

Virtual Board of Directors

Meeting Agenda

Quorum is 13 = 50% + 1 Attendee (Total Board Members = 23)

Thursday, July 29, 2021

NC Pre-K – 12:00 pm – 12:30 pm

PFC Board – 12:30 pm – 2:00 pm

Zoom Meeting

Be the Driving Force to meet our roles and responsibilities as a non-profit Board by:

➤ *Providing Oversight* ➤ *Ensuring Adequate Resources* ➤ *Establishing a Strategic Direction*

I. Networking [12:00]

II. Introductions – Dr. Meredith Gronski, Chair [12:05]

A. Fiscal Year (FY) 2021/2022 Board Officers

- | | |
|----------------------------------|--------------------------------------|
| 1. Dr. Meredith Gronski – Chair | 3. Terrasine Gardner – Secretary |
| 2. Sandee Gronowski – Vice-Chair | 4. Stephen (Steve) Terry – Treasurer |

B. Partnership for Children (PFC) President – Mary Sonnenberg

C. New Board Members

- | | |
|-----------------------|---------------------|
| 1. Shanay Eason | 4. Mary Mathis |
| 2. Andrea McGillivray | 5. Dr. Anthony Wade |
| 3. Haja Jallow-Konrat | |

III. Responsibilities^A [12:10]

A. Board Responsibilities / Quorum – Dr. Meredith Gronski

B. Conflict of Interest – Anna Hall

C. Volunteer Forms – Anna Hall

1. Cash and In-Kind

D. Board Donations – Dr. Meredith Gronski / Sharon Moyer

1. PFC 10-10 Club
2. Circle of Friends

IV. Determination of North Carolina Pre-Kindergarten Planning Committee (NC Pre-K) Quorum & Call to Order [12:15]

V. Adjourn NC Pre-K [12:30]

VI. Determination of Board Quorum & Call to Order – Dr. Meredith Gronski [12:30]

VII. Approval of Minutes – Dr. Meredith Gronski [12:40]

A. May 20, 2021*

VIII. Consent Agenda – Providing Oversight* (See Section XII.) – Dr. Meredith Gronski [12:45]

IX. President's Report^Δ [12:50]

- A. North Carolina Partnership for Children (NCPC) / DCDEE Updates / Legislative Updates
- B. Grant Opportunities / Updates / RFPs
- C. COVID-19 Updates
- D. PFC Updates
- E. Events

X. Establishing a Strategic Direction for the Future [1:00]

- A. Sustainability Plan Development^Δ – Scottie Seawell
- B. Board Development^Δ – Mary Sonnenberg / Dr. Meredith Gronski / Sandee Gronowski
 - 1. New Board Orientation
 - a. Virtual Self-Directed Sessions (links to be emailed by Belinda Gainey)
 - b. Q&A in Person, August 18, 2021 3:00 pm – 4:00 pm
- C. Board Priorities^Δ
 - 1. Capacity Building
 - 2. Sustainability
 - 3. Community Collaboration Leader
- D. President's Goals^Δ – Dr. Meredith Gronski
 - 1. Increase fundraising/grants
 - 2. Increase engagement and recognition of board members
 - 3. Continue to leverage technology through program delivery and NC Pre-K

XI. Ensuring Adequate Resources & Engagement [1:30]

- A. Financial Summary: June 2021^Δ – Steve Terry / Marie Lilly
 - 1. Smart Start
 - 2. NC Pre-Kindergarten
 - 3. South West Child Development Commission (SWCDC) – Region 5
 - 4. All Funding Sources
 - 5. Unrestricted State Revenues
 - 6. Cash and In-Kind Report – Anna Hall
- B. June E-Trade Statement^Δ – Marie Lilly
- C. Cumberland Community Foundation – Endowment* – Mary Sonnenberg
- D. Update on Bank Financing and Building Construction – Mary Sonnenberg / Mike Yeager
 - 1. Phase 2 – Window Replacement*
 - 2. Cost Principle Allowable Capital Repairs^Δ
- E. Family Resource Center Re-Opening Plan * – Mary Sonnenberg
- F. Pre- Audit Letter^Δ – Mary Sonnenberg / Marie Lilly

XII. Consent Agenda Items

- A. *Facility & Tenant Committee – (July 19, 2021) – Ebone Williams*
 - 1. *Lease Renewals*
 - a. *Legacy Counseling & Consulting*
 - 2. *Phase 2 – Window Replacement (See Section XI.C.)*
 - 3. *Family Resource Center Re-Opening Plan (See Section XI.D)*
- B. **Committee Information (Non-Action)^Δ**
 - 1. *Executive Committee (Acting as Board) Minutes*
 - a. *April 29, 2021*

XIII. Adjourn [2:00]

* Needs Action ^ΔInformation Only !Possible Conflict of Interest (Recusals) [°] Electronic Copy (Hard copies available upon request)

Conflict of Interest Policy FY 2021/2022

The Partnership for Children of Cumberland County is aware that in the process of fund allocation by its management, employees, members of the board of directors or other governing body, instances may arise which have the appearance of a conflict of interest or appearance of impropriety.

In order to avoid conflicts of interest or the appearance of impropriety, should instances arise where a conflict may be perceived, any individual who may be perceived, any individual who may benefit, directly or indirectly, from the entity's disbursement of funds, shall abstain from participating in any decisions or deliberation by the entity regarding the disbursement of funds.

The Partnership for Children of Cumberland County recognizes the possibility that it may be the recipient of funds that are allocated consistent with the purpose and goals of its programs. If such allocations are made, the Local Partnership will strive to ensure that funds are expended in such a manner that no individual will benefit, directly or indirectly, from the expenditure of such funds in a manner inconsistent with its programs.

The Partnership for Children of Cumberland County shall not employ any person having such interest during the performance of this Contract. The Partnership for Children of Cumberland County shall notify the NCPC in writing of any instances that might have the appearance of a conflict of interest.

All appointed local board members shall acknowledge any conflicts of interest and the appearance of impropriety. An exception to this would be parent representatives who may have a conflict by virtue of being a consumer of services. Board members should declare a conflict of interest before an agenda item in question is discussed or voted upon by the full board. Conflict of interest is further defined in the following examples:

- A board member should not participate in discussions or voting related to contracts/funding decisions in which he/she or their spouse would derive a direct benefit due to their involvement on behalf of the public agency they serve.
- If a board member is related to a contractor who will receive a contract for services from the Local Partnership, they should not participate in discussions or voting related to that contract.
- A board member who also sits on the Board of Directors of a local organization that is seeking funding from the Local Partnership should not participate in discussions or voting related to that contract/funding decision.

Signature

Date

**The Partnership for Children of Cumberland County, Inc.
Conflict of Interest Disclosure Statement**

Preliminary note: In order to be more comprehensive, this disclosure statement also requires you to provide information with respect to certain parties that are related to you.

These persons are termed “affiliated persons” and include the following:

- a. Your spouse, domestic partner, child, mother, father, brother or sister or spouse of a child, brother or sister; and,
- b. Any corporation or organization of which you are a board member, an officer, a partner, employee or participate in management or funding decisions.

1. NAME _____

2. Have you or any of your affiliated persons provided services or property to Partnership for Children (PFC) in the past year?

___ YES ___ NO

If yes, please describe the nature of the services or property and if an affiliated person is involved, the identity of the affiliated person and your relationship with that person:

3. Have you or any of your affiliated persons purchased services or property from PFC in the past year?

___ YES ___ NO

If yes, please describe the purchased services or property and if an affiliated person is involved, the identity of the affiliated person and your relationship with that person:

4. Please indicate whether you or any of your affiliated persons had any direct or indirect interest in any business transaction(s) in the past year to which PFC was or is a party? (Direct interest being a transaction or contract between PFC and you or any of your affiliated persons. An indirect interest being a transaction or contract between PFC and an entity in which you or an affiliated person has a material financial interest or is a director, officer, agent, partner, employee, trustee or other legal representative.)

___ YES ___ NO

If yes, describe the transaction(s) and entity and if an affiliated person is involved, the identity of the affiliated person and your relationship with that person:

5. In the past year, did you or any of your affiliated persons receive, or become entitled to receive, directly or indirectly, any personal benefits from PFC or as a result of your relationship with PFC, that in the aggregate could be valued in excess of \$100?

YES NO

If yes, please describe the benefit(s) and if an affiliated person is involved, the identity of the affiliated person and your relationship with that person:

6. Are you or any of your affiliated persons a party to or have an interest in any pending legal proceedings involving PFC?

YES NO

If yes, please describe the proceeding(s) and if an affiliated person is involved, the identity of the affiliated person and your relationship with that person:

7. Are you aware of any other events, transactions, arrangements or other situations that have occurred or may occur in the future that you believe should be examined by PFC's Executive Committee in accordance with the terms and intent of PFC's Conflict of Interest Policy?

YES NO

If yes, please describe the situation(s) and if an affiliated person is involved, the identity of the affiliated person and your relationship with that person:

I HEREBY CONFIRM that I have read and understand PFC's Conflict of Interest Policy and that my responses to the above questions are complete and correct to the best of my information and belief. I agree that if I become aware of any information that might indicate that this disclosure is inaccurate or that I have not complied with this Policy, I will notify the Board Chair immediately.

Name, please print

Signature

Date

PFC of Cumberland County, Inc.							
FY 21-22 Annual Board cycle							
Executive Committee and Officers Member Name	Email address	Agency <i>List the agency for which this person works</i>	Position Represented on Board <i>(County Commissioner, DSS Director, etc)</i>	Executive Committee Role <i>(Chair, treasurer, at large, etc)</i>	Conflicted on the following Partnership Activities. <i>List activities in which this member has personal or professional interest.</i>	Date member joined the board <i>List date the member joined the board.</i>	Date member resigned from the board, if applicable <i>List date the member resigned from the board.</i>
Dr. Marvin Connelly Jr.	marvinconnelly@ccs.k12.nc.us	Cumberland County Schools	School Administrator	School Superintendent or Designee	CCR&R; NC Pre-K	7/1/2018	
Terrasine Gardner	Terrasine.Gardner@cityblock.com	City Block	Local Mental Health Community Organization	Board Secretary	None	7/1/2019	
Sandee Gronowski	Sandee.Gronowski@firstcitizens.com	First Citizens Bank	Military Community Representative	Vice Chair	None	7/1/2017	
Dr. Meredith Gronski	mgronski@methodist.edu	Methodist University	Higher Education Institution	Board Chair	None	11/30/2017	
Alana Hix - Designee for Dr. Marvin Connelly	alanahix@ccs.k12.nc.us	Cumberland County Schools	Designee for School Administrator	School Superintendent or Designee	CCR&R; NC Pre-K	7/1/2010	
Brian Jones	bjones@fayurbmin.org	Fayetteville Urban Ministry	Other Non-Profit Human Service Agency	CED Committee Chair	None	7/1/2020	
Cotina Jones	cmjbooks@gmail.com	State Library of NC	Local Public Library	P&E Committee Chair	None	7/1/2019	
Andrea McGillivray	bbeecadmin1@bbeec.com	Building Blocks Early Education Centers	Child Care Provider from a Licensed Center-Based Child Care Facility	Other Board Member	PFC Child Care Subsidy; CCR&R; NC Pre-K; Facility & Tenant Concerns	7/1/2021	
Ayesha Neal	therapy@gatewayspeech.com	Gateway Communications, PLLC - Speech Therapy	Rep of Child Care Resource & Referral Agency or Child Care NPO	Past Board Chair	Facility and Tenant Concerns	7/1/2018	
Steve Terry	steve@hbl-cpa.com	Haigh, Byrd and Lambert, LLP	Business Leader	Board Treasurer	None	7/1/2020	
Wanda Wesley	wandawesley@ccs.k12.nc.us	Cumberland County Schools	Representative of Child Care Resource & Referral Agency or Child Care NPO	Child Care Resource & Referral Committee Chair	CCR&R; NC Pre-K	7/1/2008 as designee 7/1/2017 as Board Member	

Executive Committee and Officers Member Name	Email address	Agency <i>List the agency for which this person works</i>	Position Represented on Board (County Commissioner, DSS Director, etc)	Executive Committee Role (Chair, treasurer, at large, etc)	Conflicted on the following Partnership Activities. List activities in which this member has personal or professional interest.	Date member joined the board List date the member joined the board.	Date member resigned from the board, if applicable List date the member resigned from the board.
Ebone Williams	ebone.williams@outlook.com	Affinity Therapy	Community at Large	Facility & Tenant Committee Chair	None	7/1/2020	
Remainder of Board members							
Dr. Pamela Adams-Watkins	pamelaadams@ccs.k12.nc.us	Cumberland County Schools	Public School Exceptional Children's Preschool Program		CCR&R; NC Pre-K	11/21/2019	
Lonnie Ballard	lonnie.ballard@actionpathways.ngo	Action Pathways	Local Head Start Program		CCR&R; NC Pre-K	5/21/2020	
Shona Bannister (Designee for Brenda Reid-Jackson)	shonabannister@ccdssnc.com	Cumberland County Department of Social Services	Department of Social Services		DSS Child Care Subsidy	1/7/1900	1/18/2021
Robin Deaver	DEAVERR@favtechcc.edu	Fayetteville Technical Community College	Higher Education Institution		None	7/1/2017	
Shanay Eason	shaveas@gmail.com	Tiny Imprints Child Care	Child Care Provider - Licensed Home		None	7/1/2021	
Brenda Reid-Jackson	BrendaJackson@ccdssnc.com	Cumberland County Department of Social Services	Department of Social Services		DSS Child Care Subsidy	7/1/2008	
Haja Jallow-Konrat	haja@chbsllc.com	Caring Hearts Behavioral Services, LLC	Community at Large		Facility and Tenant Concerns	7/1/2021	
Mary Mathis	trinitychildcare@earthlink.net	Cumberland Community Development Center (dba) Trinity Child Care	Child Care Provider from a Licensed Center-Based Child Care Facility		PFC Child Care Subsidy; CCR&R; NC Pre-K	7/1/2021	
Karen McDonald	kmcdonald@ci.fav.nc.us	City of Fayetteville	Municipal Government		None	7/1/2017	
Jami McLaughlin	faymomontheho@gmail.com	Fayetteville Area Mom on the Go, Fayetteville Observer	Parent of a Child 5 or Younger		None	7/1/2018	
Tre'vone McNeill	fdecyp@gmail.com	Truevine Ministries	Faith Community		PFC Child Care Subsidy	7/1/2019	

Executive Committee and Officers Member Name	Email address	Agency <i>List the agency for which this person works</i>	Position Represented on Board <i>(County Commissioner, DSS Director, etc)</i>	Executive Committee Role <i>(Chair, treasurer, at large, etc)</i>	Conflicted on the following Partnership Activities. <i>List activities in which this member has personal or professional interest.</i>	Date member joined the board <i>List date the member joined the board.</i>	Date member resigned from the board, if applicable <i>List date the member resigned from the board.</i>
Tawnya Rayman	Tawnya.Rayman@dhhs.nc.gov	Children's Developmental Services Agency	Inter-Agency Coordinating Council		None	7/1/2017	
Dr. Anthony Wade	awade@co.cumberland.nc.us	Cumberland County	County Manager's Office		Department of Social Services (DSS) Child Care Subsidy	7/1/2021	

Agency: Partnership for Children of Cumberland County, Inc.

Receipt Voucher for In-Kind Contribution of Non-Professional Volunteer Services

Name of Volunteer **Month/Year**

Address **Project Name**

City/State/Zip **Organization**

Home Phone **Work Phone**

Detailed Record of Volunteer Hours Worked																			
Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15		Total Hours	Hourly Rate*	Value
Volunteer Hours																		\$27.20	\$
Date	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total Hours	Hourly Rate*	Value
Volunteer Hours																		\$27.20	\$
TOTAL VALUE																			\$

On the back of this page, please describe the type of volunteer services performed on each of the days noted above.

Attestation: By my signature below, I certify that I served as a volunteer to this organization for the hours as noted above and did not receive compensation for my services.

Volunteer Signature: _____ Date: _____

Approval: By my signature below, I acknowledge receipt of the above-mentioned volunteer services.

Employee Signature: _____ Date: _____

****Under legislation approved by the NC General Assembly in 2008, non-professional volunteer services will be valued at the statewide average wage rate as calculated from data compiled by the Employment Security Commission in the Employment and Wages in North Carolina Annual Report. The most recent report available posts this rate at \$27.20 per hour.***



Partnership for Children of Cumberland County, Inc.
Virtual Board of Directors Meeting Minutes
May 20, 2021 (12:45 pm – 1:51 pm)
Be the Driving Force



MEMBERS PRESENT: Lonnie Ballard (left at 12:49 pm), Shona Bannister (D), Lisa Childers, Dr. Marvin Connelly, Jr., Sandee Gronowski, Dr. Meredith Gronski, Brian Jones (left at 1:08 pm), Cotina Jones, Karen McDonald, Jami McLaughlin, Tre’vone McNeill, Perry Melton, Ayesha Neal, Tawnya Rayman, Steve Terry, Wanda Wesley and Ebone Williams
MEMBERS ABSENT: Dr. Pamela Adams-Watkins, Amy Cannon, Angela Crosby, Robin Deaver, Terrasine Gardner and Jim Grafstrom
NON-VOTING ATTENDEES: Alana Hix (D), Brenda Jackson, Ar-Nita Davis, Pamela Federline, Belinda Gainey, Michelle Hearon, Julanda Jett, Carole Mangum, Sharon Moyer, Anthony Ramos, Candy Scott, Mary Sonnenberg and Mike Yeager
GUEST: Scottie Seawell

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
<i>This meeting was held via ZOOM due to COVID-19 and the PFC building being closed to the public.</i>			
I. Networking		None	None
II. Determination of NC Pre-K Quorum & Call to Order		None	None
III. Adjourn NC Pre-K		None	None
IV. Determination of Board Quorum & Call to Order A. Volunteer Forms ^Δ 1. Board Donations - 70% 2. PFC 10-10 Club / Circle of Friends	<p>The meeting of the Board of Directors was held via ZOOM on March 25, 2021 beginning at 12:45 pm pursuant to prior written notice to each Board member. Ayesha Neal, Chair, determined that a quorum was present and called the meeting to order. Belinda Gainey, Executive Specialist, was Secretary for the meeting and recorded the minutes.</p> <p>A. Ayesha Neal asked board members to complete the volunteer form that was previously emailed to them. The form is to include time spent reading emails, reviewing packets and all other meetings they may have attended in regards to the Partnership for the Children which did not require them to sign in.</p> <p>A.1. Ayesha reported that board donations are currently at 70%. All board members are required to donate annually. Sharon Moyer included a link in the Chat Box for board members to give their donation.</p> <p>A.2. The PFC 10-10 Club is available for anyone to join. This consist of the giving of volunteer time and providing a donation. Donations given through the PFC 10-10 Club are considered a board donation. Circle of Friends is also a way to provide board donations. \$52,000 in Cash and-Kind has been raised with the Circle of Friends. A Donor Wall will be up in a couple of weeks.</p>	<p>Called to Order</p> <p style="text-align: center;">None</p> <p style="text-align: center;">None</p> <p style="text-align: center;">None</p>	<p style="text-align: center;">None</p> <p style="text-align: center;">None</p> <p style="text-align: center;">None</p>
V. Approval of Minutes* A. March 25, 2021*	A. The minutes of the March 25, 2021 Board of Directors meeting were previously distributed electronically and reviewed by the board members.		



