

Virtual Board of Directors

Meeting Agenda

Quorum is 12 = 50% + 1 Attendee (Total Board Members = 22)

Thursday, March 31, 2022

NC Pre-K – 12:00 pm – 12:30 pm

PFC Board – 12:30 pm – 2:00 pm

Zoom Meeting

Be the Driving Force to meet our roles and responsibilities as a non-profit Board by:

➤ *Providing Oversight* ➤ *Ensuring Adequate Resources* ➤ *Establishing a Strategic Direction*

- I. Networking [12:00]**
- II. Determination of North Carolina Pre-Kindergarten Planning Committee (NC Pre-K) Quorum & Call to Order [12:05]**
- III. Adjourn NC Pre-K [12:30]**
- IV. Determination of Board Quorum & Call to Order – Sandee Gronowski [12:30]**
 - A. Volunteer Forms ^Δ
 - 1. Board Donations – 16 out of 22
 - 2. Fundraising
- V. Approval of Minutes – Sandee Gronowski [12:40]**
 - A. February 24, 2022*
- VI. Consent Agenda – Providing Oversight* (See Section XI.) – Sandee Gronowski [12:45]**
- VII. Ensuring Adequate Resources & Engagement [12:50]**
 - A. Financial Summary: February 2022^Δ – Marie Lilly
 - B. Cash and In-Kind Report^Δ – Anna Hall
 - C. February E-Trade Statement^Δ – Mary Sonnenberg
 - D. Annual Submission of Activities (ASA) for Smart Start^Δ – Mary Sonnenberg
 - E. NCPC Monitoring: PDG-Family Connects, April 2022^Δ – Mary Sonnenberg
 - F. Update to Building Operations Procedures^Δ – Mary Sonnenberg
 - G. City of Fayetteville ARP Proposal* – Mary Sonnenberg
- VIII. Establishing a Strategic Direction for the Future [1:05]**
 - A. Board Development ^Δ – Sandee Gronowski
 - 1. FY 2022/2023 Potential Board Officers
 - 2. Board Member Recruitment / Open Positions
 - 3. Committee Chairs/Membership
 - B. Sustainability Plan Development ^Δ – Scottie Seawell
 - C. Infrastructure Project Update – Mary Sonnenberg
 - 1. Timeline Update* – Mary Sonnenberg
 - 2. First Bank – Open Bank Account* – Mary Sonnenberg

IX. President's Report^Δ [1:45]

- A. North Carolina Partnership for Children (NCPC) / DCDEE Updates / Legislative Updates
- B. Grant Opportunities / Updates / RFPs
- C. COVID-19 Updates
- D. PFC Updates & Highlights
- E. Events

X. CONSENT AGENDA ITEMS/ITEMS FOR INFORMATION

A. Program (Action Items) *

- 1. Finance Committee – (March 15, 2022) – Steve Terry, Chair
 - a. FY 21/22 Partnership Umbrella Budget (PUB)
 - b. Fixed Assets Disposals
- 2. Accounting Policies and Procedures
 - a. Primarily Title Changes Only (will be sent if requested)
 - i. Section 1 – General Information
 - ii. Section 2 – Accounting Software System
 - iii. Section 4 – Program Income
 - iv. Section 5 – Receipts, Deposits and Transfers
 - v. Section 6 – Non-Sufficient Funds (NSF) Checks
 - vi. Section 7 – Payroll
 - vii. Section 8 – Purchasing and Receiving
 - viii. Section 8a – Purchasing – Food for Meetings, Trainings, Conferences and Events
 - ix. Section 9 – Payment Processing
 - x. Section 9a – ACH Payment Processing
 - xi. Section 10 – Petty Cash
 - xii. Section 15 – Property & Equipment
 - xiii. Section 23 – Copier Usage by Tenants
 - xiv. Section 24 – Reclassification Entries and Journal Entries
 - xv. Section 25 – Staff-Assigned Credit Cards
 - xvi. Section 26 – Change Funds
 - b. Section 4 (Program Income) – Included in packet
- 3. Facility & Tenant – (March 21, 2022) – Ebone Williams, Chair
 - a. Lease Renewals
 - i. Carolina Center for ABA
 - ii. Inner Pathways Counseling Service

B. Committee Information (Non-Action) ^Δ

- 1. Community Engagement & Development (CED) – (March 10, 2022) – Brian Jones, Chair
 - a. No Information to Report
- 2. Finance Committee
 - a. Financial Reports: February 2022
 - i. Smart Start
 - ii. NC Pre-Kindergarten
 - iii. Southwestern Child Development Commission (SWCDC) – Region 5
 - iv. All Funding Sources
 - v. Unrestricted State Revenues (USR)

XI. Adjourn [2:00]

* Needs Action ^Δ Information Only [!]Possible Conflict of Interest (Recusals) [°] Electronic Copy (Hard copies available upon request)



Partnership for Children of Cumberland County, Inc.
 Virtual Board of Directors Meeting Minutes
 February 24, 2022 (9:40 am – 10:57 am)
Be the Driving Force



MEMBERS PRESENT: Dr. Pamela Adams-Watkins, Shona Bannister (D), Robin Deaver, Terrasine Gardner, Dr. Meredith Gronski, Alana Hix, Brian Jones, Cotina Jones, Karen McDonald, Andrea McGillivray, Jami McLaughlin, Ayesha Neal, Tawnya Rayman, Steve Terry and Wanda Wesley

MEMBERS ABSENT: Lonnie Ballard, Dr. Marvin Connelly, Jr., Shanay Eason, Sandee Gronowski, Haja Jallow-Konrat, Mary Mathis, Tre'vone McNeill, Heather Skeens and Ebone Williams

NON-VOTING ATTENDEES: Dorothy Adams, Ar-Nita Davis, Pamela Federline, Belinda Gainey, Anna Hall, Michelle Hearon, Marie Lilly, Carole Mangum, Sharon Moyer, Candy Scott, Mary Sonnenberg and Mike Yeager

GUEST: Sean Brost, Maria Ford and Scottie Seawell

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
<i>This meeting was held via ZOOM due to COVID-19 and the PFC building being closed to the public.</i>			
I. Networking		None	None
II. Determination of NC Pre-K Quorum & Call to Order		None	None
III. Adjourn NC Pre-K		None	None
IV. Determination of Board Quorum & Call to Order	<p>The meeting of the Board of Directors was held via ZOOM on February 24, 2022 beginning at 9:40 am pursuant to prior written notice to each Board member. Dr. Meredith Gronski, Chair, determined that a quorum was present and called the meeting to order. Belinda Gainey, Executive Specialist, was Secretary for the meeting and recorded the minutes.</p> <p>A. Dr. Meredith Gronski asked board members to complete the volunteer form that was previously emailed to them. The form is to include time spent reading emails, reviewing packets and all other meetings they may have attended in regards to the Partnership for the Children which did not require them to sign in.</p> <p>A.1. Dr. Gronski stated that all board members are required to donate to PFC. Grantees look at these donations to make sure all board members give to the organization. As of today, 15 out of the 22 board members have donated. Those who have yet to donate will be contacted.</p> <p>A.2. Sharon Moyer stated that PFC is planning to host the Soiree in October; volunteers are needed. Rooms to Go donated \$25,000 to PFC; the check presentation takes place on February 25 at Rooms to Go.</p>	Called to Order	None
A. Volunteer Forms		None	None
1. Board Donations – <u>15</u> out of <u>22</u>		None	None
2. Fundraising		None	None
		None	None
V. Approval of Minutes*	A. The minutes of the January 27, 2022 Board of Directors meeting were previously distributed electronically and reviewed by the board members.		
A. January 27, 2022*			



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	<p>Wanda Wesley moved to accept the January 27, 2022 Board Meeting minutes as presented. Brian Jones seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any oppositions. If any oppositions the board members were asked to type it in the ZOOM Chat Box. All votes were unanimous. There were no abstentions. The motion carried.</p>	Motion Carried	None
<p>VI. Old Business</p> <p>A. Board Statement in Support of Vaccination*</p>	<p>A. Dr. Meredith Gronski stated that during the September board meeting, the board approved the Vaccination Policy which mandated all PFC staff be vaccinated, with religious and medical exemptions. This requirement was met on January 4, 2022. The goal now is to discuss the opportunity for the board to support the PFC staff and administration in solidarity. An email, was previously sent to board members which included a BOD Statement of Support for COVID-19 Mitigation and Vaccination. During the January 27, 2022 meeting board members were asked to affirm their support of these protocols and requirements and attest their vaccination status as means to mitigate the spread of the COVID-19 coronavirus and minimize disruptions to the health and well-being of the early childhood care and education communities, especially to the health and development of children birth to 5-years-old, for whom there is currently no approved vaccination. Due to the lack of time to complete discussions in the January meeting, it was decided to defer the vote on the Board Statement of Support of Vaccination.</p> <p>February meeting – Dr. Gronski asked the Board of Directors for a motion to approve and adopt the Board Statement of Support in Vaccination.</p> <p>Andrea McGillivray moved to approve and adopt the Board Statement of Support of Vaccination as presented. Cotina Jones seconded the motion. The floor was opened for discussions prior to calling for a vote.</p> <p>Discussions:</p> <ul style="list-style-type: none"> - Jami McLaughlin opposed to attesting any personal medical information, including vaccination status. - Dr. Gronski – Policy has already been approved. This conversation is regarding the statement. A discussion can take place to modify some of the language. - Ayesha Neal – Why is a statement needed on this policy? Will there be statements on future policies? Is this something that will be consistently done when things are approved in the future? - Dr. Gronski – When doing strategic planning and sustainability work, as Board of Directors, we need to work in concert and collaboration with the staff and make more of an effort to sustainably support them. We understand this was a difficult decision and policy for some people but we feel it was that much more important for us to stand behind that and make a statement of support for the work that staff is doing and the 		



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	<p>importance of mitigating. It will not be a precedent for every policy that is passed but for this particular policy it is a good move towards making a statement of support.</p> <ul style="list-style-type: none">- Jami – I am just wondering where is the end to that point? PFC in the past years have offered flu shots; are we going to demand that staff get the flu shot? Is the board going to attest to the flu shot status? This is outside of our scope.- Dr. Gronski – This comes from the fact that COVID is an extenuating unusual circumstance. I would not say that the flu is an extenuating circumstance, it happens year after year and there is a vaccine for flu. Certain agencies and facilities do mandate a flu vaccine based on the population that they work with. In this particular situation with PFC, we specifically work with children under five who do not have as many means available to protect themselves from COVID. Some of the activities that we do and facilities that our staff members go in do require the vaccine. The bottom line is the extenuating circumstance.- Ayesha – So let us show our support to staff in other ways. Volunteer at events, write personal letters and to other tokens of support. I do not understand how this statement shows our support, but do something more personal to make them feel supported, to make us feel more present or anything else that can be thought of that can also show support.- Robin Deaver – Agrees with Jami and Ayesha. I will not personally sign this either. I will not force this issue on anyone. When shots are available for children are we going to start requiring them to have the shot as well? That is a decision that belongs to the parent. I am for the vaccine but this is a decision people should make on their own.- Dr. Gronski – I appreciate all the discussion, the direction forward for the meeting today is if someone has a modification to this that would make it more acceptable? You can make a motion to modify it or the vote can be called. If the majority votes in support, the statement will pass. If voted no, the indication is that the board does not support the statement.- Jami – There will be error in that too. If approved, I am not going to attest my vaccination status, period. If the board approves this, even with modifications, this letter is saying that the board is affirming our support of these protocols and requirements and attest our vaccination status. I disagree with this. Even I vote no, I will still be included in that.- Dr. Gronski – We have a motion on the table, we either have to call for a vote, make a modification or defer. If someone would like to modify the language to remove the attestation piece or if someone would call the vote or make some other modification.- Cotina Jones – I am looking at the third paragraph because that appears to be the question, so why not modify to statement to remove “attest our vaccination status” and leave “support of these protocols and requirements as a means to mitigate the spread.....?”		
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	<ul style="list-style-type: none"> - Jami – It is also a part of the second paragraph which says “we continue to affirm the effectiveness of vaccination and the use of masking”. The City of Fayetteville, Cumberland County Schools and Cumberland County have all lifted the mask mandates. I realize this is dated January 27, 2022 but this is already outdated. - Dr. Gronski – This was old business since it was first presented on January 27, 2022. If approved, this will be signed on the date it was passed. <p>Cotina Jones made a motion to modify the previous motion, approve the policy and modify the language which will remove the words “and attest our vaccination status” on the Board Statement of Support of Vaccination. Wanda Wesley seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any oppositions. If any oppositions the board members were asked to type it in the ZOOM Chat Box. There were no abstentions. The motion carried.</p> <p>Opposals: Robin Deaver, Jami McLaughlin and Ayesha Neal</p>	Motion Carried	None
VII. Consent Agenda – Providing Oversight* (See Section XI.)	<p>Dr. Meredith Gronski requested a motion to accept the Consent Agenda Section XI.</p> <p>Steve Terry moved to accept the Consent Agenda Section XI. as presented. Brian Jones seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any oppositions. If any oppositions the board members were asked to type it in the ZOOM Chat Box. All votes were unanimous. There were no abstentions. The motion carried.</p>	Motion Carried	None
<p>VIII. Ensuring Adequate Resources & Engagement</p> <p>A. Contingency Reversion Plan*</p> <p>B. Smart Start Allocation Spreadsheet*</p> <p>C. Budget Revisions & Amendments*</p> <ol style="list-style-type: none"> 1. DSP Budget Amendment – 4C’s ABCD – Increase of \$3,900 2. DSP Budget Amendment – 4C’s Reach Out and Read – Increase of \$3,700 3. DSP Budget Amendment – CC Health Department CCHC – Decrease of \$12,874 4. PFC Administration Amendment – Increase of \$28,426 new SS Funds 5. PFC Fundraising Amendment – Decrease of \$19,630 6. PFC Subsidy TANF – Decrease of \$166,000 	<p>A. Marie Lilly provided an overview of the FY 21/22 Contingency Reversion Plan containing the following activities which are reverting money to be effective March 15, 2022:</p> <ul style="list-style-type: none"> • CC Health Department – Decrease \$12,874 • PFC Fundraising – Decrease of \$19,630 • PFC Subsidy TANF – Decrease of \$166,000 • PFC Planning and Evaluation – Decrease \$9,096 <p>The following activities are requesting funds:</p> <ul style="list-style-type: none"> • DSP Budget Amendment – 4C’s Reach Out and Read – Increase of \$3,700 • DSP Budget Amendment – 4C’s ABCD – Increase of \$3,900 • PFC Community Engagement – Increase \$34,000 • PFC NC Pre-K TANF – Increase of \$166,000 <p>Once approved and funds are distributed to those activities which need it the balance will be \$0.</p> <p>B. Marie provided an overview of the FY 21/22 Smart Start Allocation Spreadsheet which contains the activities listed on the Contingency Reversion Plan.</p> <p>C. Line item budgets were included in the packet for review and approval.</p>		

Secretary of Meeting	Date
Committee Chair	Date

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.
FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

Board Responsibility

The review of the financial statements is the responsibility of the Committee and Board Members of PFC.

The detailed financial reports have been provided to you via email and will be provided electronically during the meeting.

February 28, 2022

1 Balance Sheet

- a. The cash balances; investments and liabilities are at the anticipated amounts and are sufficient for the current needs.

2 Smart Start Grant [State Funds]

- a. PFC's Smart Start grant budgets are reflected at 100% of full allocation effective July 1, 2021.
- b. The total allocation for FY2021-2022 at 100% is \$6,573,047 including DSS and WAGES.
- c. PFC received 100% of the reverted FY20-21 Smart Start Funds totaling \$459,422.49 effective 12-31-2021.
- d.** The anticipated NEW Smart Start Funds are NOT yet in contract with NCPC.
The amounts will be \$28,426 for Administration and \$231,005 for Services with a total increase of \$259,431.

3 NC Pre-Kindergarten Grant [State and Federal Funds]

- a. PFC is in full contract with DCDEE effective 07-01-2021.
- b. The total current year contract is \$9,098,053 which consists of \$3,583,385 of federal funds and \$5,514,668 of state funds.
- c. PFC was awarded an additional Summer Learning grant in the amount of \$913,000 to be used to support NC Pre-K classrooms during the summer. This amount is 100% federal funds and is effective from June 1, 2021 through August 31, 2021.
Authoritative correspondence from DCDEE states that the 10% administrative portion of the Summer Learning grant does NOT have to be spent by a certain date and thus any unspent fund balance at August 31, 2021 will be carried forward for future NC Pre-K related expenditures.

Provider Payments		Administrative Fee
\$768,750.00	x 10%	= \$ 76,875.00

- d. PFC was awarded an additional 2% grant in the amount of \$178,462 to be used to support the administering functions of the NC Pre-K grants. This increase of \$178,462 contains \$30,670 of state funds and \$147,792 of federal funds.
The amendment is effective from November 1, 2021 through June 30, 2022.

4 DCDEE - Region 5 Grants [Federal Funds]

- a. PFC's three Region 5 grants are in contract effective 07-01-2021.

