

Virtual Board of Directors / Strategic Planning Session

Quorum is 14 = 50% + 1 Attendee (Total Board Members = 26)

Meeting Agenda

Thursday, May 21, 2020

NC Pre-K – 12:00 pm – 12:15 pm / PFC Board – 12:15 pm – 1:00 pm

Strategic Planning Session 1:00 pm – 2:00 pm

Zoom Meeting

Be the Driving Force to meet our roles and responsibilities as a non-profit Board by:

➤ *Providing Oversight* ➤ *Ensuring Adequate Resources* ➤ *Establishing a Strategic Direction*

- I. **Networking [12:00]**
- II. **Determination of North Carolina Pre-Kindergarten Planning Committee (NC Pre-K) Quorum & Call to Order [12:05]**
- III. **Adjourn NC Pre-K [12:15]**
- IV. **Determination of Board Quorum & Call to Order – C. Sampson [12:15]**
 - A. Volunteer Forms ^Δ
 1. Board Donations – 72%
 2. PFC 10-10 Club – S. Moyer
- V. **Approval of Minutes – C. Sampson [12:20]**
 - A. April 30, 2020* – Board/Strategic Planning Session Minutes
- VI. **Consent Agenda – Providing Oversight*! (See Section XI.) – C. Sampson [12:25]**
- VII. **Establishing a Strategic Direction for the Future [12:30]**
 - A. Board Development Committee – A. Neal / M. Sonnenberg
 1. FY 20/21 New Board Members *
 - a. Ebone Williams – Community At Large
 2. FY 20/21 Board/Committee Calendar *
- VIII. **Ensuring Adequate Resources & Engagement [12:40]**
 - A. Financial Summary: April 2020^Δ – M. Lilly
 - B. April E-Trade Statement ^ε – M. Lilly
 - C. FY 20/21 Partnership Umbrella Budget (PUB)* – M. Lilly
 - D. PFC FY 19/20 Audit Preparation^Δ – M. Lilly/M. Sonnenberg
 - E. Monitoring* – M. Lilly/M. Sonnenberg
- IX. **President's Report^Δ [12:50]**
 - A. North Carolina Partnership for Children (NCPC) Updates / DCDEE Updates / Legislative Updates
 - B. Grant Opportunities / Updates
 - C. COVID-19 Updates
 - D. House Donation Update
 - E. Events
- X. **Strategic Planning Meeting 3 [1:00]**
 1. NC Pre-K
 2. Community Engagement
 3. Infrastructure

XI. Consent Agenda Items*

A. Human Resource Committee – (May 13, 2020) – H. Debnam

1. Policies

- a. *HR 427 – Paid Parental Leave (new, effective June 1, 2020)*
- b. *HR 428 – FMLA Expansion and Emergency Paid Sick Leave (new, effective April 2, 2020, sunsets December 31, 2020)*
- c. *HR 404 – Vacation Leave (revised, effective July 1, 2020)*
- d. *HR 405 – Sick Leave (revised, effective July 1, 2020)*

2. Personnel

- a. *Organizational Chart (revised, effective June 30, 2020)*

B. Board Development Committee – (May 13, 2020) – A. Neal

1. See Section VII.

C. Facility and Tenant Committee – (May 18, 2020) – H. Debnam

1. Lease Renewals

- a. *Abela*
- b. *Autism Society of Cumberland County*
- c. *Building Blocks Early Education Center*
- d. *Delmar*
- e. *First In Families*
- f. *Innerpathways*

2. IT Disaster Recovery Plan

D. Finance Committee – (May 19, 2020) – S. Gronowski

1. *Lumbee Guaranty Bank/Select Bank \$100,000 CD Auto-Renewal Letters*
2. *FY 20/21 Partnership Umbrella Budget (PUB) (See Section VIII.C.)*
3. *FY 20/21 Smart Start Budgets*
4. *Contingency Reversion Plan*
5. *Budget Amendment/Revision*
 - a. *Reach Out and Read (4C – Carolina Collaborative Community Care)*
 - b. *ABCD (4C – Carolina Collaborative Community Care)*
6. *Monitoring (See Section VIII.E.)*

E. Committee Information (Non Action) ^A

1. Human Resource Committee

- a. *Personnel Updates*
 - i. *Temporary Lay-off*
 - ii. *Phase-in Return to Work planning and procedures*

2. Finance Committee

- a. *Financial Summary: April 2020*
 - i. *Smart Start*
 - ii. *NC Pre-Kindergarten*
 - iii. *South West Child Development Commission (SWCDC) – Region 5*
 - iv. *All Funding Sources*
 - v. *Cash and In-Kind Report*
- b. *PFC FY 19/20 Audit Preparation (See Section VIII.)*

XII. Adjourn [2:00]

* Needs Action ^A Information Only !Possible Conflict of Interest (Recusals)

^e Electronic Copy (Hard copies available upon request)

Partnership for Children of Cumberland County, Inc.
Virtual Board of Directors/Strategic Planning Meeting Minutes
April 30, 2020 9:21 am to 11:03 am
Be the Driving Force

MEMBERS PRESENT: Dr. Pamela Adams-Watkins, Lisa Childers, Angela Crosby, Patricia Crouch (D), Robin Deaver, Hank Debnam, Terrasine Gardner, Jim Grafstrom, Dr. Meredith Gronski, Michael Hardin, Alana Hix (D), Cotina Jones, Angie Malave, Karen McDonald, Perry Melton, Ayesha Neal, Tawnya Rayman, Chas Sampson and Wanda Wesley
MEMBERS ABSENT: Amy Cannon, Dr. Phyllis Dunham, Sandee Gronowski, Brenda Reid Jackson, Jami McLaughlin, Tre'vone McNeill and Jennifer Taft
NON-VOTING ATTENDEES: Dr. Marvin Connelly, Jr., Dorothy Adams, Rebecca Beck, Ar-Nita Davis, Pamela Federline, Belinda Gainey, Anna Hall, Michelle Hearon, Marie Lilly, Carole Mangum, Sharon Moyer, Courtney Osborne, Anthony Ramos, Steve Riley, Candy Scott, Mary Sonnenberg and Mike Yeager
GUEST: Scottie Seawell, Consultant

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
<i>This meeting was held via Zoom due to COVID-19 and the PFC Building being closed to the public.</i>			
I. Networking		None	None
II. Determination of NC Pre-K Quorum & Call to Order		None	None
III. Adjourn NC Pre-K		None	None
IV. Determination of Board Quorum & Call to Order	The meeting of the Board of Directors was held via Zoom on April 30, 2020 beginning at 9:21 am pursuant to prior written notice to each Board member. Chas Sampson, Chair, determined that a quorum was present and called the meeting to order. Belinda Gainey, Executive Specialist, was Secretary for the meeting and recorded the minutes.	Called to Order	None
A. Volunteer Forms ^Δ			
1. Board Donations – 72%			
2. PFC 10-10 Club			
	A. Chas Sampson asked board members to complete the volunteer form that was previously emailed to them. The form is to include time spent reading emails, reviewing packets and all other meetings they may have attended in regards to the Partnership for the Children which did not require them to sign-in. The form can be returned via email.	None	None
	A.1. Chas stated that all board members are required to make a board donation. Donations are now at 72%. Sharon Moyer reported that the PFC board donation portal has been updated to a PayPal portal.	None	None
	A.2. Sharon Moyer stated that an easy way to provide a board donation is to join the PFC 10-10 Club. This consists of donating \$10 a month for a year and volunteering for 10 hours a year. Attending board/committee meetings does count towards the volunteer time.	None	None

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2. FY 20/21 New Board Officers *			were were taken via roll call by Anna Hall. All votes were unanimous. There were no abstentions. The motion carried.		
Position	FY 19/20 Officers	FY 20/21 Officers			
Chair	Chas Sampson	Ayesha Neal	<i>Since there was much more on the agenda to discuss, Chas Sampson decided from this point forward, to make the motion and ask the board if there is any unreadiness. If no one says they have any unreadiness, the motion will be accepted. This is being done for the sake of time.</i>		
Vice Chair	Ayesha Neal	Dr. Meredith Gronski			
Treasurer	Sandee Gronowski	Stephen Terry	A.2. Ayesha Neal reported that the Board Development Committee recommends the following individuals as FY 20/21 board officers: Chair – Ayesha Neal, Vice-Chair – Dr. Meredith Gronski, Treasurer – Stephen Terry and Secretary – Terrasine Gardner.		
Secretary	Dr. Meredith Gronski	Terrasine Gardner			
3. Board Member 1st Term Ending June 30, 2020*			A.3. Chas stated that the first term on the board for Michael Hardin will end on June 30, 2020. It is being recommended that Michael Hardin be approved to serve a second term.		
a. Mike Hardin			A.4. Chas reported that Perry Melton and Angela Crosby are being nominated to serve on the FY 20/21 PFC Executive Committee.		
4. FY 20/21 Executive Committee Members*			A.5. FY 20/21 Committee Chairs/Members document was provided for information only.	Motion Carried	None
a. Angela Crosby			A.6. The board matrix was provided for information only.		
b. Perry Melton			A.7. Chas reported that Lonnie Ballard is being nominated to serve in the NC Pre-K mandated position of Local Head Start Program Representative.		
5. FY 20/21 Committee Chairs/Members^ (See attached)			Jim Grafstrom moved to accept the selected board officers for FY 20/21, Michael Hardin serving a second term on the board, Perry Melton and Angela Crosby serving on the Executive Committee for FY 20/21 and Lonnie Ballard serving as Local Head Start Program Representative as presented. Karen McDonald seconded the motion. Hearing no further discussion, the Chair put the motion to a vote and asked if there was any unreadiness. Any unreadiness would be typed in the chat box. All votes were unanimous. There were no abstentions. The motion carried.		
6. Board Members 2nd Term Ending June 30, 2021^ (see matrix)					
7. FY 19/20 New Board Member – NC Pre-K Mandated *					
a. Lonnie Ballard – Local Head Start Program Representative					
VIII. Ensuring Adequate Resources & Engagement			A. Marie Lilly provided a brief overview of the March 2020 Financial Summary. Financial reports was provided to board members with the electronic board packet.	None	None
A. Financial Summary: March 2020^			A.5. Anna Hall provided an overview of the March Cash and In-Kind Report. Due to the pandemic, penalties have been waived for this fiscal year.	None	None
1. Smart Start ^			B. Mary Sonnenberg provided an overview of the March E-Trade Statement. The statement was viewed electronically during the meeting.	None	None
2. NC Pre-Kindergarten ^			C. Marie provided an overview of the two Fixed Assets Disposals which include computers and the PFC Education Resource Van.	Motion Carried	None
3. South West Child Development Commission (SWCDC) – Region 5 ^			Robin Deaver moved to accept the Fixed Assets Disposals as presented. Cotina Jones seconded the motion. Hearing no further discussion, the Chair put the motion to a		
4. All Funding Sources ^					
5. Cash and In-Kind Report^ – A. Hall					
B. March E-Trade Statement ^ – M. Sonnenberg					
C. Fixed Assets Disposals* – M. Lilly					



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	this and bring back to board. There may be another organization that may find some use with the house.		
X. Strategic Planning Meeting 2	<p>Scottie Seawell provided an overview of the first Strategic Planning Session and discussed what would be taking place during the current session.</p> <p>Members of the board were placed in 3 breakout rooms to discuss some of the priorities which came from the first Strategic Planning Session: Capacity Building Leader, Sustainability and Collaboration Leader. Notes were taken by a PFC staff member in each breakout room. Notes from each group will be placed on the Google Drive.</p>		
XI. Consent Agenda Items/Items for Information (See Agenda)	The Consent Agenda items were approved in Section VI. Consent Agenda – Providing Oversight.		
XII. Adjourn	As there was no further business; the chair announced the meeting adjourned. The meeting was adjourned at 11:03 am.	Adjourned	None

Submittal: The minutes of the above stated meeting are submitted for approval. _____

Secretary of Meeting

Date

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

Committee Chair

Date



PCFC is a 501(c)(3) nonprofit organization supported by public and private funds through Smart Start - North Carolina's Early Childhood Initiative. Tax-deductible donations and grants.

Nomination Form Board of Directors Membership

Contact Information

Nominee Name: Ebone Williams
Company Name: ~~Affinity~~ Affinity Therapy Services, PLLC
Work Address: _____

Home Address: _____

Work Phone: Fayetteville NC 28306
(910) 864-9232 Cell Phone: (410) 776 9408
Home Phone: _____ Home Email: _____
Work Email: ebone.williams@outlook.com LinkedIn Account: Yes ___ No x

Personal Information - Please use back or additional sheets if necessary.

Please explain how the nominee would contribute to the Partnership's mission as a board member:

I bring 17 years of experience working with children and families in my capacity of Speech-Language Pathologist. I've also volunteered with inner city schools and outreach programs

What work experience or expertise would this nominee bring? (attach resume if helpful)

Speech Language Pathologist - specializing in Child Language Disorders

List experiences as a volunteer (including boards, committees, other community service):

Editor - Jack & Jill of America

Member Facilities & Tenant Committee - Partnership for Children

Nominee, please list your personal reasons for being willing to serve on the Partnership board:

Im looking to give ideas and creative skills to assist the Partnership for Children in meeting goals/objectives aligning with its mission.

Authorization

The undersigned certify that the above information is true and accurate and permission is given to use the above information for nomination purposes.

<u>Ebone Williams</u> Printed Name of Nominee	<u>Ebone Williams</u> Signature of Nominee	<u>3/31/2020</u> Date
_____ Printed Name of Board Member Submitting Application	_____ Signature of Board Member Submitting Application	_____ Date

Partnership for Children of Cumberland County

DRAFT Board & Committee Meeting Calendar (with Professional Conferences) FY 2020/2021

All meetings to be held at the Partnership for Children Resource Center unless otherwise noted

	PED	CCR&R	Planning & Evaluation	Human Resource	Facility & Tenant	Finance	Board Development	Executive	Board of Directors	North Carolina Pre-Kindergarten
Support Staff	<i>Danielle Fennern</i>	<i>Tamiko Colvin</i>	<i>Cali Simchuk</i>	<i>Anthony Ramos</i>	<i>V. Baker-Johnson</i>	<i>Belinda Gainey</i>	<i>Belinda Gainey</i>	<i>Belinda Gainey</i>	<i>Belinda Gainey</i>	<i>Belinda Gainey</i>
Chair	<i>Brian Jones</i>	<i>Wanda Wesley</i>	<i>Amy Cannon</i>	<i>Karen McDonald</i>	<i>Ebone Williams</i>	<i>Stephen Terry</i>	<i>Dr. Meredith Gronski</i>	<i>Ayesha Neal</i>	<i>Ayesha Neal</i>	<i>Alana Hix</i>
Frequency	1 st Thursday Bi-Monthly	September November February June	2 nd Tuesday Bi-Monthly	3 rd Tuesday Bi-Monthly	3 rd Monday Monthly	3 rd Tuesday Bi-Monthly	2 nd Wednesday Bi-Monthly	Last Thursday Bi-Monthly Opposite Board	Last Thursday Bi-Monthly	Last Thursday Bi-Monthly after Board Mtg (Includes PFC Board)
Time	9:00am- 11:00am	9:00am- 11:00am	2:00pm- 4:00pm	8:00am- 9:15am	11:30am- 1:00pm	3:00pm- 5:00pm	9:30am- 11:00am	9:00am- 11:00am	12:30pm- 2:00pm	12:00pm – 12:30pm
July 2020					7/20/20				7/30/20	7/30/20
August	8/6/20		8/11/20		8/17/20	8/18/20		8/27/20		
September		9/17/20	9/8/20	9/15/20	9/21/20		9/9/20		9/24/20	9/24/20
October	10/1/20		10/13/20		10/19/20	10/20/20		10/29/20		
November		11/12/20*		11/17/20	11/16/20		11/18/20*		11/19/20*	11/19/20*
December			12/8/20	12/15/20	12/21/20			12/17/20*		
January 2020	1/7/21				1/19/21*	1/19/21	1/13/21		1/28/21	1/28/21
February		2/18/21	2/9/21	2/16/21	2/15/21			2/25/21		
March	3/4/21				3/15/21	3/16/21	3/10/21		3/25/21	3/25/21
April			4/13/21	4/20/21	4/19/21			4/29/21		
May	5/6/21				5/17/21	5/18/21	5/12/21		5/20/21*	5/20/21*
June		6/17/21	6/8/21	6/15/21	6/21/21			6/24/21		
*Denotes not on a regular scheduled date										

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

Board Responsibility

The review of the financial statements is the responsibility of the Committee and Board Members of PFC.

The detailed financial reports have been provided to you via email and will be provided electronically during the meeting.

April 30, 2020

1 Balance Sheet

- a. The cash balances; investments and liabilities are at the anticipated amounts and are sufficient for the current needs.

2 Smart Start Grant [State Funds]

- a. PFC's Smart Start grant budgets are reflected at full allocation effective 07-01-2019.
- b. The total allocation for FY2019-2020 is \$6,573,047 including DSS and WAGE\$.
- c. Carryforward Funds from FY 1819 to be used in FY 1920 of \$246,596 were added to our FY 1920 contract and have been incorporated into the budget for service activities only effective November 30, 2020.

3 NC Pre-Kindergarten Grant [State and Federal Funds]

- a. PFC is in full contract with DCDEE effective 07-01-2019.
- b. The total grant was \$8,923,135, but has been increased by additional state funding of \$174,963, effective 10-01-2019. This brings the total grant to \$9,098,098, which currently consists of \$2,174,469 of state funds and \$6,923,629 of federal funds.

4 DCDEE - Region 5 Grants [Federal Funds]

- a. PFC's three Region 5 grants are all in contract effective 07-01-19.

5 All Funding Sources

- a. The cash balance at month-end is as projected and is sufficient for the requirements of the upcoming month.

6 Unrestricted State Revenues (USR)

- a. The goal is to continue to use these funds only when other funding streams cannot be used or is not available.

- b. The cash equivalent balances in Fund 208 consists of the following at the end of the month:

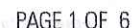
PNC Bank Money Market Account	220,095.41	<i>Does not include interest earned in Fund 899</i>
Select Bank - Certificate of Deposit	100,000.00	
Lumbee Bank - Certificate of Deposit	100,000.00	
Lumbee Bank - Checking Account [from investments]	100.00	<i>Deposited \$100, fees of \$40 refunded</i>
E-Trade Funds Account	68,000.00	
	<u>488,195.41</u>	

PNC Bank Money Market - Fund 208	220,095.41
PNC Bank Money Market - Fund 899	23,728.14
	<u>243,823.55</u>

Investments - Fund 208	488,195.41
Interest Earned - Fund 899	23,728.14
TOTAL INVESTMENTS PLUS INTEREST	<u>511,923.55</u>

7 Cash and In-kind Report

- a. The 19% match amount reflected on the monthly report is reflected at 100% of the full allocation.
- b. PFC's Leadership Team, staff and Board members will continue to discuss and implement strategies to meet our match requirement. PFC did not meet the 19% match requirement for FY1819, FY1718 nor for FY1617.
- c. The penalty for not meeting the match in FY1718 was waived due to the lack of data from DSS parent fees. Any penalties for FY1819 were also waived for counties that were affected by Hurricane Florence as well as for all counties due to lack of county specific data from DSS parent fees.
- d. The penalty for not meeting the match in FY1920 has been waived due to COVID-19.



April 1, 2020 - April 30, 2020

Account Number:

Account Type: **NON-PROFIT**

E*TRADE Securities LLC

P.O. Box 484

Jersey City, NJ 07303-0484

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PARTNERSHIP FOR CHILDREN OF CU

351 WAGONER DRIVE SUITE 200

FAYETTEVILLE NC 28303-4672



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Account At A Glance



As of 03/31/20

As of 04/30/20

Net Change:

\$4,264.69

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PARTNERSHIP FOR CHILDREN OF CU
351 WAGONER DRIVE SUITE 200
FAYETTEVILLE NC 28303-4672

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Mail deposits to:



E*TRADE SECURITIES LLC

P.O. Box 484

Jersey City, NJ 07303-0484

Use This Deposit Slip

Please do not send cash

TOTAL DEPOSIT[illegible]

043020200001 111450253427

S 074707 EFAD0204 053935

E*TRADE Securities
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3. Tell us the dollar amount of the suspected error.

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Margin Accounts. The amount of margin required will be the greater of (1) the amount required by applicable laws, regulations, the rules of applicable self-regulatory organizations and clearinghouses, or (2) the amount required by ETS in its sole discretion. You will be charged interest on a daily basis on all debit balances that you owe to ETS and on credit extended to you by ETS for the purpose of purchasing, carrying, or trading in securities or otherwise. Interest is calculated on a 360-day basis using settlement date balances. Except as otherwise agreed by you and ETS, the applicable interest rate for margin loans will be determined by adding the prevailing base rate and the applicable sliding scale percentage rate, which is in turn determined by your average daily debit balance. Your stated interest rate is subject to change without notice during each period in accordance with fluctuations in your average daily debit balance and changes to the base rate that are attributable to a change in the Federal Funds rate. ETS will provide you with at least 30 days' prior written notice before changing your stated interest rate for any other reason. Information about ETS's base rate is available upon written request to ETS. For more information on how ETS calculates interest, please see the Customer Agreement. If you have a margin account, this statement is a combined statement for both your margin account and special memorandum account. The permanent record of the separate account as required by Regulation T of the Federal Reserve Board is available for your inspection.

Free Credit Balances. Any cash balances in your securities account, which represent an obligation of ETS, are payable to you upon demand and referred to as free credit balances. Your free credit cash balances: 1) can be maintained in the securities account and will earn interest through the "Cash Balance Program" as more fully described at: www.etrade.com/cashbalance, and 2) as such are held unsegregated and may be used by ETS in the conduct of its business, subject to the limitations of Rule 15c3-3 under the Securities Exchange Act of 1934. Your free credit cash balances can alternatively be directed to other cash balance options.