Partnership for Children of Cumberland County, Inc.
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Be the Driving Force



	<p>Karen McDonald moved to accept the March 25, 2021 Board Meeting minutes as presented. Dr. Meredith Gronski seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any oppositions. If any oppositions the board members were asked to type it in the ZOOM Chat Box. All votes were unanimous. There were no abstentions. The motion carried.</p>	Motion Carried	None
<p>VI. Consent Agenda – Providing Oversight* (See Section XI.)</p>	<p>There were no action items in the Consent Agenda. It was issued for information only.</p>	None	None
<p>VII. President’s Report^Δ</p>	<p>The President’s Report was included in the packet.</p>	None	None
<p>VIII. Establishing a Strategic Direction for the Future</p> <p>A. Sustainability Plan Development ^Δ</p> <p>B. Board Development</p> <p>1. New Potential Board Member*</p> <p>a. Andrea McGillivray – Building Blocks Early Education Center – Child Care Provider – Licensed Center</p> <p>b. Dr. Anthony Wade – Cumberland County – County Manager’s Office</p> <p>c. Mary Mathis – Trinity Childcare – Child Care Provider – Licensed Center</p> <p>2. Board Members 2nd Term Ending June 30, 2021^Δ</p> <p>a. Amy Cannon – County Manager’s Office</p> <p>b. Lisa Childers – Local Cooperative Extension Agency</p> <p>c. Angela Crosby – Child Care Provider – Licensed Center – NC Pre-K Mandated</p> <p>d. Perry Melton – Child Care Provider – Licensed Center – NC Pre-K Mandated</p> <p>e. Jim Grafstrom – Business Leader</p> <p>3. FY 2021/2022 Board Officers*</p>	<p>A. Mary Sonnenberg announced that Scottie Seawell was present to talk to Board members about PFC’s plan for future sustainability. Scottie Seawell, Sustainability Plan Development Consultant, reported that there are 8 key priority areas in which she plans to work on: Grant Procurement, Fundraising, Communications, Volunteer Recruitment and Retention, Staff Recruitment and Retention, Tenant Recruitment and Retention, Programs, and Board Recruitment and Retention. The overall phases of the process are collecting information, planning sessions, and then implementation of the plans. After the assessment phase, Scottie will put together a summary of the information collected and start doing some of the planning in each of these areas.</p> <p>B.1. Dr. Meredith Gronski reported that the Board Development Committee recommends accepting Andrea McGillivray to serve on the PFC Board of Directors beginning FY 21/22 in the position of Child Care Provider – Licensed Center, Dr. Anthony Wade as a representative of the County Manager’s Office and Mary Mathis in the position of Child Care Provider – Licensed Center.</p> <p>Steve Terry moved to accept Andrea McGillivray, Dr. Anthony Wade and Mary Mathis as new board members for FY 21/22 as presented. Lisa Childers seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any oppositions. If any oppositions the board members were asked to type it in the ZOOM Chat Box. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>B.2. There are several board members’ term ending on June 30, 2021. The new board members listed in VIII.B.1 will fill some of these positions. Those whose terms are ending were recognized with certificates.</p> <p>B.3. Dr. Gronski reported that the following individuals have agreed to serve as Board Officers for the next fiscal year: Chair – Dr. Meredith Gronski, Vice Chair: Sandee Gronowski, Treasurer – Steve Terry and Secretary – Terrasine Gardner.</p> <p>Tawnya Rayman moved to accept the listed board officers as presented. Cotina Jones seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any oppositions. If any oppositions the board members were asked to type it in</p>	<p>None</p> <p>Motion Carried</p> <p>None</p> <p>Motion Carried</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p>
<p>Position</p>	<p>FY 2020/2021 Officers</p>	<p>FY 2021/2022 Officers</p>	



Partnership for Children of Cumberland County, Inc.
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Chair	Ayesha Neal	Dr. Meredith Gronski	the ZOOM Chat Box. All votes were unanimous. There were no abstentions. The motion carried.	Motion Carried	None	
Vice Chair	Dr. Meredith Gronski	Sandee Gronowski				
Treasurer	Steve Terry	Steve Terry				
Secretary	Terrasine Gardner	Terrasine Gardner				
4. FY 2021/2022 Executive Committee*			<p>B.4. The Board Development Committee has nominated Andrea McGillivray to serve on the Executive Committee along with the Board Officers, Committee Chairs and NC Pre-K Designee. Alana Hix moved to accept that Andrea McGillivray serve on the Executive Committee as presented. Tawnya Rayman seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any oppositions. If any oppositions the board members were asked to type it in the ZOOM Chat Box. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>B.5. All Committee Chairs for next fiscal year have been selected.</p> <p>B.6. The FY 2021/2022 Board and Committee Calendar was presented for approval. Sandee Gronowski moved to accept the FY 2021/2022 Board and Committee Calendar as presented. Alana Hix seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any oppositions. If any oppositions the board members were asked to type it in the ZOOM Chat Box. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>B.7. The PFC Committee Membership listing was viewed during the meeting. Board members were asked to review the list and discussed the committees which needed additional membership.</p> <p>B. Updates were provided on the Board Priority Groups:</p> <ul style="list-style-type: none"> o Capacity Building/NC Pre-K – NC Pre-K recruitment is taking place. Moving post pandemic, being ready for what comes next. o Community Engagement/Sustainability – Working with Scottie Seawell on the Sustainability Plan. Looking at what community needs are. Working on subsidy and meeting needs of families in the community. Working with consultant on Google Ad Grant. PFC currently has radio ads for marketing. o Community Collaboration Leader/Infrastructure – Continuing to meet with a number of community groups. 	Motion Carried	None	
FY 2020/2021 Members		FY 2021/2022 Members				
7 Committee Chairs		7 Committee Chairs				
Board Chair – Ayesha Neal		Board Chair – Dr. Meredith Gronski				
Past Board Chair – Chas Sampson (Resigned)		Past Board Chair – Ayesha Neal				
Board Secretary – Terrasine Gardner		Board Secretary – Terrasine Gardner				
Angela Crosby (Term Ending)						
Perry Melton (Term Ending)		Andrea McGillivray				
Alana Hix		Alana Hix				
5. FY 2021/2022 Committee Chairs ^Δ						<p>B. Updates were provided on the Board Priority Groups:</p> <ul style="list-style-type: none"> o Capacity Building/NC Pre-K – NC Pre-K recruitment is taking place. Moving post pandemic, being ready for what comes next. o Community Engagement/Sustainability – Working with Scottie Seawell on the Sustainability Plan. Looking at what community needs are. Working on subsidy and meeting needs of families in the community. Working with consultant on Google Ad Grant. PFC currently has radio ads for marketing. o Community Collaboration Leader/Infrastructure – Continuing to meet with a number of community groups.
Position	FY 2020/2021 Chairs	FY 2021/2022 Chairs				
Board Development	Dr. Meredith Gronski	Vice Chair				
CCR&R	Wanda Wesley	Wanda Wesley				
Facility & Tenant	Ebone Williams	Ebone Williams				
Finance	Steve Terry	Steve Terry				
Human Resource	Karen McDonald	Karen McDonald				
Planning & Evaluation	Amy Cannon	Cotina Jones				
CED	Brian Jones	Brian Jones				
6. FY 2021/2022 Board/Committee Calendar*			<p>B. Updates were provided on the Board Priority Groups:</p> <ul style="list-style-type: none"> o Capacity Building/NC Pre-K – NC Pre-K recruitment is taking place. Moving post pandemic, being ready for what comes next. o Community Engagement/Sustainability – Working with Scottie Seawell on the Sustainability Plan. Looking at what community needs are. Working on subsidy and meeting needs of families in the community. Working with consultant on Google Ad Grant. PFC currently has radio ads for marketing. o Community Collaboration Leader/Infrastructure – Continuing to meet with a number of community groups. 	None	None	
7. PFC Committee Membership ^Δ						
C. Board Priorities ^Δ						
<ol style="list-style-type: none"> 1. Capacity Building (NC Pre-K) 2. Sustainability (Community Engagement) 3. Community Collaboration Leader (Infrastructure) 						

**Board of Directors Meeting
(Virtual Meeting)
Thursday, July 29, 2021
President's Report**

A. North Carolina Partnership for Children (NCPC) Updates / DCDEE Updates / Legislative Updates

1. NCPC

- **Contract for FY 21-22** has been executed!
- All documents for year-end reporting, including final Cash & In-Kind numbers and our reversion check were submitted to NCPC on July 26. Final outcome and output data will be submitted by the July 31 deadline.
- **State Expansion of Child Care Health Consultants** – A CCHC nurse has been hired by the Health Department and will start August 16. Two Health Educator positions for CCHC are being posted. NCPC has received written confirmation that the expansion project will be funded for a second year.
- **PDG Grant for Regional Pilots for Family Connects** – Training has begun with nurses and PFC staff. All documents needed for implementation are in process. Anticipate home visits to be offered late August/early September. 4C has been working with Cape Fear Valley Health system on access to the hospital. We have had discussions with them on marketing.
- **Family Engagement & Leadership RFA was released on June 25 for Cohorts 1 & 2** with a deadline of July 26. This grant is funded by federal PDG funds. We are not applying for this phase. There will be another cohort application in Spring 2022.
- **WestEd has provided NCPC with their report on recommendations for allocation methodology for Smart Start funding.** Next steps are to review the report with the NCPC Board and LPAC (Local Partnership Advisory Committee). The report has been shared with network partnerships. Two summary documents are attached to the President's Report.

2. DCDEE – Continue to monitor updated guidance for child care programs and NC Pre-K operation.

- **NC Pre-K Contract for FY 21-22** signed and executed!
- **Region 5 Contracts** – initial request for contracting information has been received for our Core contract. We are waiting on our Infant/Toddler and Healthy Social Behavior contracting information.
- Enrollment continues to be down and impacted by ability to hire staff in child care programs. See attached **NC Child Care Report-July 2021** Executive Summary.
- DCDEE allowed face-to-face TA and Professional Development in all topic areas effective July 1, 2021. During face-to-face TA and training, masks must be worn as required in the ChildCareStrongNC Public Health Toolkit; however, there will be no limitation on the length of time spent in the classroom or the number of TA visits conducted each day. In addition, the TA Specialist will contact the facility administrator prior to the visit to gauge comfort levels and ensure priorities are met during the visit.
- Voluntary Temporary ERS Assessment Process announced. These are a COVID-19 modified approach to the ERS. Available June 15 – December 31, 2021. The process will be open to eligible programs and additional guidance will come from DCDEE and NCRLAP.
- NC Pre-K Summer Learning Program – 345 children have been served through this program. Program staff is monitoring and providing support as needed to implement these programs.
- Vaccines are widely available with active campaigns to increase vaccination rates.

- Current Operational grants will continue to be provided to all private, licensed child care centers and homes that are open to serve children and families.
 - Under the ARP, operational grants will continue but will be by application. Guidelines and systems for monitoring for these grants are being developed. They are anticipated to be available in the fall.
 - Parent fees for subsidy are being waived through October. Our dual-subsidy programs will follow suit with waving parent fees.
3. **NC General Assembly** – In session, continuing to address COVID Relief actions with passage of the American Rescue Plan Act and the budget.
- House budget still to come and then goes to conference committee. It is anticipated that the budget process will go into August/September. There is much activity around Early Childhood initiatives, including increases to funding for Smart Start.
4. **Federal Level** – With the increase in COVID cases, the CDC has issued new guidance recommending wearing of masks, regardless of vaccination status, indoors in areas where rates are substantial. The recommendation is for everyone in K-12 settings to wear masks, regardless of vaccination status.

B. Grant Opportunities/Updates/RFPs

1. Continue to research capital grant opportunities.

C. COVID-19 Updates

PFC implemented its HR 110 Communicable Disease Policy on Monday, March 16. Building closed to general public March 30 and this status continues. As the vaccine becomes more readily available and federal and state health and safety guidelines are updated, we continue to review PFC operations.

1. **Executive Order 220:** We are implementing procedures and protocols following federal and state health and safety guidelines for returning to work. EO 220 was effective June 11 at 5:00 pm and set to expire July 31 at 5:00 pm. This order is an “Extension of COVID-19 Measures to reflect Public Health Recommendations”. The State of Emergency continues to be in effect. Last week DHHS released updated guidance for school districts for re-opening, with a priority of having schools open in person. The Governor is scheduled for a press conference today following the updated CDC guidance.
2. **PFC Guidelines:**
 - a. We continue to review additional guidance from CDC, OSHA, DCDEE and others as we provide services to families and children through PFC and tenants. Our mask policies remain in effect as additional guidance continues to be developed. This will be an evolving process.
 - b. Department heads developed “return to work” plans. Staff has been working throughout the pandemic. Staggered schedules and teleworking are part of the “return to work” plans as we adjust for the needs of employees and business operations.
 - c. Coordinating with the Facilities Committee to make recommendations to the Board on operations as restrictions continue to be eased by the State. Tenants were surveyed for input on re-opening.
 - d. FFCRA Paid Sick Leave has been extended to September 30 through the American Recovery Plan for those staff who meet the criteria. We have opted to continue this leave.
 - e. The screening questionnaire for COVID-19 prior to entry into the building continues to be in place for PFC staff, tenants and their clients, and contractors (i.e. cleaning and security). The staff screening questionnaire applies to staff coming into the office or doing work in the field representing PFC.
 - f. Vaccination for PFC staff: We are not requiring vaccination at this point, but are strongly encouraging it and supporting staff to do so.
 - g. Enhanced cleaning of the building throughout the day continues.
 - h. The building is restricted to PFC staff, tenants and tenant clients by appointment only. Access is Monday-Friday during the hours of 8:30 am – 6:00 pm with extended hours two evenings a week until 9:00 pm and one Saturday each month from 9:00 am – 3:00 pm. The building remains closed all other weekends and PFC recognized holidays.
 - i. Virtual options for contact with families and providers continue, with face-to-face contact with families and providers available July 1 per DCDEE guidance. Purchases have been made to enhance health and safety in offices.

- j. Per Policy HR 110, President maintains regular contact with Board Chair for review and continuation of services. Regular communication has gone out to Board and staff. Decisions are made based on federal and state guidance and mandates.

D. PFC Updates & Highlights

1. **New Staff** – Heather Gallagher will join the staff on August 9 as the new Quality Assurance Specialist I for the Planning and Evaluation Department.
2. **Position openings posted: website link** (<https://www.indeed.com/cmp/Partnership-For-Children-of-Cumberland-County>).
 - a. Case Worker, Family Services
 - b. Parent Educator (2), ACE Program
 - c. Provider Services Coach
 - d. Library Program Specialist, Provider Services
 - e. Community Support Specialist, Family Connects
 - f. Program Support Specialist, Family Connects
3. **Infrastructure Project:** Phase 1 of the project has been completed. Impacted offices are now being painted and new carpet installed. Provided First Bank with all additional requested information. The appraisal is in process. Anticipate closing on loan in August. Continue to research capital grant opportunities. As we complete painting and carpeting in the offices, the Multi-purpose Conference Room remains off the schedule for use.
4. **The audit process has begun.** The second list of files was received and submitted to the auditors. **Marie Lilly** leads the fiscal team and efforts for the audit.

E. Events

1. **Board and Committee Meetings:** Meetings have been conducted virtually through the duration of the COVID emergency. Equipment to upgrade the Charles Morris Room for hybrid meetings has been installed this week. We anticipate being able to have the September Board meeting in person with a hybrid option.
2. **All Staff meetings:** We will continue virtual meetings as we monitor rates of COVID cases. Meetings have moved to the fourth Wednesday of the month from 2:30-3:30 pm
3. **NC Pre-K Recruitment continues. Applications for School year 21-22 are online NOW!** Our new drop box has been installed outside the front door.
4. **Drive-Through Truckload of Hope Diaper Bank: August 14, September 11, October 9, November 13, December 11 and January 8** from 8:30-10:30 am. Volunteers needed. Contact Daniele Malvesti (dmalvesti@ccpfc.org) if you can assist.
5. **Readers Choice Awards Gala: We made it to the TOP THREE!** The event will be on August 27, at 6:00 pm at the Crown. Dr. Meredith Gronski and Marie Lilly will represent PFC at the event. Keep your fingers and toes crossed!
6. **Little Land** (a family outreach event and fundraiser): **Tentatively scheduled for October 23, 10:00 am-2:00 pm at the Crown Arena. More details to come.** For information or sponsorships, contact Sharon Moyer (smoyer@ccpfc.org).

Smart Start Needs Formula Review: Report Summary

A Legacy of Success

For nearly 30 years, Smart Start has positively impacted families and children through services provided by their Local Partnerships, working to cultivate highly prepared students who successfully matriculate into K–12, as well as assisting families with strategies and resources to support their children. Despite this legacy of success, Smart Start has also experienced historic and persistent underfunding relative to the cost of optimally running their programs. Moreover, the formulas used to distribute funding to local partnerships have not adjusted for the dynamic, growing population of North Carolina.

