

Virtual Board of Directors

Meeting Agenda

Quorum is 12 = 50% + 1 Attendee (Total Board Members = 22)

Thursday, January 27, 2022

NC Pre-K – 12:00 pm – 12:30 pm

PFC Board – 12:30 pm – 2:00 pm

Zoom Meeting

***Be the Driving Force** to meet our roles and responsibilities as a non-profit Board by:*

➤ *Providing Oversight* ➤ *Ensuring Adequate Resources* ➤ *Establishing a Strategic Direction*

- I. Networking [12:00]**
- II. Determination of North Carolina Pre-Kindergarten Planning Committee (NC Pre-K) Quorum & Call to Order [12:10]**
- III. Adjourn NC Pre-K [12:30]**
- IV. Determination of Board Quorum & Call to Order – Dr. Meredith Gronski [12:30]**
 - A. Volunteer Forms ^Δ
 - 1. Board Donations – 15 out of 22
 - 2. Fundraising
- V. Approval of Minutes – Dr. Meredith Gronski [12:40]**
 - A. November 18, 2021*
- VI. Consent Agenda – Providing Oversight*! (See Section XI.) – Dr. Meredith Gronski [12:45]**
- VII. Ensuring Adequate Resources & Engagement [12:50]**
 - A. Financial Summary: December 2021 ^Δ – Marie Lilly
 - B. December E-Trade Statement ^Δ – Marie Lilly
 - C. December Cash and In-Kind Report ^Δ – Anna Hall
 - D. Review of Investment Policy (Accounting Policy Section 29)* – Mary Sonnenberg
 - E. FY 21/22 Smart Start Budget Recommendations* – Marie Lilly
 - F. NC Pre-K Enhancements*! – Mary Sonnenberg
 - G. TANF/CCDF Voluntary Subsidy Reversion ^Δ – Mary Sonnenberg
 - H. Audit Status ^Δ – Marie Lilly
 - I. Update on Building Construction, Phase 2 ^Δ – Mary Sonnenberg / Mike Yeager
- VIII. Establishing a Strategic Direction for the Future [1:05]**
 - A. Board Development – Sandee Gronowski / Mary Sonnenberg
 - 1. New Board Member – Heather Skeens, Cumberland County DSS Director*
 - B. Sustainability Plan Development ^Δ – Scottie Seawell
- IX. Board Statement in Support of Vaccination* – Dr. Meredith Gronski [1:45]**

X. President's Report^Δ

- A. North Carolina Partnership for Children (NCPC) / DCDEE Updates / Legislative Updates
- B. Grant Opportunities / Updates / RFPs
- C. COVID-19 Updates
- D. PFC Updates & Highlights
- E. Events

XI. CONSENT AGENDA ITEMS/ITEMS FOR INFORMATION

A. Program (Action Items) *!

- 1. Facility & Tenant Committee – (January 10, 2022) – Ebone Williams
 - a. Approval for Tenancy and Lease Negotiations
 - i. Kingdom Financial, Inc.
- 2. Finance Committee – (January 18, 2022) – Steve Terry, Chair
 - b. FY 21/22 Contingency Reversion Plan
 - c. FY 21/22 Smart Start Budget Recommendations (**See Section VII.D.**)
 - d. FY 21/22 Budget Amendments – effective February 15, 2022
 - i. New Smart Start Services Funds – \$231,005
 - Community Engagement – increase \$132,000
 - Planning, Monitoring and Evaluation – increase \$99,005
 - ii. New Smart Admin Funds – amount TBD
 - iii. Current Year Budget Amendments
 - PFC Child Care Subsidy TANF – decrease \$84,000
 - Family Connects – decrease \$50,000
 - NC Pre-K Enhancements TANF – increase \$71,000
 - NC Pre-K Enhancements non-TANF – increase \$13,000
 - WAGE\$ - increase \$50,000
 - e. Review of Investment Policy (Accounting Policy Section 29) – (**See Section VII.C.**)

B. Committee Information (Non-Action) ^Δ

- 1. Executive Committee (Acting as Board) Minutes
 - a. August 26, 2021
- 2. Community Engagement & Development (CED) – (January 6, 2022) – Brian Jones, Chair
 - a. No Information to Report
- 3. Finance Committee
 - a. Financial Reports: December 2021
 - i. Smart Start
 - ii. NC Pre-Kindergarten
 - iii. South West Child Development Commission (SWCDC) – Region 5
 - iv. All Funding Sources
 - v. Unrestricted State Revenues (USR)

XII. Adjourn [2:00]

* Needs Action ^ΔInformation Only [!]Possible Conflict of Interest (Recusals) [°] Electronic Copy (Hard copies available upon request)



Partnership for Children of Cumberland County, Inc.
Virtual Board of Directors Meeting Minutes
November 18, 2021 (1:04 pm – 2:02 pm)
Be the Driving Force



MEMBERS PRESENT: Lonnie Ballard (left at 1:30 pm), Shona Bannister (D), Sandee Gronowski, Dr. Meredith Gronski, Alana Hix, Haja Jallow-Konrat, Brian Jones, Cotina Jones (left at 1:25 pm), Karen McDonald, Andrea McGillivray, Jami McLaughlin, Tre’vone McNeill (left at 1:30 pm), Ayesha Neal (left at 1:50 pm), Tawnya Rayman (left at 1:50 pm), Steve Terry, Wanda Wesley and Ebone Williams

MEMBERS ABSENT: Dr. Pamela Adams-Watkins, Robin Deaver, Shanay Eason, Terrasine Gardner, Brenda Jackson and Mary Mathis

NON-VOTING ATTENDEES: Dr. Marvin Connelly, Jr. (left at 1:30), Dorothy Adams, Ar-Nita Davis, Pamela Federline, Belinda Gainey, Anna Hall, Michelle Hearon, Julanda Jett, Marie Lilly, Carole Mangum, Sharon Moyer, Anthony Ramos, Candy Scott and Mary Sonnenberg

GUEST: Rhonda Blackmon, Angela Crosby, Lorena Murray, Shineka (Porche) Small and Scottie Seawell

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
<i>This meeting was held via ZOOM due to COVID-19 and the PFC building being closed to the public.</i>			
I. Networking		None	None
II. Determination of NC Pre-K Quorum & Call to Order		None	None
III. Adjourn NC Pre-K		None	None
IV. Determination of Board Quorum & Call to Order	<p>The meeting of the Board of Directors was held via ZOOM on November 18, 2021 beginning at 1:04 pm pursuant to prior written notice to each Board member. Dr. Meredith Gronski, Chair, determined that a quorum was present and called the meeting to order. Belinda Gainey, Executive Specialist, was Secretary for the meeting and recorded the minutes.</p> <p>A. Dr. Meredith Gronski asked board members to complete the volunteer form that was previously emailed to them. The form is to include time spent reading emails, reviewing packets and all other meetings they may have attended in regards to the Partnership for the Children which did not require them to sign in.</p> <p>A.1. Dr. Gronski stated that all board members are required to donate to PFC. Grantees look at these donations to make sure all board members give to the organization. As of today, 14 out of the 22 board members have donated. The numbers were updated after the agenda was completed.</p> <p>A.2. Sharon Moyer provided an overview of the donation page on the PFC website. On this page, everyone can donate by joining Circle of Friends, donation towards Giving Tuesday and purchasing through AmazonSmile. It also shows ways to volunteer with PFC. You can also give through the Community Foundation; these funds will go towards the Diaper Bank.</p>	Called to Order	None
A. Volunteer Forms		None	None
1. Board Donations – <u>10</u> out of <u>22</u>		None	None
2. Fundraising		None	None



Partnership for Children of Cumberland County, Inc.
Virtual Board of Directors Meeting Minutes
November 18, 2021 (1:04 pm – 2:02 pm)
Be the Driving Force



	C. Scottie Seawell, Sustainability Plan Development Consultant, has been contracted to work with PFC on the Sustainability Plan. Scottie provided an update and overview of the work that has been done on the Sustainability Plan. The Assessment Report was included in the board packet.	None	None
VIII. Ensuring Adequate Resources & Engagement		None	None
A. Financial Summary: October 2021 ^Δ	A. Marie Lilly provided an overview of the October 2021 Financial Summary. All financial reports were included in the board packet.	None	None
1. Smart Start	A.6. Mary Sonnenberg provided an overview of the Cash and In-Kind Report.	None	None
2. NC Pre-Kindergarten	B. Marie provided an overview of the October E-Trade statement.	None	None
3. South West Child Development Commission (SWCDC) – Region 5	C.-E. Marie provided an overview of the FY 21/22 Contingency Reversion Plan, FY 21/22 Smart Start Budget Recommendations and FY 21/22 Budget Amendments. The focus for these activities is the available amount of \$459,422 for the following activities contingent on funding:		
4. All Funding Sources	<ul style="list-style-type: none"> • NC Pre-K Enhancements – TANF – \$71,000 • NC Pre-K Enhancements – non-TANF – \$13,000 • Kindermusik – \$17,610 • WAGES – \$200,000 • Community Engagement – \$157,812 		
5. Unrestricted State Revenues	The following are included so PFC is prepared when the state budget is signed and when additional funds are received, these monies will be distributed to DSS:		
6. Cash and In-Kind Report	<ul style="list-style-type: none"> • Cumberland County Department of Social Services Subsidy – \$200,000 • Cumberland County Department of Social Services Subsidy Admin – \$16,000 		
B. October E-Trade Statement ^Δ	Steve Terry moved to accept the FY 21/22 Contingency Reversion Plan, FY 21/22 Smart Start Budget Recommendations and FY 21/22 Budget Amendments as presented. Sandee Gronowski seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any opposals. If any opposals the board members were asked to type it in the ZOOM Chat Box. All votes were unanimous. The motion carried. Recusals: Shona Bannister, Dr. Marvin Connelly, Jr., Alana Hix, Andrea McGillivray and Wanda Wesley	Motion Carried	None
C. FY 21/22 Contingency Reversion Plan*	F.1.-F.2. Mary provided an update of the Phase 2 – Timeline. The bank loan has been received. Phase 1 of building construction is almost completed. PFC continues to look for additional capital money.	None	None
D. FY 21/22 Smart Start Budget Recommendations*			
E. FY 21/22 Budget Amendments (pending allocation of carryforward funds from NCPC) *			
1. NC Pre-K Enhancements – TANF – \$71,000			
2. NC Pre-K Enhancements – non-TANF – \$13,000			
3. Kindermusik – \$17,610			
4. WAGES – \$200,000			
5. Community Engagement – \$157,812			
6. Cumberland County Department of Social Services Subsidy – \$200,000 (sufficient funds are not currently available to recommend this request)			
7. Cumberland County Department of Social Services Subsidy Admin – \$16,000 (sufficient funds are not currently available to recommend this request)			
F. Update on Building Construction			
1. Phase 2 – Timeline ^Δ			
2. Bank Financing ^Δ			



Partnership for Children of Cumberland County, Inc.
Virtual Board of Directors Meeting Minutes
November 18, 2021 (1:04 pm – 2:02 pm)
Be the Driving Force



IX. President's Report ^Δ	The President's Report was included in the packet and reviewed during the meeting.	None	None
X. Consent Agenda Items (See Agenda)	The Consent Agenda items were approved in Section VI. Consent Agenda – Providing Oversight.		
XI. Adjourn	As there was no further business; the chair announced the meeting adjourned. The meeting was adjourned at 2:02 pm.	Adjourned	None

Submittal: The minutes of the above stated meeting are submitted for approval. _____
Secretary of Meeting Date

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected. _____
Committee Chair Date

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.
FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

Board Responsibility

The review of the financial statements is the responsibility of the Committee and Board Members of PFC.

The detailed financial reports have been provided to you via email and will be provided electronically during the meeting.

December 31, 2021

1 Balance Sheet

- a. The cash balances; investments and liabilities are at the anticipated amounts and are sufficient for the current needs.

2 Smart Start Grant [State Funds]

- a. PFC's Smart Start grant budgets are reflected at 100% of full allocation effective July 1, 2021.
b. The total allocation for FY2021-2022 at 100% is \$6,573,047 including DSS and WAGES.
c. PFC received 100% of the reverted FY20-21 Smart Start Funds totaling \$459,422.49 effective 12-31-2021.

3 NC Pre-Kindergarten Grant [State and Federal Funds]

- a. PFC is in full contract with DCDEE effective 07-01-2021.
b. The total current year contract is \$9,098,053 which consists of \$3,583,385 of federal funds and \$5,514,668 of state funds.
c. PFC was awarded an additional Summer Learning grant in the amount of \$913,000 to be used to support NC Pre-K classrooms during the summer. This amount is 100% federal funds and is effective from June 1, 2021 through August 31, 2021. Authoritative correspondence from DCDEE states that the 10% administrative portion of the Summer Learning grant does NOT have to be spent by a certain date and thus any unspent fund balance at August 31, 2021 will be carried forward for future NC Pre-K related expenditures.

Provider Payments		Administrative Fee
\$768,750.00 x 10%	=	\$ 76,875.00

- d. PFC was awarded an additional 2% grant in the amount of \$178,462 to be used to support the administering functions of the NC Pre-K grants. This increase of \$178,462 contains \$30,670 of state funds and \$147,792 of federal funds. The amendment is effective from November 1, 2021 through June 30, 2022.

4 DCDEE - Region 5 Grants [Federal Funds]

- a. PFC's three Region 5 grants are in contract effective 07-01-2021.

5 NCPC - Non-Fiscal Year Grants [Federal Funds]

North Carolina Partnership for Children (NCPC) Federal Grants to PFC			
Grantor	Grant Name	Period	Amount
NCPC	CCHC Expansion Grant	02/01/2021 - 06/30/2022	138,896.00
NCPC	PDG Family Connects Innovation Grant	03/01/2021 - 11/30/2022	2,124,110.00
			2,263,006.00

Child Care Health Consultant [CCHC] Expansion Grant

- a. PFC recently acquired a new federal grant from NCPC. The grant is called Child Care Health Consultant [CCHC] Expansion Grant and is for the purpose of serving Cumberland and Hoke counties with Child Care Health Consultants who will provide technical assistance and training to child care facilities, staff and others as needed.
b. The grant was originally for nine months effective February 1, 2021 through October 31, 2021 but was amended by NCPC in October 2021 to end the first year on November 30, 2021.
c. The grant amount is \$210,997 which includes \$191,816 budgeted to be paid to the Cumberland County Health Department as the hiring agency to provide the CCHCs. The remaining 10% or \$19,181 is budgeted for indirect costs for administering the grant.
d. On November 29, 2021, NCPC extended the end date of the CCHC grant from 11/30/2021 to 06/30/2022 and also reduced the contract by \$72,101 to align it with projected expenditures through 06/30/2022.

Pre-school Development Grant [PDG] Family Connects Innovation Grant

- a. PFC recently acquired another new federal grant from NCPC. The grant is called PDG Family Connects Innovation Grant and is for the purpose of planning and implementing a telehealth model innovation of the Family Connects evidence-based model in accordance with the requirements of the Family Connects model and current modifications due to COVID-19.
b. The grant is for twenty-one months and is effective March 1, 2021 through November 30, 2022.
c. The grant amount is \$2,124,110 for the first 21 months with a potential addition of \$1,166,411 for 12 months if it is extended past November 30, 2022.
d. The majority of the grant is budgeted to pay Carolina Collaborative Community Care (4C's) \$1,745,506 as the hiring agency to implement the home visiting component by nurses.
e. The remaining \$378,604 includes PFC staff directly involved in the grant plus 10% [or \$193,101] for indirect costs for administering the grant.

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

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December 31, 2021

6 All Funding Sources

- a. The cash balance at month-end is as projected and is sufficient for the requirements of the upcoming month.

7 Unrestricted State Revenues (USR) - Fund 208

- a. The goal is to continue to use these funds only when other funding streams cannot be used or are not available.
- b. On August 26, 2021, the matured Select Bank CD for \$100,000 plus \$4,560.38 interest was redeemed and used to purchase a second CD at Lumbee Guaranty Bank for the full \$104,560.38. This is a 30-month CD which is due to mature on February 26, 2024. The rate information is an interest rate and annual yield percentage, both at .45% .
- c. On August 26, 2021, the first matured Lumbee Bank CD for \$100,000 plus \$3,570.81 interest was redeemed and used to purchase a third CD at Lumbee Guaranty Bank for the full \$103,570.81. This is a 30-month CD which is due to mature on February 26, 2024. The rate information is an interest rate and annual yield percentage, both at .45% .
- d. On October 4, 2021, \$50,000 was transferred from the PNC Money Market Account to the E-Trades Funds Account, per Board Approval.
- e. The cash equivalent balances in Fund 208 consists of the following at the end of the month:

PNC Bank Money Market Account	170,091.27	<i>Does not include interest earned in Fund 899</i>
Select Bank - Certificate of Deposit	-	<i>\$100,000 CD Redeemed to purchase the Lumbee Bank CD#2</i>
Lumbee Bank - Certificate of Deposit	-	<i>\$100,000 CD Redeemed to purchase the Lumbee Bank CD#3</i>
Lumbee Bank - Certificate of Deposit #2	104,560.38	<i>New CD purchased on 08-26-2021</i>
Lumbee Bank - Certificate of Deposit #3	103,570.81	<i>New CD purchased on 08-26-2021</i>
Lumbee Bank - Checking Account [from investments]	150.00	<i>Deposited \$100 initially and then deposited \$25 in FY20-21</i>
E-Trade Funds Account	118,000.00	<i>Gains/Losses are not reflected in the financial statements</i>
	496,372.46	

Interest Earned - Fund 899	
PNC Bank Money Market	23,799.35
Select Bank - CD	-
Lumbee Bank - CD	-
	23,799.35

Investments - Fund 208	496,372.46
Interest Earned - Fund 899	23,799.35
TOTAL INVESTMENTS PLUS INTEREST	520,171.81

- d. There is not a shortfall in the operating funds portion of USR funding stream.

