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## Community Advisory Committee

Date: Tuesday, August 2, 2022
Time: 2 pm
Location: Zoom
Meeting Agenda

**Committee purpose:** The Committee's objective is to successfully support the Family Connects North Carolina, Southeastern Region program by providing leadership, community involvement, engagement, and sustainable funding.

**Committee principles:** The Committee collaborates with community partners who seek to ensure the program's success in Cumberland, Hoke, and Robeson Counties. The primary roles are to provide advice and support on decisions affecting the program implementation and sustainability in key areas.

- 1) Determination of Quorum (7 voting members) & Call to Order\*
  - a) Welcome/Chair Comments
  - b) Member Introductions (if applicable)
- 2) Review of and Approval of Minutes\*
  - a) July 5, 2022
- 3) Program Updates
  - a) Updates on births/visits 4C Team
  - b) Administrative/Marketing Sharon
  - c) Updates from PFC/FC team Liz
  - d) Other updates
- 4) Community challenges/opportunities
  - a) Gift discussion for families- community input
  - b) Formatting for the future- advisory members vs committee members
    - i) Explanation of how this informs expansion and our BOD (Input here from Mary, Meredith, Sharon)







- 5) Other Business
  - a) Announcements from committee members
- 6) Adjournment\*

**Upcoming Meeting Dates:** Sept. 6, 2022; Oct. 4, 2022; Nov. I, 2022; Dec. 6, 2022.

All meetings are on the 1st Tuesday of the month, from 2:00 pm - 3:00 pm.

\* Needs Action ! Possible Conflict of Interest (Recusals)

Unless otherwise indicated by a symbol above, agenda items are for Information Only



## Partnership for Children of Cumberland County, Inc. Virtual Community Advisory Committee Meeting Minutes July 5, 2022 (2:02 – 2:54 PM) Be the Driving Force



**COMMITTEE CHAIR:** Dr. Meredith Gronski

MEMBERS PRESENT: Aida Algarin, Dania Benners, Rhonda Dial, Jean Frye, Kathya Gavazzi, Dr. Sushma Kapoor, Sharkara McDonald, Erica Little, April Oxendine.

MEMBERS ABSENT: Melissa Cruz, Michele Falls, Terrasine Gardner, Dr. Jennifer Green, Shadonna Headen, Jarold "Tom" Johnston, Melanie Levine, Chasity Lindsey, Dee Lipumano,

Amy Navejas, Doris Robinson.

NON-VOTING ATTENDEES: Rhiannon Chavis-Wanson, Pamela Federline, Cacilie Glasgow-LeBatard, Dr. Rita Gunter, Ben Hughes, Sharon Moyer, Lisa Peterson, Elizabeth Simpler,

Mary Sonnenberg, Jean Squire, Jana Stakeley, Lakia Washington. AGENDA ITEM **DISCUSSION & RECOMMENDATION ACTION FOLLOW-UP** 1) Determination of Quorum & Call to Order\* The scheduled meeting of the Community Advisory Committee was held via Zoom on July 5, Called to None a) Welcome/Chair Comments 2022. Determining a quorum was present, Dr. Meredith Gronski, Chair, called the meeting to Order b) Introductions order at 2:02 pm and welcomed all the committee members. New member Erica Little introduced herself. None None Approval of Minutes\* Dr. Gronski called for review and approval of the June 7, 2022, minutes. With no changes or Motion None a) Minutes from June 5, 2022 corrections called for, Aida Algarin motioned to approve the minutes, and Jean Frye seconded. Carried Motion passed unanimously. 3) Updates regarding the implementation None None a) Updates on births/visits – 4C Team Cacilie reported: The program started on 10/4/2021, with the first telehealth visit on 10/25/2021. Through the end of June, there have been 2,645 total births, 431 ineligible due to county of residence, and 2,214 eligible births. 826 closed cases, 865 completed visits but cases are not closed yet, and 129 are pending. That is a 45% engagement with the eligible population. **1,154** Referrals have been made.



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		Sharon reported year three budget was submitted and that year three will start on December 1, 2022. Sharon also said that we have received over 50 applicants for PSS and that there will be more nurses and PSS in the budget. Continue working with 4C on getting packets mailed to mothers before the visit.  Board and Committee members must submit annual require paperwork at the beginning of the fiscal year.		
		Liz states that they are in the process of screening resumes for applicants.		
	d) Other Updates	No other updates		
4)	Community Challenges and Opportunities	a) Jana and Lakia presented an update with some of the community challenges they have seen in the hospital. These include: Lakia states that they had great feedback from mothers. Also, it's easier to deal with Spanish-speaking mothers in person using the remote interpreting machine. Jana states that they are welcome by all of cape fear staff and nurses.	None	None
5)	,	Oct 8, 2022 Birth and Baby Expo Bow Street, Fayetteville, NC 28301	None	None



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6) Adjournment	As there was no further business, Dr. Gro Tuesday, August 2, 2022, at 2:00 pm. She	onski reminded the attendees that the next meeting is adjourned the meeting at 2:54 pm.	Adjourned	Non
Submittal: The minutes of the ab	pove-stated meeting are submitted for approval.		8/2/22	
<b>Approval</b> : Based on Committee coare hereby approved as presented a	onsensus, the minutes of the above-stated meeting and/or corrected.	Secretary of Meeting	Date	
•		Committee Chair	Date	