[Link to *Leandro v. State of North Carolina*](#)

The Supreme Court of North Carolina “unanimously affirmed that the state has a constitutional responsibility to provide every student—including those who are at risk, or from rural or underserved communities—with an equal opportunity for a sound, basic education” and affirmed that this path begins in early childhood. The parties in the case have agreed to work toward a set of recommendations to meet that responsibility, including one to “Scale up the Smart Start program to increase quality, access, and support for at-risk children and families.”

If these recommendations are implemented by the State, Smart Start must be prepared to meet the expanded scale called for by the *Leandro* report, and a fundamental first step will be to revise the funding formula to improve resource alignment to the needs of children and families within the network. With this in mind, The North Carolina Partnership for Children (NCPC) invited WestEd to provide an analysis of its Needs Formula, which is the foundation for determining the distribution of funding to local Smart Start partnerships.

Study Methods

The study included a review and analysis of the current Needs Formula to assess accuracy to the circumstances of local communities combined with an intensive stakeholder engagement approach. This mixed-methods study included the following types of analysis:

- **Quantitative:** Utilizing documents and resources provided by NCPC and stakeholder input, the research team conducted a comprehensive examination of the Needs Formula, including reproducing the formula itself and the corresponding cost data for each partnership.
- **Qualitative:** Stakeholder input was critical to building the structure, processes, analyses, and recommendations for revising the Needs Formula. The study team established an Advisory Group consisting of subject matter experts and leaders representing different roles within the state. The group also met at regular intervals with Local Partnerships to collect feedback on the existing Needs Formula as well as potential changes that could produce a more accurate formula.

Snapshot of Findings and Recommendations

As Smart Start prepares to expand reach and impact through the implementation of *Leandro* and expansion of its current work, WestEd's analysis identified recommendations to help Smart Start center equity explicitly and more accurately reflect the needs of children and young families in communities across the state. The research team recommends three primary actions for improving the Needs Formula.

Recommendation #1: Revise the Needs Formula to include reporting on race/ethnicity within its calculation of the Smart Start population as provided in the American Community Survey.

Underpinning all of the recommendations is the consistent finding that equity is a core principle of Smart Start, and Smart Start leaders reflect this as a part of their mission. Yet, the current Needs Formula does not report on racial and ethnic differences across population or Local Partnerships. While this recommendation would not impact the mathematical output of the Needs Formula, it would advance equity by demonstrating differences in access based on race and ethnicity and provide key data for decision-making.

Recommendation #2: Revise the Needs Formula to better reflect current cost data, or by adding a needs-based weighting system.

WestEd's analysis suggests updating two technical points in the formula: Health Cost to serve non-Medicaid-eligible children; and Family Resource Cost. Neither cost has been updated since 2002. Furthermore, neither cost component prioritizes children with identifiable high needs. Two implementation scenarios are offered for this recommendation, which would update the formula to reflect current needs by updating the data values used as inputs or by making technical adjustments to the formula.

Updating the formula based on current cost models alone would cause a \$12.5 million increase to the current funding goal. Developing a needs-based weighting system would cause a \$50 million increase to the current funding goal. Suggested weights include a low-income weight and a disability-status weight. The low-income weight of 0.5, or an additional 50 percent of the full-time cost for child care, would apply to all children from low-income families within the Smart Start-eligible population. The disability-status weight of 0.8, or an additional 80 percent of the full-time cost for child care, would apply to all

children with identified disabilities within the Smart Start-eligible population.

Recommendation #3: Improve the existing data cycle collection process at the local and network level.

To maximize the impact and successful implementation of the technical changes to the Needs Formula, WestEd recommends streamlining local data collection to inform resource allocation and planning. Across stakeholder engagements and document review, researchers found significant variation in local data and information collected at the Local Partnership level. In order to gauge, address, and communicate funding challenges, stronger local data is required. Several implementation scenarios are provided for this recommendation.

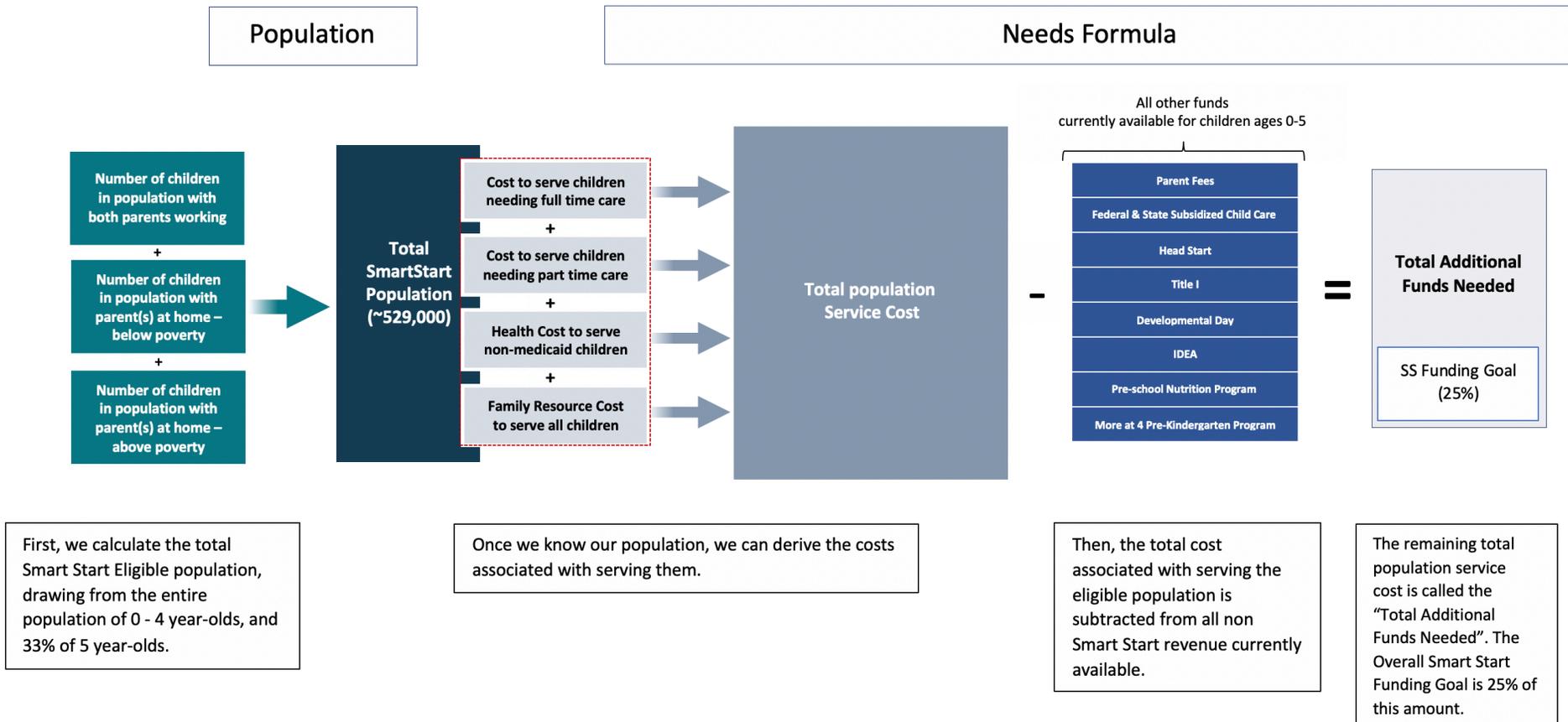
Potential Impact and Implications for Advancing Equity

Local Partnerships have strived to meet the needs of North Carolina's children and families, especially the most vulnerable. By adopting the recommendations within the report, the Smart Start network will be better positioned to align the resources available with the needs of families and to advance equity in North Carolina. With an up-to-date and reliable gauge of the differing demands and available assets across the network, expanded reporting on the racial and ethnic backgrounds of families served (in addition to existing socioeconomic data), and more accurate input costs from updated data sources, Smart Start will be more closely attuned to the trends, gaps, and opportunities for a stronger and more equitable network statewide. Smart Start continues to be a model of how to disrupt systems of inequality burdening American families and children through access to high-quality care and education that serves the whole child.

For more information or for the full report, please contact Michael Welker, Public Policy Manager:
mwelker@smartstart.org

Cost data within the Current Needs Formula

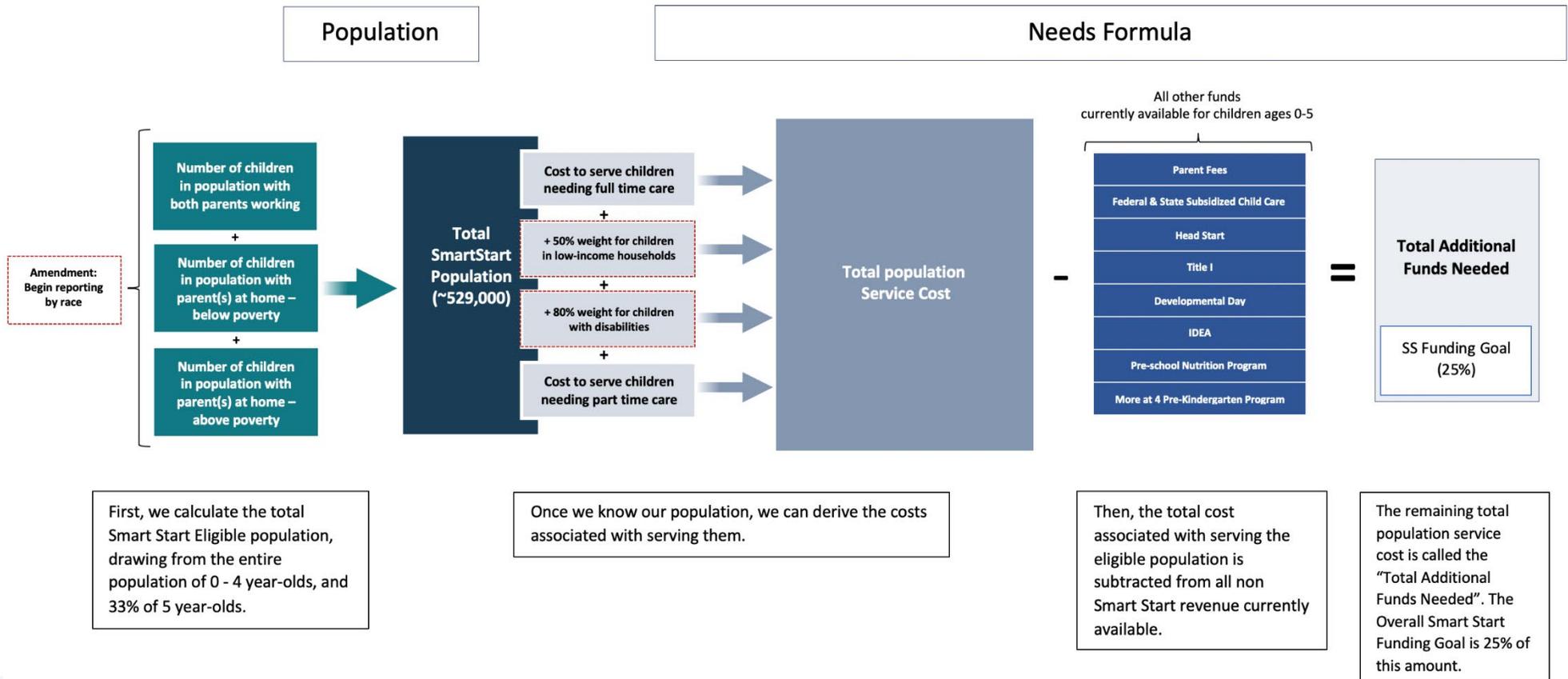
Cost data in the Needs Formula (highlighted in red) are the primary components for determining how the total population service cost is calculated. Two components of cost data, Health Cost to serve non-Medicaid eligible children and Family Resource cost to serve all children, were last updated in 2002, and neither has an explicit focus on high-needs child groups. In fact, wealthier, non-Medicaid-eligible children are the only population group that receives any sort of weight or mathematical boost within these components.

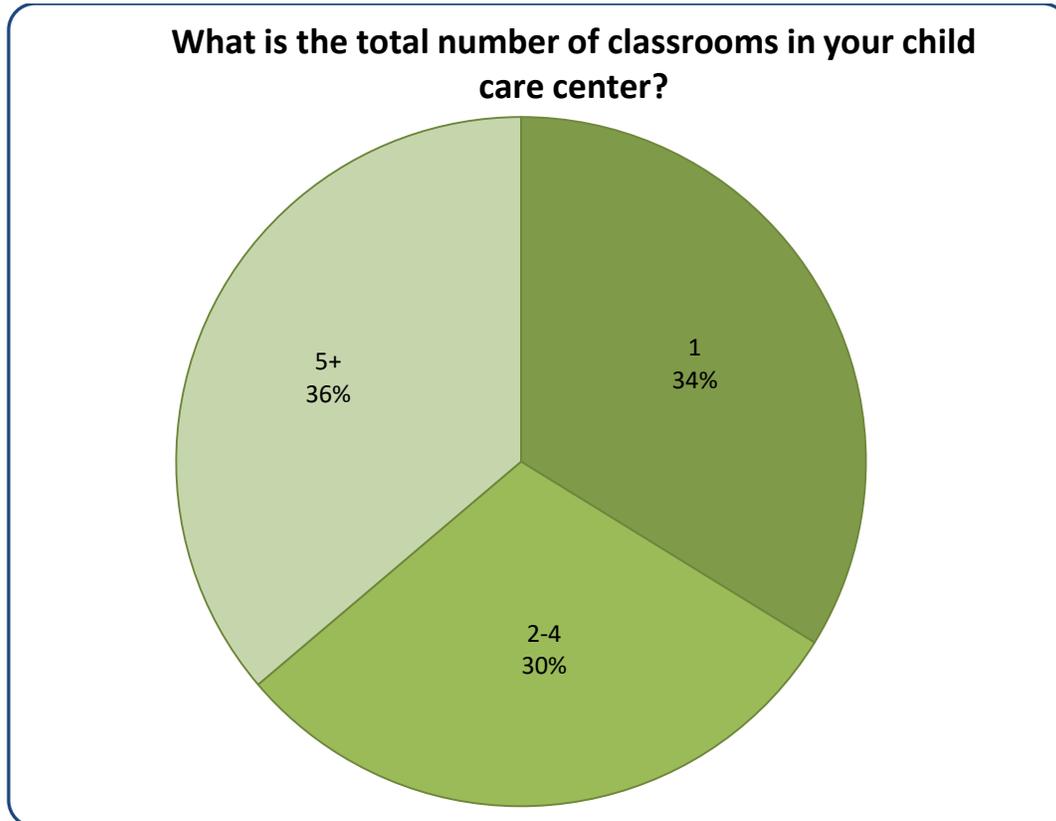


Recommended Updates to Need Formula

Recommendations: Replace misaligned cost components with weights to recognize high-needs child groups & begin reporting data with disaggregations by race (see red highlights in graphic below).

Overall, applying weights would require about \$50 million more than the current funding goal. This change would allow for a distribution that increases funding to those Local Partnerships with the heaviest concentrations of high-needs children. Under a weighted system, four out of 100 Local Partnerships see decreases to their respective funding goals due to both low populations of the weighted child groups and a larger share of non-Medicaid-eligible children, but losses are under \$60,000 total per Local Partnership. It is recommended that these Local Partnerships be held harmless. Reporting Data with disaggregations by race would have no impact on the Smart Start funding goal.





II. Executive Summary

The primary reasons child care providers kept their facilities open during the COVID-19 pandemic were because parents of children were employed in essential jobs or were healthcare professionals or first respondents. Maintaining cash flow / revenue was a major factor for the for-profit child care centers but less so for the non-for-profit child care centers, faith-based child care centers and North Carolina pre-K programs.

For infants aged 6 weeks to 11 months, enrollment /attendance were below desired capacity at the end of both February 2020 and 2021. The same is true for 12 months to 23 months olds, two year olds, three year olds, pre-K five year olds and school children. In all cases, discrepancy between desired capacity and enrollment/attendance tended to be a bit higher in 2021 than it was in 2020. Also, the discrepancy tended to be larger among younger children, especially infants and 12-23 month olds

Enrollment levels dropped significantly since the onset of the pandemic. Staffing levels and the number of staff hours worked per week have also decreased during this period. Negative impact on the enrollment was especially strong for the for-profit child care centers, not-for-profit child care centers and North Carolina pre-K programs, while the impact on the enrollment on family child care homes and faith-based centers was smaller.

One in two survey respondents report that, at the end of February 2020, more than five children enrolled at their facility were funded by a local, state, or federal child care subsidy and 28% report having more than 20 such children. These numbers remained essentially the same over the course of the pandemic.

Increased sanitation and cleaning measures, communication with families about how to prevent the spread of COVID-19, changes in sick policies for children, creating a plan for how to respond if an employee, child or family have been exposed to COVID-19, communication with families on how they would make a decision to close their program and communication with employees about how to prevent the spread of COVID-19 are the measures most commonly taken and planned by surveyed centers to respond to COVID-19.

DCDEE's Health and Safety requirements have increased supply costs (cleaning, hand sanitizers, PPE) in a vast majority of cases. For some centers they also increased staffing costs, caused enrollment reduction or resulted in hiring more staff. Staffing costs increased for 60% of surveyed for-profit child care centers.

Since February 2020, close to half of surveyed centers and programs have closed at some point. In most cases the entire program closed once or twice, for the total of fewer than 60 days in 74% of the cases. Staff exposure to COVID-19 was by far the most common reason for closures. Not-for-profit child care centers, faith-based centers and North Carolina pre-K centers were most likely to close.

Among surveyed centers, the majority had individual classrooms that have been temporarily closed at least once due to COVID-19 exposure. Half had one or two classrooms closed, however, a fifth had five or more classrooms closed. The centers that had only one classroom closed typically closed it only once, for 8-14 or 1-7 days. However, centers that closed more than one classroom typically did so multiple times and for longer periods.

Private pay families and North Carolina or county child care subsidy vouchers are most common sources of funding among those surveyed.

Two-thirds of surveyed institutions did not change their tuition rates in response to the pandemic and an additional 15% did not change their rates yet but expect to; those who did change tuitions, typically raised them.