8 Cash and In-kind Report

- a. The 19% match requirement reflected on the monthly report is reflected at 100% of the full allocation.
- b. PFC's Leadership Team, staff and Board members will continue to discuss and implement strategies to meet our match requirement. PFC did not meet the 19% match requirement for FY1920, FY1819, FY1718 nor for FY1617.
- c. Since the 19% required match was not met for the FY ended June 30, 2021, there will be no contribution to the PFC endowment.
- d. Per NCPC: Individual LPs who do not report at least 19% Program Match for FY20-21 will have the consequences waived again this year in light of the COVID-19 pandemic. However, NCPC will be reviewing program match entries in eTapestry to ensure we collectively meet our statewide 19% legislative mandate.



December 1, 2021 - December 31, 2021

Account Number: [REDACTED]

Account Type: NON-PROFIT

When to expect your 2021 tax documentsVisit etrade.com/tax to see when you'll receive 1099s, 5498s, and other tax documents.**E*TRADE Securities LLC**

P.O. Box 484

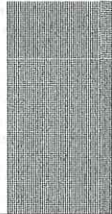
Jersey City, NJ 07303-0484

1-800-ETRADE-1 (1-800-387-2331)

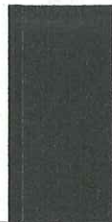
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E*TRADE Securities
Investment Account**IMPORTANT INFORMATION****Why not get your statements, confirmations, and tax documents online?**Enroll for paperless delivery today at etrade.com/paperless.

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PARTNERSHIP FOR CHILDREN OF CU
351 WAGONER DRIVE SUITE 200
FAYETTEVILLE NC 28303-4672**Account At A Glance****\$137,962.79**

As of 11/30/21

\$140,101.55

As of 12/31/21

Net Change: \$2,138.76

▲ DETACH HERE

PARTNERSHIP FOR CHILDREN OF CU
351 WAGONER DRIVE SUITE 200
FAYETTEVILLE NC 28303-4672

DETACH HERE ▲

Use This Deposit Slip

Acct: [REDACTED]

Please do not send cash

Make checks payable to E*TRADE Securities LLC

Mail deposits to:



E*TRADE SECURITIES LLC

P.O. Box 484

Jersey City, NJ 07303-0484

TOTAL DEPOSIT

Dollars	Cents

123120210001 111450253427

E*TRADE



Account Number: [REDACTED]

Statement Period : December 1, 2021 - December 31, 2021

Account Type: NON-PROFIT

Customer Update:

Tax questions? No problem.

Get helpful tips, tools, and key dates in the Tax Center. Visit etrade.com/tax today.

ACCOUNT OVERVIEW

Last Statement Date: November 30, 2021

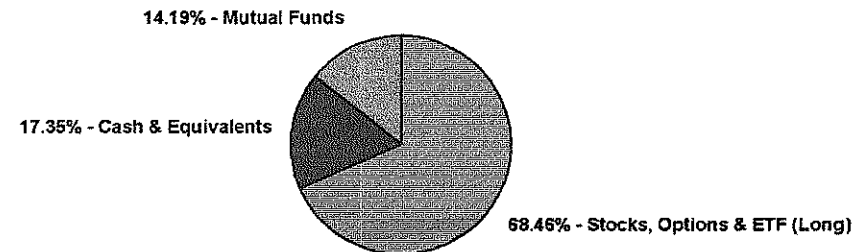
Beginning Account Value (On 11/30/21): \$ 137,962.79

Ending Account Value (On 12/31/21): \$ 140,101.55

Net Change: \$ 2,138.76

For current rates, please visit etrade.com/rates

ASSET ALLOCATION (AS OF 12/31/21)



ACCOUNT VALUE SUMMARY

	AS OF 12/31/21	AS OF 11/30/21	% CHANGE
Cash & Equivalents	\$ 24,307.05	\$ 24,011.05	1.23%
Total Cash/Margin Debt	\$ 24,307.05	\$ 24,011.05	1.23%
Stocks, Options & ETF (Long)	\$ 95,907.20	\$ 94,397.57	1.60%
Mutual Funds	\$ 19,887.30	\$ 19,554.17	1.70%
Total Value of Securities	\$ 115,794.50	\$ 113,951.74	1.62%
Net Account Value	\$ 140,101.55	\$ 137,962.79	1.55%

Securities products and services are offered by E*TRADE Securities LLC, Member FINRA/SIPC. Sweep Deposit Account is a bank deposit account with E*TRADE Bank, a Federal savings bank, Member FDIC. Sweep deposit accounts at each bank are FDIC-insured up to a maximum of \$250,000. Securities products and cash balances other than Sweep Deposit Account funds are not FDIC-insured, are not guaranteed deposits or obligations of E*TRADE Bank, and are subject to investment risk, including possible loss of the principal invested.

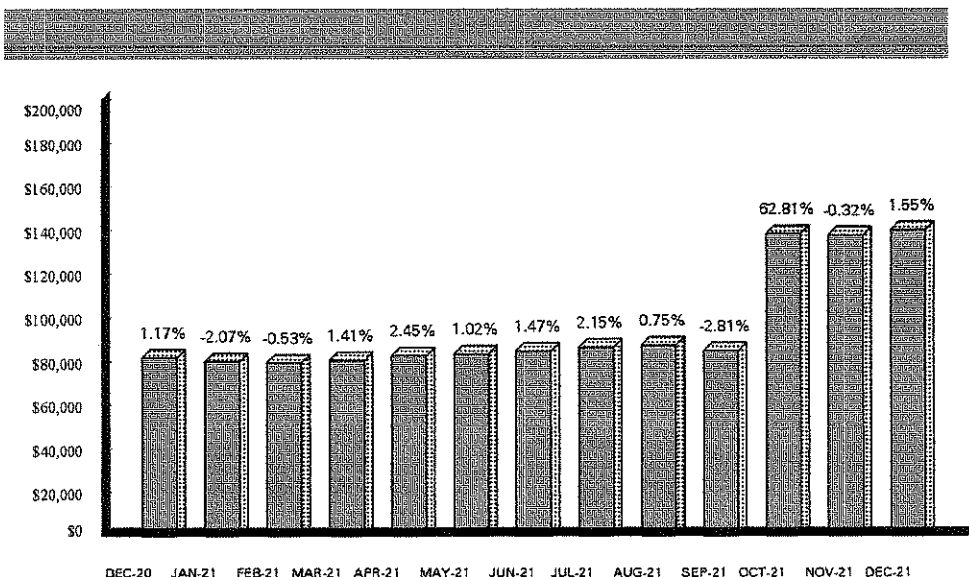


Account Number: [REDACTED]

Statement Period : December 1, 2021 - December 31, 2021

Account Type: NON-PROFIT

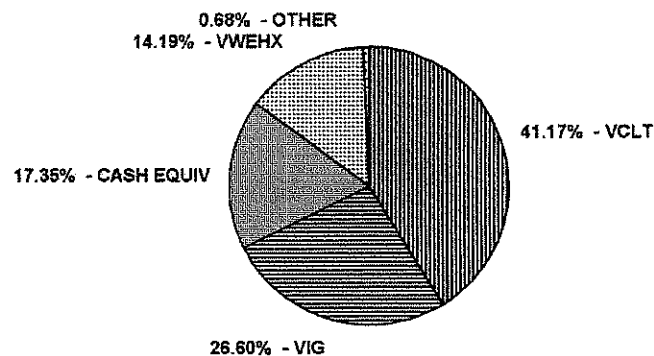
NET ACCOUNT VALUE BY MONTH END



ACCOUNT TRANSACTION SUMMARY

DESCRIPTION	THIS PERIOD	YEAR TO DATE
Securities Purchased	\$ 0.00	\$ -30,029.44
<u>Interest Received</u>		
Taxable	\$ 0.20	\$ 0.86
<u>Dividends Received</u>		
Taxable	\$ 528.89	\$ 2,399.56

TOP 10 ACCOUNT HOLDINGS (AS OF 12/31/21)





Account Number: [REDACTED]

Statement Period : December 1, 2021 - December 31, 2021

Account Type: NON-PROFIT

ACCOUNT HOLDINGS

CASH & CASH EQUIVALENTS (17.35% of Holdings)

DESCRIPTION	PORTFOLIO %	AMOUNT
Extended Insurance Sweep Deposit Account		
Opening Balance		24,011.05
Closing Balance	17.35	24,307.05
Average Balance		24,129.90
Extended Insurance Sweep Deposit Account Balance by Bank as of December 31, 2021		
JPMORGAN CHASE BANK N		24,307.05

Under the Extended Insurance Sweep Deposit Account (ESDA) Program, cash balances from your brokerage account into the ESDA Program may shift from one program bank to another on a daily basis and a different combination or subset of the Program Banks may be used from day to day with dynamic deposit limits. Your ESDA Program cash balances will be FDIC-insured up to an aggregate of at least \$1,250,000. Uninvested cash balances in the ESDA program are not covered by SIPC. The balance in your bank deposit sweep account may be withdrawn on your order and proceeds returned to your securities account or remitted to you. To see a list of Program Banks please visit www.etrade.com/esdaagreement or call us at 1-800-ETRADE-1 (1-800-387-2331).

TOTAL CASH & CASH EQUIVALENTS

17.35% \$24,307.05

STOCKS, OPTIONS & EXCHANGE-TRADED FUNDS (68.46% of Holdings)

DESCRIPTION	SYMBOL/ CUSIP	ACCT TYPE	QUANTITY	PRICE	TOTAL MKT VALUE	PORTFOLIO (%)	EST. ANNUAL INCOME	EST. ANNUAL YIELD (%)
***THOMSON REUTERS CORP COM NEW	TRI	Cash	8	119.6200	956.96	0.68	13.00	1.36%
VANGUARD SCOTSDALE FUNDS VANGUARD LONG-TERM CORPORATE BOND ETF	VCLT	Cash	545	105.8400	57,682.80	41.17	1,773.00	3.07%
VANGUARD SPECIALIZED FUNDS VANGUARD DIVIDEND APPRECIATION ETF	VIG	Cash	216.9865	171.7500	37,267.44	26.60	577.00	1.55%
TOTAL STOCKS, OPTIONS & ETF					\$95,907.20	68.46%	\$2,363.00	2.46%



Account Number: [REDACTED]

Statement Period : December 1, 2021 - December 31, 2021

Account Type: NON-PROFIT

MUTUAL FUNDS (14.19% of Holdings)

DESCRIPTION	SYMBOL/ CUSIP	ACCT TYPE	QUANTITY	PRICE	TOTAL MKT VALUE	PORTFOLIO (%)	EST ANNUAL INCOME
**VANGUARD FIXED INCOME SECS FD INC-HIGH YIELD CORP PORTFOL	VWEHX	Cash	3,342.404	\$9500	\$19,887.30	14.19	\$829.00
TOTAL MUTUAL FUNDS					\$19,887.30	14.19%	\$829.00
TOTAL PRICED PORTFOLIO HOLDINGS (ON 12/31/21)					\$140,101.55		
TOTAL ESTIMATED ACCOUNT HOLDINGS ANNUAL INCOME					\$3,192.00		

TRANSACTION HISTORY

DIVIDENDS & INTEREST ACTIVITY

DATE	TRANSACTION TYPE	DESCRIPTION	SYMBOL/ CUSIP	AMOUNT DEBITED	AMOUNT CREDITED
12/01/21	Dividend	**VANGUARD FIXED INCOME SECS FD INC-HIGH YIELD CORP PORTFOL RECORD 11/30/21 PAY 12/01/21	VWEHX		65.74
12/06/21	Dividend	VANGUARD SCOTTSDALE FUNDS VANGUARD LONG-TERM CORPORATE BOND ETF CASH DIV ON 545 SHS REC 12/02/21 PAY 12/06/21 NON-QUALIFIED DIVIDEND	VCLT		142.08
12/15/21	Dividend	***THOMSON REUTERS CORP COM NEW CASH DIV ON 8 SHS REC 11/18/21 PAY 12/15/21 FRGN W/H@SOURCE	TRI	0.49	3.24
12/23/21	Dividend	VANGUARD SPECIALIZED FUNDS VANGUARD DIVIDEND APPRECIATION ETF CASH DIV ON 216 SHS REC 12/21/21 PAY 12/23/21 NON-QUALIFIED DIVIDEND	VIG		166.86
12/27/21	Interest	EXTENDED INSURANCE SWEEP DEPOSIT ACCOUNT INTEREST			0.20



Account Number: [REDACTED]

Statement Period : December 1, 2021 - December 31, 2021

Account Type: NON-PROFIT

DIVIDENDS & INTEREST ACTIVITY (Continued)

DATE	TRANSACTION TYPE	DESCRIPTION	SYMBOL/ CUSIP	AMOUNT DEBITED	AMOUNT CREDITED
12/29/21	Dividend	VANGUARD SCOTTSDALE FUNDS VANGUARD LONG-TERM CORPORATE BOND ETF CASH DIV ON 545 SHS REC 12/27/21 PAY 12/29/21 NON-QUALIFIED DIVIDEND	VCLT		150.97
TOTAL DIVIDENDS & INTEREST ACTIVITY				\$0.49	\$529.09
NET DIVIDENDS & INTEREST ACTIVITY					\$528.60

OTHER ACTIVITY

DATE	DESCRIPTION	SYMBOL/ CUSIP	TRANSACTION TYPE	QUANTITY	PRICE	AMOUNT DEBITED	AMOUNT CREDITED
12/01/21	** VANGUARD FIXED INCOME SECS FD INC-HIGH YIELD CORP PORTFOL REINVEST PRICE \$ 5.87	VWEHX	Reinvest	11.199		65.74	
12/23/21	VANGUARD SPECIALIZED FUNDS VANGUARD DIVIDEND APPRECIATION ETF REIN @ 169.1368 REC 12/21/21 PAY 12/23/21	VIG	Div Reinvest	0.9865		166.86	
TOTAL OTHER ACTIVITY						\$232.60	
NET OTHER ACTIVITY						\$232.60	

EXTENDED INSURANCE SWEEP DEPOSIT ACCOUNT (ESDA) ACTIVITY (0.0100% APY/0.0100%APY Earned as of 12/31/21)

Under the Extended Insurance Sweep Deposit Account (ESDA) Program, cash balances from your brokerage account into the ESDA Program may shift from one program bank to another on a daily basis and a different combination or subset of the Program Banks may be used from day to day with dynamic deposit limits. Your ESDA Program cash balances will be FDIC-insured up to an aggregate of at least \$1,250,000. Uninvested cash balances in the ESDA program are not covered by SIPC. The balance in your bank deposit sweep account may be withdrawn on your order and proceeds returned to your securities account or remitted to you. To see a list of Program Banks please visit www.etrade.com/esdaagreement or call us at 1-800-ETRADE-1 (1-800-387-2331).

