

Finance Committee Meeting Agenda

Tuesday, March 19, 2019

3:00 pm – 5:00 pm

PFC Resource Center

I. Call to Order & Chair Comments^Δ

- A. Welcome
- B. Volunteer Forms

II. Approval of January 15, 2019 Minutes*

III. Accounting Reports^Δ

- A. Financial Reports: February 2019^Δ – Marie Lilly/Sandee Gronowski
 - 1. Smart Start
 - 2. NC Pre-Kindergarten
 - 3. DCDEE – Region 5
 - 4. All Funding Sources
 - 5. Unrestricted State Revenues
- B. FY 18/19 Partnership Umbrella Budget (PUB)* – Marie Lilly

IV. New Business* – Marie Lilly/Carole Mangum

- A. Contingency Reversion Plan
- B. Budget Revisions/Amendments

V. Contract Management Report^Δ

- A. Monitoring Status
 - 1. Fiscal / Contracts Report – Rose Mallon
 - 2. Program Report – Mary Sonnenberg

VI. Program Updates^Δ – Mary Sonnenberg

- A. Infrastructure Update
- B. Annual Submission of Activities (ASA) to NCPC

VII. President's Report^Δ

- A. North Carolina Partnership for Children (NCPC) / Legislative Update
- B. Grant Opportunities
- C. Events This Week
- D. PFC 10-10 Club
- E. Month of the Young Child
- F. Awesome 80s 2019 Soirée
- G. Forward March Conference, May 30-31, 2019, Iron Mike Center
- H. 2019 National Smart Start Conference, April 29 – May 2, 2019, Greensboro, NC

- I. 40 Under 40 Class of 2019
- J. NCImpact

VIII. Information

A. Upcoming Committee Meetings

MEETING	MEETING DATE	MEETING TIME
Board of Directors (& NC Pre-K Planning)	March 21, 2019	12:00 pm – 2:00 pm
Planning & Evaluation	April 9, 2019	2:00 pm – 4:00 pm
Public Engagement & Development (PED)	April 10, 2019	9:00 am – 11:00 am
CCR&R	April 11, 2019	9:00 am – 11:00 am
Facility & Tenant	April 15, 2019	11:30 am – 1:00 pm
Executive	April 18, 2019	9:00 am – 11:00 am
Human Resource	May 8, 2019	8:00 am – 9:15 am
Board Development	May 8, 2019	10:00 am – 11:30 am
<i>Finance</i>	<i>May 21, 2019</i>	<i>3:00 pm – 5:00 pm</i>
Board of Directors (& NC Pre-K Planning)	May 23, 2019	12:00 pm – 2:00 pm

B. Upcoming Events/Volunteer Opportunities

EVENT	DATE	LOCATION	CONTACT
Truckload of Hope (Diaper Bank)	April 6, 2019	PFC	Michelle Hearon @ 826-3073
KidStuff	April 27, 2019	Downtown Fayetteville	Sharon Moyer @ 826-3072
Forward March Conference	May 30-31, 2019	Iron Mike Center	Sharon Moyer @ 826-3072
Story & Art Time	2 nd & 4 th Friday of each month – 10:30- noon	PFC	Bobbie Capps @ 826-3044
Grandparent Support Group	3 rd Tuesday of each month – 10:00-noon	PFC	Michelle Hearon @ 826-3073

C. Holiday Schedule

HOLIDAY	DATE(S) CLOSED
Good Friday	Friday, April 19, 2019
Memorial Day	Monday, May 27, 2019

IX. Adjournment

* Needs Action ^Δ Information Only / Possible Conflict of Interest (Recusals) ^ε Electronic Copy



Partnership for Children of Cumberland County, Inc.
Finance Committee Meeting Minutes
January 15, 2019 (3:02 pm to 4:02 pm)
Be the Driving Force



MEMBERS PRESENT: Lisa Childers (arrived at 3:17 pm), Robin Deaver, Sandee Gronowski, Marcus Hedgepeth, Perry Melton and Jody Risacher
MEMBERS ABSENT: Dawn Keeler and Donna Pyles
NON-VOTING ATTENDEES: Belinda Gainey, Anna Hall, Marie Lilly, Carole Mangum, Rose Mallon and Mary Sonnenberg

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Call to Order & Chair Comments A. Welcome / Introductions B. Volunteer Forms	The scheduled meeting of the Finance Committee was held at the PFC Family Resource Center at 351 Wagoner Drive, Fayetteville, NC, on Tuesday, January 15, 2019, and began at 3:02 pm pursuant to prior written notice to each committee member. Sandee Gronowski, Chair, determined that a quorum was present and called the meeting to order. Belinda Gainey was Secretary for the meeting and recorded the minutes. A. Sandee Gronowski welcomed everyone to the meeting. B. Committee members who reviewed the committee packet prior to the meeting were asked to complete the volunteer form that was placed on the table with their packet.	Called to Order	None
II. Approval of Minutes* A. October 16, 2018	A. The minutes for the October 16, 2018 scheduled meeting were previously distributed and reviewed by the committee members. Perry Melton moved to accept the minutes as presented. Jody Risacher seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. The motion carried.	Motion Carried	None
III. Old Business A. Investments ^Δ	A. Mary Sonnenberg reported that per the discussion from the October 16, 2018 Finance Committee meeting and approval from the PFC Board of Directors, the investment funding will be distributed as previously recommended. Signature cards will be available soon for board officers to sign.	None	None
IV. Accounting Reports A.1.-4. Financial Reports – December 2018 ^Δ A.5. Cash and In-Kind Report ^Δ	A.1.-4. The Financial Reports for December 2018 were previously distributed. Marie Lilly, Anna Hall, Mary Sonnenberg and Carole Mangum reviewed the reports with the committee. A.5. The Cash and In-Kind Report for December 2018 was previously distributed. Anna Hall reviewed the report with the committee. Department of Social Services parent fees have not yet been received. Mary Sonnenberg reported that the state is waiving parent fees from	None None	None None



Partnership for Children of Cumberland County, Inc.
Finance Committee Meeting Minutes
October 16, 2018 (3:02 pm to 4:02 pm)
Be the Driving Force