- **Family child care homes** can serve a maximum of five preschool and three school-age children. Of 616 total family child care home survey respondents to this question, approximately 80% reported a Covid-19 related financial loss. Of these, 265 (43%) FCCHs reported a loss of greater than \$5,000.
 - 116 (19%) reported no loss

- 220 (36%) had a loss of \$5,000 or less
 - 191 (31%) had a loss of \$5,000- \$15,000
 - 51 (8%) had a loss of \$15,001 - \$30,000
 - 23 (4%) had a loss of more than \$30,000
- **Child care centers** are always larger facilities than family child care homes. Of 912 total child care center respondents to this question, 771 center respondents reported a Covid-19 related financial loss. Of these:
 - 86 (9%) reported no loss
 - 98 (10%) had a loss of \$5,000 or less
 - 409 (42%) had a loss of \$5,001 to \$45,000
 - 264 (27%) had a loss of \$45,001 or more
 - 137 (14%) had a loss of \$75,000 or more
 - Over half (53%) of centers across NC with 11+ classrooms experienced a loss of more than \$45,000. Medium size centers with fewer classrooms (6-10) were only slightly less likely (42%) to incur a loss of more than \$45,000.
 - Providers with 6-10 classrooms and 11+ classrooms were more likely to incur losses of more than \$45,000. Specifically, 20% of centers with 6-10 classrooms incurred a loss of \$45,001 to \$75,000 and an additional 22% of centers 6-10 classroom had a loss of more than \$75,000.
 - One in two (51%) NC child care centers with 1-5 classrooms experienced a Covid-19 related loss of more than \$15,000. Over half of center respondents with 6-10 (58%) or 11+ (62%) classrooms incurred a Covid-19 related loss of more than \$30,000??

COVID-19 Child Care Centers and Family Homes financial losses...					
\$ LOST	Child Care Centers				Family Homes
	Overall	Number of Class Rooms			
		1 - 5	6-10	11+	
No loss	9%	9%	8%	12%	19%
\$5,000 or less	21%	26%	15%	19%	36%
\$5,001 - \$15,000	18%	23%	13%	11%	31%

\$15,001 - \$30,000	18%	21%	14%	9%	8%
\$30,001 - \$45,000	12%	12%	13%	7%	2%
\$45,001 - \$75,000	15%	10%	21%	19%	1%
\$75,001+	16%	8%	24%	36%	

Vision: To live in an economically prosperous community where families are successful, and children thrive.

Mission: To achieve our vision, we will be the driving force to engage partners to achieve lasting positive outcomes for all children, beginning at birth.

Priorities: We focus on support for families with children birth to 5 years old to by providing services and supports that:

- Advance the Well-being of Children,
- Strengthens the Early Care Early Education System, and
- Empowers Families.

**Timeline
for
Cumberland County Partnership for Children
Strategic Planning and Navigation for Sustainability
March to November 2021**

Why undertake a sustainability initiative?

To continue “to be the driving force to engage partners to achieve lasting positive outcomes for all children, beginning at birth,” we need to be a more strategic and sustainable organization by planning and navigating in eight key areas:

- Grant Procurement
- Fund Raising
- Communications
- Volunteer Recruitment and Retention
- Staff Recruitment and Retention
- Facility/Tenant Recruitment and Retention
- Program Development
- Board Recruitment and Retention

Introductory Meetings

March – April 2021	Initial planning calls/emails with PFC President and Community Engagement Administrator
April 8, 2021,	Consultant drafts project timeline
April 29, 2021,	Initial Meetings with:
May 20, 2021,	Executive Committee
	Board of Directors and Leadership Staff
	Sustainability Planning Committee (during board meeting)
Ongoing	Committee and Board Meetings

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- Empowers Families.

Sustainability Assessment

April – September 3, 2021,	Document and Website Review Initial and regularly scheduled committees, and board meetings 1-on-1 Phone Interviews of Key Stakeholders - Staff Leads Focus Groups Consultant Completes Summary Report
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Strategic Planning for Sustainability

July -- October	Planning Meetings with Sustainability Planning Committee Full Board and Leadership Staff Board Committees Regular Updates to Board and Executive Committee
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Strategic Navigation for Sustainability Consultation

October -- November	Regular Consultations with Sustainability Planning Board, Committee, Leadership Staff and Committees on initial steps in plan implementation, monitoring and evaluation
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Action Planning Template

Partnership for Children of Cumberland County 2020 Action Planning

Instructions

This action plan is designed to help you *identify* and *prioritize* the action steps that you need to take as the board or staff on behalf of the Partnership for Children of Cumberland County to achieve the specified goal from the PFC strategic plan. This action plan describes specific steps or actions PFC agrees to take, who will have the lead, by when the action item(s) will be considered or completed and the desired result to be achieved. It also provides guidance on the status of the action items as they relate to the broader goal to be achieved. Create, Review, and Update Regularly.

Goal and/or Strategy: Capacity Building Leader

Priority	Action Item	Assigned To	Timeline	Desired Result
	Create a Targeted Virtual Task Force – Task Force: Primary: County-Wide <i>Capacity Building/Identify the Gaps: Sites, Teachers, and Children</i> Secondary Target/Focus: <i>Spring Lake Area or any other specific area identified by the CCR&R Workgroup and/or data</i>	Entire group for next level conversation	May 21, 2020	<ul style="list-style-type: none"> * Identify strategic partners - task force members. * Maintain capacity within the current contracted sites. * 1st TARGET: Develop the Task Force. * Next TARGET: <i>Analyze & determine next steps based on data</i> 5-21-20: <i>* Who will be the task force members? PFC, CCS, City Council, County Commissioners, Health Dept., DSS, Chamber of Commerce, Spring Lake Chamber, Hope Mills Chamber, Pastoral Council; Colleges/Universities that provide B-K licensure; Law Enforcement-Community Policing; utilize partners such as The Innovation project (TIP)</i>
	CCR&R Workgroup Committee Mtg.	Candy Scott	June 18, 2020	Delve into identified strategies: #1: identify the 4y/o children that are not being touched by quality child care – Spring Lake and other communities in Cumberland County

Action Planning Template

				*5-21-20 First meeting is June 18 th – Recruitment is on the Agenda.
	Social Media Video Clips	PFC and partners	Immediately	<p>Provide short, effective video communication to the public about NC Pre-K application, <i>because of COVID-19 is it safe?</i>, locations; center-based videos</p> <p>*5-21-20: URGENT: Has this been implemented?? If not, when will it be? AD informed, still in the planning phase. Committee feels this should be implemented tomorrow. Has the plan included to share the information to our collaborators and partners? This needs to be shared with them to push out. What Social Media avenues are we using? FB is considered “old” and we need to be where our audience are. Mixed Media approach. Ex: add-Instagram, Tic-Toc, etc...</p>

Goal and/or Strategy: _____

Priority	Action Item	Assigned To	Timeline	Desired Result

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Goal and/or Strategy: Sustainability

Priority	Action Item	Assigned To	Timeline	Desired Result
	<p>Improve recruiting and retention through flexible meeting opportunities for current and new, potential board members. [Continue use of Zoom for distance participation, etc.]</p> <p>Q: Do we have sufficient strategies in place? Position: Once we are in a position to return to face to face, do we maintain use of remote opportunities to insure effectiveness for members to participate. We have purchased a business level platform for Zoom so we have the expanded capacity to continue use of this.</p> <p>Chas suggests having more frequent, shorter duration meetings.</p>	Sharon, Pamela, Anthony	By June 30	Increase participation and retention of high quality board and committee members at meetings by insuring that all meetings are open to digital participation options.

Action Planning Template

	<p>Require on-boarding for non-mandated board positions that require those members to participate in other ways (on committees, for instance) before becoming full board members.</p> <p>Q: Do we have sufficient strategies in place? It would need to be proactive within the Board; if a Board member is nominating someone, they should be nominating them for a committee first; if someone is self-nominating, they should be asked to join a committee first; we need to set a time frame for their first commitment so that we can determine what sort of “stock” we are getting for the board.</p>	Meredith, Ayesha, Mary, Belinda	Aug 31 2020	Develop process that fits with bylaws for board members to act on committee before becoming board member.
	Recruit and retain high-quality employees			

Goal and/or Strategy: Sustainability

Priority	Action Item	Assigned To	Timeline	Desired Result
	<u>Sustainable funding and financial support</u>	PED	TBD	Completed plan with clear goals,

Action Planning Template

	Develop <i>Strategic Plan for Sustainability</i> that includes sub plans for: <ul style="list-style-type: none"> - Grant Procurement - Fundraising - Volunteer Recruitment and Retention - Communications - Staff Recruitment and Retention - Facility - Programs 			objectives, assignments and expectations for both staff and board members, tech needs to achieve the goals, etc.
	Facility			
	Programs			
	Brand Identity			

Notes:

Planning Group Members:

Board Members:

Ayesha Neal

Chas Sampson

Action Planning Template

Partnership for Children of Cumberland County 2020 Action Planning

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Goal and/or Strategy: Community Collaboration Leader

Priority	Action Item	Assigned To	Timeline	Desired Result
2	Identify what gaps in services there are for families at the present time	Planning and Evaluation (P&E)		Community Needs Assessment
1	Plan and develop a community-wide summit with agencies who work with families	Community Engagement (CE)		Bring agencies together to understand what services are provided in the community
3	Utilize tools and technology in collaboration with existing agencies, resources and community members to ensure that family needs are being met.	Child Care Resource and Referral (CCR&R)		Avoid duplication of services Increase community collaboration

Action Planning Template

	<ul style="list-style-type: none"> Look at services and identify what virtual options are available. 			Provide easy access to services
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Goal and/or Strategy: _____ Community Collaboration Leader _____

Priority	Action Item	Assigned To	Timeline	Desired Result

Notes:

Planning Group Members:
 Facilitator - Mike Yeager

**PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.
FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW**

Board Responsibility

The review of the financial statements is the responsibility of the Committee and Board Members of PFC.

The detailed financial reports have been provided to you via email and will be provided electronically during the meeting.

June 30, 2021

1 Balance Sheet

- a. The cash balances; investments and liabilities are at the anticipated amounts and are sufficient for the current needs.
- b. Historically at year end and in July, funds are at its lowest until grant reimbursements are received during the first quarter of the new fiscal year.

2 Smart Start Grant [State Funds]

- a. PFC's Smart Start grant budgets are reflected at 100% of full allocation effective December 31, 2020.
- b. The total allocation for FY2020-2021 at 100% is \$7,005,760 including DSS and WAGES **AND** \$425,592 of Carryforward funds.
- c. Due to the pandemic affecting the entire fiscal year as well as other variables out of our control, the Smart Start reversion at June 30, 2021 was larger than our historical amounts. The total reversion was \$459,422.43 and is itemized below.

d. REVERSION - FUNDRAISING [9200 ADMINISTRATION]	\$ 14,128.40
e. REVERSIONS - PFC IN-HOUSE ACTIVITIES	
Child Care Resource & Referral (CCR&R) Core	\$ 174,617.81
Child Care Resource & Referral - Subsidy TANF	97.78
PFC - Planning and Evaluation	46,089.58
Child Care Resource & Referral - Subsidy Support	-
Child Care Resource & Referral (CCR&R) Subsidy - Non-TANF	-
PFC - Family Resource Center	89,058.48
PFC - Community Engagement	74,291.26
PFC - All Children Excel (ACE)	57,967.53
PFC - Family Connects	-
Child Care Resource & Referral (CCR&R) Child Passenger Safety Car Seat	120.57
NC Pre-K - Subsidy TANF	197.00
NC Pre-K - Subsidy non-TANF	1.00
TOTAL IN-HOUSE	\$ 442,441.01
f. DIRECT SERVICE PARTNERS ACTIVITIES [DSPs]	
Carolina Collaborative Community Care (4'Cs) - Assuring Better Health and Development [ABCD]	\$ 2,838.02
FTCC Subsidy TANF	15.06
TOTAL DSPs	\$ 2,853.08

	Percentage Not Spent	
Reverted to NCPC	\$ 459,422.49	6.56%

**PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.
FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW**

Board Responsibility

The review of the financial statements is the responsibility of the Committee and Board Members of PFC.

The detailed financial reports have been provided to you via email and will be provided electronically during the meeting.

June 30, 2021

3 NC Pre-Kindergarten Grant [State and Federal Funds]

- a. PFC is in full contract with DCDEE effective 07-01-2020.
- b. The total grant is currently at \$9,663,139 which consists of \$3,583,385 of federal funds and \$6,079,754 of state funds. This increase and the federal/state swap-out is due to a recent contract amendment on April 13, 2021 that is effective as of 07-01-2020. The increase of \$386,624 is Pandemic Relief state funds from DCDEE that will be reflected as direct payments to providers.
- c. PFC was awarded an additional 2% grant in the amount of \$178,462 to be used to support the administering functions of the NC Pre-K grants. This amount is 100% state funds and is effective from November 1, 2020 through June 30, 2021.
- d. PFC was awarded an additional Summer Learning grant in the amount of \$913,000 to be used to support NC Pre-K classrooms during the summer. This amount is 100% federal funds and is effective from June 1, 2021 through August 31, 2021.
- e. Due to the amount of federal funds received, the Partnership **will be** audited extensively for fiscal responsibility and federal compliances, i.e. an A-133 audit since we have spent at least \$750,000 in federal funds for the fiscal year.
- f. All of the fiscal year 2020-2021 NC Pre-Kindergarten grants of **\$10,576,139** was spent except for:

State - Subsidy TANF	\$ 7,700.00	
Federal - CCDF Quality Funds	17,644.49	
TOTAL	\$ 25,344.49	This amount was NOT drawn down and thus is not reverted to DCDEE
Federal - Summer Learning Grant effective 06-01-2021	913,000.00	Funds not received until July 2021
	\$ 938,344.49	

**Percentage
Not Spent

0.26%**

4 DCDEE - Region 5 Grants [Federal Funds]

All of the fiscal year 2020-2021 Region 5 Lead Agency grants of **\$745,312** was spent except for:

Core Services	\$ 11,785.57	This amount was reverted to SWCDC
Infant Toddler Project	\$ 13,066.63	This amount was reverted to SWCDC
		This was a 10-month contract for FY20-21, effective 09/01/2020 through 06/30/2021. The full grant amount was not drawn down and thus only \$34,383.68 was reverted to SWCDC.
Healthy Social Behaviors (HSB)	\$ 59,383.66	
TOTAL	\$ 84,235.86	

**Percentage
Not Spent

11.30%**

**PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.
FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW**

Board Responsibility

The review of the financial statements is the responsibility of the Committee and Board Members of PFC.

The detailed financial reports have been provided to you via email and will be provided electronically during the meeting.

June 30, 2021

5 NCPC - Non-Fiscal Year Grants [Federal Funds]

North Carolina Partnership for Children (NCPC) Federal Grants to PFC			
Grantor	Grant Name	Period	Amount
NCPC	CCHC Expansion Grant	02/01/2021 - 10/31/2021	210,997.00
NCPC	PDG Family Connects Innovation Grant	03/01/2021 - 11/30/2022	2,124,110.00
			2,335,107.00

Child Care Health Consultant [CCHC] Expansion Grant

- PFC recently acquired a new federal grant from NCPC. The grant is called Child Care Health Consultant [CCHC] Expansion Grant and is for the purpose of serving Cumberland and Hoke counties with Child Care Health Consultants who will provide technical assistance and training to child care facilities, staff and others as needed.
- The grant is for nine months effective February 1, 2021 through October 31, 2021.
- The grant amount is \$210,997 which includes \$191,816 budgeted to be paid to the Cumberland County Health Department as the hiring agency to provide the CCHCs. The remaining 10% or \$19,181 is budgeted for indirect costs for administering the grant.

Pre-school Development Grant [PDG] Family Connects Innovation Grant

- PFC recently acquired another new federal grant from NCPC. The grant is called PDG Family Connects Innovation Grant and is for the purpose of planning and implementing a telehealth model innovation of the Family Connects evidence-based model in accordance with the requirements of the Family Connects model and current modifications due to COVID-19.
- The grant is for twenty-one months and is effective March 1, 2021 through November 30, 2022.
- The grant amount is \$2,124,110 for the first 21 months with a potential addition of \$1,166,411 for 12 months if it is extended past November 30, 2022.
- The majority of the grant is budgeted to pay Carolina Collaborative Community Care (4C's) \$1,745,506 as the hiring agency to implement the home visiting component by nurses.
- The remaining \$378,604 includes PFC staff directly involved in the grant plus 10% [or \$193,101] for indirect costs for administering the grant.

6 All Funding Sources

The cash balance at month-end is as projected and is sufficient for the requirements of the upcoming month.

7 Unrestricted State Revenues (USR) - Fund 208

- The goal is to continue to use these funds only when other funding streams cannot be used or are not available.
- The cash equivalent balances in Fund 208 consists of the following at the end of the month:

PNC Bank Money Market Account	220,095.41	<i>Does not include interest earned in Fund 899</i>
Select Bank - Certificate of Deposit	100,000.00	<i>Does not include interest earned in Fund 899</i>
Lumbee Bank - Certificate of Deposit	100,000.00	<i>Does not include interest earned in Fund 899</i>
Lumbee Bank - Checking Account [from investments]	125.00	<i>Deposited \$100, fees of \$40 refunded, Deposited \$25</i>
E-Trade Funds Account	68,000.00	<i>Gains/Losses are not reflected in the financial statements</i>
	488,220.41	

Interest Earned - Fund 899	
PNC Bank Money Market	23,788.27
Select Bank - CD	3,126.82
Lumbee Bank - CD	2,285.66
	29,200.75

Investments - Fund 208	488,220.41
Interest Earned - Fund 899	29,200.75
TOTAL INVESTMENTS PLUS INTEREST	517,421.16

- There is not a shortfall in the operating funds portion of USR funding stream.

8 Cash and In-kind Report

- The 19% match requirement reflected on the monthly report is reflected at 100% of the full allocation.
- PFC's Leadership Team, staff and Board members will continue to discuss and implement strategies to meet our match requirement. PFC did not meet the 19% match requirement for FY1920, FY1819, FY1718 nor for FY1617.
- Since the 19% required match was not met for the FY ended June 30, 2021, there will be no contribution to the PFC endowment.
- The penalty for not meeting the match in FY20-21 has been waived due to the COVID-19 pandemic.