DATE	TRANSACTION TYPE	DESCRIPTION	TRANSACTION AMOUNT
12/01/21		OPENING BALANCE	\$24,011.05
12/06/21	Deposit	EXTND INS SWEEP ACCT(FDIC-INS)	142.08
12/16/21	Deposit	EXTND INS SWEEP ACCT(FDIC-INS)	2.75
12/23/21	Deposit	EXTND INS SWEEP ACCT(FDIC-INS)	166.86
12/27/21	Withdrawal	EXTND INS SWEEP ACCT(FDIC-INS)	-166.56
12/29/21	Deposit	EXTND INS SWEEP ACCT(FDIC-INS)	150.97
12/31/21		CLOSING BALANCE	\$24,307.05

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

Cash & In-Kind Contributions Report Fiscal Year 2021/2022

Total Smart Start Allocation: \$ 6,573,047.00
 Target Cash & In-Kind Required (19%): \$ 1,248,878.93
 Target Cash Required (≥13%): \$ 854,496.11
 Target In-Kind Required (±6%): \$ 394,382.82

1

CASH DONATIONS	October	November	December	Y-T-D
Cash Donations - In-House				
Board & Committee Donations 501-4410	\$ 160.00	\$ 90.00	\$ 520.00	\$ 920.76
Staff Donations 501-4410	\$ -	\$ -	\$ 500.00	\$ 500.00
Donations - General Admin Operations 501-4410	\$ 2,318.00	\$ 189.07	\$ 772.00	\$ 6,695.02
Donations - Vending Machine Proceeds 515-4410	\$ 31.01	\$ -	\$ 50.02	\$ 158.45
Donations - Giving Tuesday CCF 501-4420	\$ -	\$ -	\$ 6,280.16	\$ 6,280.16
Donations - Forward March Conference 806-4830	\$ -	\$ -	\$ -	\$ -
Donations - Fundraising Events 2020 820-4611	\$ -	\$ -	\$ -	\$ -
Donations - Fundraising Events 2021 820-4611	\$ -	\$ -	\$ 67.00	\$ 67.00
Donations - Fundraising Event Sales 2020 820-4601	\$ -	\$ -	\$ -	\$ -
Donations - Fundraising Event Sales 2021 820-4601	\$ -	\$ 35.00	\$ -	\$ 35.00
Program Income - Rent from Resource Center I 801-4824	\$ 3,144.66	\$ 3,772.58	\$ 4,110.19	\$ 23,053.11
Program Income - Conference Room Rental RCI 801-4762	\$ -	\$ -	\$ -	\$ -
Program Income - Nurturing Parenting Workshop F 801-4836	\$ -	\$ -	\$ -	\$ -
Program Income - Tenant Copier Fees 801-5311	\$ 41.98	\$ 108.56	\$ -	\$ 151.04
Program Income - CCR&R Workshop Fees 801-4823	\$ 1,720.00	\$ -	\$ 590.00	\$ 5,075.00
Program Income - CCR&R Resource Library Fees 801-4823	\$ -	\$ -	\$ -	\$ -
Program Income - PDCC IACET Workshop Fees 801-4822	\$ -	\$ -	\$ 120.00	\$ 120.00
Program Income - PD&C Services 801-4834	\$ -	\$ -	\$ -	\$ -
Program Income - PD&C KidStuff 801-4834	\$ -	\$ -	\$ -	\$ -
Program Income - Summer Camp Expo 801-4833	\$ -	\$ -	\$ -	\$ -
Program Income - Other 801-4827	\$ -	\$ -	\$ -	\$ -
Program Income - Rent from Resource Center II 812-4761	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00	\$ 28,500.00
Cost Reduction - Car Seat Program Parent Fees 152-6902				\$ -
				\$ -
Total Cash Donations - In-House	\$ 12,165.65	\$ 8,945.21	\$ 17,759.37	\$ 71,555.54
Cash Donations - Direct Service Providers				
1st Quarter (July - September)				\$ 124.55
2nd Quarter (October - December)			\$ 44.72	\$ 44.72
3rd Quarter (January - March)				\$ -
4th Quarter (April - June)				\$ -
PFC Child Care Subsidy Parent Fees			\$ -	\$ -
Total Cash Donations - Direct Service Providers	\$ -	\$ -	\$ 44.72	\$ 169.27
TOTAL CASH DONATIONS	\$ 12,165.65	\$ 8,945.21	\$ 17,804.09	\$ 71,724.81

2

GRANTS				
Carmax Foundation (100% Private Grants) 536-4426				\$ -
WalMart Foundation (100% Private Grants) 533-4423				\$ -
Raising A Reader (100% Private Grants) 534-4420				\$ -
Kohl's Corporate Grants (100% Private Grants) 518-4420				\$ -
Cumberland Community Foundation (100% Private Grants) 535-4425				\$ -
TOTAL GRANTS	\$ -	\$ -	\$ -	\$ -

1.1%

IN-KIND DONATIONS				
In-Kind Donations - In-House				
In-Kind Donations - Volunteer Time	\$ 734.40	\$ 244.80	\$ -	\$ 2,339.20
Discounts on Materials - Google Ads	\$ 9,756.68	\$ 9,769.16	\$ 9,754.85	\$ 56,462.94
Discounts on Software - Techsoup Stock				\$ -
Donations - Other In-Kind				\$ -
PFC Staff Donations - Supplies and Mileage				\$ -
PFC Board Member Donations - Supplies and Mileage				\$ -
Total In-Kind Donations - In-House	\$ 10,491.08	\$ 10,013.96	\$ 9,754.85	\$ 58,802.14
In-Kind Donations - Direct Service Providers				
1st Quarter (July - September)				\$ 9,226.67
2nd Quarter (October - December)			\$ 7,280.86	\$ 7,280.86
3rd Quarter (January - March)				\$ -
4th Quarter (April - June)				\$ -
Total In-Kind Donations - Direct Service Providers			\$ 7,280.86	\$ 16,507.53
TOTAL IN-KIND DONATIONS	\$ 10,491.08	\$ 10,013.96	\$ 17,035.71	\$ 75,309.67

1.1%

GRAND TOTAL	\$ 22,656.73	\$ 18,959.17	\$ 34,839.80	\$ 147,034.48
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2.2%

3

	TARGET REMAINING	\$ (1,101,844.45)
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4

- 1 - Current Month Reporting
- 2 - YTD Cash Reported
- 3 - YTD In-Kind Reported
- 4 - Amount remaining to reach target

Partnership for Children of Cumberland County, Inc.
Accounting Policies and Procedures

Section 29 – Investment Policy

Purpose:

- a. To formalize the Board's attitudes and expectations for the investment of PFC's investment portfolio.
- b. To establish investment objectives, standards of prudence, eligible investments and safekeeping and custodial procedures necessary for the prudent management of non-State funds of the Partnership for Children of Cumberland County, Inc. (PFC).
- c. To create a framework for effective communication between the staff, committee members and the Board.

1. Objectives

- a. PFC's investment portfolio shall be designed to attain the best yield, throughout economic cycles, commensurate with PFC's conservative investment risk constraints and the cash flow characteristics of the portfolio.
- b. The portfolio will remain sufficiently liquid to meet operating requirements that are reasonably anticipated.
- c. The objective is to mitigate credit risk and interest-rate risk and comply with all fiduciary, prudence and due diligence requirements that experienced professionals would utilize.

2. Policies/General Guidelines

- a. **Prudence** – The standard of prudence to be used by officers and employees involved in the investment process is the prudent investor rule which states: Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.
- b. **Ethics and Conflicts of Interest** – Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions.
- c. **Semi-Annual Review** – The Finance Committee, Executive Committee and Board of Directors will review the investments periodically but no less frequently than semi-annually.

Partnership for Children of Cumberland County, Inc.
Accounting Policies and Procedures

Section 29 – Investment Policy

d. Identification of Short-Term and Mid-Term Investments

- 1) Investments for short-term needs include U.S. Treasury obligations; U.S. Agency securities; and time deposit open accounts, certificates of deposit and savings accounts.
- 2) Investments for the longer term include bankers' acceptances; commercial paper; investment grade bonds; high-quality stocks; no-load mutual funds and money market funds; and exchange trade funds.

e. **Authorized and Suitable Investments** – Funds governed by this Policy may be invested in the instruments described below. Investments not listed below are strictly prohibited.

- 1) United States Treasury Security. Treasury Obligations of the United States Government for which the full faith and credit of the United States are pledged for the payment of principal and interest and with maturities not exceeding three years from the date of purchase.
- 2) United States Agency Securities. Obligations issued or guaranteed by any agency of the United States Government.
- 3) Obligations of the State of North Carolina. Lawfully issued debt obligations of North Carolina and its political subdivisions that have a long-term rating of AAA or an equivalent rating or better. Maturities for these obligations shall not exceed three years.
- 4) Bankers' Acceptances. Time drafts drawn on and accepted by a commercial bank, otherwise known as bankers' acceptances, issued by domestic commercial banks possessing the highest rating issued by Moody's Investor Services, Inc. or Standard and Poor's Corporation.
- 5) Commercial Paper. Commercial paper issued by domestic corporations, that has received the highest rating issued by Moody's Investor Services, Inc. or Standard and Poor's Corporation. Eligible paper is further limited to issuing corporations that have total commercial paper program size in excess of five hundred million dollars (\$500,000,000).
- 6) Investment Grade Bonds. Bonds with a credit rating of Aa3 or higher by Moody's Investor Services, Inc. or a rating of AAA or higher by Standard and Poor's Corporation.

Partnership for Children of Cumberland County, Inc.
Accounting Policies and Procedures

Section 29 – Investment Policy

- 7) High-quality Stocks. Stocks with low leverage, high profitability, and low earnings volatility.
 - 8) Exchange Traded Funds. Funds that track broad market indexes, have strong performance records and low fees.
 - 9) Time Deposit Open Accounts, Certificates of Deposit, and Savings Accounts that are issued by a state or national bank or savings bank insured by the Federal Deposit Insurance Corporation. Maturities may not exceed 48 months.
 - 10) No-Load Money Market Mutual Funds that are registered with and regulated by the Securities and Exchange Commission that:
 - 1) Have a dollar-weighted average stated maturity of 90 days or fewer;
 - 2) Seek to maintain a stable net asset value of \$1 per share;
 - 3) Are A-rated or above; and
 - 4) Have provided the Agency with a prospectus and other information required by the Securities Exchange Act of 1934 or the Investment Company Act of 1940.
 - 11) No-Load Money Market Mutual Funds that invest in short-term debt securities, such as certificates of deposit, Treasury bills, and commercial paper.
- f. **Diversification of Investment** – PFC’s investment portfolio may be diversified to limit market and credit risk by observing the following limitations:
- 1) U. S. Treasury Obligations may consist of up to 100% of the total portfolio.
 - 2) U. S. Agency Securities may consist of up to 20% of the portfolio.
 - 3) Obligations of the State of North Carolina. No more than 20% of the total portfolio may be invested in the obligations of any single issuer and no more than 40% of the total portfolio may be invested in these securities.
 - 4) Bankers’ Acceptances may consist of 20% of the total portfolio.
 - 5) Commercial Paper may consist of 20% of the total portfolio.
 - 6) Investment Grade Bonds may consist of 50% of the total portfolio.

Partnership for Children of Cumberland County, Inc.
Accounting Policies and Procedures

Section 29 – Investment Policy

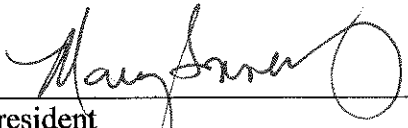
- 7) High-quality Stocks may comprise 10% of the total portfolio.
 - 8) Exchange Traded Funds may comprise 20% of the total portfolio.
 - 9) Time Deposit Open Accounts, Certificates of Deposit, and Savings Accounts may comprise 100% of the total portfolio.
 - 10) No-Load Money Market Funds may comprise 75% of the total portfolio.
 - 11) No-Load Money Market Mutual Funds may comprise no more than 25% of the total portfolio.
Time Deposit Open Accounts, Certificates of Deposit and Savings Accounts may comprise 100% of the total portfolio.
- g. **Sale of Securities** – PFC’s policy is to hold securities to maturity.
- h. **Safekeeping and Custody** – All investments shall be properly controlled to safeguard against theft, misuse or damage. Certificates and other investment documents will be properly controlled by the Vice President of Finance and bankers or brokers, if any.

3. Procedures

- a. Prior to the maturity date for each investment and at least semi-annually, the President or Vice President of Finance will communicate an assessment of the opportunities for the investment within the framework of the established policies, e.g., instruments, current interest rates, investment periods, to the Finance Committee.
- b. Board members, local business leaders and other staff may be included in the assessment based on their area of expertise.
- c. Additional information will include a review PFC’s current investments, current year income and expenditures, projected income and expenditures for the upcoming fiscal year as well as the foreseeable economic climate.
- d. The Vice President of Finance or designee will be responsible for implementing the decision of the Finance Committee.
- e. The Finance Committee’s decisions will be forwarded to the Board of Directors for information purposes.

Partnership for Children of Cumberland County, Inc.
Accounting Policies and Procedures

Section 29 – Investment Policy



President



Procedures Approval Date



Procedures Effective Date

Policy:

Created/Approved – November 2012; Effective – December 2012

Revised – February 2014; Effective – February 2014

Revised – March 2017; Effective – April 2017

Procedures:

Created/Approved – November 2012; Effective – December 2012

Revised – February 2014; Effective – February 2014

Job Titles updates – January 2014

Revised – August 2018; Effective – August 2018

Partnership for Children of Cumberland County, Inc. - FY 21/22, 22/23, 23/24 Proposed Smart Start Allocations
(Created: January 11, 2021) UPDATED January 12, 2022

Effective 02-15-2022										
PSC	AC	Activity	Contractor	Final Allocation Team Recommendations to Board - Projections for FY 21/22-22/23-23/24 Smart Start Allocations Effective 07-01-2021	Increases due to allocation of prior year unspent Smart Start Funds [\$459,422]	BOARD APPROVED ON 11/18/2021 Projections for FY 21/22 Smart Start Allocations Effective 12/31/2021	NEW Smart Start Funding [Services \$207,413 plus \$23,592; Admin \$XXXXXX] Does NOT need to be included in Smart Start mandates. Effective 02/15/2022	Budget Amendments Effective 02/15/2022	BOARD APPROVED ON 01/27/2022 Projections for FY 21/22 Smart Start Allocations Effective 02/15/2022	Totals and Percentages to Ensure Smart Start Legislative Mandates Are Met
		EC&E Subsidy [X3XX]								
2341	002	Child Care Subsidy (TANF)	Partnership for Children	\$ 366,368	\$ -	\$ 366,368		\$ (84,000)	\$ 282,368	
2342	034	NC Pre-K Enhancements (TANF)	Partnership for Children	\$ 71,000	\$ -	\$ 71,000		\$ 71,000	\$ 142,000	
2340	760	DSS Child Care Subsidy (TANF)	Department of Social Services	\$ 2,230,306	\$ 200,000	\$ 2,430,306			\$ 2,430,306	(\$ 2,803,934 required)
2341	218	FTCC CC Scholarship (TANF)	Fayetteville Technical Community College	\$ 207,260	\$ -	\$ 207,260			\$ 207,260	
										\$ 3,061,934 45%
2361	021	Child Care Subsidy/Admin.	Partnership for Children	\$ 41,000	\$ -	\$ 41,000			\$ 41,000	
2360	750	DSS CC Subsidy Support/Admin.	Department of Social Services	\$ 159,807	\$ 16,000	\$ 175,807			\$ 175,807	
2361	256	FTCC CC Scholarship/Admin.	Fayetteville Technical Community College	\$ 11,550	\$ -	\$ 11,550			\$ 11,550	
										\$ 228,357 3%
2347	022	Child Care Subsidy (Non-TANF)	Partnership for Children	\$ 60,000	\$ -	\$ 60,000			\$ 60,000	
2348	035	NC Pre-K Enhancements (non-TANF)	Partnership for Children	\$ 12,527	\$ -	\$ 12,527		\$ 13,000	\$ 25,527	\$ 85,527 1%
										\$ 3,375,818 49%
		EC&E Quality [X1XX]								
3104	001	Child Care Resource and Referral	Partnership for Children	\$ 1,195,000	\$ -	\$ 1,195,000			\$ 1,195,000	
3107	720	WAGES	Child Care Services Association	\$ 398,091	\$ 200,000	\$ 598,091		\$ 50,000	\$ 648,091	
3115	036	Lending Library	Partnership for Children	\$ 47,325	\$ -	\$ 47,325			\$ 47,325	
										\$ 1,890,416 27%
										\$ 5,266,234 77%
										(\$ 4,378,709 required) 70% required/80% target
		Health/Safety [X4XX]								
5410	259	ABCD [Assuring Better Child Health & Development]	4Cs (Carolina Collaborative Community Care)	\$ 92,000	\$ -	\$ 92,000			\$ 92,000	
5413	032	Family Connects	Partnership for Children	\$ 100,000	\$ -	\$ 100,000		\$ (50,000)	\$ 50,000	
5417	220	Kindermusik	Kerri Hurley	\$ 57,209	\$ 17,610	\$ 74,819			\$ 74,819	
3414	263	Child Care Health Consultant	Cumberland County Health Dept	\$ 60,348	\$ -	\$ 60,348			\$ 60,348	
										\$ 277,167 4%
		Family Support [X5XX]								
5505	232	Circle of Parents Support Program	Autism Society of Cumberland County	\$ 45,000	\$ -	\$ 45,000			\$ 45,000	
5505	031	All Children Excel	Partnership for Children	\$ 157,550	\$ -	\$ 157,550			\$ 157,550	
5506	037	Kaleidoscope	Partnership for Children	\$ 41,300	\$ -	\$ 41,300			\$ 41,300	
5517	030	Community Engage. & Dev.	Partnership for Children	\$ 432,375	\$ 25,812	\$ 458,187	\$ 132,000		\$ 590,187	
5523	262	Reach Out & Read (ROR)	4Cs (Carolina Collaborative Community Care)	\$ 16,500	\$ -	\$ 16,500			\$ 16,500	
										\$ 850,537 12%

Partnership for Children of Cumberland County, Inc. - FY 21/22, 22/23, 23/24 Proposed Smart Start Allocations
(Created: January 11, 2021) UPDATED January 12, 2022