5 NCPC - Non-Fiscal Year Grants [Federal Funds]

North Carolina Partnership for Children (NCPC) Federal Grants to PFC			
Grantor	Grant Name	Period	Amount
NCPC	CCHC Expansion Grant	02/01/2021 - 06/30/2022	138,896.00
NCPC	PDG Family Connects		
	Innovation Grant	03/01/2021 - 11/30/2022	2,124,110.00
			2,263,006.00

Child Care Health Consultant [CCHC] Expansion Grant

- a. PFC recently acquired a new federal grant from NCPC. The grant is called Child Care Health Consultant [CCHC] Expansion Grant and is for the purpose of serving Cumberland and Hoke counties with Child Care Health Consultants who will provide technical assistance and training to child care facilities, staff and others as needed.
- b. The grant was originally for nine months effective February 1, 2021 through October 31, 2021 but was amended by NCPC in October 2021 to end the first year on November 30, 2021.
- c. The grant amount is \$210,997 which includes \$191,816 budgeted to be paid to the Cumberland County Health Department as the hiring agency to provide the CCHCs. The remaining 10% or \$19,181 is budgeted for indirect costs for administering the grant.
- d. On November 29, 2021, NCPC extended the end date of the CCHC grant from 11/30/2021 to 06/30/2022 and also reduced the contract by \$72,101 to align it with projected expenditures through 06/30/2022.

Pre-school Development Grant [PDG] Family Connects Innovation Grant

- a. PFC recently acquired another new federal grant from NCPC. The grant is called PDG Family Connects Innovation Grant and is for the purpose of planning and implementing a telehealth model innovation of the Family Connects evidence-based model in accordance with the requirements of the Family Connects model and current modifications due to COVID-19.
- b. The grant is for twenty-one months and is effective March 1, 2021 through November 30, 2022.
- c. The grant amount is \$2,124,110 for the first 21 months with a potential addition of \$1,166,411 for 12 months if it is extended past November 30, 2022.
- d. The majority of the grant is budgeted to pay Carolina Collaborative Community Care (4C's) \$1,745,506 as the hiring agency to implement the home visiting component by nurses.
- e. The remaining \$378,604 includes PFC staff directly involved in the grant plus 10% [or \$193,101] for indirect costs for administering the grant.

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

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February 28, 2022

6 All Funding Sources

- a. The cash balance at month-end is as projected and is sufficient for the requirements of the upcoming month.

7 Unrestricted State Revenues (USR) - Fund 208

- a. The goal is to continue to use these funds only when other funding streams cannot be used or are not available.
- b. On August 26, 2021, the matured Select Bank CD for \$100,000 plus \$4,560.38 interest was redeemed and used to purchase a second CD at Lumbee Guaranty Bank for the full \$104,560.38. This is a 30-month CD which is due to mature on February 26, 2024. The rate information is an interest rate and annual yield percentage, both at .45% .
- c. On August 26, 2021, the first matured Lumbee Bank CD for \$100,000 plus \$3,570.81 interest was redeemed and used to purchase a third CD at Lumbee Guaranty Bank for the full \$103,570.81. This is a 30-month CD which is due to mature on February 26, 2024. The rate information is an interest rate and annual yield percentage, both at .45% .
- d. On October 4, 2021, \$50,000 was transferred from the PNC Money Market Account to the E-Trades Funds Account, per Board Approval.
- e. The cash equivalent balances in Fund 208 consists of the following at the end of the month:

PNC Bank Money Market Account	170,091.27	<i>Does not include interest earned in Fund 899</i>
Select Bank - Certificate of Deposit	-	<i>\$100,000 CD Redeemed to purchase the Lumbee Bank CD#2</i>
Lumbee Bank - Certificate of Deposit	-	<i>\$100,000 CD Redeemed to purchase the Lumbee Bank CD#3</i>
Lumbee Bank - Certificate of Deposit #2	104,560.38	<i>New CD purchased on 08-26-2021</i>
Lumbee Bank - Certificate of Deposit #3	103,570.81	<i>New CD purchased on 08-26-2021</i>
Lumbee Bank - Checking Account [from investments]	150.00	<i>Deposited \$100 initially and then deposited \$25 in FY20-21</i>
E-Trade Funds Account	118,000.00	<i>Gains/Losses are not reflected in the financial statements</i>
	496,372.46	

Interest Earned - Fund 899	
PNC Bank Money Market	23,802.48
Select Bank - CD	-
Lumbee Bank - CD	-
	23,802.48

Investments - Fund 208	496,372.46
Interest Earned - Fund 899	23,802.48
TOTAL INVESTMENTS PLUS INTEREST	520,174.94

- d. There is not a shortfall in the operating funds portion of USR funding stream.

8 Cash and In-kind Report

- a. The 19% match requirement reflected on the monthly report is reflected at 100% of the full allocation.
- b. PFC's Leadership Team, staff and Board members will continue to discuss and implement strategies to meet our match requirement. PFC did not meet the 19% match requirement for FY1920, FY1819, FY1718 nor for FY1617.
- c. Since the 19% required match was not met for the FY ended June 30, 2021, there will be no contribution to the PFC endowment.
- d. Per NCPC: Individual LPs who do not report at least 19% Program Match for FY20-21 will have the consequences waived again this year in light of the COVID-19 pandemic. However, NCPC will be reviewing program match entries in eTapestry to ensure we collectively meet our statewide 19% legislative mandate.

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

Cash & In-Kind Contributions Report Fiscal Year 2021/2022

Total Smart Start Allocation: \$ 6,573,047.00
 Target Cash & In-Kind Required (19%): \$ 1,248,878.93
 Target Cash Required (≥13%): \$ 854,496.11
 Target In-Kind Required (±6%): \$ 394,382.82

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CASH DONATIONS		December	January	February	Y-T-D
Cash Donations - In-House					
Board & Committee Donations	501-4410	\$ 520.00	\$ 120.00	\$ 541.00	\$ 1,581.76
Staff Donations	501-4410	\$ 500.00	\$ -	\$ -	\$ 500.00
Donations - General Admin Operations	501-4410	\$ 772.00	\$ 26,936.00	\$ 2,451.44	\$ 36,082.46
Donations - Vending Machine Proceeds	515-4410	\$ 50.02	\$ 32.61	\$ -	\$ 191.06
Donations - Giving Tuesday CCF	501-4420	\$ 6,280.16	\$ -	\$ -	\$ 6,280.16
Donations - Forward March Conference	806-4830	\$ -	\$ -	\$ -	\$ -
Donations - Fundraising Events 2020	820-4611	\$ -	\$ -	\$ -	\$ -
Donations - Fundraising Events 2021	820-4611	\$ 67.00	\$ -	\$ -	\$ 67.00
Donations - Fundraising Event Sales 2020	820-4601	\$ -	\$ -	\$ -	\$ -
Donations - Fundraising Event Sales 2021	820-4601	\$ -	\$ -	\$ -	\$ 35.00
Program Income - Rent from Resource Center I	801-4824	\$ 4,110.19	\$ 3,757.61	\$ 3,334.39	\$ 30,145.11
Program Income - Conference Room Rental RCI	801-4762	\$ -	\$ -	\$ -	\$ -
Program Income - Nurturing Parenting Workshop F	801-4836	\$ -	\$ -	\$ -	\$ -
Program Income - Tenant Copier Fees	801-5311	\$ -	\$ -	\$ 91.27	\$ 242.31
Program Income - CCR&R Workshop Fees	801-4823	\$ 590.00	\$ 1,420.00	\$ 2,235.00	\$ 8,730.00
Program Income - CCR&R Resource Library Fees	801-4823	\$ -	\$ -	\$ -	\$ -
Program Income - PDCC IACET Workshop Fees	801-4822	\$ 120.00	\$ 180.00	\$ -	\$ 300.00
Program Income - PD&C Services	801-4834	\$ -	\$ -	\$ -	\$ -
Program Income - PD&C KidStuff	801-4834	\$ -	\$ -	\$ -	\$ -
Program Income - Summer Camp Expo	801-4833	\$ -	\$ -	\$ -	\$ -
Program Income - Other	801-4827	\$ -	\$ -	\$ -	\$ -
Program Income - Rent from Resource Center II	812-4761	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00	\$ 38,000.00
Cost Reduction - Car Seat Program Parent Fees	152-6902				\$ -
					\$ -
Total Cash Donations - In-House		\$ 17,759.37	\$ 37,196.22	\$ 13,403.10	\$ 122,154.86
Cash Donations - Direct Service Providers					
1st Quarter (July - September)					\$ 124.55
2nd Quarter (October - December)		\$ 44.72			\$ 44.72
3rd Quarter (January - March)					\$ -
4th Quarter (April - June)					\$ -
PFC Child Care Subsidy Parent Fees		\$ -			\$ -
Total Cash Donations - Direct Service Providers		\$ 44.72	\$ -	\$ -	\$ 169.27
TOTAL CASH DONATIONS		\$ 17,804.09	\$ 37,196.22	\$ 13,403.10	\$ 122,324.13

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GRANTS					
Carmax Foundation (100% Private Grants)	536-4426				\$ -
WalMart Foundation (100% Private Grants)	533-4423				\$ -
Raising A Reader (100% Private Grants)	534-4420				\$ -
Kohl's Corporate Grants (100% Private Grants)	518-4420				\$ -
Cumberland Community Foundation (100% Private Grants)	535-4425		\$ 50,000.00		\$ 50,000.00
TOTAL GRANTS		\$ -	\$ 50,000.00	\$ -	\$ 50,000.00

2.6%

IN-KIND DONATIONS					
In-Kind Donations - In-House					
In-Kind Donations - Volunteer Time		\$ -	\$ 979.20	\$ 1,224.00	\$ 4,542.40
Discounts on Materials - Google Ads		\$ 9,754.85	\$ 9,740.27	\$ 9,264.58	\$ 75,467.79
Discounts on Software - Techsoup Stock					\$ -
Donations - Other In-Kind					\$ -
PFC Staff Donations - Supplies and Mileage					\$ -
PFC Board Member Donations - Supplies and Mileage					\$ -
Total In-Kind Donations - In-House		\$ 9,754.85	\$ 10,719.47	\$ 10,488.58	\$ 80,010.19
In-Kind Donations - Direct Service Providers					
1st Quarter (July - September)					\$ 9,226.67
2nd Quarter (October - December)		\$ 7,280.86			\$ 7,280.86
3rd Quarter (January - March)					\$ -
4th Quarter (April - June)					\$ -
Total In-Kind Donations - Direct Service Providers		\$ 7,280.86	\$ -	\$ -	\$ 16,507.53
TOTAL IN-KIND DONATIONS		\$ 17,035.71	\$ 10,719.47	\$ 10,488.58	\$ 96,517.72

1.5%

GRAND TOTAL	\$ 34,839.80	\$ 97,915.69	\$ 23,891.68	\$ 268,841.85	4.1%
--------------------	---------------------	---------------------	---------------------	----------------------	-------------

3

1 - Current Month Reporting	TARGET REMAINING	\$ (980,037.08)
-----------------------------	-------------------------	------------------------

4

- 2 - YTD Cash Reported
- 3 - YTD In-Kind Reported
- 4 - Amount remaining to reach target



February 1, 2022 - February 28, 2022

Account Number: [REDACTED]

Account Type: NON-PROFIT

Customer Update:

All your tax info in one place

Forms 1099 for 2021, FAQs, key deadlines, cost basis info, and more—find them all in our Tax Center at etrade.com/tax.

E*TRADE Securities LLC

P.O. Box 484

Jersey City, NJ 07303-0484

1-800-387-2331 etrade.com

Member SIPC

IMPORTANT INFORMATION

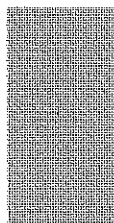
April 18 is Tax Day, but it's also the last day to make a 2021 contribution to your IRA.

0020551 01 AB 0.458 01 TR 00100 EFAD0302 000000

PARTNERSHIP FOR CHILDREN OF CU
351 WAGONER DRIVE SUITE 200
FAYETTEVILLE NC 28303-4672

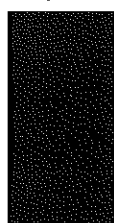
Account At A Glance

\$134,595.21



As of 01/31/22

\$132,604.57



As of 02/28/22

Net Change:

\$-1,990.64

DETACH HERE

PARTNERSHIP FOR CHILDREN OF CU
351 WAGONER DRIVE SUITE 200
FAYETTEVILLE NC 28303-4672

DETACH HERE

Use This Deposit Slip

Please do not send cash

Make checks payable to E*TRADE Securities LLC

Mail deposits to:



E*TRADE SECURITIES LLC

P.O. Box 484

Jersey City, NJ 07303-0484

TOTAL DEPOSIT

Dollars	Cents

022820220001 111450253427

E*TRADE Securities
Investment Account

E*TRADE



Account Number: [REDACTED]

Statement Period : February 1, 2022 - February 28, 2022

Account Type: NON-PROFIT

Customer Update:

Visit the E*TRADE Tax Center to access tax forms (when available), plus tips and tools to help with your tax preparation. Bookmark etrade.com/tax today.

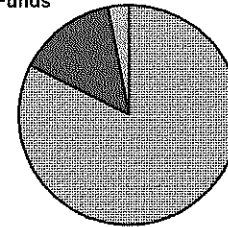
ACCOUNT OVERVIEW

Last Statement Date: January 31, 2022

Beginning Account Value (On 01/31/22): \$ 134,595.21
 Ending Account Value (On 02/28/22): \$ 132,604.57
 Net Change: \$ -1,990.64

For current rates, please visit etrade.com/rates**ASSET ALLOCATION (AS OF 02/28/22)**

3.06% - Cash & Equivalents
 14.46% - Mutual Funds



82.48% - Stocks, Options & ETF (Long)

ACCOUNT VALUE SUMMARY

	AS OF 02/28/22	AS OF 01/31/22	% CHANGE
Cash & Equivalents	\$ 4,057.87	\$ 24,307.25	-83.31%
Total Cash/Margin Debt	\$ 4,057.87	\$ 24,307.25	-83.31%
Stocks, Options & ETF (Long)	\$ 109,369.93	\$ 90,938.42	20.27%
Mutual Funds	\$ 19,176.77	\$ 19,349.54	-0.89%
Total Value of Securities	\$ 128,546.70	\$ 110,287.96	16.56%
Net Account Value	\$ 132,604.57	\$ 134,595.21	-1.48%

Securities products and services are offered by E*TRADE Securities LLC, Member FINRA/SIPC. Sweep deposits may be swept to Morgan Stanley Bank, N.A., and/or Morgan Stanley Private Bank, National Association, Members FDIC, and depending on the sweep program may also be swept to third party banks. Subject to other funds a customer might maintain at the recipient bank, sweep funds will receive a maximum of \$250,000 in FDIC insurance coverage at each federally insured depository institution to which funds are swept. Securities products and cash balances other than sweep deposits are not FDIC insured, not guaranteed deposits or obligations of Morgan Stanley Bank, Morgan Stanley Private Bank, or any third party bank to which they might be swept, and are subject to investment risk, including possible loss of the principal invested.

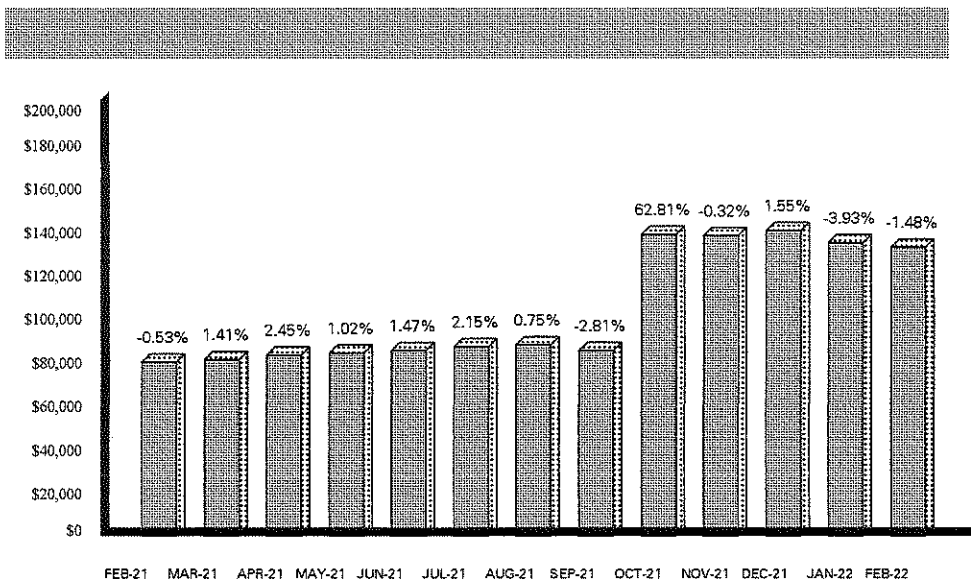


Account Number: [REDACTED]

Statement Period : February 1, 2022 - February 28, 2022

Account Type: NON-PROFIT

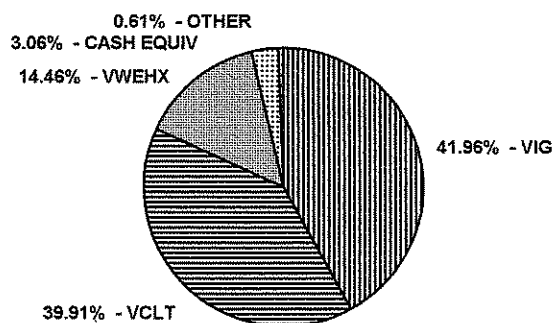
NET ACCOUNT VALUE BY MONTH END



ACCOUNT TRANSACTION SUMMARY

DESCRIPTION	THIS PERIOD	YEAR TO DATE
Securities Purchased	\$ -20,405.25	\$ -20,405.25
<u>Interest Received</u>		
Taxable	\$ 0.22	\$ 0.42
<u>Dividends Received</u>		
Taxable	\$ 218.39	\$ 218.39

TOP 10 ACCOUNT HOLDINGS (AS OF 02/28/22)





Account Number: [REDACTED]

Statement Period : February 1, 2022 - February 28, 2022

Account Type: NON-PROFIT

ACCOUNT HOLDINGS

CASH & CASH EQUIVALENTS (3.06% of Holdings)

DESCRIPTION	PORTFOLIO %	AMOUNT
Extended Insurance Sweep Deposit Account		
Opening Balance		24,307.25
Closing Balance	3.06	4,057.87
Average Balance		24,420.56
Extended Insurance Sweep Deposit Account Balance by Bank as of February 28, 2022		
JPMORGAN CHASE BANK N.A.		4,057.87

Under the Extended Insurance Sweep Deposit Account (ESDA) Program, cash balances from your brokerage account into the ESDA Program may shift from one program bank to another on a daily basis and a different combination or subset of the Program Banks may be used from day to day with dynamic deposit limits. Your ESDA Program cash balances will be FDIC-insured up to an aggregate of \$500,000 for individual accounts and \$1,000,000 for joint accounts. Uninvested cash balances in the ESDA program are not covered by SIPC. The balance in your bank deposit sweep account may be withdrawn on your order and proceeds returned to your securities account or remitted to you. To see a list of Program Banks please visit www.etrade.com/esdaagreement or call us at 1-800-387-2331.