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

FOOTNOTES FOR FINANCIAL REPORTS June 30, 2021

FOOTNOTES - BALANCE SHEET

A. The cash accounts at June 30, 2021 total \$1,750,247.23.

Included in the cash balance amount are the following investment vehicles:

Banking Institution	Investment Type	Current Amount	Term (months)	Maturity Date	Interest Rate	Annual Percentage Yield
PNC Bank	Money Market	\$243,883.68	n/a	n/a	n/a	.50%
Select Bank	CD	\$103,126.82	15	08/20/21	1.10%	1.11%
Lumbee Bank	CD	\$102,285.66	15	08/21/21	.55%	.55%
Lumbee Bank	Checking	\$125.00	n/a	n/a	n/a	n/a
E-Trade	Financial Trades	\$68,000.00	n/a	n/a	n/a	n/a
Cumberland Community Foundation	Beneficial Interest in Endowment Fund	\$31,384.00	n/a	n/a	n/a	n/a
TOTAL		\$548,805.16				

B. Advances to Contractors:

The amount below was paid to a Direct Service Provider which is due back to the Partnership as a reversion at June 30, 2021:

	Smart Start Funds
	received after June 30th
	<u>and Due back to NCPC</u>
Carolina Collaborative Community Care (4C's) - ABCD	\$2,838.02

C. Employees' payroll deductions at June 30, 2021 from the current month and from prior months total \$(16,057.74) which includes \$15,755.00 of pre-funded HRA/FSA anticipated to be deducted by Blue Cross and Blue Shield in August 2021. These accounts are reconciled on a monthly basis and at yearend to ensure that the correct amounts are being accounted for as required by NCPC.

FOOTNOTES FOR FINANCIAL REPORTS

June 30, 2021

D. Due to State:

There were no fiscal year 2020-2021 Smart Start Administration funds due back to the North Carolina Partnership for Children (NCPC) at June 30, 2021.

There was **\$14,128.40** of fiscal year 2020-2021 Smart Start Fundraising [9200 Administration] funds due back to NCPC at June 30, 2021.

The amount of fiscal year 2020-2021 Smart Start Services funds which were due as a reversion to NCPC at June 30, 2021 consisted of:

1.	Partnership for Children – CCR&R Subsidy TANF	97.78
2.	Partnership for Children – NC Pre-K Subsidy TANF	197.00
3.	Partnership for Children – NC Pre-K Subsidy non-TANF	1.00
4.	Partnership for Children – CCR&R Core	174,617.81
5.	Partnership for Children – CCR&R Child Safety Car Seat	120.57
6.	Partnership for Children – Family Resource Center	89,058.48
7.	Partnership for Children – All Children Excel (ACE)	57,967.53
8.	Partnership for Children – Community Engagement	74,291.26
9.	Partnership for Children – Planning and Evaluation	<u>46,089.58</u>
	Subtotal	<u>442,441.01</u>
10.	DSP – 4’Cs – Assuring Better Health and Development	2,838.02
11.	DSP – FTCC – Subsidy TANF	<u>15.06</u>
	Subtotal	<u>2,853.08</u>
	TOTAL DUE TO STATE	<u><u>\$459,422.49</u></u>

FOOTNOTES FOR FINANCIAL REPORTS

June 30, 2021

- E. Per Board approval, an endowment fund was established on June 29, 2012 with the Cumberland Community Foundation, Inc. with an initial amount of \$25,000.00. Since this amount is an irrevocable gift of assets, it is classified as a permanently restricted net asset for accounting purposes. It is also classified as a “Beneficial Interest in Community Foundation” in the Assets section of the Balance Sheet.

NCPC defines permanently restricted net assets as “used to classify assets that have donor-imposed stipulations that neither expire with time nor can be fulfilled or removed by actions of the organization. An example would be an endowment fund whereby the principal is maintained for investment purposes and the interest earnings may be available for use. This FASB code is rarely used.”

Additional funds totaling \$4,732.00 was added to the endowment as of June 30, 2013. The Partnership made an additional deposit of \$768.00 to the endowment in September 2014. The Partnership also made an additional deposit of \$666.00 to the endowment in July 2015. During January 2016, additional deposits totaling \$218.00 were received for the endowment. This amount was transferred to the Foundation in February 2016. The total contributions from the Partnership to the endowment, including these funds, are now a total of \$31,384.00. There were no additional funds added to this endowment during the 2016-2017 fiscal year.

FOOTNOTES - SMART START GRANT SPREADSHEET

SERVICES (In-House Activities): Smart Start funds for all of the Services budgets were fully expended for the year ended June 30, 2021 **except** for the activities previously listed in Footnote D above.

DIRECT SERVICE PROVIDERS: Smart Start funds for the Direct Service Providers (DSPs) budgets were fully expended for the year ended June 30, 2021 **except** for the activities previously listed in Footnote D above.

ADMINISTRATION: Smart Start funds for the Administration budget were fully expended for the year ended June 30, 2021 **except** as noted in Footnote D above.

Partnership for Children of Cumberland County, Inc.
Balance Sheet
June 30, 2021

Assets

Bank of America Checking Account	\$ 1,198,204.05	} A
PNC Bank - Money Market Reserve	243,883.68	
Select Bank - Certificate of Deposit	103,126.82	
Lumbee Bank - Certificate of Deposit	102,285.66	
Lumbee Bank - Checking Account [from investments]	125.00	
E-Trade Funds Account	68,000.00	
Petty Cash, Change Funds, Undeposited Receipts	400.00	
Beneficial Interest in Community Foundation	31,384.00	
Advances to Contractors	2,838.02	B
	<u>1,750,247.23</u>	
Total Assets	<u><u>1,750,247.23</u></u>	

Liabilities and Net Assets

Forfeited FSA and HRA Pre-Funding	(16,299.11)	} C
COBRA Insurances	(18.16)	
Health Insurance Payable	74.98	
Flex-Spending Payable	219.89	
Dental Insurance Payable	(36.06)	
Vision Payable	0.72	
Due to State	459,422.43	D
Tenant Security Deposits	19,137.23	
Unrestricted Net Assets	1,054,926.88	
Temporarily Restricted Net Assets	149,030.53	
Permanently Restricted Net Assets	31,384.00	E
Excess Revenues over (under) Expenditures	52,403.90	
	<u>1,750,247.23</u>	
Total Liabilities and Net Assets	<u><u>\$ 1,750,247.23</u></u>	

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2020 - 2021

FY 20/21 SMART START 100% ALLOCATION [plus Carryforward funds]		\$7,005,760
TOTAL ALLOCATION FOR ADMINISTRATION ----->		\$364,046
FY 20/21 Smart Start Admin Base Allocation		\$318,316
FY 20/21 Addition of 1% Fundraising Grant [9200-990]		\$45,730
TOTAL ALLOCATION FOR SERVICES ----->		\$6,641,714
FY 20/21 Smart Start Services Allocation :		\$6,261,852
FY 20/21 Reduction for 1% Fundraising Grant [9200-990]		\$ (45,730)
Carryforward Funds from FY19/20 to be used in FY20/21		\$425,592

AS OF JUNE 30, 2021

										If monthly spending was equal, at month-end, the percentages should be:		
										100%	0%	
										% of Budget Expended	% of Available Funds	
										EXPENDITURES		
Activity	Agency		6/30/2021	Advances	May	June	Adjust to Actual	Y-T-D	Remaining Budget			
			Budget									
Early Care & Education Subsidy - TANF Only												
1	Subsidized Child Care	Dept. of Social Services	\$ 2,430,306.00		\$ 135,529.00	\$ (393.00)	\$ 172.00	\$ 2,430,306.00	\$ -		100%	0%
2	CCR&R - Subsidy TANF	IH Partnership for Children	\$ 405,995.42		\$ 66,429.21	\$ 126,386.47	\$ -	\$ 405,897.64	\$ 97.78		100%	0%
3	Child Care Scholarships	Fayetteville Tech. Com. College	\$ 207,260.00		\$ 46,177.24	\$ -	\$ -	\$ 207,244.94	\$ 15.06		100%	0%
4	NC Pre-K Susidy TANF	IH Partnership for Children	\$ 83,526.00		\$ 16,187.00	\$ 17,357.00	\$ -	\$ 83,329.00	\$ 197.00		100%	0%
		ECE Subsidy TANF Total:	47% \$ 3,127,087.42	\$ -	\$ 264,322.45	\$ 143,350.47	\$ 172.00	\$ 3,126,777.58	\$ 309.84		100%	
		Minimum of 39% Required										
Early Care & Education Subsidy - Non-TANF												
5	CCR&R - Non-TANF Dual Subsidy	IH Partnership for Children	\$ 92,872.58		\$ 16,382.16	\$ 36,427.45	\$ -	\$ 92,872.58	\$ -		100%	0%
6	Spainhour/Child Play	Easter Seals UCP	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -		#DIV/0!	#DIV/0!
7	NC Pre-K Subsidy Non-TANF	IH Partnership for Children	\$ 1.00		\$ -	\$ -	\$ -	\$ -	\$ 1.00		0%	100%
		ECE Subsidy Non-TANF Total:	1% \$ 92,873.58	\$ -	\$ 16,382.16	\$ 36,427.45	\$ -	\$ 92,872.58	\$ 1.00		100%	
Early Care & Education Subsidy - Administration												
8	Subsidy Support Staff	Dept. of Social Services	\$ 169,807.00		\$ -	\$ -	\$ -	\$ 169,807.00	\$ -		100%	0%
9	Child Care Scholarship - Admin Support	Fayetteville Tech. Com. College	\$ 11,450.00		\$ 2,507.60	\$ -	\$ -	\$ 11,450.00	\$ -		100%	0%
10	CCR&R - Subsidy Administration	IH Partnership for Children	\$ 35,150.00		\$ 5,168.05	\$ 2,201.41	\$ -	\$ 35,150.00	\$ -		100%	0%
		ECE Subsidy Administration Total	3% \$ 216,407.00	\$ -	\$ 7,675.65	\$ 2,201.41	\$ -	\$ 216,407.00	\$ -		100%	
Early Care & Education Quality & Affordability												
11	CCR&R - Core Services	IH Partnership for Children	\$ 1,289,079.00		\$ 60,717.28	\$ 51,073.66	\$ -	\$ 1,114,461.19	\$ 174,617.81		86%	14%
12	WAGES	Child Care Svcs. Association	\$ 521,554.00		\$ 47,673.97	\$ 37,503.81	\$ -	\$ 521,554.00	\$ -		100%	0%
		ECE Quality Total:	27% \$ 1,810,633.00	\$ -	\$ 108,391.25	\$ 88,577.47	\$ -	\$ 1,636,015.19	\$ 174,617.81		90%	
		Minimum of 70% Total Required	79%									

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2020 - 2021

FY 20/21 SMART START 100% ALLOCATION [plus Carryforward funds]		\$7,005,760
TOTAL ALLOCATION FOR ADMINISTRATION ----->		\$364,046
FY 20/21 Smart Start Admin Base Allocation		\$318,316
FY 20/21 Addition of 1% Fundraising Grant [9200-990]		\$45,730
TOTAL ALLOCATION FOR SERVICES ----->		\$6,641,714
FY 20/21 Smart Start Services Allocation :		\$6,261,852
FY 20/21 Reduction for 1% Fundraising Grant [9200-990]		\$ (45,730)
Carryforward Funds from FY19/20 to be used in FY20/21		\$425,592

AS OF JUNE 30, 2021

											If monthly spending was equal, at month-end, the percentages should be:		
											100%	0%	
											% of Budget Expended	% of Available Funds	
											EXPENDITURES		
Activity	Agency		6/30/2021	Advances	May	June	Adjust to Actual	Y-T-D	Remaining Budget				
			Budget										
Health and Safety													
13	Assuring Better Health and Development (ABCD)	Carolina Collaborative Community Care (4C)	\$ 89,162.00		\$ 9,447.70	\$ 8,184.14	\$ -	\$ 86,323.98	\$ 2,838.02			97%	3%
14	Family Connect	IH Partnership for Children	\$ 65,100.00		\$ 11.49	\$ 3,471.84	\$ -	\$ 65,100.00	\$ -			100%	0%
15	Kindermusik & Music Therapy [NEW PSC FOR FY1819 effective 7-1-18 per NCPC]	Kerri Hurley	\$36,350.00	\$ 8,488.50	\$ 2,424.43	\$ -	\$ -	\$ 36,350.00	\$ -			100%	0%
Health & Safety Total:			3%	\$ 190,612.00	\$ 8,488.50	\$ 11,883.62	\$ 11,655.98	\$ -	\$ 187,773.98	\$ 2,838.02		99%	
Family Support													
16	Autism Outreach & Resource Ctr.	Autism of CC	\$ 45,000.00		\$ 5,161.29	\$ -		\$ 45,000.00	\$ -			100%	0%
17	PFC Family Resource Center	IH Partnership for Children	\$ 251,560.00		\$ 27,080.89	\$ (10,258.26)		\$ 162,501.52	\$ 89,058.48			65%	35%
18	All Children Excel [ACE]	IH Partnership for Children	\$ 200,950.00		\$ 10,440.18	\$ 11,809.83		\$ 142,982.47	\$ 57,967.53			71%	29%
19	Child Passenger Safety Car Seat	IH Partnership for Children	\$ 3,000.00		\$ -	\$ -		\$ 2,879.43	\$ 120.57			96%	4%
20	Community Engagement & Resource Development	IH Partnership for Children	\$ 348,875.00		\$ 18,969.03	\$ 39,242.25		\$ 274,583.74	\$ 74,291.26			79%	21%
21	Reach Out & Read Grant	Carolina Collaborative Community Care (4C)	\$ 16,500.00		\$ 5,586.91	\$ -		\$ 16,500.00	\$ -			100%	0%
Family Support Total:			13%	\$ 865,885.00	\$ -	\$ 67,238.30	\$ 40,793.82	\$ -	\$ 644,447.16	\$ 221,437.84		74%	
System Support													
22	P&E - Planning & Evaluation	IH Partnership for Children	\$ 338,216.00		\$ 16,812.85	\$ 21,193.76	\$ -	\$ 292,126.48	\$ 46,089.52			86%	14%
System Support Total:			5%	\$ 338,216.00	\$ -	\$ 16,812.85	\$ 21,193.76	\$ -	\$ 292,126.48	\$ 46,089.52		86%	
Total of Approved Projects:				\$ 6,641,714.00	\$ 8,488.50	\$ 492,706.28	\$ 344,200.36	\$ 172.00	\$ 6,196,419.97	\$ 445,294.03			
23	Administration	IH Partnership for Children	5%	\$ 318,316.00	\$ -	\$ 30,796.58	\$ 19,575.51	\$ -	\$ 318,316.00	\$ -		100%	0%
24	1% Fundraising	IH Partnership for Children	1%	\$ 45,730.00	\$ -	\$ 388.74	\$ 17,860.00	\$ -	\$ 31,601.60	\$ 14,128.40		69%	31%
Unallocated Smart Start SERVICES Funds				\$ -									
Unallocated Smart Start ADMINISTRATION Funds				\$ -									
Total Smart Start Funds Expended				\$ 8,488.50	\$ 523,502.86	\$ 363,775.87	\$ 172.00	\$ 6,546,337.57					
									Total Allocated Smart Start Funds Remaining				\$ 459,422.43

Partnership for Children of Cumberland County, Inc. - NC PRE-KINDERGARTEN GRANT

FY 20/21 Revenues per Contract		Fiscal Year 2020/ 2021	
\$ 8,398,200	NC Pre-k Grant Payments to Providers		
\$ 174,963	2% CCDF Quality Funds		
\$ 174,963	2% New Capacity Building Funds		
\$ 178,462	2% NEW RFA State Appropriations		
\$ 386,624	Pandemic Relief Funds to Providers [April 2021 - June 30, 2021]		
\$ 913,000	Summer Learning Grant [June 1, 2021 - August 31, 2021]		
\$ 349,927	4% Administrative Fee		as of June 2021
\$ 10,576,139	Total NC Pre-k Grant		SHOULD BE
		100%	0%

FUND	Activity	FY 20/21 Budget					Remaining Budget	% of Budget Expended	% of Available Funds
		6/30/2021	April	May	June	Y-T-D			
211	3323-999 Administrative Operations	\$ 12,364.11	\$ 9.56	\$ -	\$ 6,799.11	\$12,364.11	\$0.00	100%	0%
	3323-001 CCR&R - Core	\$ 94,443.49	\$ 8,855.17	\$ (4,884.26)	\$ 7,505.77	\$94,443.49	\$0.00	100%	0%
	3323-017 NC Pre-k Coordination (In-Direct)	\$ 247,469.94	\$ 14,598.86	\$ 26,141.36	\$ 40,503.20	\$247,368.68	\$101.26	100%	0%
	Fund 211 Sub-Total	\$ 354,277.54	\$ 23,463.59	\$ 21,257.10	\$ 54,808.08	\$354,176.28	\$101.26	100%	0%
206	2342-015 NC Pre-k Subsidy (Direct - Child Reimbursement) - State Funds	\$ 355,231.00	\$ -	\$ -	\$ (197,040.00)	\$355,231.00	\$0.00	100%	0%
	Fund 206 Sub-Total	\$ 355,231.00	\$0.00	\$0.00	(197,040.00)	\$355,231.00	\$0.00	100%	0%
210	2342-015 NC Pre-k Subsidy (Direct - Child Reimbursement) - State Funds	\$ 4,634,547.00	\$ 1,069,446.00	\$ 809,350.00	\$ 1,361,440.00	\$4,626,847.00	\$7,700.00	100%	0%
	Fund 210 Sub-Total	\$ 4,634,547.00	\$1,069,446.00	\$809,350.00	1,361,440.00	\$4,626,847.00	\$7,700.00	100%	0%
213	2342-015 NC Pre-k Pandemic Relief Funding (Direct - Child Reimbursement) - State Funds	\$ 386,624.00	\$ -	\$ 386,624.00	\$ -	\$386,624.00	\$0.00	100%	0%
	Fund 213 Sub-Total	\$ 386,624.00	\$0.00	\$386,624.00	0.00	\$386,624.00	\$0.00	100%	0%
319	2342-015 NC Pre-k Subsidy TANF (Direct - Child Reimbursement) - Federal Funds	\$ 3,398,672.00	\$ (182,696.00)	\$ -	\$ -	\$3,398,672.00	\$0.00	100%	0%
	2348-015 NC Pre-K Non-TANF/CCDF - Federal Funds	\$ 9,750.00	\$ -	\$ -	\$ -	\$9,750.00	\$0.00	100%	0%
	Fund 319 Sub-Total	\$ 3,408,422.00	\$ (182,696.00)	\$ -	\$ -	\$3,408,422.00	\$0.00	100%	28%
328	3322-017 NC Pre-K New CCDF Quality Funds - Federal Funds	\$ 174,963.00	\$ 6,001.10	\$ 23,075.77	\$ 60,889.63	\$157,318.51	\$17,644.49	90%	10%
212	3323-017 NC Pre-K New Capacity Building Funds - State Funds	\$47,846.44	\$ 5,794.03	\$ 5,219.86	\$ 8,674.65	\$47,846.44	\$0.00	100%	0%
212	3323-999 NC Pre-K New Capacity Building Funds - State Funds	\$ 301,228.02	\$ 36,704.12	\$ 53,271.32	\$ 10,683.83	\$301,228.02	\$0.00	100%	0%
	Fund 212 Sub-Total	\$ 349,074.46	\$42,498.15	\$58,491.18	\$19,358.48	\$349,074.46	\$0.00		0%