PSC	AC	Activity	Contractor	Final Allocation Team Recommendations to Board - Projections for FY 21/22-22/23-23/24 Smart Start Allocations Effective 07-01-2021	Increases due to allocation of prior year unspent Smart Start Funds [\$459,422]	BOARD APPROVED ON 11/18/2021 Projections for FY 21/22 Smart Start Allocations Effective 12/31/2021	NEW Smart Start Funding [Services \$207,413 plus \$23,592; Admin \$XXXXXX] Does NOT need to be included in Smart Start mandates. Effective 02/15/2022	Budget Amendments Effective 02/15/2022	BOARD APPROVED ON 01/27/2022 Projections for FY 21/22 Smart Start Allocations Effective 02/15/2022	Totals and Percentages to Ensure Smart Start Legislative Mandates Are Met	
		System Support [X6XX]									
5603	007	Planning, Monitoring & Evaluation	Partnership for Children	\$ 387,052	\$ -	\$ 387,052	\$ 99,005		\$ 486,057		
		*Consolidate FRC and Comm Engage								\$ 486,057	7%
										\$ 1,613,761	23%
										20% target	
										\$ 6,879,995	100%
		Requests (Over)/Under Allocation		\$ -						\$ -	
		TOTAL SERVICES		\$ 6,189,568		\$ 6,648,990		\$ -	\$ 6,879,995		
9100	999	Administration	Partnership for Children	\$ 317,749	\$ -	\$ 317,749	TBD		\$ 317,749	\$ 317,749	5%
9200	990	Fundraising - 1% Allowance of Total Allocation. Maximum amount is \$65,730	Partnership for Children	\$ 65,730	\$ -	\$ 65,730			\$ 65,730	\$ 65,730	1%
		TOTAL ADMINISTRATION		\$ 383,479		\$ 383,479			\$ 383,479		
		TOTAL ALLOCATION		\$ 6,573,047	\$ 459,422	\$ 7,032,469	\$ 231,005		\$ 7,263,474	\$ 7,263,474	

Projected Base Allocation for Annual Funding	\$ 6,573,047
Projected PREVIOUS YEAR REVERTED Smart Start Funding	\$ 459,422
NEW Smart Start Funding [\$207,413 +]	\$ -
NEW FULL ALLOCATION	\$ 7,032,469
Less Current Requests for Smart Start Funding	\$ (459,422)
Unallocated Funds	\$ -
Requests MORE THAN available Smart Start funding	\$ -

\$ 6,573,047
\$ 459,422
\$ 231,005
\$ 7,263,474
\$ (231,005)
\$ -

Partnership for Children of Cumberland County, Inc. - FY 21/22, 22/23, 23/24 Proposed Smart Start Allocations
(Created: January 11, 2021) UPDATED January 12, 2022

PSC	AC	Activity	Contractor	Final Allocation Team Recommendations to Board - Projections for FY 21/22-22/23-23/24 Smart Start Allocations Effective 07-01-2021	Increases due to allocation of prior year unspent Smart Start Funds [\$459,422]	BOARD APPROVED ON 11/18/2021 Projections for FY 21/22 Smart Start Allocations Effective 12/31/2021	NEW Smart Start Funding [Services \$207,413 plus \$23,592; Admin \$XXXXXX] Does NOT need to be included in Smart Start mandates. Effective 02/15/2022	Budget Amendments Effective 02/15/2022	BOARD APPROVED ON 01/27/2022 Projections for FY 21/22 Smart Start Allocations Effective 02/15/2022	Totals and Percentages to Ensure Smart Start Legislative Mandates Are Met
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THE INFORMATION BELOW IS AN INTEGRAL COMPONENT TO THIS DOCUMENT.

Direct funding towards the highest priority needs, “move the needle” and have a substantial impact with collective strategic investments, and lead to the outcomes PFC desires for children, families, and/or early childhood professionals in the Early Childhood System. These outcomes can be grouped into three categories:

- *Access outcomes includes the supports and services that all children and families should be able to access.
- *Quality outcomes underscore what research and practice indicates; access alone does not provide the desired outcomes, high quality supports and services are essential.
- *Equity outcomes target specific populations. With achievement gaps, disparities in health status, and the geographic and socioeconomic diversities in Cumberland County, there is a need to target resources and services to specific populations.

The FY 21/22 Smart Start Allocation Plan and organizational budget plan will be submitted to the Board for approval.

Legislative Mandates:

- (1) Not less than seventy percent (70%) of the funds spent in each year of the direct services allocation must be used for programs child care-related activites and early childhood education
 - (2) Not less than thirty percent (30%) of the funds spent in each year of the direct services allocation must be used for child care subsidies
 - (3) Because of the \$59m federal funding matching requirement, PFC is required to maintain child care subsidies at not less than \$2,803,934.
- A Smart Start allocation reduction in any amount or percentage must come from other activities and not from the activities with PSC 2340 or PSC 2341.

**Cumberland County Partnership for Children
Board of Directors Statement (DRAFT) of Support for
COVID-19 Mitigation and Vaccination
January 27, 2022**

The Partnership for Children of Cumberland County envisions living “in an economically prosperous community where families are successful, and children thrive.” To achieve our vision, we must be healthy, viable, and effective in continually meeting the community’s needs.

Therefore, we, the Board of Directors of the Partnership for Children of Cumberland County on October 1, 2021, voted to require all PFC staff be vaccinated against COVID-19, unless a reasonable accommodation was approved. The Partnership met this requirement on January 4, 2022. We continue to affirm the effectiveness of vaccination and the use of masking, social distancing, and sanitizing of the workspace to further mitigate the spread of COVID-19, and ensure the availability of resources, particularly human resources, to deliver on the Partnership’s strategic vision and mission.

So, on this day, _____, we vote to affirm our support of these protocols and requirements and attest our vaccination status as means to mitigate the spread of the COVID-19 coronavirus and minimize disruptions to the health and well-being of our early childhood care and education communities, especially to the health and development of children birth to 5-years-old, for whom there is currently no approved vaccination.

Sign: _____
Board Chair

Date: _____

Sign: _____
Vice Chair

Date: _____

**Board of Directors Meeting
(Virtual Meeting)
Thursday, January 27, 2022
President's Report**

A. North Carolina Partnership for Children (NCPC) Updates / DCDEE Updates / Legislative Updates

1. NCPC

- **Carry-forward funds & New State funds** – Carry-forward funds are in contract, effective 12/31/2021. The new State funds are anticipated to be released to NCPC in March. With the timing of the new funds, spend-down may be difficult. These new funds can be included in carry-forward for FY 22-23.
- **State Expansion of Child Care Health Consultants** – Our current contract was extended to June 30, 2022 as a no-cost extension. Funds were reduced due to lapsed salaries. Health Department has filled two positions. The Health Department has two contracts for providing CCHC services, one through the expansion grant and one through our Smart Start Allocation. There are three positions between the two contracts. Interviews are in process for the third position.
- **PDG Grant for Regional Pilots for Family Connects** – 4C has two nurse vacancies currently and is recruiting. Recruitment of families is currently limited to phone calls into the room. Home visits continue to be virtual. **Eligible births*** are those from Cumberland, Hoke and Robeson Counties. Those births at Cape Fear outside the current catchment area will receive follow-up from PFC staff. This will provide us valuable data as the pilot continues and we look at scaling up the program. Currently the three counties with births outside the catchment area are Harnett, Bladen and Sampson Counties. We are interviewing for the last position we have for this project.

	10/4/2021	1/25/2022
Total Births	0	1130
Eligible*	0	967
Not Eligible	0	163
Decline		14.27%
Scheduled/Completed		66.91%
Pending		10.55%
Unable to Contact		8.27%
County of Residency	Goal	1/25/2022
Cumberland	56%	83%
Hoke	28%	12%
Robeson	16%	5%

- 2. DCDEE** – Continue to monitor updated guidance for child care programs and NC Pre-K operation.
- **Region 5** Monitoring Reports have been submitted and are in review.

- Enrollment continues to be down in child care programs and impacted by the ability to hire staff in child care programs.
 - We continue to follow guidance from DCDEE and follow the ChildCareStrongNC Public Health Toolkit. Updated January 13, 2022 (<https://covid19.ncdhhs.gov/media/220/download?attachment>). We continue to closely monitor conditions in child care programs and contact the facility administrators prior to visits to gauge comfort levels and ensure priorities are met during the visit.
 - All licensing requirements are back to pre-pandemic standards and applicable during monitoring visits by the DCDEE Consultants. DCDEE State Consultants are limiting their visits in programs at this time due to the increase in COVID cases.
 - **NC Pre-K site monitoring and state monitoring reports** are in process and due January 28.
 - **NC Pre-K** – the State Budget included 2% rate increases for NC Pre-K as well as \$20M for NC Pre-K start-up, quality and capital expenditures. More information is forthcoming from DCDEE on how this funding will be distributed.
 - **DCDEE received funding for updating database systems, including those used with NC Pre-K.** A survey has gone out to NC Pre-K Contract administrators for feedback as this work begins.
 - **N95 masks:** DCDEE is providing masks to Regional Lead Agencies to distribute to child care providers in the region. Julanda Jett is coordinating the distribution plan with the counties in Region 5. In addition, N95 masks are available through local DSS and Health Departments. We have received 850 masks through DSS that can be distributed to staff, tenants, visitors to the Family Resource Center and child care providers.
 - Vaccines continue to be widely available with active campaigns to increase vaccination rates. Children 5-11 years are now eligible for vaccines.
 - **Approved Stabilization Grants (November 1, 2021):** Eligible, approved providers from the first round have received payments, and reporting is due with each quarterly payment. Programs who have not applied may still apply for Stabilization Grants and can apply at any time and will be reviewed on a rolling basis.
 - Parent fees for subsidy are waived through June 2022. Our dual-subsidy programs follow suit with waiving parent fees.
 - **Regional Meetings focused on Transition strategies:** Information attached. Cumberland County falls in the Sandhills Region on February 28. The recommended team members are listed in the document for the meetings. This work falls within the statewide ESSA Early Learning work.
3. *Leandro* Case – The Court of Appeals ruled on Judge Lee’s order and denied the \$1.7B transfer of funds for implementation of *Leandro*. Additional filings have occurred around Judge Lee’s order.
 4. NC General Assembly – Short session will begin in May. NCPC is coordinating legislative meetings in the Family Connects Pilot regions in March and April. Sharon Moyer is the contact person for these. We will share information as soon as we have dates.
 5. Federal Level
 - **Free individual COVID Rapid Antigen tests** are available – www.covidtests.gov. Four per household are available through this program.
 - **N95 masks** will be available through participating pharmacies and community health centers. Each individual may receive three masks. These are starting to become available.

B. Grant Opportunities/Updates/RFPs

1. Continue to research capital grant opportunities.
2. Golden Leaf – based on our consultation with their program staff, our projects are not eligible. They do not have an early childhood focus.
3. Cumberland County has released their RFP process for non-profit organizations for ARP funds. Staff attended the information session on January 24.
4. The City of Fayetteville’s CDBG proposals are due January 28. We will be submitting a proposal for Phase 2 of the infrastructure project.
5. Cumberland Community Foundation Giving Tuesday Challenge: We were the recipient of \$6,280. This was a

significant increase from what we received last year. The funds are restricted to use for our Diaper Bank activity.

C. COVID-19 Updates

PFC implemented its HR 110 Communicable Disease Policy on Monday, March 16, 2020. Building closed to general public March 30 and this status continues. Clients may be served by appointment only. As COVID-19 numbers increase with the Omicron variant (or decrease) and federal, state and local health and safety guidelines are updated, we continue to review PFC operations. Policies have been reviewed and updated through our Board Committee process.

1. **Executive Orders:** We have implemented procedures and protocols following federal and state health and safety guidelines throughout the pandemic and in planning for work in the field and building. The state continues to be under a state of emergency.
2. **PFC Guidelines: A summary of operational guidelines was presented to Executive Committee and approved at the August meeting.**
 - a. We continue to review additional guidance from CDC, OSHA, EEOC, and DCDEE as well as local government mandates as we provide services to families and children through PFC and tenants. This has been and will continue to be an evolving process. Cumberland County continues to operate under a mask mandate indoors across the county, including all municipalities.
 - b. Department heads developed “return to work” plans. Staff has been working throughout the pandemic. Staggered schedules and teleworking are part of the “return to work” plans as we adjust for the needs of employees and business operations. Telework agreements are in the process of being updated for any staff whose work plan continues to include teleworking.
 - c. Vaccination for PFC staff: The Board of Directors adopted a vaccine mandate for staff, inclusive of accommodations for requested religious or medical exemptions. All staff complied by the January 4 deadline.
 - d. Virtual options for contact with families and providers continue, with face-to-face contact with families and providers available per DCDEE guidance. Purchases have been made to enhance health and safety in offices and for work in the field.
 - e. With our front desk being fully staffed, we opened to the public effective January 3. COVID precautions, including masking in all common areas and cleaning of high touch areas, will continue. The focus continues to be on services by appointment. Current hours remain in place and meet the needs of tenants at this time. We are working on activating the KIOSK check-in system.
 - f. Per Policy HR 110, President maintains regular contact with Board Chair for review and continuation of services. Regular communication has gone out to Board and staff. Decisions are made based on federal, state and local government guidance and mandates.

D. PFC Updates & Highlights

1. **New Staff:** Welcome to Terrance Forbes, IT Technician and Tiffany Reece, Coach. They both started on January 4. Casandra Smith, Caseworker will join the staff on January 31.
2. **Position openings posted: website link** (<https://www.indeed.com/cmp/Partnership-For-Children-of-Cumberland-County>)
 - Caseworker, Family Services
 - Program Specialist (2), Family Services
 - Parent Educator, ACE Program
 - Library Program Specialist, Provider Services
3. **Infrastructure Project:** We are working with Steve Fleming on the design for Phase 2 so that the RFP can be released.

E. Events

1. **Board and Committee Meetings:** Meetings have been conducted virtually through the duration of the COVID emergency. Equipment to upgrade the Charles Morris Room for hybrid meetings has been installed. We have had a few small hybrid meetings and continue to tweak the system. We will continue to monitor rates of COVID cases to determine when Board is in person with a hybrid option can begin.

2. **All Staff meetings:** We continue monthly virtual meetings due to the size of our staff. We had our holiday celebration virtually at the All Staff meeting on December 15.
3. **NC Pre-K Recruitment continues. Applications for School year 21-22 continue to be online.** There is a drop box outside the front door for families to drop off applications. The workgroup formed to work on a Universal Application for Pre-K services continues to meet to get this system in place for recruitment for the 22-23 school year. **The new application for the 22-23 school year will be live by February 18. An “interest” form (<https://ccpfc.org/ninja-forms/87rdsb/>) is live on our website now so that parents can get the link to the application as soon as it goes live. Parents can also find the link on the NC Pre-K page on our website:** ccpfc.org/ncprek.
4. **Drive-Through Truckload of Hope Diaper Bank: February 12, March 12, April 9, May 14 and June 11** from 8:30-10:30 am. Volunteers needed. Contact Daniele Malvesti (dmalvesti@ccpfc.org) if you can assist. We are working on a new check in system using Eventbrite.
5. **Little Land** (a family outreach event and fundraiser): Has been postponed at this time due to COVID and our target population not being eligible for vaccines at this time. We are planning other events for the fall, including bringing back The Soiree. More information will be coming soon. Sharon Moyer (smoyer@ccpfc.org) will have more information in upcoming meetings.
6. Cumberland County was featured in a town hall about “Keys to Economic Recovery from COVID-19” at Fayetteville State University. The town hall will air on ncIMPACT on PBS January 31 at 7:30. It will also be posted on the PBS website following the airing: <https://www.pbsnc.org/watch/ncimpact/#TownHalls>
7. WRAL article: The Pandemic and our children: how COVID-19 affected kids across NC (<https://www.wral.com/coronavirus/the-pandemic-and-our-children-how-covid-19-affected-kids-across-nc/20040560/>).



2022 Support for Local Communities: Transitions

Join us virtually for an opportunity to reconvene and collaborate with your local early learning partners to develop/improve transition strategies/plans.

Transition Goal in NC: All young children birth through age 8 and their families are engaged and supported as they transition between home, early care and education programs, and schools. Early care and education programs and schools collaborate so that they are ready to support all children effectively and engage with families and each other within the context of the community to plan transitions that meet the diverse needs of all children and families.

In 2022, the NC Division of Child Development and Early Education, NC Department of Public Instruction, NC Partnership for Children, NC Early Childhood Foundation, the SERVE Center at UNCG, and EducationCounsel will support local communities in collaborating to create/update transition plans that meet requirements for all community partners and create an opportunity for meaningful coordination and collaboration. We listened to your feedback about the importance of having additional regional meetings with dedicated time to collaborate with local partners in order to provide the best possible experiences and services for young children and their families.

Building a strong foundation for learning takes all of us working together. With its requirements to engage early learning stakeholders, the Every Student Succeeds Act provides an opportunity to engage community partners to support our children in fulfilling their potential and strengthen the birth-through-third grade continuum. In addition, NC Senate Bill 740 directed the Department of Health and Human Services, in consultation with the Department of Public Instruction and any other interested agencies, to work together to develop and implement a statewide vision for early education. As part of that work, the bill directs the departments to devise a way for preschool programs to prepare a preschool to kindergarten transition plan for all children enrolled in the NC Pre-K program. DHHS in consultation with the NCDPI, is piloting a standardized method for Pre-K teachers to collect evidences of learning and document children's learning statuses in the five (5) domains of learning and development. This method leverages a subset of the widely held expectations from North Carolina's Foundations for Early Learning and Development, which align vertically with the construct progressions measured by North Carolina's Early Learning Inventory. And finally, NC Senate Bill 387 includes NC's Read to Achieve Program requirements to administer formative assessments to children at the conclusion of their participation in the NC Pre-K program and share the results with the child's kindergarten teacher at the beginning of the next school year.

Along with requirements and opportunities in ESSA and NC Senate Bills 740 and 387, there are transition requirements in all of our early childhood programs. It begins with aligning strategies. No matter where you sit, you develop/implement transition plans for young children and their families. LEAs, Head Start grantees, Smart Start local partnerships, and many other community organizations develop transition plans for children and families as they enter in and exit various programs and services.