TOTAL CASH & CASH EQUIVALENTS 3.06% \$4,057.87

STOCKS, OPTIONS & EXCHANGE-TRADED FUNDS (82.48% of Holdings)

DESCRIPTION	SYMBOL/ CUSIP	ACCT TYPE	QUANTITY	PRICE	TOTAL MKT VALUE	PORTFOLIO (%)	EST. ANNUAL INCOME	EST. ANNUAL YIELD (%)
***THOMSON REUTERS CORP COM NEW	TRI	Cash	8	101.0500	808.40	0.61	14.00	1.73%
VANGUARD SCOTTSDALE FUNDS VANGUARD LONG-TERM CORPORATE BOND ETF	VCLT	Cash	545	97.1000	52,919.50	39.91	1,775.00	3.35%
VANGUARD SPECIALIZED FUNDS VANGUARD DIVIDEND APPRECIATION ETF	VIG	Cash	351.9865	158.0800	55,642.03	41.96	936.00	1.68%
TOTAL STOCKS, OPTIONS & ETF					\$109,369.93	82.48%	\$2,725.00	2.49%



Account Number: [REDACTED]

Statement Period : February 1, 2022 - February 28, 2022

Account Type: NON-PROFIT

MUTUAL FUNDS (14.46% of Holdings)

DESCRIPTION	SYMBOL/ CUSIP	ACCT TYPE	QUANTITY	PRICE	TOTAL MKT VALUE	PORTFOLIO (%)	EST. ANNUAL INCOME
** VANGUARD FIXED INCOME SECS FD INC-HIGH YIELD CORP PORTFOL	VWEHX	Cash	3,364.346	5.7000	19,176.77	14.46	818.00
TOTAL MUTUAL FUNDS					\$19,176.77	14.46%	\$818.00
TOTAL PRICED PORTFOLIO HOLDINGS (ON 02/28/22)					\$132,604.57		
TOTAL ESTIMATED ACCOUNT HOLDINGS ANNUAL INCOME					\$3,543.00		

TRANSACTION HISTORY

SECURITIES PURCHASED OR SOLD

TRADE DATE	SETTLEMENT DATE	DESCRIPTION	SYMBOL/ CUSIP	TRANSACTION TYPE	QUANTITY	PRICE	AMOUNT PURCHASED	AMOUNT SOLD
02/24/22 09:30	02/28/22	VANGUARD SPECIALIZED FUNDS VANGUARD DIVIDEND APPRECIATION ETF PROSPECTUS ON INITIAL PURCHASE	VIG	Bought	135	151.1500	20,405.25	
TOTAL SECURITIES ACTIVITY							\$20,405.25	

DIVIDENDS & INTEREST ACTIVITY

DATE	TRANSACTION TYPE	DESCRIPTION	SYMBOL/ CUSIP	AMOUNT DEBITED	AMOUNT CREDITED
02/01/22	Dividend	**VANGUARD FIXED INCOME SECS FD INC-HIGH YIELD CORP PORTFOL RECORD 01/31/22 PAY 02/01/22	VWEHX		62.74
02/04/22	Dividend	VANGUARD SCOTTSDALE FUNDS VANGUARD LONG-TERM CORPORATE BOND ETF CASH DIV ON 545 SHS REC 02/02/22 PAY 02/04/22 NON-QUALIFIED DIVIDEND	VCLT		155.65



Account Number: [REDACTED]

Statement Period : February 1, 2022 - February 28, 2022

Account Type: NON-PROFIT

DIVIDENDS & INTEREST ACTIVITY (Continued)

DATE	TRANSACTION TYPE	DESCRIPTION	SYMBOL/ CUSIP	AMOUNT DEBITED	AMOUNT CREDITED
02/28/22	Interest	EXTENDED INSURANCE SWEEP DEPOSIT ACCOUNT INTEREST			0.22
TOTAL DIVIDENDS & INTEREST ACTIVITY					\$218.61
NET DIVIDENDS & INTEREST ACTIVITY					\$218.61

OTHER ACTIVITY

DATE	DESCRIPTION	SYMBOL/ CUSIP	TRANSACTION TYPE	QUANTITY	PRICE	AMOUNT DEBITED	AMOUNT CREDITED
02/01/22	**VANGUARD FIXED INCOME SECS FD INC-HIGH YIELD CORP PORTFOL REINVEST PRICE \$ 5.77	VWEHX	Reinvest	10.873		62.74	
TOTAL OTHER ACTIVITY						\$62.74	
NET OTHER ACTIVITY						\$62.74	

EXTENDED INSURANCE SWEEP DEPOSIT ACCOUNT (ESDA) ACTIVITY (0.0100% APY/0.0100%APY Earned as of 02/28/22)

Under the Extended Insurance Sweep Deposit Account (ESDA) Program, cash balances from your brokerage account into the ESDA Program may shift from one program bank to another on a daily basis and a different combination or subset of the Program Banks may be used from day to day with dynamic deposit limits. Your ESDA Program cash balances will be FDIC-insured up to an aggregate of \$500,000 for individual accounts and \$1,000,000 for joint accounts. Uninvested cash balances in the ESDA program are not covered by SIPC. The balance in your bank deposit sweep account may be withdrawn on your order and proceeds returned to your securities account or remitted to you. To see a list of Program Banks please visit www.etrade.com/esdaagreement or call us at 1-800-387-2331.

DATE	TRANSACTION TYPE	DESCRIPTION	TRANSACTION AMOUNT
02/01/22		OPENING BALANCE	\$24,307.25
02/04/22	Deposit	EXTND INS SWEEP ACCT(FDIC-INS)	155.65
02/28/22	Withdrawal	EXTND INS SWEEP ACCT(FDIC-INS)	20,405.03
02/28/22		CLOSING BALANCE	\$4,057.87

MEMORANDUM

DATE: March 31, 2022

TO: Board of Director, PFC Staff, Family Resource Center Tenants

FROM: Mary Sonnenberg, President

SUBJECT: Update to Building Operations Procedures – Effective April 4, 2022

- Our goal is to serve children and families at the PFC Family Resource Center (FRC), being safe as possible while being open to the public. Throughout the pandemic we have reviewed the most recent guidance from CDC, OSHA, EEOC, and DCDEE as well as any state and local government mandates or guidance. With recent declines in COVID-19 cases and local abatements of mask mandates as well as state and CDC guidance, we will be making masks optional, though recommended, at the Partnership for Children Family Resource Center. This adjustment aligns with current guidance and is in conjunction with our decision to become a vaccinated organization. North Carolina remains under a State of Emergency.
- We have remained resilient in battling COVID-19 while doing our work on behalf of children and families, being flexible and adaptive as needed. The “mask optional” decision is no different. We will continue to monitor COVID-19 in the communities that we serve and adjust operations as needed.
- While masks are no longer mandatory in the building, please know that wearing a mask in the presence of others, washing your hands – and being fully vaccinated – still remain the best forms of protection against COVID-19. Masks will continue to be available to PFC staff as well as guests who request them at the front desk.
- While we welcome the opportunity to take off our masks, we also acknowledge there are some among us who will continue to wear masks for any number of reasons. We should remain respectful of others in their choices as well as the protocols in place in the communities where we may serve children, families and customers.
- **The Partnership for Children will follow these operational procedures at the Family Resource Center effective Monday, April 4:**

1. PFC is a vaccinated organization.
 - Staff will continue to follow the vaccine policy.
 - The PFC Staff Health Questionnaire will be discontinued. Staff should continue to exercise good judgment and not come to work sick with any symptoms of communicable disease.
 - Masks will be optional, but recommended.
 - Department and Program-specific guidelines to wear masks and/or sanitize will be followed by staff with direct contact with children, families, providers and outside customers.
 - Masks will continue to be available for staff.

2. As the facility owner, PFC will make face coverings optional, but recommended in the building. <ul style="list-style-type: none"> • Tenants will guide requirements within their respective spaces and communicate those with their clients. • New signage will be placed at the front door of the FRC.
3. The PFC Family Resource Center has been open to the public since January 3, 2022.
4. All visitors will continue to enter through the main lobby entrance. <ul style="list-style-type: none"> • Visitors are to sign in at the KIOSK. • Whoever the visitor is here to see receives an email/text notification that their visitor has arrived. • A staff member will meet the visitor at the front desk and escort them to their visitation location and then accompany them back to the main lobby for exiting. • This applies to tenants, PFC visitors and any contractors.
5. PFC staff and tenant staff may use respective wing doors for entry and exit purposes. <ul style="list-style-type: none"> • PFC Staff and tenants will not allow guests to enter and exit wing doors unless for emergency egress only.
6. Enhanced cleaning of high touch and use areas continues. <ul style="list-style-type: none"> • Hand sanitizer is located at every entrance to the building.
7. Current Schedule: <ul style="list-style-type: none"> • Monday and Friday: 8:00am – 7:30pm • Tuesday, Wednesday, Thursday: 8:00am – 9:00pm • Saturdays 8:00am – 1:00pm • Extended hours of operation beyond the current schedule (above) will be based on requests from staff and tenants as needed.
8. Conference rooms must be scheduled through PFC's normal reservation system. <ul style="list-style-type: none"> • Social distancing guidelines are no longer in place. • Conference rooms shall be cleaned after each use.
9. Staff who have an exposure or test positive to COVID-19 should notify their supervisor and HR immediately for guidance and to initiate proper cleaning protocols.
10. Tenants who have staff or clients who have an exposure or positive COVID-19 tests should notify Mike Yeager immediately for guidance and to initiate proper cleaning protocols.

Board Transition Worksheet - March 31, 2022

NCPC Suggested Roles - Government		Board Member	1st Term Expires	2nd Term Expires	Race/Ethnicity
1	County Commissioner's Office	Open			
2	County Manager's Office	Open			
3	Department of Social Services - NC Pre-K Mandated	Skeens, Heather	NCPK		Caucasian
4	Local Health Agency or Health Services Provider	Open			
5	School Administrator - NC Pre-K Mandated	Connelly, Dr. Marvin	NCPK		Black
6	Higher Education Institution	Deaver, Robin		6/30/2023	Caucasian
7		Gronski, Dr. Meredith		6/30/2023	Caucasian
8	Local Cooperative Extension Agency	Open			
9	Local Public Library	Jones, Cotina	6/30/2022	6/30/2025	Black
10	Municipal Government	McDonald, Karen		6/30/2023	Black
NCPC Suggested Roles - Services		Board Member	1st Term Expires	2nd Term Expires	
11	Child Care Provider - Licensed Center - NC Pre-K Mandated	Mathis, Mary*	6/30/2024	6/30/2027	Black
12		McGillivray, Andrea*	6/30/2024	6/30/2027	Caucasian
13	Child Care Provider - Licensed Home	Eason, Shanay*	6/30/2024	6/30/2027	Black
14	Military Child Care Rep	Open			
15	Local Head Start Program Representative - NC Pre-K Mandated	Ballard, Lonnie	NCPK		Black
16	Local Mental Health Community Organization	Gardner, Terrasine	6/30/2022	6/30/2025	Black
17	Child Care Resource & Referral (non-employee) or Another Child-Serving Agency Representative - NC Pre-K Mandated	Wesley, Wanda		6/30/2023	Black
18		Neal, Ayesha	6/30/2021	6/30/2024	Black
19	Other Non-Profit Human Service Agency	Brian Jones	6/30/2023	6/30/2026	Black
20	Public School Exceptional Children's Preschool Program Representative - NC Pre-K Mandated	Dr. Pamela Adams-Watkins	NCPK		Black
NCPC Suggested Roles - Business/Community		Board Member	1st Term Expires	2nd Term Expires	
21	Parent of a child 5 or younger - NC Pre-K Mandated	McLaughlin, Jami	6/30/2021	6/30/2024	Caucasian
22	Faith Community	McNeill, Tre'vone	6/30/2022	6/30/2025	Black
23	Inter-Agency Coordinating Council or parent of a child with a disability	Rayman, Tawnya		6/30/2023	Caucasian
	Foundation or other philanthropic organization	Open			
24	Business Leader	Terry, Stephen	6/30/2023	6/30/2026	Caucasian
25	Military Community Rep	Gronowski, Sandee		6/30/2023	Caucasian
26	Community At Large	Williams, Ebone	6/30/2023	6/30/2026	Black
27		Jallow-Konrat, Haja*	6/30/2024	6/30/2027	Black
28		Morris, Charles	Emeritus		
			1st Term Ending 6/30/22 = 3		14 - Black 8 - Caucasian
			1st Term Ending 6/30/23 = 3		
			2nd Term Ending 6/30/23 = 6		
			1st Term Ending 6/30/24 = 4		
			2nd Term Ending 6/30/24 = 2		
			2nd Term Ending 6/30/25 = 3		
			2nd Term Ending 6/30/26 = 3		
			2nd Term Ending 6/30/27 = 4		

FY 2021-2022 Committee Listing

Bd. Officers, Immediate Past Chair, Committee Chairs, CC Superintendent or Designee, 2 other board members	Executive 1 Dr. Meredith Gronski - Bd Chair 2 Terrasine Gardner - Secretary 3 Sandee Gronowski - Vice Chair 4 Alana Hix (or Dr. Marvin Connelly) 5 Cotina Jones (P&E) 6 Brian Jones (CED) 7 Karen McDonald (HR) 8 Ayesha Neal - Past Board Chair 9 Stephen Terry - Treasurer/Finance 10 Wanda Wesley (CCR&R) 11 Ebone Williams (F&T) 12 Andrea McGillivray Liaison - Belinda Gainey	Finance 1. Stephen Terry - Chair 2. Lisa Childers 3. Dr. Marvin Connelly, Jr. 4. Robin Deaver 5. Donna Pyles 6. Perry Melton 7. Brenda Jackson 8. Sandee Gronowski Liaison - Belinda Gainey	Minimum of 8 members – 5 board & 3 non-board
	Limited to 6 Board Directors – must have a 1 year board experience	Board Development 1 Sandee Gronowski - Chair 2 Robin Deaver 3 Dr. Meredith Gronski 4 Van Gunter 5 Ayesha Neal Liaison - Belinda Gainey	
Minimum of 12 representatives – board & non-board	CCR&R 1 Wanda Wesley - Chair 2 Carla Brooks 3 Cynthia Carroll 4 Angela Crosby 5 Shanay Eason 6 Patricia Eaton 7 Alana Hix 8 Tre'vone McNeill 9 Ayesha Neal 10 Iris Pierce 11 Tawnya Rayman 12 Christopher Williams Liaison - Tamiko Colvin	Human Resource 1 Karen McDonald - Chair 2 Lonnie Ballard 3 Lisa Childers 4 Jim Grafstrom 5 Ayesha Neal 6 Heather Skeens	Minimum of 5 board members
Minimum of 6 with 2 board & 4 non-board members	CED 1 Brian Jones - Chair 2 Cotina Jones 3 Erica Little 4 Jami McLaughlin 5 Haja Jallow-Konrat 6 Casey Ferris 7 OPEN - NON-BOARD Liaison - Sharon Moyer	P&E 1 Cotina Jones - Chair 2 Amy Cannon 3 Kandy Cox 4 Robin Deaver 5 Mary McCoy 6 Carl Mitchell 7 Martina Sconiers-Talbert 8 Birgit Sexton Liaison - Heather Gallagher	Minimum of 8 to include non-board members
Minimum of 4 representatives	Facility & Tenant 1 Ebone Williams - Chair 2 John Bantsolas 3 Al Brunson 4. Joe Denton 5. Haja Jallow-Konrat Liaison - Mike Yeager		

MEMORANDUM

DATE: March 31, 2022
TO: Board of Directors
FROM: Mary Sonnenberg, President
SUBJECT: **Updated Timeline for Phase 2 of Infrastructure Project**

1. **Timeline for Infrastructure Project Phase 2** – The timeline for this phase has been updated based on the current status of plans and the posting of the RFP for the contractor. The cost approved by Board for Phase 2 is \$500,000. **The following timeline is to update the Board on progress of Phase 2. Board approval is requested for the revised timeline as we move into implementation of Phase 2.**

Close on Bank Financing (Construction Loan)*	November 2021
Engage Steve Fleming to complete the Design Documents (plans and specifications) for Phase 2	Engagement Letter December 2021
Received plans and specifications	March 21, 2022
Prepared and posted RFP	March 24, 2022
Pre-bid Meeting (mandatory for contractors)	March 31, 2022
Open Bank Account at First Bank**	April 2022
Receive and open Bids	April 26, 2022
Review bids for construction	Facilities – April 26, 2022 Executive Committee – April 28, 2022
Award contract for construction	Executive Committee – April 28, 2022
Notice to Proceed with Construction	May 2022
Mobilization of project – invoices for windows/initial materials	Mid-May to June 2022
Construction 4-5 months	November 2022
Research grant options for capital projects	On-going (Private Foundations, Local Government opportunities)
Apply for grants for Infrastructure Project	On-going (Private Foundations, Local Government opportunities)

*Board approved \$1M for Bank Financing; Bank has determined can underwrite \$1.3M. If need to go over \$1M, will go back to Board for authorization prior to encumbering anything over \$1M. No loan funds will be drawn down until **plans and specifications are received** and mobilization of construction for Phase 2 begins.