Partnership for Children of Cumberland County, Inc. - NC PRE-KINDERGARTEN GRANT

FY 20/21 Revenues per Contract		Fiscal Year 2020/ 2021	
\$ 8,398,200	NC Pre-k Grant Payments to Providers		
\$ 174,963	2% CCDF Quality Funds		
\$ 174,963	2% New Capacity Building Funds		
\$ 178,462	2% NEW RFA State Appropriations		
\$ 386,624	Pandemic Relief Funds to Providers [April 2021 - June 30, 2021]		
\$ 913,000	Summer Learning Grant [June 1, 2021 - August 31, 2021]		
\$ 349,927	4% Administrative Fee		as of June 2021
\$ 10,576,139	Total NC Pre-k Grant		SHOULD BE
		100%	0%

FUND	Activity	FY 20/21 Budget					Remaining Budget	% of Budget Expended	% of Available Funds
		6/30/2021	April	May	June	Y-T-D			
324	3323-999 Administrative Operations	\$ 20,000.00	\$ -	\$ -	\$ -	\$0.00	\$20,000.00	0%	100%
	3323-001 CCR&R - Core	\$ 6,000.00	\$ -	\$ -	\$ -	\$0.00	\$6,000.00	0%	100%
	3323-017 NC Pre-k Coordination (In-Direct)	\$ 57,000.00	\$ -	\$ -	\$ -	\$0.00	\$57,000.00	0%	100%
	2342-015 NC Pre-k Subsidy TANF (Direct - Child Reimbursement) - Federal Funds	\$ 830,000.00	\$ -	\$ -	\$ -	\$0.00	\$830,000.00	0%	100%
	Fund 324 Sub-Total	\$ 913,000.00	\$ -	\$ -	\$ -	\$0.00	\$913,000.00	0%	100%

Total Budget Remaining						\$938,445.75
Total NC Pre-K Grant		\$10,576,139				
Total NC Pre-k Grant Expended			\$958,712.84	\$1,298,798.05	\$1,299,456.19	\$9,637,693.25
Total State Funds		\$6,079,754				
Total Federal Funds		\$4,496,385				
Total NC Pre-K Grant		\$10,576,139				

**Region 5 DCDEE Lead Agency Grant
Fiscal Year 2020 - 2021**

Partnership for Children of Cumberland County, Inc.

TOTAL FY 2020 - 2021 REGION 5 LEAD AGENCY ALLOCATION **\$745,312.00**

FY 2020 - 2021 10% Overhead / Administration Allocation **\$67,355.00**

FY 2020 - 2021 Program/Services Allocation **\$677,957.00**

EXPENDITURES								as of June 30, 2021	
								100%	0%
Activity		07/01/20 Budget	April	May	June	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
Region 5 Lead Agency - Core Services		\$ 246,166.00	\$ 16,286.03	\$ 16,907.80	\$ 53,016.23	\$ 238,794.37	\$ 7,371.63	97%	3%
Core Services - 10% Overhead/Administration for CCR&R		\$ 1,100.00	\$ 21.55	\$ 2.30	\$ 2.30	\$ 586.45	\$ 513.55	53%	47%
Core Services - 10% Overhead/Administration for Admin Ops		\$ 29,299.00	\$ 1,677.29	\$ 2,013.14	\$ 4,508.17	\$ 25,398.61	\$ 3,900.39	87%	13%
Contracts & Grants - Anson County		\$ 9,954.00	\$ 829.50	\$ 829.50	\$ 1,659.00	\$ 9,954.00	\$ -	100%	0%
Contracts & Grants - Montgomery County		\$ 8,345.00	\$ -	\$ -	\$ 8,345.00	\$ 8,345.00	\$ -	100%	0%
Contracts & Grants - Moore County		\$ 29,399.00	\$ 2,367.44	\$ 2,343.06	\$ 5,129.43	\$ 29,399.00	\$ -	100%	0%
Contracts & Grants - Richmond County		\$ 14,528.00	\$ -	\$ -	\$ 14,528.00	\$ 14,528.00	\$ -	100%	0%
		\$ 338,791.00	\$ 21,181.81	\$ 22,095.80	\$ 87,188.13	\$ 327,005.43	\$ 11,785.57	97%	3%
Region 5 Infant Toddler Project		\$ 136,642.00	\$ 10,657.39	\$ 10,072.88	\$ 11,645.85	\$ 125,296.92	\$ 11,345.08	92%	8%
Infant Toddler - 10% Overhead/Administration for CCR&R		\$ 1,545.00	\$ 12.93	\$ 1.38	\$ 1.38	\$ 336.63	\$ 1,208.37	22%	78%
Infant Toddler - 10% Overhead/Administration for Admin Ops		\$ 12,119.00	\$ 937.77	\$ 923.68	\$ 901.65	\$ 11,605.82	\$ 513.18	96%	4%
		\$ 150,306.00	\$ 11,608.09	\$ 10,997.94	\$ 12,548.88	\$ 137,239.37	\$ 13,066.63	91%	9%
Region 5 Healthy Social Behaviors Project	10 month contract for FY20-21 [Effective 09/01/2020 - 06/30/2021]	\$ 232,923.00	\$ 17,502.29	\$ 13,834.04	\$ 31,364.21	\$ 180,463.39	\$ 52,459.61	77%	23%
Healthy Social Behavior - 10% Overhead/Administration for CCR&R		\$ 1,000.00	\$ 125.86	\$ 2.76	\$ 2.76	\$ 598.49	\$ 401.51	60%	40%
Healthy Social Behavior - 10% Overhead/Administration for Admin Ops		\$ 22,292.00	\$ 1,622.97	\$ 1,380.64	\$ 1,525.35	\$ 15,769.46	\$ 6,522.54	71%	29%
		\$ 256,215.00	\$ 19,251.12	\$ 15,217.44	\$ 32,892.32	\$ 196,831.34	\$ 59,383.66	77%	23%
Total Allocated DCD Funds Remaining							\$ 84,235.86		
Summary for 10% Overhead / Administration	PFC	\$ 67,355.00	\$ 4,398.37	\$ 4,323.90	\$ 6,941.61	\$ 54,295.46	\$ 13,059.54	81%	19%

Partnership for Children of Cumberland County, Inc.

All Funding Sources
Fiscal Year 2020 - 2021

FUND CODE		July 1, 2020 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			April	May	June	YTD	April	May	June	YTD	
RESTRICTED FUNDS											
NC PRE-KINDERGARTEN FUNDS											
206	NC Pre-K Grant - State Funds (per child)	\$ 11,224.00	\$ -	\$ -	\$ (197,040.00)	\$ 355,231.00	\$ -	\$ -	\$ (197,040.00)	\$ 366,455.00	\$ -
210	NC Pre-K Expansion Grant - Lottery Funds - STATE FUNDS	\$ -	\$ 174,726.00	\$ 831,850.00	\$ 1,338,940.00	\$ 4,626,847.00	\$ 1,069,446.00	\$ 809,350.00	\$ 1,361,440.00	\$ 4,626,847.00	\$ -
211	NC Pre-K Grant - 4% Admin Fees	\$ 2,614.45	\$ -	\$ 9,748.97	\$ 53,976.21	\$ 301,788.54	\$ 23,463.59	\$ 21,257.10	\$ 54,808.08	\$ 304,402.99	\$ -
211	1/10 CASH PAYMENT from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ -	\$ -	\$ 52,489.00	\$ -	\$ -	\$ -	\$ 52,489.00	\$ -
212	NC Pre-K Capacity Building Grant - State Funds	\$ (25,234.78)	\$ -	\$ 70,335.18	\$ 122,736.52	\$ 374,309.24	\$ 42,498.15	\$ 58,491.18	\$ 19,358.48	\$ 349,074.46	\$ -
213	NC Pre-K Pandemic Relief Funds	\$ -	\$ -	\$ 386,624.00		\$ 386,624.00	\$ -	\$ 386,624.00	\$ -	\$ 386,624.00	\$ -
319	NC Pre-K Grant (per slot) - Federal Funds	\$ 800.00	\$ (174,726.00)	\$ -	\$ (7,970.00)	\$ 2,568,602.00	\$ (182,696.00)	\$ -	\$ -	\$ 2,569,402.00	\$ -
319	1/10 CASH PAYMENT from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ -	\$ -	\$ 839,820.00		\$ -	\$ -	\$ 839,820.00	\$ -
328	NC Pre-K Grant CCDF Quality Funds-Federal Funds	\$ (27,851.21)	\$ -	\$ 3,607.74	\$ 89,973.73	\$ 185,176.02	\$ 6,001.10	\$ 23,075.77	\$ 60,889.63	\$ 157,324.81	\$ -
	Sub-total for NC Pre-K	\$ (38,447.54)								Sub-total	\$ -
FEDERAL RESTRICTED FUNDS											
301	Family CareGivers Program	\$ (2,067.12)	\$ -	\$ -	\$ -	\$ 2,806.00	\$ 1.43	\$ 1.20	\$ (5.07)	\$ 738.88	\$ -
307	DCD Grant - SWCDC	\$ 43,760.32	\$ 27,190.68	\$ 18,687.23	\$ 124,740.48	\$ 338,791.00	\$ 18,814.37	\$ 24,463.24	\$ 87,188.13	\$ 370,765.72	\$ 11,785.60
312	Region 5 - Infant/Toddler Project	\$ 4,600.46	\$ 11,918.60	\$ 10,457.65	\$ 39,048.17	\$ 150,306.00	\$ 11,608.09	\$ 10,997.94	\$ 12,548.88	\$ 141,839.79	\$ 13,066.67
313	Region 5 - Healthy Social Behavior	\$ (19,631.60)	\$ 20,722.74	\$ 19,237.17	\$ 83,194.28	\$ 277,656.12	\$ 19,251.12	\$ 15,217.44	\$ 32,892.32	\$ 223,640.84	\$ 34,383.68
807	Region 5 - Program Income	\$ -	\$ 1,077.85	\$ 380.00	\$ 695.00	\$ 6,862.15	\$ 1,380.43	\$ 29.90	\$ 5,042.99	\$ 6,862.15	\$ -
	Sub-total for Federal Restricted	\$ 26,662.06								Sub-total	\$ 59,235.95
SMART START AND RELATED FUNDS											
147	Smart Start - Admin. (FY 19/20)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
148	Smart Start - Services (FY 19/20)	\$ 423,177.17	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300.00	\$ -	\$ 423,177.17	\$ -
149	Smart Start - Admin. (FY 20/21)	\$ -	\$ 36,313.00	\$ 9,634.00	\$ 20,179.00	\$ 364,046.00	\$ 18,918.38	\$ 31,185.32	\$ 37,435.51	\$ 349,917.60	\$ 14,128.40
150	Smart Start - Services (FY 20/21)	\$ -	\$ 315,428.00	\$ 278,859.00	\$ 195,117.00	\$ 3,520,047.00	\$ 354,887.37	\$ 267,617.37	\$ 378,808.31	\$ 3,077,590.99	\$ 442,456.01
201	MAC SS Grant (Accting/Contracting)	\$ -	\$ 16,352.00	\$ -	\$ 16,350.00	\$ 98,110.00	\$ 7,007.75	\$ 6,559.23	\$ 10,915.65	\$ 98,110.00	\$ -
216	Dolly Parton's Imagination Library	\$ 1,281.70	\$ 7,500.00	\$ -	\$ -	\$ 30,000.00	\$ 12,035.50	\$ 5,863.81	\$ (10,799.80)	\$ 13,600.00	\$ 17,681.70
801	Program Income (SS Related)	\$ 68,725.43	\$ 6,698.57	\$ 4,103.66	\$ 5,132.87	\$ 64,094.06	\$ 3,370.18	\$ 3,377.61	\$ 43,938.41	\$ 68,284.32	\$ 64,535.17
804	GEMS Shared Services (PI SS Related)	\$ 1,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,300.00
902	COBRA - Employee Insurance Withholdings	\$ 34.87	\$ 88.22	\$ 88.22	\$ 61.72	\$ 1,113.41	\$ 107.51	\$ 113.19	\$ 113.19	\$ 1,166.44	\$ (18.16)
	Sub-total for Smart Start & Related	\$ 494,519.17								Sub-total	\$ 540,083.12

Partnership for Children of Cumberland County, Inc.

All Funding Sources
Fiscal Year 2020 - 2021

FUND CODE		July 1, 2020 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			April	May	June	YTD	April	May	June	YTD	
TEMPORARILY RESTRICTED FUNDS - RESTRICTED FOR TIME TO SPEND FUNDS											
330	FEDERAL - CCHC Expansion Grant (NCPC) [02/01/2021 - 10/31/2021]	\$ -	\$ -	\$ -	\$ 345.82	\$ 345.82	\$ -	\$ 345.82	\$ 147.32	\$ 493.14	\$ (147.32)
331	FEDERAL - PDG Family Connects Innovation Grant (NCPC) [03/01/2021 - 11/30/2022]	\$ -	\$ -	\$ -	\$ 1,028.82	\$ 1,028.82	\$ -	\$ 1,028.02	\$ 1,804.00	\$ 2,832.02	\$ (1,803.20)
537	Foundation for the Carolinas Grant via Long Leaf Foundation [07/01/2018 - 04/16/2021]	\$ 2,010.81	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,010.81	\$ -
539	Foundation for the Carolinas Grant - Operation Restoration [04/07/2019 - 04/16/2021]	\$ 90,712.50	\$ -	\$ -	\$ -	\$ 75,000.00	\$ 27,051.80	\$ 53,097.75	\$ 42,382.13	\$ 143,306.87	\$ 22,405.63
543	CC Foundation - Family Connect Grant [12/01/2019 - 12/31/2024]	\$ 33,922.64	\$ -	\$ -	\$ -	\$ 50,000.00	\$ 4,452.45	\$ 4,633.47	\$ 1,642.27	\$ 54,402.94	\$ 29,519.70
545	CC Foundation - Toilet Training Grant [03/01/2020 - 03/01/2021]	\$ 7,572.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,572.00	\$ -
809	Hoke County Consumer Ed (not program income) [07/01/2020 - 06/30/2021]	\$ -	\$ 4,521.45	\$ -	\$ 19,496.06	\$ 60,199.00	\$ 5,163.35	\$ 4,913.81	\$ 6,194.04	\$ 55,867.93	\$ 4,331.07
Sub-total for Temporarily Restricted		\$ 134,217.95							Sub-total		\$ 54,305.88

Partnership for Children of Cumberland County, Inc.

All Funding Sources
Fiscal Year 2020 - 2021

FUND CODE	July 1, 2020 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance	
		April	May	June	YTD	April	May	June	YTD		
UNRESTRICTED FUNDS or NO RESTRICTION OF TI											
208	Unrestricted State Revenues - For Operating Purposes	\$ 15,140.22	\$ -	\$ -	\$ -	\$ -	\$ (10,370.55)	\$ (5,305.72)	\$ -	\$ (0.00)	\$ 15,140.22
	Unrestricted State Revenues - Invested in CDs and Money Market Account	\$ 488,220.41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 488,220.41
501	Individual Gifts & Donations	\$ 50,620.59	\$ 61.00	\$ 1,700.76	\$ 837.98	\$ 43,071.57	\$ 85.74	\$ 161.50	\$ 2.64	\$ (1,186.03)	\$ 94,878.19
515	Vending Machine Commissions	\$ 340.38	\$ 16.70	\$ 31.75	\$ -	\$ 239.72	\$ -	\$ -	\$ -	\$ 412.98	\$ 167.12
518	Kohl's Corporate Grants	\$ 4,356.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,623.30	\$ 2,733.04
536	The CarMax Foundation Grant	\$ 9,834.10	\$ -	\$ -	\$ -	\$ -	\$ 751.80	\$ -	\$ -	\$ 751.80	\$ 9,082.30
544	Falcon Children's Home - Car Seat Safety Program Donation	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00
546	CC Foundation - Diaper Bank Grant	\$ -	\$ -	\$ -	\$ -	\$ 453.52	\$ -	\$ -	\$ -	\$ -	\$ 453.52
802	PFCRC II (Non-Smart Start)	\$ 85,333.91	\$ 13,634.46	\$ 14,676.22	\$ 14,782.94	\$ 187,014.49	\$ 41,378.49	\$ 10,468.70	\$ (5,420.86)	\$ 186,851.35	\$ 85,497.05
806	Forward March Conference	\$ 42,408.25	\$ -	\$ -	\$ -	\$ (8,750.00)	\$ 2.72	\$ 3.32	\$ 3.09	\$ 24.57	\$ 33,633.68
812	PFCRC II - Administration	\$ 34,462.52	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00	\$ 57,000.00	\$ 4,335.39	\$ (28,676.47)	\$ 16,751.30	\$ 36,116.78	\$ 55,345.74
815	Hoke - Contracted Eval (not program income)	\$ 19,099.46	\$ -	\$ -	\$ 5,525.00	\$ 14,678.00	\$ 912.66	\$ 1,770.11	\$ 2,636.58	\$ 10,811.10	\$ 22,966.36
816	Contracted Data Services	\$ 3,448.15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,448.15
820	Fundraising - PFC Annual Soiree	\$ 108,763.71	\$ -	\$ -	\$ -	\$ 3,702.27	\$ (989.14)	\$ 13.29	\$ 18.83	\$ 13,967.57	\$ 98,498.41
822	Fundraising - PFC Annual Soiree - Kidstuff	\$ 3,702.27	\$ -	\$ -	\$ -	\$ (3,702.27)	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -
824	Fundraising - PFC Annual Soiree - Administrative Allocation	\$ 6,587.08	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,587.08
825	Capital Projects Fund	\$ 21,578.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,578.00
827	Fundraising - Mission Moments	\$ 139.52	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 139.52
828	Fundraising - Early Care & Education Initiatives	\$ 1,804.28	\$ -	\$ -	\$ -	\$ -	\$ (50.00)	\$ -	\$ -	\$ 177.33	\$ 1,626.95
897	Sales Tax	\$ (10,066.79)	\$ -	\$ -	\$ -	\$ 14,567.95	\$ 2,842.45	\$ 1,878.30	\$ 6,702.95	\$ 19,865.47	\$ (15,364.31)
899	Interest Income (from Investment Funds)	\$ 29,160.94	\$ 2.01	\$ 1.87	\$ 2.20	\$ 39.81	\$ -	\$ -	\$ -	\$ -	\$ 29,200.75
904	Forfeited FSA	\$ (7,022.87)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,650.00	\$ 1,055.00	\$ 9,276.24	\$ (16,299.11)
905	Employee Withholding	\$ (1,046.13)	\$ 25,232.73	\$ 22,436.67	\$ 25,810.92	\$ 310,145.14	\$ 24,981.45	\$ 21,896.11	\$ 25,394.14	\$ 308,839.48	\$ 259.53
	Sub-total for Unrestricted Funds	\$ 911,864.34								\$ 942,792.60	

Partnership for Children of Cumberland County, Inc.