What would be possible if we aligned these plans and our work to create a system that builds a strong foundation of learning for all children in our communities? What would be possible if districts



had support to collaborate across systems to focus on transitions and all the pieces that fall underneath such as family engagement and professional development? We are committed to doing just that.

JOIN US! Build your team and attend a virtual regional meeting. Please talk with your local team members and plan your registration/attendance. Although registration allows individuals to register, please be sure your team is communicating and planning to attend as a team. The focus of this meeting is local coordination/collaboration; therefore, team attendance is vital for optimal success. Many of you developed local teams several years ago when this work began and meet regularly. If you don't currently have a local team, now is the time to form your team. Meetings will focus on reconnecting with local partners since the pandemic, requirements/opportunities related to transition, a panel discussion, and support to begin development/updates to local transition plans.

Suggested Attendees

- Superintendent or designee
- Title I Director
- Partnership for Children Executive Director or Program Director
- Head Start Director or Agency Executive Director
- CCR&R Representative
- NC Pre-K Administrator
- Early Intervention/Preschool Coordinators (and/or Exceptional Children's Director)
- Elementary Director/Principal
- Teacher: Preschool & Kindergarten

Other Early Learning Partners to consider (various positions associated with young children and their families)

- Homeless Education Liaison
- DSS Director or Early Childhood Subsidy Representative
- Public Library Children's Services Administrator
- Health Department – Child Services Representative
- Private Child Care Administrator/Teacher
- Parental Organization Administrator

Please register for the meeting scheduled in your [NC State Board of Education Region](#). (*Note: We know that some of you work in multiple counties. We will use the county you select in the registration process for placement in a breakout room to plan with one of your local community teams.) If for some reason your team is not able to meet on the scheduled date, please contact Carla Garrett at cgarrett@serve.org to discuss. Please know that in order for a team to attend a meeting outside of the assigned State Board of Education region, the entire team will need to agree to the change.

*Teams are encouraged to gather together in one location to attend the regional virtual meeting, if team members feel comfortable and safe doing so.



State Board of Education Region	Date	Time	Register Now: Space is limited
Northwest	February 9, 2022	1:00 pm - 3:00 pm	https://uncg.zoom.us/meeting/register/tJlsdOuvpjs pEt0xMYRALD9uXI2FyYpututp Deadline February 2
Southwest	February 10, 2022	2:00 pm - 4:00 pm	https://uncg.zoom.us/meeting/register/tJcqu6vpz8 pGNamy8-TgrmAZO2Vb-LZp4Ga Deadline February 3
Piedmont-Triad	February 11, 2022	10:00 am - 12:00 pm	https://uncg.zoom.us/meeting/register/tJMtfuqtqT0 tG9VaiSlk28HLH-mKkM4rYlcj Deadline February 4
Sandhills	February 28, 2022	12:00 pm - 2:00 pm	https://uncg.zoom.us/meeting/register/tJ0rdOuurTl qG9bShPWJJOhAXzQiFoCBOHVo Deadline February 21
North Central	March 1, 2022	12:00 pm - 2:00 pm	https://uncg.zoom.us/meeting/register/tJlpfu-srzwE9QQeU85Fff_I9_V149-MLxu Deadline February 22
Northeast	March 3, 2022	3:00 pm - 5:00 pm	https://uncg.zoom.us/meeting/register/tJ0qcuioqTk uGt3A0SLnfj-vvJsid9AzkUNO Deadline February 24
Southeast	March 7, 2022	12:00 pm - 2:00 pm	https://uncg.zoom.us/meeting/register/tJUvcumogj wpE9IGNMz99ejuPK8-ZxnPcCHc Deadline February 28
Western	March 10, 2022	1:00 pm - 3:00 pm	https://uncg.zoom.us/meeting/register/tJUkceCvpj0 iH9bHNNwcYQp7HMwg9zI64_1By Deadline March 5

In preparation for the meeting, please review and have access to the following documents:

- LEA/Head Start MOU
- Local ESSA Plan
- Local Community Transition Plan

It is the intent of the NC Transition Pilot Initiative, as well as the focus on transition within the statewide ESSA Early Learning work, to include strategies and practices for successfully transitioning all children and their families into kindergarten and creating a shared understanding among early childhood programs, schools, administrators/directors, and families of what children should experience between early childhood programs and schools. This statewide initiative supports local coordination/collaboration and preparation for future work on a systems approach to early childhood coordination.



For more information, contact:

Carla Garrett cgarrett@serve.org The SERVE Center at UNCG	Dr. Kristi Snuggs Kristi.snuggs@dhhs.nc.gov NC Division of Child Development and Early Education	Macy Jones Macy.jones@dpi.nc.gov NC Department of Public Instruction- Head Start State Collaboration Office
Amy Cubbage acubbage@smartstart.org North Carolina Partnership for Children	Muffy Grant mgrant@buildthefoundation.org NC Early Childhood Foundation	Elysa Cash Elysa.cash@educationcounsel.com John Pruette John.pruette@educationcounsel.com EducationCounsel

FACILITY AND TENANT COMMITTEE RECOMMENDATIONS
MEETING January 10, 2022

RECOMMENDATIONS:

1. Approval for tenancy and lease negotiations, contingent on receiving acceptable background checks for staff and statement of financial stability, before the January 27, 2022 Board Of Directors Meeting for the following organization:
 - Kingdom Financial, Inc.

Finance Committee Recommendations

Virtual Meeting – January 18, 2022

RECOMMENDATIONS

- A. Investment Policy (Accounting Policy Section 29) – The Finance Committee recommends approving the Investment Policy as presented.
- B. The Finance Committee recommends accepting the following as presented.
 - 1. FY 21/22 Contingency Reversion Plan
 - Community Engagement – increase \$132,000
 - Planning, Monitoring and Evaluation – increase \$99,005
 - NC Pre-K Enhancements TANF – increase \$71,000
 - NC Pre-K Enhancements non-TANF – increase \$13,000
 - WAGE\$ - increase \$50,000
 - 2. FY 21/22 Smart Start Budget Recommendations
 - 3. FY 21/22 Budget Amendments – as listed in the Contingency Reversion Plan and including
 - PFC Child Care Subsidy TANF – decrease \$84,000
 - Family Connects – decrease \$50,000
 - 4. New Smart Start Admin Funds which are TBD

INFORMATION

- A. Cumberland Financial Reports for December 2021 were distributed as an FYI:
 - 1. Smart Start
 - 2. NC Pre-Kindergarten
 - 3. South West Child Development Commission (SWCDC) – Region 5
 - 4. All Funding Sources
 - 5. Unrestricted State Revenues (USR)
 - 6. Cash and In-Kind Report (Deferred)
- B. The December E-Trade Statement was provided for information.
- C. TANF/CCDF Voluntary Subsidy Reversion – PFC will keep subsidy dollars and use them in the community instead of reverting them back to NCPC



**Partnership for Children of Cumberland County, Inc.
Contingency Reversion Plan
FY 2122**

Reversions or Reserved Funds							
Direct Service Provider	Activity	Description/Comments	Amount	Approval or Recommendation	Date	Description/Comments	Amount
N/A	N/A	Return of FY20/21 reverted funds from NCPC	\$459,422	To Board for recommendation	11/18/21	Approved by Board	\$459,422
N/A	N/A	*NEW* Smart Start Services Funds	\$231,005	To Board for recommendation	01/27/22		\$231,005
PFC	Child Care Subsidy TANF	Decrease funding due to need through yearend	\$84,000	To Board for recommendation	01/27/22		\$84,000
PFC	Family Connects	Decrease funding due to need through yearend	\$50,000	To Board for recommendation	01/27/22		\$50,000
			\$824,427	Total Reverted/Received		\$ 824,427.00	
Requests for Additional Funding							
Kerri Hurley	Kindermusik & Music Therapy Connection	Serve additional classes & purchase kits for classrooms being served virtually	\$17,610	To Board for recommendation	11/18/21	Approved by Board	\$17,610
CCSA	WAGE\$	Increase to Tier 3 for 3rd & 4th Quarter	\$200,000	To Board for recommendation	11/18/21	Approved by Board	\$200,000
PFC	Community Engagement	Increased cost-allocation plan related expenses; plus \$94,300 in additional outreach and marketing efforts	\$25,812	To Board for recommendation	11/18/21	Approved by Board	\$25,812
CCDSS	DSS Child Care Subsidy	Serve approximately 25 additional Smart Start eligible children from waiting list	\$200,000	To Board for recommendation	11/18/21	Approved by Board	\$200,000
CCDSS	DSS Child Care Subsidy Admin	Fund additional staff to support additional children being served from wait list	\$16,000	To Board for recommendation	11/18/21	Approved by Board	\$16,000
PFC	Community Engagement	Increased cost-allocation plan related expenses; plus \$94,300 in additional outreach and marketing efforts	\$132,000	To Board for recommendation	01/27/22		\$132,000
PFC	Planning, Monitoring and Evaluation	Increased for Mosaic software, licenses, migration and other support services	\$99,005	To Board for recommendation	01/27/22		\$99,005
PFC	NC Pre-K Enhancements TANF	10-month 2% Enhancements *amount may be adjusted	\$71,000	To Board for recommendation	01/27/22		\$71,000
PFC	NC Pre-K Enhancements Non-TANF	10-month 2% Enhancements *amount may be adjusted	\$13,000	To Board for recommendation	01/27/22		\$13,000
PFC	WAGE\$	Increase to Tier 3 for 3rd & 4th Quarter	\$50,000	To Board for recommendation	01/27/22		\$50,000
			\$ 824,427.00	Total Allocated		\$ 824,427.00	
Balance Left to Allocate						\$	-

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit:	Partnership for Children of Cumberland County, Inc.		Activity Name:		Community Engagement & Development [5517-030]
	Community Engagement		Requested Effective Date:		2/15/2022
Line #	Description	Budget Effective 12/31/21	Amount Changed	Budget Effective 02/15/22	Explanation
11	Personnel	\$ 283,300.00	\$ -	\$ 283,300.00	
12	Contracted Professional Services	\$ 76,750.00	\$ 60,000.00	\$ 136,750.00	Increase for website services and databased upgrades not previously budgeted.
14	Office Supplies & Materials	\$ 5,500.00	\$ 3,000.00	\$ 8,500.00	Increase due to cost allocation of supplies (masks, etc.) not previously budgeted.
15	Service Related Supplies	\$ 50.00	\$ -	\$ 50.00	
17	Travel	\$ 500.00	\$ -	\$ 500.00	
18	Communications & Postage	\$ 4,800.00	\$ -	\$ 4,800.00	
19	Utilities	\$ 18,000.00	\$ -	\$ 18,000.00	
20	Printing and Binding	\$ 750.00	\$ -	\$ 750.00	
21	Repair and Maintenance	\$ 27,500.00	\$ 20,000.00	\$ 47,500.00	Increase due to cost allocations of necessary repairs and maintenance that were not previously budgeted or under budgeted.
22	Meeting/Conference Expense	\$ 750.00	\$ -	\$ 750.00	
23	Employee Training (no travel)	\$ 1,800.00	\$ -	\$ 1,800.00	
24	Advertising and Outreach	\$ 26,687.00	\$ 44,500.00	\$ 71,187.00	Increase to support outreach and marketing efforts through the fiscal yearend.
25	Board Member Expense	\$ -	\$ -	\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -	\$ -	\$ -	
28	Furniture Rental	\$ -	\$ -	\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 1,200.00	\$ 3,000.00	\$ 4,200.00	Increase due to cost allocation of phones, etc. not previously budgeted.
30	Vehicle Rental	\$ -	\$ -	\$ -	
31	Dues, Subscriptions and Fees	\$ 5,300.00	\$ 1,500.00	\$ 6,800.00	Increase due to upgrade on web hosting as a result of increased web traffic ALREADY PAID
32	Insurance & Bonding	\$ 3,300.00		\$ 3,300.00	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ 1,500.00	\$ -	\$ 1,500.00	
40	Computer Equipment/Printers, \$500+ per item	\$ 500.00	\$ -	\$ 500.00	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 458,187.00	\$ 132,000.00	\$ 590,187.00	

Department Manager Signature _____

Date _____

Fiscal Year 2021/2022

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit:	Partnership for Children of Cumberland County, Inc.		Activity Name:		Planning Monitoring and Evaluation [5603-007]
	Planning Monitoring and Evaluation		Requested Effective Date:		2/15/2022
Line #	Description	Budget Effective 07/01/21	Amount Changed	Budget Effective 02/15/22	Explanation
11	Personnel	\$ 244,836.00	\$ -	\$ 244,836.00	
12	Contracted Professional Services	\$ 43,000.00	\$ 50,000.00	\$ 93,000.00	Mosaic migration services, technical support, and related support services
14	Office Supplies & Materials	\$ 50,000.00	\$ 49,005.00	\$ 99,005.00	Mosaic user licenses for various data reporting modules
15	Service Related Supplies	\$ 300.00	\$ -	\$ 300.00	
17	Travel	\$ 3,116.00	\$ -	\$ 3,116.00	
18	Communications & Postage	\$ 10,000.00	\$ -	\$ 10,000.00	
19	Utilities	\$ 6,000.00	\$ -	\$ 6,000.00	
20	Printing and Binding	\$ 300.00	\$ -	\$ 300.00	
21	Repair and Maintenance	\$ 10,000.00	\$ -	\$ 10,000.00	
22	Meeting/Conference Expense	\$ 300.00	\$ -	\$ 300.00	
23	Employee Training (no travel)	\$ 7,500.00	\$ -	\$ 7,500.00	
24	Advertising and Outreach	\$ 500.00	\$ -	\$ 500.00	
25	Board Member Expense	\$ -	\$ -	\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -	\$ -	\$ -	
28	Furniture Rental	\$ -	\$ -	\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 3,200.00	\$ -	\$ 3,200.00	
30	Vehicle Rental	\$ 300.00	\$ -	\$ 300.00	
31	Dues, Subscriptions and Fees	\$ 600.00	\$ -	\$ 600.00	
32	Insurance & Bonding	\$ 3,000.00	\$ -	\$ 3,000.00	
33	Book/Library Reference Materials	\$ -	\$ -	\$ -	
34	Mortgage Interest/Bank Fees	\$ -	\$ -	\$ -	
35	Other Expenses	\$ -	\$ -	\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ 300.00	\$ -	\$ 300.00	
40	Computer Equipment/Printers, \$500+ per item	\$ 3,000.00	\$ -	\$ 3,000.00	
41	Furniture/Eqpt. under \$500 per item	\$ 800.00	\$ -	\$ 800.00	
43	Purchases of Services	\$ -	\$ -	\$ -	
45	Stipends/Scholarships	\$ -	\$ -	\$ -	
46	Cash Grants and Awards	\$ -	\$ -	\$ -	
47	Non-Cash Grants and Awards	\$ -	\$ -	\$ -	
	Total	\$ 387,052.00	\$ 99,005.00	\$ 486,057.00	

Department Manager Signature _____

Date _____

Fiscal Year 2021/2022

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc. Child Care Resource & Referral		Activity Name: PFC Child Care Subsidy TANF/CCDF [2341-002] Requested Effective Date: 2/15/2022			
Line #	Description	Budget Effective 07/01/21	Amount Changed	Budget Effective 02/15/22	Explanation
11	Personnel	\$ -		\$ -	
12	Contracted Professional Services	\$ -		\$ -	
14	Office Supplies & Materials	\$ -		\$ -	
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ -		\$ -	
18	Communications & Postage	\$ -		\$ -	
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ -		\$ -	
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -		\$ -	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ -		\$ -	
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ 366,368.00	\$ (84,000.00)	\$ 282,368.00	Decrease due to lesser demand for services as a result of the COVID-19 pandemic
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 366,368.00	\$ (84,000.00)	\$ 282,368.00	

Department Manager Signature _____

Date _____

Fiscal Year 2021/2022

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc.		Activity Name: Family Connects [5413-032]			
Community Engagement		Requested Effective Date: 2/15/2022			
Line #	Description	Budget Effective 07/01/21	Amount Changed	Budget Effective 02/15/22	Explanation
11	Personnel	\$ 37,750.00	\$ (25,000.00)	\$ 12,750.00	The staff position remains unfilled. The decrease is due to lapse salaries.
12	Contracted Professional Services	\$ 11,275.00	\$ (5,000.00)	\$ 6,275.00	Decrease anticipated need to yearend.
14	Office Supplies & Materials	\$ 2,000.00	\$ (1,000.00)	\$ 1,000.00	Decrease anticipated need to yearend.
15	Service Related Supplies	\$ 8,000.00	\$ (4,000.00)	\$ 4,000.00	Decrease anticipated need to yearend.
17	Travel	\$ 6,125.00	\$ (4,000.00)	\$ 2,125.00	Decrease anticipated need to yearend.
18	Communications & Postage	\$ 1,000.00	\$ -	\$ 1,000.00	
19	Utilities	\$ 700.00	\$ -	\$ 700.00	
20	Printing and Binding	\$ 3,500.00	\$ (1,500.00)	\$ 2,000.00	Decrease anticipated need to yearend.
21	Repair and Maintenance	\$ 900.00	\$ -	\$ 900.00	
22	Meeting/Conference Expense	\$ 2,500.00	\$ -	\$ 2,500.00	
23	Employee Training (no travel)	\$ 5,000.00	\$ (4,000.00)	\$ 1,000.00	Decrease anticipated need to yearend.
24	Advertising and Outreach	\$ 13,750.00	\$ (5,500.00)	\$ 8,250.00	Decrease anticipated need to yearend.
25	Board Member Expense	\$ -	\$ -	\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -	\$ -	\$ -	
28	Furniture Rental	\$ -	\$ -	\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -	\$ -	\$ -	
30	Vehicle Rental	\$ -	\$ -	\$ -	
31	Dues, Subscriptions and Fees	\$ -	\$ -	\$ -	
32	Insurance & Bonding	\$ -	\$ -	\$ -	
33	Book/Library Reference Materials	\$ -	\$ -	\$ -	
34	Mortgage Interest/Bank Fees	\$ -	\$ -	\$ -	
35	Other Expenses	\$ -	\$ -	\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -	\$ -	\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ 7,500.00	\$ -	\$ 7,500.00	
41	Furniture/Eqpt. under \$500 per item	\$ -	\$ -	\$ -	
43	Purchases of Services	\$ -	\$ -	\$ -	
45	Stipends/Scholarships	\$ -	\$ -	\$ -	
46	Cash Grants and Awards	\$ -	\$ -	\$ -	
47	Non-Cash Grants and Awards	\$ -	\$ -	\$ -	
	Total	\$ 100,000.00	\$ (50,000.00)	\$ 50,000.00	