Other Cash Balance Option. In addition to the Cash Balance Program you may have the option to have free credit balances in your securities account automatically transferred to a bank sweep product, which is an account at a bank (or banks, collectively, "Program Banks") whose deposits are insured by the FDIC, but which are not obligations of ETS. Accounts opened prior to May 10, 2018 may also be eligible to have their free credit balances transferred to certain money market mutual funds. For detailed information about the products available for free credit balances go to www.etrade.com/sweepoptions ("Sweep Program"). The products available under the Sweep Program may change at any time. Notification of changes will be provided to the extent required by applicable law. Additionally, you may at any time change your selection among the products available in the Sweep Program. You may elect, subject to any limitation set forth in any Sweep Program agreement or, with respect to an account at a bank, under federal banking laws (which includes, without limitation, program banks' potential requirement of seven days' notice before permitting a withdrawal or transfer of funds from such account) that the balance in the bank deposit account be returned, or shares of the money market mutual fund in which you have a beneficial interest be liquidated and the proceeds returned, as applicable, to the securities account or remitted to you. With respect to your decision to participate in a bank sweep product, please remember you are responsible for monitoring the cash balance of your bank sweep accounts deposited with the Program Banks to determine whether you have total deposit balances held in the same capacity at any Program Bank in excess of the \$250,000 FDIC deposit insurance limit.

Options Trading. If you are approved for options trading, you are responsible for advising ETS of any material changes in your investment objectives or financial situation. Additionally, further information regarding commissions and other charges related to the execution of option transactions has been included in the confirmations of such transactions previously provided to you. Such information will also be made available promptly upon request.

Random Allocation of Options Assignment Notices. Assignment notices for short option contracts are allocated among customer short option positions in accordance with a random allocation method. A detailed description of ETS's random allocation method is available at etrade.com and a hard copy of the allocation procedures is available upon request.

Financial Statement. A financial statement of ETS is available for your inspection at its offices or at etrade.com or will be mailed to you upon your written request.

Valuation of Certain Alternative Investments (including DPP and REIT securities). Account statements for Individual Retirement Accounts may include valuations for alternative investments. The values of such investments are estimated and reflect either the most recent valuation provided to ETS by the issuer of the investment, or a valuation provided by an independent third party, which ETS will obtain as part of its services, on an annual or more frequent basis. ETS does not provide a guarantee of the value or the appropriateness of the appraisal methodology applied by the independent third party in providing a value and ETS assumes no responsibility for verifying the accuracy of any valuation presented. Failure of the issuer to provide a timely valuation is your sole responsibility. The investment may reflect no value if a valuation was unavailable or is inaccurate. Investment in non-publicly traded securities, which includes alternative investments, often involves higher risk and less liquidity than other more traditional investments. Because there is generally no secondary market for alternative investments, the values reported to you should not be relied upon as any indication of market value. You may be able to sell your interests in the alternative investments held in your account, if at all, only for amounts that are substantially less than their purchase price or the estimated values showing on your account statements. If your statement reflects a distribution that included a return of capital on Direct Participation Programs and/or REITs, please note that said distributions are reported and a net investment per share estimated value is also reported. Pricing and distribution information has been provided by the sponsor, issuer or other external party responsible for reporting of the DPP or REIT and the classification of distributions as income or return of capital, in whole or in part, is subject to final accounting by such party(ies) and will be reported to you on a Form 1099 or K-1, as applicable.

ETS is an indirect subsidiary of E*TRADE Financial Corporation. If you have a complaint, please call 800-ETRADE1, or write to: E*TRADE Securities LLC, P.O. Box 484, Jersey City, NJ 07303-0484.

Definitions:

Activity/Trade Date. Trade date or transaction date of other entries.

Total Portfolio Percent. Percentage of your holding by issue of security.

DIV/CPN% Yield. Annual dividend or bond % yield.

Open Orders. Buy or sell orders for securities that have not yet been executed or canceled.

Symbol/CUSIP. The symbol or identification number for each security.

******* Denotes a security where either the country of issue or country of incorporation of the issuer is outside the US.

Pending and Unsettled Transactions. Based on the timing of statement generation, the value of certain unsettled trades and/or pending transactions (e.g., transactions that take place following the last business day of the month) may not be reflected on your statement. Please e-mail us through etrade.com or call 800-ETRADE1 with any questions.

S1RB240 - 06/19



Account Number: [REDACTED]

Statement Period : April 1, 2020 - April 30, 2020

Account Type: NON-PROFIT

Customer Update:

Visit the E*TRADE Tax Center to access tax forms, plus tips and tools to help with your tax preparation. Visit etrade.com/tax today.

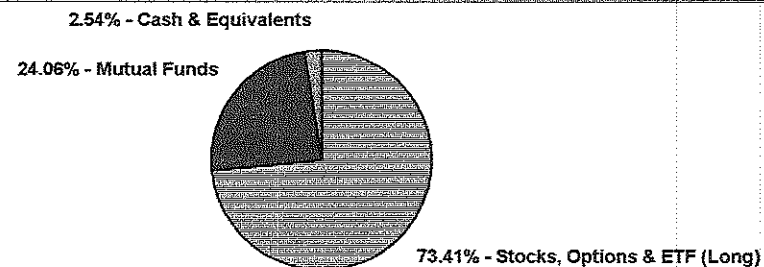
ACCOUNT OVERVIEW

Last Statement Date: March 31, 2020

Beginning Account Value (On 03/31/20): \$ 65,988.21
Ending Account Value (On 04/30/20): \$ 70,252.90
Net Change: \$ 4,264.69

For current rates, please visit etrade.com/rates

ASSET ALLOCATION (AS OF 04/30/20)



ACCOUNT VALUE SUMMARY

	AS OF 04/30/20	AS OF 03/31/20	% CHANGE
Cash & Equivalents	\$ 1,781.12	\$ 1,692.25	5.25%
Total Cash/Margin Debt	\$ 1,781.12	\$ 1,692.25	5.25%
Stocks, Options & ETF (Long)	\$ 51,571.48	\$ 48,031.79	7.37%
Mutual Funds	\$ 16,900.30	\$ 16,264.17	3.91%
Total Value of Securities	\$ 68,471.78	\$ 64,295.96	6.49%
Net Account Value	\$ 70,252.90	\$ 65,988.21	6.46%

Securities products and services are offered by E*TRADE Securities LLC, Member FINRA/SIPC. Sweep Deposit Account is a bank deposit account with E*TRADE Bank, a Federal savings bank, Member FDIC. Sweep deposit accounts at each bank are FDIC-insured up to a maximum of \$250,000. Securities products and cash balances other than Sweep Deposit Account funds are not FDIC-insured, are not guaranteed deposits or obligations of E*TRADE Bank, and are subject to investment risk, including possible loss of the principal invested.

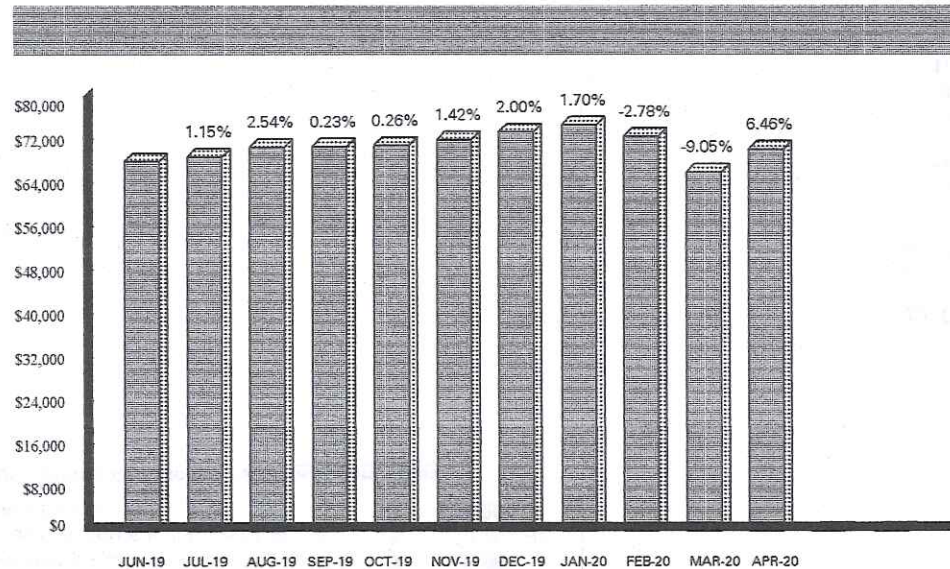


Account Number: [REDACTED]

Statement Period : April 1, 2020 - April 30, 2020

Account Type: NON-PROFIT

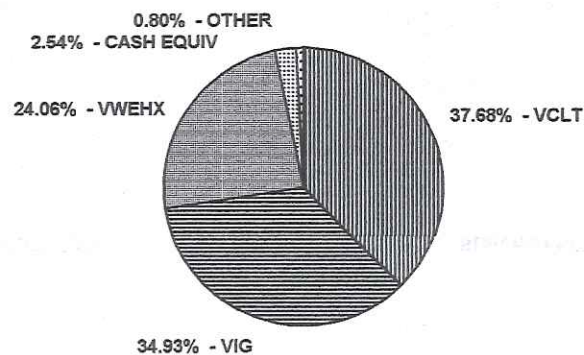
NET ACCOUNT VALUE BY MONTH END



ACCOUNT TRANSACTION SUMMARY

DESCRIPTION	THIS PERIOD	YEAR TO DATE
Interest Received		
Taxable	\$ 0.01	\$ 0.04
Dividends Received		
Taxable	\$ 165.79	\$ 575.77

TOP 10 ACCOUNT HOLDINGS (AS OF 04/30/20)





Account Number: [REDACTED]

Statement Period : April 1, 2020 - April 30, 2020

Account Type: NON-PROFIT

ACCOUNT HOLDINGS

CASH & CASH EQUIVALENTS (2.54% of Holdings)

DESCRIPTION	PORTFOLIO %	AMOUNT
CASH BALANCE		
Opening Balance		1,692.25
Closing Balance	2.54	1,781.12
TOTAL CASH & CASH EQUIVALENTS	2.54%	\$1,781.12
TOTAL CASH & CASH EQUIVALENTS YTD INTEREST (CREDIT INTEREST ONLY)		\$0.04

STOCKS, OPTIONS & EXCHANGE-TRADED FUNDS (73.41% of Holdings)

DESCRIPTION	SYMBOL/ CUSIP	ACCT TYPE	QUANTITY	PRICE	TOTAL MKT VALUE	PORTFOLIO [%]	EST. ANNUAL INCOME	EST. ANNUAL YIELD(%)
***THOMSON REUTERS CORP COM NEW	TRI	Cash	8	70.5100	564.08	0.80	12.00	2.13%
VANGUARD SCOTSDALE FUNDS VANGUARD LONG-TERM CORPORATE BOND ETF	VCLT	Cash	259	102.2000	26,469.80	37.68	999.00	3.77%
VANGUARD SPECIALIZED FUNDS VANGUARD DIVIDEND APPRECIATION ETF	VIG	Cash	216	113.6000	24,537.60	34.93	483.00	1.85%
TOTAL STOCKS, OPTIONS & ETF					\$51,571.48	73.41%	\$1,464.00	2.84%

MUTUAL FUNDS (24.06% of Holdings)

DESCRIPTION	SYMBOL/ CUSIP	ACCT TYPE	QUANTITY	PRICE	TOTAL MKT VALUE	PORTFOLIO [%]	EST. ANNUAL INCOME
**VANGUARD FIXED INCOME SECS FD INC-HIGH YIELD CORP PORTFOL	VWEHX	Cash	3,106.673	5.4400	16,900.30	24.06	948.00
TOTAL MUTUAL FUNDS					\$16,900.30	24.06%	\$948.00
TOTAL PRICED PORTFOLIO HOLDINGS (ON 04/30/20)					\$70,252.90		
TOTAL ESTIMATED ACCOUNT HOLDINGS ANNUAL INCOME					\$2,412.00		



Account Number: [REDACTED]

Statement Period : April 1, 2020 - April 30, 2020

Account Type: NON-PROFIT

TRANSACTION HISTORY

DIVIDENDS & INTEREST ACTIVITY

DATE	TRANSACTION TYPE	DESCRIPTION	SYMBOL/ CUSIP	AMOUNT DEBITED	AMOUNT CREDITED
04/01/20	Dividend	**VANGUARD FIXED INCOME SECS FD INC-HIGH YIELD CORP PORTFOL RECORD 03/31/20 PAY 04/01/20	VWEHX		76.93
04/06/20	Dividend	VANGUARD SCOTTSDALE FUNDS VANGUARD LONG-TERM CORPORATE BOND ETF CASH DIV ON 259 SHS REC 04/02/20 PAY 04/06/20 NON-QUALIFIED DIVIDEND	VCLT		88.86
04/27/20	Interest	INTEREST ON CASH BALANCE AT 0.009% 03/26 THRU 04/25 APY 0.0099%	00099A109		0.01

TOTAL DIVIDENDS & INTEREST ACTIVITY

\$165.80

NET DIVIDENDS & INTEREST ACTIVITY

\$165.80

OTHER ACTIVITY

DATE	DESCRIPTION	SYMBOL/ CUSIP	TRANSACTION TYPE	QUANTITY	PRICE	AMOUNT DEBITED	AMOUNT CREDITED
04/01/20	**VANGUARD FIXED INCOME SECS FD INC-HIGH YIELD CORP PORTFOL REINVEST PRICE \$ 5.26	VWEHX	Reinvest	14.625		76.93	

TOTAL OTHER ACTIVITY

\$76.93

NET OTHER ACTIVITY

\$76.93

Partnership for Children of Cumberland County, Inc.
Partnership Umbrella Budget for Major Funding Sources
FY 20/21 Projection

Updated :
INITIAL FY2021

Budgets for Select Funding Sources and Programs/Activities (Does not include: prior-year Smart Start, Sales Tax Reimbursement or Expense and Forfeited Flexible Spending Accounts.)		Special Projects - Think Babies NC Mini Grant	Special Projects - Think Babies NC Mini Grant	Special Projects - Think Babies NC Mini Grant	Cumberland Community Foundation - Family Connects of Cumberland County Grant [\$50k per year]	Falcon Children's Home and Family Services [\$5,000 donation for the car seat program]	Women's Giving Circle Diaper Bank of NC Toilet Training Grant	Endowment Fund - Permanently Restricted	Program Income	PFC RC II Rental Income	Old GEMS Shared Services [Program Income]	Forward March	Region 5 - Project Income	Hoke County PFC Evaluation Contract	Hoke County PFC Quality Child Care Contract	Contracted Data Services - iDashboards and New GEMS	Annual Fundraiser (Little Land)	Soiree - KidStuff [Restricted]	Fundraising - Admin Ops. (Allocation)	PFC FRC - Capital Projects	Annual Fundraiser - ECE Education (Restricted)	Interest Income - Non SS Related	Information Technology - Outside Orgs.	Total
Fund Code		540	541	542	543	544	545	599	801	802 & 812	804	806	807	815	8XX	816	820	822	824	825	827 & 828	899	992-996	
Contract Period		05/01/19 - 10/31/19	07/01/19 - 11/01/19	07/01/19 - 11/01/19	12/01/19 - 12/31/2024	03/15/20 - 12/31/21	03/01/20 - 03/01/21	N/A	N/A	N/A	N/A	N/A	07/20-06/21	07/20-06/21	07/20-06/21	N/A	N/A	N/A	N/A	N/A	N/A	NOT IN OPERATING CASH	N/A	
EXPENDITURES																								
(1)	State Level Contracts [DSS & WAGES]																							2,761,667
(2)	Direct Service Providers																							528,373
(3)	CCR&R-Core Services												12,000		50,000						1,944			2,318,866
(4)	CCR&R - Child Passenger Safety Car Seats																							5,000
(5)	CCR&R-Subsidy (TANF/CCDF eligible)																							366,368
(6)	CCR&R-Subsidy (non-TANF/CCDF eligible)								30,000															89,500
(7)	CCR&R-Subsidy - Administration																							35,150
(8)	SS NC Pre-K Enhancements (TANF) NEW for FY19/20																							0
(9)	SS NC Pre-K Enhancements (Non-TANF) NEW for FY19/20																							0
(10)	CCR&R-NC Pre-K Direct Support																							8,615,751
(11)	CCR&R-NC Pre-K Qual. Maint./Support & Coordination																							183,963
(12)	CCR&R-NC Pre K Direct Administrative Support																							44,888
(13)	Program Monitoring & Evaluation								11,000					14,678							-			371,976
(14)	Community Engagement & Resource Development								13,000			6,000					11,000	3,700						310,600
(15)	All Children Excel (ACE)								39,000															239,950
(16)	Family Connect				54,125				-															154,125
(17)	PFC Family Resource Center								30,000	125,000										21,578.00				676,722
(18)	Information Technology																					116,800		116,800
(19)	Fundraising																25,000							25,000
(20)	Subtotal for Services	-	-	-	54,125	-	-	-	123,000	125,000	-	6,000	12,000	14,678	50,000	-	36,000	3,700	-	21,578	1,944	-	116,800	16,844,699
(21)	Administrative Operations									57,000	-	2,000							-	-		-	-	738,304
(22)	SS Fundraising - Administrative NEW for FY19/20 SS 920																							65,730
(23)	PFC Staff Events and Training																8,000							8,000
(24)	Subtotal for Administration	-	-	-	-	-	-	-	-	57,000	-	2,000	-	-	-	-	8,000	-	-	-	-	-	-	812,034
(25)	Total Projected Expenditures	-	-	-	54,125	-	-	-	123,000	182,000	-	8,000	12,000	14,678	50,000	-	44,000	3,700	-	21,578	1,944	-	116,800	17,656,733
[3]								[4]																
REVENUES AND CASH																								
(26)	Proposed for FY 20/21 - Revenues	-	-	-	50,000	-	-	-	72,000	200,000	-	12,000	12,000	14,678	60,000	-	40,000	-	500	-	-	5,000	95,000	17,178,686
(27)	PROJECTED Carryover from FY 19/20 - Cash Balance	-	-	-	34,000	5,000	7,572	31,384	70,000	134,000	1,300	42,000	-	13,000	-	3,448	110,000	3,700	6,158	21,578	1,944	28,900	90,000	1,506,479
(28)		-	-	-	84,000	5,000	7,572	31,384	142,000	334,000	1,300	54,000	12,000	27,678	60,000	3,448	150,000	3,700	6,658	21,578	1,944	33,900	185,000	18,685,165
(29)	Proposed FY20/21 Expenditures	-	-	-	54,125	-	-	-	123,000	182,000	-	8,000	12,000	14,678	50,000	-	44,000	3,700	-	21,578	1,944	-	116,800	17,656,733
(30)	Unallocated Funds-Projected Cash Balance at Yearend	-	-	-	29,875	5,000	7,572	31,384	19,000	152,000	1,300	46,000	-	13,000	10,000	3,448	106,000	-	6,658	-	-	33,900	68,200	1,028,432
		V	W	X	Y	Z	AA	BB	CC	DD	EE	FF	FF	GG	HH	II	JJ	KK	LL	MM	NN	OO	PP	QQ

Partnership for Children of Cumberland County, Inc.
Partnership Umbrella Budget for Major Funding Sources
FY 20/21 Projection

Updated :
INITIAL FY2021

Notes:

- (1) \$50,000 contingency allocation - in case there is a government shutdown*
- (2) An additional grant amount of \$250,000 have been applied for and is anticipated to be received before 06-30-2020.*
- (3) The Cumberland Community Foundation, Inc. grant is for 12/01/2019 - 12/31/2024 and payable in annual installments of \$50,000 per year for 5 years.*
- (4) New contract for FY20-21 to provide TA services to child care providers in Hoke County*

**Board of Directors Meeting
(Virtual Meeting)
Thursday, May 21, 2020
President's Report**

A. North Carolina Partnership for Children (NCPC) Updates / DCDEE Updates / Legislative Updates

1. **NCPC** – Looking at state level contracts for software such as DocuSign and Microsoft Teams.
 - Funding continues under FY18-19 amounts, with guidance to go into 100% of allocation for budgeting. Preparation in process to go into contract July 1. Initial contracts will most likely be at 80-85% of allocation.
 - Working to support programs with business practices and support. Live Oak bank worked with a set number of non-profit child care programs on SBA loans. One of our local programs received one of the grants through Live Oak.
 - Staff assisted with receiving applications for CCSA's Relief Fund for child care programs.
2. **DCDEE** – Child Care programs open for all families, not just essential workers. End of year NC Pre-K guidance for surveys of teachers, year-end payments. Additional remote resources. Guidance on end of year assessments and family engagement. Guidance on variations for eligibility and enrollment for NC Preschool Programs.
 - Programs must be open to get subsidy payments beginning in June.
 - Programs that are open must meet enhanced health and safety standards.
 - Eligible for PPE through the state system with Emergency Operations System.
 - Grants for programs that are open
3. **NC Legislature** – convened for short session 5/18. Continuing to review emergency relief packages and other bills related to the COVID-19 crisis.
 - HHS Committee not meeting until next week
 - Key provisions for child care: \$25M – under a category spread among four need areas: food, safety, shelter and child care. Of this \$6M is for the state's food banks and an additional \$2.5M for a food benefit. This leaves \$16.5M for child care and all other areas listed.
 - **Early Childhood Legislative Agenda:** Health and sanitation supplies, protective equipment and deep cleaning services; Increase bonus pay for childcare teachers and staff in programs remaining open; Parent co-pays – continued state coverage of these fees; Lost revenue replacement.
4. **Federal Legislation** – next stimulus package. Additional criteria for First in Families Act, request for additional funding for early childhood, state and local government.

