

Instructions: The NC Pre-K Contractor (or designee), Site Administrator, Teacher and Teacher Assistant in collaboration with the DCDEE NC Pre-K Education Consultant will complete the first three columns of the Improvement Plan (Indicator & Score, Action Needed, and Timeline) and submit the Plan to the Education Consultant within 30 days of notification of a score less than 5.0 on an ECERS-R assessment. A reassessment will be scheduled the following school year and the Contractor and Site Administrator will be notified. Prior to the scheduled reassessment, the Contractor (or designee), Site Administrator, Teacher and Teacher Assistant will complete the last column (Follow Up) and submit the completed plan to the DCDEE NC Pre-K Education Consultant to demonstrate readiness for reassessment.

County	Site	Teacher	Date
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Date of Assessment(s) _____ Overall Score(s) _____

Indicator & Score	Action Needed (e.g., equipment, materials, revising schedules, policy, practices, procedures, technical assistance, training needs)	Time Line (By when & Who)	Follow Up (to be completed by Contractor prior to reassessment) (e.g. changes made, date completed)



County	Site	Teacher	Date
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2				

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-			
Date of Assessment(s)		Overall Sco	re(s)

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I participated in the development of this Improvement Plan, and will begin immediately to implement this Plan. I understand that this classroom will be reassessed during the following program year, and must score at least a 5.0 on the Total Child Item Score (items 1-37) on the ECERS-R to remain in the NC Pre-Kindergarten Program.

Signatures: Local Program Contact	Date
Site Administrator	Date
Classroom Teacher	Date
Classroom Teacher Assistant	Date
I reviewed the Improvement Plan and participated in the development	process.

Signature- DCDEE NC Pre-K Education Consultant Date