Department Manager Signature _____

Date _____

Fiscal Year 2021/2022

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc. Child Care Resource & Referral		Activity Name: NC Pre-K Enhancements TANF/CCDF [2342-034] Requested Effective Date: 2/15/2022			
Line #	Description	Budget Effective 07/01/21	Amount Changed	Budget Effective 02/15/22	Explanation
11	Personnel	\$ -		\$ -	
12	Contracted Professional Services	\$ -		\$ -	
14	Office Supplies & Materials	\$ -		\$ -	
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ -		\$ -	
18	Communications & Postage	\$ -		\$ -	
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ -		\$ -	
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -		\$ -	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ -		\$ -	
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ 71,000.00	\$ 71,000.00	\$ 142,000.00	Direct payments to early care and education providers to enhance the NC Pre-K rate for children served in the NC Pre-K program whose families meet the Temporary Assistance for Needy Families (TANF) or Child Care Development Fund (CCDF) eligibility guidelines.
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 71,000.00	\$ 71,000.00	\$ 142,000.00	

Department Manager Signature _____

Date _____

Fiscal Year 2021/2022

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc. Child Care Resource & Referral		Activity Name: NC Pre-K Enhancements Non-TANF/CCDF [2348-035] Requested Effective Date: 2/15/2022			
Line #	Description	Budget Effective 07/01/21	Amount Changed	Budget Effective 02/15/22	Explanation
11	Personnel	\$ -		\$ -	
12	Contracted Professional Services	\$ -		\$ -	
14	Office Supplies & Materials	\$ -		\$ -	
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ -		\$ -	
18	Communications & Postage	\$ -		\$ -	
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ -		\$ -	
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -		\$ -	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ -		\$ -	
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ 12,527.00	\$ 13,000.00	\$ 25,527.00	Direct payments to early care and education providers to enhance the NC Pre-K rate for children served in the NC Pre-K program whose families do not meet the Temporary Assistance for Needy Families (TANF) or Child Care Development Fund (CCDF) eligibility guidelines.
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 12,527.00	\$ 13,000.00	\$ 25,527.00	

Department Manager Signature

Date

Fiscal Year 2021/2022



Direct Service Provider Revision or Amendment Request Form

Section I: Direct Service Provider Basic Information

DSP Name/Organization: _____ Contract #: _____
Activity Name: _____ Amendment #: _____
PSC/Activity ID: _____ Revision #: _____

Section II: Change Type Requested

☐ Revise Activity Budget ☐ Amend Activity Budget ☐ Terminate Contract/Activity
☐ Other Change (describe) _____

Requested Effective Date: _____ **Please note: Unless a later month is requested, requests received by the 10th of the month are typically processed and submitted for NCPC approval by the end of the month, and will be effective on the 15th of the following month.*

Section III: Justification/Explanation

Section IV: Direct Service Provider Authorizing Signature(s)

Marsha Basler
Authorized Official's Signature

Date

Second Authorized Official's Signature (if required by DSP)

Date

FOR PFC CONTRACTS USE ONLY

DATE RECEIVED: _____ FIN CMTE REV: _____ EXEC CMTE REV: _____
BOD REV: _____ SUBMITTED TO NCPC: _____ EFFECTIVE DATE: _____
REQUIRED DOCUMENTS PROCESSED: _____ EXECUTED: _____

Partnership for Children of Cumberland County, Inc.
DSP Budget Revision/Amendment Request

DSP: Child Care Services Association		Activity Name: WAGES\$ Project			
		Requested Effective Date: 02/15/2022 pending NCPC*		Contract #: State Contract	

Line #	Description	Budget Effective 12/31/21	Amount Changed	Budget Effective 02/15/2022*	Explanation
11	Personnel			\$ -	
12	Contracted Professional Services			\$ -	
14	Office Supplies & Materials			\$ -	
15	Service Related Supplies			\$ -	
17	Travel			\$ -	
18	Communications & Postage			\$ -	
19	Utilities			\$ -	
20	Printing and Binding			\$ -	
21	Repair and Maintenance			\$ -	
22	Meeting/Conference Expense			\$ -	
23	Employee Training (no travel)			\$ -	
24	Advertising and Outreach			\$ -	
25	Board Member Expense			\$ -	
27	Office Rent (Land, Buildings, Etc.)			\$ -	
28	Furniture Rental			\$ -	
29	Equipment Rental (Phones, Computers, etc.)			\$ -	
30	Vehicle Rental			\$ -	
31	Dues, Subscriptions and Fees			\$ -	
32	Insurance & Bonding			\$ -	
33	Book/Library Reference Materials			\$ -	
34	Mortgage Interest/Bank Fees			\$ -	
35	Other Expenses			\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item			\$ -	
40	Computer Equipment/Printers, \$500+ per item			\$ -	
41	Furniture/Eqpt. under \$500 per item			\$ -	
43	Purchases of Services			\$ -	
45	Stipends/Scholarships	\$ 598,091	\$ 50,000	\$ 648,091	
46	Cash Grants and Awards			\$ -	
47	Non-Cash Grants and Awards			\$ -	
	Total	\$ 598,091	\$ 50,000	\$ 648,091	

Marsha Basloe

 DSP Authorized Signature

1/13/22

 Date

Fiscal Year 2021/2022

Partnership for Children of Cumberland County, Inc.
DSP Budget Revision/Amendment Request

DSP: Child Care Services Association		Activity Name: WAGES\$ Project			
		Requested Effective Date: 02/15/2022 pending NCPC*		Contract #: State Contract	
Line #	Description	Budget Effective 12/31/21	Amount Changed	Budget Effective 02/15/2022*	Explanation
*At this time, the effective date is contingent upon NCPC's date of notice to PFC of availability of funds.					

DSP Authorized Signature

Date

Fiscal Year 2021/2022



Partnership for Children of Cumberland County, Inc. (PFC)
Virtual Executive Committee (Acting as Board) Meeting Minutes
August 26, 2021 (9:17 am – 10:42 am)
Be the Driving Force



MEMBERS PRESENT: Terrasine Gardner, Sandee Gronowski, Dr. Meredith Gronski, Alana Hix (D), Brian Jones, Cotina Jones, Karen McDonald, Ayesha Neal, Steve Terry and Wanda Wesley
MEMBERS ABSENT: Andrea McGillivray and Ebone Williams
NON-VOTING ATTENDEES: Dr. Pamela Adams-Watkins, Tre'vone McNeill, Dr. Anthony Wade, Dottie Adams, Ar-Nita Davis, Pamela Federline, Belinda Gainey, Michelle Hearon, Julanda Jett, Marie Lilly, Carole Mangum, Sharon Moyer, Anthony Ramos, Mary Sonnenberg and Mike Yeager
GUEST: Scottie Seawell

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
<i>This meeting was held via ZOOM due to COVID-19 and the PFC building being closed to the public.</i>			
I. Determination of Quorum & Call to Order – Dr. Meredith Gronski, Chair A. Fundraising and Friend Raising 1. Board Donations a. PFC 10-10 Club b. Circle of Friends: Corporate and Community Giving Campaign 2. Volunteer Forms	<p>The scheduled meeting of the Executive Committee was held via Zoom, on Thursday, August 26, 2021, and beginning at 9:17 am pursuant to prior written notice to each committee member. Dr. Meredith Gronski, Chair, determined that a quorum was present and called the meeting to order. Belinda Gainey was Secretary for the meeting and recorded the minutes.</p> <p>A.1. Dr. Gronski informed the committee that all board members are required to provide a board donation annually.</p> <p>A.1.a. The PFC 10-10 Club is a way to volunteer and give monetarily to PFC. Donations to the PFC 10-10 Club do count towards a board donation.</p> <p>A.1.b. Circle of Friends: Corporate and Community Giving Campaign is also a way to give. If you know of anyone who may be interested in joining, let Sharon Moyer know.</p> <p>A.2. Dr. Gronski asked the members to fill out the volunteer form if they read the packet prior to coming to the meeting or participated in any PFC business outside of regular meetings.</p>	<p>Called to Order</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p>
II. Approval of Minutes * A. June 24, 2021 – Open Session B. June 24, 2021 – Closed Session	<p>A. The Open Session minutes from June 24, 2021, were previously distributed electronically to committee members for their review.</p> <p>Steve Terry moved to accept the June 24, 2021 Executive Committee meeting Open Session minutes. Cotina Jones seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any oppositions. If any oppositions the committee members were asked to type it in the ZOOM Chat Box. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>A. Anthony Ramos presented the electronic minutes of the June 24, 2021 Executive Committee meeting Closed Session during a breakout session with committee members. Steve Terry moved to accept the June 24, 2021 Closed Session Executive Committee meeting minutes. Terrasine Gardner seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any oppositions. If any oppositions</p>	<p>Motion Carried</p> <p>Motion Carried</p>	<p>None</p> <p>None</p>

[illegible]



Partnership for Children of Cumberland County, Inc. (PFC)
Virtual Executive Committee (Acting as Board) Meeting Minutes
August 26, 2021 (9:17 am – 10:42 am)
Be the Driving Force



	<p>Sandee Gronowski moved to accept closing the CD at Select Bank, move funds to the Lumbee Bank new CDs and shift with E-Trade account, allow Dr. Gronski to sign on the CD account and one signature is allowed to liquidate, as presented. Terrasine Gardner seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any opposals. If any opposals the committee members were asked to type it in the ZOOM Chat Box. All votes were unanimous. There were no abstentions. The motion carried.</p>	Motion Carried	None
	<p>A motion was made to review the Investment Policy at the next Finance Committee meeting.</p> <p>Sandee Gronowki moved to accept reviewing the PFC Investment Policy at the next Finance Committee meeting as presented. Steve Terry seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any opposals. If any opposals the committee members were asked to type it in the ZOOM Chat Box. All votes were unanimous. There were no abstentions. The motion carried.</p>	Motion Carried	None
	<p>B.1. Per Mary, a letter was received from the Cumberland Community Foundation asking if PFC would like to withdraw money from the Endowment. Staff recommends to leave the money in the Endowment.</p> <p>Steve Terry moved to accept not removing money from the PFC Endowment as presented. Brian Jones seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any opposals. If any opposals the committee members were asked to type it in the ZOOM Chat Box. All votes were unanimous. There were no abstentions.</p>	Motion Carried	None
	<p>C. Mary stated that the goal of PFC is to serve children and families here at the PFC Family Resource Center. We continue to review additional guidance from CDC, OSHA, EEOC, and DCDEE as well as any local government mandates. In light of the increased number of COVID cases and the Delta Variant, we recommend that we continue stringent health and safety guidelines to protect our staff, tenants and visitors. Since many of our clients that visit here are still at risk of the COVID virus, PFC would like to continue using all COVID protocols which are in place. A memo was provided containing these protocols.</p> <p>Alana Hix moved to accept the Building Operations Continuing Guidelines during COVID-19 as presented. Wanda Wesley seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any opposals. If any opposals the committee members were asked to type it in the ZOOM Chat Box. All votes were unanimous. There were no abstentions. The motion carried.</p>	Motion Carried	None
	<p>D. Marie Lilly provided an overview of the FY 20/21 Partnership Umbrella Budget (PUB) to the committee.</p> <p>Sandee Gronowski moved to accept the FY 20/21 PUB presented. Ayesha Neal seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any opposals. If any opposals the committee members were asked to type it</p>	Motion Carried	None

**Partnership for Children of Cumberland County, Inc. (PFC)
Virtual Executive Committee (Acting as Board) Meeting Minutes
August 26, 2021 (9:17 am – 10:42 am)
*Be the Driving Force***

	<p>in the ZOOM Chat Box. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>E. Marie reviewed the FY 20/21 Exhibits A&B with the committee. Steve Terry made a motion to accept the FY 20/21 Exhibits A&B as presented. Sandee Gronowski seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any opposals. If any opposals the committee members were asked to type it in the ZOOM Chat Box. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>F. Marie reviewed the Fixed Assets Disposals with the committee Sandee Gronowski made a motion to accept the Fixed Assets Disposals as presented. Ayesha Neal seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any opposals. If any opposals the committee members were asked to type it in the ZOOM Chat Box. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>G. Pamela Federline is recommending the following programs for System of Support related to Program Monitoring for 2021-2022: All Children Excel, Child Care Resource and Referral – Professional Services, Child Health Care Consultants (CCHC), Family Connects, Kaleidoscope and Lending Library. Terrasine Gardner made a motion to accept the System of Support recommendations as presented. Cotina Jones seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any opposals. If any opposals the committee members were asked to type it in the ZOOM Chat Box. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>H. Marie provided an overview of the July 2021 Financial Summary.</p> <p>H.1. Mary provided an overview of the July 2021 Cash and In-Kind Report.</p> <p>I. Marie provided an overview of the July E-Trade Statement.</p>	<p>Motion Carried</p> <p>Motion Carried</p> <p>Motion Carried</p> <p>None</p> <p>None</p> <p>None</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p>
<p>V. Establishing a Strategic Direction for the Future</p> <p>A. Board Priorities Update^Δ</p> <p>1. Capacity Building</p> <p>2. Sustainability</p> <p>3. Community Collaboration Leader</p> <p>B. Sustainability Plan Development^Δ</p>	<p>An overview was provided on the Board Priorities – Capacity Building Leader, Sustainability and Community Collaboration Leader.</p> <p>A.1. Capacity Building Leader: Continuing to work on the Universal NC Pre-K application.</p> <p>A.2. Sustainability: Google Ad Grants – July Cost is up to \$8,130 and August up to \$7,466.57. These dollars count towards Cash and In-Kind. This means that people are seeking PFC services.</p> <p>A.3. Community Collaboration Leader: Continuing to work with different organizations; implementation of Family Connects. Dr. Jennifer Green and a staff person participated in the DSP mandatory meeting.</p> <p>B. Scottie Seawell, Sustainability Plan Development Consultant, provided an update on the Sustainability Planning. Staff focus group are wrapping up. Scottie will be interviewing Direct Service Providers. She is still in the gathering information assessment phase. A report will be created highlighting some of the themes and ideas to focus on sustainability planning. Afterwards, Scottie will continue working with committees and staff leads</p>	<p>None</p> <p>None</p>	<p>None</p> <p>None</p>



Partnership for Children of Cumberland County, Inc. (PFC)
Virtual Executive Committee (Acting as Board) Meeting Minutes
August 26, 2021 (9:17 am – 10:42 am)
Be the Driving Force



	around each of the areas and develop some priorities and doing action planning in support of the priorities. Board input will be needed as well.		
VI. President's Report ^A	The President's Report was included in the packet and Mary provided an overview.	None	None
VII. Consent Items/Items for Information (See Agenda)			
VIII. Adjournment – Dr. Meredith Gronski, Chair	As there was no further business, the meeting was adjourned at 10:42 am.	Adjourned	None

Submittal: The minutes of the above stated meeting are submitted for approval.

Secretary of Meeting

Date

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

Committee Chair

Date

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

FOOTNOTES FOR FINANCIAL REPORTS

December 31, 2021

FOOTNOTES - BALANCE SHEET

A. The cash accounts at December 31, 2021 total \$2,370,295.51.

Included in the cash balance amount are the following investment vehicles:

Banking Institution	Investment Type	Current Amount	Term (months)	Maturity Date	Interest Rate	Annual Percentage Yield
PNC Bank	Money Market	\$193,890.62	n/a	n/a	n/a	.50%
Lumbee Bank	CD#2	104,560.38	30	02/26/24	.45%	.45%
Lumbee Bank	CD#3	103,570.81	30	02/26/24	.45%	.45%
Lumbee Bank	Checking	\$150.00	n/a	n/a	n/a	n/a
E-Trade	Financial Trades	\$118,000.00	n/a	n/a	n/a	n/a
Cumberland Community Foundation	Beneficial Interest in Endowment Fund	\$31,384.00	n/a	n/a	n/a	n/a
TOTAL		\$551,555.81				

B. Employees' payroll deductions at December 31, 2021 from the current month and from prior months total \$584.83 which includes primarily health insurances of \$7,391.68 deducted in December but paid in January 2022 plus (\$7,650.00) of pre-funded HRA anticipated to be reimbursed by Blue Cross and Blue Shield in a future month. During November 2021, \$8,105.00 for prior year pre-funded amounts was reimbursed by Blue Cross and Blue Shield. These accounts are reconciled on a monthly basis and at yearend to ensure that the correct amounts are being accounted for as required by NCPC.

