



## Community Advisory Committee

Date: December 7th, 2021

Time: 2pm

Location: Zoom

Meeting Agenda

**Committee purpose:** The Committee's objective is to successfully support the Family Connects North Carolina, Southeastern Region program by providing leadership, community involvement, engagement, and sustainable funding.

**Committee principles:** The Committee collaborates with community partners who seek to ensure the program's success in Cumberland, Hoke, and Robeson Counties. The primary roles are to provide advice and support on decisions affecting the program implementation and sustainability in key areas.

- 1) Determination of Quorum & Call to Order\*
  - a) Welcome/Chair Comments
  - b) Member Introductions (if applicable)
- 2) Review of and Approval of Minutes\*
  - a) November 2, 2021
- 3) Updates regarding the implementation
  - a) Updates on births/visits – 4C Team
  - b) Press/ media/ branding – Sharon
  - c) Community alignment – Liz
  - d) Staffing – Liz
  - e) Other misc
- 4) Community challenges/opportunities
  - a) Breast feeding initiatives/ breast pump rentals and access
  - b) Supporting teen moms

- 5) Other Business
  - a) Upcoming meetings and guest - Liz
  - b) Announcements from committee members
  
- 6) Adjournment\*

**Upcoming Meeting Dates:** Jan. 4, 2022; Feb. 4, 2022; March 4, 2022; April 5, 2022; May 5, 2022; and June 7, 2022

All meetings are on the 1st Tuesday of the month, from 2:00 pm – 3:00 pm.

\* Needs Action    ! Possible Conflict of Interest (Recusals)

Unless otherwise indicated by a symbol above, agenda items are for Information Only



**Partnership for Children of Cumberland County, Inc.**  
**Virtual Community Advisory Committee Meeting Minutes**  
**November 2, 2021 (2:07pm to 3:06pm)**  
***Be the Driving Force***



**BOARD CHAIR:** Dr. Meredith Gronski

**MEMBERS PRESENT:** Aida Algarin, Amy Navejas, Jarold “Tom” Johnston, Jean Frye, Dr. Jennifer Green, Melissa Cruz, Michele Falls, Rhonda Dial, Sheena Butler

**MEMBERS ABSENT:** Brenda Jackson, Jami McLaughlin, Kathya Gavazzi, Sarah Lester, Shadonna Headen, Terrasine Gardner

**NON-VOTING ATTENDEES:** Pamela Federline, Cacilie Glasgow-LeBatard, Dr. Rita Gunter, Sharon Moyer, Elizabeth Simpler, Mary Sonnenberg, Dr. Karin Suess, Lisa Peterson, Ben Hughes, Rhiannon Chavis-Wanson

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
1) Determination of Quorum & Call to Order* a) Welcome/Chair Comments b) Introductions	<p>The scheduled meeting of the Community Advisory Committee was held via Zoom on November 2, 2021. Determining a quorum was present, Tom Johnston, acting for the Chair, called the meeting to order at 2:07 pm and welcomed all the committee members.</p> <p>Melissa Cruz with The Fayetteville Doulas is a new member of the committee. She introduced herself and told us a bit about herself.</p>	<p>Called to Order</p> <p>None</p>	<p>None</p> <p>None</p>
2) Approval of Minutes* a) Minutes from September 7, 2021	<p>Tom Johnston called for review and approval of October 5, 2021, minutes. With no changes or corrections called for, Jean Frye motioned to approve the updated minutes, and Dr . Jennifer Green seconded. Motion passed unanimously.</p>	<p>Motion Carried</p>	<p>None</p>
3) Refresh purpose of this committee	<p>Review of the requirements for committee members.</p>	<p>None</p>	<p>None</p>
4) Implementation Updates  a) Updates on births/visits – 4C Team  b) Press/Media/Branding  c) Community Alignment  d) Staffing	<p>Cacilie reported that there had been 315 eligible births, since October 4<sup>th</sup>.. Mary Sonnenberg asked about total births. Cacilie will get that information to the group.</p> <p>Sharon reported that digital marketing should begin in the coming weeks, and a media kick-off will happen after the first of December.</p> <p>Liz reported new partnerships and interests within the community. We are always looking to recruit new connections and members to join our committee if you know of anyone please send them to Liz.</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p>	<p>Cacilie email total births</p> <p>None</p> <p>None</p> <p>None</p>



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<p>e) Misc/other</p>	<p>Liz reported our community support specialist has accepted and will be joining our team November 29<sup>th</sup>. Her name is Jana Stakeley and she is a Fayetteville native with a public health background.</p> <p>Sharon reported that cards are in, the webpage is done, digital marketing RFP is out so those ads will start in November. A parent information webpage will be created with resources provided by 4C.</p>	<p>None</p> <p>None</p>	<p>None</p> <p>None</p>
<p>5) Challenges within the community</p> <p>a) Vaccine Rates</p> <p>b) Breast Pump Rentals</p> <p>c) Mental Health</p> <p>d) Help Connecting with Prenatal Teen Moms</p>	<p>Dr. Green reported on the challenges that the community is facing with vaccination rates. She provided information on the vaccine clinics for children and adults and where to find them. Locations such as the libraries and local rec centers have been included to provide better access to the community.</p> <p>We saved this topic for next meeting</p> <p>We saved this topic for next meeting</p> <p>Dr. Green offered to connect us with Ann Hall and colleagues at the health department.</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p>
<p>6) Announcements from committee members</p>	<p>Tom Johnston mentioned connections at Ft. Bragg that would be of interest and offered to connect them to our program.</p>	<p>None</p>	<p>None</p>
<p>7) Adjournment</p>	<p>As there was no further business, Dr. Gronski reminded the attendees that the next meeting is Tuesday, December 7, 2021, at 2:00 pm. She adjourned the meeting at 3:06 pm.</p>	<p>Adjourned</p>	<p>None</p>

**Submittal:** The minutes of the above stated meeting are submitted for approval.

\_\_\_\_\_  
 Secretary of Meeting 11/2/21  
Date

**Approval:** Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

\_\_\_\_\_  
 Committee Chair Date