

## Virtual North Carolina Pre-Kindergarten Planning Committee Meeting

### Agenda

*Quorum is 14 = 50% + 1 (Total Board Members = 25)*

Thursday, November 19, 2020

12:00 pm – 12:30 pm

### Zoom Meeting

*Be the Driving Force* to meet our roles and responsibilities as a non-profit Board by:

- *Providing Oversight*    ➤ *Ensuring Adequate Resources*    ➤ *Establishing a Strategic Direction*

#### I. Determination of Quorum & Call to Order – Alana Hix

#### II. Minutes\*

A. Thursday, September 24, 2020

#### III. Information<sup>Δ</sup>

- A. 2020-2021 School Year On-Going Operation Update - Summary information on modes of instruction
- B. 2020-2021 Site Allocation update
- C. Child Placement Update
- D. Program Recruitment Progress: Strengths and Barriers
- E. Fiscal Update

#### IV. Adjournment – Alana Hix

\* Needs Action    <sup>Δ</sup> Information Only    <sup>ε</sup> Electronic Copy (Hard copies are available upon request)  
! Possible Conflict of Interest (Recusals)



**Partnership for Children of Cumberland County, Inc.**  
**Virtual North Carolina Pre-Kindergarten Planning Committee Meeting Minutes**  
**September 24, 2020 (12:01 pm to 12:17 pm)**  
***Be the Driving Force***



**MEMBERS PRESENT:** Lonnie Ballard, Lisa Childers, Angela Crosby, Patricia Crouch (D), Robin Deaver, Jim Grafstrom, Sandee Gronowski, Dr. Meredith Gronski, Alana Hix (D), Brian Jones, Cotina Jones, Jami McLaughlin, Perry Melton, Ayesha Neal, Tawnya Rayman, Steve Terry, Wanda Wesley and Ebone Williams  
**MEMBERS ABSENT:** Dr. Pamela Adams-Watkins, Amy Cannon, Dr. Marvin Connelly, Jr., Dr. Phyllis Dunham, Terrasine Gardner, Brenda Reid Jackson, Karen McDonald, Tre'vone McNeill and Chas Sampson  
**NON-VOTING ATTENDEES:** Dorothy Adams, Ar-Nita Davis, Pamela Federline, Belinda Gainey, Anna Hall, Michelle Hearon, Marie Lilly, Sharon Moyer, Anthony Ramos, Candy Scott, Mary Sonnenberg and Mike Yeager

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
<b><i>This meeting was held via Zoom due to COVID-19 and the PFC building being closed to the public.</i></b>			
I. Determination of NC Pre-K Quorum & Call to Order – Alana Hix, Chair	The meeting of the North Carolina Pre-Kindergarten (NC Pre-K) Planning Committee was held via Zoom on September 24, 2020, beginning at 12:01 pm pursuant to prior written notice to each Committee member. Alana Hix, Chair, chaired the meeting, determined that a quorum was present and called the meeting to order. Belinda Gainey, Executive Specialist, was Secretary for the meeting and recorded the minutes.	None	None
II. Minutes* A. July 30, 2020	A. The minutes of the July 30, 2020 meeting were previously distributed and reviewed by the Committee. Robin Deaver moved to approve North Carolina Pre-Kindergarten (NC Pre-K) Planning Committee Minutes from July 30, 2020, as presented. Dr. Meredith Gronski seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.	Motion Carried	None
III. Information <sup>A</sup> A. 2% RFA for NC Pre-K Admin B. 2020-2021 School Year Opening Update - Summary information on modes of instruction C. 2020-2021 Site Allocation update D. Child Placement Update E. Program Recruitment Progress: Strengths and Barriers	A. Mary Sonnenberg reported that PFC received a request to apply for carry-forward money that DCDEE has for an additional 2% for Admin. PFC usually has 4% Admin, but for the last few years DCDEE has tried to use carry-forward money to increase Admin budgets across the state. This funding has been requested to help with admin cost and recruitment. B. Alana reported that there are several things going on at the child care sites. Taking place currently is the traditional instruction, hybrid models, remote instruction and teachers are working to the best of their abilities to deliver instruction to 4-year old children. Mary reported that PFC is required every two weeks to submit a report to the state on each of these modes of instruction, if there are any changes and some additional information that is being tracked.	None  None	None  None



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<p>F. Qualified Teaching Staff Update  G. Fiscal Update <sup>e</sup></p>	<p>C. Alana reported that as of today, September 24, 2020, there are 791 children who have been placed in the NC Pre-K program. There are 388 applications being processed; these consist of applications which are incomplete and awaiting documentation.</p> <p>D. Alana reported that Pampers, Hugs and Luvs Center voluntarily closed one of their NC Pre-K classrooms which only had 2 slots. Slots from this site have been placed at Easter Seals UCP. Mary stated that there were some sites who chose not to operate this year but all slots have been reallocated.</p> <p>E. Alana reported on Program Recruitment Progress: Strengths and Barriers. The strengths that have been recognized are the online applications, community partnerships and collaboration, video clips for Family Support and NC Pre-K. Barriers include COVID-19 and being able to provide information in other languages.</p> <p>F. Ar-Nita Davis reported that there is a backlog in placing teachers in the system. This is the first year which started with 2 lead teacher substitutes. Mary stated that all the teachers are in, but still have to be approved. As of Monday, 34 teachers still had not been approved, which is holding up the funding process. In order to push this through, PFC may identify these teachers as long-term substitute teachers. A meeting is taking place later in the afternoon to discuss this process further.</p> <p>G. Mary reported that the fiscal update is related to teacher qualifications. Monies cannot be moved and FSRs cannot be completed until this process is done. An initial teacher license is a pretty intense process and could take up to 5 months. If teachers start as long-term subs, rates will be adjusted once licenses are approved. FSRs have been submitted for admin cost and for the 1-tenth of contract allocation.</p> <p>Not on agenda: Thursday, October 15, 2020 is the next NC Pre-K Administrator’s meeting which is being held via ZOOM. Cumberland County Schools Board of Education has approved that all schools will continue remotely until the end of this semester. Discussion will take place soon regarding Exceptional Children (EC). If EC children are approved to attend school, so will NC Pre-K students.</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p>
<p>IV. Adjournment</p>	<p>As there was no further business; the chair announced the meeting adjourned. The meeting was adjourned at 12:17 pm.</p>	<p>Adjourned</p>	<p>None</p>

**Submittal:** The minutes of the above stated meeting are submitted for approval.

\_\_\_\_\_ Secretary of Meeting

\_\_\_\_\_ Date

**Approval:** Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

\_\_\_\_\_ Committee Chair

\_\_\_\_\_ Date