	October 2018 thru January 2019 due to Hurricane Florence. PFC is continuing to seek ways to meet the required match.		
V. Contingency Reversion Plan/Budget Revisions &/or Amendments ^Δ	<p>A. Anna Hall reviewed the Contingency Reversion Plan with the committee. This was provided for information only. Further information will be added after a PFC Leadership Team budget meeting and taken to the January 17, 2019 board meeting for approval.</p> <p>Information currently placed on the Contingency Reversion Plan:</p> <p>4C – Reach Out and Read – \$2,000 reverted</p> <p>Autism Society of Cumberland County – Circle of Parents – \$2,100 requested</p> <p><u>Kerri Hurley – Kindermusic - \$8,071 requested</u></p> <p>Total requested: \$10,171.00</p>	None	None
VI. Credit Card Authorization*	<p>A. Mary Sonnenberg reported that due to Marie Clark no longer working at the Partnership, it is being requested to cancel the PFC credit card(s), American Express and/or Visa, that were issued in her name and issue cards to Marie Lilly. These credit cards will be kept in the PFC safe until they are needed.</p> <p>Jody Risacher moved to accept canceling the American Express and/or Visa credit card(s) previously issued to Marie Clark and have cards issued to Marie Lilly as presented. Robin Deaver seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. The motion carried.</p>	Motion Carried	None
VII. Contract Management Report ^Δ	<p>A.1. Anna Hall provided an overview of the DSP Fiscal Monitoring Status Report for FY 18/19. As of now, two activities, Autism Society of Cumberland County and Carolina Community Collaborative Care (4C) have received formal site visits. Site visits for Easter Seals UCP NC & VA, Fayetteville Technical Community College and Kerri Hurley are scheduled for February 2019. Rose Mallon reported that the site visit for Carolina Community Collaborative Care went well. The organization is now providing their information in a much timely manner.</p> <p>Carole Mangum reported on Region 5 monitoring. Desktop monitoring was conducted and a site visit will be completed at the end of January or early February. PFC was monitored in December; PFC is still awaiting the final monitoring report.</p> <p>A.2. Mary Sonnenberg reported that most of the program monitoring is usually completed in the Spring. Further information will be distributed by year end.</p>	None	None
VIII. Fixed Assets Disposals*	<p>A. Marie Lilly reviewed the Fixed Assets Disposals with the committee. The list contained computer equipment totaling \$11,460.77 dating back to January 2008.</p> <p>Robin Deaver moved to accept the recommendation to dispose of the computer equipment as presented. Jody Risacher seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. The motion carried.</p>	Motion Carried	None



Partnership for Children of Cumberland County, Inc.
Finance Committee Meeting Minutes
October 16, 2018 (3:02 pm to 4:02 pm)
Be the Driving Force



<p>IX. President's Report</p> <ul style="list-style-type: none"> A. North Carolina Partnership for Children (NCPC) / Legislative Update B. Grant Opportunities (CarMax; NCPC Disaster Relief Fund) C. PFC 10-10 Club D. NCPC 25th Celebration, March 2, 2019, 7:00pm-11:00 pm, Marbles Kids Museum E. Forward March Conference, May 30-31, 2019, Iron Mike Center F. Think Babies – Infant/Toddler Initiatives 	<p>Mary Sonnenberg gave the President's report;</p> <p>A. North Carolina Partnership for Children (NCPC) / DCDEE Updates / Legislative Updates</p> <ul style="list-style-type: none"> 1. NCPC – The MAC workgroup met for the past year to come up with recommendations for updating processes and requirements for MAC sites. This included looking at increased funding. These recommendations are going to the NCPC Board this month. PFC is a MAC lead and has been part of the workgroup. This accounting support is critical to the network. We currently have five partnerships as part of our MAC site. 2. NC Legislature – The General Assembly will be going into the long session at the end of the month. Multiple groups are working on the legislative agenda for early childhood initiatives. As we receive information, we will share it with you. 3. Early Childhood Action Plan for children birth through age eight - The final plan will be launched at an Early Childhood Summit that is scheduled for February 27 in Raleigh. Governor Cooper's office just announced the award of a \$4.5M preschool development grant from the U.S. Administration for Children and Families Office of Child Care (in the U.S. Health and Human Services budget). The Governor's press release indicated that this grant would help NC make progress with its Early Childhood Action Plan. The grant will be administered by the NC Division of Child Development and Early Education. 4. OTHER – Op-eds ran in the News & Observer supporting funding for early childhood ("Benefits of Pre-K do not fade with age", "NC's 'Read to Achieve' program failed. Let's turn the page."). <p>B. Grant Opportunities</p> <ul style="list-style-type: none"> 1. CarMax – We submitted our report in December for the first year of funding that focused on transition to kindergarten. We recently were informed that we have received funding for a second year. The annual allocation is for \$10,000. 2. Disaster Relief Fund from NCPC – We requested funds from this fund to address water damage from leaks in the building that have been exacerbated by the hurricanes over that last two years. We were granted \$7,000 from the funds raised by NCPC. Part of the funding was earmarked from partnerships that owned their building. 3. Dolly Parton's Imagination Library Marketing RFA –NCPC put out an RFA again to support marketing of the expansion of DPIL throughout the state. We submitted a request for \$22,000, with a focus again on digital marketing. We received our full request. 4. RFA for Infant and Toddler Technical Assistance Pilot Project– We were not funded for the pilot. <p>C. PFC 10-10 Club – If you have not signed up, please do so ASAP. This is a great opportunity to develop ongoing funding and volunteer resources for PFC.</p> <p>D. NCPC 25th Celebration has been rescheduled for March 2, 2019, 7:00 pm – 11:00 pm, Marbles Kids Museum in Raleigh. We will have staff and several board members attending.</p> <p>E. Forward March Conference – The conference was postponed until May 30 & 31, 2019 due to low registration. The location of the conference is at the Iron Mike Conference Center. The VIP</p>	<p>None</p>	<p>None</p>
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Partnership for Children of Cumberland County, Inc.
Finance Committee Meeting Minutes
October 16, 2018 (3:02 pm to 4:02 pm)
Be the Driving Force



	dinner will be May 30 th . We will share information about registration once timelines are finalized. F. Think Babies – There are several initiatives focusing on services to children birth-three years of age and their families. The NC Early Education Coalition has received funding from the Pritzker Foundation and Zero to Three to focus on these initiatives. Their 2019 Policy Priorities are included in your packet. In addition, NCPC is looking at a proposal to the Pritzker Foundation to focus on Home Visiting and Child Care Deserts for infants and toddlers in NC.		
X. Information	See Agenda	None	None
XI. Adjournment	As there was no further business; the chair announced the meeting adjourned. The meeting was adjourned at 4:02 pm.	Adjourned	None

Submittal: The minutes of the above stated meeting are submitted for approval. _____
Secretary of Meeting Date

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected. _____
Committee Chair Date

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.
FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

Board Responsibility

The review of the financial statements is the responsibility of the Committee and Board Members of PFC.

