

Board of Directors / Strategic Planning Session

Quorum is 13 = 50% + 1 Attendee (Total Board Members = 25)

Meeting Agenda

Thursday, April 30, 2020

NC Pre-K – 9:00 am – 9:15 am / PFC Board – 9:15 pm – 10:00 am

Strategic Planning Session 10:00 am – 11:00 am

Zoom Meeting

***Be the Driving Force** to meet our roles and responsibilities as a non-profit Board by:*

➤ *Providing Oversight* ➤ *Ensuring Adequate Resources* ➤ *Establishing a Strategic Direction*

- I. Networking [9:00]**
- II. Determination of North Carolina Pre-Kindergarten Planning Committee (NC Pre-K) Quorum & Call to Order [9:05]**
- III. Adjourn NC Pre-K [9:15]**
- IV. Determination of Board Quorum & Call to Order – C. Sampson [9:15]**
 - A. Volunteer Forms ^Δ
 1. Board Donations – 72%
 2. PFC 10-10 Club – S. Moyer
- V. Approval of Minutes – C. Sampson [9:20]**
 - A. February 27, 2020 – Exec/Full Board/Strategic Planning Session*
 - B. January 30, 2020* – Board Minutes
 - C. December 19, 2019 – Executive Committee (Acting as Board)^Δ
- VI. Consent Agenda – Providing Oversight*! (See Section XI.) – C. Sampson [9:25]**
- VII. Establishing a Strategic Direction for the Future [9:30]**
 - A. Board Development Committee – A. Neal / M. Sonnenberg
 1. FY 20/21 New Board Members *
 - a. Stephen G. Terry – Business Leader
 - b. Brian Jones – Other Non-Profit Human Service Agency
 2. FY 20/21 New Board Officers *

Position	FY 19/20 Officers	FY 20/21 Officers
Chair	Chas Sampson	Ayesha Neal
Vice Chair	Ayesha Neal	Dr. Meredith Gronski
Treasurer	Sandee Gronowski	Stephen Terry
Secretary	Dr. Meredith Gronski	Terrasine Gardner
 3. Board Member 1st Term Ending June 30, 2020*
 - a. Mike Hardin
 4. FY 20/21 Executive Committee Members*
 - a. Angela Crosby
 - b. Perry Melton

5. FY 20/21 Committee Chairs/Members^Δ (See attached)
6. Board Members 2nd Term Ending June 30, 2021^Δ (see matrix)
7. FY 19/20 New Board Member – NC Pre-K Mandated *
 - a. Lonnie Ballard – Local Head Start Program Representative

VIII. Ensuring Adequate Resources & Engagement [9:40]

- A. Financial Summary: March 2020^Δ – M. Lilly
 1. Smart Start^ε
 2. NC Pre-Kindergarten^ε
 3. South West Child Development Commission (SWCDC) – Region 5^ε
 4. All Funding Sources^ε
 5. Cash and In-Kind Report^Δ – A. Hall
- B. March E-Trade Statement^ε – M. Sonnenberg
- C. Fixed Assets Disposals* – M. Lilly
- D. Budget Revisions/Amendments*
 1. Easter Seals UCP – A. Hall
 2. Kindermusik and Music Therapy – A. Hall
 3. Autism Society of Cumberland County – A. Hall
 4. Smart Start Administration – M. Lilly
 5. CCR&R Core – C. Mangum
 6. Planning and Evaluation – M. Lilly
- E. FY 20/21 Smart Start Allocation Plan* – M. Lilly
- F. Contract Activity Description (CAD)^Δ – P. Federline
 1. Planning Monitoring and Evaluation (PME) – FY 19/20
 2. Planning, Monitoring and Evaluation (PME) – FY 20/21
- G. PFC Little Land, March 7, 2020 – Update^Δ – S. Moyer

IX. President's Report^Δ [9:50]

- A. North Carolina Partnership for Children (NCPC) Updates / DCDEE Updates / Legislative Updates
- B. Grant Opportunities / Updates
- C. COVID-19 Updates
- D. Events

X. Strategic Planning Meeting 2 – Agenda Attached [10:00]

1. NC Pre-K
2. Community Engagement
3. Infrastructure

XI. Consent Agenda Items*!

March Meetings

- A. *Human Resource Committee – (March 11, 2020) – H. Debnam*
 1. *HR 202 – Job Posting and Candidate Screening, revised, Effective March 1, 2020*
 2. *HR 203 – Applications/Resumes, eliminated, Effective March 1, 2020*
 3. *HR 204 – Reference and Background Checks, revised, Effective March 1, 2020*
- B. *Board Development Committee – (March 11, 2020) – A. Neal*
 1. ***See Section VII. A.***
- C. *Facility and Tenant Committee – (March 16, 2020) – H. Debnam*
 1. *Meeting Cancelled – No Actionable Items to be Presented*
- D. *Finance Committee – (March 17, 2020) – S. Gronowski - CANCELLED*
- E. ***Committee Information (Non Action)^Δ***
 1. *PED Committee – (March 12, 2020) – M. Hardin*
 - a. *Strategic Planning for Creation of Five Year Fund Development Plan and Alignment with NCPC Fund Development Planning*

April Meetings

- A. *Facility and Tenant Committee – (April 20, 2020) – H. Debnam*
 - 1. *Lease Approvals*
 - a. *University of Minnesota (ADAPT)*
 - b. *Caring Hearts Behavioral Services*
 - 2. *COVID 19 effects on FRC*
 - a. *Waiving Late Fees for Tenants*
 - b. *No Rent Abatement*
- B. ***Committee Information (Non Action)***^Δ
 - 1. *P&E Committee – (April 14, 2020) – A. Cannon*
 - a. *Information Sheet Attached*
 - 2. *Facility and Tenant Committee*
 - a. *Infrastructure Repair Project- Update*

XII. Adjourn [11:00]

* Needs Action ^Δ Information Only !Possible Conflict of Interest (Recusals)

[°] Electronic Copy (Hard copies available upon request)



Partnership for Children of Cumberland County, Inc. (PFC)
Executive/Full Board/Strategic Planning Session (Acting as Board) Meeting Minutes
February 27, 2020 (9:10 am-11:02 am)
Be the Driving Force



IV. Establishing a Strategic Direction for the Future A. Strategic Planning Meeting 1 – Agenda Attached 1. NC Pre-K 2. Community Engagement 3. Infrastructure	Scottie Seawell, Consultant, conducted the session on Strategic Planning.	None	None
V. New Business A. Financial Reports: January 2020 ^e 1. Smart Start 2. NC Pre-Kindergarten 3. South West Child Development Commission (SWCDC) – Region 5 4. All Funding Sources 5. Cash and In-Kind Report B. January E-Trade Statement ^e C. NC Pre-K Update ^Δ 1. NC Pre-K Recruitment Day, February 29, 2020, Cumberland County Health Department, 9:00am-3:00pm	A.1.-5. The Financials Reports were included in the electronic packet for information only. B. The January E-Trade Statement was included in the electronic packet for information only. The statement did not include the E-Trade account number. C. PFC will host a NC Pre-K Recruitment Day on February 29, 2020. This event is being held at the Cumberland County Health Department from 9:00 am – 3:00 pm.	None None None	None None None
VI. Consent Items/Items for Information (See Agenda)		None	None
VII. Adjournment – Chas Sampson, Chair	As there was no further business, the meeting was adjourned at 11:02 am.	Adjourned	None

Submittal: The minutes of the above stated meeting are submitted for approval.

Secretary of Meeting

Date

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

Committee Chair

Date

Partnership for Children of Cumberland County, Inc.
Board of Directors Meeting Minutes
January 30, 2020 12:21 pm to 1:46 pm
Be the Driving Force

MEMBERS PRESENT: Dr. Pamela Adams-Watkins, Lisa Childers, Angela Crosby, Patricia Crouch (D), Hank Debnam, Dr. Phyllis Dunham, Jim Grafstrom (arrived at 12:25pm), Dr. Meredith Gronski, Alana Hix (D), Cotina Jones, Karen McDonald, Tre'vone McNeill, Perry Melton, Ayesha Neal, Tawnya Rayman, Chas Sampson and Wanda Wesley

MEMBERS ABSENT: Christiana Adeyemi, Amy Cannon, Robin Deaver, Terrasine Gardner, Sandee Gronowski, Michael Hardin, Brenda Reid Jackson, Katy Lollis, Angie Malave, Jami McLaughlin and Jennifer Taft

NON-VOTING ATTENDEES: Dr. Marvin Connelly, Jr., Pamela Federline, Belinda Gainey, Michelle Hearon, Marie Lilly, Carole Mangum, Sharon Moyer, Candy Scott, Cali Simchuk, Mary Sonnenberg and Mike Yeager

GUEST: Jenna Nelson, NCPC

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Networking		None	None
II. Determination of NC Pre-K Quorum & Call to Order		None	None
III. Adjourn NC Pre-K		None	None
IV. Determination of Board Quorum & Call to Order	The meeting of the Board of Directors was held at the Partnership for Children Resource Center, 351 Wagoner Drive, Fayetteville, NC, on January 30, 2020 beginning at 12:21 pm pursuant to prior written notice to each Board member. Chas Sampson, Chair, determined that a quorum was present and called the meeting to order. Belinda Gainey, Executive Specialist, was Secretary for the meeting and recorded the minutes.	Called to Order	None
A. Volunteer Forms ^Δ			
1. Board Donations – 52%			
2. PFC 10-10 Club			
	A. Chas Sampson asked board members to complete the volunteer form that was placed with their packets. The form is to include time spent reading emails, reviewing packets and all other meetings they may have attended in regards to the Partnership for the Children which did not require them to sign-in.	None	None
	A.1. Chas stated that all board members are required to make a board donation. Donations are now at 52%.	None	None
	A.2. Sharon Moyer stated that an easy way to provide a board donation is to join the PFC 10-10 Club. This consists of donating \$10 a month for a year and volunteering for 10 hours a year. Attending board/committee meetings does count towards the volunteer time. PFC 10-10 Club brochures were distributed to the board members.	None	None



Partnership for Children of Cumberland County, Inc.
Board of Directors Meeting Minutes
January 30, 2020 12:21 pm to 1:46 pm
Be the Driving Force



<p>V. Approval of Minutes*</p> <p>A. November 21, 2019 – Open Session*</p> <p>B. October 31, 2019 – Executive Committee (Acting as Board)^Δ</p>	<p>A. The minutes of the November 21, 2019 Board of Directors meeting were previously distributed and reviewed by the board members. Dr. Meredith Gronski moved to accept the November 21, 2019 Board Meeting minutes as presented. Cotina Jones seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>B. The minutes of the October 31, 2019 Executive Committee (Acting as Board) were distributed and reviewed by the board members. These minutes were provided as an FYI and did not require a vote.</p>	<p>Motion Carried</p> <p>None</p>	<p>None</p> <p>None</p>
<p>VI. Consent Agenda – Providing Oversight* (See Section X.)</p>	<p>Chas Sampson requested a motion to accept the Consent Agenda Section X. Dr. Meredith Gronski moved to accept the Consent Agenda Section X. as presented. Karen McDonald seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. The motion carried. Recusals: Angela Crosby and Perry Melton</p>	<p>Motion Carried</p>	<p>None</p>
<p>VII. Establishing a Strategic Direction for the Future</p> <p>A. Board Development Committee</p> <p>1. FY 20/21 Potential Board Officers/Board Members ^Δ</p> <p>2. Strategic Planning Sessions – February 27 and April 30^Δ</p> <p>B. Accountability Presentation^Δ</p>	<p>A.1. Mary Sonnenberg reported that the Board Development Committee is currently working on recruiting board officers for next fiscal year.</p> <p>A.2. Mary stated that the Strategic Planning sessions are going to take place on February 27 and April 30, 2020 from 9:00am-11:00am. During this time there will be a review of the Strategic Plan and an overview of the allocation process. Scottie Seawell will facilitate these activities. The February event will take place at the Clifffdale Library. Mary asked the board members to think about the strategic plans at organizations they work at and see if there are any overlaps with the work that PFC does. Think about the things that organizations can work together on.</p> <p>B. Jenna Nelson, NCPC Program Officer, presented an Accountability Presentation to the board members and PFC staff; handouts were also distributed.</p>	<p>None</p> <p>None</p> <p>None</p>	<p>None</p> <p>None</p> <p>None</p>
<p>VIII. Ensuring Adequate Resources & Engagement</p> <p>A. Financial Summary: December 2019^Δ</p> <p>B. December E-Trade Statement ^e</p> <p>C. PFC Audit Report Status^Δ</p> <p>D. PFC Little Land, March 7, 2020^Δ</p>	<p>A. Marie Lilly provided an overview of the December 2019 Financial Summary. Financial reports were reviewed during the January 21, 2020 Finance Committee meeting and were emailed to board members with the electronic board packet.</p> <p>B. Marie provided an overview of the December E-Trade Statement. The statement was viewed electronically during the meeting.</p> <p>C. Marie reported that the 2018-2019 PFC final audit report has been received; there were no findings.</p> <p>D. Sharon Moyer reported that the PFC Little Land is being held on March 7, 2020, 10:00am-2:00pm, at the Crown. Sponsors and vendors are still being accepted.</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p>



Partnership for Children of Cumberland County, Inc.
Board of Directors Meeting Minutes
January 30, 2020 12:21 pm to 1:46 pm
Be the Driving Force



IX. President's Report ^Δ	<p>The President's Report was included in the packet.</p> <p>Not listed on President's Report:</p> <ul style="list-style-type: none">- State of Education in Cumberland County, February 4 at Fayetteville State University- Wanda Wesley and Patricia Eaton will be presenting at the 2020 National Smart Start Conference – Parent Café Session- Mary and Sharon are a part of a group which discusses Tier 1 in Cumberland County- Sharon stated that the Fayetteville Roller Derby is donating proceeds from their event on March 14, 2020 to PFC.- Dr. Pamela Adams-Watkins was introduced to the Board.		
X. Consent Agenda Items/Items for Information (See Agenda)	The Consent Agenda items were approved in Section VI. Consent Agenda – Providing Oversight.		
XI. Adjourn	As there was no further business; the chair announced the meeting adjourned. The meeting was adjourned at 1:46 pm.	Adjourned	None

Submittal: The minutes of the above stated meeting are submitted for approval. _____

Secretary of Meeting

Date

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

Committee Chair

Date



Partnership for Children of Cumberland County, Inc. (PFC)
Executive Committee (Acting as Board) Meeting Minutes
December 19, 2019 (9:09 am-10:32am)
Be the Driving Force



MEMBERS PRESENT: Amy Cannon, Hank Debnam, Jim Grafstrom, Sandee Gronowski, Dr. Meredith Gronski, Alana Hix (D), Perry Melton, Ayesha Neal, Chas Sampson and Wanda Wesley
MEMBERS ABSENT: Dr. Marvin Connelly, Jr., Angela Crosby and Michael Hardin
NON-VOTING ATTENDEES: Belinda Gainey, Anna Hall, Marie Lilly, Rosalie Mallon, Carole Mangum, Sharon Moyer, Mary Sonnenberg and Mike Yeager

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Determination of Quorum & Call to Order – Dr. Meredith Gronski, Board Secretary A. Fundraising and Friend Raising 1. Board Donations a. PFC 10-10 Club 2. Thank You Notes to Donors 3. Volunteer Forms	<p>The scheduled meeting of the Executive Committee was held at the PFC Family Resource Center at 351 Wagoner Drive, Fayetteville, NC, on Thursday, December 19, 2019, and beginning at 9:09 am pursuant to prior written notice to each committee member. Chas Sampson, Chair, was behind schedule, therefore, Dr. Meredith Gronski, Board Secretary, determined that a quorum was present and called the meeting to order. Belinda Gainey, Executive Specialist, was Secretary for the meeting and recorded the minutes.</p> <p>A.1. Belinda Gainey asked all board members to review the matrix which was placed with each of their packets and contact board members assigned to them who have not made their required board donation.</p> <p>A.1.a. Sharon Moyer reported that there have not been any new PFC 10-10 Club members since last month. Participation in the PFC 10-10 does count towards board donations.</p> <p>A.2. Thank You Note cards were distributed for committee members to complete.</p> <p>A.3. Dr. Gronski asked the members to fill out the volunteer form if they read the packet prior to coming to the meeting.</p>	<p>Called to Order</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p>
II. Consent Agenda – Providing Oversight* (Section VI.A.) (Please Reference Agenda)	<p><i>Chas Sampson arrived at 9:20am, while the President's Report was being reviewed (reviewed prior the Consent Agenda). After the President's Report, Chas began Chairing the meeting.</i></p> <p>Chas Sampson requested a motion to accept the Executive Committee Consent Agenda Section VI.A.</p> <p>Hank Debnam moved to accept the Executive Committee Consent Agenda Section VI.A. as presented. Dr. Meredith Gronski seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p>	<p>Motion Carried</p>	<p>None</p>
III. President's Report ^Δ	<p>See attached sheet</p> <p><i>Not on the agenda:</i> The U.S. House and Senate have reached a bi-partisan agreement for 2020 appropriation bills. There is a \$550 million increase the Child Care and Development Block Grant and an increase of \$550 million to HeadStart and Early HeadStart of which \$100 million which is being set aside to expand Early HeadStart. There is a \$2 million dollar</p>	<p>None</p>	<p>None</p>

Partnership for Children of Cumberland County, Inc. (PFC)
Executive Committee (Acting as Board) Meeting Minutes
December 19, 2019 (9:09 am-10:32am)
Be the Driving Force

	<p>increase in Infant Early Childhood and Mental Health Program, \$7 million increase in the Infant Toddler Court Program, \$7 million increase to Part C Early Intervention and \$25 million increase to the Preschool Development Grant.</p> <p>Sharon Moyer reported that the PFC Little Land will be held at the Crown on March 7, 2020 from 10:00am-2:00pm. The Dogwood Festival is being held at the end of April 2020; PFC will be located in the locations at the festival. PFC is working to produce at fundraiser for the Dolly Parton Imagination Library.</p>		
<p>IV. Establishing a Strategic Direction for the Future</p> <p>A. Board Priorities Update^Δ</p> <ol style="list-style-type: none"> 1. NC Pre-K 2. Community Engagement 3. Infrastructure 	<p>An overview was provided on the Board Priorities – NC Pre-K, Community Engagement and Infrastructure.</p> <p>A.1. NC Pre-K – Mary – Payments have been provided to NC Pre-K providers. Teaching Strategies training will take place in February 2020. Most NC Pre-K sites are full; PFC is still recruiting.</p> <p>The CarryForward monies have been received. This will allow PFC to process the one-time 2% for NC Pre-K private sites. These funds will be provided to the sites for six months.</p> <p>A.2. Community Engagement – Sharon – Concentrating on the PFC website and making sure people can locate PFC on the internet. The goal is if people use certain words, for example diapers, that a link to the PFC website will be appear during the search. The Content Club is still ongoing. The Community Engagement department is out in the community making face-to-face connections as well. CE is working with the Planning and Evaluations department on the PFC Annual Report to make sure that it is meaningful to pull out some things that can be one sheeters that others can use. NCPC is working on the outline for a Fund Development Plan. Jessica Griffin from NCPC has been asked to meet with the PED Committee to make sure everyone is on the same page. PFC may also use Blackbaud instead of Salesforce.</p> <p>A.3. Infrastructure – Mike Yeager – discussed during President’s Report. Steve Fleming is onsite today performing water testing.</p>	None	None
<p>V. New Business</p> <p>A. Financial Reports: November 2019 ^Δ</p> <ol style="list-style-type: none"> 1. Smart Start 2. NC Pre-Kindergarten 3. South West Child Development Commission (SWCDC) – Region 5 4. All Funding Sources 5. Cash and In-Kind Report <p>B. November E-Trade Statement ^Δ</p> <p>C. Smart Start Carry Forward Update ^Δ</p>	<p>A.1.-4. Marie Lilly, Carole Mangum and Mary Sonnenberg provided an overview of the Financial Reports.</p> <p>A.5. Anna provided an overview of the Cash and In-Kind Report. A discussion took place during the meeting on how to reach the Cash and In-Kind match.</p> <p>B. Marie Lilly provided an overview of the November E-Trade Statement. The statement was viewed electronically during the meeting.</p> <p>C. This was discussed in Section IV.A.1.</p> <p>D. There will be a NC Pre-K Recruitment Day taking place on February 29, 2019.</p> <p>E. Mary informed the committee that PFC staff and tenants have participated in a safety training in which an officer from the Fayetteville Police Department led a discussion</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p>



PFC is a 501(c)(3) nonprofit organization supported by public and private funds through Smart Start - North Carolina's Early Childhood Initiative, tax-deductible donations, and grants.