All Funding Sources
Fiscal Year 2020 - 2021

FUND CODE		July 1, 2020 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance	
			April	May	June	YTD	April	May	June	YTD		
INFORMATION TECHNOLOGY												
992	PFC IT Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 143.08	\$ 322.08	\$ (2,829.39)	\$ -	\$ -	
993	IT - Core	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
994	IT - Outside Agencies	\$ 113,633.77	\$ 16,710.36	\$ 8,303.72	\$ 12,758.04	\$ 115,369.08	\$ 8,009.15	\$ 7,146.66	\$ 13,447.63	\$ 109,395.19	\$ 119,607.66	
995	IT - PFC Enhanced	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 58.47	\$ -	\$ (329.49)	\$ -	\$ -	
996	IT - PFC Regular	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5.38	\$ 160.35	\$ (2,098.60)	\$ -	\$ -	
Sub-total for Information Technology		\$ 113,633.77									Sub-total	\$ 119,607.66
PERMANENTLY RESTRICTED FUNDS												
599	Cumberland Community Foundation Endowment	\$ 31,384.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,384.00	
Sub-total for Permanently Restricted Funds		\$ 31,384.00									Sub-total	\$ 31,384.00
TOTAL		\$ 1,673,833.75									TOTAL	\$ 1,747,409.21

ADDITIONAL SUMMARIZED INFORMATION
USR
<i>Operating Cash</i> 15,140.22
<i>Investments</i> 488,220.41
\$ 503,360.63
NCPK
<i>Operating Cash</i> -
<i>"Cash Advance"</i> -
\$ -

Partnership for Children of Cumberland County, Inc. - UNRESTRICTED STATE REVENUES [FUND 208]

Fiscal Year 2020 / 2021										
							SHOULD BE:	100%	0%	
Activity	FY 20/21 Budget Effective 7/1/2020	April	May	June	Expenditures Y-T-D	Unspent Allocated Budget Amount	% of Budget Expended	% of Available Funds		
Administrative Operations	\$ 12,000.00	\$ (10,370.55)	\$ (5,305.72)	\$ -	\$ (0.00)	\$ 12,000.00	0%	100%		
CC&R - Core (in case of Federal shutdown)	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	0%	100%		
Sub-Total	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	0%	100%		
Total Allocated Budget for FY20-21		62,000.00								
Allocated Budget Amount SPENT		\$ (10,370.55)	\$ (5,305.72)	\$ -	\$ (0.00)					
Allocated Budget Amount UNSPENT							\$ 62,000.00			
SUMMARY OF CASH AND INVESTMENTS										
July 1 - Total Cash Carryover including Investments							\$ 503,360.63			
Unallocated Unrestricted State Revenues at the month end					\$ (46,859.78)	<---- Cash of \$15,140.22 in GL 1113 at 07-01-20 less the FY 20-21 budget amount				
Unspent Budget for FY20-21 at the month end					\$ 62,000.00					
Subtotal (cash in GL 1113 at the month end to be used for operating funds)			\$ -	\$ -			\$ 15,140.22			
Investments at month end (Includes money market account and certificates of deposits, if applicable)	\$488,220.41	\$ -	\$ -	\$ -			\$ 488,220.41	<---- \$25,000 of the investments may be redeemed and used for operating funds if needed.		
CURRENT TOTAL OF CASH AND INVESTMENTS AT THE MONTH END						\$ 503,360.63				

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SUMMARY OF SMART START REVERSIONS DUE TO NCPC

YEARS	**TOTAL ALLOCATIONS	YEAREND AMOUNT REVERTED
FY 04-05	\$9,607,234	\$89,499
FY 05-06	\$9,801,495	\$84,967
FY 06-07	\$9,801,495	\$58,956
FY 07-08	\$9,997,525	\$44,650
FY 08-09	\$9,252,746	\$5,310
FY 09-10	\$8,793,297	\$7,035
FY 10-11	\$8,325,783	\$488
FY 11-12	\$6,826,125	\$596
FY 12-13	\$6,755,920	\$3,062
FY 13-14	\$6,617,810	\$22,429
FY 14-15	\$6,603,189	\$918
FY 15-16	\$6,603,189	\$5,386
FY 16-17	\$6,603,189	\$53,407
FY 17-18	\$6,598,689	\$47,949
FY 18-19	\$6,598,689	\$275,859
FY 19-20	\$6,819,643	\$425,592
FY 20-21	\$7,005,760	\$459,422

** includes DSS and WAGES

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SUMMARY OF REGION 5 DCD GRANT REVERSIONS DUE TO SWCDC

YEARS	TOTAL ALLOCATIONS	YEAREND REVERSION AMOUNT
FY 10-11	\$688,258	\$114,686
FY 11-12	\$631,568	\$23,079
FY 12-13	\$631,568	\$24,976
FY 13-14	\$605,592	\$20,658
FY 14-15	\$561,856	\$13,462
FY 15-16	\$546,483	\$28,584
FY 16-17	\$562,878	\$55,959
FY 17-18	\$579,764	\$52,822
FY 18-19	\$625,907	\$29,194
FY 19-20	\$796,555	\$48,361
FY 20-21	\$745,312	\$59,236

PFC is a 501(c)(3) non-profit organization supported by public and private funds through Smart Start, NC Pre-K, tax-deductible donations, and grants.



Be the Driving Force.

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

Cash & In-Kind Contributions Report
Fiscal Year 2020/2021

Total Smart Start Allocation: \$ 7,005,760.00
 Target Cash & In-Kind Required (19%): \$ 1,331,094.40
 Target Cash Required (≥13%): \$ 910,748.80
 Target In-Kind Required (±6%): \$ 420,345.60

1

CASH DONATIONS		April	May	June	Y-T-D
Cash Donations - In-House					
Board & Committee Donations	501-4410	\$ 20.00	\$ 65.00	\$ 390.00	\$ 2,135.00
Staff Donations	501-4410	\$ 1.00	\$ -	\$ -	\$ 687.00
Donations - General Admin Operations	501-4410	\$ 40.00	\$ 1,635.76	\$ 447.98	\$ 40,224.57
Donations - Vending Machine Proceeds	515-4410	\$ 16.70	\$ 31.75	\$ -	\$ 239.72
Donations - Giving Tuesday CCF	501-4420	\$ -	\$ -	\$ -	\$ 453.52
Donations - Forward March Conference	806-4830	\$ -	\$ -	\$ -	\$ -
Donations - Fundraising Events 2020	820-4611	\$ -	\$ -	\$ -	\$ -
Donations - Fundraising Events 2021	820-4611	\$ -	\$ -	\$ -	\$ -
Donations - Fundraising Event Sales 2020	820-4601	\$ -	\$ -	\$ -	\$ -
Donations - Fundraising Event Sales 2021	820-4601	\$ -	\$ -	\$ -	\$ -
Program Income - Rent from Resource Center I	801-4824	\$ 4,853.57	\$ 2,583.66	\$ 3,687.87	\$ 49,987.74
Program Income - Conference Room Rental RCI	801-4762	\$ -	\$ -	\$ -	\$ -
Program Income - Nurturing Parenting Workshop Fe	801-4836	\$ -	\$ -	\$ -	\$ -
Program Income - Tenant Copier Fees	801-5311	\$ -	\$ -	\$ 117.70	\$ 401.20
Program Income - CCR&R Workshop Fees	801-4823	\$ -	\$ 1,280.00	\$ 1,325.00	\$ 12,525.82
Program Income - CCR&R Resource Library Fees	801-4823	\$ -	\$ -	\$ -	\$ 27.50
Program Income - PDCC IACET Workshop Fees	801-4822	\$ -	\$ -	\$ -	\$ -
Program Income - PD&C Services	801-4834	\$ -	\$ -	\$ -	\$ -
Program Income - PD&C KidStuff	801-4834	\$ -	\$ -	\$ -	\$ -
Program Income - Summer Camp Expo	801-4833	\$ -	\$ -	\$ -	\$ -
Program Income - Other	801-4827	\$ -	\$ -	\$ -	\$ -
Program Income - Rent from Resource Center II	812-4761	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00	\$ 57,000.00
Cost Reduction - Car Seat Program Parent Fees	150-6902	\$ 60.00	\$ -	\$ -	\$ 480.00
					\$ -
Total Cash Donations - In-House		\$ 9,741.27	\$ 10,346.17	\$ 10,718.55	\$ 164,162.07
Cash Donations - Direct Service Providers					
1st Quarter (July - September)					\$ 133.20
2nd Quarter (October - December)					\$ 472.02
3rd Quarter (January - March)					\$ 42.00
4th Quarter (April - June)					\$ -
PFC Child Care Subsidy Parent Fees		\$ -	\$ -	\$ 42.00	\$ 42.00
Total Cash Donations - Direct Service Providers		\$ -	\$ -	\$ 42.00	\$ 689.22
TOTAL CASH DONATIONS		\$ 9,741.27	\$ 10,346.17	\$ 10,760.55	\$ 164,851.29

2

GRANTS					
Carmax Foundation (100% Private Grants)	536-4426				\$ -
WalMart Foundation (100% Private Grants)	533-4423				\$ -
Raising A Reader (100% Private Grants)	534-4420				\$ -
Kohl's Corporate Grants (100% Private Grants)	518-4420				\$ -
Cumberland Community Foundation (100% Private Grants)	535-4425				\$ 50,000.00
TOTAL GRANTS		\$ -	\$ -	\$ -	\$ 50,000.00

3.1%

IN-KIND DONATIONS					
In-Kind Donations - In-House					
In-Kind Donations - Volunteer Time		\$ 1,351.41	\$ 1,136.70	\$ 2,298.66	\$ 24,243.29
Discounts on Materials - Kaplan					\$ -
Discounts on Materials - Brame					\$ -
Discounts on Materials - Discount School Supply					\$ -
Discounts on Materials - Lakeshore					\$ -
Discounts on Software - Techsoup Stock					\$ -
Donations - Other In-Kind				\$ 5,530.48	\$ 5,530.48
PFC Staff Donations - Supplies and Mileage					\$ -
PFC Board Member Donations - Supplies and Mileage					\$ -
					\$ -
Total In-Kind Donations - In-House		\$ 1,351.41	\$ 1,136.70	\$ 7,829.14	\$ 29,773.77
In-Kind Donations - Direct Service Providers					
1st Quarter (July - September)					\$ 8,075.66
2nd Quarter (October - December)					\$ 5,638.89
3rd Quarter (January - March)					\$ 8,687.73
4th Quarter (April - June)				\$ 13,933.93	\$ 13,933.93
Total In-Kind Donations - Direct Service Providers				\$ 13,933.93	\$ 36,336.21
TOTAL IN-KIND DONATIONS		\$ 1,351.41	\$ 1,136.70	\$ 21,763.07	\$ 66,109.98

0.9%

GRAND TOTAL		\$ 11,092.68	\$ 11,482.87	\$ 32,523.62	\$ 280,961.27
--------------------	--	---------------------	---------------------	---------------------	----------------------

4.0%

3

TARGET REMAINING		\$ (1,050,133.14)
-------------------------	--	--------------------------

4

- 1 - Current Month Reporting
- 2 - YTD Cash Reported
- 3 - YTD In-Kind Reported
- 4 - Amount remaining to reach target



June 1, 2021 - June 30, 2021

Account Number: [REDACTED]
Account Type: NON-PROFIT

Keep your profile up to date

Have your goals, circumstances, or contact information changed? If so, let us know by updating your profile anytime at etrade.com/investorprofile.

E*TRADE Securities LLC
P.O. Box 484
Jersey City, NJ 07303-0484
1-800-ETRADE-1 (1-800-387-2331)
etrade.com Member FINRA/SIPC

E*TRADE Securities
Investment Account

0067281 01 AB 0.425 01 TR 00268 EFAD0504 000001

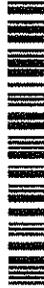


PARTNERSHIP FOR CHILDREN OF CU
351 WAGONER DRIVE SUITE 200
FAYETTEVILLE NC 28303-4672

IMPORTANT INFORMATION:

An added measure of protection.

We now offer you the ability to designate an individual who is at least 18 years old to be your trusted contact person (TCP). If you elect to designate a TCP, you authorize E*TRADE to contact this person and to disclose information about your account to: address possible financial exploitation; confirm the specifics of your current contact information, health status, or the identity of any legal guardian, executor, trustee, or holder of a power of attorney; or as otherwise permitted by applicable law. To designate a new TCP or to update your current TCP election, visit etrade.com/top.



Account At A Glance

\$83,770.52



As of 05/31/21

\$84,999.93



As of 06/30/21

Net Change: \$1,229.41

DETACH HERE

PARTNERSHIP FOR CHILDREN OF CU
351 WAGONER DRIVE SUITE 200
FAYETTEVILLE NC 28303-4672

DETACH HERE

Use This Deposit Slip

Acct: [REDACTED]

Please do not send cash

Make checks payable to E*TRADE Securities LLC

Dollars	Cents

TOTAL DEPOSIT

Mail deposits to:



E*TRADE SECURITIES LLC
P.O. Box 484
Jersey City, NJ 07303-0484

063020210001 111450253427

E*TRADE



Account Number: [REDACTED]

Statement Period : June 1, 2021 - June 30, 2021

Account Type: NON-PROFIT

ACCOUNT OVERVIEW

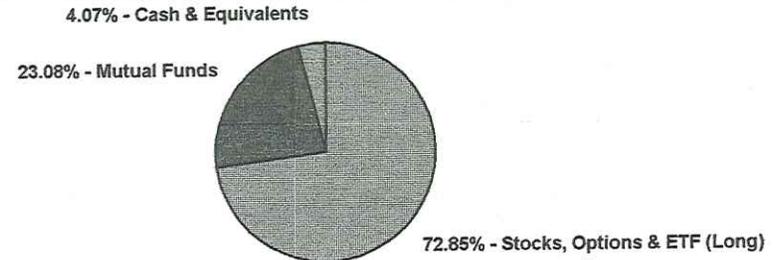


Last Statement Date: May 31, 2021

Beginning Account Value (On 05/31/21): \$ 83,770.52
 Ending Account Value (On 06/30/21): \$ 84,999.93
 Net Change: \$ 1,229.41

For current rates, please visit etrade.com/rates

ASSET ALLOCATION (AS OF 06/30/21)



ACCOUNT VALUE SUMMARY

	AS OF 06/30/21	AS OF 05/31/21	% CHANGE
Cash & Equivalents	\$ 3,455.70	\$ 3,235.43	6.81%
Total Cash/Margin Debt	\$ 3,455.70	\$ 3,235.43	6.81%
Stocks, Options & ETF (Long)	\$ 61,926.66	\$ 61,115.27	1.33%
Mutual Funds	\$ 19,617.57	\$ 19,419.82	1.02%
Total Value of Securities	\$ 81,544.23	\$ 80,535.09	1.25%
Net Account Value	\$ 84,999.93	\$ 83,770.52	1.47%

Securities products and services are offered by E*TRADE Securities LLC, Member FINRA/SIPC. Sweep Deposit Account is a bank deposit account with E*TRADE Bank, a Federal savings bank, Member FDIC. Sweep deposit accounts at each bank are FDIC-insured up to a maximum of \$250,000. Securities products and cash balances other than Sweep Deposit Account funds are not FDIC-insured, are not guaranteed deposits or obligations of E*TRADE Bank, and are subject to investment risk, including possible loss of the principal invested.



Account Number: [REDACTED]

Statement Period : June 1, 2021 - June 30, 2021

Account Type: NON-PROFIT

ACCOUNT HOLDINGS

CASH & CASH EQUIVALENTS (4.07% of Holdings)

DESCRIPTION	PORTFOLIO %	AMOUNT
Extended Insurance Sweep Deposit Account		
Opening Balance		3,235.43
Closing Balance	4.07	3,455.70
Average Balance		3,306.26
Extended Insurance Sweep Deposit Account Balance by Bank as of June 30, 2021		
JPMORGAN CHASE BANK N		3,455.70

Under the Extended Insurance Sweep Deposit Account (ESDA) Program, cash balances from your brokerage account into the ESDA Program may shift from one program bank to another on a daily basis and a different combination or subset of the Program Banks may be used from day to day with dynamic deposit limits. Your ESDA Program cash balances will be FDIC-insured up to an aggregate of at least \$1,250,000. Uninvested cash balances in the ESDA program are not covered by SIPC. The balance in your bank deposit sweep account may be withdrawn on your order and proceeds returned to your securities account or remitted to you. To see a list of Program Banks please visit www.etrade.com/esdaagreement or call us at 1-800-ETRADE-1 (1-800-387-2331).

