

**HYBRID North Carolina Pre-Kindergarten Planning Committee Meeting  
Agenda**

***Quorum is 10 = 50% + 1 (Total Board Members = 19)***

Thursday, July 28, 2022

12:00 pm – 12:30 pm

***Be the Driving Force*** to meet our roles and responsibilities as a non-profit Board by:

- *Providing Oversight* ➤ *Ensuring Adequate Resources* ➤ *Establishing a Strategic Direction*

**I. Determination of Quorum & Call to Order – Maria Ford**

**II. Minutes\***

A. Thursday, July 28, 2022

**III. Fiscal Update<sup>Δ</sup> – Carole Mangum**

**IV. Action Items for SFY 2022-2023\***

A. Board/NC Pre-K Committee Recruitment – Parent Representative (Haja Jallow-Konrat)

(only one person is needed) (must meet one of the following)

1. Parent or family member of preschool-age child(ren) representative (especially a child who is at-risk), either current or past NC Pre-K participants
2. Parent Advocacy member
3. Guardian Ad Litem

B. Off Cycle Site Selection

C. \$650 per child payment pending DCDEE approval for all levels of teachers

**V. Information<sup>Δ</sup>**

A. Board/NC Pre-K Committee Recruitment – Provider Representative (only one person is needed)

(must meet one of the following)

1. For-profit child care center Administrator/Director
2. Non-profit child care center Administrator/Director
3. Head Start Site Administrator/Center Director/Manager
4. Public School Administrator/Principal
5. Faith based Administrator/Director

B. SY22.23 Site Allocation Plan Changes

1. Pampers, Hugs and Luv's – from 45 to 42
2. The Children's Courtyard – from 72 to 54

C. SY22.23 Child Placement Update

**VI. Adjournment – Maria Ford**

\* Needs Action <sup>Δ</sup> Information Only <sup>ε</sup> Electronic Copy (Hard copies are available upon request) !Possible Conflict of Interest (Recusals)



**Partnership for Children of Cumberland County, Inc.**  
**Hybrid North Carolina Pre-Kindergarten Planning Committee Meeting Minutes**  
**July 28, 2022 (12:17 pm to 12:46 pm)**  
***Be the Driving Force***



**MEMBERS PRESENT:** Lonnie Ballard (arrived @ 12:25pm), Shona Bannister (D) (left @1pm), Robin Deaver\* (left @ 1:36pm), Maria Ford (D), Terrasine Gardner (arrived @ 12:21pm), Sandee Gronowski\*, Dr. Meredith Gronski, Haja Jallow-Konrat, Brian Jones, Andrea McGillivray, Ayesha Neal\*, Tawnya Rayman, Steve Terry and Wanda Wesley  
**MEMBERS ABSENT:** Dr. Pamela Adams-Watkins, Lisa Childers, Mary Mathis, Karen McDonald, Jami McLaughlin, Tre'vone McNeill, Heather Skeens and Ebone Williams  
**NON-VOTING ATTENDEES:** Dr. Marvin Connelly, Jr. (arrived @ 12:34pm), Dorothy Adams, Ar-Nita Davis, Pamela Federline, Belinda Gainey\*, Marie Lilly\*, Carole Mangum, Josh Morris, Sharon Moyer, Candy Scott\*, Mary Sonnenberg\* and Mike Yeager