Nomination Form Board of Directors Membership

Contact Information

Nominee Name: Stephen G. Terry (Steve)
Company Name: Haugh, Byrd & Lambert, LLP
Work Address: 1007 HAY ST / PO Box 53349
Fayetteville, NC 28305
Home Address: [REDACTED]
Work Phone: 910-483-1431 Cell Phone: 910-476-1512
Home Phone: N/A Home Email: [REDACTED]
Work Email: Steve@hbl-nc.com LinkedIn Account: Yes No X

Personal Information - Please use back or additional sheets if necessary.

Please explain how the nominee would contribute to the Partnership's mission as a board member:

Brings extensive business experience including 30+ years as an auditor
of non-profit organizations

What work experience or expertise would this nominee bring? (attach resume if helpful)

Partner/owner - Haugh, Byrd & Lambert, LLP (CPA Firm)
Employed since 1986, partner since 1990

List experiences as a volunteer (including boards, committees, other community service):

Most recent - Cape Fear Regional Theatre 2013-2019
Treasurer 2016-2019

Nominee, please list your personal reasons for being willing to serve on the Partnership board:

With 2 grown children and 1 grandchild I understand the importance of
giving children the best opportunities to succeed at the earliest opportunity. This
organization is known throughout the community to be the leader in this concept.

Authorization

The undersigned certify that the above information is true and accurate and permission is given to use the above information for nomination purposes.

Stephen G. Terry
Printed Name of Nominee

Stephen G. Terry
Signature of Nominee

1/28/2020
Date

Printed Name of Board Member
Submitting Application

Signature of Board Member
Submitting Application

Date



PFC is a 501(c)(3) nonprofit organization supported by public and private funds through Smart Start – North Carolina's Early Childhood Initiative, tax-deductible donations, and grants.

Nomination Form Board of Directors Membership

Contact Information

Nominee Name: Brian D. Jones
Company Name: Fayetteville Urban Ministry
Work Address: 701 Whitfield St.
Fayetteville, NC 28306
Home Address: [REDACTED]
Work Phone: 910 483-5944 Cell Phone: 910 578-2468
Home Phone: N/A Home Email: [REDACTED]
Work Email: bjones@fayurbmin.org LinkedIn Account: Yes No

Personal Information – Please use back or additional sheets if necessary.

Please explain how the nominee would contribute to the Partnership's mission as a board member:

What i would contribute as a board member is deep passion, professional experience, reputation for balanced, sound, deliberate thoughts and actions, diversity, as well as knowledge of community.

What work experience or expertise would this nominee bring? (attach resume if helpful)

See Attachment

List experiences as a volunteer (including boards, committees, other community service):

National Association for the Advancement of Colored People (NAACP)
North Carolina Juvenile Service Association

Nominee, please list your personal reasons for being willing to serve on the Partnership board:

Expand my network, grow my personal brand, support initiatives that resonate with me, and intellectual challenges.

Authorization

The undersigned certify that the above information is true and accurate and permission is given to use the above information for nomination purposes.

Brian D. Jones

Printed Name of Nominee

[Signature]

Signature of Nominee

2/21/2020

Date

Printed Name of Board Member
Submitting Application

Signature of Board Member
Submitting Application

Date

BRIAN D. JONES

Professional summary

Dedicated in the Human Services Field with 11 years of work in the mental health, social service field. Extensively trained in the diagnosis and treatment of personality disorders. Compassionate, solutions-oriented and dedicated to providing exceptional care and devising creative treatment plans for children, adolescents and adults dealing with mental as well as substance abuse issues. Empathetic mental health professional highly accomplished in violence counseling, crisis intervention and treatment analysis and planning.

Skills

- Culturally sensitive
- Skilled in intake interviewing
- Adept at treatment and discharge planning
- Knowledge of juvenile justice system
- Public speaking ability
- Strong public speaker
- Adept at conflict resolution
- Dual diagnoses expert
- Expertise in crisis intervention techniques
- Daily living activities educator

Work history

Residential Assistant

Jun 2005 - Feb 2010

Bright Haven Residential (Youth Group Home Setting)

- Maintained no more than 4 children in a group home placements.
- Monitored client census by using the Daily Movement Report and recording doctor appointments and site visit data.
- Facilitated a smooth discharge by encouraging and reassuring clients throughout their transitions.
- Recorded client information on special flow sheets, accurately indicating medication, sleep flow and restraints.
- Conducted therapeutic individual and family therapy sessions.
- Displayed sensitivity to the cultural and linguistic needs of the clients and families served.
- Ran goals for children ages 12 to 18.

Paraprofessional

Oct 2010 - Feb 2011

Serenity Therapeutic Services

- Maintained no more than 4 adults in a group home placements with Mental Disorder/Physical Disorder Adult Population.
- Monitored client census by using the Daily Movement Report and recording admissions, discharges, doctor appointments and site visit data.
- Facilitated a smooth discharge by encouraging and reassuring clients throughout their transitions.
- Recorded client information on special flow sheets, accurately indicating medication, sleep flow and restraints.
- Conducted therapeutic individual and family therapy sessions
- Displayed sensitivity to the cultural and linguistic needs of the clients and families served. Ran goals for children ages 21 to 64

Facility Manager

Feb 2011 - October 2016

Serenity Therapeutic Services

- Oversaw 8 paraprofessional staff.
- Facilitated a smooth discharge by encouraging and reassuring clients throughout their transitions.

- Developed and implemented treatment plans and modified when needed.
 - Directed family-centered, strengths-based, culturally competent and individualized intakes and assessments.
 - Connected clients with community service and resource agencies.
 - Provided comprehensive case management services, including creating treatment plans and connecting clients and families to appropriate resources.
 - Displayed sensitivity to the cultural and linguistic needs of the clients and families served.
 - Guided clients in effective therapeutic exercises
 - Developed goal-oriented activity therapy groups to improve clients' level of functioning.
 - Kept abreast of new and developing information in the mental health field by regularly attending professional conferences and workshops.
 - Offered and documented treatment consent forms in patient health records.
-
- Monitored psychiatric medications and recommended clinical interventions when needed.
 - Mediated conflicts within families to clarify and resolve underlying issues.

Direct Care Staff

September 2013 - Current

Arc of North Carolina

- Provide breaks for caregivers
- Assist with personal care, teaching skills to increase independence, promoting inclusion in the community.
- Provide experience in direct care or special education is preferred but not required.
- Creativity, progressive thinking, strong advocacy skills, and knowledge of community resources.

Mentor Case Manager

November 2016 – January 2019

Fayetteville Urban Ministry (Find A Friend)

- Conduct and oversee case management duties for youth enrolled in the FAF program
 - Conduct assessment and placements
 - Conduct one on one services
 - Conduct home and school visitations
- Match youth up with One-on-One with mentors.
- Plan in-service trainings for staff and volunteers.
- Conduct and supervise intake appointments with youth and parent(s).
- Prepare, type, copy, and file documents, including correspondence, newsletters, reports, program materials, funding applications, publicity, and others as needed by FAF/FUM staff.
- Manage all of FAF outgoing communications (mail, email, voice, etc.)
- Advocate for FAF/FUM programs with parents, youth, volunteers, funders, and anyone connected with the organization.
- Supervise volunteer trainings.
- Supervise with vehicle delivery of materials and transportation of youth.
- Maintain Program confidentiality.

Community Outreach Coordinator

January 2020 – Current

Fayetteville Urban Ministry

- Manage and assist with all large FUM fundraisers (Boss Toss, Golf Tournament, Honor Card)
- Volunteer Recruitment to include public speaking, workshops, and face to face contact.
- Coordinate with local professionals, businesses, organizations and professional groups to provide funds, volunteers, materials, training, tours and other resources used to serve FUM's clients.
- Manage FUM's web presence and electronic mass communications
- Maintaining computer and written documentation of activities and services Developing, typing, copying, and filing documents, including correspondence, newsletters, reports, program materials, funding applications, publicity, and others. (Serving as FUM's historian and marketing professional).
- Telephone calling as needed for FAF services and activities.
- Assist with Mailing and emailing FUM materials to volunteers, youth participants, community partners, parent/guardians, donors, and funding sources, etc.
- Transport/deliver FAF materials and youth participants as needed.
- Marketing, publicizing and networking FUM programs.

- Assist with program meetings and public speaking engagements.
- Strong computer skills and social media presence.
- Assist or facilitate and coordinate youth/parent workshops.
- Build strong relationships and open communication with referring parties.
- To provide support for in daily operations for FAF/FUM services.
- To network and assist other FUM programs when available.
- Attend trainings, workshops, or conferences that strengthen attributes of profession or program.
- Tour interns, volunteers, work study students etc., with FUM programs.
- Lead community projects (booth displays, public speaking, networking and events).

Education

High School Diploma:

E. E. Smith High School

June 2003

1800 Seabrook Road Fayetteville, NC

Bachelor of Arts: Social Work

Fayetteville State University

Currently Enrolled

1200 Murchison Rd, Fayetteville, NC

Affiliations

- National Association for the Advancement of Colored People (Current Member- 3/20)
- North Carolina Juvenile Service Association (Certified Member)

Certifications

- CPR/First Aid
- Darkness to Light's Stewards of Children Training

DRAFT 2020/2021 PARTNERSHIP FOR CHILDREN COMMITTEES

EXECUTIVE – 1. Ayesha Neal, Board Chair

- | | |
|---------------------------------------|---------------------------------------|
| 2. Amy Cannon (P&E) | 8. Karen McDonald – (HR) |
| 3. Angela Crosby | 9. Perry Melton |
| 4. Terrasine Garner - Secretary | 10. Chas Sampson– Past Board Chair |
| 5. Dr. Meredith Gronski - Vice Chair | 11. Stephen Terry – Treasurer/Finance |
| 6. Alana Hix (or Dr. Marvin Connelly) | 12. Wanda Wesley (CCRR) |
| 7. Brian Jones (PED) | 13. Ebone Williams (F&T) |

Staff Attendees:

Mary Sonnenberg
Marie Lilly
Dottie Adams

Anna Hall
Carole Mangum
Sharon Moyer
Belinda Gainey (Liaison)

All others on request &/or on agenda

BOARD DEVELOPMENT – 1. Dr. Meredith Gronski, Vice-Chair

- | | |
|-----------------|----------------------|
| 2. Robin Deaver | 4. Karen McDonald??? |
| 3. Van Gunter | 5. Ayesha Neal |
| | 6. Chas Sampson |

Staff Attendees:

Mary Sonnenberg

Belinda Gainey (Liaison)

CHILD CARE RESOURCE & REFERRAL –

- | | |
|------------------------|--------------------------|
| 1. Wanda Wesley, Chair | |
| 2. Cynthia Carroll | 8. Alana Hix |
| 3. Angela Crosby | 9. Ayesha Neal |
| 4. Patricia Crouch | 10. Alecia Paschal |
| 5. Dr. Phyllis Dunham | 11. Iris Pierce |
| 6. Patricia Eaton | 12. Tawnya Rayman |
| 7. Tre'vone McNeill | 13. Christopher Williams |

Staff Attendees:

Candy Scott
Michelle Hearon
Fiscal representative when needed
Mary Sonnenberg
Ar-Nita Davis
Tamiko Colvin (Liaison)

All others on request &/or on agenda

FACILITY & TENANT –1. Ebone Williams, Chair

- | | |
|-------------------|---------------|
| 2. John Bantsolas | 5. Joe Deaton |
| 3. Al Brunson | 6. Van Gunter |
| 4. Beth Hess | |

Staff Attendees:

Mike Yeager
Anna Hall as needed
Mary Sonnenberg
Violet-Baker Johnson (Liaison)

All others on request &/or on agenda

FINANCE –1. Stephen Terry, Chair

- | | |
|------------------|---------------------|
| 2. Lisa Childers | 6. Perry Melton |
| 3. Robin Deaver | 7. Marcus Hedgepeth |
| 4. Dawn Keeler | 8. Brenda Jackson |
| 5. Donna Pyles | 9. Sandee Gronowski |

Staff Attendees:

Mary Sonnenberg
Anna Hall
Marie Lilly

Dottie Adams
Carole Mangum
Belinda Gainey (Liaison)

All others on request &/or on agenda

HUMAN RESOURCES - 1. Karen McDonald, Chair

- | | |
|------------------|-----------------|
| 2. Lisa Childers | 5. Chas Sampson |
| 3. Jim Grafstrom | |
| 4. Robert Hines | |

Staff Attendees:

Mary Sonnenberg
Marie Lilly

Anthony Ramos (Liaison)

PLANNING & EVALUATION COMMITTEE -

- | | |
|----------------------|--------------------|
| 1. Amy Cannon, Chair | |
| 2. Scott Chase | 6. Kenneth Lawhead |
| 3. Kandy Cox | 7. Jennifer Taft |
| 4. Mary McCoy | 8. Cotina Jones |
| 5. Carl Mitchell | |

Staff Attendees:

Cali Simchuk (Liaison)
Mary Sonnenberg
Candy Scott

Fiscal representative when needed

All others on request &/or on agenda

PUBLIC ENGAGEMENT & DEVELOPMENT COMMITTEE – 1. Brian Jones, Chair

- | | |
|----------------------|--------------------|
| 2. Dr. Mark Kendrick | 5. Jami McLaughlin |
| 3. Kenneth Lawhead | 6. Jeff Morketter |
| 4. Erica Little | 7. Thomas Parker |
| | 8. Jerome Scott |

Staff Attendees:

Danielle Fennern(Liaison)
Rebecca Beck
Sharon Moyer
Mary Sonnenberg
Daniele Malvesti

All others on request &/or on agenda

Bd Officers, Immediate Past Chair, Committee Chairs, CC Superintendent or Designee, 2 other board members

Limited to 6 Board Directors – must have a 1 year board experience

Minimum of 12 representatives – board & non-board

Minimum of 4 representatives

Minimum of 8 members – 5 board & 3 non-board

Minimum of 5 board members

Minimum of 8 to include non-board members

Minimum of 6 with 2 board & 4 non-board members

Board Transition Worksheet - April 30, 2020

NCPK Suggested Roles - Government		1st Term Expires	2nd Term Expires
County Commissioner's Office	Open		
County Manager's Office	Cannon, Amy		6/30/2021
Department of Social Services - NC Pre-K Mandated	Reid-Jackson, Brenda		NCPK
Local Health Agency or Health Services Provider	Open		
School Administrator - NC Pre-K Mandated	Connelly, Dr. Marvin		NCPK
Higher Education Institution	Deaver, Robin	6/30/2020	6/30/2023
	Gronski, Dr. Meredith	6/30/2020	6/30/2023
Local Cooperative Extension Agency	Childers, Lisa		6/30/2021
Local Public Library	Jones, Cotina	6/30/2022	6/30/2025
Municipal Government	McDonald, Karen	6/30/2020	6/30/2023
NCPK Suggested Roles - Services		1st Term Expires	2nd Term Expires
Child Care Provider - Licensed Center - NC Pre-K Mandated	Crosby, Angela		6/30/2021
	Melton, Perry		6/30/2021
Child Care Provider - Licensed Home	Open		
Military Child Care Rep	Open		
Local Head Start Program Representative - NC Pre-K Mandated	Adeyemi, Christiana		NCPK
Local Mental Health Community Organization	Gardner, Terrasine	6/30/2022	6/30/2025
	Wesley, Wanda	6/30/2020	6/30/2023
Child Care Resource & Referral (non-employee) or Another Child-Serving Agency Representative - NC Pre-K Mandated	Neal, Ayesha	6/30/2021	6/30/2024
Other Non-Profit Human Service Agency	Brian Jones	6/30/2023	6/30/2026
Public School Exceptional Children's Preschool Program Representative - NC Pre-K Mandated	Dr. Pamela Adams-Watkins		NCPK
NCPK Suggested Roles - Business/Community		1st Term Expires	2nd Term Expires
Parent of a child 5 or younger - NC Pre-K Mandated	Hardin, Michael	6/30/2020	6/30/2023
	McLaughlin, Jami	6/30/2021	6/30/2024
Faith Community	McNeill, Tre'vone	6/30/2022	6/30/2025
Inter-Agency Coordinating Council or parent of a child with a disability	Rayman, Tawnya	6/30/2020	6/30/2023
Foundation or other philanthropic organization	Open		
Business Leader	Grafstrom, James		6/30/2021
	Malave, Angie		6/30/2021
	Sampson, Chas	6/30/2020	6/30/2023
	Stephen Terry	6/30/2023	6/30/2026
Military Community Rep	Gronowski, Sandee	6/30/2020	6/30/2023
Community At Large	Taft, Jennifer	6/30/2021	6/30/2024
	Dunham, Dr. Phyllis	6/30/2021	6/30/2024
	Debnam, Hank		6/30/2020
	Morris, Charles		Emeritus
		1st Term Ending 6/30/20 = 8	2nd Term Ending 6/30/20 = 1
		1st Term Ending 6/30/21 = 4	2nd Term Ending 6/30/21 = 6
		1st Term Ending 6/30/22 = 4	2nd Term Ending 6/30/22 = 1
		1st Term Ending 6/30/23 = 2	2nd Term Ending 6/30/23 = 8
		2nd Term Ending 6/30/24 = 4	
		2nd Term Ending 6/30/25 = 4	
		2nd Term Ending 6/30/26 = 2	



PFC is a 501(c)(3) nonprofit organization supported by public and private funds through Smart Start – North Carolina's Early Childhood Initiative, tax-deductible donations, and grants.