****Action to be taken at March 31, 2022 Board Meeting to open bank account with First Bank (with \$1,000) to be used in conjunction with the construction project(s).**

Board of Directors Meeting (Virtual Meeting) Thursday, March 31, 2022 President's Report

A. North Carolina Partnership for Children (NCPC) Updates / DCDEE Updates / Legislative Updates

1. NCPC

- **New State funds** – Hot off the presses the new State funds are available and we submitted our amendment request 3/29.
- **NCPC** – Annual Submission of Activities has opened. Final submission is due at the end of April. Budgets for FY 22-23 will be reviewed as part of this process. Activities will be reviewed through our monitoring process and the Planning & Evaluation Committee.
- **State Expansion of Child Care Health Consultants** – The Health Department has two contracts for providing CCHC services, one through the expansion grant and one through our Smart Start Allocation. Staff are in the process of required training and will soon be out in the field. Interviews are in process for the third position.
- **PDG Grant for Regional Pilots for Family Connects** – 4C has one nurse vacancy currently and is recruiting. Recruitment of families is currently limited to phone calls into the room. Home visits continue to be virtual. Procedures for in-hospital recruitment and actual home visits are being reviewed so that field staff are ready for the transition. **Eligible births*** are those from Cumberland, Hoke and Robeson Counties. We continue to review data for potential scaling up of the pilot. Staff participated in a Virtual Fidelity Assessment with Family Connects, International on March 10. We had a very positive meeting and have moved to the Implementation Phase. In addition, based on the data on births, Cumberland County is only second to Chicago for total births to date. Through budget revisions and amendment for Year 2, PFC received an additional Program Support Specialist due to the high volume of births. NCPC will be monitoring this activity in April.

	10/4/2021	1/25/2022	2/15/2022	3/15/2022
Total Births	0	1130	1367	1615
Eligible*	0	967	1169	1381
Not Eligible	0	163	198	234
Decline		138 14.27%	155 13.26%	180 13.03%
Scheduled		377 38.99%	449 38.41%	539 39.03%
Completed		270 27.92%	348 29.77%	445 32.22%
Pending		102 10.55%	140 11.98%	137 9.92%
Unable to Contact		80 8.27%	77 6.59%	80 5.79%
County of Residency	Goal	1/25/2022	2/15/2022	3/15/2022
Cumberland	56%	83%	83%	84%
Hoke	28%	12%	11%	11%
Robeson	16%	5%	6%	6%

2. DCDEE

- Enrollment continues to be down in child care programs and impacted by the ability to hire staff in child care programs. The number of available slots in child care facilities (Family Child Care Homes and Centers) has decreased by over 1,000 from January 2019 through December 2021.
 - We continue to follow guidance from DCDEE and utilize the ChildCareStrongNC Public Health Toolkit. The toolkit was updated March 7, 2022 to be in alignment with state guidance from DHHS. (<https://covid19.ncdhhs.gov/media/220/download>).
 - All licensing requirements are back to pre-pandemic standards and applicable during monitoring visits by the DCDEE Consultants. Facilities are starting to go through modified ERS assessments.
 - **NC Pre-K**
 - a. Precontracting documents have been submitted for FY 22-23. Budgets will be due in the next month. Site Selection has been completed. Recommendations to Board today.
 - b. Guidance for the Legislative Rate Increase of 2% received and contract amendments are in process.
 - c. Continue to wait for guidance on the \$20M for NC Pre-K start-up, quality and capital expenses.
 - **N95 masks:** Provider Services and Region 5 staff have distributed masks across our eight-county region. Staff is continuing to distribute the masks in Cumberland County.
 - **Approved Stabilization Grants (November 1, 2021):** Eligible, approved providers from the first round have received payments and reporting is due with each quarterly payment. Recertification by programs who are currently eligible for continuing to receive the grants is due by April 4. Programs who have not applied may still apply for Stabilization Grants and can apply at any time and will be reviewed on a rolling basis. Region 5 staff has been tasked with following up with those who did not apply.
 - Parent fees for subsidy are waived through June 2022. Our dual-subsidy programs follow suit with waiving parent fees.
3. NC General Assembly – Short session will begin in May.
4. Federal Level
- Approval of the COVID vaccine for children under 5 has been delayed pending additional data. The Health Department anticipates that approval may come out in April and have implementation plans in place.
 - The FDA has authorized second booster shots for adults age 50 and older, as early as 4 months after your first booster.

B. Grant Opportunities/Updates/RFPs

1. Continue to research capital grant opportunities.
2. City of Fayetteville ARPA (American Rescue Plan Act) funding – in conversation with city staff on proposal to support the child care workforce.
3. The City of Fayetteville's CDBG proposals – submitted proposal for Phase 2 of the infrastructure project by the January 28 deadline.

C. COVID-19 Updates

PFC implemented its HR 110 Communicable Disease Policy on Monday, March 16, 2020. The building reopened to the public on January 3, 2022. We continue to review PFC operations based on updated federal, state and local health and safety guidelines. Policies have been reviewed and updated through our Board Committee process. Procedures are updated based on reviews of additional guidance from CDC, OSHA, EEOC, and DCDEE as well as local government mandates as we provide services to families and children through PFC and tenants. This has been and will continue to be an evolving process.

1. **Executive Orders:** The state continues to be under a state of emergency.
2. **PFC Guidelines: Detailed updates on Building Operations Procedures presented to Board today outline our guidelines relating to COVID-19, including moving to optional masking in the building.**
 - a. Per Policy HR 110, President maintains regular contact with Board Chair for review and continuation of

services. Regular communication has gone out to Board and staff. Decisions are made based on federal, state and local government guidance and mandates.

D. PFC Updates & Highlights

1. **New Staff:** Welcome to Terence Poole, Caseworker who started on March 7.
2. **Position openings posted: website link** (<https://www.indeed.com/cmp/Partnership-For-Children-of-Cumberland-County>)
 - Program Specialist, Family Services
 - Program Managers, Provider and Family Services
3. **Infrastructure Project:** We are moving forward with Phase 2 of the project. The RFP for construction has been posted.

E. Events

1. **Board and Committee Meetings:** Meetings have been conducted virtually through the duration of the COVID emergency. Equipment to upgrade the Charles Morris Room for hybrid meetings has been installed. Beginning with Board and Committee meetings in April, we will begin offering hybrid meetings.
2. **All Staff Meetings:** We will begin offering hybrid meetings effective with our April meeting.
3. **Tenant Meetings:** We are setting up quarterly meetings with tenants. The next meeting is April 10 to focus on website information with the goal of mirroring our digital and physical door and to provide updates.
 - Caring Hearts will have Sweet Frog Frozen Yogurt at the Partnership on April 13 from 11:00 am – 1:00 pm in support of Autism Awareness Month.
4. **NC Pre-K Recruitment continues:** Applications for the 21-22 school year continue to be online. There is a drop box outside the front door for families to drop off applications. The new multi-program application for the 22-23 school year is up and running. An email invitation to apply was sent to more than 500 families who expressed interest. The marketing campaign, Let's Get Enrolled, has begun (the letsgetenrolled.com URL is live).
5. **Drive-Through Truckload of Hope Diaper Bank: April 9, May 14 and June 11** from 8:30-10:30 am. Volunteers needed. Contact Daniele Malvesti (dmalvesti@ccpfc.org) if you can assist. We are working on a new check in system using Eventbrite.
6. We are planning other events for the fall, including bringing back The Soiree. **The Soiree will be held at the Crown Arena on October 22.** Sharon Moyer (smoyer@ccpfc.org) will have more information in upcoming meetings.

Finance Committee Recommendations

Virtual Meeting – March 15, 2022

RECOMMENDATIONS

- A. FY 21/22 Interim Partnership Umbrella Budget (PUB): The Finance Committee recommends accepting the FY 21/22 Interim Partnership Umbrella Budget (PUB) as presented.
- B. Fixed Assets Disposals: The Finance Committee recommends accepting the Fixed Assets Disposals as presented
- C. Accounting Policies: The Finance Committee recommends accepting the following Accounting Policies as presented. Most of the policies had only title changes, with the exception of Section 4 – Program Income. This policy was updated to exclude narrative that was no longer being used.
 - 1. Section 1 – General Information
 - 2. Section 2 – Accounting Software System
 - 3. Section 4 – Program Income
 - 4. Section 5 – Receipts, Deposits and Transfers
 - 5. Section 6 – Non-Sufficient Funds (NSF) Checks
 - 6. Section 7 – Payroll
 - 7. Section 8 – Purchasing and Receiving
 - 8. Section 8a – Purchasing – Food for Meetings, Trainings, Conferences and Events
 - 9. Section 9 – Payment Processing
 - 10. Section 9a – ACH Payment Processing
 - 11. Section 10 – Petty Cash
 - 12. Section 15 – Property & Equipment
 - 13. Section 23 – Copier Usage by Tenants
 - 14. Section 24 – Reclassification Entries and Journal Entries
 - 15. Section 25 – Staff-Assigned Credit Cards
 - 16. Section 26 – Change Funds
- D. Finance Committee recommends future policy changes of staff titles only does not have to be presented to Board for approval.

INFORMATION

- A. Cumberland Financial Reports for February 2022 were distributed as an FYI:
 - 1. Smart Start
 - 2. NC Pre-Kindergarten
 - 3. South West Child Development Commission (SWCDC) – Region 5
 - 4. All Funding Sources
 - 5. Unrestricted State Revenues (USR)
 - 6. Cash and In-Kind Report
- B. The February E-Trade Statement was provided for information.
- C. The Monitoring Status updates for Program, Fiscal, NC Pre-K and SWCDC Region 5 were provided during the meeting.

**Partnership for Children of Cumberland County, Inc.
Partnership Umbrella Budget (PUB) for Major Funding Sources
FY 21/22 Projection**

Updated :
FY2122 to Board on 03312022

Budgets for Select Funding Sources and Programs/Activities (Does not include: prior-year Smart Start, Sales Tax Reimbursement or Expense and Forfeited Flexible Spending Accounts.)		Smart Start (Allocation is 100%) Budgets Effective 07/01/2021	Smart Start FROM REVERTED FUNDS [\$459,422] Effective 12/31/2021	Smart Start FROM BUDGET AMENDMENTS Effective 02/15/2022	Smart Start FROM BUDGET AMENDMENTS Effective 03/15/2022	Smart Start FROM NEW SMART START FUNDS [\$231,005 + \$28,426] Effective 04/15/2022 or TBD
Fund Code		151 & 152	152 only	152 only	151 AND 152	151 AND 152
Contract Period		07/21-06/22	07/21-06/22	07/21-06/22	07/21-06/22	07/21-06/22
EXPENDITURES						
(1) State Level Contracts [DSS]		2,390,113	216,000	-	-	-
(2) State Level Contracts [WAGE\$]		398,091	200,000	50,000	-	-
(3) Direct Service Providers [7 external SS activities]		489,867	17,610	-	(5,274)	-
(4) CCR&R-Core Services		1,195,000	-	-	-	-
(5) CCR&R-Subsidy (TANF/CCDF eligible)		366,368	-	(84,000)	(166,000)	-
(6) CCR&R-Subsidy (non-TANF/CCDF eligible)		60,000	-	-	-	-
(7) CCR&R-Subsidy - Services Support [formerly administration]		41,000	-	-	-	-
(8) CCR&R - Lending Library [NEW FOR FY21-22]		47,325	-	-	-	-
(9) CCR&R - Keleidoscope [NEW FOR FY21-22]		41,300	-	-	-	-
(10) SS NC Pre-K Enhancements (TANF)		71,000	-	71,000	166,000	-
(11) SS NC Pre-K Enhancements (Non-TANF)		12,527	-	13,000	-	-
(12) CCR&R-NC Pre-K Direct Support		-	-	-	-	-
(13) CCR&R-NC Pre-K Qual. Maint./Support & Coordination		-	-	-	-	-
(14) CCR&R-NC Pre K Direct Administrative Support		-	-	-	-	-
(15) Program Monitoring & Evaluation		387,052	-	-	-	99,005
(16) Community Engagement & Resource Development [includes Family Resource Center]		432,375	25,812	-	24,904	132,000
(17) All Children Excel (ACE)		157,550	-	-	-	-
(18) Family Connects		100,000	-	(50,000)	-	-
(19) Information Technology						
(20) Fundraising						
Subtotal for Services		6,189,568	459,422	-	19,630	231,005
(21) Administrative Operations		317,749	-	-	-	28,426
(22) SS Fundraising - Administrative SS 9200-990		65,730	-	-	(19,630)	-
(23) PFC Staff Events and Training						
(24) First Bank Loan Payments						
Subtotal for Administration		383,479	-	-	(19,630)	28,426
Total Projected Expenditures		6,573,047	459,422	-	-	259,431
Notes:						
REVENUES AND CASH						
PROJECTED for FY 21/22 - Revenues		6,573,047	459,422	-	-	259,431
ACTUAL Carryover from FY 20/21 - Cash Balance		-	-	-	-	-
Subtotal		6,573,047	459,422	-	-	259,431
PROJECTED FY21/22 Expenditures		6,573,047	459,422	-	-	259,431
Projected Cash Balance at Yearend		-	-	-	-	-

**Partnership for Children of Cumberland County, Inc.
Partnership Umbrella Budget (PUB) for Major Funding Sources
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Updated :
FY2122 to Board on 03312022

Budgets for Select Funding Sources and Programs/Activities (Does not include: prior-year Smart Start, Sales Tax Reimbursement or Expense and Forfeited Flexible Spending Accounts.)		Multi-Accounting & Contracting	Unrestricted State Revenues (Reserve Accts)	Unrestricted State Revenues (Used for Operating Funds)	NC Pre-Kindergarten Direct Payments to Providers STATE & FEDERAL FUNDS	NC Pre-K Admin. Fees (Regular) STATE FUNDS	NC Pre-K Capacity Building STATE FUNDS	NC Pre-K Administrative Carryforward Funds [\$178,462 grant] - Appropriations STATE FUNDS	NC Pre-K Administrative Carryforward Funds [\$178,462 grant] - Appropriations FEDERAL FUNDS
Fund Code		201	208	208	206, 210 & 319	211	212	212	329
Contract Period		07/21-06/22	N/A	N/A	07/21-06/22	07/21-06/22	07/21-06/22	11/21-06/22	11/21-06/22
EXPENDITURES									
(1) State Level Contracts [DSS]									
(2) State Level Contracts [WAGE\$]									
(3) Direct Service Providers [7 external SS activities]									
(4) CCR&R-Core Services			50,000						
(5) CCR&R-Subsidy (TANF/CCDF eligible)									
(6) CCR&R-Subsidy (non-TANF/CCDF eligible)									
(7) CCR&R-Subsidy - Services Support [formerly administrative]									
(8) CCR&R - Lending Library [NEW FOR FY21-22]									
(9) CCR&R - Keleidoscope [NEW FOR FY21-22]									
(10) SS NC Pre-K Enhancements (TANF)									
(11) SS NC Pre-K Enhancements (Non-TANF)									
(12) CCR&R-NC Pre-K Direct Support					8,398,500	251,581	-	30,670	64,088.00
(13) CCR&R-NC Pre-K Qual. Maint./Support & Coordination									
(14) CCR&R-NC Pre K Direct Administrative Support						87,612	-	-	
(15) Program Monitoring & Evaluation									
(16) Community Engagement & Resource Development [includes Family Resource Center]									
(17) All Children Excel (ACE)									
(18) Family Connects									
(19) Information Technology									
(20) Fundraising									
Subtotal for Services		-	50,000	-	8,398,500	339,193	-	30,670	64,088
(21) Administrative Operations		101,042	-	12,000	-	185,397	-	-	83,704
(22) SS Fundraising - Administrative SS 9200-990									
(23) PFC Staff Events and Training				-					
(24) First Bank Loan Payments				-					
Subtotal for Administration		101,042	-	12,000	-	185,397	-	-	83,704
Total Projected Expenditures		101,042	50,000	12,000	8,398,500	524,590	-	30,670	147,792
(1)									
REVENUES AND CASH									
PROJECTED for FY 21/22 - Revenues		101,042	-	-	8,398,500	524,590	-	30,670	147,792
ACTUAL Carryover from FY 20/21 - Cash Balance		-	488,225	15,140	-	-	-	-	-
Subtotal		101,042	488,225	15,140	8,398,500	524,590	-	30,670	147,792
PROJECTED FY21/22 Expenditures		101,042	50,000	12,000	8,398,500	524,590	-	30,670	147,792
Projected Cash Balance at Yearend		-	438,225	3,140	-	-	-	-	-

