

Virtual North Carolina Pre-Kindergarten Planning Committee Meeting

Agenda

Quorum is 14 = 50% + 1 (Total Board Members = 27)

Thursday, July 30, 2020

12:00 pm – 12:30 pm

Zoom Meeting

Be the Driving Force to meet our roles and responsibilities as a non-profit Board by:

➤ *Providing Oversight* ➤ *Ensuring Adequate Resources* ➤ *Establishing a Strategic Direction*

I. Determination of Quorum & Call to Order – Alana Hix

II. Minutes*

A. May 21, 2020

III. Action Items for SFY 2020-2021*

A. Transportation Fee for Trinity Child Care – Trinity Child Care requests approval to charge a transportation fee of \$25.00 per month. (See attached Transportation Plan from Trinity Child Care).

Please Note: Families with children participating in NC Pre-K may be charged a nominal amount for transportation to/from the NC Pre-K site. However, at-risk children are not denied services based on the family's inability to pay.

IV. Information^Δ

A. NC Pre-K Administrators Zoom Monthly Meeting held, Thursday, July 16, 2020

B. 2020-2021 School Year Opening Updated Guidance-Governor Cooper to re-open schools for the 2020-2021 school year.

C. 2020-2021 Child Placement

D. 2020-2021 NC Pre-K Recruitment Efforts

E. 2020-2021 Site Allocation update - (PFC is in the process making adjustments based on FTCC closing and possible pending situations resulting from the pandemic.)

F. Fiscal Update

1. Payback of NC Pre-K Grant Funds – Child Care Network #109^Δ

2. Building Blocks^Δ

3. Owl's Academy^Δ

V. Adjournment – Alana Hix

* Needs Action ^Δ Information Only [°] Electronic Copy (Hard copies are available upon request) ! Possible

Conflict of Interest (Recusals)



Partnership for Children of Cumberland County, Inc.
Virtual North Carolina Pre-Kindergarten Planning Committee Meeting Minutes
May 21, 2020 (12:05 pm to 12:15 pm)
Be the Driving Force



MEMBERS PRESENT: Dr. Pamela Adams-Watkins, Lonnie Ballard, Lisa Childers, Angela Crosby, Patricia Crouch (D), Robin Deaver, Hank Debnam, Terrasine Gardner, Jim Grafstrom, Sandee Gronowski, Dr. Meredith Gronski, Alana Hix (D), Karen McDonald, Tre'vone McNeill, Perry Melton (arrived at 12:13pm), Ayesha Neal, Chas Sampson and Wanda Wesley
MEMBERS ABSENT: Amy Cannon, Dr. Phyllis Dunham, Michael Hardin, Brenda Reid Jackson, Cotina Jones, Angie Malave, Jami McLaughlin and Tawnya Rayman
NON-VOTING ATTENDEES: Dr. Marvin Connelly, Jr.(arrived at 12:13 pm), Dorothy Adams, Rebecca Beck, Ar-Nita Davis, Pamela Federline, Belinda Gainey, Anna Hall, Michelle Hearon, Marie Lilly, Carole Mangum, Sharon Moyer, Anthony Ramos, Candy Scott, Mary Sonnenberg and Mike Yeager
GUEST: Scottie Seawell, Consultant and Jeanne Barnes, DCDEE