The detailed financial reports have been provided to you via email and will be provided electronically during the meeting.

February 28, 2019

1 Balance Sheet

The cash balances; investments and liabilities are at the anticipated amounts and are sufficient for the current needs.

2 Smart Start Grant [State Funds]

- a. PFC's Smart Start grant budgets are reflected at full allocation effective 07-01-2018.
- b. The total allocation for FY2018-2019 is \$6,598,689 including DSS and WAGE\$.
- c. The spending percentages at this point in the year are as anticipated.
- d. All budgets have been reviewed and applicable changes are reflected effective 2-15-2019.

3 NC Pre-Kindergarten Grant [State and Federal Funds]

- a. PFC is in full contract with DCDEE effective 07-01-2018.
- b. PFC was awarded an additional grant amount of \$174,963 as a part of the NC Pre-K Capacity Building funding. This amount is 100% federal funds and will be effective from November 1, 2018 through June 30, 2019.
- c. DCDEE amended PFC's current NC Pre-K contract by decreasing the state funds and increasing the federal funds by \$5,048,073, respectively. The total NC Pre-K grant is now \$9,098,098 with \$6,923,629 in federal funds and \$2,174,469 in state funds.

4 DCDEE - Region 5 Grants [Federal Funds]

- a. PFC's three Region 5 grants are in contract effective 07-01-18.
- b. The funder is currently up to date with its reimbursements for July through December 2018.

5 All Funding Sources

- a. The cash balance at month-end is as projected and is sufficient for the requirements of the upcoming month.
- b. All of the reimbursement based grantors are on schedule with their monthly reimbursements.

6 Unrestricted State Revenues (USR)

- a. The goal is to continue to use these funds only when other funding streams cannot be used or is not available.
- b. Investment funds of \$25,000 were moved from PNC Bank Money Market Account and deposited into the Bank of America operating account to cover the projected shortfall in Fund 208 which is currently used to support administrative costs. This action was approved by the Board on October 18, 2018.
- c. Investment funds of \$100,500 and \$100,100 were moved from PNC Bank Money Market Account and deposited into Select Bank and Lumbee Guaranty Bank, respectively to diversified funds as approved by the Board on October 18, 2018.
- d. The cash equivalent balances in Fund 208 consists of the following at the end of the month:

PNC Bank Money Market Account	288,095.97	<i>Does not include interest earned in Fund 899</i>
Select Bank - Certificate of Deposit	100,000.00	
Lumbee Bank - Certificate of Deposit	100,000.00	
Select Bank - Checking Account [from investments]	500.00	
Lumbee Bank - Checking Account [from investments]	92.00	<i>Deposited \$100, fees are \$8 per month</i>
	<u>488,687.97</u>	

PNC Bank Money Market - Fund 208	288,095.97
PNC Bank Money Market - Fund 899	21,528.89
	<u>309,624.86</u>

Investments - Fund 208	488,687.97
Interest Earned - Fund 899	21,528.89
TOTAL INVESTMENTS PLUS INTEREST	<u>510,216.86</u>

7 Cash and In-kind Report

- a. The 19% match amount reflected on the monthly report is reflected at 100% of the full allocation.
- b. PFC's Leadership Team, staff and Board members will continue to discuss and implement strategies to meet our match requirement. PFC did not meet the 19% match requirement for FY1718 nor for FY1617.
- c. The penalty for not meeting the match in FY1718 was waived due to the lack of data from DSS parent fees. Any penalties for FY1819 will also be waived for counties that were affected by Hurricane Florence.

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

FOOTNOTES FOR FINANCIAL REPORTS February 28, 2019

FOOTNOTES - BALANCE SHEET

A. The cash accounts at February 28, 2019 total \$2,226,971.66.

Included in the cash balance amount are the following investment vehicles:

Banking Institution	Investment Type	Current Amount	Term (months)	Maturity Date	Interest Rate	Annual Percentage Yield
PNC Bank	Money Market	\$309,624.86	n/a	n/a	n/a	.50%
Select Bank	CD	\$100,000.00	15	05/20/20	2.47%	2.50%
Lumbee Bank	CD	\$100,000.00	15	05/21/20	2.26%	2.29%
Select Bank	Checking	\$500.00	n/a	n/a	n/a	n/a
Lumbee Bank	Checking	\$92.00	n/a	n/a	n/a	n/a
Cumberland Community Foundation	Beneficial Interest in Endowment Fund	\$31,384.00	n/a	n/a	n/a	n/a
TOTAL		\$541,600.86				

B. Employees' payroll deductions at February 28, 2019 from the current month and from prior months total \$3,272.23. These accounts are reconciled on a monthly basis and at yearend to ensure that the correct amounts are being accounted for.

C. Per Board approval, an endowment fund was established on June 29, 2012 with the Cumberland Community Foundation, Inc. with an initial amount of \$25,000.00. Since this amount is an irrevocable gift of assets, it is classified as a permanently restricted net asset for accounting purposes. It is also classified as a "Beneficial Interest in Community Foundation" in the Assets section of the Balance Sheet.

NCPC defines permanently restricted net assets as "used to classify assets that have donor-imposed stipulations that neither expire with time nor can be fulfilled or removed by actions of the organization. An example would be an endowment fund whereby the principal is maintained for investment purposes and the interest earnings may be available for use. This FASB code is rarely used."

Additional funds totaling \$4,732.00 was added to the endowment as of June 30, 2013. The Partnership made an additional deposit of \$768.00 to the endowment in September 2014. The Partnership also made an additional deposit of \$666.00 to the endowment in July 2015. During January 2016, additional deposits totaling \$218.00 were received for the endowment. This amount was transferred to the Foundation in February 2016. The total contributions from the Partnership to the endowment, including these funds, are now a total of \$31,384.00. There were no additional funds added to this endowment during the 2016-2017 fiscal year.