B. Grant Opportunities/Updates

1. **Infrastructure Grant Opportunities:** Applied for a second round of Lingleaf Hurricane grant funding. Requested \$250,000.

C. COVID-19 Updates

1. **PFC implemented its HR 110 Communicable Disease Policy on Monday, March 16. Building closed to general public March 30.**
2. **Plans for Phase 2: We are implementing procedures and protocols following federal and state health and safety guidelines for returning to work.**
 - a. Continue teleworking as appropriate to reduce staff in building.
 - b. Staggered schedules for those needed for business functions. Supervisors are working with staff on work schedules and teleworking.
 - c. Masks provided to all staff to reinforce the 3 Ws.
 - d. PFC Staff, Tenants and their clients, and contractors (i.e. cleaning and security) must complete a screening questionnaire for COVID-19 prior to entry into the building.
 - e. Staff will utilize normal leave time if work time does not meet 40 hours. Family First Paid Sick Leave and FMLA Expansion available for those staff who meet the criteria.
 - f. Will continue to not have face-to-face contact with families and providers.
 - g. No in person group meetings are being conducted. All group meetings being done virtually.
 - h. All face-to-face classes and trainings in the building have been cancelled at this time.
 - i. PTRs and purchases are on hold unless it is a critical purchase. This is consistent with our usual end of the year restrictions on purchasing.
 - j. Cleaning – Our cleaning service continues cleaning of high touch areas throughout the day in addition to their normal scheduled cleaning. This will continue indefinitely at this point.
 - k. We will reassess on a regular basis and will provide at least weekly updates. Decisions will be made in conjunction with state guidance and mandates.
 - l. The building will continue to be restricted to PFC staff, tenants and tenant clients by appointment only. Access will be Monday-Friday only, with client appointments during the hours of 8:30 am – 6:00 pm. The building is closed to the general public. Conference rooms are closed.
 - m. The building will be closed on weekends and PFC recognized holidays at least through July 4.
 - n. Per Policy HR 110, President maintains regular contact with Board Chair for review and continuation of services. Regular communication going out to Board.
 - o. Email Updates and DHHS Guidance documents posted on website: ccpfc.org.

D. House Donation update

E. Events

1. **Board and Committee Meetings:** Meetings will be conducted virtually at least through the end of June.
2. **Weekly All Staff Virtual meetings: Wednesdays, 2:30-3:30 pm.** Conducted weekly through the duration of the COVID-19 emergency.

Action: Sign on to Early Childhood Community letter to US Senators Burr & Tillis re: Child Care Support in C4 legislation

Dear ,

As Congress debates the next federal stimulus bill, it's crucial that we speak up for early education. **Please join the Early Childhood Community's sign-on letter to US Senators Burr and Tillis – we are urging them to #FundChildCare!**

Sign on here: <https://forms.gle/HDpuA1dkXR6UE47P9>

Child care is the workforce behind the workforce. North Carolina families rely on our early education system in order to keep working, and our state's economy does, too. As North Carolina re-opens our economy, and parents return to work, they need access to affordable, high-quality child care.

Early childhood advocates are calling for \$50 billion in federal investments in early education in the next federal stimulus bill. Immediate federal investment is essential to our state's strength and economic energy, and to the health and well-being of our youngest children.

Organizations and businesses are invited to join by signing on to the letter by Thursday, May 28.

[Click here to read the letter to Senator Tillis](#)

[Click here to read the letter to Senator Burr](#)

Please use this form to add your organization's name to the letter:

<https://forms.gle/HDpuA1dkXR6UE47P9>

Human Resources Committee Meeting of May 13, 2020

RECOMMENDATIONS

- A. The Human Resources Committee recommends accepting the following policies as presented:
1. HR 427 – Paid Parental Leave *(New)* // Effective March 1, 2020
 2. HR 428 – FMLA Expansion and Emergency Paid Sick Leave *(New)* // Effective April 2, 2020, sunsets December 31, 2020
 3. HR 404 – Vacation Leave *(Revised)* // Effective July 1, 2020
 4. HR 405 – Sick Leave *(Revised)* // Effective July 1, 2020
- B. The Human Resources Committee recommends accepting the following personnel changes as presented:
1. Organizational Chart *(Revised)* // Effective June 30, 2020



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Fayetteville, NC 28303
P 910-867-9700 / F 910-867-7772
ccpfc.org

OF CUMBERLAND COUNTY

MEMORANDUM

Organizational Chart Changes

- A. Positions Eliminated
 - a. Quality Assurance Specialist x1 (3 positions on the org chart. We can support only 2.)
 - b. Quality Child Care Manager (Determined that position is not needed.)
 - i. All staff reporting to Quality Child Care Manager will report to VP of CCR&R.

PFC is a 501(c)(3) non-profit organization supported by public and private funds through Smart Start, NC Pre-K, tax-deductible donations, and grants.



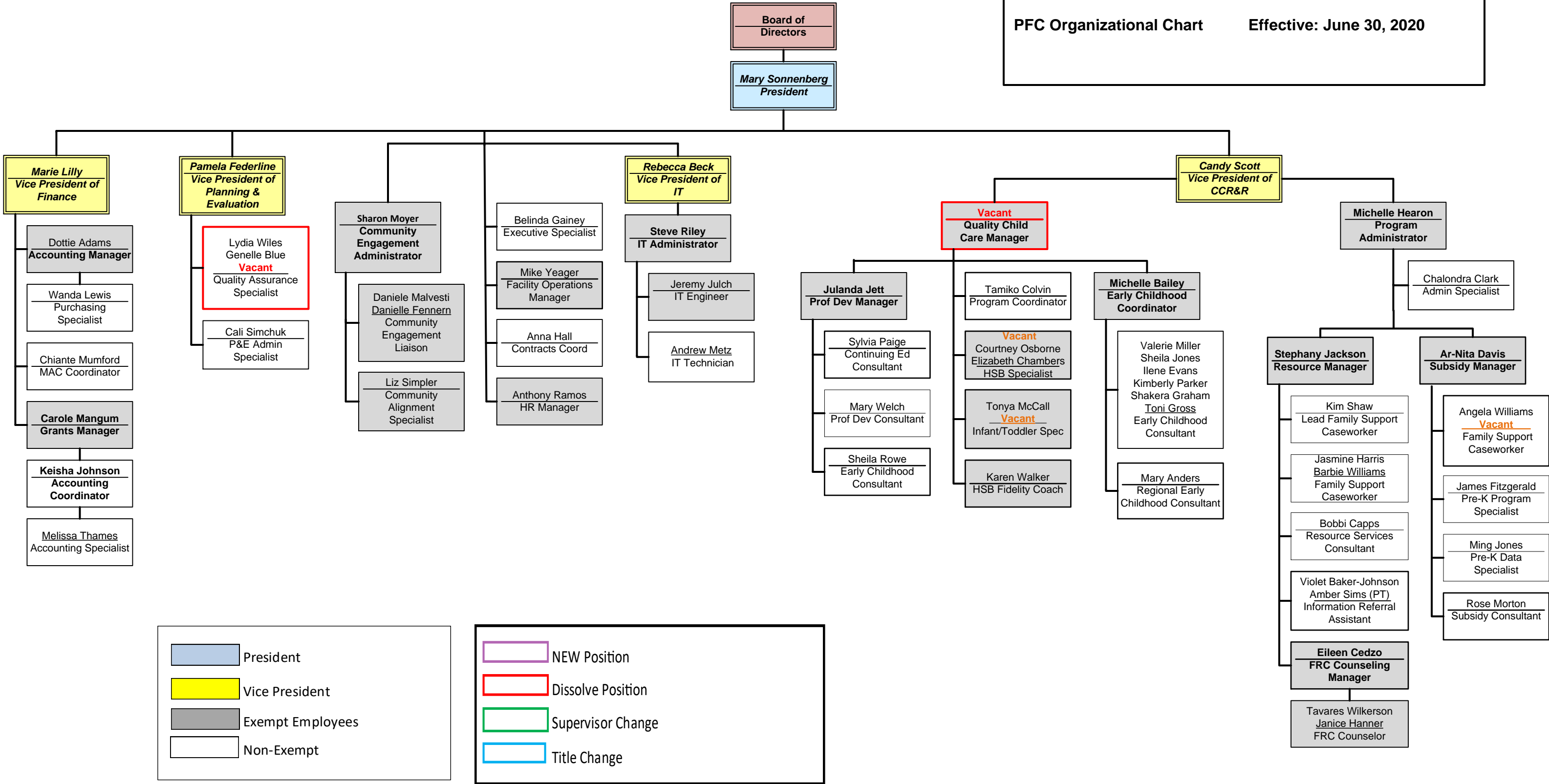
a partner
in the

Smart Start
network

Be the Driving Force.

PFC Organizational Chart

Effective: June 30, 2020



FACILITY AND TENANT COMMITTEE RECOMMENDATIONS
MEETING 5-18-2020

RECOMMENDATIONS:

1. Approval for continued tenancy and lease renewal for the following organizations:
 - Abela
 - Autism Society of Cumberland County
 - Building Blocks Early Education Center
 - Delmar
 - First In Families
 - Innerpathways

2. Approve
 1. IT Disaster Recovery Plan as presented

Security Framework for the Delivery of IT Services

PFC Leadership Team – March 4, 2020

Current Federal Standards

ISO/IEC 27001 & 27002 – Information Security Management & Controls

OSHA – Operational Safety and Health Administration guidelines

HIPAA – Health Insurance Portability and Accountability Act (1996)

FERPA – Family Education Rights and Privacy Act

NIST CSF – National Institute of Standards and Technology – Cybersecurity Framework

NIST 800-53 – Security Control Framework for Information Systems

NIST Recommended Framework Options for Information Security Management

Standard	Pro	Con	Used by PFC
Snapshots (VSS)	Near RTO Cost	STR Data Capacity for Saves	YES
Local Data Backup	LTR Near RPO and RTO Cost	RPO – 24 Hours RTO – May Be Longer	YES
Cloud Backup	LTR Geo-Redundant Near RPO	Cost for Increased Capacity	YES
CDP (Continuous Data Protection)	Near RPO and RTO	Prohibitive Costs STR - 24 Hour Retention Limit	NO Typically used by federal government and large technology corporations
Site Replication	Near RPO and RTO	Prohibitive Costs	NO Typically used by multi-national businesses and federal emergency facilities

RPO (Recovery Point Objective)

RTO (Recovery Time Objective)

STR (Short Term Retention)

LTR (Long Term Retention)



Information Technology

Disaster Recovery/ Incident Response Plan

THE PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

APPROVED BY THE PFC BOARD OF DIRECTORS ON _____.

The objective of a Disaster Recovery/ Incident Response Plan (DR/IRP) plan is to ensure an adequate and appropriate response to a natural or man-made disaster or other emergencies that affect critical information systems resources on the PFC network and to minimize its effect on the essential functions of the organization. **All practices included in this document have been guided by federal NIST operating standards (National Institute of Standards & Technology) and are HIPAA-informed, for compliance with vendor classification as a “business associate”.**

Disaster Recovery/ Incident Response Plan (DR/IRP)

Section 1. Major Goals of the DR/ IRP

- To provide for smooth and rapid restoration of network services, including access to data and telecommunications
- To minimize interruptions to the normal operations
- To limit the extent of disruption or damage to the PFC network
- To minimize the financial impact of the interruption

Section 2. Data Backup/ Disaster Recovery Framework

Application profile – Microsoft Windows Backup Services (Local, On-Premise Backup) – RECOVERY POINT & TIME OBJECTIVE				
Location of Application	Critical Yes / No	Fixed Asset Yes / No	System Information	Comments
Domain Controller (CCPFC-DC5)	YES	YES	Dell Poweredge T300 Fixed Asset# 20824	1. Replicated to CCPFC-DC3 (Backup Domain Controller)
Backup Domain Controller & VPN Server (CCPFC-VPN1)	YES	YES	Dell Poweredge T440 Fixed Asset# 21156	1. Runs daily for incremental changes 2. Runs monthly for full and incremental changes
Local Data Server (CCPFC-DATA2)	YES	YES	Dell Poweredge 1900 Fixed Asset# 20729	1. Runs daily for incremental changes 2. Runs monthly for full and incremental changes
Local Mail Server (MAIL)	YES	YES	Dell Poweredge T430 Fixed Asset# 20963	1. Runs daily for incremental changes 2. Runs monthly for full and incremental changes
Application profile – Volume Shadow Copy (Local, On-Premise Backup) – RECOVERY TIME OBJECTIVE				
Location of Application	Critical Yes / No	Fixed asset Yes / No	System Information	Comments
Local Data Server (CCPFC-DATA2)	YES	YES	Dell Poweredge 1900 Fixed Asset# 20729	1. Runs twice daily for incremental changes
Application profile – Cloud-based, Off-site Backup Services – RECOVERY POINT OBJECTIVE				
Location of Application	Critical Yes / No	Fixed asset Yes / No	System Information	Comments
Carbonite (Cloud-based, Hosted Service for Data Backup)	YES	NO	Cloud-based service, connected to PFC network server data	1. Runs monthly for full and incremental changes
Barracuda Cloud Control	YES	NO	Cloud-based service for backup of e-mail communications	1. Real-time, cloud-based storage of e-mail communications for up to 7 days in the event of mail server failure

Section 3. Inventory Profile of Network Systems

Master inventory records are maintained on an on-going basis for moves, adds, and changes by the PFC Business Office (Administration) and the IT Department:

- FY2018-2019 Master Inventory Listing DO NOT MODIFY.xlsx – PFC Business Office
- Track-it Help Desk Systems (Database) – IT Department

Section 4. Information Services Backup Procedures

The following procedures are performed and verified for data backups on PFC network resources

- **Network Servers**
 - Daily incremental backups of local file changes on the PFC network occur at 7:00 am and at noon through Volume Shadow Copy
 - Daily, incremental backups of changed objects, including local file changes and e-mail records in the following libraries and directories are completed at 11:00 pm, nightly, for all local servers listed in Section 2 of this document
 - The preceding procedure also saves the journals and journal receivers
 - Backups are completed nightly on all local servers
 - All local server data is backed up to Carbonite, a cloud-based data storage and recovery solution, located redundantly in the US and international locations
 - Backups are completed at the beginning of each month (full backup) and once at mid-month (incremental backup)
 - Real-time e-mail communications are stored for a period of 7 days on the Barracuda Cloud Control Center for recovery in the event of network or mail server failure
- **Personal Computers, Laptops, and Mobile Devices**
 - It is recommended to all network users that localized data on personal computers, laptops, and mobile devices are backed up to the network data server's shared drive locations. Copies of these local files should be uploaded to the network environment, just before a complete save of the system is done. It is then saved according to normal network backup procedures. This provides for a more secure backup of personal computer-related systems, where a local area disaster can wipe out important personal computer systems.

Section 5. Disaster Recovery Procedures

This section defines the classification levels of typical disaster recovery scenarios that may occur on the PFC network.

- "Disaster Recovery" is defined for the purposes of this document as a procedure, which involves the rapid restoration of a data processing system following an unexpected loss of operations
- A more detailed outline of the appropriate emergency response procedures for fire, natural disaster, or any other emergency preparedness activity that protects lives and limits damage can be found in the Partnership's "Comprehensive Emergency Plan" maintained by the PFC Facilities Manager and PFC Leadership Team
- The following, "Recovery Actions Procedures" outlined in this document, will be identified at the time of the disaster and approved by the "Emergency Management Team" as designated in the PFC Comprehensive Emergency Plan
 - **LEVEL 1: Recovery Plan for On-Site/ Localized Network Disasters (Intermediate Loss of Use)** – This checklist provides recovery actions that are recommended following a localized disaster impacting the PFC

network, exclusively. This level of disaster is classified as a “typical” scenario, which includes the temporary loss of network operations for a limited or defined timeframe (less than 1-2 weeks), due to network failure as a result of a virus, ransomware, damage to the server room location, or hardware issues

- **LEVEL 2: Recovery Plan for Mobile or Alternate Site (Short Term Loss of Use)** - This checklist provides recovery actions that are recommended following an area-wide disaster, where mobile access to the PFC network can be provided for the continued operation of the essential functions of the organization. A mobile site may be required to maintain network operations if the building is still viable, but not physically accessible. This level of disaster includes temporary, but an extended loss of operations (exceeding 30 days), where there is limited access to the facility or local area
- **LEVEL 3: Recovery Plan for Hot Site (Long Term Loss of Use)** – This checklist provides recovery actions that are recommended for a region-wide or catastrophic disaster, where the establishment of an alternate site for operation of the PFC network is required to maintain the essential functions of the organization following the total loss of access to the facility or local area for a long-term period (exceeding several months)

Section 6. Recovery Action Procedures for On-site/ Localized Network Disasters

LEVEL 1: Recovery Plan for On-Site/ Localized Network Disasters

This section provides information about how to plan the recovery task at the local site.

- Notify PFC President and Emergency Management Team of the nature of the localized, network disaster
- Confirm in writing the substance of the notification to PFC staff within 24 hours or as soon as reasonably possible. This communication will be delivered through e-mail (if possible) or through mobile emergency communications by the Facilities Manager and/or Human Resources Manager – See “Comprehensive Emergency Plan”
- Confirm all required backup media are available to load onto server equipment
- Make repairs, as required, to resume normal network operations. If a resolution cannot be made, the transition to a recovery of operations using backup data and/or alternate server equipment (i.e. Backup Domain Controller)
- Prepare purchase requests to cover the need for equipment or vendor support, as needed
- Receive and install any purchased equipment for secured networking and communications
- Plug into the communications lines and do necessary checks
- Load system data from backups, through cloud-based recovery (Carbonite) or locally available media
- Load e-mail data from Barracuda Cloud Control or locally available media (if needed)
- Resume essential operations as soon as possible (Leadership Team, HR, Facilities, IT and Fiscal Department staff)
- Resume full operations upon completion of successful network recovery

Section 7. Recovery Action Procedures for Area-Wide Network Disasters

LEVEL 2: Recovery Plan for Mobile or Alternate Site

This section provides information about how to plan the recovery task at a mobile site.

- If access to the building is not permitted for a short term (30 days), meet with Emergency Management Team and Board for approval of plans for an alternate site for network operations and its placement (a mobile unit on PFC property or other pre-approved, public, or rented location)

- Confirm in writing the substance of the notification to PFC staff within 48 hours or as soon as reasonably possible (to be delivered through electronic, mobile emergency communications by the Facilities Manager and/or Human Resources Manager – See “Comprehensive Emergency Plan”)
- Confirm all needed backup media are available to load the backup server equipment.
- Depending on communication needs, receive approval and notify telecommunications vendors (CenturyLink and/or Spectrum-Charter) of possible emergency line changes
- Setup or confirm power and communications at a mobile site location
- Prepare purchase requests to cover the need for backup equipment, which may include; a network server, a power generator, and additional security services (as needed)
- Telecommunications vendors to redirect lines at the Partnership for Children of Cumberland County to the mobile site location or provide a temporary account for Internet services
- Receive and install equipment for secured networking and communications
- Plug into the communications lines and do necessary checks
- Load system files from backups, through cloud-based recovery (Carbonite), Barracuda Cloud Control, and/or locally available media.
- Configure network settings for secured access to data and e-mail
- Enable remote access to the network for the Emergency Management Team and essential staff
- Activate essential operations as soon as possible (Leadership Team, HR, Facilities, IT and Fiscal Department staff)
- Resume limited business operations as soon as possible (Leadership Team, HR, Facilities, IT and Fiscal Department staff)
- Provide remote access to network resources for PFC staff identified as “mandated” or “essential”, using PFC-assigned mobile technology for remote telework
- Provide remote access to network resources for additional PFC staff using PFC-assigned mobile technology for remote telework, upon supervisor request
- Plan a schedule to restore operations at the homesite (PFC), when available
- Restore and resume normal operations, when feasible, for all PFC network users

Section 8. Recovery Action Procedures for a Region-wide or Catastrophic Disaster

LEVEL 3: Recovery plan for hot site

A hot site plan should provide for an alternative, backup site for operations, while the home site is being reestablished.

- If access to the building is not permitted for a long term (several months), meet with Emergency Management Team and Board for approval of plans for an alternate site for network operations and its placement (a mobile unit on PFC property or other pre-approved, public, or rented location)
- Meet with PFC’s Emergency Management Team and notify all PFC staff within 72 hours of failure or as soon as reasonably possible (to be delivered through electronic, mobile emergency communications by the Facilities Manager and/or Human Resources Manager – See “Comprehensive Emergency Plan”)
- Prepare purchase requests for all necessary vendors to implement secured networking and communications (internet service provider, phone vendor, backup technology equipment, and/or software vendors)
 - Purchases may also include travel and lodging for extended access to the recovery site by the disaster recovery team, as needed
- Work with disaster recovery team, vendors, and PFC Facilities Manager to restore to the hot site for network and telecommunications

- Receive and install equipment for secured networking and communications
- Plug into the communications lines and do necessary checks.
- Load system from backups, through cloud-based recovery (Carbonite), Barracuda Cloud Control, and/or locally available media.
- Configure network settings for secured access to data and e-mail
- Enable remote access to the network for the Emergency Management Team and essential staff
- Activate essential operations as soon as possible (Leadership Team, HR, Facilities, IT and Fiscal Department staff)
- Provide remote access to network resources for PFC staff identified as "mandated" or "essential", using PFC-assigned mobile technology for remote telework
- Provide remote access to network resources for additional PFC staff using PFC-assigned mobile technology for remote telework, upon supervisor request
- Plan a schedule to back up the system to restore when the homesite is recovered or a permanent, alternate site has been established
- Restore and resume normal operations, when feasible, for all PFC network users

Appendix 1. Annual Disaster Recovery Testing Checklist

Data processing operations are volatile, resulting in frequent changes to equipment, programs, and documentation. These actions make it critical to consider this plan as a changing document. The disaster recovery plan will be discussed and tested on an annual basis.

