

## Virtual North Carolina Pre-Kindergarten Planning Committee Meeting

### Agenda

*Quorum is 14 = 50% + 1 (Total Board Members = 26)*

Thursday, September 24, 2020

12:00 pm – 12:30 pm

### Zoom Meeting

*Be the Driving Force* to meet our roles and responsibilities as a non-profit Board by:

- *Providing Oversight*    ➤ *Ensuring Adequate Resources*    ➤ *Establishing a Strategic Direction*

#### I. Determination of Quorum & Call to Order – Alana Hix

#### II. Minutes\*

A. Thursday, July 30, 2020

#### III. Information<sup>Δ</sup>

- A. 2% RFA for NC Pre-K Admin
- B. 2020-2021 School Year Opening Update - Summary information on modes of instruction
- C. 2020-2021 Site Allocation update
- D. Child Placement Update
- E. Program Recruitment Progress: Strengths and Barriers
- F. Qualified Teaching Staff Update
- G. Fiscal Update<sup>ε</sup>

#### IV. Adjournment – Alana Hix

\* Needs Action    Δ Information Only    ε Electronic Copy (Hard copies are available upon request)

! Possible Conflict of Interest (Recusals)



**Partnership for Children of Cumberland County, Inc.**  
**Virtual North Carolina Pre-Kindergarten Planning Committee Meeting Minutes**  
**July 30, 2020 (12:10 pm to 12:17 pm)**  
***Be the Driving Force***



**MEMBERS PRESENT:** Dr. Pamela Adams-Watkins, Lonnie Ballard, Lisa Childers, Angela Crosby, Patricia Crouch (D), Robin Deaver, Terrasine Gardner, Jim Grafstrom, , Dr. Meredith Gronski, Alana Hix (D), Brian Jones, Cotina Jones, Karen McDonald, Jami McLaughlin, Tre’vone McNeill, Perry Melton (arrived at 12:15pm), Ayesha Neal, Tawnya Rayman, Chas Sampson, Steve Terry, Wanda Wesley and Ebone Williams  
**MEMBERS ABSENT:** Amy Cannon, Dr. Phyllis Dunham, Sandee Gronowski, Michael Hardin, Brenda Reid Jackson and Angie Malave  
**NON-VOTING ATTENDEES:** Dr. Marvin Connelly, Jr., Dorothy Adams, Rebecca Beck, Ar-Nita Davis, Pamela Federline, Belinda Gainey, Anna Hall, Michelle Hearon, Marie Lilly, Carole Mangum, Sharon Moyer, Anthony Ramos, Candy Scott, Elizabeth Simpler, Mary Sonnenberg and Mike Yeager

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
<b><i>This meeting was held via Zoom due to COVID-19 and the PFC building being closed to the public.</i></b>			
I. Determination of NC Pre-K Quorum & Call to Order – Alana Hix, Chair	The meeting of the North Carolina Pre-Kindergarten (NC Pre-K) Planning Committee was held via Zoom on July 30, 2020, beginning at 12:06 pm pursuant to prior written notice to each Committee member. Alana Hix, Chair, chaired the meeting, determined that a quorum was present and called the meeting to order. Belinda Gainey, Executive Specialist, was Secretary for the meeting and recorded the minutes.	None	None
II. Minutes* A. May 21, 2020	A. The minutes of the May 21, 2020 meeting were previously distributed and reviewed by the Committee. Chas Sampson moved to approve North Carolina Pre-Kindergarten (NC Pre-K) Planning Committee Minutes from May 21, 2020, as presented. Karen McDonald seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.	Motion Carried	None
III. Action Items for SFY 2020-2021* A. Transportation Fee for Trinity Child Care	Alana Hix presented the following recommendation to the committee: A. Trinity Child Care request approval to charge a transportation fee of \$25.00 per month. Families with children participating in NC Pre-K may be charged a nominal amount for transportation to/from the NC Pre-K site. However, children who are at-risk should not be denied services based on the family’s inability to pay. Tawnya Rayman moved to accept Trinity Child Care Charging a Transportation Fee as presented. Lisa Childers seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.	Motion Carried	None



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<p>IV. Information<sup>A</sup></p> <p>A. NC Pre-K Administrators Zoom Monthly Meeting held, Thursday, July 16, 2020</p> <p>B. 2020-2021 School Year Opening Updated Guidance-Governor Cooper to re-open schools for the 2020-2021 school year.</p> <p>C. 2020-2021 Child Placement</p> <p>D. 2020-2021 NC Pre-K Recruitment Efforts</p> <p>E. 2020-2021 Site Allocation update - (PFC is in the process making adjustments based on FTCC closing and possible pending situations resulting from the pandemic.)</p> <p>F. Fiscal Update</p> <ol style="list-style-type: none"> <li>1. Payback of NC Pre-K Grant Funds – Child Care Network #109<sup>A</sup></li> <li>2. Building Blocks<sup>A</sup></li> <li>3. Owl’s Academy<sup>A</sup></li> </ol>	<p>A. Alana reported to the committee that a NC Pre-K Administrators Zoom meeting took place on Thursday, July 16, 2020.</p> <p>B. The Governor has been providing guidance regarding opening schools for FY 20/21.</p> <p>C. Alana reported that there were 844 applicants for the NC Pre-K Program; placement has taken place for 624 of the applicants. There are 126 on the wait list and applications are continuing to be processed. Of the 844 applicants, 94 were ineligible.</p> <p>D. Recruitment for the NC Pre-K Program is still taking place. With the creation of a video clip, which is currently in process, this effort will be more effective.</p> <p>E. Site allocation is still being determined. Due to the closure of FTCC, there are 18 open slots to redistribute.</p> <p>F.1. Mary Sonnenberg reported that Child Care Network #109, due to teacher qualifications, was required to payback some NC Pre-K Grant funds by due by August 1. With approval from the PFC Board of Directors, PFC covered the costs.</p> <p>F.2. Building Blocks had a late approval of a teacher but has provided all the required information to the State and it is being processed with an amended FSR. Note that with teacher licensure, it sometimes takes a lengthy turnaround time.</p> <p>F.3. Owl’s Academy, which had currently received money for services not provided, has repaid all the monies owed. Mary stated that PFC is now in contract with DCDEE. PFC is currently awaiting input on when to apply for an advance and guidance on how NC Pre-K will operate this school year.</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p>
<p>V. Adjournment</p>	<p>As there was no further business; the chair announced the meeting adjourned. The meeting was adjourned at 12:17 pm.</p>	<p>Adjourned</p>	<p>None</p>

**Submittal:** The minutes of the above stated meeting are submitted for approval.

\_\_\_\_\_  
Secretary of Meeting

\_\_\_\_\_  
Date

**Approval:** Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

\_\_\_\_\_  
Committee Chair

\_\_\_\_\_  
Date