**REQUEST FOR PROPOSALS**

**SECTION I: ANNOUNCEMENT OF REQUEST FOR PROPOSALS**

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| Unit: | Family Connects | Issue Date: | December 7, 2020 |
| Title: | Family Connects Grant Nursing Staff Agency | Close Date: | January 8, 2021 |
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| Send All Proposals To: |
|  | RFP: Partnership for Children Resource Center Family Connects ProposalsPartnership for Children of Cumberland County, Inc.Attention: Anna Marie Hall, Contracts Coordinator351 Wagoner Drive, Suite 200Fayetteville, NC 28303 |
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| Questions may be directed to: | Anna Marie Hall, Contracts Coordinator | at | 910-263-7496 |
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| Interested parties must submit a proposal via email to amhall@ccpfc.org ***and*** amhallccpfc@gmail.com by 5:00pm on the Close Date as specified above. LATE PROPOSALS WILL NOT BE ACCEPTED.  |

**SECTION II: SCOPE OF WORK**

The Partnership for Children of Cumberland County, Inc. (hereinafter referred to as the “Local Partnership”) anticipates the award of a grant through the North Carolina Partnership for Children of Cumberland County (“NCPC”) in partnership with Family Connects International (“FCI”) and UniteUs (“UniteUs”) to continue their work on the development of the Family Connects program in Cumberland and surrounding counties.

This grant is anticipated to be up to 33 months; with the final 12 months being dependent on federal allocation for continued funding of the program.

Family Connects is an evidence-based, universally offered newborn nurse home visiting model. Participation is voluntary for families. In collaboration with hospitals and birth attendants, the Family Connects program connects with every caregiver of a newborn shortly after birth, ideally face-to-face post-delivery, to schedule a home visit. A comprehensive home visit will be offered at 3-4 weeks post hospital discharge. For more information on Family Connects, please visit: <http://ccpfc.org/familyconnects/>.

UniteUs administers a statewide network that unites health care and human services organizations with a shared technology that enables a coordinated, community-oriented, person-centered approach for delivering care in North Carolina. NCCARE360 uses a shared technology platform powered by UniteUs that enables health and human services providers to send and receive electronic referrals, seamlessly communicate in real-time, securely share client information, and track outcomes. This solution ensures accountability for services delivered, provides a “no wrong door” approach, closes the loop on every referral made, and reports outcomes of that connection. For more information at NCCARE360, please visit: <https://nccare360.org/>.

**PROJECT OVERVIEW:** The purpose of this project is to demonstrate the effectiveness of a population-based approach to supporting families with newborns by creating an integrated service model that combines the Family Connects universal home visiting model with the community assets and local services coordinated by the Smart Start network and the NC statewide coordinated care referral network powered by the NCCARE360 digital platform.

The Local Partnership, upon award of this grant, will be responsible for management and oversight of the program in Cumberland and surrounding counties to include engaging in systems-building work, implementing the Family Connects Model Innovation, implementing a Telehealth Model, collaboration with area hospitals and birthing centers, and determining a qualified hiring organization and medical director for the Registered Nurses required to implement the program.

As such, the Local Partnership seeks proposals from any qualified local agency or organization with the ability to the provide and support the following staffing requirements:

**Medical Director (0.1 FTE)**: Provide oversight, development and endorsement of clinical site guidelines

for both infant and mother/caregiver. Provide clinical support for nursing staff/nursing

supervisor as patient care questions arise.

**Nurse Supervisor (RN) (0.25 FTE minimum)**: Provide clinical supervision; perform quarterly quality assurance tasks per the Family Connects model requirements.

**Nurse Home Visitor (RN) for telehealth visits (1.875 FTE minimum)**: Recruit program participants (in-person and/or via phone/web); provide integrated home visits according to standardized visit protocol, assessment of risk, and connection to community resources for identified needs; document clinical services provided.

**Clinical Data Manager (0.5 FTE minimum)**: Maintain Family Connects database; provide technical assistance for end users; generate weekly clinical activities report; generate monthly community activities

report; provide data validation for all internal program reporting; provide data analysis for ad hoc reporting requests.

***Nursing staff will be required to complete the Duke Family Connects universal newborn home visiting model training module through Duke. This training costs $5,000 for up to 6 people and is offered virtually and in-person.***

Responding agencies are requested to complete Attachment I, and submit documentation of their qualifications and ability to provide and support the required staff; as well as a line item budget using Attachment II.

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