

**NC Pre-K Health Consultation Services Plan**  
**SY: 2020-2021**

**Name of Site:** \_\_\_\_\_

A health assessment is required to be on file at the NC Pre-K site within 30 days after a child enters the NC Pre-K program. The assessment may be no more than 12 months old at the time of program entry. (General Statute 130A-440; 10A NCA09.3005) When possible, the contract administrator will arrange to have qualified health professionals available to provide health services at community wide NC Pre-K recruitment events.

Parents/guardians are notified at the time of application that a child’s health assessment is required before being enrolled or within 30\* days after a child enters the NC Pre-K program. Parents/guardians must ensure their child has received the required immunizations at the age required by law unless there is a written medical or religious exemption on file. (General Statute 130A-152-157) The contract administrator and sites are to work collaboratively to ensure compliance with the health assessment requirement.

When a child enters NC Pre-K without a health assessment, the site administrator must provide the family written notice to submit a completed health assessment within 30 days. As written notice, site administrators are to use the form titled: *NOTICE: 2019 – 20 NC HEALTH ASSESSMENT AND IMMUNIZATION REQUIREMENTS FOR SCHOOL ATTENDANCE (1/15/2019)*. In the event the child has not received a health assessment within the required timeframe, the parent/guardian must submit proof of scheduling the child’s health assessment. When families receive notice regarding the health assessment requirement, they are provided information on the Child Health Clinic located at the Public Health Center on Ramsey Street in Fayetteville. The Child Health Clinic accepts Medicaid, other forms of health insurance, or charges a fee based on family income and number of persons in the household.

After five business days of notification the family has not complied, the site administrator will issue a final written notice to submit a completed health assessment. Additionally, the site administrator will provide the contract administrator a copy of the final notice. Upon receipt of the final notice, the contract administrator will contact the parent/guardian by phone, email, and certified letter to inform them their child will be exited from the program if the health assessment is not received within 30 days of program entry. If the health assessment requirement is not met within 30 days, the contract administrator will inform the parent/guardian by phone, email, and certified letter their child has been exited from the program for not meeting the requirement.

Sites are responsible for entering the health assessment date into NC Pre-K Kids within five days of the child’s first day of attendance. In the event the health assessment is not provided by the first day of attendance, the site has 48 hours upon receipt to enter the health assessment date into NC Pre-K Kids. (Please Note: Sites are also responsible for entering into NC Pre-K Kids the developmental screening date within 90 days of the child’s first day of attendance.)

\*30 Calendar Days

**Documentation to support compliance with the plan will be reviewed and verified at the site-monitoring visit.**

**Site Administrator Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_