\*Attended in person

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Determination of NC Pre-K Quorum & Call to Order – Sandee Gronowski, Chair	The meeting of the North Carolina Pre-Kindergarten (NC Pre-K) Planning Committee was held via Zoom on July 28, 2022, beginning at 12:17 pm pursuant to prior written notice to each Committee member. Notification was made via email and meetings notices are located on the PFC website. Sandee Gronowski, Chair, chaired the meeting, determined that a quorum was present and called the meeting to order. Belinda Gainey, Executive Specialist, was Secretary for the meeting and recorded the minutes.	None	None
II. Minutes* A. Thursday, May 19, 2022	A. The minutes of the May 19, 2022 meeting were previously distributed and reviewed by the Committee. Steve Terry moved to approve North Carolina Pre-Kindergarten (NC Pre-K) Planning Committee Minutes from May 19, 2022, as presented. Tawnya Rayman seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any oppositions. Virtual board members who opposed the action were asked to type it in the ZOOM Chat Box. All votes were unanimous. There were no abstentions. The motion carried.	Motion Carried	None
III. Action Items for SFY 2022-2023* A. Recommendation to pay Long Term Substitutes at private sites at the \$650 rate.	A. Candy Scott reported that due to challenges in the workforce and COVID-19, DCDEE had lifted the requirement of only having a long-term substitute teacher for 12 weeks; this is no longer in place and centers are having trouble finding qualified staff. The challenge this year will be that sites are only being paid for actual attendance and not by allocation as they were last year. PFC would like to continue paying the long-term substitute teachers at the \$650 rate. This is allowable by DCDEE. Carole Mangum clarified that the \$650 rate is not to pay the long-term substitute teacher but payment for the child in the classroom at a \$650 rate per child to the provider. The rate is based on the qualifications of the teacher. Since it is a long-term substitute teacher, which was normally a \$550 rate, PFC would like to pay the \$650 rate. Carole stated the PFC has budgeted for all private sites who have long-term substitute teachers to be paid at this rate.		



**Partnership for Children of Cumberland County, Inc.**  
**Virtual North Carolina Pre-Kindergarten Planning Committee Meeting Minutes**  
**July 28, 2022 (12:17 pm to 12:46 pm)**  
*Be the Driving Force*



	<p>Lonnie Ballard moved to accept PFC paying long term substitute teachers at private sites the \$650 rate as presented. Wanda Wesley seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any proposals. Virtual board members who opposed the action were asked to type it in the ZOOM Chat Box. All votes were unanimous. There were no abstentions. The motion carried.</p>	<p>Motion Carried</p>	<p>None</p>
<p>IV. Fiscal Update <sup>Δ</sup>  A. Financial Summary: NC Pre-Kindergarten June 2022  B. Fiscal Year 2021-2022 NC Pre-Kindergarten Expenditures</p>	<p>A. Carole Mangum provided an overview of the NC Pre-Kindergarten Grant budget for June 2022.  B. Carole stated that all of the FY 2021-2022 NC Pre-Kindergarten grants of \$9,049,545 was spent except for \$619,900 in State – Subsidy TANF (which was not drawn down, no reversion required to DCDEE) and \$21,609.98 in Federal – CCDF Quality Funds (which will be reverted to DCDEE) totaling \$641,509.98. The percentage not spent was 6.82% due to nonparticipation in classrooms.</p> <p><i>Not on agenda:</i> The FY 2022-2023 contract has been received from DCDEE and it has been fully executed. PFC is now moving into the subcontracting phase with the providers. Fiscal monitoring is taking place for the 2.1% one-time payment to private site facilities which was to go to teachers and teacher assistants.</p>	<p>None None</p>	<p>None None</p>
<p>V. Information  A. Board/NC Pre-K Committee Recruitment - Parent Representative (must meet one of the following)  1. Parent or family member of preschool-age child(ren) representative (especially a child who is at-risk), either current or past NC Pre-K participants  2. Parent Advocacy member  3. Guardian Ad Litem  4. Nomination Form - <a href="https://www.tfaforms.com/4979833">https://www.tfaforms.com/4979833</a>  B. SY22.23 Site Allocation Plan Changes – Withdrawal of Three Private Sites  1. Arether’s Little M&amp;M Child Care Center – 18 Children  2. Precious Moments – 18 Children  3. Sandy Ridge – 18 Children (facility permanently closed)  C. SY22.23 Child Placement Update</p>	<p>A. Candy stated that a parent or family member of a preschool-age child is needed to serve on the NC Pre-K committee. Candy asked the board to inform her if you know of anyone who can serve. This is a mandated position. Nominees will be voted on at the September board member. The link to the nomination form was provided on the agenda.  B. Candy reported on the withdrawal of three private sites from the NC Pre-K program. Arether’s Little M&amp;M Child Care Center (18 children), Precious Moments (18 children) and Sandy Ridge, which is permanently closing, had 18 children. Each center provided a letter and/or email stating their reasons for withdrawing from the NC Pre-K program or closing. PFC has reached out to other sites to find out if they have openings and can accept other children.  C. Ar-Nita Davis reported that 487 children have been placed. The statewide system has been down for the past couple days, so PFC has not been able to place children. Candy stated that families are being contacted for incomplete applications and PFC is working with CCS and contacting families of children who were not able to be placed with CCS and ask if they are interested in a private site. Sandee asked board members to share information regarding the NC Pre-K program.</p>	<p>None None None</p>	<p>None None None</p>



