



## Community Advisory Committee

Date: November 2<sup>nd</sup>, 2021

Time: 2pm

Location: Zoom

Meeting Agenda

- 1) Welcome and Introductions
- 2) Review of October minutes
- 3) Refresh purpose of the Community Advisory Committee
- 4) Updates regarding the implementation
  - (a) Updates on births/visits etc—4C Team
  - (b) Press/ media/ branding
  - (c) Community alignment
  - (d) Staffing
  - (e) Other misc
- 5) Tackling community challenges together:
  - (a) Vaccination rates within communities
  - (b) Breast pump rentals
  - (c) Mental health circle back/medicaid acceptance?
  - (d) Help connecting with teen moms
- 6) Announcements from committee members
- 7) Next meeting
  - (a) We are planning to have speakers come to talk about their services and what they do within the community. \*\*If you would like to be considered for this please contact Liz\*\*



**Partnership for Children of Cumberland County, Inc.**  
**Virtual Community Advisory Committee Meeting Minutes**  
**October 5th, 2021 (2:00pm to 3:00pm)**  
***Be the Driving Force***



**BOARD CHAIR:** Dr. Meredith Gronski  
**MEMBERS PRESENT:** Aida Algarin, Jarold “Tom” Johnston, Jean Frye, Kathya Gavazzi, Michele Falls, Sheena Butler,  
**MEMBERS ABSENT:** Amy Navejas, Brenda Jackson, Cher Thewes, Jami McLaughlin, Dr. Jennifer Green, Melissa Cruz, Rhonda Dial, Sarah Lester, Shadonna Headen, Terrasine Gardner  
**NON-VOTING ATTENDEES:** Pamela Federline, Cacilie Glasgow-LeBatard, Dr. Rita Gunter, Sharon Moyer, Elizabeth Simpler, Mary Sonnenberg, Dr. Karin Suess, Lisa Peterson

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
1) Determination of Quorum & Call to Order* a) Welcome/Chair Comments b) Introductions	<p>The scheduled meeting of the Community Advisory Committee was held via Zoom, on October 5, 2021. Determining a quorum was present, Dr. Meredith Gronski called the meeting to order at 2:07 pm and welcomed all the committee members.</p> <p>No new members were present, so no introductions took place.</p>	<p>Called to Order</p> <p>None</p>	<p>None</p> <p>None</p>
2) Approval of Minutes* a) Minutes from September 7, 2021	<p>Dr. Gronski called for review and approval of September 7, 2021 minutes. Correction to a misspelling of Committee Member Aida Algarin was noted. Correction will be made to minutes. Jean Frye motioned to approve the updated minutes and Michele Falls seconded. Motion passed unanimously.</p>	<p>Motion Carried</p>	<p>None</p>
3) Refresh purpose of this committee	<p>Review of the requirements for committee members. The goals of the committee and it’s community impact were also reviewed.</p>	<p>None</p>	<p>None</p>
4) Implementation Updates  a) PFC staffing updates  b) 4C updates (Karin)  c) Hospital updates/recruitment  d) Press/ media/ branding	<p>We went live on Monday!</p> <p>Liz provided updates on the two positions. They are posted and receiving applications. She will start phone screenings next week. Members asked for the link to the job postings</p> <p>Cacilie reported that there had been 25 births, 23 eligible for the program, and 10 scheduled since going live on Monday. That is a 43% opt-in rate.</p> <p>Sharon reported that the beside cards were given to Kathya today. Clarification as to where the cards go was provided by Liz and Cacilie.</p> <p>Kathya reported that they received the information and that it will be going with families in packets.</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p>	<p>None</p> <p>Liz email link to members</p> <p>None</p> <p>None</p> <p>None</p>




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<p>e) Agency finder</p> <p>f) Misc/other</p>	<p>Sharon reported that cards are in, the webpage is done, digital marketing RFP is out so those ads will start in November. A parent information webpage will be created with resources provided by 4C.</p> <p>Liz reported that agency finder was submitted and in full working order for nurses.</p> <p>No other business was reported.</p>	<p style="text-align: center;">None</p>	<p>Sharon/Liz to get cards to Aida.</p> <p>None</p>
<p>5) Challenges within the community</p> <p>a) Crib program</p> <p>b) Maternal mental health providers</p>	<p>Liz reported one of the roles of the agency finder is to identify gaps in the community. Two that have been identified are the lack of a Crib program and connections to Maternal Mental Health providers. A conversation about Maternal mental health ensued with committee members offering to reach out to their resources and reporting back. In addition, Aida reported on possibility of other networking opportunities via social media and Facebook groups.</p>	<p style="text-align: center;">None</p>	<p style="text-align: center;">None</p>
<p>6) Announcements from committee members</p>	<p>Sheena Butler passed on contacts from Ft. Bragg.</p>	<p style="text-align: center;">None</p>	<p style="text-align: center;">None</p>
<p>7) Adjournment</p>	<p>As there was no further business, Dr. Gronski reminded the attendees that the next meeting is Tuesday, November 2, 2021, at 2:00 pm. She adjourned the meeting at 2:48 pm.</p>	<p style="text-align: center;">Adjourned</p>	<p style="text-align: center;">None</p>

**Submittal:** The minutes of the above stated meeting are submitted for approval.

  
 \_\_\_\_\_  
 Secretary of Meeting

\_\_\_\_\_  
 9/7/21  
 Date

**Approval:** Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

\_\_\_\_\_  
 Committee Chair

\_\_\_\_\_  
 Date