris Robinson, Erica Little, Dr. Jarold "Tom" Johnston, Jean Frye, Dr. Jennifer Green, Jowana Clinkscales, Kathya Gavazzi, Martina Sconiers-Talbert, Melanie Levine, Nina Torelli, Rhonda Dial, Shadonna Headen, Sharkara McDonald, Susan Kornett, Dr. Sushma Kapoor, Terrasine Gardner
NON-VOTING ATTENDEES: Cacilie Glasgow-LeBatard, Camille Cano, Liz Simpler, Jana Stakeley, Jessica Lowery, Lakia Washington, Lisa Peterson, Sharon Moyer

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
1) Determination of Quorum & Call to Order* a) Welcome/Chair Comments b) Introductions	<p>The scheduled meeting of the Community Advisory Committee was held via Zoom on September 13, 2022. Determining a quorum was not present, Dr. Meredith Gronski, Chair, called the meeting to order at 2:05 pm and welcomed all the committee members.</p> <p>A new member, Kristin Bautista, introduced herself.</p>	<p>Called to Order</p> <p>None</p>	<p>None</p> <p>None</p>
2) Approval of Minutes* a) Minutes from August 2, 2022	<p>Dr. Gronski called for review and approval of the August 2, 2022, minutes. Due to not having a quorum for the approval of August 2, 2022, minutes will have to be approved at the next meeting on October 4, 2022.</p>	<p>None</p>	<p>None</p>
3) Updates regarding the implementation a) Updates on births/visits – 4C Team	<p>Cacilie reported:</p> <p>The program started on 10/4/2021 with the first telehealth visit on 10/25/2021. Through the end of August, there have been 3,394 total births, ineligible due to county of residence, and 2,992 eligible births.</p> <p>1,128 closed cases, 1,313 completed visits but cases are not closed yet, 142 are pending. That is a 44% engagement with the eligible population.</p> <p>1,517 Referrals have been made.</p> <p>Nurse update: 7 Full time and 2 Part-time nurses</p>	<p>None</p>	<p>None</p>



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<p>b) Administration and Marketing</p> <p>c) PFC's FC Team Updates</p> <p>d) Other Updates</p>	<p>Sharon reported</p> <p>Market:</p> <ul style="list-style-type: none"> • Appointment cards are in and look great for recruitment <p>Preschool Development Grant:</p> <ul style="list-style-type: none"> • Working on third-year no-cost extension <p>Liz reported</p> <p>Welcoming and introducing Camille our new Program Support Specialist</p> <p>N/A</p>		
<p>4) Community Challenges and Opportunities</p>	<p>Formatting for the future-advisory members vs. committee members:</p> <ul style="list-style-type: none"> • Dr Gronski and Liz mentioned that community members have to fill out a conflict of interest packet in order to serve on the committee. • Sharon suggests doing a community matrix <p>Mental Health Service Provider Discussion:</p> <ul style="list-style-type: none"> • Cacilie stated that if a mom has an appointment or referral they do double back with the client to check to see if they made an appointment with their primary care doctor • NC Latch is a good referral for moms www.nclatch.com 	<p>None</p>	<p>None</p>
<p>5) Other Business</p> <p>a) Announcements from committee members</p>	<p>N/A</p>	<p>None</p>	<p>None</p>
<p>6) Adjournment</p>	<p>As there was no further business, Dr. Gronski reminded the attendees that the next meeting is Tuesday, October 4, 2022, at 2:00 pm. She adjourned the meeting at 2:52 pm.</p>	<p>Adjourned</p>	<p>None</p>

Submittal: The minutes of the above stated meeting are submitted for approval.

 Secretary of Meeting 8/2/22
Date

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

 Committee Chair Date