C. Per Board approval, an endowment fund was established on June 29, 2012 with the Cumberland Community Foundation, Inc. with an initial amount of \$25,000.00. Since this amount is an irrevocable gift of assets, it is classified as a permanently restricted net asset for accounting purposes. It is also classified as a "Beneficial Interest in Community Foundation" in the Assets section of the Balance Sheet.

NCPC defines permanently restricted net assets as "used to classify assets that have donor-imposed stipulations that neither expire with time nor can be fulfilled or removed by actions of the organization. An example would be an endowment fund whereby the principal is maintained for investment purposes and the interest earnings may be available for use. This FASB code is rarely used."

Additional funds totaling \$4,732.00 was added to the endowment as of June 30, 2013. The Partnership made an additional deposit of \$768.00 to the endowment in September 2014. The Partnership also made an additional deposit of \$666.00 to the endowment in July 2015. During January 2016, additional deposits totaling \$218.00 were received for the endowment. This amount was transferred to the Foundation in February 2016. The total contributions from the Partnership to the endowment, including these funds, are now a total of \$31,384.00. There were no additional funds added to this endowment during the 2016-2017 fiscal year.

December 31, 2021

FOOTNOTES - SMART START GRANT SPREADSHEET

SERVICES (In-House Activities): The Smart Start funds for all of the Services budgets were in contract at 100% of full allocation effective July 1, 2021.

The Community Engagement activity received an additional \$25,812 from the prior year reverted funds effective 12-31-2021.

DIRECT SERVICE PROVIDERS: The Smart Start funds for the Direct Service Providers (DSPs) budgets were in contract at 100% of full allocation effective July 1, 2021.

The following activities received additional amounts from the prior year reverted funds effective 12-31-2021.

Kindermusik & Music Therapy	\$17,610
WAGE\$	\$200,000
DSS Subsidy	\$200,000
DSS Subsidy Support	\$16,000

ADMINISTRATION and FUNDRAISING 9200: The Smart Start funds for the Administration budgets were in contract at 100% of full allocation effective July 1, 2021.

Partnership for Children of Cumberland County, Inc.
Balance Sheet
December 31, 2021

Assets

Bank of America Checking Account	\$ 1,818,339.70	}	A
PNC Bank - Money Market Reserve	193,890.62		
Lumbee Bank - Certificate of Deposit #2	104,560.38		
Lumbee Bank - Certificate of Deposit #3	103,570.81		
Lumbee Bank - Checking Account [from investments]	150.00		
E-Trade Funds Account	118,000.00		
Petty Cash, Change Funds, Undeposited Receipts	400.00		
Beneficial Interest in Community Foundation	31,384.00		
	<hr/>		
Total Assets	2,370,295.51		
	<hr/> <hr/>		

Liabilities and Net Assets

Forfeited FSA and HRA Pre-Funding	(8,202.61)	}	B
COBRA Insurances	107.92		
Health Insurance Payable	7,587.19		
Flex-Spending Payable	1,040.71		
AFLAC Payable	57.34		
Dental Insurance Payable	(4.68)		
Vision Payable	(1.22)		
Legal Shield Payable	0.18		
Tenant Security Deposits	16,321.05		
Unrestricted Net Assets	1,173,009.40		
Temporarily Restricted Net Assets	83,351.91		
Permanently Restricted Net Assets	31,384.00		C
Excess Revenues over (under) Expenditures	1,065,644.32		
	<hr/>		
Total Liabilities and Net Assets	\$ 2,370,295.51		
	<hr/> <hr/>		

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2021 - 2022

FY 21/22 SMART START 100% ALLOCATION [plus Carryforward funds]	\$7,032,469
TOTAL ALLOCATION FOR ADMINISTRATION ----->	\$383,479
FY 21/22 Smart Start Admin Base Allocation	\$317,749
FY 21/22 Addition of 1% Fundraising Grant [9200-990]	\$65,730
TOTAL ALLOCATION FOR SERVICES ----->	\$6,648,990
FY 21/22 Smart Start Services Allocation	\$6,255,298
FY 21/22 Reduction for 1% Fundraising Grant [9200-990]	\$ (65,730)
Carryforward Funds from FY20/21 to be used in FY21/22 [Effective 12.31.2021]	\$459,422

AS OF DECEMBER 31, 2021

										If monthly spending was equal, at month-end, the percentages should be:	
										50%	50%
										EXPENDITURES	
Activity		Agency		12/31/2021	Advances	November	December	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
				Budget							
Early Care & Education Subsidy - TANF Only											
1	Subsidized Child Care	Dept. of Social Services		\$ 2,430,306.00		\$ 241,964.00	\$ 194,043.00	\$ 1,813,240.00	\$ 617,066.00	75%	25%
2	CCR&R - Subsidy TANF	IH Partnership for Children		\$ 366,368.00		\$ 2,052.66	\$ 9,385.67	\$ 11,438.33	\$ 354,929.67	3%	97%
3	Child Care Scholarships	Fayetteville Tech. Com. College		\$ 207,260.00		\$ 23,319.82	\$ -	\$ 59,248.01	\$ 148,011.99	29%	71%
4	NC Pre-K Susidy TANF	IH Partnership for Children		\$ 71,000.00		\$ -	\$ -	\$ -	\$ 71,000.00	0%	100%
		ECE Subsidy TANF Total:	46%	\$ 3,074,934.00	\$ -	\$ 267,336.48	\$ 203,428.67	\$ 1,883,926.34	\$ 1,191,007.66	61%	
		Minimum of 39% Required									
Early Care & Education Subsidy - Non-TANF											
5	CCR&R - Non-TANF Dual Subsidy	IH Partnership for Children		\$ 60,000.00		\$ 105.00	\$ 1,089.00	\$ 1,194.00	\$ 58,806.00	2%	98%
6	NC Pre-K Subsidy Non-TANF	IH Partnership for Children		\$ 12,527.00		\$ -	\$ -	\$ -	\$ 12,527.00	0%	100%
		ECE Subsidy Non-TANF Total	1%	\$ 72,527.00	\$ -	\$ 105.00	\$ 1,089.00	\$ 1,194.00	\$ 71,333.00	2%	
Early Care & Education Subsidy - Administration											
7	Subsidy Support Staff	Dept. of Social Services		\$ 175,807.00		\$ (159,351.38)	\$ 159,807.00	\$ 159,807.00	\$ 16,000.00	91%	9%
8	Child Care Scholarship - Admin Support	Fayetteville Tech. Com. College		\$ 11,550.00		\$ 1,109.84	\$ -	\$ 3,884.45	\$ 7,665.55	34%	66%
9	CCR&R - Subsidy Support	IH Partnership for Children		\$ 41,000.00		\$ 1,957.65	\$ 3,488.44	\$ 15,618.02	\$ 25,381.98	38%	62%
		ECE Subsidy Support Total	3%	\$ 228,357.00	\$ -	\$ (156,283.89)	\$ 163,295.44	\$ 179,309.47	\$ 49,047.53	79%	
Early Care & Education Quality & Affordability											
10	CCR&R - Core Services	IH Partnership for Children		\$ 1,195,000.00		\$ 84,542.45	\$ 105,008.78	\$ 524,409.15	\$ 670,590.85	44%	56%
11	WAGE\$	Child Care Svcs. Association		\$ 598,091.00		\$ 18,375.00	\$ 8,076.92	\$ 186,942.47	\$ 411,148.53	31%	69%
12	CCR&R - Lending Library	IH Partnership for Children	NEW	\$ 47,325.00		\$ 7,266.53	\$ 1,636.30	\$ 14,387.17	\$ 32,937.83	30%	70%
		ECE Quality Total:	28%	\$ 1,840,416.00	\$ -	\$ 110,183.98	\$ 114,722.00	\$ 725,738.79	\$ 1,114,677.21	39%	
		Minimum of 70% Total Required	78%								

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2021 - 2022

FY 21/22 SMART START 100% ALLOCATION [plus Carryforward funds]		\$7,032,469
TOTAL ALLOCATION FOR ADMINISTRATION ----->		\$383,479
FY 21/22 Smart Start Admin Base Allocation	\$317,749	
FY 21/22 Additon of 1% Fundraising Grant [9200-990]	\$65,730	
TOTAL ALLOCATION FOR SERVICES ----->		\$6,648,990
FY 21/22 Smart Start Services Allocation	\$6,255,298	
FY 21/22 Reduction for 1% Fundraising Grant [9200-990]	\$ (65,730)	
Carryforward Funds from FY20/21 to be used in FY21/22 [Effective 12.31.2021]	\$459,422	

[illegible]

Partnership for Children of Cumberland County, Inc. - NC PRE-KINDERGARTEN GRANT

FY 21/22 Revenues per Contract		Fiscal Year 2021/ 2022	
\$	8,398,500	NC Pre-k Grant Payments to Providers	
\$	174,963	2% CCDF Quality Funds	
\$	178,462	2% NEW Capacity Funds [November 1, 2021 - June 30, 2022]	
\$	524,590	6% Administrative Fee	
\$	9,276,515	Total NC Pre-k Grant	
		as of December 2021	
		SHOULD BE	
		50%	50%

FUND	Activity		FY 21/22 Budget	October	November	December	Y-T-D	Remaining	% of Budget Expended	% of Available Funds
			11/1/2021					Budget		
211	3323-999	Administrative Operations	\$ 185,397.00	\$ 11,006.63	\$ 22,287.01	\$ 42,639.75	\$122,920.72	\$62,476.28	66%	34%
	3323-001	CCR&R - Core	\$ 87,612.00	\$ 8,787.18	\$ 10,329.29	\$ 13,219.15	\$62,515.12	\$25,096.88	71%	29%
	3323-017	NC Pre-k Coordination (In-Direct)	\$ 251,581.00	\$ 15,846.63	\$ 17,336.05	\$ 19,613.26	\$102,899.03	\$148,681.97	41%	59%
		Fund 211 Sub-Total	\$ 524,590.00	\$ 35,640.44	\$ 49,952.35	\$ 75,472.16	\$288,334.87	\$236,255.13	55%	45%
206	2342-015	NC Pre-k Subsidy (Direct - Child Reimbursement) - State Funds	\$ 410,031.00	\$ -	\$ -	\$ -	\$0.00	\$410,031.00	0%	100%
		Fund 206 Sub-Total	\$ 410,031.00	\$ -	\$ -	\$0.00	\$0.00	\$410,031.00	0%	100%
210	2342-015	NC Pre-k Subsidy (Direct - Child Reimbursement) - State Funds	\$ 4,580,047.00	\$ -	\$ -	\$ -	\$0.00	\$4,580,047.00	0%	100%
		Fund 210 Sub-Total	\$ 4,580,047.00	\$ -	\$ -	\$0.00	\$0.00	\$4,580,047.00	0%	100%
319	2342-015	NC Pre-k Subsidy TANF (Direct - Child Reimbursement) - Federal Funds	\$ 3,408,422.00	\$ 1,643,600.00	\$ 629,900.00	\$ 744,700.00	\$3,018,200.00	\$390,222.00	89%	11%
		Fund 319 Sub-Total	\$ 3,408,422.00	\$ 1,643,600.00	\$ 629,900.00	\$ 744,700.00	\$3,018,200.00	\$390,222.00	89%	173%
328	3322-017	NC Pre-K CCDF Quality Funds - Federal Funds	\$ 174,963.00	\$ 9,513.07	\$ 12,638.40	\$ 13,079.22	\$68,592.74	\$106,370.26	39%	61%
329	3323-017	NC Pre-K Capacity Building Funds - Federal Funds	\$ 94,758.00	\$ -	\$ -	\$ 5,561.65	\$5,010.61	\$89,747.39	5%	95%
329	3323-999	NC Pre-K Capacity Building Funds - Federal Funds	\$ 53,034.00	\$ -	\$ 12,000.00	\$ 5,900.00	\$17,900.00	\$35,134.00	34%	66%
		Fund 329 Sub-Total	\$ 147,792.00	\$ -	\$ 12,000.00	\$ 11,461.65	\$22,910.61	\$124,881.39	16%	84%
212	3323-017	NC Pre-K Capacity Building Funds - State Funds	\$0.00	\$ -	\$ -	\$ -	(\$18.90)	\$18.90	#DIV/0!	#DIV/0!
212	3323-001	NC Pre-K Capacity Building Funds - State Funds	\$0.00	\$ -	\$ -	\$ -	(\$13.73)	\$13.73	#DIV/0!	#DIV/0!
212	3323-999	NC Pre-K Capacity Building Funds - State Funds	\$30,670.00	\$ -	\$ -	\$ 15,200.00	\$15,430.85	\$ 15,239.15	50%	50%
		Fund 212 Sub-Total	\$30,670.00	\$ -	\$ -	\$38,123.30	\$15,398.22	\$ 15,271.78		50%

Total Budget Remaining \$5,907,025.95

Total NC Pre-K Grant	\$9,276,515
Total NC Pre-k Grant Expended	\$1,688,753.51
Total State Funds	\$5,545,338
Total Federal Funds	\$3,731,177
Total NC Pre-K Grant	\$9,276,515

Partnership for Children of Cumberland County, Inc. - NC PRE-KINDERGARTEN GRANT

FY 21/22 Revenues per Contract		Fiscal Year 2021/ 2022	
\$	8,398,500	NC Pre-k Grant Payments to Providers	
\$	174,963	2% CCDF Quality Funds	
\$	178,462	2% NEW Capacity Funds [November 1, 2021 - June 30, 2022]	
\$	524,590	6% Administrative Fee	
\$	9,276,515	Total NC Pre-k Grant	
		as of December 2021	
		SHOULD BE	
		50%	50%

FUND	Activity	FY 21/22 Budget	October	November	December	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
		11/1/2021							

THESE AMOUNTS ARE NOT INCLUDED IN THE FY21-22 CONTRACT. THIS INFORMATION IS BEING PROVIDED FOR REPORTING PURPOSES.

324	3323-999	Administrative Operations	This contract	\$ 30,000.00	\$ 321.13	\$ -	\$ 120.79	\$18,383.71	\$11,616.29	61%	39%
	3323-001	CCR&R - Core	amendment	\$ 6,000.00	\$ -	\$ -	\$ 0.81	\$134.22	\$5,865.78	2%	98%
	3323-017	NC Pre-K Coordination (In-Direct)	is effective	\$ 40,875.00	\$ -	\$ -	\$ 87.34	\$14,409.68	\$26,465.32	35%	65%
	2342-015	NC Pre-K Subsidy TANF (Direct - Child Reimbursement) - Federal Funds	06/01/2021	\$ 768,750.00	\$ -	\$ -		\$768,750.00	\$0.00	100%	0%
		Fund 324 Sub-Total	to 08/31/2021 for direct expenditures ONLY	\$ 845,625.00	\$ 321.13	\$ -	\$ 208.94	\$801,677.61	\$43,947.39	95%	5%

Partnership for Children of Cumberland County, Inc.