Nomination Form Board of Directors Membership

Contact Information

Nominee Name: Lonnie Ballard Jr.
Company Name: Action Pathways, Inc.
Work Address: 316 Green Street (P.O. Box 2009)
Fayetteville, NC 28302
Home Address: _____
Work Phone: 910 485-6131 Cell Phone: _____
Home Phone: _____ Home Email: _____
Work Email: lonnie.ballard@actionpathways.org LinkedIn Account: Yes ___ No ☒

Personal Information – Please use back or additional sheets if necessary.

Please explain how the nominee would contribute to the Partnership's mission as a board member:

Over 20 years of executive leadership and management experience; superior knowledge of human services programs and administration.

What work experience or expertise would this nominee bring? (attach resume if helpful)

See resume (enclosed)

List experiences as a volunteer (including boards, committees, other community service):

NC Head Start Association member, North Carolina Community Action Assoc. member, Feeding the Carolinas Board Member, Central Campbellton Road Committee.

Nominee, please list your personal reasons for being willing to serve on the Partnership board:

To make Cumberland Childcare Network more cohesive and expansive.

Authorization

The undersigned certify that the above information is true and accurate and permission is given to use the above information for nomination purposes.

Lonnie Ballard Jr.
Printed Name of Nominee

[Signature]
Signature of Nominee

3/12/2020
Date

Printed Name of Board Member
Submitting Application

[Signature]
Signature of Board Member
Submitting Application

Date

Lonnie Ballard Jr.

• Fayetteville, NC 28301 • lb804850@gmail.com

SENIOR EXECUTIVE

Highly creative senior executive drawing upon 20 years of experience in management and leadership to contribute to productive and efficient operations. Leads cross-functionally to build consensus, encourage innovation, track benchmark achievement, and troubleshoot emerging issues.

- Core Competencies -

- ◆ Planning
- ◆ Governing/Board Relations
- ◆ Administration
- ◆ Financial Management
- ◆ Communications & Community Engagement
- ◆ Fundraising

PROFESSIONAL EXPERIENCE

Chief Executive Officer, Action Pathways, Inc., Fayetteville, NC - May 2018 - Present

- ◆ Provides active and engaged performance and fiscal management of all aspects of Action Pathways; Oversees approximately 275 employees and an \$20+ Million budget.
- ◆ Works collaboratively with the Board to carry out priorities and policies.
- ◆ Successfully developed and adopted a livable wage standard to increase minimum wage for all regular employees which positively impacting 23% of the workforce.
- ◆ Championed an across the board cost-of-living adjustment (COLA) for all regular employees which had not occurred in over a decade.
- ◆ Developed a fundraising strategy for events, direct mail, on-line giving and grants.
- ◆ Successfully led the development and implementation of two (2) new websites for Action Pathways and Second Harvest Food Bank.
- ◆ Provided oversight of fundraising initiatives for Hurricane Relief which produced additional investment in excess of \$500K.
- ◆ Secured \$1.3 Million in additional investment for the Head Start Program
- ◆ Works closely with management and employees to improve work relationships, build morale, and increase productivity and retention.
- ◆ Re-instituted new employee orientation and newsletter, developed listening sessions, improved training opportunities and recruitment efforts and introduced electronic notification and teleconference platforms.

Supervisor: Action Pathways Board of Directors, (910) 485-6131; 316 Green Street, NC 28302

Chief Operating Officer, Action Pathways, Inc., Fayetteville, NC - September 2016 - May 2018

- ◆ Provided oversight of all planning, organization, operation and staffing of agency programs as well as established, evaluated and measured goal setting and attainment.
- ◆ Successfully managed all five (5) program directors in four strategic focus areas comprised of approximately 275 employees and a budget of up to approximately \$20M to include housing, education, empowerment and hunger.
- ◆ Ensured the continued financial viability of programs through sound fiscal management.
- ◆ Led internal team to secure \$1+ million dollar Health & Safety Supplemental Grant for the first time.
- ◆ Successfully led program staff through Office of Head Start Triennial Review.

Supervisor: Cynthia Wilson, Chief Executive Officer (910) 485-6131; 316 Green Street, NC 28302

Consultant, City of Tallahassee, FL - February 2016 - May 2016

- ◆ Provided management consulting services to the City Manager for specific development and transportation capital projects.

Supervisor: Rick Fernandez, City Manager (850) 891-8200; 300 South Adams Street, Tallahassee FL 32301

Assistant City Manager, City of Tallahassee, FL — May 2014 - January 2016

- ◆ As a highly responsible senior executive, provided leadership, developed strategies and directed a number of assigned City Departments through department directors.
- ◆ Successfully managed a staff of approximately 400 employees comprising five city departments in Transportation and Development.
- ◆ Responsible for operating budget oversight in excess of \$61 million in addition to multi-million dollar capital projects.
- ◆ Provided management and administrative oversight of Tallahassee Mall Redevelopment; FAMU Way Project, Blue Print 2000, etc.

Supervisor: Anita Favors Thompson, City Manager (850) 891-8200; 300 South Adams Street, Tallahassee FL 32301

Assistant City Manager, City of Albany, GA — May 2012 - May 2014

- ◆ Senior executive manager responsible for directing the administration, development, operation and evaluation of assigned City programs and services.
- ◆ Successfully managed a staff of approximately 300 employees comprising five city departments and budget oversight in excess of \$50 million.
- ◆ Developed new sources of revenue to include the development and implementation of a storm water fee system to meet state and federal storm water mandates while creating up to \$2 million in new reoccurring revenue.

Supervisor: James Taylor, City Manager (229) 431-3234; P.O. Box 447, Albany, GA 31702

Assistant City Manager and Director of Cultural Affairs and Leisure Services, City of Riverdale, GA — July 2008 - April 2012

- ◆ As a Senior Executive Manager responsible for a total staff of approximately 30 employees.
- ◆ Championed organizational shift in climate from traditional service model to community oriented model.
- ◆ Led community engagement strategies that increased citizen participation and ultimately community support of city initiatives which led to a major town center development and opportunities to diversify the city's tax base.
- ◆ Developed and implemented the City's first Department of Cultural Affairs and Leisure Services and served as Assistant City Manager/Director.
- ◆ Led website redesign to include improved functionality.
- ◆ Initiated rebranding campaign, virtual services and on-line payments.
- ◆ Researched and helped secure software to effectively manage court services and leisure programs.

Supervisor: Iris Jessie, City Manager, (770) 997-8989; 7200 Church Street, Riverdale, GA 30274

Assistant to the City Manager, City of Riverdale, GA — October 2004 - June 2008

- ◆ As an Executive Team Member, successfully planned, coordinated and managed a wide variety of special projects while mobilizing cross departmental functions.
- ◆ Developed and championed Riverdale Neighborhood University, a civic program that educated citizens on city government and effectively engaged citizens as ambassadors at the grassroots level.

Supervisor: Iris Jessie, City Manager, (770) 997-8989; 7200 Church Street, Riverdale, GA 30274

Community & Supportive Services Manager, Norfolk Redevelopment & Housing Authority, Norfolk, VA — August 2001 - September 2004

- ◆ Provided oversight of community & supportive services programs and initiatives for a large scale redevelopment project (HUD HOPE VI Grant - \$35M) that involved various levels of government and community partnerships.
- ◆ Managed approximately 6 employees and a multiyear multi-million dollar budget.

Supervisor: Ruby Hooks, Director of Management Services, (757) 623-1111; 201 Granby Street, Norfolk, VA 23510

Director of Planning; Chief Planner, Office of Human Affairs, Newport News, VA — September 1996 - August 2001 (COMMUNITY ACTION PROGRAM)

- ◆ As an Executive Team Member, developed and implemented effective short and long range goals and strategic plans for the community action agency which resulted in growth in services and revenue generation.
- ◆ Provided oversight of grant administration to include development, compliance, reporting and evaluation for agency programs such as Head Start/Early Childhood Development, Youth

Services, Housing Counseling, Emergency Services, Assistance to the Homeless, Affordable Housing, Re-Entry Program and Senior Services. Managed approximately 2 employees.

Supervisor: Robert Ayers Jr., Executive Director, (757) 247-6532; 6060 Jefferson Avenue, Newport News, VA 23605

EDUCATION & CREDENTIALS

Old Dominion University, Norfolk, VA — Master of Public Administration

Hampton University, Hampton, VA — Bachelor of Arts (English)

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

Board Responsibility

The review of the financial statements is the responsibility of the Committee and Board Members of PFC.

The detailed financial reports have been provided to you via email and will be provided electronically during the meeting.

March 31, 2020

1 Balance Sheet

- a. The cash balances; investments and liabilities are at the anticipated amounts and are sufficient for the current needs.

2 Smart Start Grant [State Funds]

- a. PFC's Smart Start grant budgets are reflected at full allocation effective 07-01-2019.
- b. The total allocation for FY2019-2020 is \$6,573,047 including DSS and WAGE\$.
- c. Carryforward Funds from FY 1819 to be used in FY 1920 of \$246,596 were added to our FY 1920 contract and have been incorporated into the budget for service activities only effective November 30, 2020.

3 NC Pre-Kindergarten Grant [State and Federal Funds]

- a. PFC is in full contract with DCDEE effective 07-01-2019.
- b. The total grant was \$8,923,135, but has been increased by additional state funding of \$174,963, effective 10-01-2019. This brings the total grant to \$9,098,098, which currently consists of \$2,174,469 of state funds and \$6,923,629 of federal funds.

4 DCDEE - Region 5 Grants [Federal Funds]

- a. PFC's three Region 5 grants are all in contract effective 07-01-19.

5 All Funding Sources

- a. The cash balance at month-end is as projected and is sufficient for the requirements of the upcoming month.

6 Unrestricted State Revenues (USR)

- a. The goal is to continue to use these funds only when other funding streams cannot be used or is not available.

- b. The cash equivalent balances in Fund 208 consists of the following at the end of the month:

PNC Bank Money Market Account	220,095.41	<i>Does not include interest earned in Fund 899</i>
Select Bank - Certificate of Deposit	100,000.00	
Lumbee Bank - Certificate of Deposit	100,000.00	
Lumbee Bank - Checking Account [from investments]	100.00	<i>Deposited \$100, fees of \$40 refunded</i>
E-Trade Funds Account	68,000.00	
	<u>488,195.41</u>	

PNC Bank Money Market - Fund 208	220,095.41
PNC Bank Money Market - Fund 899	23,718.15
	<u>243,813.56</u>

Investments - Fund 208	488,195.41
Interest Earned - Fund 899	23,718.15
TOTAL INVESTMENTS PLUS INTEREST	<u>511,913.56</u>

7 Cash and In-kind Report

- a. The 19% match amount reflected on the monthly report is reflected at 100% of the full allocation.
- b. PFC's Leadership Team, staff and Board members will continue to discuss and implement strategies to meet our match requirement. PFC did not meet the 19% match requirement for FY1819, FY1718 nor for FY1617.
- c. The penalty for not meeting the match in FY1718 was waived due to the lack of data from DSS parent fees. Any penalties for FY1819 were also waived for counties that were affected by Hurricane Florence as well as for all counties due to lack of county specific data from DSS parent fees.

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

FOOTNOTES FOR FINANCIAL REPORTS March 31, 2020

FOOTNOTES - BALANCE SHEET

A. The cash accounts at March 31, 2020 total \$1,454,697.76.

Included in the cash balance amount are the following investment vehicles:

Banking Institution	Investment Type	Current Amount	Term (months)	Maturity Date	Interest Rate	Annual Percentage Yield
PNC Bank	Money Market	\$243,813.56	n/a	n/a	n/a	.50%
Select Bank	CD	\$100,000.00	15	05/20/20	2.47%	2.50%
Lumbee Bank	CD	\$100,000.00	15	05/21/20	2.26%	2.29%
Lumbee Bank	Checking	\$100.00	n/a	n/a	n/a	n/a
E-Trade	Financial Trades	\$68,000.00	n/a	n/a	n/a	n/a
Cumberland Community Foundation	Beneficial Interest in Endowment Fund	\$31,384.00	n/a	n/a	n/a	n/a
TOTAL		\$543,297.56				

B. Employees' payroll deductions at March 31, 2020 from the current month and from prior months total \$(349.35). These accounts are reconciled on a monthly basis and at yearend to ensure that the correct amounts are being accounted for.

C. Per Board approval, an endowment fund was established on June 29, 2012 with the Cumberland Community Foundation, Inc. with an initial amount of \$25,000.00. Since this amount is an irrevocable gift of assets, it is classified as a permanently restricted net asset for accounting purposes. It is also classified as a "Beneficial Interest in Community Foundation" in the Assets section of the Balance Sheet.

NCPC defines permanently restricted net assets as "used to classify assets that have donor-imposed stipulations that neither expire with time nor can be fulfilled or removed by actions of the organization. An example would be an endowment fund whereby the principal is maintained for investment purposes and the interest earnings may be available for use. This FASB code is rarely used."

Additional funds totaling \$4,732.00 was added to the endowment as of June 30, 2013. The Partnership made an additional deposit of \$768.00 to the endowment in September 2014. The Partnership also made an additional deposit of \$666.00 to the endowment in July 2015. During January 2016, additional deposits totaling \$218.00 were received for the endowment. This amount was transferred to the Foundation in February 2016. The total contributions from the Partnership to the endowment, including these funds, are now a total of \$31,384.00. There were no additional funds added to this endowment during the 2016-2017 fiscal year.

FOOTNOTES FOR FINANCIAL REPORTS

March 31, 2020

FOOTNOTES - SMART START GRANT SPREADSHEET

***Carryforward Funds from FY 1819 to be used in FY 1920 of \$246,596 were added to our FY 1920 contract and have been incorporated into the budget for service activities only effective November 30, 2019.**

SERVICES (In-House Activities): The Smart Start grants for all of the Service budgets are in full contract effective July 1, 2019.

The Family Resource Center, Community Engagement & Development, Planning & Evaluation, All Children Excel, and CCR&R Subsidy Non-TANF all received increases from the Carryforward Funds, effective 11/30/19.

Two new activities, NC Pre-K Subsidy TANF and NC Pre-K Subsidy Non-TANF, were also added from the Carryforward Funds, effective 11/30/19.

DIRECT SERVICE PROVIDERS: The Smart Start grants for the Direct Service Providers (DSPs) budgets are in full contract at July 1, 2019.

Kerri Hurley (Kindermusik Therapy) received an increase from the Carryforward Funds, effective 11/30/19.

ADMINISTRATION: The Smart Start grant for the Administration budget is in full contract at July 1, 2019.

Effective September 15, 2019 a new activity for the Fundraising Administration 1% allocation was established by decreasing the Smart Start P&E Services activity and increasing the Fundraising Administration Activity by \$65,730.