Table 1. Annual Disaster Recovery Testing Checklist

Item	Yes	No	Date Completed	Comments
Recovery of individual application systems by using data stored off-site				
Reloading of system save media and performing an initial program load (IPL) by using files and documentation stored off-site				
Ability to process on a different computer				
Management to determine the priority of systems with limited processing				
Ability to recover and process successfully without key personnel				
Effectiveness of security measures and security bypass procedures during the recovery period				
Contact the key staff or their designated alternates quickly, via the mass communications system				
Emergency Management Team and essential staff to provide the input to critical systems by using alternate sites and different input media				
Distribution of output (communications and data) produced at the recovery site				
Ability to adapt the plan to lesser disasters				
Review and edit disaster recovery procedures, as needed				
Ensure a copy of disaster recovery procedures and critical network account passwords are stored in the PFC safe for recovery in the event of a disaster				

IT Administrator

Date Completed

Vice President of IT

Date Verified

Original – PFC Business Office ☐ Copy – IT Department ☐

Finance Committee Recommendations

Virtual Meeting of May 19, 2020

RECOMMENDATIONS

- A. Lumbee Guaranty Bank and Select Bank \$100,000 CDs Auto-Renewals: The Finance Committee recommends the approval of both CD renewals after the banks are contacted and the best rates are determined. The decision will be made by PFC management.
- B. FY 20/21 Partnership Umbrella Budget (PUB): The Finance Committee recommends accepting the FY 20/21 Partnership Umbrella Budget (PUB) as presented.
- C. The Finance Committee recommends accepting the FY 20/21 Proposed Smart Start Budgets at 07/01/2020 as presented. Budgets included are as follows:
 - 1. Smart Start Administration
 - 2. Smart Start 1% Fundraising
 - 3. Child Care Resource and Referral Core Services
 - 4. Child Care Subsidy (TANF)
 - 5. Planning, Monitoring and Evaluation
 - 6. Subsidy Administration
 - 7. Child Care Subsidy (non-TANF)
 - 8. Family Resource Center
 - 9. Community Engagement and Development
 - 10. All Children Excel (ACE)
 - 11. Family Connects
 - 12. Child Passenger Safety Car Seats
 - 13. Spainhour Subsidized Child Care
 - 14. Parents for Higher Education Subsidy
 - 15. Kindermusik & Music Therapy
 - 16. Autism Circle of Parents Support Group
 - 17. Parents for Higher Education Subsidy Admin
 - 18. Assuring Better Child Health & Development (ABCD)
 - 19. Reach out and Read
 - 20. WAGE\$
 - 21. DSS Child care Subsidy Admin
 - 22. DSS Child Care Subsidy
- D. FY 19/20 Contingency Reversion Plan: The Finance Committee recommends that the following is placed on the Contingency Reversion Plan:
 - 1. 4C – Reach Out and Read – decreased by \$3,100
 - 2. PFC – 1% Fundraising – decreased by \$50,730
 - 3. PFC – Child Care Resource & Referral – increased by \$53,830
- E. The Finance Committee recommends accepting the following Budget Amendments/Revision as presented to be effective 06/15/2020.
 - 1. Reach Out and Read (4C – Carolina Collaborative Community Care) – amendment - decrease \$3,100
 - 2. ABCD (4C – Carolina Collaborative Community Care) – revision - no increase/no decrease
 - 3. CCR&R Core – amendment - increase \$53,830
 - 4. Administration 1% Fundraising – amendment - decrease \$50,730

Finance Committee Recommendations

Virtual Meeting of May 19, 2020

- F. Monitoring: The Finance Committee recommends accepting fiscal/program monitoring be conducted outside of the regular procedures due to COVID-19; this can be done via Zoom, phone or any other means necessary.

INFORMATION

- G. The FY 20/21 Draft Board and Committee Calendar dates for the Finance Committee was reviewed at the meeting.
- H. Cumberland Financial Reports for April 2020 were emailed and viewed as an FYI:
1. Smart Start
 2. NC Pre-Kindergarten
 3. South West Child Development Commission (SWCDC) – Region 5
 4. All Funding Sources
 5. Cash and In-Kind Report
- I. An electronic copy of the April E-Trade statement was reviewed during the meeting.
- J. The Monitoring Status updates for Fiscal, Contracts, Program and NC Pre-K were provided for information.

LUMBEE GUARANTY BK-HOPE MILLS
3500 NORTH MAIN ST
HOPE MILLS NC 28348

PHONE: 910-424-0010



PARTNERSHIP FOR CHILDREN
OF CUMBERLAND COUNTY INC
JAMES GRAFSTROM
351 WAGONER DR ST 200
FAYETTEVILLE NC 28303-4608

CUSTOMER: 51155

AS OF: 05/06/20

PAGE 1

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C- 12-24 MO CERTIFICATE 15999

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ORIGINAL ISSUE DATE:	02/21/19	INTEREST RATE:	2.2600 %
ORIGINAL ISSUE VALUE:	100,000.00	MATURITY DATE:	05/21/20
		TERM:	15 MONTHS

* A P P R O A C H I N G R E N E W A L A D V I C E *

YOUR CERTIFICATE WILL MATURE ON 05/21/20. INTEREST WILL BE COMPOUNDED ON A DAILY BASIS. INTEREST WILL BE CREDITED TO YOUR CERTIFICATE QUARTERLY. THE CURRENT BALANCE OF YOUR C- 12-24 MO CERTIFICATE IS 102,285.66. IF THE CERTIFICATE RENEWS, THE NEW MATURITY DATE WILL BE 08/21/21.

If we do not hear from you within ten days after 05/21/20, we will automatically renew it for the same time period. You may obtain rate and yield information by calling 910-424-0010 on or after 05/21/20.



861 Tilghman Drive
Dunn, North Carolina 28334

000026



80238-06B
PARTNERSHIP FOR CHILDREN OF CUMBERL
351 WAGONER DR STE 200
FAYETTEVILLE, NC 28303-4672



May 6, 2020

CERTIFICATE OF DEPOSIT PRE-RENEWAL NOTICE

Your Certificate of Deposit will mature on the date shown below. This certificate will be automatically renewed. The interest rate and annual percentage yield have not been determined but will be available 5/20/20. To learn the interest rate and annual percentage yield for your certificate on or after the maturity date, please visit your local branch or call us at (910) 485-5855.

Account Number: XXXX2315 Current Balance: \$102,917.68

Current Account Information

Term	Maturity Date	Interest Payment Frequency
15M	5/20/20	1M

Renewal Account Information

Term	Interest Rate	Annual Percentage Yield	Maturity Date
15M	*SEE BELOW	*SEE BELOW	8/20/21

Maturity Balance \$103,126.82

*This account will be automatically renewed at maturity. You have a grace period of ten (10) calendar days after the maturity date to withdraw funds without being charged an early withdrawal penalty.

If you have any questions, please call us at (910) 485-5855

CD2161P



00000075

Truth in Savings Disclosures
Automatically Renewing Certificates of Deposit

This disclosure contains the terms for your automatically renewing time deposit. You should keep this with your deposit records. Refer to your **Pre-Renewal Notice** for the maturity date, balance and renewal term of your certificate.

Rate Information - The interest rate for this account, and the corresponding *annual percentage yield*, has not been determined. You may obtain new rate and yield information by visiting or calling your local Select Bank & Trust branch. Interest begins to accrue on the business day you deposit any non-cash item (for example, a check).

Interest Accrual - Interest will be compounded daily and credited monthly, quarterly, semi-annually or annually depending on how often you chose to receive the interest payment. Refer to the Pre-Renewal Notice for your specific **Interest Payment Frequency** and note (M= Months; D= Days). The *annual percentage yield* assumes that interest remains on deposit until maturity. A withdrawal of interest will reduce earnings.

Balance Computation Method - We use the daily balance method to calculate the interest on this account. This method applies a daily periodic rate to the principal in the account each day.

Minimum Balance Requirement - Your individual annual percentage yield will be determined at maturity based on your balance. Minimum Opening Balance for your certificate of deposit ranges from \$250.00 to \$5,000, depending on the Certificate of Deposit Product you initially opened. The interest rate and corresponding Annual Percentage Yield on your Certificate will depend on the actual balance and term of your Certificate at time of maturity. See tiers below. Refer to the **Pre-Renewal Notice** for your account balance.

Tier 1 - Up to \$9,999.99

Tier 2 - Up to \$49,999.99

Tier 3 - Up to \$99,999.99 and higher

Transaction Limitations - You cannot make additional deposits to this account during a term (other than credited interest). You cannot withdraw principal from this account without our consent except on or after maturity. For accounts that automatically renew, there is a ten-day grace period after each renewal date during which withdrawals are permitted without penalty. Withdrawals of Interest - Interest credited during a term can be withdrawn at any time without penalty.

Early Withdrawal Penalty - If we consent to a request for a withdrawal that is otherwise not permitted, you may have to pay a penalty. The penalty will be determined by the original maturity:

- For accounts with original maturity of 12 months or less, the penalty we may impose will equal 30 days of interest on the amount of principal withdrawn.
- For accounts with original maturities of greater than 12 months, the penalty we may impose will equal 90 days interest on the amount of principal withdrawn.

In certain circumstances such as the death or incompetence of an owner of this account, the law permits, or in some cases requires, the waiver of the early withdrawal penalty.

Individual Retirement Accounts (IRA) - If the accountholder has attained age 59½, or other IRS approved exceptions for penalty free withdrawals, the early withdrawal penalty is waived. See your IRA plan disclosure.

Automatic Renewal - This account will automatically renew on the maturity date. Interest will accrue after final maturity. The interest rate will be the same we offer on new time deposits on the maturity date which have the same term, minimum balance (if any) and other features as the original time deposit.

You will have ten (10) calendar days after maturity to withdraw the funds without a penalty.

You must notify us in writing before the maturity date (or within the ten-day grace period) if you do not want this account to renew automatically.

Interest earned during one term that is not withdrawn during or immediately after that term is added to principal for the renewal term.

The rate for each renewal term will be determined by us on or just before the maturity date shown on the **Pre-Renewal Notice**. You may call us shortly before the maturity date and we can tell you what the interest rate will be for the next renewal term.

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc. Administration		Activity Name: Smart Start Administration [9100-999] Requested Effective Date: 7/1/2020			
Line #	Description	Budget Effective 07/01/20	Amount Changed	Budget Effective 07/01/20	Explanation
11	Personnel	\$ 242,000.00		\$ 242,000.00	Salaries and fringe benefits for 8 full-time staff to deliver administration responsibilities of the Partnership as a whole including but not limited to the Smart Start program, the NC Pre-K program, and Federal, local and private grants. Other funds streams are used to support these positions.
12	Contracted Professional Services	\$ 28,050.00		\$ 28,050.00	Paychex payroll processing, human resources consultant, services for background checks, tax preparation services, audit services, legal services, IT services, security services etc.
14	Office Supplies & Materials	\$ 7,100.00		\$ 7,100.00	Allocated expenditures for basic office materials such as copier paper, print cartridges, envelopes, computer supplies, janitorial supplies, computer related expenses/access for positive pay, Adobe, QuickBooks, etc.
15	Service Related Supplies	\$ 50.00		\$ 50.00	Allocated portion of auto expenses recorded in GL 5383
17	Travel	\$ 2,000.00		\$ 2,000.00	Staff reimbursed for mileage as they travel from one location to another, also used as subsistence, transportation, and lodging for staff to attend trainings.
18	Communications & Postage	\$ 6,954.00		\$ 6,954.00	Telephone [local and long distance] service, postage, cell phones, internet connection and Fed Ex for administrative purposes.
19	Utilities	\$ 5,900.00		\$ 5,900.00	Cost allocated share of electricity, municipal water, sewer, gas
20	Printing and Binding	\$ 750.00		\$ 750.00	Printing of blank check stock, purchase order forms, business cards, letter head stationary, envelopes, etc.
21	Repair and Maintenance	\$ 7,400.00		\$ 7,400.00	Allocated portion of repair and maintenance of the building, landscaping, pest control, janitorial, garbage and any equipment used by the Administration.
22	Meeting/Conference Expense	\$ 595.00		\$ 595.00	Food and refreshments for Board meetings
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ 250.00		\$ 250.00	Classified ads for competitive bidding or to solicit job applicants
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 2,950.00		\$ 2,950.00	Allocated costs associated with the rental of copiers, postage meters and water cooler.
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ 3,000.00		\$ 3,000.00	Professional membership dues for local organizations, dues for credit cards, fee for Secretary of State solicitation license and subscriptions for educational magazines and newspapers
32	Insurance & Bonding	\$ 9,750.00		\$ 9,750.00	Directors & Officers Insurance, General Liability insurance, Fidelity Insurance, etc.
33	Book/Library Reference Materials	\$ -		\$ -	Books about nonprofit management, employment law, fund accounting, board development and operations, etc.
34	Mortgage Interest/Bank Fees	\$ 1,000.00		\$ 1,000.00	Bank service charges to include those associated with the regular bank accounts and merchant fees for credit card payment acceptance
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 317,749.00	\$ -	\$ 317,749.00	

Department Manager Signature _____

Date _____

Fiscal Year 2020/2021

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc. Administration		Activity Name: Smart Start 1% Fundraising [9200-990] Requested Effective Date: 7/1/2020			
Line #	Description	Budget Effective 07/01/20	Amount Changed	Budget Effective 07/01/20	Explanation
11	Personnel	\$ 37,000.00	\$ -	\$ 37,000.00	Allocated portion of salaries and fringe benefits for staff to deliver applicable fundraising responsibilities of the Partnership. • Staff time for tasks such as: o Attending grant-writing courses and workshops o Reviewing grant catalogs or fundraising guidance and best practices o Researching grant opportunities o Preparing grant proposals for submission o Preparing and executing direct solicitation campaigns o Participating in NCPC's Fundraising Collaborative meetings and related work o Cultivating relationships through hosted tours of the LP or funded programs o Developing or updating a strategic fund development plan
12	Contracted Professional Services	\$ 16,130.00	\$ -	\$ 16,130.00	Contracts with Fionta to provide Salesforce training to applicable staff in order to maintain up-to-date databases that are vital to our fundraising efforts;Contracts with external consultant(s) to assist with a fundraising planning and grant writing.
14	Office Supplies & Materials	\$ 5,000.00	\$ -	\$ 5,000.00	Office supplies necessary for grant processes and documents
15	Service Related Supplies	\$ -	\$ -	\$ -	
17	Travel	\$ 1,500.00	\$ -	\$ 1,500.00	Travel, meals and lodging for the regional and national grant conferences
18	Communications & Postage	\$ -	\$ -	\$ -	
19	Utilities	\$ -	\$ -	\$ -	
20	Printing and Binding	\$ -	\$ -	\$ -	
21	Repair and Maintenance	\$ -	\$ -	\$ -	
22	Meeting/Conference Expense	\$ -	\$ -	\$ -	
23	Employee Training (no travel)	\$ 1,100.00	\$ -	\$ 1,100.00	Registrations for the regional and national grant conferences
24	Advertising and Outreach	\$ -	\$ -	\$ -	
25	Board Member Expense	\$ -	\$ -	\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -	\$ -	\$ -	
28	Furniture Rental	\$ -	\$ -	\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -	\$ -	\$ -	
30	Vehicle Rental	\$ -	\$ -	\$ -	
31	Dues, Subscriptions and Fees	\$ 5,000.00	\$ -	\$ 5,000.00	Subscription to grant catalogs, online subscriptions to Foundation Search Online [\$4,995] and Fired Up Fundraising - Insiders Annual Subscription; membership dues to national and local Grant Professional Associations
32	Insurance & Bonding	\$ -	\$ -	\$ -	
33	Book/Library Reference Materials	\$ -	\$ -	\$ -	
34	Mortgage Interest/Bank Fees	\$ -	\$ -	\$ -	
35	Other Expenses	\$ -	\$ -	\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -	\$ -	\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -	\$ -	\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -	\$ -	\$ -	
43	Purchases of Services	\$ -	\$ -	\$ -	
45	Stipends/Scholarships	\$ -	\$ -	\$ -	
46	Cash Grants and Awards	\$ -	\$ -	\$ -	
47	Non-Cash Grants and Awards	\$ -	\$ -	\$ -	
	Total	\$ 65,730.00	\$ -	\$ 65,730.00	

Department Manager Signature _____

Date _____

Fiscal Year 2020/2021

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc.		Activity Name: Child Care Resource and Referral Core Services [3104-001]			
Child Care Resource and Referral		Requested Effective Date: 7/1/2020			
Line #	Description	Budget Effective 07/01/20	Amount Changed	Budget Effective 07/01/20	Explanation
11	Personnel	\$ 948,075.00		\$ 948,075.00	Salaries and fringe benefits for 20 FTEs to deliver Child Care Resource & Referral services, other funding streams support personnel costs
12	Contracted Professional Services	\$ 159,653.00		\$ 159,653.00	Temporary staff as needed. Allocated costs associated with security services, IT services, etc. ; contractors that teach CEU's and approved DCDEE trainings.
14	Office Supplies & Materials	\$ 45,000.00		\$ 45,000.00	Basic office materials such as allocated portion of copier paper, print cartridges, envelopes, computer supplies and allocated janitorial supplies.
15	Service Related Supplies	\$ 3,500.00		\$ 3,500.00	Direct and allocated portion of auto expenses recorded in GL 5383; age appropriate educational materials and manipulates for the ELH Resource Services Center [library] to maintain and add to the existing library of reference, educational supplies and self-help materials for parents and early care and educational professionals.
17	Travel	\$ 15,000.00		\$ 15,000.00	Staff reimbursed for mileage as they travel from one location to another providing technical assistance to early care and education programs, also used as subsistence, transportation, and lodging for staff to attend trainings.
18	Communications & Postage	\$ 17,000.00		\$ 17,000.00	Allocated portion of telephone service [local and long distance], postage, cell phones, internet connection and Fed Ex for service related purposes.
19	Utilities	\$ 15,000.00		\$ 15,000.00	Cost allocated share of electricity, municipal water, sewer, gas
20	Printing and Binding	\$ 300.00		\$ 300.00	Printing of business cards and other allowable print materials
21	Repair and Maintenance	\$ 35,000.00		\$ 35,000.00	Allocated portion of repair and maintenance of the building [landscaping, pest control, janitorial, garbage collection, etc.] and any equipment used by the activity
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ 20,000.00		\$ 20,000.00	Costs to keep staff abreast of the early education field, attend meetings and conferences for professional development to include regional, statewide, and national learning opportunities such as trainings through Child Care Aware of America, CLASS trainings, Business Administration Scale (BAS), Professional Administration Scale (PAS), NC Infant Mental Health Association Conference, the National Smart Start Conference, and program-specific CCR&R conferences.
24	Advertising and Outreach	\$ 10,000.00		\$ 10,000.00	Allowable marketing efforts and program outreach
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 10,000.00		\$ 10,000.00	Allocated costs associated with the rental of copiers and postage meter.
30	Vehicle Rental	\$ 2,000.00		\$ 2,000.00	Costs for vehicle rental associated with staff travel.
31	Dues, Subscriptions and Fees	\$ 2,000.00		\$ 2,000.00	Professional membership dues for local, regional and national early childhood-related organizations and subscriptions for educational magazines
32	Insurance & Bonding	\$ 4,000.00		\$ 4,000.00	Direct vehicle insurance costs for the Education Express, allocated costs for the vehicle insurance for the PFC's passenger vehicles
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ 2,000.00		\$ 2,000.00	Desks, bookcases and cabinets (\$500 or more per item)
40	Computer Equipment/Printers, \$500+ per item	\$ 4,000.00		\$ 4,000.00	Desktop computers, laptops, printers (\$500 or more per item) to replace items that are obsolete or non-functioning; allocated portion of computer network equipment
41	Furniture/Eqpt. under \$500 per item	\$ 2,000.00		\$ 2,000.00	Chairs, tables, files cabinets, printers (less than \$500 per item)
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ 30,000.00		\$ 30,000.00	Bonuses to facilities that will be tied to specific criteria surrounding the Business Administration Scale (BAS), Professional Administration Scale (PAS), and Star-Rated license scores.
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ 64,672.00		\$ 64,672.00	Scholarships for early care & education professional attending college, to include in-state tuition, books, and activity fees; non-cash grants of assessment/scale tools to qualifying centers and homes to increase and enhance quality star licensure.
	Total	\$ 1,389,200.00	\$ -	\$ 1,389,200.00	

Department Manager Signature _____

Date _____

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Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request

Partnership for Children of Cumberland County, Inc.		Activity Name:		Child Care Subsidy (TANF) [2341-002]	
Unit: Child Care Resource and Referral		Requested Effective Date:		7/1/2020	
Line #	Description	Budget Effective 07/01/20	Amount Changed	Budget Effective 07/01/20	Explanation
11	Personnel	\$ -		\$ -	
12	Contracted Professional Services	\$ -		\$ -	
14	Office Supplies & Materials	\$ -		\$ -	
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ -		\$ -	
18	Communications & Postage	\$ -		\$ -	
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ -		\$ -	
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -		\$ -	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ -		\$ -	
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ 366,368.00		\$ 366,368.00	Payments to early care and education providers on a direct per child basis to assist families that meet the Temporary Assistance for Needy Families (TANF) or Child Care Development Fund (CCDF) eligibility guidelines.
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 366,368.00	\$ -	\$ 366,368.00	