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
<i>This meeting was held via Zoom due to COVID-19 and the PFC building being closed to the public.</i>			
I. Determination of NC Pre-K Quorum & Call to Order – Alana Hix, Chair	<p>The meeting of the North Carolina Pre-Kindergarten (NC Pre-K) Planning Committee was held via Zoom on May 21, 2020, beginning at 12:05 pm pursuant to prior written notice to each Committee member. Alana Hix, Chair, chaired the meeting, determined that a quorum was present and called the meeting to order. Belinda Gainey, Executive Specialist, was Secretary for the meeting and recorded the minutes.</p> <p><i>Dr. Marvin Connelly, Jr. and Perry Melton both joined the meeting at 12:13pm after action was taken on all items</i></p>	None	None
II. Minutes* A. April 30, 2020	A. The minutes of the April 30, 2020 meeting were previously distributed and reviewed by the Committee. Dr. Meredith Gronski moved to approve North Carolina Pre-Kindergarten (NC Pre-K) Planning Committee Minutes from April 30, 2020, as presented. Karen McDonald seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.	Motion Carried	None
III. Action Items for SFY 2020-2021* A. Selection of NC Pre-K Contracting Agency B. Approval of Contract/Budget Allocation! C. Adoption of Conflict of Interest Policy D. Review NC Pre-K County Plan with	<p>Alana Hix presented the following recommendations to the committee; all were voted upon together.</p> <p>A. It is being recommended that the NC Pre-K Planning Committee approve the Partnership for Children of Cumberland County (PFC) as the NC Pre-K Contracting Agency for Cumberland County. PFC currently administers the NC Pre-K Program in Cumberland County and requests to continue for SFY 2020-2021.</p> <p>B. Recommend the approval of the contract/budget allocation from DCDEE as presented for SFY 2020-2021.</p>		



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<p>Assurances and Requirements/Section 1 Committee Signatures!</p> <p>E. Approval of Annual Written Plans!</p> <p>F. Approval of Committee Meeting Schedule (to be covered at full Board)</p> <p>G. Approval for Contractor to Move Children across NC Pre-K Sites!</p> <p>Please note: The Implementation Plan for the Placement of Children was approved on April 30, 2020</p>	<p>The NC Pre-Kindergarten allocation for SFY 2020-2021 is as follows: \$ 8,398,245 Direct Services (monthly payment to providers) \$ 524,890 Administrative Funds <u>\$ 174,963</u> CCDF Quality Funds \$ 9,098,098 Total Contract/Allocation</p> <p>C. Recommend to approve the adoption of the current Conflict of Interest Policy for SFY 2020-2021. The Conflict of Interest Policy must be signed annually. It will be updated and available for signature at the July Board of Directors meeting.</p> <p>D. Recommend approval to accept NC Pre-K County Plan with Assurances and Requirements/Section I as presented for SFY 2020-2021. Each committee member will complete and sign Section I.</p> <p>E. Recommend approval of the following Annual Written Plans as presented for SFY 2020-2021:</p> <ul style="list-style-type: none"> • Family Engagement Plan • Limited English Proficiency Plan • Prevention of Suspension/Expulsion of Children with Unique Needs/Challenging Behaviors Plan • Transition Plan • Transportation Plan • Health Consultation Services Plan • Teacher Compensation Policy • Inclement Weather Policy <p>F. The PFC Board of Directors voted to approve the NC Pre-K Committee meeting schedule at the May 21, 2020 full board meeting. No action is required from the NC Pre-K Planning Committee.</p> <p>G. Recommend approval to allow the Contractor to move children across NC Pre-K sites without co-chair signatures.</p> <p>The Implementation Plan for the Placement of Children was approved on April 30, 2020.</p> <p>Sandee Gronowski moved to accept PFC continuing as the NC Pre-K Contracting Agency, approval of the Contract/Budget Allocation, the adoption of the current Conflict of Interest Policy, the NC Pre-K County Plan with Assurances and Requirements/Section I, the Annual Written Plans, the NC Pre-K Committee meeting schedule and approval to allow the Contractor to move children across NC Pre-K sites without co-chair signatures as presented. Chas Sampson seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. The motion carried. Recusals: Lonnie Ballard, Angela Crosby, Alana Hix and Wanda Wesley</p>	<p>Motion Carried</p>	<p>None</p>
<p>IV. Fiscal Update^e</p>	<p>A. Carole Mangum reported that NC Pre-K processing of payments and FSRs will be completed by June 5, 2020.</p>	<p>None</p>	<p>None</p>