**Partnership for Children of Cumberland County, Inc.
Partnership Umbrella Budget (PUB) for Major Funding Sources
FY 21/22 Projection**

Updated :
FY2122 to Board on 03312022

Budgets for Select Funding Sources and Programs/Activities (Does not include: prior-year Smart Start, Sales Tax Reimbursement or Expense and Forfeited Flexible Spending Accounts.)		NC Pre-K Quality Funds (CCDF) FEDERAL FUNDS	NC Pre-K Summer Learning Program FEDERAL FUNDS	Dolly Parton's Imagination Library - NCPC	Region 5 DCDEE Grant - Core	Region 5 DCDEE Grant Special Projects - Infant/Toddler	Region 5 DCDEE Grant Special Projects - Healthy Social Behaviors	CCHC Expansion Grant [amounts are 07/01/21 - 06/31/22]	PDG Family Connects Innovation Grant [amounts are 07/01/21 - 06/30/22]
Fund Code		328	324	216	307	312	313	330	331
Contract Period		07/21-06/22	06/21-08/21	07/21-06/22	07/21-06/22	07/21-06/22	09/20-06/21	02/01/21 - 06/30/22	03/01/21 - 11/30/22
EXPENDITURES									
(1)	State Level Contracts [DSS]								
(2)	State Level Contracts [WAGE\$]								
(3)	Direct Service Providers [7 external SS activities]			7,000				126,270	1,629,063.00
(4)	CCR&R-Core Services				318,232	153,606	292,192	7000	
(5)	CCR&R-Subsidy (TANF/CCDF eligible)								
(6)	CCR&R-Subsidy (non-TANF/CCDF eligible)								
(7)	CCR&R-Subsidy - Services Support [formerly administrative]								
(8)	CCR&R - Lending Library [NEW FOR FY21-22]								
(9)	CCR&R - Keleidoscope [NEW FOR FY21-22]								
(10)	SS NC Pre-K Enhancements (TANF)								
(11)	SS NC Pre-K Enhancements (Non-TANF)								
(12)	CCR&R-NC Pre-K Direct Support		20,375						(0.00)
(13)	CCR&R-NC Pre-K Qual. Maint./Support & Coordination	174,963	768,750						
(14)	CCR&R-NC Pre K Direct Administrative Support		500						
(15)	Program Monitoring & Evaluation			-	-				
(16)	Community Engagement & Resource Development [includes Family Resource Center]			22,000				-	(0)
(17)	All Children Excel (ACE)								
(18)	Family Connects								207,781
(19)	Information Technology								
(20)	Fundraising								
Subtotal for Services		174,963	789,625	29,000	318,232	153,606	292,192	133,270	1,836,844
(21)	Administrative Operations	-	20,000	6,000	30,723	1,209	24,489	5,626	128,356
(22)	SS Fundraising - Administrative SS 9200-990								
(23)	PFC Staff Events and Training								
(24)	First Bank Loan Payments								
Subtotal for Administration		-	20,000	6,000	30,723	1,209	24,489	5,626	128,356
Total Projected Expenditures		174,963	809,625	35,000	348,955	154,815	316,681	138,896	1,965,200
		(6)			(4)			(5)	
REVENUES AND CASH									
DONE	PROJECTED for FY 21/22 - Revenues	174,963	845,625	30,000	348,955	154,815	316,681	138,896	1,965,200
	ACTUAL Carryover from FY 20/21 - Cash Balance	-	-	17,682	-	-	-	-	-
	Subtotal	174,963	845,625	47,682	348,955	154,815	316,681	138,896	1,965,200
	PROJECTED FY21/22 Expenditures	174,963	809,625	35,000	348,955	154,815	316,681	138,896	1,965,200
	Projected Cash Balance at Yearend	-	36,000	12,682	-	-	-	-	0

**Partnership for Children of Cumberland County, Inc.
Partnership Umbrella Budget [PUB] for Major Funding Sources
FY 21/22 Projection**

Updated :
FY2122 to Board on 03312022

Budgets for Select Funding Sources and Programs/Activities (Does not include: prior-year Smart Start, Sales Tax Reimbursement or Expense and Forfeited Flexible Spending Accounts.)		Duke Sanford ITTI Care Project Federal Grant	Donations	Vending Machines	Kohl's	CarMax Foundation	Foundation for the Carolinas - Operation Restoration	Cumberland Community Foundation - Family Connects of Cumberland County Grant [\$50k per year]	Falcon Children's Home and Family Services [\$5,000 donation for the car seat program]
Fund Code		332	501	515	518	536	539	543	544
Contract Period		08/01/21 - 09/30/21	N/A	N/A	N/A	01/02/18-12/31/20	04/15/19 - 04/16/21	12/01/19 - 12/31/2024	03/15/20 - 12/31/21
EXPENDITURES									
(1)	State Level Contracts [DSS]								
(2)	State Level Contracts [WAGE\$]								
(3)	Direct Service Providers [7 external SS activities]								
(4)	CCR&R-Core Services	1,000							0
(5)	CCR&R-Subsidy (TANF/CCDF eligible)								
(6)	CCR&R-Subsidy (non-TANF/CCDF eligible)								
(7)	CCR&R-Subsidy - Services Support [formerly administrative]								
(8)	CCR&R - Lending Library [NEW FOR FY21-22]								
(9)	CCR&R - Keleidoscope [NEW FOR FY21-22]								
(10)	SS NC Pre-K Enhancements (TANF)								
(11)	SS NC Pre-K Enhancements (Non-TANF)								
(12)	CCR&R-NC Pre-K Direct Support								
(13)	CCR&R-NC Pre-K Qual. Maint./Support & Coordination					9,082			
(14)	CCR&R-NC Pre K Direct Administrative Support								
(15)	Program Monitoring & Evaluation				-				
(16)	Community Engagement & Resource Development [includes Family Resource Center]		7,000			-	22,406		
(17)	All Children Excel (ACE)								
(18)	Family Connects							55,000	
(19)	Information Technology								
(20)	Fundraising								
	Subtotal for Services	1,000	7,000	-	-	9,082	22,406	55,000	-
(21)	Administrative Operations		5,000	300	2,000	-			
(22)	SS Fundraising - Administrative SS 9200-990								
(23)	PFC Staff Events and Training			-	-				
(24)	First Bank Loan Payments			-	-				
	Subtotal for Administration	-	5,000	300	2,000	-	-	-	-
	Total Projected Expenditures	1,000	12,000	300	2,000	9,082	22,406	55,000	-
		(5)					(2)	(3)	
REVENUES AND CASH									
	PROJECTED for FY 21/22 - Revenues	1,000	43,000	320	-	-	-	50,000	-
DONE	ACTUAL Carryover from FY 20/21 - Cash Balance	-	94,878	167	2,733	9,082	22,406	29,520	5,000
	Subtotal	1,000	137,878	487	2,733	9,082	22,406	79,520	5,000
	PROJECTED FY21/22 Expenditures	1,000	12,000	300	2,000	9,082	22,406	55,000	-
	Projected Cash Balance at Yearend	-	125,878	187	733	-	-	24,520	5,000

**Partnership for Children of Cumberland County, Inc.
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FY 21/22 Projection**

Updated :
FY2122 to Board on 03312022

Budgets for Select Funding Sources and Programs/Activities (Does not include: prior-year Smart Start, Sales Tax Reimbursement or Expense and Forfeited Flexible Spending Accounts.)		Cumberland Community Foundation - Diaper Bank Distribution Grant	Endowment Fund - Permanently Restricted	Program Income	PFC RC II Rental Income	Old GEMS Shared Services [Program Income]	Forward March	Region 5 - Project Income	Hoke County PFC Evaluation Contract	Hoke County PFC Quality Child Care Contract
Fund Code		546	599	801	802 & 812	804	806	807	815	809
Contract Period		N/A	N/A	N/A	N/A	N/A	N/A	07/21-06/22	07/21-06/22	07/21-06/22
EXPENDITURES										
(1)	State Level Contracts [DSS]									
(2)	State Level Contracts [WAGE\$]									
(3)	Direct Service Providers [7 external SS activities]									
(4)	CCR&R-Core Services	454						6,800		60,199
(5)	CCR&R-Subsidy (TANF/CCDF eligible)									
(6)	CCR&R-Subsidy (non-TANF/CCDF eligible)									
(7)	CCR&R-Subsidy - Services Support [formerly administrative]									
(8)	CCR&R - Lending Library [NEW FOR FY21-22]									
(9)	CCR&R - Keleidoscope [NEW FOR FY21-22]									
(10)	SS NC Pre-K Enhancements (TANF)									
(11)	SS NC Pre-K Enhancements (Non-TANF)									
(12)	CCR&R-NC Pre-K Direct Support									
(13)	CCR&R-NC Pre-K Qual. Maint./Support & Coordination									
(14)	CCR&R-NC Pre K Direct Administrative Support									
(15)	Program Monitoring & Evaluation			6,000					11,000	
(16)	Community Engagement & Resource Development [includes Family Resource Center]			58,000	180,000		100			
(17)	All Children Excel (ACE)			-						
(18)	Family Connects			-						
(19)	Information Technology									
(20)	Fundraising									
	Subtotal for Services	454	-	64,000	180,000	-	100	6,800	11,000	60,199
(21)	Administrative Operations				-	-	-	0		
(22)	SS Fundraising - Administrative SS 9200-990									
(23)	PFC Staff Events and Training									
(24)	First Bank Loan Payments				75,000					
	Subtotal for Administration	-	-	-	75,000	-	-	-	-	-
	Total Projected Expenditures	454	-	64,000	255,000	-	100	6,800	11,000	60,199
REVENUES AND CASH										
PROJECTED for FY 21/22 - Revenues		6,280	-	62,000	230,000	-	-	6,800	14,678	60,199
DONE	ACTUAL Carryover from FY 20/21 - Cash Balance	454	31,384	64,535	147,225	1,300	33,634	-	22,966	-
	Subtotal	6,734	31,384	126,535	377,225	1,300	33,634	6,800	37,644	60,199
	PROJECTED FY21/22 Expenditures	454	-	64,000	255,000	-	100	6,800	11,000	60,199
	Projected Cash Balance at Yearend	6,280	31,384	62,535	122,225	1,300	33,534	-	26,644	-

**Partnership for Children of Cumberland County, Inc.
Partnership Umbrella Budget [PUB] for Major Funding Sources
FY 21/22 Projection**

Updated :
FY2122 to Board on 03312022

Budgets for Select Funding Sources and Programs/Activities (Does not include: prior-year Smart Start, Sales Tax Reimbursement or Expense and Forfeited Flexible Spending Accounts.)		Contracted Data Services - iDashboards and New GEMS	Annual Fundraiser (Little Land)	Fundraising - Admin Ops. (Allocation)	PFC FRC - Capital Projects	Annual Fundraiser - ECE Education (Restricted)	Interest Income - Non SS Related	Information Technology - Outside Orgs.	Total
Fund Code		816	820	824	825	827 & 828	899	992-996	
Contract Period		N/A	N/A	N/A	N/A	N/A	NOT IN OPERATING CASH	N/A	
EXPENDITURES									
(1) State Level Contracts [DSS]									2,606,113
(2) State Level Contracts [WAGE\$]									648,091
(3) Direct Service Providers [7 external SS activities]									2,264,536
(4) CCR&R-Core Services						1,767			2,086,250
(5) CCR&R-Subsidy (TANF/CCDF eligible)									116,368
(6) CCR&R-Subsidy (non-TANF/CCDF eligible)									60,000
(7) CCR&R-Subsidy - Services Support [formerly administrative]									41,000
(8) CCR&R - Lending Library [NEW FOR FY21-22]									47,325
(9) CCR&R - Keleidoscope [NEW FOR FY21-22]									41,300
(10) SS NC Pre-K Enhancements (TANF)									308,000
(11) SS NC Pre-K Enhancements (Non-TANF)									25,527
(12) CCR&R-NC Pre-K Direct Support									8,765,214
(13) CCR&R-NC Pre-K Qual. Maint./Support & Coordination									952,795
(14) CCR&R-NC Pre K Direct Administrative Support									88,112
(15) Program Monitoring & Evaluation		3,448				-			506,505
(16) Community Engagement & Resource Development [includes Family Resource Center]			-		21,578				926,175
(17) All Children Excel (ACE)									157,550
(18) Family Connects									312,781
(19) Information Technology								116,800	116,800
(20) Fundraising									0
Subtotal for Services		3,448	-	-	21,578	1,767	-	116,800	20,070,442
(21) Administrative Operations				-	-		-	-	952,021
(22) SS Fundraising - Administrative SS 9200-990									46,100
(23) PFC Staff Events and Training			-						0
(24) First Bank Loan Payments			-						75,000
Subtotal for Administration		-	-	-	-	-	-	-	1,073,121
Total Projected Expenditures		3,448	-	-	21,578	1,767	-	116,800	21,143,563
REVENUES AND CASH									
PROJECTED for FY 21/22 - Revenues		-	-	-	-	-	2,730	120,000	21,066,636
ACTUAL Carryover from FY 20/21 - Cash Balance		3,448	98,498	6,587	21,578	1,767	29,201	119,608	1,267,018
Subtotal		3,448	98,498	6,587	21,578	1,767	31,931	239,608	22,333,654
PROJECTED FY21/22 Expenditures		3,448	-	-	21,578	1,767	-	116,800	21,143,563
Projected Cash Balance at Yearend		-	98,498	6,587	-	-	31,931	122,808	1,190,091

PUB updated on 03/03/2022 TO BE EFFECTIVE 03/15/2022 [to agree to CBS effective date of 03-15-2022]

Notes:

- (1) Fund 208 - Unrestricted State Revenues includes \$50,000 contingency allocation in case there is a government shutdown. Funds will be used to retain staff paid from federal grants. This allocation has been set aside for a number of years and have not had to be expended.
- (2) Fund 539 - Foundations for the Carolinas - Operation Restoration was spent for construction costs of the building and window projects.
- (3) Fund 543 - The Cumberland Community Foundation, Inc. grant is for 12/01/2019 - 12/31/2024 and payable in annual installments of \$50,000 per year for 5 years.
- (4) Fund 330 - CCHC Expansion is a new federal grant from NCPC. The presentation for this fund is only for 12 months to 06/30/2022. Please refer to the Monthly Financial Summary for additional details.
- (5) Fund 331 - PDG Family Connects Innovation is a new federal grant from NCPC. The presentation for this fund is only for 12 months to 06/30/2022. Please refer to the Monthly Financial Summary for additional details.
- (6) Fund 324 - NC Pre-K Summer Learning Grant contained a 10% grant portion that did not have to be spent down by a certain date.
The unspent cash balance can be carried into future years and be spent on NC Pre-K allowable expenditures.

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

Summary of Fixed Assets for Disposal To the Board for Approval on March 31, 2022

COST						
FIXED ASSET TAG #	STATUS	DESCRIPTION	YEAR PURCHASED	FURNITURE & EQUIPMENT OVER \$500	COMPUTERS & EQUIPMENT OVER \$500	BUILDINGS OVER \$500
	<i>The following systems & equipments are obsolete, out of warranty and have hardware issues that are unrepairable and the parts needed for repair exceed the current value of the obsolete device. The equipment has been cannibalized for usable parts for the PFC systems and the remaining parts will be sent to the Ann Street landfill for recycling.</i>		Sorted in date order			
20824	See explanation above.	Dell PowerEdge T300 Network Server	Feb-10		3,427.00	
20883	See explanation above.	Dell XPS 8500 Desktop Computer	Sep-12		1,039.99	
20899	See explanation above.	Microsoft Surface Pro 4 Tablet	Apr-13		999.00	
21082	See explanation above.	Microsoft Surface Pro 4 Tablet	Mar-17		1,222.05	
21008	See explanation above.	Dell Inspiron 17-inch 7000 Laptop	Apr-17		1,253.63	
21084-21085-21086-21087	See explanation above.	Altruent: APC Smart UPS Transformer, Battery Pack and Installation	Jun-17	7,456.78		
21016	See explanation above.	Dell Inspiron 13-7000 2-in-1 Tablet	Aug-17		933.65	
21017	See explanation above.	Dell Inspiron 13-7000 2-in-1 Tablet	Aug-17		933.65	
21105	See explanation above.	Dell Precision Tower 3420 Desktop Computer	Mar-18		935.60	
21133	See explanation above.	Dell Inspiron 15 3000 Series Laptop	May-19		500.00	
21134	See explanation above.	Dell Inspiron 15 3000 Series Laptop	May-19		500.00	
21135	See explanation above.	Dell Inspiron 15 3000 Series Laptop	May-19		500.00	
				\$ 7,456.78	\$ 12,244.57	\$ -
TOTAL DISPOSALS				\$19,701.35		

Partnership for Children of Cumberland County, Inc.

Accounting Policies and Procedures

Section 4 – Program Income

Purpose:

To ensure that program income is either reverted to the North Carolina Partnership for Children or approval is obtained to expend program income in the current year or the subsequent year earned.