Partnership for Children of Cumberland County, Inc.
Balance Sheet
March 31, 2020

Assets

Bank of America Checking Account	\$ 911,000.20	}	A
PNC Bank - Money Market Reserve	243,813.56		
Select Bank - Certificate of Deposit	100,000.00		
Lumbee Bank - Certificate of Deposit	100,000.00		
Lumbee Bank - Checking Account [from investments]	100.00		
E-Trade Funds Account	68,000.00		
Petty Cash, Change Funds, Undeposited Receipts	400.00		
Beneficial Interest in Community Foundation	31,384.00		
	<hr/>		
Total Assets	1,454,697.76		
	<hr/> <hr/>		

Liabilities and Net Assets

Flex-Spending Payable	175.30	}	B
AFLAC Payable	(591.91)		
United Way Payable	(25.00)		
Payroll Withholding - 401k	0.01		
Dental Insurance Payable	72.19		
Vision Payable	20.09		
Legal Shield Payable	(0.03)		
Tenant Security Deposits	21,961.80		
Unrestricted Net Assets	1,068,241.02		
Temporarily Restricted Net Assets	133,688.46		
Permanently Restricted Net Assets	31,384.00		C
Excess Revenues over (under) Expenditures	199,771.83		
	<hr/>		
Total Liabilities and Net Assets	\$ 1,454,697.76		
	<hr/> <hr/>		

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2019 - 2020

FY 19/20 SMART START FULL ALLOCATION	\$6,819,643
TOTAL ALLOCATION FOR ADMINISTRATION ----->	\$383,479
FY 19/20 Smart Start Admin Base Allocation	\$317,749
FY 19/20 Addition of 1% Fundraising Grant [9200-990]	\$65,730
TOTAL ALLOCATION FOR SERVICES ----->	\$6,436,164
FY 19/20 Smart Start Services Allocation :	\$6,255,298
FY 19/20 Reduction for 1% Fundraising Grant [9200-990]	\$ (65,730)
Carryforward Funds from FY1819 to be used in FY1920	\$246,596

AS OF MARCH 31, 2020

		EXPENDITURES							If monthly spending was equal, at month-end, the percentages should be:	
									75%	25%
Activity	Agency	02/15/20 Budget	Advances	February	March	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds	
Early Care & Education Subsidy - TANF Only										
1 Subsidized Child Care	Dept. of Social Services	\$ 2,230,306.00		\$ 326,820.00	\$ 314,963.00	\$ 1,352,539.00	\$ 877,767.00	61%	39%	
2 CCR&R - Subsidy	IH Partnership for Children	\$ 366,368.00		\$ 28,712.74	\$ 31,320.35	\$ 273,151.92	\$ 93,216.08	75%	25%	
3 Child Care Scholarships	Fayetteville Tech. Com. College	\$ 207,260.00		\$ 18,143.57	\$ 19,487.57	\$ 149,389.45	\$ 57,870.55	72%	28%	
4 NC Pre-K Susidy TANF - NEW at 11-30-19	IH Partnership for Children	\$ 64,776.00		\$ 11,643.00	\$ 14,630.00	\$ 26,273.00	\$ 38,503.00	41%	59%	
ECE Subsidy TANF Total:		45%	\$ 2,868,710.00	\$ -	\$ 385,319.31	\$ 380,400.92	\$ 1,801,353.37	63%		
Minimum of 39% Required										
Early Care & Education Subsidy - Non-TANF										
5 CCR&R - Non-TANF Dual Subsidy	IH Partnership for Children	\$ 150,500.00		\$ 14,045.00	\$ 12,397.85	\$ 102,605.01	\$ 47,894.99	68%	32%	
6 Spainhour/Child Play	Easter Seals UCP	\$ 91,716.00		\$ 3,439.35	\$ 3,821.50	\$ 51,590.25	\$ 40,125.75	56%	44%	
7 NC Pre-K Subsidy Non-TANF - NEW at 11-30-19	IH Partnership for Children	\$ 11,430.00		\$ 2,672.00	\$ 3,914.00	\$ 6,586.00	\$ 4,844.00	58%	42%	
ECE Subsidy Non-TANF Total:		4%	\$ 253,646.00	\$ -	\$ 20,156.35	\$ 20,133.35	\$ 160,781.26	63%		
Early Care & Education Subsidy - Administration										
8 Subsidy Support Staff	Dept. of Social Services	\$ 159,807.00		\$ -	\$ -	\$ 159,807.00	\$ -	100%	0%	
9 Child Care Scholarship - Admin Support	Fayetteville Tech. Com. College	\$ 11,450.00		\$ 3,610.60	\$ 996.61	\$ 9,482.36	\$ 1,967.64	83%	17%	
10 CCR&R - Subsidy Administration	IH Partnership for Children	\$ 7,150.00		\$ -	\$ -	\$ 6,949.36	\$ 200.64	97%	3%	
ECE Subsidy Administration Total		3%	\$ 178,407.00	\$ -	\$ 3,610.60	\$ 996.61	\$ 176,238.72	99%		
Early Care & Education Quality & Affordability										
11 CCR&R - Core Services	IH Partnership for Children	\$ 1,385,700.00		\$ 115,461.40	\$ 95,098.26	\$ 1,032,113.11	\$ 353,586.89	74%	26%	
12 WAGES	Child Care Svcs. Association	\$ 371,554.00		\$ 93,069.88	\$ 36,216.67	\$ 292,586.74	\$ 78,967.26	79%	21%	
ECE Quality Total:		27%	\$ 1,757,254.00	\$ -	\$ 208,531.28	\$ 131,314.93	\$ 1,324,699.85	75%		
Minimum of 70% Total Required										

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2019 - 2020

FY 19/20 SMART START FULL ALLOCATION		\$6,819,643
TOTAL ALLOCATION FOR ADMINISTRATION ----->		\$383,479
FY 19/20 Smart Start Admin Base Allocation	\$317,749	
FY 19/20 Additon of 1% Fundraising Grant [9200-990]	\$65,730	
TOTAL ALLOCATION FOR SERVICES ----->		\$6,436,164
FY 19/20 Smart Start Services Allocation :	\$6,255,298	
FY 19/20 Reduction for 1% Fundraising Grant [9200-990]	\$ (65,730)	
Carryforward Funds from FY1819 to be used in FY1920	\$246,596	

										AS OF MARCH 31, 2020		
										If monthly spending was equal, at month-end, the percentages should be:		
										75%	25%	
										% of Budget Expended	% of Available Funds	
Activity			Agency		02/15/20 Budget	Advances	February	March	Y-T-D	Remaining Budget		
Health and Safety												
13	Assuring Better Health and Development (ABCD)		Carolina Collaborative Community Care (4C)		\$ 92,238.00		\$ 7,644.36	\$ 6,964.91	\$ 72,737.40	\$ 19,500.60	79%	21%
14	Family Connect NEW at 07-01-18		IH Partnership for Children		\$ 100,000.00		\$ -	\$ 22,500.00	\$ 67,883.89	\$ 32,116.11	68%	32%
15	Kindermusik & Music Therapy [NEW PSC FOR FY1819 effective 7-1-18 per NCPC]		Kerri Hurley		\$ 69,534.00	\$ 9,534.83	\$ 7,614.72	\$ 5,905.88	\$ 51,559.32	\$ 17,974.68	74%	26%
			Health & Safety Total:	4%	\$ 261,772.00	\$ 9,534.83	\$ 15,259.08	\$ 35,370.79	\$ 192,180.61	\$ 69,591.39	73%	
Family Support												
16	Autism Outreach & Resource Ctr.		Autism of CC		\$ 45,000.00		\$ -	\$ -	\$ 42,721.74	\$ 2,278.26	95%	5%
17	PFC Family Resource Center		IH Partnership for Children		\$ 180,804.00		\$ 11,204.20	\$ 11,541.04	\$ 90,524.35	\$ 90,279.65	50%	50%
18	All Children Excel [ACE]		IH Partnership for Children		\$ 237,025.00		\$ 18,233.50	\$ 17,636.06	\$ 170,518.57	\$ 66,506.43	72%	28%
19	Child Passenger Safety Car Seat		IH Partnership for Children		\$ 6,500.00		\$ 1,699.70	\$ (80.00)	\$ 3,776.79	\$ 2,723.21	58%	42%
20	Community Engagement & Resource Development		IH Partnership for Children		\$ 273,500.00		\$ 17,935.36	\$ 23,739.04	\$ 208,057.41	\$ 65,442.59	76%	24%
21	Reach Out & Read Grant		Carolina Collaborative Community Care (4C)		\$ 16,500.00		\$ 374.50	\$ 353.98	\$ 3,086.86	\$ 13,413.14	19%	81%
			Family Support Total:	12%	\$ 759,329.00	\$ -	\$ 49,447.26	\$ 53,190.12	\$ 518,685.72	\$ 240,643.28	68%	
System Support												
22	P&E - Planning & Evaluation		IH Partnership for Children		\$ 357,046.00		\$ 17,081.06	\$ 33,873.00	\$ 212,053.72	\$ 144,992.28	59%	41%
			System Support Total:	6%	\$ 357,046.00	\$ -	\$ 17,081.06	\$ 33,873.00	\$ 212,053.72	\$ 144,992.28	59%	
			Total of Approved Projects:		\$ 6,436,164.00	\$ 9,534.83	\$ 699,404.94	\$ 655,279.72	\$ 4,385,993.25	\$ 2,050,170.75		
23	Administration		IH Partnership for Children	5%	\$ 317,749.00	\$ -	\$ 29,004.04	\$ 3,096.88	\$ 291,823.08	\$ 25,925.92	92%	8%
24	1% Fundraising NEW for FY2019-2020		IH Partnership for Children	1%	\$ 65,730.00	\$ -	\$ -	\$ -	\$ 9,160.62	\$ 56,569.38	14%	86%
Unallocated Smart Start SERVICES Funds					\$ -							
Unallocated Smart Start ADMINISTRATION Funds					\$ -							
Total Smart Start Funds Expended						\$ 9,534.83	\$ 728,408.98	\$ 658,376.60	\$ 4,686,976.95			
							Total Allocated Smart Start Funds Remaining		\$ 2,132,666.05			

Partnership for Children of Cumberland County, Inc. - NC PRE-KINDERGARTEN GRANT

FY 19/20 Revenues per Contract	Fiscal Year 2019/ 2020	
\$ 8,398,245	NC Pre-k Grant Payments to Providers	
\$ 174,963	2% CCDF Quality Funds	
\$ 174,963	2% New Capacity Building Funds	
\$ 349,927	4% Administrative Fee	as of March 31, 2020
\$ 9,098,098	Total NC Pre-k Grant	SHOULD BE
		75% 25%

FUND	Activity	FY 19/20 Budget	10/1/2019	January	February	March	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
211	9100-999 Administrative Operations		\$ 58,890.00	\$ 1,380.30	\$ 968.16	\$ 525.91	\$45,525.07	\$13,364.93	77%	23%
211	3104-001 CCR&R - Core		\$ 83,891.00	\$ 11,746.33	\$ 6,681.85	\$ 7,367.73	\$73,607.13	\$10,283.87	88%	12%
	3323-017 NC Pre-k Coordination (In-Direct)		\$ 207,146.00	\$ 23,744.36	\$ 16,912.83	\$ 17,844.59	\$183,885.45	\$23,260.55	89%	11%
	Services Sub-Total		\$ 291,037.00	\$35,490.69	\$ 23,594.68	\$25,212.32	\$257,492.58	33,544.42	88%	12%
206	2342-015 NC Pre-k Subsidy (Direct - Child Reimbursement) - State Funds		\$ 1,376,479.00	\$ -	\$ 243,450.00	\$ -	\$1,287,200.00	\$89,279.00	94%	6%
	2348-015 NC Pre-K Non-TANF/CCDF - State Funds		\$ 273,100.00	\$ -	\$ 40,050.00	\$ -	\$273,100.00	\$0.00	100%	0%
	Fund 206 Sub-Total		\$ 1,649,579.00	\$0.00	\$283,500.00	\$0.00	\$1,560,300.00	\$89,279.00	95%	5%
319	2342-015 NC Pre-k Subsidy TANF (Direct - Child Reimbursement) - Federal Funds		\$ 5,736,366.10	\$ 531,275.00	\$ 895,250.00	\$ 630,245.00	\$3,303,775.00	\$2,432,591.10	58%	42%
	2348-015 NC Pre-K Non-TANF/CCDF - Federal Funds		\$ 1,012,299.90	\$ 121,700.00	\$ 201,750.00	\$ 144,700.00	\$713,800.00	\$298,499.90	71%	29%
	Fund 319 Sub-Total		\$ 6,748,666.00	\$652,975.00	\$1,097,000.00	\$774,945.00	\$4,017,575.00	\$2,731,091.00	60%	44%
328	3322-017 NC Pre-K New CCDF Quality Funds - Federal Funds		\$ 174,963.00	\$ 54,564.71	\$ 5,373.89	\$ 11,246.46	\$107,146.30	\$67,816.70	61%	39%
212	3104-001 NC Pre-K New Capacity Building Funds - State Funds effective 10-1-2019		\$ 44,888.00	\$ -	\$ -	\$ 20,221.00	\$20,221.00	\$24,667.00	45%	55%
212	3323-017 NC Pre-K New Capacity Building Funds - State Funds effective 10-1-2019		\$ 10,360.00	\$ -	\$ 5,026.00	\$ 2,250.00	\$7,126.00	\$3,234.00	69%	31%
212	5603-007 NC Pre-K New Capacity Building Funds - State Funds effective 10-1-2019		\$ 8,082.00	\$ 3,095.30	\$ 3,213.44	\$ (5,623.69)	\$8,082.00	\$0.00	100%	0%
212	9100-999 NC Pre-K New Capacity Building Funds - State Funds effective 10-1-2019		\$ 111,633.00	\$ 18,525.25	\$ 13,912.21	\$ 36,148.55	\$111,633.00	\$0.00	100%	0%
	Fund 219 Sub-Total		\$ 174,963.00	\$21,620.55	\$8,239.44	\$52,995.86	\$147,062.00	\$27,901.00	84%	0%

Total Budget Remaining

\$2,962,997.05

Total NC Pre-K Grant

\$ 9,098,098.00

Unallocated NC Pre-k Revenues

\$ -

Total NC Pre-k Grant Expended

\$766,031.25

\$1,410,436.73

\$864,925.55

\$6,135,100.95

Total State Funds

\$2,174,469.00

Total Federal Funds

\$6,923,629.00

Total NC Pre-K Grant

\$9,098,098.00

Partnership for Children of Cumberland County, Inc.

Region 5 DCDEE Lead Agency Grant
Fiscal Year 2019 - 2020

TOTAL FY 2019 - 2020 REGION 5 LEAD AGENCY ALLOCATION **\$796,555.00**

FY 2019 - 2020 10% Overhead / Administration Allocation **\$72,014.00**

FY 2019 - 2020 Program/Services Allocation **\$724,541.00**

EXPENDITURES								as of March 31, 2020	
								75%	25%
Activity		12/01/19 Budget	January	February	March	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
Region 5 Lead Agency - Core Services		\$ 246,166.00	\$ 13,231.98	\$ 10,370.26	\$ 9,175.58	\$ 116,659.92	\$ 129,506.08	47%	53%
Core Services - 10% Overhead/Administration for CCR&R		\$ 1,899.00	\$ 44.83	\$ 53.38	\$ 288.31	\$ 1,007.98	\$ 891.02	53%	47%
Core Services - 10% Overhead/Administration for Admin Ops		\$ 28,500.00	\$ 1,732.76	\$ 982.70	\$ 1,449.32	\$ 13,247.35	\$ 15,252.65	46%	54%
Contracts & Grants - Anson County		\$ 9,954.00	\$ -	\$ -	\$ 2,488.50	\$ 6,636.00	\$ 3,318.00	67%	33%
Contracts & Grants - Montgomery County		\$ 8,345.00	\$ -	\$ -	\$ -	\$ -	\$ 8,345.00	0%	100%
Contracts & Grants - Moore County		\$ 29,399.00	\$ 4,541.40	\$ -	\$ 5,733.91	\$ 19,484.00	\$ 9,915.00	66%	34%
Contracts & Grants - Richmond County		\$ 14,528.00	\$ -	\$ -	\$ -	\$ -	\$ 14,528.00	0%	100%
		\$ 338,791.00	\$ 19,550.97	\$ 11,406.34	\$ 19,135.62	\$ 157,035.25	\$ 181,755.75	46%	54%
Region 5 Infant Toddler Project		\$ 136,642.00	\$ 13,495.98	\$ 9,712.36	\$ 8,904.44	\$ 99,491.40	\$ 37,150.60	73%	27%
Infant Toddler - 10% Overhead/Administration for CCR&R		\$ 1,600.00	\$ 9.86	\$ 12.74	\$ 159.10	\$ 1,425.98	\$ 174.02	89%	11%
Infant Toddler - 10% Overhead/Administration for Admin Ops		\$ 12,064.00	\$ 1,339.74	\$ 898.44	\$ 673.84	\$ 8,371.84	\$ 3,692.16	69%	31%
		\$ 150,306.00	\$ 14,845.58	\$ 10,623.54	\$ 9,737.38	\$ 109,289.22	\$ 41,016.78	73%	27%
Region 5 Healthy Social Behaviors Project		\$ 279,507.00	\$ 15,427.80	\$ 20,616.44	\$ 18,291.85	\$ 119,410.90	\$ 160,096.10	43%	57%
Healthy Social Behavior - 10% Overhead/Administration for CCR&R		\$ 791.00	\$ 16.42	\$ 21.23	\$ 263.46	\$ 690.93	\$ 100.07	87%	13%
Healthy Social Behavior - 10% Overhead/Administration for Admin Ops		\$ 27,160.00	\$ -	\$ -	\$ 10,141.94	\$ 10,222.60	\$ 16,937.40	38%	62%
		\$ 307,458.00	\$ 15,444.22	\$ 20,637.67	\$ 28,697.25	\$ 130,324.43	\$ 177,133.57	42%	58%
Total Allocated DCD Funds Remaining							\$ 399,906.10		
Summary for 10% Overhead / Administration	PFC	\$ 72,014.00	\$ 3,143.61	\$ 1,968.49	\$ 12,975.97	\$ 34,966.68	\$ 37,047.32	49%	51%

Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2019 - 2020

FUND CODE		July 1, 2019 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			January	February	March	YTD	January	February	March	YTD	
	RESTRICTED FUNDS										
206	NC Pre-K Grant - State Funds (per child)	\$ -	\$ -	\$ -	\$ -	\$ 1,021,150.00	\$ -	\$ 283,500.00	\$ -	\$ 1,021,150.00	\$ -
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ -	\$ -	\$ 539,150.00	\$ -	\$ -	\$ -	\$ 539,150.00	\$ -
211	NC Pre-K Grant - 4% Admin Fees	\$ (1,062.85)	\$ 13,515.54	\$ 57,729.31	\$ -	\$ 228,101.29	\$ 36,870.99	\$ 24,562.84	\$ 25,738.23	\$ 270,903.65	\$ (43,865.21)
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ -	\$ -	\$ 32,718.00	\$ -	\$ -	\$ -	\$ 32,718.00	\$ -
319	NC Pre-K Grant (per slot) - Federal Funds	\$ -	\$ 819,950.00	\$ 1,592,325.00	\$ -	\$ 3,770,350.00	\$ 652,975.00	\$ 1,097,000.00	\$ 774,945.00	\$ 3,716,901.00	\$ 53,449.00
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ -	\$ -	\$ 300,674.00	\$ -	\$ -	\$ -	\$ 300,674.00	\$ -
328	NC Pre-K Grant CCDF Quality Funds-Federal Funds	\$ (50,913.25)	\$ 3,163.77	\$ 58,370.10	\$ -	\$ 141,690.20	\$ 54,564.71	\$ 5,373.89	\$ 11,246.46	\$ 107,297.30	\$ (16,520.35)
212	NC Pre-K Capacity Building Grant - Effective 11-1-18 STATE Funds	\$ (14,384.03)	\$ 33,857.13	\$ 38,207.36	\$ -	\$ 86,448.52	\$ 21,620.55	\$ 22,151.65	\$ 52,995.86	\$ 147,212.00	\$ (75,147.51)
	Sub-total for NC Pre-K	\$ (66,360.13)								Sub-total	\$ (82,084.07)
301	Family CareGivers Program	\$ (164.12)	\$ -	\$ 150.00	\$ 778.00	\$ 1,996.00	\$ 610.12	\$ 151.00	\$ 451.20	\$ 2,433.66	\$ (601.78)
307	DCD Grant - SWCDC	\$ 18,312.10	\$ 37,599.98	\$ 19,550.72	\$ 11,396.83	\$ 137,694.43	\$ 19,550.97	\$ 11,406.34	\$ 19,135.62	\$ 175,347.29	\$ (19,340.76)
312	Region 5 - Infant/Toddler Project	\$ 1,558.37	\$ 22,768.51	\$ 14,845.58	\$ 10,021.84	\$ 98,612.57	\$ 14,845.58	\$ 10,623.54	\$ 9,737.38	\$ 118,612.43	\$ (18,441.49)
313	Region 5 - Healthy Social Behavior	\$ 9,593.21	\$ -	\$ -	\$ 103,557.86	\$ 103,557.86	\$ 15,444.22	\$ 20,637.67	\$ 28,697.25	\$ 132,152.80	\$ (19,001.73)
807	Region 5 - Program Income	\$ -	\$ 2,895.00	\$ 1,811.00	\$ 708.00	\$ 11,897.90	\$ 3,483.09	\$ (4,227.12)	\$ 1,563.82	\$ 15,915.36	\$ (4,017.46)
	Sub-total for Other Restricted	\$ 29,299.56								Sub-total	\$ (61,403.22)
143	Smart Start - Admin. (FY 17/18)	\$ 50.95	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.95	\$ -
144	Smart Start - Services (FY 17/18)	\$ 902.97	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 902.97	\$ -
145	Smart Start - Admin. (FY 18/19)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
146	Smart Start - Services (FY 18/19)	\$ 275,733.74	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,733.74	\$ -
147	Smart Start - Admin. (FY 19/20)	\$ -	\$ 30,440.00	\$ 28,373.00	\$ 29,490.00	\$ 296,720.00	\$ 39,966.66	\$ 29,004.04	\$ 3,096.88	\$ 300,983.70	\$ (4,263.70)
148	Smart Start - Services (FY 19/20)	\$ -	\$ 425,704.00	\$ 271,870.00	\$ 282,566.00	\$ 2,843,167.00	\$ 353,249.35	\$ 283,618.41	\$ 309,674.96	\$ 2,555,343.15	\$ 287,823.85
201	MAC SS Grant (Accting/Contracting)	\$ -	\$ -	\$ -	\$ 16,348.62	\$ 65,394.48	\$ 14,358.15	\$ 564.31	\$ 7,435.93	\$ 65,049.50	\$ 344.98
216	Dolly Parton's Imagination Library	\$ 3,525.75	\$ 7,500.00	\$ -	\$ -	\$ 22,500.00	\$ 1,347.00	\$ 4,895.77	\$ 3,451.00	\$ 18,207.32	\$ 7,818.43
801	Program Income (SS Related)	\$ 82,849.45	\$ 6,254.55	\$ 4,582.45	\$ 4,713.22	\$ 51,154.62	\$ 125.39	\$ 335.21	\$ 1,449.81	\$ 55,582.27	\$ 78,421.80
804	GEMS Shared Services (PI SS Related)	\$ 1,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,300.00
902	COBRA - Employee Insurance Withholdings	\$ -	\$ -	\$ 88.22	\$ 176.64	\$ 264.86	\$ -	\$ 88.22	\$ 88.22	\$ 176.44	\$ 88.42
	Sub-total for Smart Start & Related	\$ 364,362.86								Sub-total	\$ 371,533.78

Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2019 - 2020

FUND CODE		July 1, 2019 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			January	February	March	YTD	January	February	March	YTD	
	UNRESTRICTED FUNDS										
208	Unrestricted State Revenues - For Operating Purposes	\$ 28,371.63	\$ -	\$ -	\$ -	\$ -	\$ 2,757.44	\$ 1,798.79	\$ 1,857.04	\$ 10,446.28	\$ 17,925.35
	Unrestricted State Revenues - Invested in CDs and Money Market Account	\$ 488,655.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 460.14	\$ 488,195.41
501	Individual Gifts & Donations	\$ 40,140.50	\$ 2,145.10	\$ 401.42	\$ 350.00	\$ 10,405.40	\$ 1,557.06	\$ 255.12	\$ 320.00	\$ 1,866.71	\$ 48,679.19
515	Vending Machine Commissions	\$ 369.44	\$ 49.06	\$ 44.53	\$ 47.15	\$ 461.90	\$ -	\$ 79.00	\$ 43.05	\$ 301.44	\$ 529.90
518	Kohl's Corporate Grants	\$ 3,855.92	\$ -	\$ -	\$ -	\$ 930.00	\$ -	\$ -	\$ -	\$ 429.58	\$ 4,356.34
526	Unrestricted Private Funds	\$ 540.41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 511.83	\$ 28.58
531	PFC Annual Engagements	\$ 247.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 247.80	\$ -
536	The CarMax Foundation Grant	\$ 636.43	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00	\$ 287.60	\$ -	\$ -	\$ 802.33	\$ 9,834.10
537	Foundation for the Carolinas Grant via Long Leaf Foundation	\$ 13,361.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,350.82	\$ 2,010.81
539	Foundation for the Carolinas Grant - Operation Restoration	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ 6,287.50	\$ -	\$ -	\$ 6,287.50	\$ 93,712.50
540	Think Babies Community Infant Toddler Project	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,915.26	\$ 84.74
541	NC Early Care Childhood Foundation ECPC	\$ -	\$ 886.37	\$ -	\$ -	\$ 886.37	\$ -	\$ -	\$ -	\$ 872.19	\$ 14.18
542	NC Early Care Childhood Foundation Family Input	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,006.01	\$ (6.01)
543	CC Foundation - Family Connect Grant	\$ -	\$ -	\$ -	\$ 50,000.00	\$ 50,000.00	\$ -	\$ 65.00	\$ 3,444.51	\$ 3,509.51	\$ 46,490.49
544	Falcon Children's Home - Car Seat Safety Program Donation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
545	CC Foundation - Toilet Training Grant	\$ -	\$ -	\$ -	\$ 7,572.00	\$ 7,572.00	\$ -	\$ -	\$ -	\$ -	\$ 7,572.00

Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2019 - 2020

FUND CODE		July 1, 2019 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			January	February	March	YTD	January	February	March	YTD	
802	PFCRC II (Non-Smart Start)	\$ 110,431.99	\$ 9,847.60	\$ 9,266.50	\$ 13,296.46	\$ 88,006.43	\$ 8,186.62	\$ 8,187.64	\$ 17,013.54	\$ 110,247.39	\$ 88,191.03
803	Proceeds From Sale of Property & Equipment (not program income)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
805	Misc. Unrestricted Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
806	Forward March Conference	\$ 31,763.71	\$ 1,000.00	\$ -	\$ 10,250.00	\$ 11,250.00	\$ -	\$ 193.09	\$ 1,301.10	\$ 1,855.46	\$ 41,158.25
812	PFCRC II - Administration	\$ 57,000.00	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00	\$ 42,750.00	\$ 6,025.40	\$ 2,801.45	\$ 3,541.67	\$ 40,300.97	\$ 59,449.03
815	Hoke - Contracted Eval (not program income)	\$ 14,191.40	\$ -	\$ 10,820.00	\$ -	\$ 10,820.00	\$ 586.03	\$ 1,754.79	\$ 1,393.96	\$ 11,028.39	\$ 13,983.01
816	Contracted Data Services	\$ 3,448.15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,448.15
820	Fundraising - PFC Annual Soiree	\$ 106,534.93	\$ 500.00	\$ 3,850.00	\$ 3,423.00	\$ 20,380.88	\$ 1,170.51	\$ 800.00	\$ 7,942.86	\$ 11,760.78	\$ 115,155.03
822	Fundraising - PFC Annual Soiree - Kidstuff	\$ 7,063.14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,073.20	\$ -	\$ 3,434.07	\$ 3,629.07
824	Fundraising - PFC Annual Soiree - Administrative Allocation	\$ 6,157.71	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,157.71
825	Capital Projects Fund	\$ 21,578.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,578.00
827	Fundraising - Mission Moments	\$ 139.52	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 139.52
828	Fundraising - Early Care & Education Initiatives	\$ 1,804.28	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,804.28
897	Sales Tax	\$ (8,948.47)	\$ -	\$ 7,282.80	\$ -	\$ 16,231.27	\$ 4,012.82	\$ 1,176.77	\$ 1,935.10	\$ 14,407.49	\$ (7,124.69)
899	Interest Income (from Investment Funds)	\$ 22,533.18	\$ 123.76	\$ 111.84	\$ 55.61	\$ 1,184.97	\$ -	\$ -	\$ -	\$ -	\$ 23,718.15
904	Forfeited FSA	\$ 823.85	\$ -	\$ -	\$ 230.27	\$ 230.27	\$ 4.25	\$ 4.25	\$ 4.25	\$ 38.25	\$ 1,015.87
905	Employee Withholding	\$ (2,537.86)	\$ 31,915.07	\$ 25,670.43	\$ 25,689.58	\$ 316,523.21	\$ 26,010.00	\$ 25,027.07	\$ 26,453.75	\$ 315,438.99	\$ (1,453.64)
	Sub-total for Unrestricted Funds	\$ 1,049,162.84								Sub-total	\$ 1,090,276.35

Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2019 - 2020

FUND CODE		July 1, 2019 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			January	February	March	YTD	January	February	March	YTD	
	INFORMATION TECHNOLOGY										
992	PFC IT Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 325.85	\$ 261.42	\$ 74.68	\$ 2,055.43	\$ (2,055.43)
993	IT - Core	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
994	IT - Outside Agencies	\$ 121,979.80	\$ 10,230.00	\$ 3,188.00	\$ 9,133.30	\$ 67,884.38	\$ 9,525.27	\$ 7,025.31	\$ 13,518.30	\$ 80,284.73	\$ 109,579.45
995	IT - PFC Enhanced	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 402.39	\$ 2,024.06	\$ (2,024.06)
996	IT - PFC Regular	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 509.04	\$ 509.04	\$ (509.04)
Sub-total for Information Technology		\$ 121,979.80								Sub-total	\$ 104,990.92
	OTHER FUNDS										
599	Cumberland Community Foundation Endowment	\$ 31,384.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,384.00
	Sub-total for Other Funds	\$ 31,384.00								Sub-total	\$ 31,384.00
	TOTAL	\$ 1,529,828.93								TOTAL	\$ 1,454,697.76

ADDITIONAL SUMMARIZED INFORMATION
USR
Operating Cash 17,925.35
Investments 488,195.41
\$ 506,120.76

NCPK
Operating Cash (82,084.07)
Cash Advance -
\$ (82,084.07)

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

Cash & In-Kind Contributions Report Fiscal Year 2019/2020

Total Smart Start Allocation: \$ 6,819,643.00
 Target Cash & In-Kind Required (19%): \$ 1,295,732.17
 Target Cash Required (≥13%): \$ 886,553.59
 Target In-Kind Required (±6%): \$ 409,178.58

1

CASH DONATIONS		January	February	March	Y-T-D
Cash Donations - In-House					
Board & Committee Donations	501-4410	\$ 120.00	\$ 205.00	\$ 120.00	\$ 1,470.00
Staff Donations	501-4410	\$ 13.10	\$ 1.00	\$ -	\$ 81.10
Donations - General Admin Operations	501-4410	\$ 2,012.00	\$ 195.42	\$ 230.00	\$ 7,704.30
Donations - General CCR&R	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - Reach Out & Read	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - General PD&C	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - General PFCRC	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - PD&C KidStuff	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - NC Pre-K SS Allowable	501-4420	\$ -	\$ -	\$ -	\$ 2,000.00
Donations - Vending Machine Proceeds	515-4410	\$ 49.06	\$ 44.53	\$ 47.15	\$ 461.90
Donations - PFC Annual Engagements	531-4410	\$ -	\$ -	\$ -	\$ -
Donations - Forward March Conference	806-4830	\$ 1,000.00	\$ -	\$ 10,250.00	\$ 11,250.00
Donations - Fundraising Events 2018	820-4611	\$ -	\$ -	\$ -	\$ -
Donations - Fundraising Events 2019	820-4611	\$ -	\$ -	\$ -	\$ 2,500.00
Donations - Fundraising Event Sales 2019	820-4601	\$ -	\$ -	\$ -	\$ -
Donations - Fundraising Event Sales 2020	820-4601	\$ 500.00	\$ 3,850.00	\$ 3,423.00	\$ 17,873.00
Program Income - Rent from Resource Center I	801-4824	\$ 4,266.23	\$ 2,465.40	\$ 3,137.02	\$ 33,636.93
Program Income - Conference Room Rental RCI	801-4762	\$ -	\$ -	\$ -	\$ 2,050.00
Program Income - Nurturing Parenting Workshop F	801-4836	\$ -	\$ -	\$ -	\$ -
Program Income - Tenant Copier Fees	801-5311	\$ 140.26	\$ -	\$ 18.20	\$ 331.59
Program Income - CCR&R Workshop Fees	801-4823	\$ 1,560.00	\$ 1,945.00	\$ 1,415.00	\$ 12,885.00
Program Income - CCR&R Resource Library Fees	801-4823	\$ 48.32	\$ 97.05	\$ 56.20	\$ 747.69
Program Income - PDCC IACET Workshop Fees	801-4822	\$ 380.00	\$ 75.00	\$ -	\$ 1,730.00
Program Income - PD&C Services	801-4834	\$ -	\$ -	\$ -	\$ -
Program Income - PD&C KidStuff	801-4834	\$ -	\$ -	\$ 125.00	\$ 125.00
Program Income - Summer Camp Expo	801-4833	\$ -	\$ -	\$ -	\$ -
Program Income - Other	801-4827	\$ -	\$ -	\$ -	\$ -
Program Income - Rent from Resource Center II	812-4761	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00	\$ 42,750.00
Cost Reduction - Car Seat Program Parent Fees	146-6902	\$ 60.00	\$ 100.00	\$ 80.00	\$ 280.00
Quality Enhancement - Cash Matches	144-6904	\$ -	\$ -	\$ -	\$ -
Cost Reduction - Unlimited Online Learning	144-5317	\$ -	\$ -	\$ -	\$ -
Total Cash Donations - In-House		\$ 14,898.97	\$ 13,728.40	\$ 23,651.57	\$ 137,876.51

Cash Donations - Direct Service Providers					
1st Quarter (July - September)				\$ -	
2nd Quarter (October - December)				\$ 28,698.62	
3rd Quarter (January - March)	\$ 96,635.49	\$ -	\$ 11,682.55	\$ 108,318.04	*
4th Quarter (April - June)				\$ -	
PFC Child Care Subsidy Parent Fees				\$ -	
Total Cash Donations - Direct Service Providers	\$ 96,635.49	\$ -	\$ 11,682.55	\$ 137,016.66	

TOTAL CASH DONATIONS	\$ 111,534.46	\$ 13,728.40	\$ 35,334.12	\$ 274,893.17	
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2

GRANTS					
Carmax Foundation (100% Private Grants)	536-4426			\$ -	
WalMart Foundation (100% Private Grants)	533-4423			\$ -	
Raising A Reader (100% Private Grants)	534-4420			\$ -	
Kohl's Corporate Grants (100% Private Grants)	518-4420			\$ 930.00	
Cumberland Community Foundation (100% Private Grants)	535-4425			\$ -	
TOTAL GRANTS		\$ -	\$ -	\$ -	\$ 930.00

4.0%

IN-KIND DONATIONS					
In-Kind Donations - In-House					
In-Kind Donations - Volunteer Time		\$ 2,892.40	\$ 3,558.93		\$ 30,275.37
Discounts on Materials - Kaplan				\$ -	
Discounts on Materials - Brame				\$ -	
Discounts on Materials - Discount School Supply				\$ -	
Discounts on Materials - Lakeshore				\$ -	
Discounts on Software - Techsoup Stock				\$ -	
Donations - Other In-Kind				\$ 65.00	
PFC Staff Donations - Supplies and Mileage				\$ -	
PFC Board Member Donations - Supplies and Mileage				\$ -	
Total In-Kind Donations - In-House		\$ 2,892.40	\$ 3,558.93	\$ -	\$ 30,340.37

In-Kind Donations - Direct Service Providers					
1st Quarter (July - September)				\$ -	
2nd Quarter (October - December)				\$ 10,828.00	
3rd Quarter (January - March)	\$ -	\$ -	\$ 8,547.96	\$ 8,547.96	
4th Quarter (April - June)				\$ -	
Total In-Kind Donations - Direct Service Providers	\$ -	\$ -	\$ 8,547.96	\$ 19,375.96	

TOTAL IN-KIND DONATIONS	\$ 2,892.40	\$ 3,558.93	\$ 8,547.96	\$ 49,716.33	
--------------------------------	--------------------	--------------------	--------------------	---------------------	--

0.7%

3

GRAND TOTAL	\$ 114,426.86	\$ 17,287.33	\$ 43,882.08	\$ 325,539.50	
--------------------	----------------------	---------------------	---------------------	----------------------	--

4.8%

1 - Current Month Reporting

2 - YTD Cash Reported

3 - YTD In-Kind Reported

4 - Amount remaining to reach target

* Parent Fees estimated as of Dec 2019 per NCPC

TARGET REMAINING

\$ (970,192.68)

4



Account Type: NON-PROFIT

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APR 21 2020

By *[Signature]*

Abstract

PARTNERSHIP FOR CHILDREN OF CU
351 WAGONER DRIVE SUITE 200
FAYETTEVILLE NC 28303-4672



\$65,988.21

As of 02/29/20

As of 03/31/20

Net Change: **\$-6,566.30**

DETACH HERE

PARTNERSHIP FOR CHILDREN OF CU
351 WAGONER DRIVE SUITE 200
FAYETTEVILLE NC 28303-4672

Make checks payable to E*TRADE Securities LLC

Mail deposits to:



E*TRADE SECURITIES LLC
P.O. Box 484
Jersey City, NJ 07303-0484

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Please do not send cash

[illegible]

TOTAL DEPOSIT

033120200001 111450253427



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2. Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
3. Tell us the dollar amount of the suspected error.