Fiscal Year 2020/2021

Department Manager Signature

Date _____

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc.		Activity Name: Planning, Monitoring and Evaluation [5603-007]			
Planning and Evaluation		Requested Effective Date: 7/1/2020			
Line #	Description	Budget Effective 07/01/20	Amount Changed	Budget Effective 07/01/20	Explanation
11	Personnel	\$ 200,000.00		\$ 200,000.00	Salaries and fringe benefits for 4 FTE staff to deliver applicable responsibilities of the Partnership including evaluations, data maintenance and program monitoring; plus \$35,000 allocated for fiscal monitoring staff. Other funding streams are used to support staff for the tasks provided within those funding streams.
12	Contracted Professional Services	\$ 43,000.00		\$ 43,000.00	Costs for allocated portion of applicable service contracts for security services; IT services, contracted services for updating/reconfiguring the databases
14	Office Supplies & Materials	\$ 45,000.00		\$ 45,000.00	Allocated portion of basic office materials such as copier paper, print cartridges, envelopes, computer supplies and allocated janitorial supplies; and applicable database access such as iDashBoard, Survey Money, Learning Streams and Zoom in GL 5317
15	Service Related Supplies	\$ 300.00		\$ 300.00	Allocated portion of auto expenses recorded in GL 5383
17	Travel	\$ 3,116.00		\$ 3,116.00	Staff mileage, meals, etc. for applicable conferences and meetings
18	Communications & Postage	\$ 10,000.00		\$ 10,000.00	Allocated portion of telephone [local and long distance] service, postage, cell phones, internet connection
19	Utilities	\$ 6,000.00		\$ 6,000.00	Cost allocated share of electricity, municipal water, sewer, gas
20	Printing and Binding	\$ 300.00		\$ 300.00	Printing of business cards, etc.
21	Repair and Maintenance	\$ 10,000.00		\$ 10,000.00	Allocated portion of repair and maintenance of the building and any equipment, janitorial, garbage collection, pest control, etc.
22	Meeting/Conference Expense	\$ 300.00		\$ 300.00	Materials and supplies for the required annual DSP In-Service meeting and other necessary meetings
23	Employee Training (no travel)	\$ 7,500.00		\$ 7,500.00	Costs of registration fees for employees to attend trainings to include the annual Smart Start Conference
24	Advertising and Outreach	\$ 1,500.00		\$ 1,500.00	Allowable advertising of services and outreach efforts
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 3,100.00		\$ 3,100.00	Allocated costs associated with the rental of copiers and postage meters.
30	Vehicle Rental	\$ 300.00		\$ 300.00	Cost of renting a vehicle for travel or conferences as deemed necessary
31	Dues, Subscriptions and Fees	\$ 600.00		\$ 600.00	Professional membership dues for local organizations; and subscriptions for Rackspace, graphics, charting and survey tools
32	Insurance & Bonding	\$ 3,000.00		\$ 3,000.00	Allocated costs for property insurance and for the vehicle insurance for the PFC's passenger vehicles
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ 100.00		\$ 100.00	Allocated portion of vehicle property tax on PFC's vehicles recorded in GL 5591
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ 300.00		\$ 300.00	Allocated portion of furniture/non-computer equipment (\$500 or more)
40	Computer Equipment/Printers, \$500+ per item	\$ 3,000.00		\$ 3,000.00	Allocated portion of shared computer equipment (\$500 or more per item); and replacement of three desktop systems that are scheduled to age out of warranty and network compliance
41	Furniture/Eqpt. under \$500 per item	\$ 800.00		\$ 800.00	Printers, scanners, etc. and other small necessary equipment
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 338,216.00	\$ -	\$ 338,216.00	

Department Manager Signature _____

Date _____

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**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc.		Activity Name: Subsidy Administration [2361-021]			
Child Care Resource and Referrals		Requested Effective Date: 7/1/2020			
Line #	Description	Budget Effective 07/01/20	Amount Changed	Budget Effective 07/01/20	Explanation
11	Personnel	\$ 35,150.00		\$ 35,150.00	Salaries and fringe benefits for 1.0 FTE to provide administration services for the Child Care Subsidy program within the Child Care Resource and Referral Department. Additional funding is provided by the CCR&R Core Services activity to support this position.
12	Contracted Professional Services	\$ -		\$ -	
14	Office Supplies & Materials	\$ -		\$ -	
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ -		\$ -	
18	Communications & Postage	\$ -		\$ -	
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ -		\$ -	
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -		\$ -	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ -		\$ -	
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 35,150.00	\$ -	\$ 35,150.00	

Department Manager Signature _____

Date _____

Fiscal Year 2020/2021

Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request

Unit: Partnership for Children of Cumberland County, Inc.		Activity Name: Child Care Subsidy (non-TANF) [2347-022]			
Child Care Resouce and Referrals		Requested Effective Date: 7/1/2020			
Line #	Description	Budget Effective 07/01/20	Amount Changed	Budget Effective 07/01/20	Explanation
11	Personnel	\$ -		\$ -	
12	Contracted Professional Services	\$ -		\$ -	
14	Office Supplies & Materials	\$ -		\$ -	
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ -		\$ -	
18	Communications & Postage	\$ -		\$ -	
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ -		\$ -	
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -		\$ -	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ -		\$ -	
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ 51,000.00		\$ 51,000.00	Payments to early care and educaion providers on a direct per child basis to assist families that do not meet the Temporary Assistance for Needy Families (TANF) or Child Care Development Fund (CCDF) eligibility guidelines.
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ 8,500.00		\$ 8,500.00	Payments to early care and education providers on a direct per child basis to assist families with registration fees
	Total	\$ 59,500.00	\$ -	\$ 59,500.00	

Department Manager Signature

Date

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**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit:		Partnership for Children of Cumberland County, Inc.		Activity Name: Family Resource Center [5506-027]	
				Requested Effective Date: 7/1/2020	
Line #	Description	Budget Effective 07/01/20	Amount Changed	Budget Effective 07/01/20	Explanation
11	Personnel	\$ 85,000.00		\$ 85,000.00	Salaries and fringe benefits for Facility Operations Manager and Information Referral Assistants (IRA) to deliver applicable responsibilities of the Partnership. Other funding streams are used to support the Facility Operations Manager position.
12	Contracted Professional Services	\$ 22,000.00		\$ 22,000.00	Costs for temporary staff as needed; allocated portion of applicable service contracts for security services; IT services contracted services for Co-herent system hosting.
14	Office Supplies & Materials	\$ 1,500.00		\$ 1,500.00	Basic office materials such as allocated share of copier paper, print cartridges, envelopes, computer supplies and janitorial supplies.
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ -		\$ -	
18	Communications & Postage	\$ 1,500.00		\$ 1,500.00	Allocated portion of telephone [local and long distance] service, postage, and internet connection
19	Utilities	\$ 15,544.00		\$ 15,544.00	Cost allocated share of electricity, municipal water, sewer, gas
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ 25,000.00		\$ 25,000.00	Allocated portion of repair and maintenance of the building, landscaping, pest control, janitorial, garbage and any equipment as necessary
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 1,000.00		\$ 1,000.00	Allocated costs associated with the rental of copiers, postage meters and water cooler.
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ 1,100.00		\$ 1,100.00	Professional membership dues for local organizations and subscriptions for educational magazines and newspapers; AAP/INSCS Online Administrations
32	Insurance & Bonding	\$ 2,500.00		\$ 2,500.00	Allocated costs for property insurance and for the vehicle insurance for the PFC's passenger vehicles
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ 2,500.00		\$ 2,500.00	Two computers to replace obsolete and/or out of warranty equipment
41	Furniture/Eqpt. under \$500 per item	\$ 500.00		\$ 500.00	Items necessary for efficiency such as printers, scanners, tools, etc.
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 158,144.00	\$ -	\$ 158,144.00	

Department Manager Signature _____

Date _____

Fiscal Year 2020/2021

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc. Community Engagement		Activity Name: Community Engagement and Development [5517-030] Requested Effective Date: 7/1/2020			
Line #	Description	Budget Effective 07/01/20	Amount Changed	Budget Effective 07/01/20	Explanation
11	Personnel	\$ 217,000.00		\$ 217,000.00	Salaries and fringe benefits for 3 FTE staff to deliver applicable responsibilities of the Partnership.
12	Contracted Professional Services	\$ 12,000.00		\$ 12,000.00	Allocated portion of applicable service contracts for security services, IT services; contracted services for website hosting; contracted services for applicable events
14	Office Supplies & Materials	\$ 4,000.00		\$ 4,000.00	Allocated portion of basic office materials such as copier paper, print cartridges, envelopes, computer supplies and allocated janitorial supplies.
15	Service Related Supplies	\$ 50.00		\$ 50.00	Allocated portion of auto expenses recorded in GL 5383
17	Travel	\$ 1,000.00		\$ 1,000.00	Staff mileage, meals, etc. for applicable conferences and meetings
18	Communications & Postage	\$ 3,300.00		\$ 3,300.00	Allocated portion of telephone [local and long distance] service, postage, cell phones, internet connection
19	Utilities	\$ 2,000.00		\$ 2,000.00	Cost allocated share of electricity, municipal water, sewer, gas
20	Printing and Binding	\$ 750.00		\$ 750.00	Printing of business cards, allocated portion of letterhead, envelopes, etc.;
21	Repair and Maintenance	\$ 2,500.00		\$ 2,500.00	Allocated portion of repair and maintenance of the building, janitorial, garbage collection, pest control, etc. and applicable equipment
22	Meeting/Conference Expense	\$ 750.00		\$ 750.00	Registrations for applicable meetings in GL 5468; materials and supplies for applicable events in GL 5465
23	Employee Training (no travel)	\$ 1,800.00		\$ 1,800.00	Costs of registration fees for employees to attend trainings to include the annual Smart Start Conference
24	Advertising and Outreach	\$ 875.00		\$ 875.00	Allowable advertising in various mediums and platforms for outreach events
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 200.00		\$ 200.00	Allocated costs associated with the rental of copiers and postage meters.
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ 2,200.00		\$ 2,200.00	Professional membership dues for local organizations such as Network and subscriptions for educational magazines and newspapers
32	Insurance & Bonding	\$ 800.00		\$ 800.00	Allocated costs for property insurance and for the vehicle insurance for the PFC's passenger vehicles
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ 4,325.00		\$ 4,325.00	Allocated portion of shared computer equipment (\$500 or more per item); and replacement of three desktop systems that are scheduled to age out of warranty and network compliance
41	Furniture/Eqpt. under \$500 per item	\$ 450.00		\$ 450.00	Printers, scanners and other small necessary equipment (less than \$500 per item)
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 254,000.00	\$ -	\$ 254,000.00	

Department Manager Signature _____

Date _____

Fiscal Year 2020/2021

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc. Child Care Resource and Referral		Activity Name: All Children Excel [ACE] [5505-031] Requested Effective Date: 7/1/2020			
Line #	Description	Budget Effective 07/01/20	Amount Changed	Budget Effective 07/01/20	Explanation
11	Personnel	\$ 185,650.00		\$ 185,650.00	Salaries and fringe for 1 FTE FRC Counseling Manager and 2 FTE FRC Counselors; Other funding streams support this activity when necessary
12	Contracted Professional Services	\$ 7,250.00		\$ 7,250.00	Cost-allocated portion of IT Services
14	Office Supplies & Materials	\$ 1,000.00		\$ 1,000.00	Basic office materials such as cost-allocated copier paper, print cartridges, envelopes, computer supplies; Zoom access in GL 5317
15	Service Related Supplies	\$ 500.00		\$ 500.00	Educational supplies; parent handbooks, videos and other materials used in conjunction with the parenting classes; allocated portion of auto expenses recorded in GL 5383
17	Travel	\$ 2,700.00		\$ 2,700.00	Staff reimbursed for mileage as they travel for home-based parenting, also used as subsistence, transportation, and lodging for staff to attend trainings.
18	Communications & Postage	\$ 1,800.00		\$ 1,800.00	Cost-allocated portion of telephone service, postage, cell phones, and internet connection
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ 100.00		\$ 100.00	Printing of business cards
21	Repair and Maintenance	\$ 500.00		\$ 500.00	Cost-allocated portion of repair and maintenance of the building, landscaping, pest control, janitorial, garbage and any equipment as necessary
22	Meeting/Conference Expense	\$ 250.00		\$ 250.00	Supplies and miscellaneous expenses related to providing the Protective Factors Trainings to community organizations
23	Employee Training (no travel)	\$ 500.00		\$ 500.00	Costs of professional development for employees to attend trainings to include the annual Smart Start Conference
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 25.00		\$ 25.00	Allocated costs associated with the rental of copiers, postage meters and water cooler
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ 75.00		\$ 75.00	Annual dues for staff memberships in NCIMHA, NCPEN, and PCANC Community Partner memberships
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ 125.00		\$ 125.00	Items necessary for efficiency such as tools and cost allocated portion of such items under \$500 per item
40	Computer Equipment/Printers, \$500+ per item	\$ 350.00		\$ 350.00	Cost allocated portion of computer network equipment or other such equipment at \$500+ per item
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ 125.00		\$ 125.00	Books given to parents upon completion of the Nurturing Parenting Program
	Total	\$ 200,950.00	\$ -	\$ 200,950.00	

Department Manager Signature

Date

Fiscal Year 2020/2021

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc. Community Engagement and Development		Activity Name: Family Connects [5413-032] Requested Effective Date: 7/1/2020			
Line #	Description	Budget Effective 07/01/20	Amount Changed	Budget Effective 07/01/20	Explanation
11	Personnel	\$ -		\$ -	
12	Contracted Professional Services	\$ 90,000.00		\$ 90,000.00	Family Connects International in support of planning and initial implementation of the Family Connects model in Cumberland County
14	Office Supplies & Materials	\$ 200.00		\$ 200.00	Allocated expenditures for basic office materials such as copier paper, print cartridges and janitorial supplies
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ 300.00		\$ 300.00	Mileage for staff travel for collaboration, meetings and conferences
18	Communications & Postage	\$ 1,000.00		\$ 1,000.00	Allocated share for telephone [local and long distance] service, postage, cell phones and internet connection
19	Utilities	\$ 700.00		\$ 700.00	Cost allocated share of electricity, municipal water, sewer, gas
20	Printing and Binding	\$ 500.00		\$ 500.00	
21	Repair and Maintenance	\$ 900.00		\$ 900.00	Allocated portion of repair and maintenance of the building, landscaping, pest control, janitorial, garbage and any equipment
22	Meeting/Conference Expense	\$ 500.00		\$ 500.00	Necessary meeting expenses supplies and materials
23	Employee Training (no travel)	\$ 1,000.00		\$ 1,000.00	Registration fees and related conference expenses related to this activity
24	Advertising and Outreach	\$ 4,800.00		\$ 4,800.00	Allowable advertising and outreach platforms used to promote this activity
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -		\$ -	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ -		\$ -	
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ 100.00		\$ 100.00	Anticipated allocated portion of computer network equipment
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 100,000.00	\$ -	\$ 100,000.00	

Department Manager Signature _____

Date _____

Fiscal Year 2019/2020

Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request

Unit: Partnership for Children of Cumberland County, Inc. Child Care Resource and Referral		Activity Name: Child Passenger Safety Car Seats [5506-033] Requested Effective Date: 7/1/2020			
Line #	Description	Budget Effective 07/01/20	Amount Changed	Budget Effective 07/01/20	Explanation
11	Personnel	\$ -		\$ -	
12	Contracted Professional Services	\$ -		\$ -	
14	Office Supplies & Materials	\$ -		\$ -	
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ -		\$ -	
18	Communications & Postage	\$ -		\$ -	
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ -		\$ -	
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -		\$ -	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ -		\$ -	
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ 5,000.00		\$ 5,000.00	Distribution of developmental and age-appropriate child safety seats to qualified grantees.
	Total	\$ 5,000.00	\$ -	\$ 5,000.00	

Department Manager Signature _____

Date _____

Fiscal Year 2020/2021

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.		Funding Source
FISCAL YEAR 2020-2021 PLANNING BUDGET		Smart
ACTIVITY: Spainhour Subsidized Child Care		Start
	Anticipated Allocation:	\$91,716.00
G/L Acct.	Description	
51XX	11) Personnel	
52XX	12) Contracted Professional Services	
	13) Total Personnel/Contracted Service	\$0.00
531X	14) Office Supplies & Materials	
538X	15) Service Related Supplies	
	16) Total Supplies & Materials Costs	\$0.00
541X	17) Travel	
542X	18) Communications & Postage	
5430	19) Utilities	
5440	20) Printing and Binding	
545X	21) Repair and Maintenance	
546X	22) Meeting/Conference Expense	
5470	23) Employee Training (no travel)	
5480	24) Advertising and Outreach	
549X	25) Board Member Expense	
	26) Total Non-Fixed Operation Expenses	\$0.00
5510	27) Office Rent (Land, Buildings, Etc.)	
5520	28) Furniture Rental	
5530	29) Equipment Rental (Phones, Computers, etc.)	
5540	30) Vehicle Rental	
5550	31) Dues, Subscriptions and Fees	
5560	32) Insurance & Bonding	
5570	33) Book/Library Reference Material	
5580	34) Mortgage Interest and Bank Fees	
5590	35) Other Expenses	
	36) Total Fixed Charges & Other Expenses	\$0.00
5630	39) Furniture/Non-Computer Eqpt. \$500 + per item	
5640	40) Computer Equipment/Printers, \$500+ per item	
5650	41) Furniture/Eqpt. under \$500 per item	
	42) Total Property & Equipment Outlay	\$0.00
61XX	43) Purchases of Services	\$91,716.00
62XX	44) Contracts with Services Providers	
66XX	45) Stipends/Scholarships	
67XX	46) Cash Grants and Awards	
69XX	47) Non-Cash Grants and Awards	
	48) Total Services/Contracts/Grants	\$91,716.00
	Total Budgeted Expenditures	\$91,716.00
	Difference *should be \$0	\$0.00

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.		Funding Source
FISCAL YEAR 2020-2021 PLANNING BUDGET		Smart
ACTIVITY: Parents for Higher Education Subsidy		Start
	Anticipated Allocation:	\$207,260.00
G/L Acct.	Description	
51XX	11) Personnel	
52XX	12) Contracted Professional Services	
	13) Total Personnel/Contracted Service	\$0.00
531X	14) Office Supplies & Materials	
538X	15) Service Related Supplies	
	16) Total Supplies & Materials Costs	\$0.00
541X	17) Travel	
542X	18) Communications & Postage	
5430	19) Utilities	
5440	20) Printing and Binding	
545X	21) Repair and Maintenance	
546X	22) Meeting/Conference Expense	
5470	23) Employee Training (no travel)	
5480	24) Advertising and Outreach	
549X	25) Board Member Expense	
	26) Total Non-Fixed Operation Expenses	\$0.00
5510	27) Office Rent (Land, Buildings, Etc.)	
5520	28) Furniture Rental	
5530	29) Equipment Rental (Phones, Computers, etc.)	
5540	30) Vehicle Rental	
5550	31) Dues, Subscriptions and Fees	
5560	32) Insurance & Bonding	
5570	33) Book/Library Reference Material	
5580	34) Mortgage Interest and Bank Fees	
5590	35) Other Expenses	
	36) Total Fixed Charges & Other Expenses	\$0.00
5630	39) Furniture/Non-Computer Eqpt. \$500 + per item	
5640	40) Computer Equipment/Printers, \$500+ per item	
5650	41) Furniture/Eqpt. under \$500 per item	
	42) Total Property & Equipment Outlay	\$0.00
61XX	43) Purchases of Services	\$207,260.00
62XX	44) Contracts with Services Providers	
66XX	45) Stipends/Scholarships	
67XX	46) Cash Grants and Awards	
69XX	47) Non-Cash Grants and Awards	
	48) Total Services/Contracts/Grants	\$207,260.00
	Total Budgeted Expenditures	\$207,260.00
	Difference *should be \$0	\$0.00

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.		Funding Source
FISCAL YEAR 2020-2021 PLANNING BUDGET		Smart
ACTIVITY: Kindermusik & Music Therapy		Start
	Anticipated Allocation:	\$57,209.00
G/L Acct.	Description	
51XX	11) Personnel	\$27,299.00
52XX	12) Contracted Professional Services	\$25,560.00
	13) Total Personnel/Contracted Service	\$52,859.00
531X	14) Office Supplies & Materials	
538X	15) Service Related Supplies	
	16) Total Supplies & Materials Costs	\$0.00
541X	17) Travel	\$822.00
542X	18) Communications & Postage	
5430	19) Utilities	
5440	20) Printing and Binding	
545X	21) Repair and Maintenance	
546X	22) Meeting/Conference Expense	
5470	23) Employee Training (no travel)	
5480	24) Advertising and Outreach	
549X	25) Board Member Expense	
	26) Total Non-Fixed Operation Expenses	\$822.00
5510	27) Office Rent (Land, Buildings, Etc.)	
5520	28) Furniture Rental	
5530	29) Equipment Rental (Phones, Computers, etc.)	
5540	30) Vehicle Rental	
5550	31) Dues, Subscriptions and Fees	
5560	32) Insurance & Bonding	\$257.00
5570	33) Book/Library Reference Material	
5580	34) Mortgage Interest and Bank Fees	
5590	35) Other Expenses	
	36) Total Fixed Charges & Other Expenses	\$257.00
5630	39) Furniture/Non-Computer Eqpt. \$500 + per item	
5640	40) Computer Equipment/Printers, \$500+ per item	
5650	41) Furniture/Eqpt. under \$500 per item	
	42) Total Property & Equipment Outlay	\$0.00
61XX	43) Purchases of Services	
62XX	44) Contracts with Services Providers	
66XX	45) Stipends/Scholarships	
67XX	46) Cash Grants and Awards	
69XX	47) Non-Cash Grants and Awards	\$3,271.00
	48) Total Services/Contracts/Grants	\$3,271.00
	Total Budgeted Expenditures	\$57,209.00
	Difference *should be \$0	\$0.00