1. Policies

- ~~a.~~ Program Income may only be expended on Smart Start current-year service activities that have been approved by NCPC. ~~Expenditures for contracts, individual items or multiple items totaling under or equal to \$2,500 with Program Income will be at the discretion of the President. Expenditures for contracts, individual items or multiple items totaling over \$ 2,500, but under or equal to \$10,000 with Program Income will require prior approval of the Board Chair and the Board Treasurer. Expenditures for contracts, individual items or multiple items totaling over \$10,000 will require prior approval of the Board of Directors.~~
- ~~b.a.~~ ~~Written authorization to expend Program Income by a subcontractor must be obtained from the local partnership prior to expenditure.~~
- ~~e.b.~~ All Program Income at the **subcontractor** level that is unexpended as of June 30th of the year earned must be reverted to the local partnership. All Program Income at the **local partnership** level that is unexpended as of June 30th of the year subsequent to the year earned must be reverted to NCPC.
- ~~d.c.~~ ~~A signed hard copy of t~~The Annual Program Income Report, along with any applicable reversion amounts will to be submitted to NCPC by the stated due date.

2. General Guidelines

- a. Definition: “Program income includes but is not limited to income from services rendered, the rental of real or personal property acquired with state funds, sales of commodities, etc. Interest earned on state funded deposits is considered to be Program Income.”
- b. Program Income must be spent to achieve approved, current-year service objectives ONLY; it cannot be used towards administrative costs. Program income may only be expended on Smart Start service activities WHICH ARE ALREADY APPROVED. Written authorization from NCPC to spend Program Income is not required.
- c. Program Income must be expended either in the year earned or by June 30th of the fiscal year subsequent to the year earned.
- d. The carry forward amount at June 30th cannot exceed the Program Income earned in the fiscal year for which the report is prepared.

Partnership for Children of Cumberland County, Inc.

Accounting Policies and Procedures

Section 4 – Program Income

- e. Program income earned on private funds and kept segregated from Smart Start funds in a separate bank account is considered “Other Income” and is not required to be reported or reverted to NCPC. Income earned on private funds that is commingled with Smart Start funds is required to be reported, but the portion attributable to private funds is not required to be reverted to NCPC, provided the amount is documented.

3. Procedures

~~a. Authorization is obtained from the President and/or the Board Chair and Board Treasurer and/or the Board of Directors for the use of Program Income.~~

~~b.~~a. When Program Income is allocated to a direct service provider (DSP), the amount of Program Income added to the original LP-DSP contract amount will be added through an amendment. There is no need to amend the NCPC – LP contract. The amendment to the LP-DSP contract will state that the additional funds are from the Partnership’s Program Income, so that anyone reviewing the contract will be able to easily reconcile the resulting difference between the DSP contract and the Partnership’s CBS.

~~c.~~b. Whether Program Income is expended on In-house Activities or Contract and Grant Activities, the amount is **not** included in the NCPC-LP contract.

~~d.~~c. Cash receipts and disbursements related to Program Income will be processed in accordance with policies and procedures outlined in Section 5, “Receipts, Deposits and Transfers” and Section 9, “Payment Processing”, respectively, of the Accounting Policies and Procedures Manual, with the following additional considerations:

- 1) Program Income revenue and expenses should be recorded in the 8XX series funds in the general ledger.
- 2) The G/L accounts used to record Program Income revenue should be the 48XX series accounts.
- 3) Program Income expenditures should be coded directly to the 8XX series fund where the Program Income is recorded.
- 4) Expenditures should be coded to G/L expense accounts (5XXX, 6XXX and 7XXX), not as debits to Program Income revenue accounts (48XX). The G/L accounts should reflect the actual types of expenditures.
- 5) When Program Income is expended on service activities, the Purpose/Service Code (PSC) and Activity ID used to code the expenses should correlate to that of the activity on which the funds are spent. That way, it will be possible to determine the total amount spent from all funds on that activity in a given time period.
- 6) As expenses or FSRs are processed for activities to which Program Income has been allocated, it is important to code the appropriate

Partnership for Children of Cumberland County, Inc.

Accounting Policies and Procedures

Section 4 – Program Income

portion of expenditures to the Program Income fund as the activity budgets will not appear to have been overspent.

- 7) Program Income reverted by a DSP to the local partnership should be recorded in a “Reversion of Program Income from DSPs” income account (Fund 8XX, G/L 48XX). The local partnership has until the end of the fiscal year of receipt to expend the reverted funds.

~~e.d.~~ The *Annual Program Income Report* (to be completed no later than the NCPC due date, generally August of the following fiscal year-end).

- 1) The *Annual Program Income Report* and related *Check Request*, if applicable, will be prepared by the Vice President of Finance ~~Chief Operating Officer~~ or Accounting Manager ~~Controller~~.
- 2) The *Annual Program Income Report* and the related *Check Request*, if applicable, will be reviewed, approved and processed in accordance with Section 9, “Payment Processing” of the Accounting Policies and Procedures.
- 3) After approval and processing, the *Annual Program Income Report* and related reversion check, if any, will be submitted ~~mailed~~ to NCPC no later than the communicated due date each fiscal year.
- 4) A copy of the *Annual Program Income Report* and related documents will be filed by fiscal year and maintained in the Accounting Manager’s ~~Controller’s~~ office.

4. **Attachments/Forms** – Attachments/Forms may be updated annually. Other modifications or replacements which do not significantly alter content may occur periodically. For updates, please contact the PFC Accounting Unit staff.

- a. Annual Program Income Report
- b. Timeline to Represent Rules for Program Income
- c. Additional Guidance Regarding Program Income

~~5. Instructions for Completion of Forms~~

~~a. Annual Program Income Report – Attachment 6a~~

- ~~1) **Prior fiscal year** as defined for the *Annual Program Income Report* is the year preceding the last ending fiscal year (i.e. for reports due August 2006, the prior fiscal year is the year ending June 30, 2005)~~
- ~~2) **Current fiscal year** as defined for the *Annual Program Income Report* is the last ending fiscal year (i.e. for reports due August 2006, the current fiscal year is the year ending June 30, 2006)~~
- ~~3) To complete the *Annual Program Income Report*, MIP trial balance reports by fund should be obtained for all 8XX series funds as of June 30 for the current fiscal year.~~

Partnership for Children of Cumberland County, Inc.

Accounting Policies and Procedures

Section 4 – Program Income

- ~~4) The Chief Operating Officer or Controller should review each fund in this group to determine whether or not it should be included in the calculations and report of Program Income. (See Attachment 6c for guidance.)~~
- ~~5) Instructions for the form by line number:
 - a) **Fiscal Year**—Enter the current fiscal year for which the report is prepared. Current fiscal year as defined for the *Annual Program Income Report* is the last ending fiscal year (i.e., for reports due August 2006, the current fiscal year is 2005–2006.)
 - b) **Local Partnership**—Enter the name of the local partnership for which the report is prepared.
 - c) **Contract Period**—Enter the contract period (i.e., July 1, 2005 through June 30, 2006.)
 - d) **Contractor Name**—Enter the name of the subcontractor, if applicable.
 - e) **Contact Person**—Enter the name of the person to contact for questions concerning the report.
 - f) **Address**—Enter the street address of the entity reporting the Program Income (local partnership or contractor.)
 - g) **Telephone #**—Enter the telephone number of the contact person.
 - h) **Additional address line**—Enter the city, state and zip code to complete the address.
 - i) **Total Program Income** remaining at the close of prior fiscal year—This is the amount of the Program Income on hand at the end of the prior fiscal year before any reversions. Prior year as defined for the *Annual Program Income Report* is the year preceding the last ending fiscal year (i.e., for reports due August 2006, the prior fiscal year is 2004–2005.) This amount should be equal to the total of the net asset G/L accounts (31XX) in the Program Income funds as reported on the current fiscal year trial balance. (You can check this number by using MIP trial balances run for the Program Income funds for the prior fiscal year. The amount on this line should equal the sum of the Program Income cash G/L accounts (11XX) as of June 30 of the prior fiscal year.)
 - j) **Reversion of prior year funds**—This is the amount of Program Income reverted to NCPC for the prior fiscal year. The amount should be equal to the amounts in G/L accounts 489X in the Program Income funds in the current fiscal year.
 - k) **Program Income carried forward to current fiscal year**—Subtract line 7 from line 6 and enter the result here.
 - l) **Program Income earned during the current fiscal year**—Current fiscal year as defined for the *Annual Program Income*~~

Partnership for Children of Cumberland County, Inc.

Accounting Policies and Procedures

Section 4 – Program Income

~~Report is the last ending fiscal year (i.e., for reports due August 2006, the current fiscal year is 2005-2006.) This number is determined by adding the revenue G/L accounts (4XXX) for the Program Income funds.~~

- ~~m) **Total Program Income Available**—Add line 8 plus line 9 to determine the amount of Program Income that was available to spending during the current fiscal year.~~
- ~~n) **Program Income spent during current fiscal year**—This is the total Program Income spent during the current fiscal year, which can be determined by adding the expense G/L accounts (5XXX and above) for the Program Income funds.~~
- ~~o) **Program Income remaining at close of fiscal year**—Calculate this number by subtracting line 11 from line 10. It should equal the sum of the Program Income cash G/L accounts (11XX) as of June 30 of the current fiscal year.~~
- ~~p) **Program Income carried forward to next fiscal year**—This should equal the lesser of line 9 or line 12. This is the allowable amount that can be carried forward to the new fiscal year. It may not exceed the amount of Program Income earned in the current fiscal year (line 9).~~
- ~~q) **Program Income to be reverted**—To calculate this amount, subtract the amount carried forward (line 13) from the amount remaining at the close of the fiscal year (line 12). If line 12 exceeds line 13, the difference must be reverted to NCPC with the completed *Annual Program Income Report*. If the calculated amount on line 14 is “zero” (0), no reversion is necessary.~~
- ~~r) Indicate, by source, the amount of funds earned during the current fiscal year. The total of this list MUST equal line 9.~~
- ~~s) Indicate the activity name(s) and number(s) on which Program Income was expended during the year, including the amount expended for each. The total of this list MUST equal line 11.~~
- ~~t) Sign and date the report.~~
- ~~u) By the due date, mail the original signed hard copy with a reversion check, if applicable, to the Partnership’s Contract Specialist at:~~

~~The North Carolina Partnership for
Children, Inc.
1100 Wake Forest Road
Raleigh, NC 27604~~

Partnership for Children of Cumberland County, Inc.
Accounting Policies and Procedures

Section 4 – Program Income

President

Procedure Approval Date

07-01-2021

Procedure Effective Date

Policy:

Created/Approved – June 2004; Effective – July 2004

Revised – June 2006; Effective – July 2006

Revised – December 2021; Effective – July 2021

Procedures:

Created/Approved – N/A; Effective – N/A (Blue Book)

Revised – July 2006; Effective – July 2006

Revised – October 2007; Effective – July 2007

Revised – October 2008; Effective – July 2008 (titles only)

Revised – December 2013; Effective – January 2014 (titles only)

Revised – December 2021; Effective – July 2021

FACILITY AND TENANT COMMITTEE RECOMMENDATIONS
MEETING March 21, 2022

RECOMMENDATIONS:

1. Approval for tenancy and lease negotiations, before the Board Of Directors Meeting for the following organization:
 - Carolina Center For ABA
 - Inner Pathways Counseling Service

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

FOOTNOTES FOR FINANCIAL REPORTS

February 28, 2022

FOOTNOTES - BALANCE SHEET

A. The cash accounts at February 28, 2022 total \$2,476,871.98.

Included in the cash balance amount are the following investment vehicles:

Banking Institution	Investment Type	Current Amount	Term (months)	Maturity Date	Interest Rate	Annual Percentage Yield
PNC Bank	Money Market	\$193,893.75	n/a	n/a	n/a	.50%
Lumbee Bank	CD#2	104,560.38	30	02/26/24	.45%	.45%
Lumbee Bank	CD#3	103,570.81	30	02/26/24	.45%	.45%
Lumbee Bank	Checking	\$150.00	n/a	n/a	n/a	n/a
E-Trade	Financial Trades	\$118,000.00	n/a	n/a	n/a	n/a
Cumberland Community Foundation	Beneficial Interest in Endowment Fund	\$31,384.00	n/a	n/a	n/a	n/a
TOTAL		\$551,558.94				

B. Employees' payroll deductions at February 28, 2022 from the current month and from prior months total (\$8,202.61) which includes (\$7,650.00) of pre-funded HRA anticipated to be reimbursed by Blue Cross and Blue Shield in a future month. During November 2021, \$8,105.00 for the prior year pre-funded amount was reimbursed by Blue Cross and Blue Shield. These accounts are reconciled on a monthly basis and at yearend to ensure that the correct amounts are being accounted for as required by NCPC.

C. Per Board approval, an endowment fund was established on June 29, 2012 with the Cumberland Community Foundation, Inc. with an initial amount of \$25,000.00. Since this amount is an irrevocable gift of assets, it is classified as a permanently restricted net asset for accounting purposes. It is also classified as a "Beneficial Interest in Community Foundation" in the Assets section of the Balance Sheet.

NCPC defines permanently restricted net assets as "used to classify assets that have donor-imposed stipulations that neither expire with time nor can be fulfilled or removed by actions of the organization. An example would be an endowment fund whereby the principal is maintained for investment purposes and the interest earnings may be available for use. This FASB code is rarely used."

Additional funds totaling \$4,732.00 was added to the endowment as of June 30, 2013. The Partnership made an additional deposit of \$768.00 to the endowment in September 2014. The Partnership also made an additional deposit of \$666.00 to the endowment in July 2015. During January 2016, additional deposits totaling \$218.00 were received for the endowment. This amount was transferred to the Foundation in February 2016. The total contributions from the Partnership to the endowment, including these funds, are now a total of \$31,384.00. There were no additional funds added to this endowment during the 2016-2017 fiscal year.

February 28, 2022

FOOTNOTES - SMART START GRANT SPREADSHEET

The reverted prior year Smart Services funds totaling \$459,422 was added to our contract effective 12-31-2021.

Budget changes to increase WAGE\$ by \$50,000 along with other in-house budget changes were effective 02-15-2022.

SERVICES (In-House Activities): The Smart Start funds for all of the Services budgets were in contract at 100% of full allocation effective July 1, 2021.

The Community Engagement activity received an additional \$25,812 from the prior year reverted funds effective 12-31-2021.

DIRECT SERVICE PROVIDERS: The Smart Start funds for the Direct Service Providers (DSPs) budgets were in contract at 100% of full allocation effective July 1, 2021.

The following activities received additional amounts from the prior year reverted funds effective 12-31-2021.

Kindermusik & Music Therapy	\$17,610
WAGE\$	\$200,000
DSS Subsidy	\$200,000
DSS Subsidy Support	\$16,000

ADMINISTRATION and FUNDRAISING 9200: The Smart Start funds for the Administration budgets were in contract at 100% of full allocation effective July 1, 2021.

Partnership for Children of Cumberland County, Inc.
Balance Sheet
February 28, 2022

Assets

Bank of America Checking Account	\$ 1,924,913.04	}	A
PNC Bank - Money Market Reserve	193,893.75		
Lumbee Bank - Certificate of Deposit #2	104,560.38		
Lumbee Bank - Certificate of Deposit #3	103,570.81		
Lumbee Bank - Checking Account [from investments]	150.00		
E-Trade Funds Account	118,000.00		
Petty Cash, Change Funds, Undeposited Receipts	400.00		
Beneficial Interest in Community Foundation	31,384.00		
	<hr/>		
Total Assets	2,476,871.98		
	<hr/> <hr/>		

Liabilities and Net Assets

Forfeited FSA and HRA Pre-Funding	(8,202.61)	}	B
COBRA Insurances	39.63		
Health Insurance Payable	168.62		
Flex-Spending Payable	1,431.23		
AFLAC Payable	0.76		
Dental Insurance Payable	(0.54)		
Vision Payable	(0.50)		
Legal Shield Payable	0.24		
Tenant Security Deposits	16,707.21		
Unrestricted Net Assets	1,173,009.40		
Temporarily Restricted Net Assets	83,351.91		
Permanently Restricted Net Assets	31,384.00		C
Excess Revenues over (under) Expenditures	1,178,982.63		
	<hr/>		
Total Liabilities and Net Assets	\$ 2,476,871.98		
	<hr/> <hr/>		

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2021 - 2022

FY 21/22 SMART START 100% ALLOCATION [plus Carryforward funds]	\$7,032,469
TOTAL ALLOCATION FOR ADMINISTRATION ----->	\$363,849
FY 21/22 Smart Start Admin Base Allocation	\$317,749
FY 21/22 Additon of 1% Fundraising Grant [9200-990]	\$46,100
TOTAL ALLOCATION FOR SERVICES ----->	\$6,668,620
FY 21/22 Smart Start Services Allocation	\$6,255,298
FY 21/22 Reduction for 1% Fundraising Grant [9200-990]	\$ (46,100)
Carryforward Funds from FY20/21 to be used in FY21/22 [Effective 12.31.2021]	\$459,422

