
PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY BOARD MEMBER JOB DESCRIPTION

Our Vision

Successful children ensure a thriving community and long-term economic prosperity.

Our Mission

Be the driving force to engage partners to achieve lasting positive outcomes for all children, beginning at birth.

The Purpose of the Board of Directors:

Provide Strategic Governance and Oversight:

The Board of Directors, in partnership with the President, is responsible for ensuring effective and fiscally sound programs and operations by establishing strategic direction, ensuring adequate resources and providing oversight in support of the Partnership's vision and mission. The Board will support the work of the Partnership by providing strategic governance and administrative oversight. Day-to-day operations are led by the President with appropriate Board involvement.

Contribute to Financial Sustainability:

Board Members will consider the Partnership for Children of Cumberland County a philanthropic priority and make annual gifts that reflect that priority. So that the Partnership can credibly solicit funding from public and private organizations and individuals, the Partnership expects to have 100 percent of Board Members make an annual contribution that is commensurate with their capacity. Board Members will also advocate on behalf of the Partnership and its mission and help recruit new supporters and volunteers, thereby contributing to the partnership's financial sustainability through friend-raising as well as fund-raising.

Board member Terms:

Board Members will serve a three-year term with eligibility for re-appointment for one additional term. Because the Partnership Board also acts as the NC Pre-Kindergarten Committee, the Superintendent of Cumberland County Schools or designee is required by NC Pre-Kindergarten regulations to serve without a term limit.

Specific Board Member Roles and Responsibilities:

1. Prepare for each Board of Directors meeting by reading material distributed prior to meeting.
2. Attend all regular and special Board meetings and participate in proceedings.
3. Fulfill commitments within the agreed upon deadlines.
4. Be loyal to the organization; without compromising integrity.
5. Hold in confidence any information given to the Board of Directors.
6. Take initiative and provide leadership.
7. Serve on at least one committee and actively participate in meetings of the committee.
8. Annually, make a personally significant financial contribution.
9. To facilitate or stimulate a financial contribution to the organization.
10. Assist in recruitment of community members to serve on committees and the Board.
11. Share resources and talents with the organization including expertise, contacts for financial support and contacts for in-kind contributions.
12. Serve as an advocate of the organization.
13. Regularly visit the Partnership's website and Partnership Board Links to remain current on Partnership initiatives: <https://CCPFC.org>
14. Maintain knowledge of current programs and leadership staff of the organization.
15. Be available and responsive, by phone and email to the Partnership's Leadership Team Staff and your Staff-Board Liaison.
16. Actively participate in a minimum of two PFC events/activities in addition to board and committee meetings.

Estimated Volunteer Board Member Commitment:

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| ➤ Board meetings 6 times a year for 2 hours | 12 hours |
| ➤ Serve on (1) committee which meets: | |
| i. Monthly for 2 hours/meeting | 24 hours |
| ii. Quarterly for 2 hours/meeting | 8 hours |
| iii. Bi-monthly for 2 hours/meeting | 12 hours |
| ➤ Participate in Partnership Events | |
| i. Fall Outreach Event | 2 – 4 hours |
| ii. Spring Soirée | 4 hours |
| iii. The Partnership's KidStuff – Dogwood Festival | 2 – 4 hours |
| iv. Other volunteer time – examples include: | 6 hours |
| - Soirée work team | |
| - Early Childhood Tour for Business Leaders | |
| - Military Senior Leadership Spouse Resource Tour | |
| - Other PFC department events as announced | |
| ➤ Estimated Annual Volunteer Time Contribution | 40 hours |