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, | Funding Source
FISCAL YEAR 2020-2021 PLANNING BUDGET

ACTIVITY: Autism Circle of Parents Support Group

Smart
Start

TOTAL

				ACTUAL	Proposed	Comments
		Anticipated Allocation:	\$45,000.00	\$45,000.00		
G/L Acct.	Description					
51XX	11) Personnel	\$34,000.00	\$34,000.00	\$ 38,344.74	\$ 34,000.00	No changes
52XX	12) Contracted Professional Services	\$3,000.00	\$3,000.00	\$ 3,334.90	\$ 3,250.00	Slight increase, more childcare dollars used
	13) Total Personnel/Contracted Service	\$37,000.00	\$37,000.00	\$41,679.64	\$37,250.00	
531X	14) Office Supplies & Materials	\$700.00	\$700.00	\$ 146.46	\$ 700.00	No changes - can Zoom license be added here?
538X	15) Service Related Supplies		\$0.00	\$ -		
	16) Total Supplies & Materials Costs	\$700.00	\$700.00	\$146.46	\$700.00	
541X	17) Travel	\$400.00	\$400.00	\$ 136.04	\$ 400.00	No changes
542X	18) Communications & Postage	\$1,500.00	\$1,500.00	\$ 404.44	\$ 850.00	This is only telephone and postage, since our IT funds are not eligible - we used to spend alot here, I "think" this may have changed with PFC rules? I estimated quarterly usage based on this year's expenses for this line item.
5430	19) Utilities		\$0.00	\$ -		
5440	20) Printing and Binding		\$0.00	\$ -	\$ 70.00	Internal Printing Costs only - will require us to track all SS copies AND SS-internal and SS-external.
545X	21) Repair and Maintenance		\$0.00	\$ -		
546X	22) Meeting/Conference Expense	\$200.00	\$200.00	\$ 136.53	\$ 250.00	Added small amount here, as we consistently fun our of dollars in this area during typical years.
5470	23) Employee Training (no travel)	\$500.00	\$500.00	\$ 300.00	\$ 500.00	No changes.
5480	24) Advertising and Outreach	\$1,000.00	\$1,000.00	\$ 139.28	\$ 1,250.00	Added small amount in anticipation of expanding scope of our program, and it's related marketing costs.
549X	25) Board Member Expense		\$0.00			
	26) Total Non-Fixed Operation Expenses	\$3,600.00	\$3,600.00	\$1,116.29	\$3,320.00	
5510	27) Office Rent (Land, Buildings, Etc.)		\$0.00	\$ -		
5520	28) Furniture Rental		\$0.00	\$ -		
5530	29) Equipment Rental (Phones, Computers, etc.)	\$1,200.00	\$1,200.00	\$ 673.22	\$ 1,050.00	Added proposed quarterly cost to get closer to actual expenses allowable.
5540	30) Vehicle Rental		\$0.00	\$ -		
5550	31) Dues, Subscriptions and Fees	\$750.00	\$750.00	\$ 600.00	\$ 680.00	\$600 - PCANC, and I think we can only charge a percentage of the NC Center for NP - \$230/year. I added \$80 (a bit over 1/3) of that cost.
5560	32) Insurance & Bonding	\$1,600.00	\$1,600.00	\$ 784.39	\$ 1,600.00	No changes - not spent in full only due to timing.
5570	33) Book/Library Reference Material		\$0.00	\$ -		
5580	34) Mortgage Interest and Bank Fees		\$0.00	\$ -		
5590	35) Other Expenses		\$0.00	\$ -		
	36) Total Fixed Charges & Other Expenses	\$3,550.00	\$3,550.00	\$2,057.61	\$3,330.00	
5630	39) Furniture/Non-Computer Eqpt. \$500 + per item		\$0.00	\$ -		
5640	40) Computer Equipment/Printers, \$500+ per item		\$0.00	\$ -		
5650	41) Furniture/Eqpt. under \$500 per item		\$0.00	\$ -		
	42) Total Property & Equipment Outlay	\$0.00	\$0.00	\$0.00	\$0.00	
61XX	43) Purchases of Services		\$0.00	\$ -		
62XX	44) Contracts with Services Providers		\$0.00	\$ -		
66XX	45) Stipends/Scholarships	\$150.00	\$150.00	\$ -	\$ 150.00	No changes
67XX	46) Cash Grants and Awards		\$0.00	\$ -		
69XX	47) Non-Cash Grants and Awards		\$0.00	\$ -	\$ 250.00	New line item - Incentives - gas card, etc.
	48) Total Services/Contracts/Grants	\$150.00	\$150.00	\$0.00	\$400.00	
	Total Budgeted Expenditures	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00	
	Difference *should be \$0	\$0.00	\$0.00			

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.		Funding Source
FISCAL YEAR 2020-2021 PLANNING BUDGET		Smart
ACTIVITY: Parents for Higher Education Subsidy Admin		Start
	Anticipated Allocation:	\$11,450.00
G/L Acct.	Description	
51XX	11) Personnel	\$11,450.00
52XX	12) Contracted Professional Services	
	13) Total Personnel/Contracted Service	\$11,450.00
531X	14) Office Supplies & Materials	
538X	15) Service Related Supplies	
	16) Total Supplies & Materials Costs	\$0.00
541X	17) Travel	
542X	18) Communications & Postage	
5430	19) Utilities	
5440	20) Printing and Binding	
545X	21) Repair and Maintenance	
546X	22) Meeting/Conference Expense	
5470	23) Employee Training (no travel)	
5480	24) Advertising and Outreach	
549X	25) Board Member Expense	
	26) Total Non-Fixed Operation Expenses	\$0.00
5510	27) Office Rent (Land, Buildings, Etc.)	
5520	28) Furniture Rental	
5530	29) Equipment Rental (Phones, Computers, etc.)	
5540	30) Vehicle Rental	
5550	31) Dues, Subscriptions and Fees	
5560	32) Insurance & Bonding	
5570	33) Book/Library Reference Material	
5580	34) Mortgage Interest and Bank Fees	
5590	35) Other Expenses	
	36) Total Fixed Charges & Other Expenses	\$0.00
5630	39) Furniture/Non-Computer Eqpt. \$500 + per item	
5640	40) Computer Equipment/Printers, \$500+ per item	
5650	41) Furniture/Eqpt. under \$500 per item	
	42) Total Property & Equipment Outlay	\$0.00
61XX	43) Purchases of Services	
62XX	44) Contracts with Services Providers	
66XX	45) Stipends/Scholarships	
67XX	46) Cash Grants and Awards	
69XX	47) Non-Cash Grants and Awards	
	48) Total Services/Contracts/Grants	\$0.00
	Total Budgeted Expenditures	\$11,450.00
	Difference *should be \$0	\$0.00

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.		Funding Source
FISCAL YEAR 2020-2021 PLANNING BUDGET		Smart
ACTIVITY: Assuring Better Child Health & Development (ABCD)		Start
	Anticipated Allocation:	\$92,238.00
G/L Acct.	Description	
51XX	11) Personnel	\$83,613.00
52XX	12) Contracted Professional Services	
	13) Total Personnel/Contracted Service	\$83,613.00
531X	14) Office Supplies & Materials	
538X	15) Service Related Supplies	
	16) Total Supplies & Materials Costs	\$0.00
541X	17) Travel	\$1,000.00
542X	18) Communications & Postage	\$600.00
5430	19) Utilities	
5440	20) Printing and Binding	
545X	21) Repair and Maintenance	
546X	22) Meeting/Conference Expense	
5470	23) Employee Training (no travel)	
5480	24) Advertising and Outreach	\$25.00
549X	25) Board Member Expense	
	26) Total Non-Fixed Operation Expenses	\$1,625.00
5510	27) Office Rent (Land, Buildings, Etc.)	\$5,000.00
5520	28) Furniture Rental	
5530	29) Equipment Rental (Phones, Computers, etc.)	\$900.00
5540	30) Vehicle Rental	
5550	31) Dues, Subscriptions and Fees	
5560	32) Insurance & Bonding	\$1,000.00
5570	33) Book/Library Reference Material	\$100.00
5580	34) Mortgage Interest and Bank Fees	
5590	35) Other Expenses	
	36) Total Fixed Charges & Other Expenses	\$7,000.00
5630	39) Furniture/Non-Computer Eqpt. \$500 + per item	
5640	40) Computer Equipment/Printers, \$500+ per item	
5650	41) Furniture/Eqpt. under \$500 per item	
	42) Total Property & Equipment Outlay	\$0.00
61XX	43) Purchases of Services	
62XX	44) Contracts with Services Providers	
66XX	45) Stipends/Scholarships	
67XX	46) Cash Grants and Awards	
69XX	47) Non-Cash Grants and Awards	
	48) Total Services/Contracts/Grants	\$0.00
	Total Budgeted Expenditures	\$92,238.00
	Difference *should be \$0	\$0.00

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.		Funding Source
FISCAL YEAR 2020-2021 PLANNING BUDGET		Smart
ACTIVITY: Reach Out and Read		Start
	Anticipated Allocation:	\$16,500.00
G/L Acct.	Description	
51XX	11) Personnel	\$7,700.00
52XX	12) Contracted Professional Services	
	13) Total Personnel/Contracted Service	\$7,700.00
531X	14) Office Supplies & Materials	
538X	15) Service Related Supplies	
	16) Total Supplies & Materials Costs	\$0.00
541X	17) Travel	\$500.00
542X	18) Communications & Postage	
5430	19) Utilities	
5440	20) Printing and Binding	
545X	21) Repair and Maintenance	
546X	22) Meeting/Conference Expense	
5470	23) Employee Training (no travel)	
5480	24) Advertising and Outreach	
549X	25) Board Member Expense	
	26) Total Non-Fixed Operation Expenses	\$500.00
5510	27) Office Rent (Land, Buildings, Etc.)	
5520	28) Furniture Rental	
5530	29) Equipment Rental (Phones, Computers, etc.)	
5540	30) Vehicle Rental	
5550	31) Dues, Subscriptions and Fees	
5560	32) Insurance & Bonding	
5570	33) Book/Library Reference Material	
5580	34) Mortgage Interest and Bank Fees	
5590	35) Other Expenses	
	36) Total Fixed Charges & Other Expenses	\$0.00
5630	39) Furniture/Non-Computer Eqpt. \$500 + per item	
5640	40) Computer Equipment/Printers, \$500+ per item	
5650	41) Furniture/Eqpt. under \$500 per item	
	42) Total Property & Equipment Outlay	\$0.00
61XX	43) Purchases of Services	
62XX	44) Contracts with Services Providers	
66XX	45) Stipends/Scholarships	
67XX	46) Cash Grants and Awards	
69XX	47) Non-Cash Grants and Awards	\$8,300.00
	48) Total Services/Contracts/Grants	\$8,300.00
	Total Budgeted Expenditures	\$16,500.00
	Difference *should be \$0	\$0.00

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.		Funding Source
FISCAL YEAR 2020-2021 PLANNING BUDGET		Smart
ACTIVITY: WAGE\$		Start
	Anticipated Allocation:	\$371,554.00
G/L Acct.	Description	
51XX	11) Personnel	
52XX	12) Contracted Professional Services	
	13) Total Personnel/Contracted Service	\$0.00
531X	14) Office Supplies & Materials	
538X	15) Service Related Supplies	
	16) Total Supplies & Materials Costs	\$0.00
541X	17) Travel	
542X	18) Communications & Postage	
5430	19) Utilities	
5440	20) Printing and Binding	
545X	21) Repair and Maintenance	
546X	22) Meeting/Conference Expense	
5470	23) Employee Training (no travel)	
5480	24) Advertising and Outreach	
549X	25) Board Member Expense	
	26) Total Non-Fixed Operation Expenses	\$0.00
5510	27) Office Rent (Land, Buildings, Etc.)	
5520	28) Furniture Rental	
5530	29) Equipment Rental (Phones, Computers, etc.)	
5540	30) Vehicle Rental	
5550	31) Dues, Subscriptions and Fees	
5560	32) Insurance & Bonding	
5570	33) Book/Library Reference Material	
5580	34) Mortgage Interest and Bank Fees	
5590	35) Other Expenses	
	36) Total Fixed Charges & Other Expenses	\$0.00
5630	39) Furniture/Non-Computer Eqpt. \$500 + per item	
5640	40) Computer Equipment/Printers, \$500+ per item	
5650	41) Furniture/Eqpt. under \$500 per item	
	42) Total Property & Equipment Outlay	\$0.00
61XX	43) Purchases of Services	
62XX	44) Contracts with Services Providers	
66XX	45) Stipends/Scholarships	\$371,554.00
67XX	46) Cash Grants and Awards	
69XX	47) Non-Cash Grants and Awards	
	48) Total Services/Contracts/Grants	\$371,554.00
	Total Budgeted Expenditures	\$371,554.00
	Difference *should be \$0	\$0.00

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.		Funding Source
FISCAL YEAR 2020-2021 PLANNING BUDGET		Smart
ACTIVITY: DSS Child Care Subsidy Admin		Start
	Anticipated Allocation:	\$159,807.00
G/L Acct.	Description	
51XX	11) Personnel	\$150,109.00
52XX	12) Contracted Professional Services	
	13) Total Personnel/Contracted Service	\$150,109.00
531X	14) Office Supplies & Materials	\$3,040.00
538X	15) Service Related Supplies	
	16) Total Supplies & Materials Costs	\$3,040.00
541X	17) Travel	\$123.00
542X	18) Communications & Postage	\$167.00
5430	19) Utilities	\$5,136.00
5440	20) Printing and Binding	
545X	21) Repair and Maintenance	\$317.00
546X	22) Meeting/Conference Expense	
5470	23) Employee Training (no travel)	
5480	24) Advertising and Outreach	
549X	25) Board Member Expense	
	26) Total Non-Fixed Operation Expenses	\$5,743.00
5510	27) Office Rent (Land, Buildings, Etc.)	
5520	28) Furniture Rental	
5530	29) Equipment Rental (Phones, Computers, etc.)	
5540	30) Vehicle Rental	
5550	31) Dues, Subscriptions and Fees	
5560	32) Insurance & Bonding	\$915.00
5570	33) Book/Library Reference Material	
5580	34) Mortgage Interest and Bank Fees	
5590	35) Other Expenses	
	36) Total Fixed Charges & Other Expenses	\$915.00
5630	39) Furniture/Non-Computer Eqpt. \$500 + per item	
5640	40) Computer Equipment/Printers, \$500+ per item	
5650	41) Furniture/Eqpt. under \$500 per item	
	42) Total Property & Equipment Outlay	\$0.00
61XX	43) Purchases of Services	
62XX	44) Contracts with Services Providers	
66XX	45) Stipends/Scholarships	
67XX	46) Cash Grants and Awards	
69XX	47) Non-Cash Grants and Awards	
	48) Total Services/Contracts/Grants	\$0.00
	Total Budgeted Expenditures	\$159,807.00
	Difference *should be \$0	\$0.00

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.		Funding Source
FISCAL YEAR 2020-2021 PLANNING BUDGET		Smart
ACTIVITY: DSS Child Care Subsidy		Start
	Anticipated Allocation:	\$2,230,306.00
G/L Acct.	Description	
51XX	11) Personnel	
52XX	12) Contracted Professional Services	
	13) Total Personnel/Contracted Service	\$0.00
531X	14) Office Supplies & Materials	
538X	15) Service Related Supplies	
	16) Total Supplies & Materials Costs	\$0.00
541X	17) Travel	
542X	18) Communications & Postage	
5430	19) Utilities	
5440	20) Printing and Binding	
545X	21) Repair and Maintenance	
546X	22) Meeting/Conference Expense	
5470	23) Employee Training (no travel)	
5480	24) Advertising and Outreach	
549X	25) Board Member Expense	
	26) Total Non-Fixed Operation Expenses	\$0.00
5510	27) Office Rent (Land, Buildings, Etc.)	
5520	28) Furniture Rental	
5530	29) Equipment Rental (Phones, Computers, etc.)	
5540	30) Vehicle Rental	
5550	31) Dues, Subscriptions and Fees	
5560	32) Insurance & Bonding	
5570	33) Book/Library Reference Material	
5580	34) Mortgage Interest and Bank Fees	
5590	35) Other Expenses	
	36) Total Fixed Charges & Other Expenses	\$0.00
5630	39) Furniture/Non-Computer Eqpt. \$500 + per item	
5640	40) Computer Equipment/Printers, \$500+ per item	
5650	41) Furniture/Eqpt. under \$500 per item	
	42) Total Property & Equipment Outlay	\$0.00
61XX	43) Purchases of Services	\$2,230,306.00
62XX	44) Contracts with Services Providers	
66XX	45) Stipends/Scholarships	
67XX	46) Cash Grants and Awards	
69XX	47) Non-Cash Grants and Awards	
	48) Total Services/Contracts/Grants	\$2,230,306.00
	Total Budgeted Expenditures	\$2,230,306.00
	Difference *should be \$0	\$0.00



**Partnership for Children of Cumberland County, Inc.
Contingency Reversion Plan
FY 19/20**

Reversions or Reserved Funds							
Direct Service Provider	Activity	Description/Comments	Amount	Approval or Recommendation	Date	Description/Comments	Amount
ESUCP	Spainhour Subsidized Child Care	Lower than anticipated enrollment of eligible children has resulted in unspent funds.	\$29,426	To Board for approval	04/30/20	Approved by Board 043020	\$29,426
PFC	Planning, Monitoring & Evaluation	Lapsed salary	\$20,000	To Board for approval	04/30/20	Approved by Board 043020	\$20,000
4C	Reach Out and Read	Lower than anticipated expenditures related to this activity for personnel and travel	\$3,100	To Finance for recommendation	05/19/20		\$3,100
PFC	1% Fundraising	Initial activity was budgeted full possible allocation; expenditures did not meet expectations. Allocation being moved back into services allocation.	\$50,730	To Finance for recommendation	05/19/20		\$50,730
\$103,256			Total Reverted/Received			\$ 103,256.00	
Requests for Additional Funding							
PFC	Child Care Resource & Referral	Increase bonuses to facilities for BAS and Star-Rated License increases and Education bonuses for child care providers receiving grade B or higher. Bonuses contingent on funding.	\$49,426	To Board for approval	04/30/20	Approved by Board 043020	\$49,426
PFC	Child Care Resource & Referral	Increase to align PFC budgets due to unspent funds by other activities.	\$53,830	To Finance for recommendation	05/19/20		\$53,830
\$ 103,256.00			Total Allocated			\$ 103,256.00	
Balance Left to Allocate						\$ -	



Direct Service Provider Revision or Amendment Request Form

Section I. Basic Information

Direct Services Provider: Carolina Collaborative Community Care Contract #: 1920-002
Activity Name: Reach out and Read Amendment #: 1
Purpose Svc Code/Activity ID: _____ Revision #: 1

Section II. Change Type Requested

- ☐ Initiate Contract ☐ Terminate Contract/Activity
☐ Change existing Contract Activity Description ☐ Amend Budget
☒ Revise Budget ☐ Other Changes (dates, provisions, etc.)

**Requested Effective Date: _____

Describe: _____

**Unless a later month is requested, Revision/Amendment Requests received on or before the 10th of each month, if approved, will be effective on the 15th of the following month. All revisions/amendments are effective on the 15th or 31st depending on NCPC timeframes.

Section III. Justification

A review of year-to-date performance and comparison to the RoR budget has led to this request for a revision of the budget for FY2020.

Section IV. DSP Authorizing Signature(s)

Karen Green
Signature of Contract Administrator

5/7/20
Date

Second Authorized Signature (if required by Direct Service Provider)

Date

Section V. Partnership for Children Approval or Denial

The contract/budget revision/amendment is approved as submitted, effective: _____

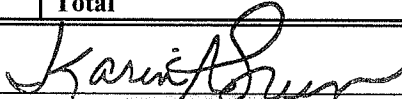
The contract/budget revision/amendment is denied for the reason(s) stated below:

Copies of the Executive Committee and/or Board of Directors Meetings indicating the approval or denial of amendment and revision requests are on file in the Contracts Office.

Partnership for Children of Cumberland County, Inc.
DSP Budget Revision/Amendment Request

DSP: Carolina Collaborative Community Care Activity Name: Reach Out and Read
 Requested Effective Date: 6/15/2020 Contract #: DSP1920-002

Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective 06/15/20	Explanation
11	Personnel	\$ 7,365	\$ (2,365)	\$ 5,000	Recalculation of budget based on YTD and expected hours
12	Contracted Professional Services		\$ -	\$ -	
14	Office Supplies & Materials		\$ -	\$ -	
15	Service Related Supplies		\$ -	\$ -	
17	Travel	\$ 835	\$ (735)	\$ 100	Limited travel allocated to ROR this year
18	Communications & Postage		\$ -	\$ -	
19	Utilities		\$ -	\$ -	
20	Printing and Binding		\$ -	\$ -	
21	Repair and Maintenance		\$ -	\$ -	
22	Meeting/Conference Expense		\$ -	\$ -	
23	Employee Training (no travel)		\$ -	\$ -	
24	Advertising and Outreach		\$ -	\$ -	
25	Board Member Expense		\$ -	\$ -	
27	Office Rent (Land, Buildings, Etc.)		\$ -	\$ -	
28	Furniture Rental		\$ -	\$ -	
29	Equipment Rental (Phones, Computers, etc.)		\$ -	\$ -	
30	Vehicle Rental		\$ -	\$ -	
31	Dues, Subscriptions and Fees		\$ -	\$ -	
32	Insurance & Bonding		\$ -	\$ -	
33	Book/Library Reference Materials		\$ -	\$ -	
34	Mortgage Interest/Bank Fees		\$ -	\$ -	
35	Other Expenses		\$ -	\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item		\$ -	\$ -	
40	Computer Equipment/Printers, \$500+ per item		\$ -	\$ -	
41	Furniture/Eqpt. under \$500 per item		\$ -	\$ -	
43	Purchases of Services		\$ -	\$ -	
45	Stipends/Scholarships		\$ -	\$ -	
46	Cash Grants and Awards		\$ -	\$ -	
47	Non-Cash Grants and Awards	\$ 8,300	\$ -	\$ 8,300	No Change
	Total	\$ 16,500	\$ (3,100)	\$ 13,400	


 DSP Authorized Signature

5/7/20
 Date

Fiscal Year 2019/2020



Direct Service Provider Revision or Amendment Request Form

Section I. Basic Information

Direct Services Provider: Carolina Collaborative Community Care Contract #: DSP-1920-002
Activity Name: ABCD Amendment #: 3
Purpose Svc Code/Activity ID: _____ Revision #: 1

Section II. Change Type Requested

- | | |
|--|--|
| <input type="checkbox"/> Initiate Contract | <input type="checkbox"/> Terminate Contract/Activity |
| <input type="checkbox"/> Change existing Contract Activity Description | <input type="checkbox"/> Amend Budget |
| <input checked="" type="checkbox"/> Revise Budget | <input type="checkbox"/> Other Changes (dates, provisions, etc.) |
- **Requested Effective Date: _____ Describe: _____

**Unless a later month is requested, Revision/Amendment Requests received on or before the 10th of each month, if approved, will be effective on the 15th of the following month. All revisions/amendments are effective on the 15th or 31st depending on NCPC timeframes.