Region 5 DCDEE Lead Agency Grant
Fiscal Year 2021 - 2022

TOTAL FY 2021 - 2022 REGION 5 LEAD AGENCY ALLOCATION **\$820,451.00**

FY 2021 - 2022 10% Overhead / Administration Allocation **\$74,186.00**

FY 2021 - 2022 Program/Services Allocation **\$746,265.00**

EXPENDITURES								as of December 31, 2021	
								50%	50%
Activity		07/01/21 Budget	October	November	December	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
Region 5 Lead Agency - Core Services		\$ 255,406.00	\$ 12,166.54	\$ 14,324.09	\$ 18,647.18	\$ 101,148.42	\$ 154,257.58	40%	60%
Core Services - 10% Overhead/Administration for CCR&R		\$ 600.00	\$ 82.80	\$ 182.48	\$ 115.18	\$ 422.23	\$ 177.77	70%	30%
Core Services - 10% Overhead/Administration for Admin Ops		\$ 30,723.00	\$ 1,199.57	\$ 1,249.93	\$ 1,749.54	\$ 9,678.61	\$ 21,044.39	32%	68%
Contracts & Grants - Anson County		\$ 9,954.00	\$ -	\$ -	\$ -	\$ -	\$ 9,954.00	0%	100%
Contracts & Grants - Montgomery County		\$ 8,345.00	\$ -	\$ -	\$ -	\$ -	\$ 8,345.00	0%	100%
Contracts & Grants - Moore County		\$ 29,399.00	\$ -	\$ -	\$ -	\$ -	\$ 29,399.00	0%	100%
Contracts & Grants - Richmond County		\$ 14,528.00	\$ -	\$ -	\$ -	\$ -	\$ 14,528.00	0%	100%
		\$ 348,955.00	\$ 13,448.91	\$ 15,756.50	\$ 20,511.90	\$ 111,249.26	\$ 237,705.74	32%	68%
Region 5 Infant Toddler Project		\$ 140,741.00	\$ 9,617.26	\$ 6,831.86	\$ 12,628.83	\$ 68,748.97	\$ 71,992.03	49%	51%
Infant Toddler - 10% Overhead/Administration for CCR&R		\$ 10,125.00	\$ 654.55	\$ 3,884.62	\$ 1,090.82	\$ 5,640.10	\$ 4,484.90	56%	44%
Infant Toddler - 10% Overhead/Administration for Admin Ops		\$ 3,949.00	\$ 3,939.80	\$ (2,919.60)	\$ 172.05	\$ 1,201.45	\$ 2,747.55	30%	70%
		\$ 154,815.00	\$ 14,211.61	\$ 7,796.88	\$ 13,891.70	\$ 75,590.52	\$ 79,224.48	49%	51%
Region 5 Healthy Social Behaviors Project		\$ 287,892.00	\$ 17,387.41	\$ 17,527.82	\$ 25,524.23	\$ 113,356.04	\$ 174,535.96	39%	61%
Healthy Social Behavior - 10% Overhead/Administration for CCR&R		\$ 4,300.00	\$ 245.70	\$ 1,181.76	\$ 64.22	\$ 1,531.18	\$ 2,768.82	36%	64%
Healthy Social Behavior - 10% Overhead/Administration for Admin Ops		\$ 24,489.00	\$ 6,687.11	\$ 615.02	\$ 2,488.20	\$ 9,804.37	\$ 14,684.63	40%	60%
		\$ 316,681.00	\$ 24,320.22	\$ 19,324.60	\$ 28,076.65	\$ 124,691.59	\$ 191,989.41	39%	61%
Total Allocated DCD Funds Remaining							\$ 508,919.63		
Summary for 10% Overhead / Administration	PFC	\$ 74,186.00	\$ 12,809.53	\$ 4,194.21	\$ 5,680.01	\$ 28,277.94	\$ 45,908.06	38%	62%

Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2021 - 2022

FUND CODE		July 1, 2021 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			October	November	December	YTD	October	November	December	YTD	
			RESTRICTED FUNDS								
NC PRE-KINDERGARTEN FUNDS											
206	NC Pre-K Grant - State Funds (per child)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
210	NC Pre-K Expansion Grant - Lottery Funds - STATE FUNDS	\$ -	\$ -	\$ -	\$ 472,128.00	\$ 472,128.00	\$ -	\$ -	\$ -	\$ -	\$ 472,128.00
211	NC Pre-K Grant - 4% Admin Fees	\$ -	\$ 53,185.62	\$ -	\$ 85,789.61	\$ 212,182.72	\$ 35,640.44	\$ 49,952.35	\$ 75,472.16	\$ 288,334.87	\$ (76,152.15)
212	NC Pre-K Capacity Building Grant - State Funds	\$ -	\$ -	\$ -	\$ -	\$ 244.52	\$ -	\$ -	\$ 15,246.30	\$ 15,444.52	\$ (15,200.00)
319	NC Pre-K Grant (per slot) - Federal Funds	\$ -	\$ 1,499,200.00	\$ -	\$ 1,069,372.00	\$ 2,568,572.00	\$ 803,750.00	\$ 629,900.00	\$ 744,700.00	\$ 2,178,350.00	\$ 390,222.00
319	1/10 CASH PAYMENT from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ -	\$ -	\$ 839,850.00	\$ 839,850.00	\$ -	\$ -	\$ 839,850.00	\$ -
324	NC Pre-K Grant Summer Learning Program - Federal Funds [June 1, 2021 through August 31, 2021 for direct payments; 10% admin is indefinite]	\$ -	\$ -	\$ -	\$ -	\$ 768,750.00	\$ -	\$ -	\$ -	\$ 768,750.00	\$ -
328	NC Pre-K Grant CCDF Quality Funds-Federal Funds	\$ -	\$ 13,283.84	\$ -	\$ 16,517.81	\$ 46,495.74	\$ 9,513.07	\$ 12,638.40	\$ 13,086.65	\$ 68,600.17	\$ (22,104.43)
329	NC Pre-K Capacity Building Grant - Effective 11-1-18 FEDERAL Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000.00	\$ 12,012.69	\$ 23,461.65	\$ (23,461.65)
	Sub-total for NC Pre-K	\$ -								Sub-total	\$ 725,431.77
FEDERAL RESTRICTED FUNDS											
307	DCD Grant - SWCDC	\$ 7,668.58	\$ 60,734.77	\$ 14,106.09	\$ 15,756.50	\$ 90,597.36	\$ 13,448.91	\$ 15,756.50	\$ 20,511.90	\$ 118,917.84	\$ (20,651.90)
312	Region 5 - Infant/Toddler Project	\$ 12,479.37	\$ -	\$ 50,750.25	\$ 10,615.20	\$ 61,365.45	\$ 14,211.61	\$ 7,796.88	\$ 13,891.56	\$ 88,069.75	\$ (14,224.93)
313	Region 5 - Healthy Social Behavior	\$ 32,705.26	\$ -	\$ 76,849.80	\$ 19,764.54	\$ 96,614.34	\$ 24,320.22	\$ 19,324.60	\$ 28,076.65	\$ 157,396.85	\$ (28,077.25)
807	Region 5 - Program Income	\$ -	\$ 10.00	\$ 450.00	\$ 639.90	\$ 4,365.40	\$ 22.87	\$ 429.60	\$ 32.49	\$ 1,308.06	\$ 3,057.34
	Sub-total for Federal Restricted	\$ 52,853.21								Sub-total	\$ (59,896.74)
SMART START AND RELATED FUNDS											
146	Smart Start - Services (FY18/19)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (15.94)	\$ 15.94
149	Smart Start - Admin. (FY 20/21)	\$ 14,128.40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,084.41	\$ 43.99
150	Smart Start - Services (FY 20/21)	\$ 442,456.01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 442,227.45	\$ 228.56
151	Smart Start - Admin. (FY 21/22)	\$ -	\$ 32,033.00	\$ 33,553.00	\$ 37,522.00	\$ 214,973.00	\$ 23,991.40	\$ 14,801.21	\$ 8,939.89	\$ 184,661.26	\$ 30,311.74
152	Smart Start - Services (FY 21/22)	\$ -	\$ 284,125.00	\$ 297,608.00	\$ 332,807.00	\$ 1,906,754.00	\$ 175,005.24	\$ 213,781.90	\$ 294,850.51	\$ 1,251,680.11	\$ 655,073.89
201	MAC SS Grant (Accting/Contracting)	\$ -	\$ 16,840.00	\$ -	\$ 16,840.00	\$ 50,520.00	\$ 5,525.06	\$ 10,023.47	\$ 9,603.89	\$ 50,750.13	\$ (230.13)
216	Dolly Parton's Imagination Library	\$ 17,681.70	\$ 7,500.00	\$ -	\$ -	\$ 15,000.00	\$ 729.00	\$ 2,229.00	\$ 9,028.95	\$ 14,775.14	\$ 17,906.56
801	Program Income (SS Related)	\$ 64,535.17	\$ 4,864.66	\$ 4,532.58	\$ 4,820.19	\$ 29,648.11	\$ 3,124.59	\$ 3,227.97	\$ 6,996.62	\$ 24,950.18	\$ 69,233.10
804	GEMS Shared Services (PI SS Related)	\$ 1,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,300.00
	Sub-total for Smart Start & Related	\$ 540,101.28								Sub-total	\$ 773,883.65

Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2021 - 2022

FUND CODE		July 1, 2021 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance	
			October	November	December	YTD	October	November	December	YTD		
	TEMPORARILY RESTRICTED FUNDS - RESTRICTED FOR TIME TO SPEND FUNDS											
330	FEDERAL - CCHC Expansion Grant (NCPC) [02/01/2021 - 10/31/2021]	\$ (147.32)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 284.16	\$ 136.84	\$ (284.16)	
331	FEDERAL - PDG Family Connects Innovation Grant (NCPC) [03/01/2021 - 11/30/2022]	\$ (1,803.20)	\$ 172,934.09	\$ -	\$ 179,217.33	\$ 352,151.42	\$ 76,374.59	\$ 102,842.74	\$ 94,803.73	\$ 445,151.95	\$ (94,803.73)	
332	FEDERAL - ITTI Care Project Grant (Duke Sanford) [08/01/2021 - 09/30/2021]	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 239.96	\$ 760.04	\$ (10.00)	\$ 990.00	\$ 10.00	
539	Foundation for the Carolinas Grant - Operation Restoration [04/07/2019 - 04/16/2021 or TBD]	\$ 22,405.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,405.63	\$ -	
543	CC Foundation - Family Connect Grant [12/01/2019 - 12/31/2024]	\$ 29,457.51	\$ -	\$ -	\$ -	\$ -	\$ 4,476.90	\$ 4,824.18	\$ 4,085.53	\$ 28,042.72	\$ 1,414.79	
809	Hoke County Consumer Ed (not program income) [07/01/2021 - 06/30/2022]	\$ 4,331.07	\$ 7,996.47	\$ 670.59	\$ 144.86	\$ 20,458.45	\$ 426.08	\$ 858.83	\$ 656.43	\$ 26,178.51	\$ (1,388.99)	
	Sub-total for Temporarily Restricted	\$ 54,243.69									Sub-total	\$ (95,052.09)

Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2021 - 2022

FUND CODE		July 1, 2021 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			October	November	December	YTD	October	November	December	YTD	
UNRESTRICTED FUNDS or NO RESTRICTION OF TIME TO SPEND FUNDS											
208	Unrestricted State Revenues - For Operating Purposes	\$ 15,140.22	\$ -	\$ -	\$ -	\$ -	\$ 1,143.53	\$ 1,354.87	\$ 2,175.86	\$ 7,700.71	\$ 7,439.51
	Unrestricted State Revenues - Invested in CDs and Money Market Account	\$ 488,220.41	\$ -	\$ -	\$ 25.00	\$ 8,156.19	\$ -	\$ 0.14	\$ -	\$ 4.14	\$ 496,372.46
324	NC Pre-K Grant Summer Learning Program - Federal Funds [June 1, 2021 through August 31, 2021 for direct payments; 10% admin is indefinite]	\$ -	\$ -	\$ -	\$ -	\$ 76,875.00	\$ 321.13	\$ -	\$ 208.94	\$ 32,927.61	\$ 43,947.39
501	Individual Gifts & Donations	\$ 94,878.19	\$ 2,478.00	\$ 279.07	\$ 1,792.00	\$ 8,115.78	\$ 26.89	\$ 4.25	\$ -	\$ 7,097.90	\$ 95,896.07
515	Vending Machine Commissions	\$ 167.12	\$ 31.01	\$ -	\$ 50.02	\$ 158.45	\$ -	\$ -	\$ -	\$ -	\$ 325.57
518	Kohl's Corporate Grants	\$ 2,733.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,758.79	\$ -	\$ 1,758.79	\$ 974.25
536	The CarMax Foundation Grant	\$ 9,082.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,849.65	\$ 7,849.65	\$ 1,232.65
544	Falcon Children's Home - Car Seat Safety Program Donation	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00
546	CC Foundation - Diaper Bank Grant	\$ 453.52	\$ -	\$ -	\$ 6,280.16	\$ 6,280.16	\$ -	\$ -	\$ -	\$ -	\$ 6,733.68
802	PFCRC II (Non-Smart Start)	\$ 85,559.24	\$ 15,533.79	\$ 12,715.90	\$ 15,646.18	\$ 81,591.08	\$ 582.90	\$ 21,039.40	\$ 14,528.12	\$ 194,203.77	\$ (27,053.45)
806	Forward March Conference	\$ 33,633.68	\$ -	\$ -	\$ -	\$ -	\$ 2.21	\$ 3.55	\$ 2.71	\$ 15.60	\$ 33,618.08
812	PFCRC II - Administration	\$ 61,728.48	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00	\$ 28,500.00	\$ 4,474.44	\$ 174.44	\$ 7,873.74	\$ 13,898.18	\$ 76,330.30
815	Hoke - Contracted Eval (not program income)	\$ 22,966.36	\$ -	\$ -	\$ -	\$ -	\$ 274.30	\$ 871.86	\$ 316.65	\$ 3,879.93	\$ 19,086.43
816	Contracted Data Services	\$ 3,448.15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,448.15
820	Fundraising - PFC Annual Soiree	\$ 98,498.41	\$ -	\$ 35.00	\$ 67.00	\$ 102.00	\$ 8.83	\$ 202.74	\$ 18.20	\$ 258.26	\$ 98,342.15
824	Fundraising - PFC Annual Soiree - Administrative Allocation	\$ 6,587.08	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,587.08
825	Capital Projects Fund	\$ 21,578.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,578.00	\$ -
827	Fundraising - Mission Moments	\$ 139.52	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 139.52
828	Fundraising - Early Care & Education Initiatives	\$ 1,626.95	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,626.95
897	Sales Tax	\$ (15,364.31)	\$ -	\$ -	\$ -	\$ 15,364.31	\$ 353.42	\$ 2,780.49	\$ 1,560.07	\$ 7,483.54	\$ (7,483.54)
899	Interest Income (from Investment Funds)	\$ 29,200.75	\$ 1.58	\$ 1.70	\$ 1.65	\$ 2,729.79	\$ -	\$ -	\$ -	\$ 8,131.19	\$ 23,799.35
902	COBRA - Employee Insurance Withholdings	\$ (18.16)	\$ -	\$ -	\$ -	\$ 60.18	\$ 20.06	\$ 20.06	\$ 20.06	\$ (65.90)	\$ 107.92
904	Forfeited FSA	\$ (16,299.11)	\$ -	\$ 8,105.00	\$ -	\$ 8,105.00	\$ -	\$ 4.25	\$ 4.25	\$ 8.50	\$ (8,202.61)
905	Employee Withholding	\$ 259.53	\$ 21,747.57	\$ 21,778.94	\$ 26,332.73	\$ 142,736.29	\$ 21,362.49	\$ 21,950.73	\$ 18,499.10	\$ 134,316.30	\$ 8,679.52
	Sub-total for Unrestricted Funds	\$ 949,219.37								Sub-total	\$ 886,947.43

Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2021 - 2022

FUND CODE		July 1, 2021 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			October	November	December	YTD	October	November	December	YTD	
	INFORMATION TECHNOLOGY										
992	PFC IT Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 162.91	\$ 272.69	\$ 972.10	\$ 2,724.12	\$ (2,724.12)
993	IT - Core	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
994	IT - Outside Agencies	\$ 119,607.66	\$ 6,011.51	\$ 7,781.16	\$ 7,143.92	\$ 45,622.24	\$ 7,582.72	\$ 11,588.85	\$ 8,896.30	\$ 54,369.85	\$ 110,860.05
995	IT - PFC Enhanced	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400.08	\$ -	\$ 629.54	\$ (629.54)
996	IT - PFC Regular	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (77.40)	\$ -	\$ (91.10)	\$ 91.10
Sub-total for Information Technology		\$ 119,607.66								Sub-total	\$ 107,597.49
	PERMANENTLY RESTRICTED FUNDS										
599	Cumberland Community Foundation Endowment	\$ 31,384.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,384.00
Sub-total for Permanently Restricted Funds		\$ 31,384.00								Sub-total	\$ 31,384.00
TOTAL		\$ 1,747,409.21								TOTAL	\$ 2,370,295.51

ADDITIONAL SUMMARIZED INFORMATION

USR

Operating Cash	7,439.51
Investments	496,372.46
\$	503,811.97

NCPK

Operating Cash	276,765.42
"Cash Advance"	-
\$	276,765.42

Partnership for Children of Cumberland County, Inc. - UNRESTRICTED STATE REVENUES [FUND 208]

Fiscal Year 2021 / 2022									
							SHOULD BE:	50%	50%
	Activity	FY 21/22 Budget Effective 7/1/2021	October	November	December	Expenditures Y-T-D	Unspent Allocated Budget Amount	% of Budget Expended	% of Available Funds
	Administrative Operations	\$ 12,000.00	\$ 1,143.53	\$ 1,355.01	\$ 2,150.86	\$ 7,679.85	\$ 4,320.15	64%	36%
	CC&R - Core (in case of Federal shutdown)	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	0%	100%
	Sub-Total	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	0%	100%
	Total Allocated Budget for FY21-22	62,000.00							
	Allocated Budget Amount SPENT		\$ 1,143.53	\$ 1,355.01	\$ 2,150.86	\$ 7,679.85			
	Allocated Budget Amount UNSPENT						\$ 54,320.15		
	SUMMARY OF CASH AND INVESTMENTS								
	July 1 - Total Cash Carryover including Investments							\$ 503,360.63	
	Unallocated Unrestricted State Revenues at the month end		\$ -	\$ -		\$ (46,859.78)		<---- Cash of \$15,140.22 in GL 1113 at 07-01-21 less the FY 21-22 budget amount	
	Unspent Budget for FY20-21 at the month end		\$ -	\$ -		\$ 54,320.15			
	Subtotal (cash in GL 1113 at the month end to be used for operating funds)		\$ -	\$ 0.14	\$ (25.00)		\$ 7,439.51		
	Investments at month end (Includes money market account and certificates of deposits, if applicable)	\$488,220.41	\$ -	\$ (0.14)	\$ 25.00		\$ 496,372.46	<---- \$25,000 of the investments may be redeemed and used for operating funds if needed.	
	CURRENT TOTAL OF CASH AND INVESTMENTS AT THE MONTH END						\$ 503,811.97		