AS OF FEBRUARY 28, 2022

											If monthly spending was equal, at month-end, the percentages should be:	
											67%	33%
EXPENDITURES												
Activity		Agency		3/15/2022	Advances	December	January	February	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
				Budget								
Early Care & Education Subsidy - TANF Only												
1	Subsidized Child Care	Dept. of Social Services		\$ 2,430,306.00		\$ 194,043.00	\$ 161,443.00	\$ 121,697.00	\$ 2,096,380.00	\$ 333,926.00	86%	14%
2	CCR&R - Subsidy TANF	IH Partnership for Children		\$ 116,368.00		\$ 9,385.67	\$ 12,426.70	\$ 18,025.27	\$ 41,890.30	\$ 74,477.70	36%	64%
3	Child Care Scholarships	Fayetteville Tech. Com. College		\$ 207,260.00		\$ 23,792.73	\$ 22,374.52	\$ 20,626.20	\$ 126,041.46	\$ 81,218.54	61%	39%
4	NC Pre-K Susidy TANF	IH Partnership for Children		\$ 308,000.00		\$ -	\$ -	\$ -	\$ -	\$ 308,000.00	0%	100%
ECE Subsidy TANF Total:			46%	\$ 3,061,934.00	\$ -	\$ 227,221.40	\$ 196,244.22	\$ 160,348.47	\$ 2,264,311.76	\$ 797,622.24	74%	
Minimum of 39% Required												
Early Care & Education Subsidy - Non-TANF												
5	CCR&R - Non-TANF Dual Subsidy	IH Partnership for Children		\$ 60,000.00		\$ 1,089.00	\$ 1,104.00	\$ 1,334.00	\$ 3,632.00	\$ 56,368.00	6%	94%
6	NC Pre-K Subsidy Non-TANF	IH Partnership for Children		\$ 25,527.00		\$ -	\$ -	\$ -	\$ -	\$ 25,527.00	0%	100%
ECE Subsidy Non-TANF Total			1%	\$ 85,527.00	\$ -	\$ 1,089.00	\$ 1,104.00	\$ 1,334.00	\$ 3,632.00	\$ 81,895.00	4%	
Early Care & Education Subsidy - Administration												
7	Subsidy Support Staff	Dept. of Social Services		\$ 175,807.00		\$ 159,807.00	\$ 3,114.55	\$ (3,114.55)	\$ 159,807.00	\$ 16,000.00	91%	9%
8	Child Care Scholarship - Admin Support	Fayetteville Tech. Com. College		\$ 11,550.00		\$ 961.58	\$ 622.70	\$ 928.97	\$ 6,397.70	\$ 5,152.30	55%	45%
9	CCR&R - Subsidy Support	IH Partnership for Children		\$ 41,000.00		\$ 3,488.44	\$ 3,495.43	\$ 1,969.41	\$ 21,082.86	\$ 19,917.14	51%	49%
ECE Subsidy Support Total			3%	\$ 228,357.00	\$ -	\$ 164,257.02	\$ 7,232.68	\$ (216.17)	\$ 187,287.56	\$ 41,069.44	82%	
Early Care & Education Quality & Affordability												
10	CCR&R - Core Services	IH Partnership for Children		\$ 1,195,000.00		\$ 105,008.78	\$ 68,766.18	\$ 66,028.85	\$ 659,204.18	\$ 535,795.82	55%	45%
11	WAGE\$	Child Care Svcs. Association		\$ 648,091.00		\$ 8,076.92	\$ 8,884.62	\$ 150,299.52	\$ 346,126.61	\$ 301,964.39	53%	47%
12	CCR&R - Lending Library	IH Partnership for Children	NEW	\$ 47,325.00		\$ 1,636.30	\$ 2,012.56	\$ 1,514.64	\$ 17,914.37	\$ 29,410.63	38%	62%
ECE Quality Total:			28%	\$ 1,890,416.00	\$ -	\$ 114,722.00	\$ 79,663.36	\$ 217,843.01	\$ 1,023,245.16	\$ 867,170.84	54%	
Minimum of 70% Total Required			79%									

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2021 - 2022

FY 21/22 SMART START 100% ALLOCATION [plus Carryforward funds]		\$7,032,469
TOTAL ALLOCATION FOR ADMINISTRATION ----->		\$363,849
FY 21/22 Smart Start Admin Base Allocation		\$317,749
FY 21/22 Addition of 1% Fundraising Grant [9200-990]		\$46,100
TOTAL ALLOCATION FOR SERVICES ----->		\$6,668,620
FY 21/22 Smart Start Services Allocation		\$6,255,298
FY 21/22 Reduction for 1% Fundraising Grant [9200-990]		\$ (46,100)
Carryforward Funds from FY20/21 to be used in FY21/22 [Effective 12.31.2021]		\$459,422

AS OF FEBRUARY 28, 2022		
	If monthly spending was equal, at month-end, the percentages should be:	
	67%	33%

						EXPENDITURES						67%	33%
Activity		Agency			3/15/2022	Advances	December	January	February	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
Health and Safety													
13	Assuring Better Health and Development (ABCD)		Carolina Collaborative Community Care (4C)		\$ 95,900.00	\$ -	\$ 10,019.70	\$ 7,501.38	\$ 7,455.85	\$ 65,057.56	\$ 30,842.44	68%	32%
14	Child Care Health Consultant		Cumberland County Health Department	NEW	\$ 47,474.00	\$ -	\$ 3,642.59	\$ 5,002.43	\$ -	\$ 8,645.02	\$ 38,828.98	18%	82%
15	Family Connect	IH	Partnership for Children		\$ 50,000.00	\$ -	\$ 2,071.80	\$ -	\$ 164.13	\$ 3,735.93	\$ 46,264.07	7%	93%
16	Kindermusik & Music Therapy [NEW PSC FOR FY1819 effective 7-1-18 per NCPC]		Kerri Hurley		\$74,819.00	\$ 9,534.83	\$ 9,780.00	\$ 9,324.50	\$ -	\$ 48,068.25	\$ 26,750.75	64%	36%
			Health & Safety Total:	4%	\$ 268,193.00	\$ 9,534.83	\$ 25,514.09	\$ 21,828.31	\$ 7,619.98	\$ 125,506.76	\$ 142,686.24	47%	
Family Support													
17	Autism Outreach & Resource Ctr.		Autism of CC		\$ 45,000.00	\$ -	\$ 2,298.87	\$ 1,671.97	\$ -	\$ 39,745.55	\$ 5,254.45	88%	12%
18	All Children Excel [ACE]	IH	Partnership for Children		\$ 157,550.00		\$ 18,806.91	\$ 15,269.22	\$ 13,267.69	\$ 120,819.24	\$ 36,730.76	77%	23%
19	Kaleidoscope Play and Learn	IH	Partnership for Children	NEW	\$ 41,300.00		\$ 4,830.40	\$ 3,591.50	\$ 3,651.12	\$ 16,516.34	\$ 24,783.66	40%	60%
20	Community Engagement & Resource Development	IH	Partnership for Children		\$ 483,091.00		\$ 67,095.82	\$ 42,549.40	\$ 49,360.33	\$ 348,109.30	\$ 134,981.70	72%	28%
21	Reach Out & Read Grant		Carolina Collaborative Community Care (4C)		\$ 20,200.00	\$ -	\$ 820.53	\$ 574.54	\$ 784.34	\$ 5,529.89	\$ 14,670.11	27%	73%
			Family Support Total:	11%	\$ 747,141.00	\$ -	\$ 93,852.53	\$ 63,656.63	\$ 67,063.48	\$ 530,720.32	\$ 216,420.68	71%	
System Support													
22	P&E - Planning & Evaluation	IH	Partnership for Children		\$ 387,052.00		\$ 32,647.87	\$ 57,345.39	\$ 22,994.75	\$ 222,809.30	\$ 164,242.70	58%	42%
			System Support Total:	6%	\$ 387,052.00	\$ -	\$ 32,647.87	\$ 57,345.39	\$ 22,994.75	\$ 222,809.30	\$ 164,242.70		
		Total of Approved Projects:			\$ 6,668,620.00	\$ 9,534.83	\$ 659,303.91	\$ 427,074.59	\$ 476,987.52	\$ 4,357,512.86	\$ 2,311,107.14		
23	Administration	IH	Partnership for Children	5%	\$ 317,749.00	\$ -	\$ 3,365.27	\$ 25,730.20	\$ 35,134.76	\$ 220,075.17	\$ 97,673.83	69%	31%
24	1% Fundraising	IH	Partnership for Children	1%	\$ 46,100.00	\$ -	\$ 5,574.62	\$ 1,748.37	\$ 2,106.10	\$ 29,305.52	\$ 16,794.48	64%	36%
Unallocated Smart Start SERVICES Funds					\$ -								
Unallocated Smart Start ADMINISTRATION Funds					\$ -								
Total Smart Start Funds Expended						\$ 9,534.83	\$ 662,669.18	\$ 452,804.79	\$ 512,122.28	\$ 4,606,893.55			
							Total Allocated Smart Start Funds Remaining				\$ 2,425,575.45		

Partnership for Children of Cumberland County, Inc. - NC PRE-KINDERGARTEN GRANT

				FY 21/22 Revenues per Contract	Fiscal Year 2021/ 2022							
				\$ 8,398,500	NC Pre-k Grant Payments to Providers							
				\$ 174,963	2% CCDF Quality Funds							
				\$ 178,462	2% NEW Capacity Funds [November 1, 2021 - June 30, 2022]							
				\$ 524,590	6% Administrative Fee						as of February 2022	
				\$ 9,276,515	Total NC Pre-k Grant						SHOULD BE	
										67%	33%	
FUND	Activity			FY 21/22 Budget 2/28/2022	December	January	February	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds	
211	3323-999	Administrative Operations		\$ 185,397.00	\$ 42,639.75	\$ 9,243.59	\$ 11,380.86	\$143,545.17	\$41,851.83	77%	23%	
	3323-001	CCR&R - Core		\$ 129,612.00	\$ 13,219.15	\$ 10,571.07	\$ 10,264.75	\$83,350.94	\$46,261.06	64%	36%	
	3323-017	NC Pre-k Coordination (In-Direct)		\$ 209,581.00	\$ 19,613.26	\$ 16,905.01	\$ 21,858.76	\$141,662.80	\$67,918.20	68%	32%	
		Fund 211 Sub-Total		\$ 524,590.00	\$ 75,472.16	\$ 36,719.67	\$ 43,504.37	\$368,558.91	\$156,031.09	70%	30%	
206	2342-015	NC Pre-k Subsidy (Direct - Child Reimbursement) - State Funds		\$ 410,031.00	\$ -	\$ -	\$ 410,031.00	\$410,031.00	\$0.00	100%	0%	
		Fund 206 Sub-Total		\$ 410,031.00	\$0.00	\$0.00	\$410,031.00	\$410,031.00	\$0.00	100%	0%	
210	2342-015	NC Pre-k Subsidy (Direct - Child Reimbursement) - State Funds		\$ 4,580,047.00	\$ -	\$ 359,378.00	\$ 370,169.00	\$729,547.00	\$3,850,500.00	16%	84%	
		Fund 210 Sub-Total		\$ 4,580,047.00	\$0.00	\$359,378.00	\$370,169.00	\$729,547.00	\$3,850,500.00	16%	84%	
319	2342-015	NC Pre-k Subsidy TANF (Direct - Child Reimbursement) - Federal Funds		\$ 3,408,422.00	\$ 744,700.00	\$ 390,222.00	\$ -	\$3,408,422.00	\$0.00	100%	0%	
		Fund 319 Sub-Total		\$ 3,408,422.00	\$ 744,700.00	\$ 390,222.00	\$ -	\$3,408,422.00	\$0.00	100%	125%	
328	3322-017	NC Pre-K CCDF Quality Funds - Federal Funds		\$ 174,963.00	\$ 13,079.22	\$ 10,897.67	\$ 6,182.42	\$85,672.83	\$89,290.17	49%	51%	
329	3323-017	NC Pre-K Capacity Building Funds - Federal Funds		\$ 94,758.00	\$ 5,561.65	\$ 4,926.21	\$ 4,250.97	\$14,187.79	\$80,570.21	15%	85%	
329	3323-999	NC Pre-K Capacity Building Funds - Federal Funds		\$ 53,034.00	\$ 5,900.00	\$ 7,250.00	\$ -	\$25,150.00	\$27,884.00	47%	53%	
		Fund 329 Sub-Total		\$ 147,792.00	\$ 11,461.65	\$ 12,176.21	\$ 4,250.97	\$39,337.79	\$108,454.21	27%	73%	
212	3323-017	NC Pre-K Capacity Building Funds - State Funds		\$0.00	\$ -	\$ -	\$ -	(\$18.90)	\$18.90	#DIV/0!	#DIV/0!	
212	3323-001	NC Pre-K Capacity Building Funds - State Funds		\$0.00	\$ -	\$ -	\$ -	(\$13.73)	\$13.73	#DIV/0!	#DIV/0!	
212	3323-999	NC Pre-K Capacity Building Funds - State Funds		\$30,670.00	\$ 15,200.00	\$ 7,250.00	\$ -	\$22,680.85	\$ 7,989.15	74%	26%	
		Fund 212 Sub-Total		\$30,670.00	\$38,123.30	\$31,602.42	\$8,501.94	\$22,648.22	\$ 8,021.78		26%	

Total Budget Remaining								\$4,251,744.64
Total NC Pre-K Grant				\$9,276,515				
Total NC Pre-k Grant Expended					\$882,836.33	\$840,995.97	\$842,639.70	\$5,064,217.75
Total State Funds				\$5,545,338				
Total Federal Funds				\$3,731,177				
Total NC Pre-K Grant				\$9,276,515				

Partnership for Children of Cumberland County, Inc. - **NC PRE-KINDERGARTEN GRANT**

FY 21/22 Revenues per Contract		Fiscal Year 2021/ 2022	
\$	8,398,500	NC Pre-k Grant Payments to Providers	
\$	174,963	2% CCDF Quality Funds	
\$	178,462	2% NEW Capacity Funds [November 1, 2021 - June 30, 2022]	
\$	524,590	6% Administrative Fee	
\$	9,276,515	Total NC Pre-k Grant	
		as of February 2022	
		SHOULD BE	
		67%	33%

FUND	FY 21/22							Remaining	% of	% of
	Budget									
	Activity	2/28/2022	December	January	February	Y-T-D	Budget			
									Budget Expended	Available Funds

THESE AMOUNTS FOR THE SUMMER LEARNING GRANT ARE NOT INCLUDED IN THE FY21-22 CONTRACT. THIS INFORMATION IS BEING PROVIDED FOR REPORTING PURPOSES.

324	3323-999	Administrative Operations	This contract	\$ 30,000.00	\$ 120.79	\$ -	\$ -	\$18,383.71	\$11,616.29	61%	39%
	3323-001	CCR&R - Core	amendment	\$ 6,000.00	\$ 0.81	\$ -	\$ -	\$134.22	\$5,865.78	2%	98%
	3323-017	NC Pre-K Coordination (In-Direct)	is effective	\$ 40,875.00	\$ 87.34	\$ 4,500.00	\$ -	\$18,909.68	\$21,965.32	46%	54%
	2342-015	NC Pre-K Subsidy TANF (Direct - Child Reimbursement) - Federal Funds	06/01/2021	\$ 768,750.00	\$0.00	\$0.00	\$0.00	\$768,750.00	\$0.00	100%	0%
		Fund 324 Sub-Total	to 08/31/2021 for direct expenditures ONLY	\$ 845,625.00	\$ 208.94	\$ 4,500.00	\$ -	\$806,177.61	\$39,447.39	95%	5%

Partnership for Children of Cumberland County, Inc.