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Total Portfolio Percent. Percentage of your holding by issue of security.

DIV/CPN % Yield. Annual dividend or bond % yield.

Open Orders. Buy or sell orders for securities that have not yet been executed or canceled.

Symbol/CUSIP. The symbol or identification number for each security.

*** Denotes a security where either the country of issue or country of incorporation of the issuer is outside the US.

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S1RB240 - 06/19



Account Number: [REDACTED]

Statement Period : March 1, 2020 - March 31, 2020

Account Type: NON-PROFIT

Customer Update:

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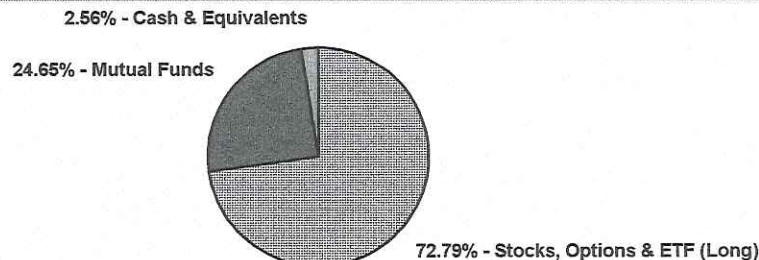
ACCOUNT OVERVIEW

Last Statement Date: February 29, 2020

Beginning Account Value (On 02/29/20): \$ 72,554.51
Ending Account Value (On 03/31/20): \$ 65,988.21
Net Change: \$ -6,566.30

For current rates, please visit etrade.com/rates

ASSET ALLOCATION (AS OF 03/31/20)



ACCOUNT VALUE SUMMARY

	AS OF 03/31/20	AS OF 02/29/20	% CHANGE
Cash & Equivalents	\$ 1,692.25	\$ 1,513.18	11.83%
Total Cash/Margin Debt	\$ 1,692.25	\$ 1,513.18	11.83%
Stocks, Options & ETF (Long)	\$ 48,031.79	\$ 52,961.05	-9.31%
Mutual Funds	\$ 16,264.17	\$ 18,080.28	-10.04%
Total Value of Securities	\$ 64,295.96	\$ 71,041.33	-9.49%
Net Account Value	\$ 65,988.21	\$ 72,554.51	-9.05%

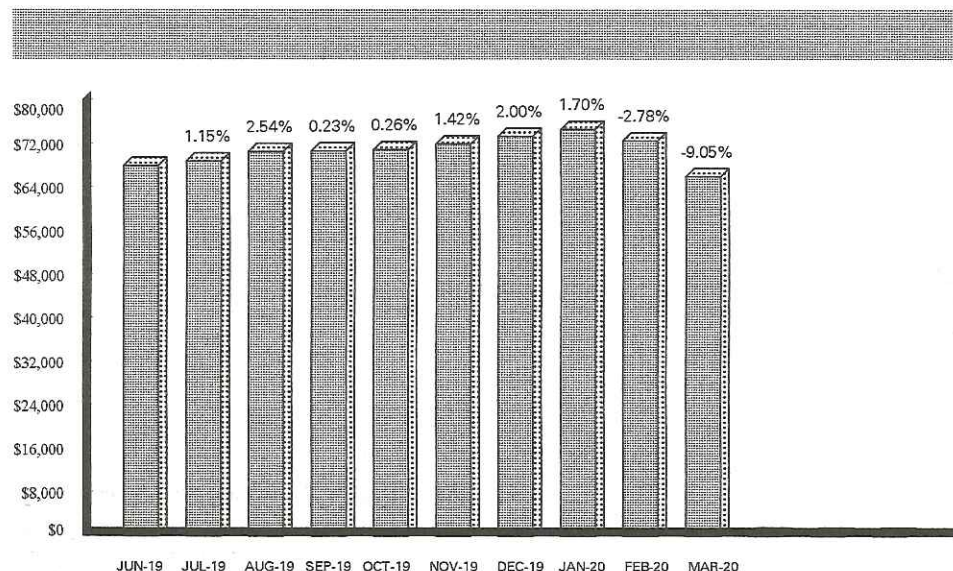
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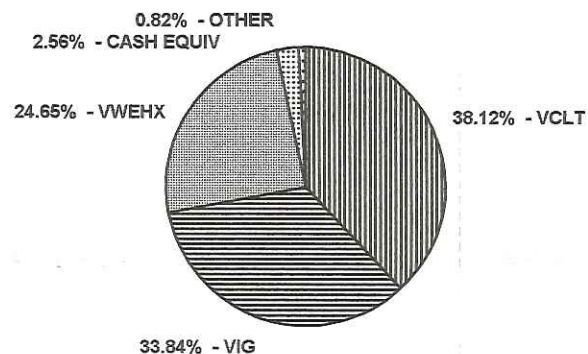
Account Number: [REDACTED]

Statement Period : March 1, 2020 - March 31, 2020

Account Type: NON-PROFIT

NET ACCOUNT VALUE BY MONTH END

ACCOUNT TRANSACTION SUMMARY

DESCRIPTION	THIS PERIOD	YEAR TO DATE
<u>Interest Received</u>		
Taxable	\$ 0.01	\$ 0.03
<u>Dividends Received</u>		
Taxable	\$ 249.56	\$ 409.98

TOP 10 ACCOUNT HOLDINGS (AS OF 03/31/20)




Account Number: [REDACTED]

Statement Period : March 1, 2020 - March 31, 2020

Account Type: NON-PROFIT

ACCOUNT HOLDINGS

CASH & CASH EQUIVALENTS (2.56% of Holdings)

DESCRIPTION	PORTFOLIO %	AMOUNT
CASH BALANCE		
Opening Balance		1,513.18
Closing Balance	2.56	1,692.25
TOTAL CASH & CASH EQUIVALENTS	2.56%	\$1,692.25
TOTAL CASH & CASH EQUIVALENTS YTD INTEREST (CREDIT INTEREST ONLY)		\$0.03

STOCKS, OPTIONS & EXCHANGE-TRADED FUNDS (72.79% of Holdings)

DESCRIPTION	SYMBOL/ CUSIP	ACCT TYPE	QUANTITY	PRICE	TOTAL MKT VALUE	PORTFOLIO (%)	EST. ANNUAL INCOME	EST. ANNUAL YIELD (%)
***THOMSON REUTERS CORP COM NEW	TRI	Cash	8	67.8600	542.88	0.82	12.00	2.21%
VANGUARD SCOTTSDALE FUNDS VANGUARD LONG-TERM CORPORATE BOND ETF	VCLT	Cash	259	97.1300	25,156.67	38.12	1,001.00	3.98%
VANGUARD SPECIALIZED FUNDS VANGUARD DIVIDEND APPRECIATION ETF	VIG	Cash	216	103.3900	22,332.24	33.84	453.00	2.03%
TOTAL STOCKS, OPTIONS & ETF					\$48,031.79	72.79%	\$1,466.00	3.05%

MUTUAL FUNDS (24.65% of Holdings)

DESCRIPTION	SYMBOL/ CUSIP	ACCT TYPE	QUANTITY	PRICE	TOTAL MKT VALUE	PORTFOLIO (%)	EST. ANNUAL INCOME
**VANGUARD FIXED INCOME SECS FD INC-HIGH YIELD CORP PORTFOL	VWEHX	Cash	3,092.048	5.2600	16,264.17	24.65	952.00
TOTAL MUTUAL FUNDS					\$16,264.17	24.65%	\$952.00
TOTAL PRICED PORTFOLIO HOLDINGS (ON 03/31/20)					\$65,988.21		
TOTAL ESTIMATED ACCOUNT HOLDINGS ANNUAL INCOME					\$2,418.00		



Account Number: [REDACTED]

Statement Period : March 1, 2020 - March 31, 2020

Account Type: NON-PROFIT

TRANSACTION HISTORY
DIVIDENDS & INTEREST ACTIVITY

DATE	TRANSACTION TYPE	DESCRIPTION	SYMBOL/ CUSIP	AMOUNT DEBITED	AMOUNT CREDITED
03/02/20	Dividend	**VANGUARD FIXED INCOME SECS FD INC-HIGH YIELD CORP PORTFOL RECORD 02/29/20 PAY 03/02/20	VWEHX		70.04
03/05/20	Dividend	VANGUARD SCOTTSDALE FUNDS VANGUARD LONG-TERM CORPORATE BOND ETF CASH DIV ON 259 SHS REC 03/03/20 PAY 03/05/20 NON-QUALIFIED DIVIDEND	VCLT		74.10
03/18/20	Dividend	***THOMSON REUTERS CORP COM NEW CASH DIV ON 8 SHS REC 03/06/20 PAY 03/18/20 FRGN-W/H@SOURCE	TRI	0.46	3.04
03/26/20	Interest	INTEREST ON CASH BALANCE AT 0.009% 02/26 THRU 03/25 APY 0.0099%	00099A109		0.01
03/31/20	Dividend	VANGUARD SPECIALIZED FUNDS VANGUARD DIVIDEND APPRECIATION ETF CASH DIV ON 216 SHS REC 03/27/20 PAY 03/31/20 NON-QUALIFIED DIVIDEND	VIG		102.38
TOTAL DIVIDENDS & INTEREST ACTIVITY				\$0.46	\$249.57
NET DIVIDENDS & INTEREST ACTIVITY					\$249.11

OTHER ACTIVITY

DATE	DESCRIPTION	SYMBOL/ CUSIP	TRANSACTION TYPE	QUANTITY	PRICE	AMOUNT DEBITED	AMOUNT CREDITED
03/02/20	**VANGUARD FIXED INCOME SECS FD INC-HIGH YIELD CORP PORTFOL REINVEST PRICE \$ 5.87	VWEHX	Reinvest	11.932		70.04	
TOTAL OTHER ACTIVITY						\$70.04	
NET OTHER ACTIVITY						\$70.04	

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

Summary of Fixed Assets for Disposal To the Board for Approval on January 30, 2020

COST						
FIXED ASSET TAG #	STATUS	DESCRIPTION	YEAR PURCHASED	FURNITURE & EQUIPMENT OVER \$500	COMPUTERS & EQUIPMENT OVER \$500	VEHICLES OVER \$500
	<i>The following systems & equipments are obsolete, out of warranty and have hardware issues that are unrepairable and the parts needed for repair exceed the current value of the obsolete device. The equipment has been cannibalized for usable parts for the PFC systems and the remaining parts will be sent to the Ann Street landfill for recycling.</i>		Sorted in date order			
20925	See above	Dell Inspiron 3847 Desktop Computer	Jan-14		549.99	
20950	See above	Dell Inspiron 3847 Desktop Computer	Mar-15		726.98	
N/A	<i>The vehicle is no longer operable due to mechanical issues and repairs have been deemed to be too expensive based on the age of the vehicle. The vehicle will be donated per PFCs practice. See the attached memo.</i>	1999 Chevrolet Van [Child Care Resource and Referral Education Express]	Mar-03			6,250.00
				\$ -	\$ 1,276.97	\$ 6,250.00
TOTAL DISPOSALS				\$7,526.97		



351 Wagoner Drive, Suite 200
Fayetteville, NC 28303
P 910-867-9700 / F 910-867-7772
ccpfc.org

OF CUMBERLAND COUNTY

MEMORANDUM

Date: January 15, 2020

To: Board Of Directors

From: Michael Yeager, Facility Operations Manager

Subject: 1999 Chevrolet Van Disposal

Since July 8, 2019 the 1999 Chevrolet 3500 Cargo Van known as the Education Express has been unavailable for use due to mechanical issue. Upon my inspection of the vehicle it was determined that the engine would crank over but would not run after numerous attempts on that day. Since that time I made two other attempts with the same results.

According to PFC asset records this vehicle was acquired in March 2003 and had a value at that time of \$6,250.00. It is my opinion that due to the age of this vehicle and its history of multiple costly repairs in past years, that it would more likely cost over its Kelly Blue Book value to pursue the needed tow and repair bill to put it back in needed state of road worthiness. Therefore I am recommending that PFC consider disposal of this piece of equipment.

Recommended disposal process would include an offer to donate it to:

PUBLIC OR PRIVATE NONPROFIT:

- Direct Service Providers [must be public agency or nonprofit]
- Other PFC Grantees [must be public agency or nonprofit]
- Local Public Agencies and Nonprofits

that would agree to accept ownership and all financial responsibility necessary to transfer ownership and possession, in an AS IS condition without any warranty of workmanship.

PFC is a 501(c)(3) non-profit organization supported by public and private funds through Smart Start, NC Pre-K, tax-deductible donations, and grants.



Be the Driving Force.

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

Summary of Fixed Assets for Disposal To the Board for Approval on March 26, 2020

COST						
FIXED ASSET TAG #	STATUS	DESCRIPTION	YEAR PURCHASED	FURNITURE & EQUIPMENT OVER \$500	COMPUTERS & EQUIPMENT OVER \$500	VEHICLES OVER \$500
	<i>The following systems & equipments are obsolete, out of warranty and have hardware issues that are unrepairable and the parts needed for repair exceed the current value of the obsolete device. The equipment has been cannibalized for usable parts for the PFC systems and the remaining parts will be sent to the Ann Street landfill for recycling.</i>		Sorted in date order			
20855	See above	Dell Vostro 3550 Laptop Computer	Jun-11		677.15	
20912	See above	Dell XPS 8700 Desktop Computer	Feb-14		867.98	
20913	See above	Dell XPS 8700 Desktop Computer	Feb-14		867.98	
20914	See above	Dell XPS 8700 Desktop Computer	Feb-14		867.99	
20917	See above	Dell XPS 8930 Desktop Computer	Mar-14		577.97	
20955	See above	Dell Inspiron 3857 Desktop Computer	Oct-14		647.98	
				\$ -	\$ 4,507.05	\$ -
TOTAL DISPOSALS				\$4,507.05		



**Partnership for Children of Cumberland County, Inc.
Contingency Reversion Plan
FY 19/20**

Reversions or Reserved Funds							
Direct Service Provider	Activity	Description/Comments	Amount	Approval or Recommendation	Date	Description/Comments	Amount
ESUCP	Spainhour Subsidized Child Care	Lower than anticipated enrollment of eligible children has resulted in unspent funds.	\$29,426	To Board for approval	04/30/20		\$29,426
PFC	Planning, Monitoring & Evaluation	Lapsed salary	\$20,000	To Board for approval	04/30/20		\$20,000



Direct Service Provider Revision or Amendment Request Form

Section I. Basic Information

Direct Services Provider: Easter Seals UCP Dorothy Spainhour Center Contract #: DSP-1920-003
Activity Name: Spainhour Subsidized Child Care Amendment #: _____
Purpose Svc Code/Activity ID: 2347-210 Revision #: _____

Section II. Change Type Requested

- | | |
|--|--|
| <input type="checkbox"/> Initiate Contract | <input type="checkbox"/> Terminate Contract/Activity |
| <input type="checkbox"/> Change existing Contract Activity Description | <input checked="" type="checkbox"/> Amend Budget |
| <input type="checkbox"/> Revise Budget | <input type="checkbox"/> Other Changes (dates, provisions, etc.) |

**Requested Effective Date: 4/15/2020

Describe:

**Unless a later month is requested, Revision/Amendment Requests received on or before the 10th of each month, if approved, will be effective on the 15th of the following month. All revisions/amendments are effective on the 15th or 31st depending on NCPC timeframes.

Section III. Justification

Our center had lower than anticipated eligible enrolled children which caused us to not be able to spend all of our allocation.

Section IV. DSP Authorizing Signature(s)

Arman Hume

Signature of Contract Administrator

3-11-20

Date

Second Authorized Signature (if required by Direct Service Provider)

Date

Section V. Partnership for Children Approval or Denial

The contract/budget revision/amendment is approved as submitted, effective: _____

The contract/budget revision/amendment is denied for the reason(s) stated below:

Copies of the Executive Committee and/or Board of Directors Meetings indicating the approval or denial of amendment and revision requests are on file in the Contracts Office.