FOOTNOTES FOR FINANCIAL REPORTS

February 28, 2019

FOOTNOTES - SMART START GRANT SPREADSHEET

SERVICES (In-House Activities): The Smart Start grants for all of the Service budgets are in full contract effective July 1, 2018. Budgets have been reviewed to determine if they are adequate through yearend and applicable changes are effective 2-15-19. The budgets will continue to be reviewed and applicable changes will be presented as deemed necessary prior to June 30, 2019.

DIRECT SERVICE PROVIDERS: The Smart Start grants for the Direct Service Providers (DSPs) budgets are in full contract at July 1, 2018. Budgets have been reviewed to determine if they are adequate through yearend and applicable changes are effective 2-15-19. The budgets will continue to be reviewed and applicable changes will be presented as deemed necessary prior to June 30, 2019.

ADMINISTRATION: The Smart Start grant for the Administration budget is in full contract at July 1, 2018. The budget has been reviewed to determine if it is adequate through yearend and a revision is effective 2-15-19.

Partnership for Children of Cumberland County, Inc.
Balance Sheet
February 28, 2019

Assets

Bank of America Checking Account	\$ 1,684,970.80	}	A
PNC Bank - Money Market Reserve	309,624.86		
Select Bank - Certificate of Deposit	100,000.00		
Lumbee Bank - Certificate of Deposit	100,000.00		
Select Bank - Checking Account [from investments]	500.00		
Lumbee Bank - Checking Account [from investments]	92.00		
Petty Cash, Change Funds, Undeposited Receipts	400.00		
Beneficial Interest in Community Foundation	31,384.00		
Employee Advances (for travel)	385.30		
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Total Assets	2,227,356.96		
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Liabilities and Net Assets

Health Insurance Payable	193.36	}	B
Flex-Spending Payable	1,742.08		
AFLAC Payable	1,342.11		
Dental Insurance Payable	(11.22)		
Vision Payable	5.68		
Legal Shield Payable	0.22		
Tenant Security Deposits	16,564.36		
Unrestricted Net Assets	1,018,790.36		
Temporarily Restricted Net Assets	34,609.55		
Permanently Restricted Net Assets	31,384.00	C	
Excess Revenues over (under) Expenditures	1,122,736.46		
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Total Liabilities and Net Assets	\$ 2,227,356.96		
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PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2018 - 2019

FY 18/19 SMART START FULL ALLOCATION	\$6,598,689
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TOTAL ALLOCATION FOR ADMINISTRATION ----->	\$319,799
FY 18/19 Smart Start Admin Base Allocation	\$319,799

TOTAL ALLOCATION FOR SERVICES ----->	\$6,278,890
FY 18/19 Smart Start Services Allocation :	\$6,278,890

AS OF FEBRUARY 28, 2019

										If monthly spending was equal, at month-end, the percentages should be:	
										67%	33%
										% of Budget Expended	% of Available Funds
										</	

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2018 - 2019

FY 18/19 SMART START FULL ALLOCATION	\$6,598,689
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TOTAL ALLOCATION FOR ADMINISTRATION ----->		\$319,799
FY 18/19 Smart Start Admin Base Allocation	\$319,799	

TOTAL ALLOCATION FOR SERVICES ----->		\$6,278,890
FY 18/19 Smart Start Services Allocation :	\$6,278,890	

AS OF FEBRUARY 28, 2019										If monthly spending was equal, at month-end, the percentages should be:	
EXPENDITURES										67%	33%
Activity	Agency		02/15/19 Budget	Advances	January	February	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds	
Family Support											
14	Autism Outreach & Resource Ctr.	Autism of CC	\$ 47,100.00	\$ -	\$ 4,898.31	\$ 766.66	\$ 42,748.18	\$ 4,351.82	91%	9%	
15	PFC Family Resource Center	IH Partnership for Children	\$ 130,144.00		\$ 10,909.09	\$ 7,230.68	\$ 78,337.49	\$ 51,806.51	60%	40%	
16	All Children Excel [ACE] NEW 07-01-18	IH Partnership for Children	\$ 180,785.00		\$ 14,933.42	\$ 14,554.68	\$ 133,398.42	\$ 47,386.58	74%	26%	
17	Child Passenger Safety Car Seat NEW 07-01-18	IH Partnership for Children	\$ 5,000.00		\$ (180.00)	\$ (100.00)	\$ 3,819.29	\$ 1,180.71	76%	24%	
18	Community Engagement & Resource Development	IH Partnership for Children	\$ 210,886.00		\$ 17,529.41	\$ 17,837.58	\$ 158,837.81	\$ 52,048.19	75%	25%	
19	Reach Out & Read Grant	Carolina Collaborative Community Care (4C)	\$ 14,500.00	\$ -	\$ 206.75	\$ 445.57	\$ 2,976.09	\$ 11,523.91	21%	79%	
		Family Support Total:	9% \$ 588,415.00	\$ -	\$ 48,296.98	\$ 40,735.17	\$ 420,117.28	\$ 168,297.72	71%		
System Support											
20	P&E - Planning & Evaluation	IH Partnership for Children	\$ 477,054.00		\$ 21,555.16	\$ 20,524.43	\$ 252,282.11	\$ 224,771.89	53%	47%	
		System Support Total:	8% \$ 477,054.00	\$ -	\$ 21,555.16	\$ 20,524.43	\$ 252,282.11	\$ 224,771.89	53%		
		Total of Approved Projects:	\$ 6,278,890.00	\$ 9,534.83	\$ 487,482.48	\$ 339,314.05	\$ 4,478,744.51	\$ 1,800,145.49			
21	Administration	IH Partnership for Children	5% \$ 319,799.00	\$ -	\$ 30,528.69	\$ 23,112.27	\$ 238,444.35	\$ 81,354.65	75%	25%	
Unallocated Smart Start SERVICES Funds			\$ -								
Unallocated Smart Start ADMINISTRATION Funds			\$ -								
Total Smart Start Funds Expended				\$ 9,534.83	\$ 518,011.17	\$ 362,426.32	\$ 4,717,188.86				
					Total Allocated Smart Start Funds Remaining			\$ 1,881,500.14			