Section III. Justification

A review of budget and actual figures for FY2020 has led to this requested adjustment of budget amounts per the Budget Revision/Amendment Request spreadsheet included. Adjusted figures are in keeping with spending to date this FY and do not require any additional funding.

Section IV. DSP Authorizing Signature(s)

Karen Owen
Signature of Contract Administrator

5/7/20
Date

Second Authorized Signature (if required by Direct Service Provider)

Date

Section V. Partnership for Children Approval or Denial

The contract/budget revision/amendment is approved as submitted, effective: _____


The contract/budget revision/amendment is denied for the reason(s) stated below:

Copies of the Executive Committee and/or Board of Directors Meetings indicating the approval or denial of amendment and revision requests are on file in the Contracts Office.

Partnership for Children of Cumberland County, Inc.
DSP Budget Revision/Amendment Request

DSP: Carolina Collaborative Community Care Activity Name: ABCD
 Requested Effective Date: 6/15/2020 Contract #: DSP-1920-002

Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective 06/15/20	Explanation
11	Personnel	\$ 83,958	\$ (1,645)	\$ 82,313	Anticipated Expenditure for remainder of FY
12	Contracted Professional Services	\$ 400	\$ (400)	\$ -	Will not be utilizing contract personnel this fiscal year
14	Office Supplies & Materials	\$ 300	\$ (300)	\$ -	Limited usage; expenses not allocated to ABCD this FY
15	Service Related Supplies	\$ 250	\$ (250)	\$ -	Limited usage; expenses not allocated to ABCD this FY
17	Travel	\$ 1,500	\$ (200)	\$ 1,300	Projection of YTD figures; estimate of annual total
18	Communications & Postage	\$ 600	\$ 100	\$ 700	Increased to match YTD spending
19	Utilities	\$ -	\$ -	\$ -	
20	Printing and Binding	\$ -	\$ -	\$ -	
21	Repair and Maintenance	\$ 100	\$ (100)	\$ -	Limited usage; expenses not allocated to ABCD this FY
22	Meeting/Conference Expense	\$ -	\$ -	\$ -	
23	Employee Training (no travel)	\$ -	\$ -	\$ -	
24	Advertising and Outreach	\$ 25	\$ -	\$ 25	No change
25	Board Member Expense	\$ -	\$ -	\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ 3,755	\$ 2,445	\$ 6,200	Calculated from YTD FTE ratio; lower total FTE --> higher \$
28	Furniture Rental	\$ -	\$ -	\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 750	\$ 450	\$ 1,200	Calculated from YTD FTE ratio; lower total FTE --> higher \$
30	Vehicle Rental	\$ -	\$ -	\$ -	
31	Dues, Subscriptions and Fees	\$ -	\$ -	\$ -	
32	Insurance & Bonding	\$ 500	\$ -	\$ 500	No change
33	Book/Library Reference Materials	\$ 100	\$ (100)	\$ -	No need has arisen; no spending this FY
34	Mortgage Interest/Bank Fees	\$ -	\$ -	\$ -	
35	Other Expenses	\$ -	\$ -	\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -	\$ -	\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -	\$ -	\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -	\$ -	\$ -	
43	Purchases of Services	\$ -	\$ -	\$ -	
45	Stipends/Scholarships	\$ -	\$ -	\$ -	
46	Cash Grants and Awards	\$ -	\$ -	\$ -	
47	Non-Cash Grants and Awards	\$ -	\$ -	\$ -	
	Total	\$ 92,238	\$ -	\$ 92,238	


 DSP Authorized Signature

5/7/20
 Date

Fiscal Year 2019/2020

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

FOOTNOTES FOR FINANCIAL REPORTS April 30, 2020

FOOTNOTES - BALANCE SHEET

A. The cash accounts at April 30, 2020 total \$2,406,540.06.

Included in the cash balance amount are the following investment vehicles:

Banking Institution	Investment Type	Current Amount	Term (months)	Maturity Date	Interest Rate	Annual Percentage Yield
PNC Bank	Money Market	\$243,823.55	n/a	n/a	n/a	.50%
Select Bank	CD	\$100,000.00	15	05/20/20	2.47%	2.50%
Lumbee Bank	CD	\$100,000.00	15	05/21/20	2.26%	2.29%
Lumbee Bank	Checking	\$100.00	n/a	n/a	n/a	n/a
E-Trade	Financial Trades	\$68,000.00	n/a	n/a	n/a	n/a
Cumberland Community Foundation	Beneficial Interest in Endowment Fund	\$30,384.00	n/a	n/a	n/a	n/a
TOTAL		\$543,307.55				

B. Employees' payroll deductions at April 30, 2020 from the current month and from prior months total \$32.92. These accounts are reconciled on a monthly basis and at yearend to ensure that the correct amounts are being accounted for.

C. Per Board approval, an endowment fund was established on June 29, 2012 with the Cumberland Community Foundation, Inc. with an initial amount of \$25,000.00. Since this amount is an irrevocable gift of assets, it is classified as a permanently restricted net asset for accounting purposes. It is also classified as a "Beneficial Interest in Community Foundation" in the Assets section of the Balance Sheet.

NCPC defines permanently restricted net assets as "used to classify assets that have donor-imposed stipulations that neither expire with time nor can be fulfilled or removed by actions of the organization. An example would be an endowment fund whereby the principal is maintained for investment purposes and the interest earnings may be available for use. This FASB code is rarely used."

Additional funds totaling \$4,732.00 was added to the endowment as of June 30, 2013. The Partnership made an additional deposit of \$768.00 to the endowment in September 2014. The Partnership has also made an additional deposit of \$666.00 to the endowment in July 2015. During January 2016, additional deposits totaling \$218.00 were received for the endowment. This amount was transferred to the Foundation in February 2016. The total contributions from the Partnership to the endowment, including these funds, are now a total of \$31,384.00. There were no additional funds added to this endowment during the 2016-2017 fiscal year.

FOOTNOTES FOR FINANCIAL REPORTS

April 30, 2020

FOOTNOTES - SMART START GRANT SPREADSHEET

***Carryforward Funds from FY 1819 to be used in FY 1920 of \$246,596 were added to our FY 1920 contract and have been incorporated into the budget for service activities only effective November 30, 2019.**

SERVICES (In-House Activities): The Smart Start grants for all of the Service budgets are in full contract effective July 1, 2019.

The Family Resource Center, Community Engagement & Development, Planning & Evaluation, All Children Excel, and CCR&R Subsidy Non-TANF all received increases from the Carryforward Funds, effective 11/30/19.

Two new activities, NC Pre-K Subsidy TANF and NC Pre-K Subsidy Non-TANF, were also added from the Carryforward Funds, effective 11/30/19.

DIRECT SERVICE PROVIDERS: The Smart Start grants for the Direct Service Providers (DSPs) budgets are in full contract at July 1, 2019.

Kerri Hurley (Kindermusik Therapy) received an increase from the Carryforward Funds, effective 11/30/19.

ADMINISTRATION: The Smart Start grant for the Administration budget is in full contract at July 1, 2019.

Effective September 15, 2019 a new activity for the Fundraising Administration 1% allocation was established by decreasing the Smart Start P&E Services activity and increasing the Fundraising Administration Activity by \$65,730.

Partnership for Children of Cumberland County, Inc.
Balance Sheet
April 30, 2020

Assets

Bank of America Checking Account	\$ 1,862,832.51	}	A
PNC Bank - Money Market Reserve	243,823.55		
Select Bank - Certificate of Deposit	100,000.00		
Lumbee Bank - Certificate of Deposit	100,000.00		
Lumbee Bank - Checking Account [from investments]	100.00		
E-Trade Funds Account	68,000.00		
Petty Cash, Change Funds, Undeposited Receipts	400.00		
Beneficial Interest in Community Foundation	31,384.00		
	<hr/>		
Total Assets	2,406,540.06		
	<hr/> <hr/>		

Liabilities and Net Assets

Health Insurance Payable	66.02	}	B
Flex-Spending Payable	530.96		
AFLAC Payable	(591.81)		
Payroll Withholding - 401k	0.01		
Dental Insurance Payable	20.99		
Vision Payable	6.78		
Legal Shield Payable	(0.03)		
Tenant Security Deposits	21,961.80		
Unrestricted Net Assets	1,068,241.02		
Temporarily Restricted Net Assets	133,688.46		
Permanently Restricted Net Assets	31,384.00		C
Excess Revenues over (under) Expenditures	1,151,231.86		
	<hr/>		
Total Liabilities and Net Assets	\$ 2,406,540.06		
	<hr/> <hr/>		

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2019 - 2020

FY 19/20 SMART START FULL ALLOCATION	\$6,819,643
TOTAL ALLOCATION FOR ADMINISTRATION ----->	\$383,479
FY 19/20 Smart Start Admin Base Allocation	\$317,749
FY 19/20 Addition of 1% Fundraising Grant [9200-990]	\$65,730
TOTAL ALLOCATION FOR SERVICES ----->	\$6,436,164
FY 19/20 Smart Start Services Allocation :	\$6,255,298
FY 19/20 Reduction for 1% Fundraising Grant [9200-990]	\$ (65,730)
Carryforward Funds from FY1819 to be used in FY1920	\$246,596

AS OF APRIL 30, 2020

						EXPENDITURES					83%	17%
Activity		Agency		02/15/20 Budget	Advances	March	April	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds	
Early Care & Education Subsidy - TANF Only												
1	Subsidized Child Care	Dept. of Social Services		\$ 2,230,306.00		\$ 314,963.00	\$ 342,656.00	\$ 1,695,195.00	\$ 535,111.00	76%	24%	
2	CCR&R - Subsidy	IH Partnership for Children		\$ 366,368.00		\$ 31,320.35	\$ 30,997.78	\$ 304,149.70	\$ 62,218.30	83%	17%	
3	Child Care Scholarships	Fayetteville Tech. Com. College		\$ 207,260.00		\$ 19,487.57	\$ -	\$ 149,389.45	\$ 57,870.55	72%	28%	
4	NC Pre-K Susidy TANF - at 11-30-19	IH Partnership for Children		\$ 64,776.00		\$ 14,630.00	\$ 8,822.00	\$ 35,095.00	\$ 29,681.00	54%	46%	
		</										

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2019 - 2020

FY 19/20 SMART START FULL ALLOCATION		\$6,819,643
TOTAL ALLOCATION FOR ADMINISTRATION ----->		\$383,479
FY 19/20 Smart Start Admin Base Allocation		\$317,749
FY 19/20 Addition of 1% Fundraising Grant [9200-990]		\$65,730
TOTAL ALLOCATION FOR SERVICES ----->		\$6,436,164
FY 19/20 Smart Start Services Allocation :		\$6,255,298
FY 19/20 Reduction for 1% Fundraising Grant [9200-990]		\$ (65,730)
Carryforward Funds from FY1819 to be used in FY1920		\$246,596

										AS OF APRIL 30, 2020	
										If monthly spending was equal, at month-end, the percentages should be:	
										83%	17%
										% of Budget Expended	% of Available Funds
Activity		Agency		02/15/20 Budget	Advances	March	April	Y-T-D	Remaining Budget		
Health and Safety											
13	Assuring Better Health and Development (ABCD)	Carolina Collaborative Community Care (4C)		\$ 92,238.00		\$ 6,964.91	\$ 6,347.52	\$ 79,084.92	\$ 13,153.08	86%	14%
14	Family Connect NEW at 07-01-18	IH Partnership for Children		\$ 100,000.00		\$ 22,500.00	\$ 2,738.80	\$ 70,622.69	\$ 29,377.31	71%	29%
15	Kindermusik & Music Therapy [NEW PSC FOR FY1819 effective 7-1-18 per NCPC]	Kerri Hurley		\$ 69,534.00	\$ 9,534.83	\$ 5,905.88	\$ -	\$ 51,559.32	\$ 17,974.68	74%	26%
		Health & Safety Total:	4%	\$ 261,772.00	\$ 9,534.83	\$ 35,370.79	\$ 9,086.32	\$ 201,266.93	\$ 60,505.07	77%	
Family Support											
16	Autism Outreach & Resource Ctr.	Autism of CC		\$ 45,000.00		\$ -	\$ -	\$ 42,721.74	\$ 2,278.26	95%	5%
17	PFC Family Resource Center	IH Partnership for Children		\$ 180,804.00		\$ 11,541.04	\$ 24,535.27	\$ 115,059.62	\$ 65,744.38	64%	36%
18	All Children Excel [ACE]	IH Partnership for Children		\$ 237,025.00		\$ 17,636.06	\$ 16,760.56	\$ 187,279.13	\$ 49,745.87	79%	21%
19	Child Passenger Safety Car Seat	IH Partnership for Children		\$ 6,500.00		\$ (80.00)	\$ -	\$ 3,776.79	\$ 2,723.21	58%	42%
20	Community Engagement & Resource Development	IH Partnership for Children		\$ 273,500.00		\$ 23,739.04	\$ 16,828.23	\$ 224,885.64	\$ 48,614.36	82%	18%
21	Reach Out & Read Grant	Carolina Collaborative Community Care (4C)		\$ 16,500.00		\$ 353.98	\$ 124.02	\$ 3,210.88	\$ 13,289.12	19%	81%
		Family Support Total:	12%	\$ 759,329.00	\$ -	\$ 53,190.12	\$ 58,248.08	\$ 576,933.80	\$ 182,395.20	76%	
System Support											
22	P&E - Planning & Evaluation	IH Partnership for Children		\$ 357,046.00		\$ 33,873.00	\$ 25,630.18	\$ 237,683.90	\$ 119,362.10	67%	33%
		System Support Total:	6%	\$ 357,046.00	\$ -	\$ 33,873.00	\$ 25,630.18	\$ 237,683.90	\$ 119,362.10	67%	
		Total of Approved Projects:		\$ 6,436,164.00	\$ 9,534.83	\$ 655,279.72	\$ 618,301.68	\$ 5,004,294.93	\$ 1,431,869.07		
23	Administration	IH Partnership for Children	5%	\$ 317,749.00	\$ -	\$ 3,096.88	\$ 19,511.86	\$ 311,334.94	\$ 6,414.06	98%	2%
24	1% Fundraising NEW for FY2019-2020	IH Partnership for Children	1%	\$ 65,730.00	\$ -	\$ -	\$ 330.54	\$ 9,491.16	\$ 56,238.84	14%	86%
Unallocated Smart Start SERVICES Funds				\$ -							
Unallocated Smart Start ADMINISTRATION Funds				\$ -							
Total Smart Start Funds Expended					\$ 9,534.83	\$ 658,376.60	\$ 637,813.54	\$ 5,325,121.03			
						Total Allocated Smart Start Funds Remaining			\$ 1,494,521.97		

Partnership for Children of Cumberland County, Inc. - NC PRE-KINDERGARTEN GRANT

FY 19/20 Revenues per Contract	Fiscal Year 2019/ 2020	
\$ 8,398,245	NC Pre-k Grant Payments to Providers	
\$ 174,963	2% CCDF Quality Funds	
\$ 174,963	2% New Capacity Building Funds	
\$ 349,927	4% Administrative Fee	as of April 30, 2020
\$ 9,098,098	Total NC Pre-k Grant	SHOULD BE
		83% 17%

FUND	Activity	FY 19/20 Budget 10/1/2019	February	March	April	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
211	9100-999 Administrative Operations	\$ 58,890.00	\$ 968.16	\$ 525.91	\$ 104.00	\$45,629.07	\$13,260.93	77%	23%
211	3104-001 CCR&R - Core	\$ 83,891.00	\$ 6,681.85	\$ 7,367.73	\$ 7,000.54	\$80,607.67	\$3,283.33	96%	4%
	3323-017 NC Pre-k Coordination (In-Direct)	\$ 207,146.00	\$ 16,912.83	\$ 17,844.59	\$ 17,747.65	\$201,633.10	\$5,512.90	97%	3%
	Services Sub-Total	\$ 291,037.00	\$ 23,594.68	\$25,212.32	\$24,748.19	\$282,240.77	\$ 8,796.23	97%	3%
206	2342-015 NC Pre-k Subsidy (Direct - Child Reimbursement) - State Funds	\$ 1,376,479.00	\$ 243,450.00	\$ -	\$ -	\$1,287,200.00	\$89,279.00	94%	6%
	2348-015 NC Pre-K Non-TANF/CCDF - State Funds	\$ 273,100.00	\$ 40,050.00	\$ -	\$ -	\$273,100.00	\$0.00	100%	0%
	Fund 206 Sub-Total	\$ 1,649,579.00	\$283,500.00	\$0.00	\$0.00	\$1,560,300.00	\$89,279.00	95%	5%
319	2342-015 NC Pre-k Subsidy TANF (Direct - Child Reimbursement) - Federal Funds	\$ 5,736,366.10	\$ 895,250.00	\$ 630,245.00	\$ 650,850.00	\$3,954,625.00	\$1,781,741.10	69%	31%
	2348-015 NC Pre-K Non-TANF/CCDF - Federal Funds	\$ 1,012,299.90	\$ 201,750.00	\$ 144,700.00	\$ 146,900.00	\$860,700.00	\$151,599.90	85%	15%
	Fund 319 Sub-Total	\$ 6,748,666.00	\$1,097,000.00	\$774,945.00	\$797,750.00	\$4,815,325.00	\$1,933,341.00	71%	32%
328	3322-017 NC Pre-K New CCDF Quality Funds - Federal Funds	\$ 174,963.00	\$ 5,373.89	\$ 11,246.46	\$ 2,820.17	\$109,966.47	\$64,996.53	63%	37%
212	3104-001 NC Pre-K New Capacity Building Funds - State Funds effective 10-1-2019	\$ 44,888.00	\$ -	\$ 20,221.00	\$ -	\$20,221.00	\$24,667.00	45%	55%
212	3323-017 NC Pre-K New Capacity Building Funds - State Funds effective 10-1-2019	\$ 10,360.00	\$ 5,026.00	\$ 2,250.00	\$ 1,500.00	\$8,626.00	\$1,734.00	83%	17%
212	5603-007 NC Pre-K New Capacity Building Funds - State Funds effective 10-1-2019	\$ 8,082.00	\$ 3,213.44	\$ (5,623.69)	\$ -	\$8,082.00	\$0.00	100%	0%
212	9100-999 NC Pre-K New Capacity Building Funds - State Funds effective 10-1-2019	\$ 111,633.00	\$ 13,912.21	\$ 36,148.55	\$ -	\$111,633.00	\$0.00	100%	0%
	Fund 219 Sub-Total	\$ 174,963.00	\$8,239.44	\$52,995.86	\$1,500.00	\$148,562.00	\$26,401.00	85%	0%

Total Budget Remaining

\$2,136,074.69

Total NC Pre-K Grant

\$ 9,098,098.00

Unallocated NC Pre-k Revenues

\$ -

Total NC Pre-k Grant Expended

\$1,410,436.73

\$864,925.55

\$826,922.36

\$6,962,023.31

Total State Funds

\$2,174,469.00

Total Federal Funds

\$6,923,629.00

Total NC Pre-K Grant

\$9,098,098.00

Partnership for Children of Cumberland County, Inc.