**Partnership for Children of Cumberland County, Inc.
DSP Budget Revision/Amendment Request**

DSP: <u>Easter Seals UCP Dorothy Spainhour Center</u>		Activity Name: <u>Spainhour Subsidized Child Care</u>	
Requested Effective Date: <u>4/15/2020</u>		Contract #: <u>DSP-1920-003</u>	

Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective 04/15/2020	Explanation
11	Personnel			\$ -	
12	Contracted Professional Services			\$ -	
14	Office Supplies & Materials			\$ -	
15	Service Related Supplies			\$ -	
17	Travel			\$ -	
18	Communications & Postage			\$ -	
19	Utilities			\$ -	
20	Printing and Binding			\$ -	
21	Repair and Maintenance			\$ -	
22	Meeting/Conference Expense			\$ -	
23	Employee Training (no travel)			\$ -	
24	Advertising and Outreach			\$ -	
25	Board Member Expense			\$ -	
27	Office Rent (Land, Buildings, Etc.)			\$ -	
28	Furniture Rental			\$ -	
29	Equipment Rental (Phones, Computers, etc.)			\$ -	
30	Vehicle Rental			\$ -	
31	Dues, Subscriptions and Fees			\$ -	
32	Insurance & Bonding			\$ -	
33	Book/Library Reference Materials			\$ -	
34	Mortgage Interest/Bank Fees			\$ -	
35	Other Expenses			\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item			\$ -	
40	Computer Equipment/Printers, \$500+ per item			\$ -	
41	Furniture/Eqpt. under \$500 per item			\$ -	
43	Purchases of Services	\$ 91,716	\$ (29,426)	\$ 62,290	lower enrollment than anticipated
45	Stipends/Scholarships			\$ -	
46	Cash Grants and Awards			\$ -	
47	Non-Cash Grants and Awards			\$ -	
	Total	\$ 91,716	\$ (29,426)	\$ 62,290	

Arman Husein
DSP Authorized Signature

3-11-20
Date

Fiscal Year 2019/2020



Direct Service Provider Revision or Amendment Request Form

Section I. Basic Information

Direct Services Provider: Kerri Hurley Contract #: DSP-1820-005
Activity Name: Kindermusik and Music Therapy Amendment #: _____
Purpose Svc Code/Activity ID: 5417-220 Revision #: 1

Section II. Change Type Requested

- ☐ Initiate Contract ☐ Terminate Contract/Activity
☐ Change existing Contract Activity Description ☒ Amend Budget
☐ Revise Budget ☐ Other Changes (dates, provisions, etc.)
- **Requested Effective Date: _____ Describe: _____

**Unless a later month is requested, Revision/Amendment Requests received on or before the 10th of each month, if approved, will be effective on the 15th of the following month. All revisions/amendments are effective on the 15th or 31st depending on NCPC timeframes.

Section III. Justification

Mileage continues to exceed budgeted mileage with \$279.76 already documented as in kind in this fiscal year. Personnel and Contract personnel budget will not all be utilized this year due to COVID-19 pandemic. Please consider transfer of funds to cover additional mileage that would be in kind otherwise.

Section IV. DSP Authorizing Signature(s)

Kerri S. Hurley
Signature of Contract Administrator

4-8-20
Date

Second Authorized Signature (if required by Direct Service Provider)

Date

Section V. Partnership for Children Approval or Denial

The contract/budget revision/amendment is approved as submitted, effective: _____

The contract/budget revision/amendment is denied for the reason(s) stated below:

Copies of the Executive Committee and/or Board of Directors Meetings indicating the approval or denial of amendment and revision requests are on file in the Contracts Office.

**Partnership for Children of Cumberland County, Inc.
DSP Budget Revision/Amendment Request**

DSP: Kerri Hurley Activity Name: Kindermusik and Music Therapy
Requested Effective Date: 5/1/2020 Contract #: DSP-1820-005

Line #	Description	Budget Effective xx/xx/xxxx	Amount Changed	Budget Effective xx/xx/xxxx	Explanation
11	Personnel	\$ 34,019	(\$289.00)	\$ 33,730	transfer personnel expenses to mileage
12	Contracted Professional Services	\$ 27,180	(\$1,170.00)	\$ 26,010	transfer contracted professional services to mileage
14	Office Supplies & Materials			\$ -	
15	Service Related Supplies			\$ -	
17	Travel	\$ 2,232	\$ 1,459	\$ 3,691	Additional funding requested for mileage to cover expenses
18	Communications & Postage			\$ -	
19	Utilities			\$ -	
20	Printing and Binding			\$ -	
21	Repair and Maintenance			\$ -	
22	Meeting/Conference Expense			\$ -	
23	Employee Training (no travel)			\$ -	
24	Advertising and Outreach			\$ -	
25	Board Member Expense			\$ -	
27	Office Rent (Land, Buildings, Etc.)			\$ -	
28	Furniture Rental			\$ -	
29	Equipment Rental (Phones, Computers, etc.)			\$ -	
30	Vehicle Rental			\$ -	
31	Dues, Subscriptions and Fees			\$ -	
32	Insurance & Bonding	\$ 257		\$ 257	
33	Book/Library Reference Materials			\$ -	
34	Mortgage Interest/Bank Fees			\$ -	
35	Other Expenses			\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item			\$ -	
40	Computer Equipment/Printers, \$500+ per item			\$ -	
41	Furniture/Eqpt. under \$500 per item			\$ -	
43	Purchases of Services			\$ -	
45	Stipends/Scholarships			\$ -	
46	Cash Grants and Awards			\$ -	
47	Non-Cash Grants and Awards	\$ 5,846		\$ 5,846	
	Total	\$ 69,534	\$ -	\$ 69,534	

Kerri S. Hurley
DSP Authorized Signature

4-8-20
Date

Fiscal Year 2019/2020



Direct Service Provider
Revision or Amendment Request Form

Section I. Basic Information

Direct Services Provider: Autism Society of Cumberland County Contract #: DSP-1920-001
Activity Name: Autism Outreach & Resource Services Amendment #: _____
Purpose Svc Code/Activity ID: _____ Revision #: _____

Section II. Change Type Requested

- | | |
|--|--|
| <input type="checkbox"/> Initiate Contract | <input type="checkbox"/> Terminate Contract/Activity |
| <input type="checkbox"/> Change existing Contract Activity Description | <input type="checkbox"/> Amend Budget |
| <input checked="" type="checkbox"/> Revise Budget | <input type="checkbox"/> Other Changes (dates, provisions, etc.) |
- **Requested Effective Date: 3/31/2020 Describe: _____

****Unless a later month is requested, Revision/Amendment Requests received on or before the 10th of each month, if approved, will be effective on the 15th of the following month. All revisions/amendments are effective on the 15th or 31st depending on NCPC timeframes.**

Section III. Justification

The Autism Circle of Parents Support Program has expended all allowable Smart Start funds in Line Items (11) Personnel and (12) Contracted Professional Services as of February 29, 2020. We are requesting to move existing excess funds from all remaining line items to line items (11 and 12) to reduce the amount of other funds used to supplement Smart Start funding for personnel for the Autism Circle of Parents Support Program..

Section IV. DSP Authorizing Signature(s)

Adrienne Hogg
Signature of Contract Administrator

3/16/20
Date

Second Authorized Signature (if required by Direct Service Provider) Date

Section V. Partnership for Children Approval or Denial

The contract/budget revision/amendment is approved as submitted, effective. _____

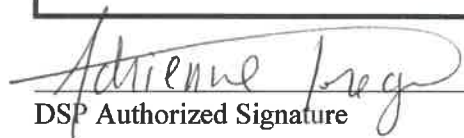
The contract/budget revision/amendment is denied for the reason(s) stated below.

Copies of the Executive Committee and/or Board of Directors Meetings indicating the approval or denial of amendment and revision requests are on file in the Contracts Office.

Partnership for Children of Cumberland County, Inc.
DSP Budget Revision/Amendment Request

DSP: **Autism Society of Cumberland County** Activity Name: **Autism Outreach and Resource Services**
 Requested Effective Date: **07/01/19** Contract #: **DSP-1920-001**

Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective 03/31/20	Explanation
11	Personnel	\$ 34,000	\$ 4,345	\$ 38,345	Increased to utilize funds not anticipated to be spent in other lines
12	Contracted Professional Services	\$ 3,000	\$ 335	\$ 3,335	
14	Office Supplies & Materials	\$ 700	\$ (554)	\$ 146	Reduced to meet actual anticipated expenses at year end
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ 400	\$ (264)	\$ 136	Reduced to meet actual anticipated expenses at year end
18	Communications & Postage	\$ 1,500	\$ (1,096)	\$ 404	Reduced to meet actual anticipated expenses at year end
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ -		\$ -	
22	Meeting/Conference Expense	\$ 200	\$ (63)	\$ 137	
23	Employee Training (no travel)	\$ 500	\$ (200)	\$ 300	Reduced to meet actual anticipated expenses at year end
24	Advertising and Outreach	\$ 1,000	\$ (861)	\$ 139	Reduced to meet actual anticipated expenses at year end
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 1,200	\$ (527)	\$ 673	Reduced to meet actual anticipated expenses at year end
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ 750	\$ (150)	\$ 600	Reduced to meet actual anticipated expenses at year end
32	Insurance & Bonding	\$ 1,600	\$ (816)	\$ 784	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ 150	\$ (150)	\$ -	Reduced to meet actual anticipated expenses at year end
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 45,000	\$ (0)	\$ 45,000	


 DSP Authorized Signature

3/16/20
 Date

Fiscal Year 2019/2020

Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request

Unit: Partnership for Children of Cumberland County, Inc.		Activity Name: Smart Start Administration [9100-999]			
Administration		Requested Effective Date: 5/15/2020			
Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective 05/15/20	Explanation
11	Personnel	\$ 240,599.00	\$ (6,342.00)	\$ 234,257.00	Decrease to align other line items to anticipated need through yearend. Admin personnel costs are supported by various other funding streams and are projected to be sufficient through yearend.
12	Contracted Professional Services	\$ 19,500.00	\$ 8,200.00	\$ 27,700.00	Increase to cover anticipated allocation for information technology services through yearend
14	Office Supplies & Materials	\$ 8,000.00	\$ (900.00)	\$ 7,100.00	Decrease to align anticipated need through yearend
15	Service Related Supplies	\$ 50.00		\$ 50.00	
17	Travel	\$ 2,000.00		\$ 2,000.00	
18	Communications & Postage	\$ 6,500.00	\$ 554.00	\$ 7,054.00	Increase to align anticipated need through yearend
19	Utilities	\$ 6,000.00		\$ 6,000.00	
20	Printing and Binding	\$ 500.00	\$ 230.00	\$ 730.00	Increase to align anticipated need through yearend
21	Repair and Maintenance	\$ 7,500.00		\$ 7,500.00	
22	Meeting/Conference Expense	\$ 2,000.00	\$ (948.00)	\$ 1,052.00	Decrease to align anticipated need through yearend
23	Employee Training (no travel)	\$ 2,000.00	\$ (300.00)	\$ 1,700.00	Decrease to align anticipated need through yearend
24	Advertising and Outreach	\$ 500.00	\$ (264.00)	\$ 236.00	Decrease to align anticipated need through yearend
25	Board Member Expense	\$ 2,000.00	\$ (2,000.00)	\$ -	Decrease of projected Smart Start Conference expenses - cancelled due to COVID-19
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 3,000.00		\$ 3,000.00	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ 3,000.00		\$ 3,000.00	
32	Insurance & Bonding	\$ 10,000.00	\$ (250.00)	\$ 9,750.00	Decrease to align anticipated need through yearend
33	Book/Library Reference Materials	\$ 100.00	\$ (100.00)	\$ -	Decrease to align anticipated need through yearend
34	Mortgage Interest/Bank Fees	\$ 1,000.00		\$ 1,000.00	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ 500.00	\$ (500.00)	\$ -	Decrease to align anticipated need through yearend
40	Computer Equipment/Printers, \$500+ per item	\$ 2,000.00	\$ 2,760.00	\$ 4,760.00	Increase due to the allocated cost of a network server; the purchase of a desktop computer for the Accounting Manager; and the purchase of two laptops for the Accounting Manager and the Purchasing Specialist to telework due to COVID-19
41	Furniture/Eqpt. under \$500 per item	\$ 1,000.00	\$ (140.00)	\$ 860.00	Decrease to align anticipated need through yearend
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 317,749.00	\$ -	\$ 317,749.00	

Department Manager Signature _____

Date _____

Fiscal Year 2019/2020

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit:		Partnership for Children of Cumberland County, Inc.	Activity Name:		Child Care Resource and Referral Core Services [3104-001]
		Child Care Resource and Referral	Requested Effective Date:		5/15/2020
Line #	Description	Budget Effective 02/15/20	Amount Changed	Budget Effective 05/15/20	Explanation
11	Personnel	\$ 916,971.00		\$ 916,971.00	
12	Contracted Professional Services	\$ 164,653.00		\$ 164,653.00	
14	Office Supplies & Materials	\$ 22,000.00		\$ 22,000.00	
15	Service Related Supplies	\$ 3,500.00		\$ 3,500.00	
17	Travel	\$ 25,000.00		\$ 25,000.00	
18	Communications & Postage	\$ 17,000.00		\$ 17,000.00	
19	Utilities	\$ 15,000.00		\$ 15,000.00	
20	Printing and Binding	\$ 800.00		\$ 800.00	
21	Repair and Maintenance	\$ 35,000.00		\$ 35,000.00	
22	Meeting/Conference Expense	\$ 1,600.00		\$ 1,600.00	
23	Employee Training (no travel)	\$ 20,000.00		\$ 20,000.00	
24	Advertising and Outreach	\$ 8,500.00		\$ 8,500.00	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 10,000.00		\$ 10,000.00	
30	Vehicle Rental	\$ 2,000.00		\$ 2,000.00	
31	Dues, Subscriptions and Fees	\$ 2,000.00		\$ 2,000.00	
32	Insurance & Bonding	\$ 4,000.00		\$ 4,000.00	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ 2,000.00		\$ 2,000.00	
40	Computer Equipment/Printers, \$500+ per item	\$ 4,000.00		\$ 4,000.00	
41	Furniture/Eqpt. under \$500 per item	\$ 2,000.00		\$ 2,000.00	
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ 30,000.00	\$ 49,426.00	\$ 79,426.00	Increase for bonuses to facilities that will be tied to specific criteria surrounding the Business Administration Scale (BAS) and/or Star-Rated License increases to 4 or 5 stars. Education Bonuses for child care providers receiving PDCC tuition assistance with a grade of B or higher. Bonuses are contingent upon available funding.
47	Non-Cash Grants and Awards	\$ 99,676.00		\$ 99,676.00	
	Total	\$ 1,385,700.00	\$ 49,426.00	\$ 1,435,126.00	

Department Manager Signature

Date

Fiscal Year 2019/2020

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit:	Partnership for Children of Cumberland County, Inc.		Activity Name:		Planning, Monitoring and Evaluation [5603-007]
	Planning and Evaluation		Requested Effective Date:		5/15/2020
Line #	Description	Budget Effective 11/30/19	Amount Changed	Budget Effective 05/15/20	Explanation
11	Personnel	\$ 217,016.00	\$ (20,000.00)	\$ 197,016.00	Lapsed salary reversion to support another activity. There is sufficient funding available to cover personnel costs through year end.
12	Contracted Professional Services	\$ 78,830.00	\$ (25,325.00)	\$ 53,505.00	Decrease to balance line items below to anticipated need through year end.
14	Office Supplies & Materials	\$ 15,000.00	\$ 22,900.00	\$ 37,900.00	Increase to align expenditures originally expected to be spent in Contractual.
15	Service Related Supplies	\$ 300.00		\$ 300.00	
17	Travel	\$ 6,000.00		\$ 6,000.00	
18	Communications & Postage	\$ 10,000.00		\$ 10,000.00	
19	Utilities	\$ 5,000.00	\$ 1,000.00	\$ 6,000.00	Increase to align budget to anticipated need through year end.
20	Printing and Binding	\$ 150.00		\$ 150.00	
21	Repair and Maintenance	\$ 10,000.00		\$ 10,000.00	
22	Meeting/Conference Expense	\$ 300.00		\$ 300.00	
23	Employee Training (no travel)	\$ 2,450.00	\$ 700.00	\$ 3,150.00	Increase is to align budget to anticipated need through year end
24	Advertising and Outreach	\$ 500.00		\$ 500.00	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 4,000.00		\$ 4,000.00	
30	Vehicle Rental	\$ 300.00		\$ 300.00	
31	Dues, Subscriptions and Fees	\$ 600.00		\$ 600.00	
32	Insurance & Bonding	\$ 2,500.00		\$ 2,500.00	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ 300.00		\$ 300.00	
40	Computer Equipment/Printers, \$500+ per item	\$ 3,000.00		\$ 3,000.00	
41	Furniture/Eqpt. under \$500 per item	\$ 800.00	\$ 725.00	\$ 1,525.00	Increase is to align budget to anticipated need through yearend
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 357,046.00	\$ (20,000.00)	\$ 337,046.00	

Department Manager Signature _____

4/23/2020

Date _____

Fiscal Year 2019/2020

Partnership for Children of Cumberland County, Inc. - FY 18/19 - 19/20 - 20/21 Proposed Smart Start Allocations
(Updated: April 22, 2020)

Effective July 1, 2020						
PSC	AC	Activity	Contractor	FOR BOARD APPROVAL ON April 30, 2020 Projections for FY 20/21 Smart Start Allocations Effective 07-01-2020	Totals and Percentages to Ensure Smart Start Legislative Mandates Are Met	
		EC&E Subsidy [X3XX]				
2341	002	Child Care Subsidy (TANF)	Partnership for Children	\$ 366,368		(1)
2340	760	DSS Child Care Subsidy (TANF)	Department of Social Services	\$ 2,230,306		(2)
2341	218	FTCC CC Scholarship (TANF)	Fayetteville Technical Community College	\$ 207,260		(3)
						(4)
					\$ 2,803,934	45%
2361	021	Child Care Subsidy/Admin.	Partnership for Children	\$ 35,150		(5)
2360	750	DSS CC Subsidy Support/Admin.	Department of Social Services	\$ 159,807		(6)
2361	256	FTCC CC Scholarship/Admin.	Fayetteville Technical Community College	\$ 11,450		(7)
					\$ 206,407	3%
2347	022	Child Care Subsidy (Non-TANF)	Partnership for Children	\$ 59,500		(8)
2347	210	Spainhour/Child Play Subsidy	Easter Seals UCP	\$ 91,716		(9)
2342	034	NC Pre-K Enhancements (TANF)	Partnership for Children	\$ -		(10)
2348	035	NC Pre-K Enhancements (non-TANF)	Partnership for Children	\$ -	\$ 151,216	2%
					\$ 3,161,557	51%
		EC&E Quality [X1XX]				
						(\$ 1,876,589 required)
3104	001	Child Care Resource and Referral	Partnership for Children	\$ 1,389,200		(15)
3107	720	WAGE\$	Child Care Services Association	\$ 371,554		(16)
					\$ 1,760,754	28%
					\$ 4,922,311	80%
						(\$ 4,378,709 required)
		Health/Safety [X4XX]				70% required/80% target
5410	259	ABCD [Assuring Better Child Health & Development]	4Cs (Carolina Collaborative Community Care)	\$ 92,238		(20)
5413	032	Family Connect	Partnership for Children	\$ 100,000		(21)
5417	220	Kindermusik	Kerri Hurley	\$ 57,209		(22)
					\$ 249,447	4%
		Family Support [X5XX]				
5505	232	Autism Circle of Parents Support Program	Autism Society of Cumberland County	\$ 45,000		(23)
5505	031	All Children Excel	Partnership for Children	\$ 200,950		(24)
5506	027	PFC Family Resource Center	Partnership for Children	\$ 158,144		(25)
5506	033	Child Passenger Safety Car Seats	Partnership for Children	\$ 5,000		(26)
5517	030	Community Engage. & Dev.	Partnership for Children	\$ 254,000		(27)
5523	262	Reach Out & Read (ROR)	4Cs (Carolina Collaborative Community Care)	\$ 16,500		(28)
					\$ 679,594	11%

Partnership for Children of Cumberland County, Inc. - FY 18/19 - 19/20 - 20/21 Proposed Smart Start Allocations
(Updated: April 22, 2020)

PSC	AC	Activity	Contractor	FOR BOARD APPROVAL ON April 30, 2020 Projections for FY 20/21 Smart Start Allocations Effective 07-01-2020	Totals and Percentages to Ensure Smart Start Legislative Mandates Are Met	
		Program Support [X6XX]				
5603	007	Planning, Monitoring & Evaluation	Partnership for Children	\$ 338,216		
					\$ 338,216	5%
					\$ 1,267,257	20%
					20% target	
					\$ 6,189,568	100%
		Requests (Over)/Under Allocation			\$ -	
		TOTAL SERVICES		\$ 6,189,568		
9100	999	Administration	Partnership for Children	\$ 317,749	\$ 317,749	5%
9200	999	Fundraising - 1% Allowance of Total Allocation	Partnership for Children	\$ 65,730	\$ 65,730	1%
		TOTAL ADMINISTRATION		\$ 383,479	(1% Fundraising Allowance)	
		TOTAL ALLOCATION		\$ 6,573,047	\$ 6,573,047	

(34)
(35)
(36)
(37)
(38)
(39)
(40)
(41)
(42)
(43)
(44)
(45)
(46)
(47)

THE INFORMATION BELOW IS AN INTEGRAL COMPONENT TO THIS DOCUMENT.