Region 5 DCDEE Lead Agency Grant
Fiscal Year 2021 - 2022

TOTAL FY 2021 - 2022 REGION 5 LEAD AGENCY ALLOCATION **\$820,451.00**

FY 2021 - 2022 10% Overhead / Administration Allocation **\$74,186.00**

FY 2021 - 2022 Program/Services Allocation **\$746,265.00**

FY 2021 - 2022 Program/Services Allocation			\$746,265.00					as of February 28, 2022		
EXPENDITURES								67%	33%	
Activity		02/28/22	Budget	December	January	February	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
Region 5 Lead Agency - Core Services			\$ 255,406.00	\$ 18,647.18	\$ 16,585.58	\$ 15,786.12	\$ 133,520.12	\$ 121,885.88	52%	48%
Core Services - 10% Overhead/Administration for CCR&R			\$ 1,323.00	\$ 115.18	\$ 43.37	\$ 273.74	\$ 739.34	\$ 583.66	56%	44%
Core Services - 10% Overhead/Administration for Admin Ops			\$ 30,000.00	\$ 1,749.54	\$ 3,073.13	\$ 2,397.64	\$ 15,149.38	\$ 14,850.62	50%	50%
Contracts & Grants - Anson County			\$ 9,954.00	\$ -	\$ 5,275.05	\$ 879.74	\$ 6,154.79	\$ 3,799.21	62%	38%
Contracts & Grants - Montgomery County			\$ 8,345.00	\$ -	\$ -	\$ -	\$ -	\$ 8,345.00	0%	100%
Contracts & Grants - Moore County			\$ 29,399.00	\$ -	\$ 10,428.59	\$ 5,994.76	\$ 16,423.35	\$ 12,975.65	56%	44%
Contracts & Grants - Richmond County			\$ 14,528.00	\$ -	\$ -	\$ 3,637.11	\$ 3,637.11	\$ 10,890.89	25%	75%
			\$ 348,955.00	\$ 20,511.90	\$ 35,405.72	\$ 28,969.11	\$ 175,624.09	\$ 173,330.91	50%	50%
Region 5 Infant Toddler Project			\$ 140,741.00	\$ 12,628.83	\$ 11,022.48	\$ 9,161.14	\$ 88,932.45	\$ 51,808.55	63%	37%
Infant Toddler - 10% Overhead/Administration for CCR&R			\$ 10,125.00	\$ 1,090.82	\$ 977.50	\$ 1,316.75	\$ 7,934.35	\$ 2,190.65	78%	22%
Infant Toddler - 10% Overhead/Administration for Admin Ops			\$ 3,949.00	\$ 172.05	\$ 123.97	\$ (372.14)	\$ 953.28	\$ 2,995.72	24%	76%
			\$ 154,815.00	\$ 13,891.70	\$ 12,123.95	\$ 10,105.75	\$ 97,820.08	\$ 56,994.92	63%	37%
Region 5 Healthy Social Behaviors Project			\$ 287,892.00	\$ 25,524.23	\$ 19,218.04	\$ 19,819.19	\$ 152,393.27	\$ 135,498.73	53%	47%
Healthy Social Behavior - 10% Overhead/Administration for CCR&R			\$ 4,300.00	\$ 64.22	\$ 441.15	\$ 110.53	\$ 2,082.86	\$ 2,217.14	48%	52%
Healthy Social Behavior - 10% Overhead/Administration for Admin Ops			\$ 24,489.00	\$ 2,488.20	\$ 1,382.48	\$ 1,964.63	\$ 13,151.48	\$ 11,337.52	54%	46%
			\$ 316,681.00	\$ 28,076.65	\$ 21,041.67	\$ 21,894.35	\$ 167,627.61	\$ 149,053.39	53%	47%
Total Allocated DCD Funds Remaining								\$ 379,379.22		
Summary for 10% Overhead / Administration	PFC		\$ 74,186.00	\$ 5,680.01	\$ 6,041.60	\$ 5,691.15	\$ 40,010.69	\$ 34,175.31	54%	46%

Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2021 - 2022

FUND CODE		July 1, 2021 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			December	January	February	YTD	December	January	February	YTD	
			RESTRICTED FUNDS								
NC PRE-KINDERGARTEN FUNDS											
206	NC Pre-K Grant - State Funds (per child)	\$ -	\$ -	\$ -	\$ 410,031.00	\$ 410,031.00	\$ -	\$ -	\$ 410,031.00	\$ 410,031.00	\$ -
210	NC Pre-K Expansion Grant - Lottery Funds - STATE FUNDS	\$ -	\$ 472,128.00	\$ 727,100.00	\$ 370,169.00	\$ 1,569,397.00	\$ -	\$ 359,378.00	\$ 370,169.00	\$ 729,547.00	\$ 839,850.00
211	NC Pre-K Grant - 4% Admin Fees	\$ -	\$ 85,789.61	\$ 46,888.39	\$ 58,933.77	\$ 318,004.88	\$ 75,472.16	\$ 36,719.67	\$ 43,504.37	\$ 368,558.91	\$ (50,554.03)
212	NC Pre-K Capacity Building Grant - State Funds	\$ -	\$ -	\$ -	\$ 15,200.00	\$ 15,444.52	\$ 15,246.30	\$ 7,250.00	\$ -	\$ 22,694.52	\$ (7,250.00)
319	NC Pre-K Grant (per slot) - Federal Funds	\$ -	\$ 1,069,372.00	\$ -	\$ -	\$ 2,568,572.00	\$ 744,700.00	\$ 390,222.00	\$ -	\$ 2,568,572.00	\$ -
319	1/10 CASH PAYMENT from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ -	\$ -	\$ 839,850.00	\$ -	\$ -	\$ -	\$ 839,850.00	\$ -
324	NC Pre-K Grant Summer Learning Program - Federal Funds [June 1, 2021 through August 31, 2021 for direct payments; 10% admin is indefinite]	\$ -	\$ -	\$ -	\$ -	\$ 768,750.00	\$ -	\$ -	\$ -	\$ 768,750.00	\$ -
328	NC Pre-K Grant CCDF Quality Funds-Federal Funds	\$ -	\$ 16,517.81	\$ 11,696.59	\$ 8,850.08	\$ 67,042.41	\$ 13,086.65	\$ 10,897.67	\$ 6,182.42	\$ 85,680.26	\$ (18,637.85)
329	NC Pre-K Capacity Building Grant - Effective 11-1-18 FEDERAL Funds	\$ -	\$ -	\$ 17,561.65	\$ 10,826.21	\$ 28,387.86	\$ 12,012.69	\$ 12,176.21	\$ 4,250.97	\$ 39,888.83	\$ (11,500.97)
	Sub-total for NC Pre-K	\$ -								Sub-total	\$ 751,907.15
FEDERAL RESTRICTED FUNDS											
307	DCD Grant - SWCDC	\$ 7,668.58	\$ 15,756.50	\$ 20,511.90	\$ 34,281.46	\$ 145,390.72	\$ 20,511.90	\$ 35,405.72	\$ 28,969.11	\$ 183,292.67	\$ (30,233.37)
312	Region 5 - Infant/Toddler Project	\$ 12,479.37	\$ 10,615.20	\$ 13,891.56	\$ 12,116.18	\$ 87,373.19	\$ 13,891.56	\$ 12,123.95	\$ 10,105.75	\$ 110,299.45	\$ (10,446.89)
313	Region 5 - Healthy Social Behavior	\$ 32,705.26	\$ 19,764.54	\$ 28,076.65	\$ 20,059.97	\$ 144,750.96	\$ 28,076.65	\$ 21,041.67	\$ 21,894.35	\$ 200,332.87	\$ (22,876.65)
807	Region 5 - Program Income	\$ -	\$ 639.90	\$ 1,515.00	\$ 1,103.90	\$ 6,984.30	\$ 32.49	\$ 23.54	\$ 647.01	\$ 1,978.61	\$ 5,005.69
	Sub-total for Federal Restricted	\$ 52,853.21								Sub-total	\$ (58,551.22)
SMART START AND RELATED FUNDS											
146	Smart Start - Services (FY18/19)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15.94	\$ -	\$ -	\$ -
149	Smart Start - Admin. (FY 20/21)	\$ 14,128.40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 43.99	\$ -	\$ 14,128.40	\$ -
150	Smart Start - Services (FY 20/21)	\$ 442,456.01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 228.56	\$ -	\$ 442,456.01	\$ -
151	Smart Start - Admin. (FY 21/22)	\$ -	\$ 37,522.00	\$ 30,091.00	\$ 30,372.00	\$ 275,436.00	\$ 8,939.89	\$ 27,478.57	\$ 37,240.86	\$ 249,380.69	\$ 26,055.31
152	Smart Start - Services (FY 21/22)	\$ -	\$ 332,807.00	\$ 294,652.00	\$ 236,914.00	\$ 2,438,320.00	\$ 294,850.51	\$ 230,823.20	\$ 250,763.44	\$ 1,733,266.75	\$ 705,053.25
201	MAC SS Grant (Accting/Contracting)	\$ -	\$ 16,840.00	\$ -	\$ 16,840.00	\$ 67,360.00	\$ 9,603.89	\$ 7,545.39	\$ 7,565.76	\$ 65,861.28	\$ 1,498.72
216	Dolly Parton's Imagination Library	\$ 17,681.70	\$ -	\$ 7,500.00	\$ -	\$ 22,500.00	\$ 9,028.95	\$ 724.50	\$ 724.50	\$ 16,224.14	\$ 23,957.56
801	Program Income (SS Related)	\$ 64,535.17	\$ 4,820.19	\$ 5,357.61	\$ 5,569.39	\$ 40,575.11	\$ 6,996.62	\$ 189.67	\$ 124.86	\$ 25,264.71	\$ 79,845.57
804	GEMS Shared Services (PI SS Related)	\$ 1,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,300.00
	Sub-total for Smart Start & Related	\$ 540,101.28								Sub-total	\$ 837,710.41

Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2021 - 2022

FUND CODE		July 1, 2021 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			December	January	February	YTD	December	January	February	YTD	
	TEMPORARILY RESTRICTED FUNDS - RESTRICTED FOR TIME TO SPEND FUNDS										
330	FEDERAL - CCHC Expansion Grant (NCPC) [02/01/2021 - 10/31/2021]	\$ (147.32)	\$ -	\$ -	\$ -	\$ -	\$ 284.16	\$ -	\$ 11,472.72	\$ 11,609.56	\$ (11,756.88)
331	FEDERAL - PDG Family Connects Innovation Grant (NCPC) [03/01/2021 - 11/30/2022]	\$ (1,803.20)	\$ 179,217.33	\$ 94,803.73	\$ -	\$ 446,955.15	\$ 94,803.73	\$ 122,192.06	\$ 7,217.50	\$ 574,561.51	\$ (129,409.56)
332	FEDERAL - ITTI Care Project Grant (Duke Sanford) [08/01/2021 - 09/30/2021]	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ (10.00)	\$ -	\$ -	\$ 990.00	\$ 10.00
539	Foundation for the Carolinas Grant - Operation Restoration [04/07/2019 - 04/16/2021 or TBD]	\$ 22,405.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,405.63	\$ -
543	CC Foundation - Family Connect Grant [12/01/2019 - 12/31/2024]	\$ 29,457.51	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00	\$ 4,085.53	\$ 4,199.78	\$ 3,131.87	\$ 35,374.37	\$ 44,083.14
809	Hoke County Consumer Ed (not program income) [07/01/2021 - 06/30/2022]	\$ 4,331.07	\$ 144.86	\$ 913.32	\$ -	\$ 21,371.77	\$ 656.43	\$ 3,128.26	\$ 4,051.09	\$ 33,357.86	\$ (7,655.02)
	Sub-total for Temporarily Restricted	\$ 54,243.69								Sub-total	\$ (104,728.32)

Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2021 - 2022

FUND CODE		July 1, 2021 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			December	January	February	YTD	December	January	February	YTD	
	UNRESTRICTED FUNDS or NO RESTRICTION OF TIME TO SPEND I										
208	Unrestricted State Revenues - For Operating Purposes	\$ 15,140.22	\$ -	\$ -	\$ -	\$ -	\$ 2,175.86	\$ 1,553.98	\$ 1,511.13	\$ 10,765.82	\$ 4,374.40
	Unrestricted State Revenues - Invested in CDs and Money Market Account	\$ 488,220.41	\$ 25.00	\$ -	\$ -	\$ 8,156.19	\$ -	\$ -	\$ -	\$ 4.14	\$ 496,372.46
324	NC Pre-K Grant Summer Learning Program - Federal Funds [June 1, 2021 through August 31, 2021 for direct payments; 10% admin is indefinite]	\$ -	\$ -	\$ -	\$ -	\$ 76,875.00	\$ 208.94	\$ 4,500.00	\$ -	\$ 37,427.61	\$ 39,447.39
501	Individual Gifts & Donations	\$ 94,878.19	\$ 1,792.00	\$ 27,056.00	\$ 2,992.44	\$ 38,164.22	\$ -	\$ 33.96	\$ (86.99)	\$ 7,044.87	\$ 125,997.54
515	Vending Machine Commissions	\$ 167.12	\$ 50.02	\$ 32.61	\$ -	\$ 191.06	\$ -	\$ 35.00	\$ -	\$ 35.00	\$ 323.18
518	Kohl's Corporate Grants	\$ 2,733.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,758.79	\$ 974.25
536	The CarMax Foundation Grant	\$ 9,082.30	\$ -	\$ -	\$ -	\$ -	\$ 7,849.65	\$ -	\$ -	\$ 7,849.65	\$ 1,232.65
544	Falcon Children's Home - Car Seat Safety Program Donation	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00
546	CC Foundation - Diaper Bank Grant	\$ 453.52	\$ 6,280.16	\$ -	\$ -	\$ 6,280.16	\$ -	\$ -	\$ -	\$ -	\$ 6,733.68
802	PFCRC II (Non-Smart Start)	\$ 85,559.24	\$ 15,646.18	\$ 9,462.50	\$ 16,607.27	\$ 107,660.85	\$ 14,528.12	\$ 12,559.42	\$ 9,258.00	\$ 216,021.19	\$ (22,801.10)
806	Forward March Conference	\$ 33,633.68	\$ -	\$ -	\$ -	\$ -	\$ 2.71	\$ 2.28	\$ 2.91	\$ 20.79	\$ 33,612.89
812	PFCRC II - Administration	\$ 61,728.48	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00	\$ 38,000.00	\$ 7,873.74	\$ 4,533.17	\$ 4,533.20	\$ 22,964.55	\$ 76,763.93
815	Hoke - Contracted Eval (not program income)	\$ 22,966.36	\$ -	\$ 6,280.00	\$ -	\$ 6,280.00	\$ 316.65	\$ 790.55	\$ 853.49	\$ 5,523.97	\$ 23,722.39
816	Contracted Data Services	\$ 3,448.15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,448.15
820	Fundraising - PFC Annual Soiree	\$ 98,498.41	\$ 67.00	\$ -	\$ -	\$ 102.00	\$ 18.20	\$ 5,009.13	\$ 11.64	\$ 5,279.03	\$ 93,321.38
824	Fundraising - PFC Annual Soiree - Administrative Allocation	\$ 6,587.08	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,587.08
825	Capital Projects Fund	\$ 21,578.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,578.00	\$ -
827	Fundraising - Mission Moments	\$ 139.52	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 139.52
828	Fundraising - Early Care & Education Initiatives	\$ 1,626.95	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25.00	\$ 25.00	\$ 1,601.95
897	Sales Tax	\$ (15,364.31)	\$ -	\$ -	\$ 7,483.54	\$ 22,847.85	\$ 1,560.07	\$ 1,425.92	\$ 809.60	\$ 9,719.06	\$ (2,235.52)
899	Interest Income (from Investment Funds)	\$ 29,200.75	\$ 1.65	\$ 1.64	\$ 1.49	\$ 2,732.92	\$ -	\$ -	\$ -	\$ 8,131.19	\$ 23,802.48
902	COBRA - Employee Insurance Withholdings	\$ (18.16)	\$ -	\$ 60.46	\$ -	\$ 120.64	\$ 20.06	\$ 20.06	\$ 108.69	\$ 62.85	\$ 39.63
904	Forfeited FSA	\$ (16,299.11)	\$ -	\$ -	\$ -	\$ 8,105.00	\$ 4.25	\$ -		\$ 8.50	\$ (8,202.61)
905	Employee Withholding	\$ 259.53	\$ 26,332.73	\$ 21,973.77	\$ 22,590.07	\$ 187,300.13	\$ 18,499.10	\$ 29,482.59	\$ 22,160.96	\$ 185,959.85	\$ 1,599.81
	Sub-total for Unrestricted Funds	\$ 949,219.37								Sub-total	\$ 911,855.53

Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2021 - 2022

FUND CODE		July 1, 2021 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			December	January	February	YTD	December	January	February	YTD	
	INFORMATION TECHNOLOGY										
992	PFC IT Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 972.10	\$ 220.40	\$ 158.56	\$ 3,103.08	\$ (3,103.08)
993	IT - Core	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
994	IT - Outside Agencies	\$ 119,607.66	\$ 7,143.92	\$ 8,646.00	\$ 7,388.92	\$ 61,657.16	\$ 8,896.30	\$ 8,941.02	\$ 6,968.01	\$ 70,278.88	\$ 110,985.94
995	IT - PFC Enhanced	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49.99	\$ 679.53	\$ (679.53)
996	IT - PFC Regular	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (91.10)	\$ 91.10
Sub-total for Information Technology		\$ 119,607.66								Sub-total	\$ 107,294.43
	PERMANENTLY RESTRICTED FUNDS										
599	Cumberland Community Foundation Endowment	\$ 31,384.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,384.00
Sub-total for Permanently Restricted Funds		\$ 31,384.00								Sub-total	\$ 31,384.00
TOTAL		\$ 1,747,409.21								TOTAL	\$ 2,476,871.98

ADDITIONAL SUMMARIZED INFORMATION
USR
<i>Operating Cash</i> 4,374.40
<i>Investments</i> 496,372.46
\$ 500,746.86

NCPK
<i>Operating Cash</i> (87,942.85)
<i>"Cash Advance"</i> 839,850.00
\$ 751,907.15

Partnership for Children of Cumberland County, Inc. - UNRESTRICTED STATE REVENUES [FUND 208]

							Fiscal Year 2021 / 2022		
							SHOULD BE:	67%	33%
Activity	FY 21/22 Budget Effective 7/1/2021	December	January	February	Expenditures Y-T-D	Unspent Allocated Budget Amount	% of Budget Expended	% of Available Funds	
Administrative Operations	\$ 12,000.00	\$ 2,150.86	\$ 1,553.98	\$ 1,511.13	\$ 10,744.96	\$ 1,255.04	90%	10%	
CC&R - Core (in case of Federal shutdown)	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	0%	100%	
Sub-Total	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	0%	100%	
Total Allocated Budget for FY21-22	62,000.00								
Allocated Budget Amount SPENT		\$ 2,150.86	\$ 1,553.98	\$ 1,511.13	\$ 10,744.96				
Allocated Budget Amount UNSPENT						\$ 51,255.04			
SUMMARY OF CASH AND INVESTMENTS									
July 1 - Total Cash Carryover including Investments								\$ 503,360.63	
Unallocated Unrestricted State Revenues at the month end				\$ -	\$ (46,859.78)		<---- Cash of \$15,140.22 in GL 1113 at 07-01-21 less the FY 21-22 budget amount		
Unspent Budget for FY20-21 at the month end					\$ 51,255.04				
Subtotal (cash in GL 1113 at the month end to be used for operating funds)		\$ (25.00)				\$ 4,374.40			
Investments at month end (Includes money market account and certificates of deposits, if applicable)	\$488,220.41	\$ 25.00	\$ -	\$ -		\$ 496,372.46		<---- \$25,000 of the investments may be redeemed and used for operating funds if needed.	
CURRENT TOTAL OF CASH AND INVESTMENTS AT THE MONTH END						\$ 500,746.86			