Region 5 DCDEE Lead Agency Grant
Fiscal Year 2019 - 2020

TOTAL FY 2019 - 2020 REGION 5 LEAD AGENCY ALLOCATION

\$796,555.00

FY 2019 - 2020 10% Overhead / Administration Allocation

\$72,014.00

FY 2019 - 2020 Program/Services Allocation

\$724,541.00

as of April 30, 2020

EXPENDITURES								83%	17%
Activity		12/01/19 Budget	February	March	April	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
Region 5 Lead Agency - Core Services		\$ 246,166.00	\$ 10,370.26	\$ 9,175.58	\$ 11,437.26	\$ 128,097.18	\$ 118,068.82	52%	48%
Core Services - 10% Overhead/Administration for CCR&R		\$ 1,899.00	\$ 53.38	\$ 288.31	\$ 23.98	\$ 1,031.96	\$ 867.04	54%	46%
Core Services - 10% Overhead/Administration for Admin Ops		\$ 28,500.00	\$ 982.70	\$ 1,449.32	\$ 1,119.75	\$ 14,367.10	\$ 14,132.90	50%	50%
Contracts & Grants - Anson County		\$ 9,954.00	\$ -	\$ 2,488.50	\$ -	\$ 6,636.00	\$ 3,318.00	67%	33%
Contracts & Grants - Montgomery County		\$ 8,345.00	\$ -	\$ -	\$ -	\$ -	\$ 8,345.00	0%	100%
Contracts & Grants - Moore County		\$ 29,399.00	\$ -	\$ 5,733.91	\$ -	\$ 19,484.00	\$ 9,915.00	66%	34%
Contracts & Grants - Richmond County		\$ 14,528.00	\$ -	\$ -	\$ -	\$ -	\$ 14,528.00	0%	100%
		\$ 338,791.00	\$ 11,406.34	\$ 19,135.62	\$ 12,580.99	\$ 169,616.24	\$ 169,174.76	50%	50%
Region 5 Infant Toddler Project		\$ 136,642.00	\$ 9,712.36	\$ 8,904.44	\$ 8,067.35	\$ 107,558.75	\$ 29,083.25	79%	21%
Infant Toddler - 10% Overhead/Administration for CCR&R		\$ 1,600.00	\$ 12.74	\$ 159.10	\$ 14.39	\$ 1,440.37	\$ 159.63	90%	10%
Infant Toddler - 10% Overhead/Administration for Admin Ops		\$ 12,064.00	\$ 898.44	\$ 673.84	\$ 764.00	\$ 9,135.84	\$ 2,928.16	76%	24%
		\$ 150,306.00	\$ 10,623.54	\$ 9,737.38	\$ 8,845.74	\$ 118,134.96	\$ 32,171.04	79%	21%
Region 5 Healthy Social Behaviors Project		\$ 279,507.00	\$ 20,616.44	\$ 18,291.85	\$ 13,835.41	\$ 133,246.31	\$ 146,260.69	48%	52%
Healthy Social Behavior - 10% Overhead/Administration for CCR&R		\$ 791.00	\$ 21.23	\$ 263.46	\$ 23.98	\$ 714.91	\$ 76.09	90%	10%
Healthy Social Behavior - 10% Overhead/Administration for Admin Ops		\$ 27,160.00	\$ -	\$ 10,141.94	\$ 2,030.60	\$ 12,253.20	\$ 14,906.80	45%	55%
		\$ 307,458.00	\$ 20,637.67	\$ 28,697.25	\$ 15,889.99	\$ 146,214.42	\$ 161,243.58	48%	52%
Total Allocated DCD Funds Remaining							\$ 362,589.38		

Summary for 10% Overhead / Administration	PFC	\$ 72,014.00	\$ 1,968.49	\$ 12,975.97	\$ 3,976.70	\$ 38,943.38	\$ 33,070.62	54%	46%
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Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2019 - 2020

FUND CODE		July 1, 2019 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			February	March	April	YTD	February	March	April	YTD	
	RESTRICTED FUNDS										
206	NC Pre-K Grant - State Funds (per child)	\$ -	\$ -	\$ -	\$ -	\$ 1,021,150.00	\$ 283,500.00	\$ -	\$ -	\$ 1,021,150.00	\$ -
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ -	\$ -	\$ 539,150.00	\$ -	\$ -	\$ -	\$ 539,150.00	\$ -
211	NC Pre-K Grant - 4% Admin Fees	\$ (1,062.85)	\$ 57,729.31	\$ -	\$ 44,951.68	\$ 273,052.97	\$ 24,562.84	\$ 25,738.23	\$ 24,852.19	\$ 295,755.84	\$ (23,765.72)
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ -	\$ -	\$ 32,718.00	\$ -	\$ -	\$ -	\$ 32,718.00	\$ -
319	NC Pre-K Grant (per slot) - Federal Funds	\$ -	\$ 1,592,325.00	\$ -	\$ 1,584,125.00	\$ 5,354,475.00	\$ 1,097,000.00	\$ 774,945.00	\$ 797,750.00	\$ 4,514,651.00	\$ 839,824.00
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ -	\$ -	\$ 300,674.00	\$ -	\$ -	\$ -	\$ 300,674.00	\$ -
328	NC Pre-K Grant CCDF Quality Funds-Federal Funds	\$ (50,913.25)	\$ 58,370.10	\$ -	\$ 15,553.20	\$ 157,243.40	\$ 5,373.89	\$ 11,246.46	\$ 2,820.17	\$ 110,117.47	\$ (3,787.32)
212	NC Pre-K Capacity Building Grant - Effective 11-1-18 STATE Funds	\$ (14,384.03)	\$ 38,207.36	\$ -	\$ 74,867.51	\$ 161,316.03	\$ 22,151.65	\$ 52,995.86	\$ 1,500.00	\$ 148,712.00	\$ (1,780.00)
	Sub-total for NC Pre-K	\$ (66,360.13)								Sub-total	\$ 810,490.96
301	Family CareGivers Program	\$ (164.12)	\$ 150.00	\$ 778.00	\$ 601.00	\$ 2,597.00	\$ 151.00	\$ 451.20	\$ -	\$ 2,433.66	\$ (0.78)
307	DCD Grant - SWCDC	\$ 18,312.10	\$ 19,550.72	\$ 11,396.83	\$ 19,113.92	\$ 156,808.35	\$ 11,406.34	\$ 19,135.62	\$ 12,580.99	\$ 187,928.28	\$ (12,807.83)
312	Region 5 - Infant/Toddler Project	\$ 1,558.37	\$ 14,845.58	\$ 10,021.84	\$ 9,163.42	\$ 107,775.99	\$ 10,623.54	\$ 9,737.38	\$ 8,845.74	\$ 127,458.17	\$ (18,123.81)
313	Region 5 - Healthy Social Behavior	\$ 9,593.21	\$ -	\$ 103,557.86	\$ 16,490.93	\$ 120,048.79	\$ 20,637.67	\$ 28,697.25	\$ 15,889.99	\$ 148,042.79	\$ (18,400.79)
807	Region 5 - Program Income	\$ -	\$ 1,811.00	\$ 708.00	\$ 4.00	\$ 11,901.90	\$ (4,227.12)	\$ 1,563.82	\$ 1,455.04	\$ 17,370.40	\$ (5,468.50)
	Sub-total for Other Restricted	\$ 29,299.56								Sub-total	\$ (54,801.71)
143	Smart Start - Admin. (FY 17/18)	\$ 50.95	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.95	\$ -
144	Smart Start - Services (FY 17/18)	\$ 902.97	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 902.97	\$ -
145	Smart Start - Admin. (FY 18/19)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
146	Smart Start - Services (FY 18/19)	\$ 275,733.74	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,733.74	\$ -
147	Smart Start - Admin. (FY 19/20)	\$ -	\$ 28,373.00	\$ 29,490.00	\$ 33,196.00	\$ 329,916.00	\$ 29,004.04	\$ 3,096.88	\$ 19,842.40	\$ 320,826.10	\$ 9,089.90
148	Smart Start - Services (FY 19/20)	\$ -	\$ 271,870.00	\$ 282,566.00	\$ 318,092.00	\$ 3,161,259.00	\$ 283,618.41	\$ 309,674.96	\$ 273,452.79	\$ 2,828,795.94	\$ 332,463.06
201	MAC SS Grant (Accting/Contracting)	\$ -	\$ -	\$ 16,348.62	\$ 16,348.62	\$ 81,743.10	\$ 564.31	\$ 7,435.93	\$ 24,021.51	\$ 89,071.01	\$ (7,327.91)
216	Dolly Parton's Imagination Library	\$ 3,525.75	\$ -	\$ -	\$ 7,500.00	\$ 30,000.00	\$ 4,895.77	\$ 3,451.00	\$ 3,001.73	\$ 21,209.05	\$ 12,316.70
801	Program Income (SS Related)	\$ 82,849.45	\$ 4,582.45	\$ 4,713.22	\$ 4,548.23	\$ 55,702.85	\$ 335.21	\$ 1,449.81	\$ 833.25	\$ 56,415.52	\$ 82,136.78
804	GEMS Shared Services (PI SS Related)	\$ 1,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,300.00
902	COBRA - Employee Insurance Withholdings	\$ -	\$ 88.22	\$ 176.64	\$ -	\$ 264.86	\$ 88.22	\$ 88.22	\$ 88.22	\$ 264.66	\$ 0.20
	Sub-total for Smart Start & Related	\$ 364,362.86								Sub-total	\$ 429,978.73

Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2019 - 2020

FUND CODE		July 1, 2019 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			February	March	April	YTD	February	March	April	YTD	
	UNRESTRICTED FUNDS										
208	Unrestricted State Revenues - For Operating Purposes	\$ 28,371.63	\$ -	\$ -	\$ -	\$ -	\$ 1,798.79	\$ 1,857.04	\$ 1,727.85	\$ 12,174.13	\$ 16,197.50
	Unrestricted State Revenues - Invested in CDs and Money Market Account	\$ 488,655.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 460.14	\$ 488,195.41
501	Individual Gifts & Donations	\$ 40,140.50	\$ 401.42	\$ 350.00	\$ 935.00	\$ 11,340.40	\$ 255.12	\$ 320.00	\$ 5.42	\$ 1,872.13	\$ 49,608.77
515	Vending Machine Commissions	\$ 369.44	\$ 44.53	\$ 47.15	\$ 50.90	\$ 512.80	\$ 79.00	\$ 43.05	\$ 140.65	\$ 442.09	\$ 440.15
518	Kohl's Corporate Grants	\$ 3,855.92	\$ -	\$ -	\$ -	\$ 930.00	\$ -	\$ -	\$ -	\$ 429.58	\$ 4,356.34
526	Unrestricted Private Funds	\$ 540.41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28.58	\$ 540.41	\$ -
531	PFC Annual Engagements	\$ 247.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 247.80	\$ -
536	The CarMax Foundation Grant	\$ 636.43	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 802.33	\$ 9,834.10
537	Foundation for the Carolinas Grant via Long Leaf Foundation	\$ 13,361.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,350.82	\$ 2,010.81
539	Foundation for the Carolinas Grant - Operation Restoration	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,287.50	\$ 93,712.50
540	Think Babies Community Infant Toddler Project	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	\$ 84.74	\$ 2,000.00	\$ -
541	NC Early Care Childhood Foundation ECPC	\$ -	\$ -	\$ -	\$ -	\$ 886.37	\$ -	\$ -	\$ -	\$ 872.19	\$ 14.18
542	NC Early Care Childhood Foundation Family Input	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,006.01	\$ (6.01)
543	CC Foundation - Family Connect Grant	\$ -	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00	\$ 65.00	\$ 3,444.51	\$ 4,411.58	\$ 7,921.09	\$ 42,078.91
544	Falcon Children's Home - Car Seat Safety Program Donation	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00
545	CC Foundation - Toilet Training Grant	\$ -	\$ -	\$ 7,572.00	\$ -	\$ 7,572.00	\$ -	\$ -	\$ -	\$ -	\$ 7,572.00

Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2019 - 2020

FUND CODE		July 1, 2019 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			February	March	April	YTD	February	March	April	YTD	
802	PFCRC II (Non-Smart Start)	\$ 110,431.99	\$ 9,266.50	\$ 13,296.46	\$ 8,749.91	\$ 96,756.34	\$ 8,187.64	\$ 17,013.54	\$ 10,271.08	\$ 120,518.47	\$ 86,669.86
803	Proceeds From Sale of Property & Equipment (not program income)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
805	Misc. Unrestricted Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
806	Forward March Conference	\$ 31,763.71	\$ -	\$ 10,250.00	\$ -	\$ 11,250.00	\$ 193.09	\$ 1,301.10	\$ -	\$ 1,855.46	\$ 41,158.25
812	PFCRC II - Administration	\$ 57,000.00	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00	\$ 47,500.00	\$ 2,801.45	\$ 3,541.67	\$ 4,245.24	\$ 44,546.21	\$ 59,953.79
815	Hoke - Contracted Eval (not program income)	\$ 14,191.40	\$ 10,820.00	\$ -	\$ -	\$ 10,820.00	\$ 1,754.79	\$ 1,393.96	\$ 357.91	\$ 11,386.30	\$ 13,625.10
816	Contracted Data Services	\$ 3,448.15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,448.15
820	Fundraising - PFC Annual Soiree	\$ 106,534.93	\$ 3,850.00	\$ 3,423.00	\$ -	\$ 20,380.88	\$ 800.00	\$ 7,942.86	\$ 716.33	\$ 12,477.11	\$ 114,438.70
822	Fundraising - PFC Annual Soiree - Kidstuff	\$ 7,063.14	\$ -	\$ -	\$ -	\$ -	\$ 3,073.20	\$ -	\$ (73.20)	\$ 3,360.87	\$ 3,702.27
824	Fundraising - PFC Annual Soiree - Administrative Allocation	\$ 6,157.71	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,157.71
825	Capital Projects Fund	\$ 21,578.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,578.00
827	Fundraising - Mission Moments	\$ 139.52	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 139.52
828	Fundraising - Early Care & Education Initiatives	\$ 1,804.28	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,804.28
897	Sales Tax	\$ (8,948.47)	\$ 7,282.80	\$ -	\$ -	\$ 16,231.27	\$ 1,176.77	\$ 1,935.10	\$ 1,757.98	\$ 16,165.47	\$ (8,882.67)
899	Interest Income (from Investment Funds)	\$ 22,533.18	\$ 111.84	\$ 55.61	\$ 9.99	\$ 1,194.96	\$ -	\$ -	\$ -	\$ -	\$ 23,728.14
904	Forfeited FSA	\$ 823.85	\$ -	\$ 230.27	\$ -	\$ 230.27	\$ 4.25	\$ 4.25	\$ 4.25	\$ 42.50	\$ 1,011.62
905	Employee Withholding	\$ (2,537.86)	\$ 25,670.43	\$ 25,689.58	\$ 25,850.37	\$ 342,373.58	\$ 25,027.07	\$ 26,453.75	\$ 25,375.63	\$ 340,814.62	\$ (978.90)
Sub-total for Unrestricted Funds		\$ 1,049,162.84								Sub-total	\$ 1,086,568.48

Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2019 - 2020

FUND CODE		July 1, 2019 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			February	March	April	YTD	February	March	April	YTD	
	INFORMATION TECHNOLOGY										
992	PFC IT Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 261.42	\$ 74.68	\$ 112.00	\$ 2,167.43	\$ (2,167.43)
993	IT - Core	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
994	IT - Outside Agencies	\$ 121,979.80	\$ 3,188.00	\$ 9,133.30	\$ 6,724.15	\$ 74,608.53	\$ 7,025.31	\$ 13,518.30	\$ 8,072.39	\$ 88,357.12	\$ 108,231.21
995	IT - PFC Enhanced	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 402.39	\$ 611.08	\$ 2,635.14	\$ (2,635.14)
996	IT - PFC Regular	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 509.04	\$ -	\$ 509.04	\$ (509.04)
Sub-total for Information Technology		\$ 121,979.80								Sub-total	\$ 102,919.60
	OTHER FUNDS										
599	Cumberland Community Foundation Endowment	\$ 31,384.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,384.00
	Sub-total for Other Funds	\$ 31,384.00								Sub-total	\$ 31,384.00
	TOTAL	\$ 1,529,828.93								TOTAL	\$ 2,406,540.06

ADDITIONAL SUMMARIZED INFORMATION
USR
Operating Cash 16,197.50
Investments 488,195.41
\$ 504,392.91
NCPK
Operating Cash 810,490.96
Cash Advance -
\$ 810,490.96

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

Cash & In-Kind Contributions Report Fiscal Year 2019/2020

Total Smart Start Allocation: \$ 6,819,643.00
 Target Cash & In-Kind Required (19%): \$ 1,295,732.17
 Target Cash Required (≥13%): \$ 886,553.59
 Target In-Kind Required (±6%): \$ 409,178.58

1

CASH DONATIONS		February	March	April	Y-T-D
Cash Donations - In-House					
Board & Committee Donations	501-4410	\$ 205.00	\$ 120.00	\$ 20.00	\$ 1,490.00
Staff Donations	501-4410	\$ 1.00	\$ -	\$ 50.00	\$ 131.10
Donations - General Admin Operations	501-4410	\$ 195.42	\$ 230.00	\$ 865.00	\$ 8,569.30
Donations - General CCR&R	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - Reach Out & Read	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - General PD&C	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - General PFCRC	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - PD&C KidStuff	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - NC Pre-K SS Allowable	501-4420	\$ -	\$ -	\$ -	\$ 2,000.00
Donations - Vending Machine Proceeds	515-4410	\$ 44.53	\$ 47.15	\$ 50.90	\$ 512.80
Donations - PFC Annual Engagements	531-4410	\$ -	\$ -	\$ -	\$ -
Donations - Forward March Conference	806-4830	\$ -	\$ 10,250.00	\$ -	\$ 11,250.00
Donations - Fundraising Events 2018	820-4611	\$ -	\$ -	\$ -	\$ -
Donations - Fundraising Events 2019	820-4611	\$ -	\$ -	\$ -	\$ 2,500.00
Donations - Fundraising Event Sales 2019	820-4601	\$ -	\$ -	\$ -	\$ -
Donations - Fundraising Event Sales 2020	820-4601	\$ 3,850.00	\$ 3,423.00	\$ -	\$ 17,873.00
Program Income - Rent from Resource Center I	801-4824	\$ 2,465.40	\$ 3,137.02	\$ 4,548.23	\$ 38,185.16
Program Income - Conference Room Rental RCI	801-4762	\$ -	\$ -	\$ -	\$ 2,050.00
Program Income - Nurturing Parenting Workshop F	801-4836	\$ -	\$ -	\$ -	\$ -
Program Income - Tenant Copier Fees	801-5311	\$ -	\$ 18.20	\$ -	\$ 331.59
Program Income - CCR&R Workshop Fees	801-4823	\$ 1,945.00	\$ 1,415.00	\$ -	\$ 12,885.00
Program Income - CCR&R Resource Library Fees	801-4823	\$ 97.05	\$ 56.20	\$ -	\$ 747.69
Program Income - PDCC IACET Workshop Fees	801-4822	\$ 75.00	\$ -	\$ -	\$ 1,730.00
Program Income - PD&C Services	801-4834	\$ -	\$ -	\$ -	\$ -
Program Income - PD&C KidStuff	801-4834	\$ -	\$ 125.00	\$ -	\$ 125.00
Program Income - Summer Camp Expo	801-4833	\$ -	\$ -	\$ -	\$ -
Program Income - Other	801-4827	\$ -	\$ -	\$ -	\$ -
Program Income - Rent from Resource Center II	812-4761	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00	\$ 47,500.00
Cost Reduction - Car Seat Program Parent Fees	146-6902	\$ 100.00	\$ 80.00	\$ -	\$ 280.00
Quality Enhancement - Cash Matches	144-6904	\$ -	\$ -	\$ -	\$ -
Cost Reduction - Unlimited Online Learning	144-5317	\$ -	\$ -	\$ -	\$ -
Total Cash Donations - In-House		\$ 13,728.40	\$ 23,651.57	\$ 10,284.13	\$ 148,160.64
Cash Donations - Direct Service Providers					
1st Quarter (July - September)					\$ -
2nd Quarter (October - December)					\$ 28,698.62
3rd Quarter (January - March)	\$ -	\$ 11,682.55			\$ 108,318.04 *
4th Quarter (April - June)			\$ -	\$ -	\$ -
PFC Child Care Subsidy Parent Fees			\$ -	\$ -	\$ -
Total Cash Donations - Direct Service Providers		\$ -	\$ 11,682.55	\$ -	\$ 137,016.66
TOTAL CASH DONATIONS		\$ 13,728.40	\$ 35,334.12	\$ 10,284.13	\$ 285,177.30

2

GRANTS					
Carmax Foundation (100% Private Grants)	536-4426				\$ -
WalMart Foundation (100% Private Grants)	533-4423				\$ -
Raising A Reader (100% Private Grants)	534-4420				\$ -
Kohl's Corporate Grants (100% Private Grants)	518-4420				\$ 930.00
Cumberland Community Foundation (100% Private Grants)	535-4425				\$ -
TOTAL GRANTS		\$ -	\$ -	\$ -	\$ 930.00

4.2%

IN-KIND DONATIONS					
In-Kind Donations - In-House					
In-Kind Donations - Volunteer Time		\$ 3,558.93			\$ 30,275.37
Discounts on Materials - Kaplan					\$ -
Discounts on Materials - Brame					\$ -
Discounts on Materials - Discount School Supply					\$ -
Discounts on Materials - Lakeshore					\$ -
Discounts on Software - Techsoup Stock					\$ -
Donations - Other In-Kind					\$ 65.00
PFC Staff Donations - Supplies and Mileage					\$ -
PFC Board Member Donations - Supplies and Mileage					\$ -
Total In-Kind Donations - In-House		\$ 3,558.93	\$ -	\$ -	\$ 30,340.37
In-Kind Donations - Direct Service Providers					
1st Quarter (July - September)					\$ -
2nd Quarter (October - December)					\$ 10,828.00
3rd Quarter (January - March)	\$ -	\$ 8,547.96			\$ 8,547.96
4th Quarter (April - June)					\$ -
Total In-Kind Donations - Direct Service Providers		\$ -	\$ 8,547.96	\$ -	\$ 19,375.96
TOTAL IN-KIND DONATIONS		\$ 3,558.93	\$ 8,547.96	\$ -	\$ 49,716.33

0.7%

3

GRAND TOTAL		\$ 17,287.33	\$ 43,882.08	\$ 10,284.13	\$ 335,823.63
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4.9%

1 - Current Month Reporting

2 - YTD Cash Reported

3 - YTD In-Kind Reported

4 - Amount remaining to reach target

TARGET REMAINING

\$ (959,908.55)

4

* Parent Fees estimated as of Dec 2019 per NCPC