Direct funding towards the highest priority needs, “move the needle” and have a substantial impact with collective strategic investments, and lead to the outcomes PFC desires for children, families, and/or early childhood professionals in the Early Childhood System. These outcomes can be grouped into three categories:

**Access outcomes* includes the supports and services that all children and families should be able to access.

**Quality outcomes* underscore what research and practice indicates; access alone does not provide the desired outcomes, high quality supports and services are essential.

**Equity outcomes* target specific populations. With achievement gaps, disparities in health status, and the geographic and socioeconomic diversities in Cumberland County, there is a need to target resources and services to specific populations.

The FY 20/21 Smart Start Allocation Plan and organizational budget plan will be submitted to the Board for approval.

Legislative Mandates:

- (1) Not less than seventy percent (70%) of the funds spent in each year of the direct services allocation must be used for programs child care-related activities and early childhood education
- (2) Not less than thirty percent (30%) of the funds spent in each year of the direct services allocation must be used for child care subsidies
- (3) Because of the \$59m federal funding matching requirement, PFC is required to maintain child care subsidies at not less than \$2,803,934.

A Smart Start allocation reduction in any amount or percentage must come from other activities and not from the activities with PSC 2340 or PSC 2341.

**Partnership CAD Report for Partnership for Children of Cumberland
County, Inc. for Fiscal Year 2019 - 2020**
Activity Descriptions

Cumberland
Planning, Monitoring and Evaluation, Activity ID# 007

PSC:5603 PBISID:FS30

The Planning, Monitoring and Evaluation activity will develop and maintain relationships with service providers, and provide services critical to program accountability including: (1) Needs and Resource Assessment: Conduct needs and resource assessment to inform programmatic priorities, developing a strategic plan based on community needs, researching evidence for effective program selection to best meet community needs, and selection of evidence-based and evidence-informed activities that best meet the needs and priorities. (2) Collaboration and Coordination with Community Partners: Engage all sectors to accelerate positive movement on critical community issues and effect enduring systemic change. (3) Programmatic and Financial Monitoring: Ensure comprehensive programmatic and financial monitoring of Smart Start funded evidence-based and evidence-informed activities. (4) Program Evaluation: Employ an integrated performance management approach that uses long-term goals in parallel with tracking indicators and annual performance goals. (5) System Integration: Centralized information management / centralized database that helps identify gaps in services and opportunities for increased collaboration and funding. (6) Technical Assistance: Build the capacity of organizations to achieve mission-driven results approaches. A Mandatory DSP In-Service will be held at the beginning of each fiscal year for the Smart Start funded grantees and food may be provided. Smart Start funds will support the following positions: Vice President of Planning and Evaluation, Quality Assurance Specialist, Administrative Specialist, ~~a Grants Manager~~ and a partial fiscal monitor. Contingent on funding contracted services such as temps and data management consultants may be utilized.

**Partnership CAD Report for Partnership for Children of Cumberland
County, Inc. for Fiscal Year 2020 - 2021**
Activity Descriptions

Cumberland
Planning, Monitoring and Evaluation, Activity ID# 007

PSC:5603 PBISID:FS30

The Planning, Monitoring and Evaluation activity will develop and maintain relationships with service providers, and provide services critical to program accountability including: (1) Needs and Resource Assessment: Conduct needs and resource assessment to inform programmatic priorities, developing a strategic plan based on community needs, researching evidence for effective program selection to best meet community needs, and selection of evidence-based and evidence-informed activities that best meet the needs and priorities. (2) Collaboration and Coordination with Community Partners: Engage all sectors to accelerate positive movement on critical community issues and effect enduring systemic change. (3) Programmatic and Financial Monitoring: Ensure comprehensive programmatic and financial monitoring of Smart Start funded evidence-based and evidence-informed activities. (4) Program Evaluation: Employ an integrated performance management approach that uses long-term goals in parallel with tracking indicators and annual performance goals. (5) System Integration: Centralized information management / centralized database that helps identify gaps in services and opportunities for increased collaboration and funding. (6) Technical Assistance: Build the capacity of organizations to achieve mission-driven results approaches. A Mandatory DSP In-Service will be held at the beginning of each fiscal year for the Smart Start funded grantees and food may be provided. Smart Start funds will support the following positions: Vice President of Planning and Evaluation, Quality Assurance Specialist, Administrative Specialist, ~~a Grants Manager~~ and a partial fiscal monitor. Contingent on funding contracted services such as temps and data management consultants may be utilized.

Board of Directors Meeting (Virtual Meeting)

Thursday, April 30, 2020

President's Report

A. North Carolina Partnership for Children (NCPC) Updates / DCDEE Updates / Legislative Updates

1. **NCPC** – twice weekly ZOOM meetings with network; collaborating with CCSA for Child Care Relief Fund grants (\$100 for FCCHs, \$200 for centers – must be open and 3 Stars and higher); legislative agenda; partnering with BCBS to develop business supports for child care providers.
 - Funding continues under FY18-19 amounts, with guidance to go into 100% of allocation. Preparation in process to go into contract July 1.
2. **DCDEE** – subsidy payments continuing through May whether program closed or open. Same for NC Pre-K, with expectation that teaching staff continued to be paid and remote/distance learning be done for children enrolled. Contract administrators to monitor NC Pre-K for compliance. Guidance for remote/distance learning just came out last week. Teachers must complete a required work plan weekly.
 - NC Pre-K and Regional budgets continuing under last year's allocation numbers. Preparation in process to go into contract July 1.
 - NC received \$118M in CCDF emergency funds through the CARES Act. These are being planned for separately by DHHS.
3. **NC Legislature** – convene for short session 4/28. Considering emergency relief packages and other bills related to the COVID-19 crisis.
 - House funding bill appropriates at total of \$669M in overall nonrecurring spending for health and safety measures needed to respond to the immediate needs created by the COVID-19 pandemic.
 - Key provisions for child care: \$25M – under a category spread among four need areas: food, safety, shelter and child care. Of this \$6M is for the state's food banks and an additional \$2.5M for a food benefit. This leaves \$16.5M for child care and all other areas listed.
 - **Early Childhood Legislative Agenda:** Health and sanitation supplies, protective equipment and deep cleaning services; Increase bonus pay for childcare teachers and staff in programs remaining open; Parent co-pays – continued state coverage of these fees; Lost revenue replacement.

B. Grant Opportunities/Updates

1. **Infrastructure Grant Opportunities:** Applied for a second round of Lingleaf Hurricane grant funding. Requested \$250,000.

C. COVID-19 Updates

1. **PFC implemented its HR 110 Communicable Disease Policy on Monday, March 16.**

2. **On March 30, closed building to the public based on guidelines of EO 121 and 135 for Stay at Home.**
 - a. Most staff teleworking. Additional laptops secured and allocated to staff to better enable teleworking.
 - b. Staff time currently being covered by work time and balanced with administrative leave.
 - c. Proposed Three-Phase Plan for Reopening NC: Phase 1 outlined in the Governor's Plan is what we are currently doing. We would not anticipate a change in operation until Phase 2.
 - d. Social Distancing, Alternate work schedules and Teleworking procedures through Phase 1 of the Governor's Three Phase Plan unless otherwise dictated by the county, state or federal government. This includes no face-to-face contact with families and providers.
 - e. No in person group meetings are being conducted. All group meetings being done virtually.
 - f. All classes and trainings in the building have been cancelled at this time.
 - g. Our work continues to need to be done. Staff working with supervisors on work schedules and teleworking. Time is being tracked by our payroll system and being reviewed by HR and senior leadership.
 - h. PTRs and purchases are on hold unless it is a critical purchase. We are trying to reduce processing of packages.
 - i. Mail is being delivered daily.
 - j. Payments are being processed under our normal timelines.
 - k. Cleaning – Our cleaning service is doing cleaning of high touch areas throughout the day in addition to their normal scheduled cleaning. This will continue indefinitely at this point.
 - l. We will reassess on a regular basis and will provide at least weekly updates. Decisions will be made in conjunction with state guidance and mandates.
 - m. Per Policy HR 110, President maintaining regular contact with Board Chair for review and continuation of services. Regular communication going out to Board.
 - n. Email Updates and DHHS Guidance documents posted on website: ccpfc.org.

D. Events

1. **Smart Start Virtual Conference – May 4-6.** Free to Smart Start network staff and board members. Register online for sessions.
2. **Board and Committee Meetings:** Meetings will be conducted virtually at least through the end of May.
3. **Weekly All Staff Virtual meetings: Wednesdays, 2:30-3:30 pm.** Conducted weekly through the duration of the COVID-19 emergency.

Vision: Successful children ensure a thriving community and long-term economic prosperity.

Mission: Be the driving force to engage partners to achieve lasting positive outcomes for all children, beginning at birth.

NOTES
February 27, 2020
Strategic Planning Meeting 1
9:00 – 11:00 a.m.

Welcome, Community Building Exercise with Introductions and Retreat Overview

Review Strategic Planning, Navigation and Appreciative Approach

- Strategic Planning:
 - Big picture
 - Longer-range; 3 to 5 years
 - Aligning our work toward a collective vision and mission
- Strategic Navigation:
 - What, by whom, by when and to what effect
 - Course correcting; using data as a flashlight or lantern
 - Making and keeping commitments
- Appreciative Approach
 - Envisioning our preferred future
 - Turning threats and weaknesses into opportunities
 - Empowering and energizing
 - Collaborative
 - Enjoyable

Review Roles and Responsibilities of Nonprofit Boards

We reviewed the three primary roles of non-profit boards (providing oversight, ensuring adequate resources, and establishing strategic direction); the three legal duties of care, loyalty and obedience; and shared when the board has performed its roles and responsibilities well and opportunities for board capacity building.

Given the roles and responsibilities of the Partnership for Children of Cumberland County board, participants shared where they felt the board has performed well and areas for capacity building.

Compiled by Scottie Seawell, Leading and Governing Associates, Inc.

Reviewed by Board Development Committee – March 11, 2020 – see meeting minutes

Vision: Successful children ensure a thriving community and long-term economic prosperity.

Mission: Be the driving force to engage partners to achieve lasting positive outcomes for all children, beginning at birth.

Discussion Points:

- + Diverse membership
- + Commitment to the vision and mission
- + Board members are accessible; board and staff have good and supportive relationships
- + Present and involved in group conversations; ask good questions
- + Training of board members
- + Well informed
- Δ Informing board when we need their (board members') assistance
- Δ Reaching quorum successfully and timely
- Δ 100% board donations early; before Christmastime

Collective Understanding of the Partnership's Vision and Mission

The vision statement is the organization's "why statement" – why it exists and why it should continue to exist. The vision statement should describe the organization's preferred future. Board members and staff should be able to share the vision statement with others to build awareness and support for the work of the partnership.

Below are the responses shared by participants of what "successful children" look like:

Discussion Points:

- Happy, healthy, safe and educated
- Equitable opportunities and support
- Support of the family as a whole
- Ability to form positive relationships with others
- What do they look like @35 years
- Resilient
- Confident and thriving explorers
- Responsible
- Well-behaved

The mission statement is the organization's big, philosophical "what" statement. What need was the organization created to meet?

Below are examples shared by participants of times and ways when the Partnership "exemplifies" its mission:

Compiled by Scottie Seawell, Leading and Governing Associates, Inc.

Reviewed by Board Development Committee – March 11, 2020 – see meeting minutes

Vision: Successful children ensure a thriving community and long-term economic prosperity.

Mission: Be the driving force to engage partners to achieve lasting positive outcomes for all children, beginning at birth.

Mission Discussion Points:

- SOAR initiative – community coalition/convening and collaborating
- System building +/- 25 agencies
- Family Connects – Newborn home visiting program
- Birth through 3 resources/education
- NC Pre-K Day – Dolly Parton, Health screenings, assessments, marketing, engage
- Leandro Panel Participation
- Cumberland County State of Education – planted a mention about the Partnership
- Community alignment specialist (started Monday)
- Educating the public about children/high quality early education
- Everything and everyday
- Pathways to Prosperity
- Building trust and getting grants
- Engaging parents; Diaper Bank as one example
- Other human services agencies
- Knowing who our partners are → including the business community
- Regional and throughout the state
- Attendance at events and inviting ourselves to attend

Informing Our Next 5-Year Strategic Plan – (pre-meeting work)

See Google Drive for list of documents that are being reviewed and used to update of the strategic plan. Board members and staff are encourage to continue to review these documents to prepare for the second strategic planning meeting on April 30, 2020.

Strategic Priorities for 2021 – 2025 – “Down to Two”

Through a process of “down-to-two” participants developed the following priorities for updating the partnership’s strategic plan in support of its vision, mission and goals:

Sustainability: Programs, facility, retain high quality employees; recruit, retain and enhance high quality board members; financial; resources. Sustainability of resources financially and otherwise

Community Collaboration Leader – continue to play lead role and continued collaboration with our community to understand what our community needs to ensure innovative and connected systems as well as build capacity both internally and externally to ensure education for those who will take our place someday.

Further Family Connects program and developing rollout plan for implementation throughout the county

Compiled by Scottie Seawell, Leading and Governing Associates, Inc.

Reviewed by Board Development Committee – March 11, 2020 – see meeting minutes

Vision: Successful children ensure a thriving community and long-term economic prosperity.

Mission: Be the driving force to engage partners to achieve lasting positive outcomes for all children, beginning at birth.

Brand Identity -- hub for all things early childhood

Capacity Building Leader – Reaching more children earlier through building capacity to meet the needs of all children

Next Steps/Next Meeting – April 30, 2020 @ 9:00 a.m.

Compiled by Scottie Seawell, Leading and Governing Associates, Inc.

Reviewed by Board Development Committee – March 11, 2020 – see meeting minutes

Human Resource Committee Meeting of March 11, 2020

RECOMMENDATIONS

- A. The Human Resource Committee recommends accepting the following policies as presented:
1. HR 202 – Job Posting and Candidate Screening (*Revised*) // Effective March 1, 2020
 2. HR 203 – Applications/Resumes (*Eliminated, redundant*) // Effective March 1, 2020
 3. HR 204 – Reference and Background Checks (*Revised*) // Effective March 1, 2020

Public Engagement & Development Committee
Information
Meeting of March 12, 2020
Recommendations

The PED committee reviewed steps #1 - #3 of the Fund Development Plan Outline. Upon review, the committee recommended we move to Step #4 of our plan.

Step #4 is Establishing Guiding Objectives and the Strategies to Meet Objectives. Staff will develop an outline for the components and have them ready for the next meeting.

Facility and Tenant Committee Recommendations
Meeting April 20, 2020

RECOMMENDATIONS

1. The Facility & Tenant Committee recommends approval for the following:
 - A. Tenancy at the center for the following organizations:
 - University of Minnesota (ADAPT)
 - Caring Hearts Behavioral Services
 - B. Waiving of rental late fees, but no rent abatement, for tenants due to the building being closed to the public.

Planning and Evaluation Committee Recommendations

Meeting of April 14, 2020

I. Action Taken

The Planning and Evaluation (P&E) Committee meeting minutes were reviewed and approved unanimously as presented.

II. Planning and Evaluation (P&E) staff updated the committee on:

- Planning, Monitoring and Evaluation
 - * 3rd Quarter NCPC Reporting
 - * ASA Update, including a deep dive by NCPC on two program areas (Technical Assistance and Community Engagement)
 - * An information only item is being sent to the Board related to the PME CAD to align the program services to the budget for FY 2019-20 and 2020-21.
 - * Monitoring status update, including changes during COVID 19 stay at home orders.

III. President's Report

III. Information

- 2018-19 Annual Report update
- iDashboards upgrade to newest software and new cloud server
- 2020-21 Allocation Cycle – beginning process development for next cycle

*iDashboards