Partnership for Children of Cumberland County, Inc. - NC PRE-KINDERGARTEN GRANT

FY 18/19 Revenues per Contract	Fiscal Year 2018/ 2019		
\$ 8,398,245	NC Pre-k Grant Payments to Providers		
\$ 174,963	2% CCDF Quality Funds		
\$ 174,963	2% New Capacity Building Funds		
\$ 349,927	4% Administrative Fee		
\$ 9,098,098	Total NC Pre-k Grant		
		as of February 28, 2019	
		SHOULD BE	
		67%	33%

FUND	Activity	FY 18/19 Budget 11/1/2018	December	January	February	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
211	9100-999 Administrative Operations	\$ 152,533.00	\$10,611.42	\$10,758.05	\$10,835.69	\$92,049.18	\$60,483.82	60%	40%
211	3104-001 CCR&R - Core	\$ 66,330.00	\$7,064.46	\$7,748.04	\$7,575.32	\$61,422.15	\$4,907.85	93%	7%
	3323-017 NC Pre-k Coordination (In-Direct)	\$ 131,064.00	\$14,002.71	\$14,947.99	\$14,385.65	\$114,268.63	\$16,795.37	87%	13%
	Services Sub-Total	\$ 197,394.00	\$21,067.17	\$22,696.03	\$ 21,960.97	\$175,690.78	21,703.22	89%	11%
206	2342-015 NC Pre-k Subsidy (Direct - Child Reimbursement) - State Funds	\$ 1,042,784.00	\$0.00	\$342,208.00	\$203,850.00	\$710,308.00	\$332,476.00	68%	32%
	2348-015 NC Pre-K Non-TANF/CCDF - State Funds	\$ 781,758.00	\$0.00	\$26,550.00	\$22,950.00	\$57,300.00	\$724,458.00	7%	93%
	Fund 206 Sub-Total	\$ 1,824,542.00	\$0.00	\$368,758.00	\$226,800.00	\$767,608.00	\$1,056,934.00	42%	58%
319	2342-015 NC Pre-k Subsidy TANF (Direct - Child Reimbursement) - Federal Funds	\$ 5,587,648.00	\$598,100.00	\$408,617.00	\$363,875.00	\$3,129,467.00	\$2,458,181.00	56%	44%
	2348-015 NC Pre-K Non-TANF/CCDF - Federal Funds	\$ 986,055.00	\$125,650.00	\$106,000.00	\$110,750.00	\$697,450.00	\$288,605.00	71%	29%
	Fund 319 Sub-Total	\$ 6,573,703.00	\$723,750.00	\$514,617.00	\$474,625.00	\$3,826,917.00	\$2,746,786.00	58%	63%
328	3322-017 NC Pre-K New CCDF Quality Funds - Federal Funds	\$ 174,963.00	\$4,617.45	\$3,920.00	\$39,766.00	\$55,971.48	\$118,991.52	32%	68%

Partnership for Children of Cumberland County, Inc. - NC PRE-KINDERGARTEN GRANT

FY 18/19 Revenues per Contract		Fiscal Year 2018/ 2019
\$ 8,398,245	NC Pre-k Grant Payments to Providers	
\$ 174,963	2% CCDF Quality Funds	
\$ 174,963	2% New Capacity Building Funds	
\$ 349,927	4% Administrative Fee	as of February 28, 2019
\$ 9,098,098	Total NC Pre-k Grant	SHOULD BE
		67% 33%

FUND	Activity	FY 18/19 Budget 11/1/2018	December	January	February	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
329	3323-017 NC Pre-K New Capacity Building Funds - Federal Funds effective 11-1-2018	\$ 73,240.00	\$3,424.83	\$3,764.81	\$5,153.57	\$15,759.00	\$57,481.00	22%	78%
329	3104-001 NC Pre-K New Capacity Building Funds - Federal Funds effective 11-1-2018	\$ 31,489.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,489.00	0%	100%
329	9100-999 NC Pre-K New Capacity Building Funds - Federal Funds effective 11-1-2018	\$ 47,833.00	\$0.00	\$0.00	\$0.00	\$0.00	\$47,833.00	0%	100%
329	5603-007 NC Pre-K New Capacity Building Funds - Federal Funds effective 11-1-2018	\$ 22,401.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,401.00	0%	100%
	Fund 319 Sub-Total	\$ 174,963.00	\$3,424.83	\$3,764.81	\$0.00	\$15,759.00	\$159,204.00	9%	0%

Total Budget Remaining \$4,164,102.56

Total NC Pre-K Grant	\$ 9,098,098.00
Unallocated NC Pre-k Revenues	\$ -
Total NC Pre-k Grant Expended	\$763,470.87 \$920,749.08 \$773,987.66 \$4,933,995.44
Total State Funds	\$2,174,469.00
Total Federal Funds	\$6,923,629.00
Total NC Pre-K Grant	\$9,098,098.00

Partnership for Children of Cumberland County, Inc.