MEMORANDUM

DATE: July 30, 2020

TO: NC Pre-K Planning Committee

FROM: Ar-Nita Davis, Subsidy Manager

SUBJECT: Proposed Recommendations for Action Items

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- 1. Recommend the approval of Trinity Child Care to Charge a Transportation Fee of \$25.00 per month.** Families with children participating in NC Pre-K may be charged a nominal amount for transportation to/from the NC Pre-K site. However, children who are at-risk should not be denied services based on the family's inability to pay. (See attached Trinity Child Care Center's Transportation Plan).

NC Pre-K Transportation Plan
SY: 2020-2021

Name of Site: Trinity Child Care

On an annual basis, NC Pre-K sites are required to notify the Partnership for Children of Cumberland County of their ability to provide transportation services. Families with children participating in the NC Pre-K program may be charged a nominal amount for transportation to/from the NC Pre-K site if approved by the NC Pre-K Committee. However, children who are at-risk should not be denied services based on the family's inability to pay. NC Pre-K Sites assume all liability for transporting children and must adhere to the NC Child Care Licensing Requirements (Chapter 9 - Child Care Rules .1723 TRANSPORTATION REQUIREMENTS). Sites providing transportation must submit a written description of the transportation services that addresses transporting children to and from the NC Pre-K site. The NC Pre-K site must disclose any fees to be charged to the family for the service, and NC Pre-K Committee approval is required to charge a fee.

We understand that transportation is necessary for families to attend NC Pre-K at our site, we have considered the following resources: (Check at least one and all others you have considered.)

- | | |
|--|--|
| <input type="checkbox"/> Public School Bus | <input type="checkbox"/> Public Transportation |
| <input checked="" type="checkbox"/> Site Provided Transportation | <input type="checkbox"/> Private Transportation Provided by Family |
| <input type="checkbox"/> Site Family Car Pool | <input type="checkbox"/> Other: _____ |

At this time we are: (Please check one.)

- ☐ Unable to provide transportation services. Please list your challenges below:

- ☒ Able to provide transportation services to families. Attach a description of your transportation services and complete the following question:

Will the site charge a nominal fee for transportation?

- ☐ No
☒ Yes, cost per ☐ week ☒ month (check one) \$ 25.00

We are requesting approval from the NC Pre-K Committee to charge a nominal fee to NC Pre-K families to offset transportation cost, and we understand that eligible children should not be denied services based on the family's inability to pay.

Documentation for the NC Pre-K Transportation Plan will be reviewed and verified at the site-monitoring visit.

Site Administrator Signature: Sinda Vandevender Date: 7-17-20

Trinity Child Care & Preschool
3727 ROSEHILL ROAD, FAYETTEVILLE NC 28311 (910) 488-6779



NCPK TRANSPORTATION SERVICES

Transportation services are available to North Carolina Pre-Kindergarten (NCPK) participants at a rate of \$25.00 per month. Purchase of this service includes pick up and drop off between home and school on all instructional school days. Please be advised that eligibility for program entry is not affected by inability to pay for the additional service.

All vehicles used for transporting participants to and from the center will be currently registered and maintained in a clean and safe condition. Additionally, each vehicle will be:

- Driven by an adult with a current driver's license that authorizes driver to operate the type of vehicle driven.
- Contain a first aid kit
- Be equipped with individual, size appropriate safety restraints that are appropriate for the vehicle, installed and used correctly.

In order for daily drop off to take place an adult (18 and over) must be present at the home to receive and sign the participants out of the center's care. If no one is home at the time of drop off the participant will be transported back to the center and the parent will have to make arrangements for pick up. When regularly scheduled transportation is provided to and from school; the center must maintain a list of participants to be transported, route and scheduled stops, name and place where participant is to be dropped off. Please report any changes to the Operations Director, Mary Mathis at (910) 263-7284.