**Partnership for Children of Cumberland County, Inc.**  
**Virtual North Carolina Pre-Kindergarten Planning Committee Meeting Minutes**  
**July 28, 2022 (12:17 pm to 12:46 pm)**  
*Be the Driving Force*



VI. Adjournment	As there was no further business; the chair announced the meeting adjourned. The meeting was adjourned at 12:46 pm.	Adjourned	None

**Submittal:** The minutes of the above stated meeting are submitted for approval.

\_\_\_\_\_

Secretary of Meeting

Date

**Approval:** Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

\_\_\_\_\_

Committee Chair

Date

Partnership for Children of Cumberland County, Inc. - NC PRE-KINDERGARTEN GRANT

Fiscal Year 2022/ 20223

FY 22/23 Revenues per Contract		
\$ 8,662,630	NC Pre-k Grant Payments to Providers [Fund 206, Fund 210, Fund 319]	
\$ 174,963	2% CCDF Quality Funds [Fund 328]	
\$ -	2% NEW Capacity Funds [Month, Day, Year - Month, Day, Year] [Fund 329 & Fund 212]	
\$ -		
\$ 524,590	6% Administrative Fee [Fund 211]	as of August 2022
\$ 9,362,183	<b>Total NC Pre-k Grant</b>	<b>SHOULD BE</b>
		17% 83%

FUND	Activity	FY 22/23 Budget						Remaining Budget	% of Budget Expended	% of Available Funds
		7/1/2022	July	August	September	Y-T-D				
211	3323-999	Administrative Operations	\$ 75,764.00	\$ 14,993.60	\$ 10,033.70	\$ -	\$25,027.30	\$50,736.70	33%	67%
	3323-001	CCR&R - Core	\$ 99,165.00	\$ 14,048.44	\$ 10,670.34	\$ -	\$24,718.78	\$74,446.22	25%	75%
	3323-017	NC Pre-k Coordination (In-Direct)	\$ 349,661.00	\$ 22,017.55	\$ 17,327.01	\$ -	\$39,344.56	\$310,316.44	11%	89%
		<b>Fund 211 Sub-Total</b>	\$ 524,590.00	\$51,059.59	\$38,031.05	\$0.00	\$89,090.64	\$435,499.36	17%	83%
206	2342-015	NC Pre-k Subsidy (Direct - Child Reimbursement) - State Funds	\$ 674,161.00	\$ -	\$ -	\$ -	\$0.00	\$674,161.00	0%	100%
		<b>Fund 206 Sub-Total</b>	\$ 674,161.00	\$0.00	\$0.00	\$0.00	\$0.00	\$674,161.00	0%	100%
210	2342-015	NC Pre-k Subsidy (Direct - Child Reimbursement) - State Funds	\$ 4,580,047.00	\$ -	\$ -	\$ -	\$0.00	\$4,580,047.00	0%	100%
		<b>Fund 210 Sub-Total</b>	\$ 4,580,047.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,580,047.00	0%	100%
319	2342-015	NC Pre-k Subsidy TANF (Direct - Child Reimbursement) - Federal Funds	\$ 3,408,422.00	\$ -	\$ -	\$ -	\$0.00	\$3,408,422.00	0%	100%
		<b>Fund 319 Sub-Total</b>	\$ 3,408,422.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,408,422.00	0%	271%
328	3322-017	NC Pre-K CCDF Quality Funds - Federal Funds	\$ 174,963.00	\$ 16,499.32	\$ 11,069.02	\$ -	\$27,568.34	\$147,394.66	16%	84%
329	3323-017	NC Pre-K Capacity Building Funds - Federal Funds	\$ -	\$ 6,286.40	\$ 4,443.82	\$ -	\$10,730.22	-\$10,730.22	#DIV/0!	#DIV/0!
329	3323-001	NC Pre-K Capacity Building Funds - Federal Funds	\$ -				\$0.00	\$0.00	#DIV/0!	#DIV/0!
329	3323-999	NC Pre-K Capacity Building Funds - Federal Funds	\$ -	\$ 99.33	\$ -		\$99.33	-\$99.33	#DIV/0!	#DIV/0!
		<b>Fund 329 Sub-Total</b>	\$ -	\$ 6,385.73	\$ 4,443.82	\$ -	\$10,829.55	-\$10,829.55	#DIV/0!	#DIV/0!
212	3323-017	NC Pre-K Capacity Building Funds - State Funds	\$0.00	\$ -	\$ -	\$ -	\$0.00	\$0.00	#DIV/0!	#DIV/0!
212	3323-001	NC Pre-K Capacity Building Funds - State Funds	\$0.00	\$ -	\$ -	\$ -	\$0.00	\$0.00	#DIV/0!	#DIV/0!
212	3323-999	NC Pre-K Capacity Building Funds - State Funds	\$0.00	\$ 22.42	\$ -	\$ -	\$22.42	-\$22.42	#DIV/0!	#DIV/0!
		<b>Fund 212 Sub-Total</b>	\$0.00	\$ 22.42	\$ -	\$ -	\$22.42	\$(22.42)	#DIV/0!	#DIV/0!