*Region 5 DCDEE Lead Agency Grant
Fiscal Year 2018 - 2019*

TOTAL FY 2018 - 2019 REGION 5 LEAD AGENCY ALLOCATION **\$625,907.00**

FY 2018 - 2019 10% Overhead / Administration Allocation **\$56,390.00**

FY 2018 - 2019 Program/Services Allocation **\$569,517.00**

EXPENDITURES									as of February 28, 2019	
									67%	33%
Activity		07/01/18 Budget	November	December	January	February	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
Region 5 Lead Agency - Core Services		\$ 240,126.00	\$ 11,235.97	\$ 11,529.51	\$ 14,728.59	\$ 9,574.82	\$ 100,944.19	\$ 139,181.81	42%	58%
Core Services - 10% Overhead/Administration for CCR&R		\$ 500.00	\$ 0.49	\$ -	\$ 27.73	\$ 3.95	\$ 441.32	\$ 58.68	88%	12%
Core Services - 10% Overhead/Administration for Admin Ops		\$ 29,174.00	\$ 1,121.21	\$ 2,196.30	\$ 1,867.10	\$ 1,368.81	\$ 11,531.81	\$ 17,642.19	40%	60%
Contracts & Grants - Anson County		\$ 9,954.00	\$ -	\$ -	\$ 4,147.50	\$ -	\$ 4,147.50	\$ 5,806.50	42%	58%
Contracts & Grants - Montgomery County		\$ 8,345.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,345.00	0%	100%
Contracts & Grants - Moore County		\$ 29,399.00	\$ -	\$ 10,487.36	\$ -	\$ 4,152.06	\$ 14,639.42	\$ 14,759.58	50%	50%
Contracts & Grants - Richmond County		\$ 14,528.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,528.00	0%	100%
		\$ 332,026.00	\$ 12,357.67	\$ 24,213.17	\$ 20,770.92	\$ 15,099.64	\$ 131,704.24	\$ 200,321.76	40%	60%
Region 5 Infant Toddler Project		\$ 133,963.00	\$ 9,300.91	\$ 10,036.84	\$ 10,370.91	\$ 9,236.45	\$ 77,190.84	\$ 56,772.16	58%	42%
Infant Toddler - 10% Overhead/Administration for CCR&R		\$ 200.00	\$ 0.28	\$ -	\$ -	\$ 2.01	\$ 164.11	\$ 35.89	82%	18%
Infant Toddler - 10% Overhead/Administration for Admin Ops		\$ 13,196.00	\$ 916.80	\$ 952.23	\$ 1,073.24	\$ 913.98	\$ 7,519.01	\$ 5,676.99	57%	43%
		\$ 147,359.00	\$ 10,217.99	\$ 10,989.07	\$ 11,444.15	\$ 10,152.44	\$ 84,873.96	\$ 62,485.04	58%	42%
Region 5 Healthy Social Behaviors Project		\$ 133,202.00	\$ 8,285.82	\$ 8,563.34	\$ 8,792.97	\$ 8,559.04	\$ 70,848.18	\$ 62,353.82	53%	47%
Healthy Social Behavior - 10% Overhead/Administration for CCR&R		\$ 200.00	\$ 0.25	\$ -	\$ -	\$ 1.12	\$ 148.97	\$ 51.03	74%	26%
Healthy Social Behavior - 10% Overhead/Administration for Admin Ops		\$ 13,120.00	\$ 828.33	\$ 855.73	\$ 879.30	\$ 855.38	\$ 6,935.84	\$ 6,184.16	53%	47%
		\$ 146,522.00	\$ 9,114.40	\$ 9,419.07	\$ 9,672.27	\$ 9,415.54	\$ 77,932.99	\$ 68,589.01	53%	47%
Total Allocated DCD Funds Remaining								\$ 331,395.81		
Summary for 10% Overhead / Administration	PFC	\$ 56,390.00	\$ 2,867.36	\$ 4,004.26	\$ 3,847.37	\$ 3,145.25	\$ 26,741.06	\$ 29,648.94	47%	53%

Partnership for Children of Cumberland County, Inc.

All Funding Sources
Fiscal Year 2018 - 2019

FUND CODE		July 1, 2XXX Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			December	January	February	YTD	December	January	February	YTD	
			RESTRICTED FUNDS								
206	NC Pre-K Grant - State Funds (per child)	\$ -	\$ 167,400.00	\$ 201,358.00	\$ 453,600.00	\$ 994,408.00	\$ -	\$ 368,758.00	\$ 226,800.00	\$ 767,608.00	\$ 226,800.00
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
211	NC Pre-K Grant - 4% Admin Fees	\$ -	\$ 31,207.59	\$ 31,537.44	\$ 32,018.82	\$ 232,408.37	\$ 31,678.59	\$ 33,454.08	\$ 32,796.66	\$ 234,830.96	\$ (2,422.59)
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ -	\$ -	\$ 32,909.00	\$ -	\$ -	\$ -	\$ 32,909.00	\$ -
319	NC Pre-K Grant (per slot) - Federal Funds	\$ -	\$ 647,100.00	\$ 591,267.00	\$ 356,325.00	\$ 3,133,417.00	\$ -	\$ 514,593.00	\$ 474,625.00	\$ 2,527,943.00	\$ 605,474.00
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ -	\$ -	\$ 1,298,974.00	\$ 723,750.00	\$ 24.00	\$ -	\$ 1,298,974.00	\$ -
328	NC Pre-K Grant CCDF Quality Funds-Federal Funds	\$ -	\$ -	\$ 4,617.45	\$ 3,920.00	\$ 16,835.03	\$ 4,617.45	\$ 3,920.00	\$ 39,766.00	\$ 55,971.48	\$ (39,136.45)
329	NC Pre-K Capacity Building Grant - Federal Funds Effective 11-1-18	\$ -	\$ 3,415.79	\$ 3,357.94	\$ 3,831.70	\$ 10,605.43	\$ 3,424.83	\$ 3,764.81	\$ 5,153.57	\$ 15,759.00	\$ (5,153.57)
	Sub-total for NC Pre-K	\$ -								Sub-total	\$ 785,561.39
301	Family CareGivers Program	\$ 70.63	\$ 738.00	\$ 234.00	\$ 58.00	\$ 1,030.00	\$ 234.47	\$ 58.26	\$ 254.85	\$ 1,356.31	\$ (255.68)
307	DCD Grant - SWCDC	\$ 35,745.56	\$ -	\$ 95,780.94	\$ -	\$ 95,780.94	\$ 24,213.17	\$ 20,770.92	\$ 15,214.54	\$ 167,564.70	\$ (36,038.20)
312	Region 5 - Infant/Toddler Project	\$ -	\$ -	\$ 9,157.94	\$ 53,474.71	\$ 62,632.65	\$ 10,989.07	\$ 11,444.15	\$ 10,152.44	\$ 84,873.96	\$ (22,241.31)
313	Region 5 - Healthy Social Behavior	\$ 17,076.42	\$ -	\$ 58,839.18	\$ -	\$ 58,839.18	\$ 9,419.07	\$ 9,672.27	\$ 9,415.54	\$ 95,009.41	\$ (19,093.81)
807	Region 5 - Program Income	\$ -	\$ 1,280.00	\$ 2,585.00	\$ 1,781.50	\$ 8,581.50	\$ 516.28	\$ 22.00	\$ -	\$ 1,288.28	\$ 7,293.22
	Sub-total for Other Restricted	\$ 52,892.61								Sub-total	\$ (70,335.78)
136	Smart Start - Services (FY 13/14)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (235.00)	\$ -	\$ -	\$ (235.00)	\$ 235.00
138	Smart Start - Services (FY 14/15)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 349.00	\$ -	\$ -	\$ -	\$ -
141	Smart Start - Admin. (FY 16/17)	\$ 14.54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14.54	\$ -
142	Smart Start - Services (FY 16/17)	\$ 52.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52.98	\$ -
143	Smart Start - Admin. (FY 17/18)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 186.72	\$ -	\$ -	\$ -	\$ -
144	Smart Start - Services (FY 17/18)	\$ 47,949.25	\$ -	\$ -	\$ -	\$ -	\$ 2,250.38	\$ -	\$ -	\$ 47,949.25	\$ -
145	Smart Start - Admin. (FY 18/19)	\$ -	\$ 26,222.00	\$ 26,263.00	\$ 23,667.00	\$ 226,500.00	\$ 26,947.98	\$ 30,496.06	\$ 23,144.90	\$ 238,444.35	\$ (11,944.35)
146	Smart Start - Services (FY 18/19)	\$ -	\$ 288,402.00	\$ 288,841.00	\$ 189,467.00	\$ 2,420,269.00	\$ 277,025.16	\$ 295,357.77	\$ 251,111.54	\$ 2,090,359.10	\$ 329,909.90
201	MAC SS Grant (Accting/Contracting)	\$ -	\$ -	\$ 12,366.11	\$ -	\$ 37,098.33	\$ 5,742.82	\$ 5,423.69	\$ 5,679.54	\$ 43,906.75	\$ (6,808.42)
216	Dolly Parton's Imagination Library	\$ 8,406.47	\$ -	\$ -	\$ 25,856.00	\$ 32,618.00	\$ 440.00	\$ 408.00	\$ 432.00	\$ 2,956.72	\$ 38,067.75
801	Program Income (SS Related)	\$ 72,836.17	\$ 3,252.42	\$ 6,645.72	\$ 6,692.71	\$ 49,072.73	\$ 322.06	\$ 305.77	\$ 2,874.78	\$ 16,052.44	\$ 105,856.46
804	GEMS Shared Services (PI SS Related)	\$ (92.51)	\$ -	\$ -		\$ 2,600.00	\$ -	\$ -		\$ 3,560.00	\$ (1,052.51)
902	COBRA - Employee Insurance Withholdings	\$ -	\$ -	\$ -		\$ 2,426.88	\$ -	\$ (2,390.60)		\$ 2,426.88	\$ -
	Sub-total for Smart Start & Related	\$ 129,166.90								Sub-total	\$ 454,263.83

