

## Virtual North Carolina Pre-Kindergarten Planning Committee Meeting

### Agenda

*Quorum is 12 = 50% + 1 (Total Board Members = 22)*

Thursday, February 24, 2022

9:00 am – 9:30 am

### Zoom Meeting

***Be the Driving Force*** to meet our roles and responsibilities as a non-profit Board by:

- *Providing Oversight*   ➤ *Ensuring Adequate Resources*   ➤ *Establishing a Strategic Direction*

#### I. Determination of Quorum & Call to Order – Alana Hix

#### II. Minutes\*

A. Thursday, January 27, 2022

#### III. Updates<sup>Δ</sup>

A. Fiscal Update

B. FY 2020-2021 Audit Report – Marie Lilly

C. **Updates Required by DCDEE Guidelines** – February

1. Technical Assistance Services

2. Training and Professional Development for NC Pre-K Staff

3. Child Assessment Progress and Trends

4. Kindergarten Transition Plan Status

5. NC Pre-K Site Monitoring Results

D. General Updates

1. Preschool Application Project Status

2. Site Selection Status

3. Enrollment and Site Level Changes

#### IV. Adjournment – Alana Hix

\* Needs Action   Δ Information Only   ° Electronic Copy (Hard copies are available upon request) ! Possible

Conflict of Interest (Recusals)



**Partnership for Children of Cumberland County, Inc.**  
**Virtual North Carolina Pre-Kindergarten Planning Committee Meeting Minutes**  
**January 27, 2022 (12:05 pm to 12:38 pm)**  
*Be the Driving Force*



**MEMBERS PRESENT:** Lonnie Ballard, Shona Bannister (D), Terrasine Gardner, Sandee Gronowski, Dr. Meredith Gronski, Alana Hix, Haja Jallow-Konrat, Brian Jones, Cotina Jones, Karen McDonald, Andrea McGillivray, Jami McLaughlin, Tre’vone McNeill, Ayesha Neal, Tawnya Rayman, Heather Skeens, Steve Terry, Wanda Wesley and Ebone Williams  
**MEMBERS ABSENT:** Dr. Pamela Adams-Watkins, Robin Deaver, Shanay Eason and Mary Mathis  
**NON-VOTING ATTENDEES:** Dr. Marvin Connelly, Jr., Ar-Nita Davis, Pamela Federline, Belinda Gainey, Anna Hall, Michelle Hearon, Julanda Jett, Marie Lilly, Carole Mangum, Sharon Moyer, Candy Scott, Mary Sonnenberg and Mike Yeager  
**GUEST:** Maria Ford and Scottie Seawell

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
<b><i>This meeting was held via Zoom due to COVID-19 and the PFC building being closed to the public.</i></b>			
I. Determination of NC Pre-K Quorum & Call to Order – Alana Hix, Co-Chair	The meeting of the North Carolina Pre-Kindergarten (NC Pre-K) Planning Committee was held via Zoom on January 27, 2022, beginning at 12:05 pm pursuant to prior written notice to each Committee member. Alana Hix, Co-Chair, chaired the meeting, determined that a quorum was present and called the meeting to order. Belinda Gainey, Executive Specialist, was Secretary for the meeting and recorded the minutes.	None	None
II. Minutes* A. Thursday November 18, 2021	A. The minutes of the November 18, 2021 meeting were previously distributed and reviewed by the Committee. Sandee Gronowski moved to approve North Carolina Pre-Kindergarten (NC Pre-K) Planning Committee Minutes from November 18, 2021, as presented. Haja Jallow-Konrat seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.	Motion Carried	None
III. Action Items for SFY 2022-2023* A. Selection for NC Pre-K Contracting Agency	Alana Hix presented the following recommendation to the committee: A. It is being recommended that the NC Pre-K Planning Committee approve the Partnership for Children of Cumberland County (PFC) as the NC Pre-K Contracting Agency for Cumberland County. PFC currently administers the NC Pre-K Program in Cumberland County and requests to continue for SFY 2022-2023. Steve Terry moved to accept the recommendation of PFC as the NC Pre-K Contracting Agency for SFY 2022-2023 as presented. Wanda Wesley seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.	Motion Carried	None





**Partnership for Children of Cumberland County, Inc.**  
**Virtual North Carolina Pre-Kindergarten Planning Committee Meeting Minutes**  
**January 27, 2022 (12:05 pm to 12:38 pm)**  
*Be the Driving Force*



	<p>Add-on Standard Professional II Licensure. We are currently at 81 with a target of 90 (90%).</p> <p>D.1. Michelle Hearon reported that PFC has access to the final version of the Universal Application; this is distributed for testing to the Universal Application team. Feedback is requested by Tuesday, February 2, 2022. If there are any changes, these will be made during the next school year. The plan is to go live by February 17, 2022. Sharon Moyer reported that an interest form has been created for individuals who are interested in the NC Pre-K program in Cumberland County. Once the application is completed, these individuals will be invited to apply. A QR Code has been created which will direct parents to the Universal Application. Hard copies of the application will be available as well.</p> <p>D.2. Michelle stated that 2 Action Plans have been created to address issues that have arose. Feedback has been received and the Action Plans have been updated.</p> <p>D.2.a.-D.2.b. Ar-Nita Davis reported that the SFY 2022-2023 NC Pre-K site applications are now available online and requests for applications are advertised in the local newspaper. Applications due by February 3, 2022. Information sessions are being provided for providers who may have questions.</p> <p>D.3. The Site Selection Sub-Committee will meet on February 10, 2022.  The Contract Monitoring Tool must be completed by January 31, 2022; this is almost completed.</p>	None	None
V. CALLED NC Pre-K Planning Committee Meeting – February 24, 2022 – 9:00am – 10:00am <sup>^</sup>	The NC Pre-K Planning Committee will meet on Thursday, February 24, 2022 at 9:00am.	None	None
VI. Adjournment	As there was no further business; the chair announced the meeting adjourned. The meeting was adjourned at 12:38 pm.	Adjourned	None

**Submittal:** The minutes of the above stated meeting are submitted for approval.

\_\_\_\_\_  
Secretary of Meeting

\_\_\_\_\_  
Date

**Approval:** Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

\_\_\_\_\_  
Committee Chair

\_\_\_\_\_  
Date

351 Wagoner Drive, Suite 200  
 Fayetteville, NC 28303  
 P 910-867-9700 / F 910-867-7772  
 ccpfc.org

## Site Monitoring Summary Report SY21.22

Item	Output/Outcome	Notes
1. # of Partnership Monitors	3	Alecia Pascal, Toni Gross & Ar-Nita Davis
2. Monitoring Schedule – Prep to Finish	9/21 – 1/24	Self-Assessments using the Site Monitoring Tool were due no later than November 15, 2021. The final deadline for monitoring by the Partnership was January 31, 2022.
3. # of Site Monitoring Tools Received	53	All sites submitted the monitoring tool.
4. # of Sites Monitored	53	All sites monitored.
5. # of Classrooms Monitored	90	All classrooms monitored.
6. # of Desktop Monitoring per Site	18	Completed by Ar-Nita Davis.
7. # of On-site Monitoring per Site	35	Completed by Alecia Pascal and Toni Gross.
8. % Compliance	100%	Identified areas of improvement/follow-up: 1) Many sites are not consistently updating health assessments and developmental screening information in the State database. 2) Sites are still learning the Ready Rosie system, so not all information has been entered into the system. Additionally, not all sites have access to the system.