TOTAL CASH & CASH EQUIVALENTS	4.07%	\$3,455.70
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STOCKS, OPTIONS & EXCHANGE-TRADED FUNDS (72.85% of Holdings)

DESCRIPTION	SYMBOL/ CUSIP	ACCT TYPE	QUANTITY	PRICE	TOTAL MKT VALUE	PORTFOLIO (%)	EST. ANNUAL INCOME	EST. ANNUAL YIELD (%)
***THOMSON REUTERS CORP COM NEW	TRI	Cash	8	99.3200	794.56	0.93	13.00	1.64%
VANGUARD SCOTTSDALE FUNDS	VCLT	Cash	259	106.9400	27,697.46	32.59	853.00	3.08%
VANGUARD LONG-TERM CORPORATE BOND ETF	VIG	Cash	216	154.7900	33,434.64	39.33	521.00	1.56%
VANGUARD SPECIALIZED FUNDS								
VANGUARD DIVIDEND APPRECIATION ETF								
TOTAL STOCKS, OPTIONS & ETF					\$61,926.66	72.85%	\$1,387.00	2.24%



Account Number: [REDACTED]

Statement Period : June 1, 2021 - June 30, 2021

Account Type: NON-PROFIT

DIVIDENDS & INTEREST ACTIVITY (Continued)

DATE	TRANSACTION TYPE	DESCRIPTION	SYMBOL/CUSIP	AMOUNT DEBITED	AMOUNT CREDITED
TOTAL DIVIDENDS & INTEREST ACTIVITY				\$0.49	\$287.51
NET DIVIDENDS & INTEREST ACTIVITY					\$287.02

OTHER ACTIVITY

DATE	DESCRIPTION	SYMBOL/CUSIP	TRANSACTION TYPE	QUANTITY	PRICE	AMOUNT DEBITED	AMOUNT CREDITED
06/01/21	**VANGUARD FIXED INCOME SECS FD INC-HIGH YIELD CORP PORTFOL REINVEST PRICE \$ 5.95	VWEHX	Reinvest	11.218		66.75	
TOTAL OTHER ACTIVITY						\$66.75	
NET OTHER ACTIVITY						\$66.75	

EXTENDED INSURANCE SWEEP DEPOSIT ACCOUNT (ESDA) ACTIVITY (0.0100% APY/0.0100%APY Earned as of 06/30/21)

Under the Extended Insurance Sweep Deposit Account (ESDA) Program, cash balances from your brokerage account into the ESDA Program may shift from one program bank to another on a daily basis and a different combination or subset of the Program Banks may be used from day to day with dynamic deposit limits. Your ESDA Program cash balances will be FDIC-insured up to an aggregate of at least \$1,250,000. Uninvested cash balances in the ESDA program are not covered by SIPC. The balance in your bank deposit sweep account may be withdrawn on your order and proceeds returned to your securities account or remitted to you. To see a list of Program Banks please visit www.etrade.com/esdaagreement or call us at 1-800-ETRADE-1 (1-800-387-2331).

DATE	TRANSACTION TYPE	DESCRIPTION	TRANSACTION AMOUNT
06/01/21		OPENING BALANCE	\$3,235.43
06/04/21	Deposit	EXTND INS SWEEP ACCT(FDIC-INS)	71.69
06/16/21	Deposit	EXTND INS SWEEP ACCT(FDIC-INS)	2.75
06/24/21	Deposit	EXTND INS SWEEP ACCT(FDIC-INS)	145.80
06/28/21	Deposit	EXTND INS SWEEP ACCT(FDIC-INS)	0.03
06/30/21		CLOSING BALANCE	\$3,455.70

From: Lauren Appleton <Lauren.Appleton@CohnReznick.com>
Sent: Tuesday, July 6, 2021 4:01 PM
To: Mary Sonnenberg <msonnenberg@ccpfc.org>; Marie Lilly <mlilly@ccpfc.org>
Cc: Shannon Glatz <Shannon.Glatz@CohnReznick.com>; Ian Johnson <Ian.Johnson@CohnReznick.com>
Subject: Pre-Audit Letter

Hi all,

I hope that you had a wonderful 4th of July weekend. Attached you will find our newly required pre-audit letter. This just lays out timing and responsibility for different aspects of the audit. This is similar to the letters that we send with the final audit in the fact that it does not require anything back in response. If you could forward this on to your board of directors as well, that would be greatly appreciated.

Please let us know if you have any questions.

Thanks,

Lauren Appleton

Tel: 704-837-7320

Fax: 704-332-6444

Lauren.Appleton@CohnReznick.com



Visit our [new resource center, the C-Suite Dashboard](#)

CohnReznick LLP

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July 1, 2021

To the Board of Directors
Partnership for Children of Cumberland County, Inc.

This letter is provided in connection with our engagement to audit the financial statements of Partnership for Children of Cumberland County, Inc. as of and for the year ended June 30, 2021. Professional standards require that we communicate with you certain items including our responsibilities with regard to the financial statement audit and the planned scope and timing of our audit.

As stated in our engagement letter dated May 25, 2021, we are responsible for conducting our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS), and Government Auditing Standards for the purpose of forming and expressing an opinion on the financial statements. Our audit does not relieve you or management of your respective responsibilities.

Our responsibility as it relates to Schedules 1, 3 and 4 is to evaluate its presentation for the purpose of forming and expressing an opinion as to whether the information is fairly stated in all material respects in relation to the financial statements as a whole.

Our responsibility for other information included in the document containing the audited financial statements and our report thereon includes only the information identified in our report. We have no responsibility for determining whether Schedules 2 and 5 are properly stated.

Our audit will include examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. Our audit is designed to provide reasonable, but not absolute, assurance about whether the financial statements as a whole are free of material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations. Because of this concept of reasonable assurance and because we will not examine all transactions, there is a risk that material misstatements may exist and not be detected by us.

Our audit will include obtaining an understanding of the entity and its environment, including its internal control, sufficient to assess the risks of material misstatement of the financial statements and as a basis for designing the nature, timing, and extent of further audit procedures. However, we will communicate to you at the conclusion of our audit, significant matters that are relevant to your responsibilities in overseeing the financial reporting process, including any material weaknesses, significant deficiencies, and violation of laws or regulations that come to our attention.

The timing of our audit will be scheduled for performance and completion as follows:

	<i>Begin</i>
Document internal control and preliminary tests	<u>June 2021</u>
Mail confirmations	<u>July 2021</u>
Perform year-end audit procedures	<u>September 2021</u>
Issue audit report	<u>December 2021</u>

This information is intended solely for the information and use of Board of Directors and management of Partnership for Children of Cumberland County, Inc. and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully,

Melissa W. Boone, CPA

CohnReznick, LLP
Charlotte, North Carolina

FACILITY AND TENANT COMMITTEE RECOMMENDATIONS
MEETING July 19, 2021

RECOMMENDATIONS:

1. Approval for continued tenancy and lease renewal for the following organization:
 - Legacy Counseling & Consulting

2. Phase 2 of the window replacement project
 - Proceed to contract with Fleming & Associates for planning and specifications of phase 2, which will include the lending library windows

3. Family Resource Center re-opening plan
 - As the facility owner, PFC will continue to require face covering for all persons while navigating common area spaces and conference rooms of the Family Resource Center. Tenants will continue to guide requirements within their respective spaces.
 - Visitation will continue by appointments
 - Visitors for appointments will be received in the main lobby by staff and tenants and accompanied back to the main lobby
 - Limited waiting area in the front lobby
 - August 1, 2021- Allow only staff and tenant staff to access respective wing doors for entry and exit
 - Week of August 16, 2021- Begin use of visitor sign-in kiosk for visits to the center
 - Extended hours of operation beyond current schedule (below) based on requests from staff and tenants as needed
Mon, Tues, Fri- 8:00am – 6:00pm
Wed, Thurs- 8:00am – 9:00pm
1st Sat of month 8:00am – 3:00pm



Partnership for Children of Cumberland County, Inc. (PFC)
Virtual Executive Committee (Acting as Board) Meeting Minutes
April 29, 2021 (9:07 am – 10:48 am)
Be the Driving Force



<p>II. Approval of Minutes A. February 25, 2021 *</p>	<p>A. The minutes from February 25, 2021, were previously distributed electronically to committee members for their review. Angela Crosby moved to accept the February 25, 2021 Executive Committee meeting minutes. Dr. Meredith Gronski seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any oppositions. If any oppositions the committee members were asked to type it in the ZOOM Chat Box. All votes were unanimous. There were no abstentions. The motion carried.</p>	<p>Motion Carried</p>	<p>None</p>
<p>III. Consent Agenda – Providing Oversight^Δ (Section VIII.A.) <i>(Please Reference Agenda)</i></p>	<p>Ayesha Neal requested a motion to accept the Executive Committee Consent Agenda Section VIII.A. Terrasine Gardner to accept the Executive Committee Consent Agenda Section VIII.A. as presented. Dr. Meredith Gronski seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any oppositions. If any oppositions the committee members were asked to type it in the ZOOM Chat Box. All votes were unanimous. The motion carried. Recusals: Ayesha Neal</p>	<p>Motion Carried</p>	<p>None</p>
<p>IV. President’s Report^Δ</p>	<p>The President’s Report was included in the packet.</p>	<p>None</p>	<p>None</p>
<p>V. Establishing a Strategic Direction for the Future A. Board Priorities Update^Δ 1. Capacity Building (NC Pre-K) 2. Sustainability (Community Engagement) 3. Community Collaboration Leader (Infrastructure) B. Infrastructure Project^Δ 1. Bank Update 2. Building Update C. Sustainability Plan Development^Δ</p>	<p>An overview was provided on the Board Priorities – Capacity Building Leader (NC Pre-K), Sustainability (Community Engagement) and Community Collaboration Leader (Infrastructure). A.1. Mary Sonnenberg reported that the child care provider newsletter is issued monthly, there are connections of Facebook and workgroups take place as well. NC Pre-K recruitment is still taking place. A.2. Sustainability (Community Engagement): Sharon Moyer reported that Scottie Seawell is the new contractor who will assist with the Sustainability Plan. A Google Ad Grant Consultant has been contracted as well. A.3. Community Collaboration Leader (Infrastructure): Mary stated the Family Connect Advisory Group is growing across the region. There are a lot of discussions around workforce development. Provider services has been working with family child care homes, through WonderSchool. B.1. Mary stated that Marie Lilly has been handling all questions from the bank regarding the loan. May be a month before any documents are signed. B.2. Mary stated that construction is being done on the building. All the windows for Phase I have been removed. Mike Yeager stated that contractors are working on behind the scenes work and getting placement ready for the new windows. C. Scottie Seawell, Sustainability Plan Development Consultant, reported that there are 8 key priority areas in which she plans to work on: Grant Procurement, Fundraising, Communications, Volunteer Recruitment and Retention, Staff Recruitment and</p>	<p>None None None None None None None</p>	<p>None None None None None None None</p>



**Partnership for Children of Cumberland County, Inc. (PFC)
Virtual Executive Committee (Acting as Board) Meeting Minutes
April 29, 2021 (9:07 am – 10:48 am)
*Be the Driving Force***



	Retention, Tenant Recruitment and Retention, Programs, and Board Recruitment and Retention.		
<p>VI. New Business</p> <p>A. Financial Summary: March 2021 ^Δ</p> <ol style="list-style-type: none"> 1. Smart Start 2. NC Pre-Kindergarten 3. South West Child Development Commission (SWCDC) 4. All Funding Services 5. Unrestricted State Revenues (USR) 6. Cash and In-Kind Report <p>B. March E-Trade Statement ^Δ</p> <p>C. Contingency Reversion Plan!*</p> <p>D. Smart Start Allocation Spreadsheet!*</p> <p>E. Budget Revision / Amendments!*</p> <ol style="list-style-type: none"> 1. Administration - REVISION 2. 1% Fundraising – Admin 3. Community Engagement 4. CCR&R Core Services 5. CCR&R Subsidy TANF 6. CCR&R Subsidy Non-TANF Dual Subsidy 7. Child Passenger Safety Car Seats 8. Family Connects 9. Family Resource Center 10. 4C's ABCD 11. 4C's Reach Out and Read – REVISION 12. <i>Added to Agenda</i> – Autism Society of Cumberland County – REVISION <p>F. Partnership Umbrella Budget (PUB)*</p> <p>G. Fixed Assets Disposals*</p> <p>H. Contract Activity Descriptions (CAD)*</p> <p>I. NC Pre-K Update ^Δ</p>	<p>A.1.-A.6. Marie Lilly provided an overview of the March Financial Summary.</p> <p>B. Marie provided an overview of the March E-Trade Statement. The statement was viewed electronically during the meeting.</p> <p>C.-E. Marie reviewed the Contingency Reversion Plan with the committee. The following had reversions or reserved funds that are now currently available:</p> <ul style="list-style-type: none"> • PFC – 1% Fundraising – \$20,000 • PFC – Child Passenger Safety Car Seat – \$2,000 • PFC – Child Care Resource & Referral – \$71,000 • 4C – ABCD – \$3,076 • PFC – Family Connects – \$34,900 <p>The following are requests for additional funding:</p> <ul style="list-style-type: none"> • PFC – Child Care Subsidy (Non-TANF) – \$34,000 • PFC – Child Care Subsidy (TANF) – \$39,000 • Community Engagement & Development - \$20,000 • PFC – Family Resource Center - \$37,976 <p>There are no funds left to allocate.</p> <p>Marie reviewed the Smart Start Allocation spreadsheet to show how the above funds are in alignment with the NCPC mandate. Afterwards, the budget revisions and amendments were reviewed.</p> <p>Steve Terry moved to accept the Contingency Reversion Plan, Smart Start Allocation Spreadsheet and Budget Revisions/Amendments as presented. Terrasine Gardner seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any oppositions. If any oppositions the committee members were asked to type it in the ZOOM Chat Box. All votes were unanimous. The motion carried. Recusals: Angela Crosby</p> <p>F. Marie provided an overview of the FY 20/21 Partnership Umbrella Budget (PUB) to the committee.</p> <p>Karen McDonald moved to accept the FY 20/21 PUB presented. Dr. Meredith Gronski seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any oppositions. If any oppositions the committee members were asked to type it in the ZOOM Chat Box. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>G. Marie provided an overview of the Fixed Assets Disposals.</p> <p>Steve Terry moved to accept the Fixed Assets Disposals as presented. Wanda Wesley seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any oppositions. If any oppositions the committee members were asked to type it in the ZOOM Chat Box. All votes were unanimous. There were no abstentions.</p>	<p>None</p> <p>None</p> <p>Motion Carried</p> <p>Motion Carried</p> <p>Motion Carried</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p>



**Partnership for Children of Cumberland County, Inc. (PFC)
Virtual Executive Committee (Acting as Board) Meeting Minutes
April 29, 2021 (9:07 am – 10:48 am)
*Be the Driving Force***



	<p>The motion carried.</p> <p>H. Pamela Federline provided an overview of the Contract Activity Descriptions (CAD) changes. Pamela provided updated electronic documents which were not included in the packet.</p> <p>Terrasine Gardner moved to accept the CAD changes based on the updated draft as presented. Dr. Meredith Gronski seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any oppositions. If any oppositions the committee members were asked to type it in the ZOOM Chat Box. All votes were unanimous. The motion carried. Recusals: Angela Crosby, Alana Hix and Wanda Wesley</p> <p>I. Carole Mangum reported that checks for NC Pre-K providers are being processed for the month of March. Smart Start NC Pre-K Enhancements reporting to NCPC is in process. The final allocation for FY 21/22 has been received from DCDEE. PFC is working on Region 5 monitoring. Alana reported that 261 NC Pre-K application have been received for FY 21/22, with 73 requiring follow-up and 7 were not eligible. The NC Pre-K application is available on the PFC website and Facebook. On Saturday, May 1, 2021, 9:00-11:00 am, PFC is hosting a drive through NC Pre-K recruitment. This event will also be held on May 22 and June 26, 2021 at PFC. A NC Pre-K countywide recruitment will be held at Westwood Shopping Center on July 24, 2021. Volunteers are needed to assist with recruitment.</p>	<p>Motion Carried</p> <p>None</p>	<p>None</p> <p>None</p>
<p>VII. CLOSED SESSION – PERSONNEL ACTION*</p>	<p>At 10:40 am, Ayesha Neal, Chair, asked for a motion to go into closed session, with Anthony Ramos present, to discuss a confidential matter, pursuant to NC Open Meetings Law, §143-318.11. Closed Sessions, Section (6) – To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.</p> <p>Steve Terry moved to enter into closed session with Anthony Ramos. Anthony Ramos is to act as secretary for the closed session. Karen McDonald seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any unreadiness. If any unreadiness (which means not approved) the board members were asked to type it in the Zoom Chat Box. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>At 10:45 am Angela Crosby moved to go out of closed session and return to open session. Steve Terry seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any unreadiness. If any unreadiness (which means not approved) the board members were asked to type it in the Zoom Chat Box. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>At 10:46 am Alana Hix moved to approve the decisions made in closed session. Terrasine Gardner seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any unreadiness. If any unreadiness (which means not approved)</p>	<p>Motion Carried</p> <p>Motion Carried</p> <p>Motion Carried</p>	<p>None</p> <p>None</p> <p>None</p>



Partnership for Children of Cumberland County, Inc. (PFC)
Virtual Executive Committee (Acting as Board) Meeting Minutes
April 29, 2021 (9:07 am – 10:48 am)
Be the Driving Force



	the board members were asked to type it in the Zoom Chat Box. All votes were unanimous. There were no abstentions. The motion carried.		
VIII. Consent Items/Items for Information (See Agenda)			
IX. Adjournment – Ayesha Neal, Chair	As there was no further business, the meeting was adjourned at 10:48 am.	Adjourned	None

Submittal: The minutes of the above stated meeting are submitted for approval.

Secretary of Meeting

Date

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

Committee Chair

Date