Partnership for Children of Cumberland County, Inc.

All Funding Sources
Fiscal Year 2018 - 2019

FUND CODE		July 1, 2XXX Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			December	January	February	YTD	December	January	February	YTD	
	UNRESTRICTED FUNDS										
208	Unrestricted State Revenues - For Operating Purposes	\$ 4,214.88	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00	\$ 1,502.63	\$ 1,426.00	\$ 1,301.11	\$ 12,022.01	\$ 17,192.87
	Unrestricted State Revenues - Invested in CDs and Money Market Account	\$ 513,695.97	\$ -	\$ -	\$ (25,000.00)	\$ (25,000.00)	\$ -	\$ -	\$ 8.00	\$ 8.00	\$ 488,687.97
501	Individual Gifts & Donations	\$ 19,690.36	\$ 85.00	\$ 679.67	\$ 9,127.45	\$ 15,937.20	\$ 32.63	\$ 0.26	\$ -	\$ 4,728.98	\$ 30,898.58
515	Vending Machine Commissions	\$ 574.00	\$ -	\$ 116.79	\$ 60.02	\$ 383.82	\$ -	\$ -	\$ 108.00	\$ 550.09	\$ 407.73
518	Kohl's Corporate Grants	\$ 2,843.08	\$ -	\$ 971.00		\$ 1,942.00	\$ 875.00	\$ 409.16		\$ 1,394.16	\$ 3,390.92
526	Unrestricted Private Funds	\$ 2,950.68	\$ -	\$ -		\$ -	\$ 59.95	\$ 1,194.27		\$ 2,328.28	\$ 622.40
531	PFC Annual Engagements	\$ 305.26	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ 305.26
536	The CarMax Foundation Grant	\$ 7,649.43	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00	\$ 6,353.17	\$ -	\$ 1,100.00	\$ 7,540.92	\$ 10,108.51
537	Foundation for the Carolinas Grant via Long Leaf Foundation	\$ -	\$ -	\$ -		\$ 17,500.00	\$ -	\$ -		\$ 660.00	\$ 16,840.00
538	Save the Children Grant	\$ -	\$ -	\$ 9,704.00		\$ 9,704.00	\$ -	\$ -		\$ -	\$ 9,704.00
802	PFCRC II (Non-Smart Start)	\$ 103,323.97	\$ 6,778.00	\$ 10,847.13	\$ 9,082.30	\$ 76,379.68	\$ 7,898.56	\$ 9,431.02	\$ 7,805.84	\$ 93,663.54	\$ 86,040.11
806	Forward March Conference	\$ 19,308.57	\$ -	\$ -	\$ -	\$ 23,830.66	\$ -	\$ 15.12	\$ 105.90	\$ 560.37	\$ 42,578.86
812	PFCRC II - Administration	\$ -	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00	\$ 38,000.00	\$ 4,283.44	\$ 4,319.77	\$ 4,250.39	\$ 34,774.34	\$ 3,225.66
815	Hoke - Contracted Eval (not program income)	\$ 15,716.34	\$ -	\$ -	\$ -	\$ -	\$ 1,020.69	\$ 3,877.11	\$ 1,688.89	\$ 9,810.29	\$ 5,906.05
816	Contracted Data Services	\$ 5,763.28	\$ -	\$ -	\$ -	\$ 5,840.00	\$ -	\$ -	\$ -	\$ 8,155.13	\$ 3,448.15
820	Fundraising - PFC Annual Soiree	\$ 110,687.10	\$ 2,000.00	\$ 4,000.00	\$ 19,500.00	\$ 27,314.09	\$ 1,472.27	\$ 267.41	\$ 3,851.79	\$ 10,595.11	\$ 127,406.08
822	Fundraising - PFC Annual Soiree - Kidstuff	\$ 8,832.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,832.98
824	Fundraising - PFC Annual Soiree - Administrative Allocation	\$ 5,802.11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,802.11
825	Capital Projects Fund	\$ 21,578.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,578.00
827	Fundraising - Mission Moments	\$ 1,284.02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,284.02	\$ -
828	Fundraising - Early Care & Education Initiatives	\$ 2,634.54	\$ -	\$ -	\$ -	\$ -	\$ (30.00)	\$ 464.04	\$ -	\$ 2,530.94	\$ 103.60
897	Sales Tax	\$ (22,258.15)	\$ -	\$ -	\$ 5,361.14	\$ 27,619.29	\$ 1,449.83	\$ 868.61	\$ 3,239.44	\$ 9,469.19	\$ (4,108.05)
899	Interest Income (from Investment Funds)	\$ 18,213.11	\$ 362.86	\$ 450.96	\$ 354.69	\$ 2,967.49	\$ -	\$ -	\$ -	\$ -	\$ 21,180.60
904	Forfeited FSA	\$ 578.02	\$ -	\$ 253.00	\$ -	\$ 253.00	\$ -	\$ (39.58)	\$ 4.25	\$ (9.83)	\$ 840.85
905	Employee Withholding	\$ 676.15	\$ 24,729.94	\$ 23,492.19	\$ 23,313.68	\$ 196,875.41	\$ 23,933.37	\$ 27,800.09	\$ 17,686.31	\$ 195,120.17	\$ 2,431.39
	Sub-total for Unrestricted Funds	\$ 844,063.70								Sub-total	\$ 903,424.63