Total Budget Remaining \$9,234,672.05

Total NC Pre-K Grant	\$9,362,183
Total NC Pre-k Grant Expended	\$67,581.33 \$49,100.07 \$0.00 \$127,510.95
Total State Funds	\$5,778,798
Total Federal Funds	\$3,583,385
Total NC Pre-K Grant	\$9,362,183

FY 22/23 Revenues per Contract		Fiscal Year 2022/ 20223	
\$ 8,662,630	NC Pre-k Grant Payments to Providers [Fund 206, Fund 210, Fund 319]		
\$ 174,963	2% CCDF Quality Funds [Fund 328]		
\$ -	2% NEW Capacity Funds [Month, Day, Year - Month, Day, Year] [Fund 329 & Fund 212]		
\$ -			
\$ 524,590	6% Administrative Fee [Fund 211]	as of August 2022	
\$ 9,362,183	<b>Total NC Pre-k Grant</b>	<b>SHOULD BE</b>	
		17%	83%

FUND	Activity	FY 22/23 Budget					Remaining Budget	% of Budget Expended	% of Available Funds
		7/1/2022	July	August	September	Y-T-D			

**THESE AMOUNTS FOR THE SUMMER LEARNING GRANT ARE NOT INCLUDED IN THE FY22-23 CONTRACT. THIS INFORMATION IS BEING PROVIDED FOR REPORTING PURPOSES.**

324	3323-999	Administrative Operations	This contract	\$ -	\$ (12.69)	\$ -	\$ -	-\$12.69	\$12.69	#DIV/0!	#DIV/0!
	3323-001	CCR&R - Core	amendment	\$ -	\$ -	\$ -	\$ -	\$0.00	\$0.00	#DIV/0!	#DIV/0!
	3323-017	NC Pre-K Coordination (In-Direct)	is	\$ -	\$ -	\$ -	\$ -	\$0.00	\$0.00	#DIV/0!	#DIV/0!
	3323-017	NC Pre-K Coordination (In-Direct)	effective	\$ -				\$0.00	\$0.00	#DIV/0!	#DIV/0!
	2342-015	NC Pre-K Subsidy TANF (Direct - Child Reimbursement) - Federal Funds	06/01/2021	\$ -	\$0.00	\$ -	\$ -	\$0.00	\$0.00	#DIV/0!	#DIV/0!
		Fund 324 Sub-Total	to 08/31/2021 for direct expenditures ONLY; INDIRECT funds can be maintained indefinitely	\$ -	-\$12.69	\$0.00	\$0.00	-\$12.69	\$12.69	#DIV/0!	#DIV/0!