

2020-2021 NC Pre-K Student File Review Checklist
(Internal Use Only)

Birth Date: _____

Student Name: _____
Last Name MI First Name

Required Documentation

- Enrollment Application
- Eligibility Form (*Scorecard*)
- Birth Certificate
- Proof of Income (*i.e. 2 Consecutive Weekly/Bi-weekly Paystubs or at least 1 full month, Tax Records, Award Letters Social Security, Employment Security, Veteran Disability, Written Statements*)

If Applicable Documentation

- Military Eligible (*i.e. LES, DEERS Form*)
- IEP Documentation
- Legal Documentation
- Documentation of Risk Factors (*i.e. Chronic Health Conditions; Developmental Delay*)
- Miscellaneous

Student Folder Created By: _____ Date: _____