Partnership for Children of Cumberland County, Inc.

All Funding Sources

Fiscal Year 2018 - 2019

FUND CODE		July 1, 2XXX Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			December	January	February	YTD	December	January	February	YTD	
	INFORMATION TECHNOLOGY										
992	PFC IT Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 109.63	\$ 75.81	\$ 289.85	\$ 1,828.04	\$ (1,828.04)
993	IT - Core	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
994	IT - Outside Agencies	\$ 93,513.32	\$ 3,778.00	\$ 21,082.83	\$ 11,865.00	\$ 97,270.14	\$ 7,931.37	\$ 7,548.56	\$ 6,366.10	\$ 63,314.82	\$ 127,468.64
995	IT - PFC Enhanced	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 879.01	\$ 2,967.01	\$ (2,967.01)
996	IT - PFC Regular	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub-total for Information Technology		\$ 93,513.32								Sub-total	\$ 122,673.59
	OTHER FUNDS										
599	Cumberland Community Foundation Endowment	\$ 31,384.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,384.00
	Sub-total for Other Funds	\$ 31,384.00								Sub-total	\$ 31,384.00
	TOTAL	\$ 1,151,020.53								TOTAL	\$ 2,226,971.66

ADDITIONAL SUMMARIZED INFORMATION	
USR	
Operating Cash	17,192.87
Investments	488,687.97
\$	505,880.84

NCPK	
Operating Cash	824,697.84
Cash Advance	-
\$	824,697.84

Partnership for Children of Cumberland County, Inc. - UNRESTRICTED STATE REVENUES

Fiscal Year 2018 / 2019									
SHOULD BE:							67%	33%	
Activity	FY 18/19 Budget Effective 7/1/2018	December	January	February	Expenditures Y-T-D	Unspent Allocated Budget Amount	% of Budget Expended	% of Available Funds	
Administrative Operations	\$ 12,850.00	\$ 1,502.63	\$ 1,426.00	\$ 1,301.11	\$ 12,022.01	\$ 827.99	94%	6%	
CC&R - Core (in case of Federal shutdown)	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	0%	100%	
Sub-Total	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	0%	100%	
Total Allocated Budget for FY17-18	62,850.00								
Allocated Budget Amount SPENT		\$ 1,502.63	\$ 1,426.00	\$ 1,301.11	\$ 12,022.01				
Allocated Budget Amount UNSPENT						\$ 50,827.99			
SUMMARY OF CASH AND INVESTMENTS									
July 1 - Total Cash Carryover including Investments							\$ 517,910.85		
Unallocated Unrestricted State Revenues at the month end (see investment note below)			\$ 25,000.00		\$ (33,635.12)	<---- Cash of \$4,214.88 in GL 1113 at 07-01-18 less the FY 18-19 budget amount plus \$25,000 added in Feb 2019			
Funds Held for Others at the month end (Payroll Withholdings)					\$ -				
Unspent Budget for FY17-18 at the month end					\$ 50,827.99				
Subtotal (cash in GL 1113 at the month end to be used for operating funds)						\$ 17,192.87			
Investments at month end (Includes money market account and certificates of deposits, if applicable)	\$513,695.97	\$ -	\$ -	\$(25,008.00)		\$ 488,687.97	<---- \$25,000 of the investments may be redeemed and used for operating funds if needed.		
CURRENT TOTAL OF CASH AND INVESTMENTS AT THE MONTH END						\$ 505,880.84			



**Partnership for Children of Cumberland County, Inc.
Contingency Reversion Plan
FY 18/19**

Reversions or Reserved Funds							
Direct Service Provider	Activity	Description/Comments	Amount	Approval or Recommendation	Date	Description/Comments	Amount
4C	Reach Out and Read	Reduced activity time and combined travel	\$2,000	To Board for approval	01/17/19	Approved by Board on 1/17/19	\$2,000
PFC	Planning, Monitoring & Evaluation	Realignment for projected expenditures through year-end, to include lapsed salaries	\$8,171	To Board for approval	01/17/19	Approved by Board on 1/17/19	\$8,171
PFC	Child Care Resource & Referral	Realignment for projected expenditures through year-end	\$30,000	To Board for approval	03/21/19		\$30,000
PFC	Planning, Monitoring & Evaluation	Realignment for projected expenditures through year-end	\$14,500	To Board for approval	03/21/19		\$14,500
			\$ 54,671.00	Total Reverted/Received			\$ 54,671.00
Requests for Additional Funding							
ASCC	Circle of Parents	Support activity through year-end; activity expends all smart start funding by March/April each year; additional funding will help support activity later into the year.	\$2,100	To Board for approval	01/17/19	Approved by Board on 1/17/19	\$2,100
Kerri Hurley	Kindermusik	Serve 4 additional Pre-K classes at CCS and 1 additional NC Pre-K class at Spainhour	\$8,071	To Board for approval	01/17/19	Approved by Board on 1/17/19	\$8,071
PFC	Community Engagement and Development	Realignment for projected expenditures through year-end	\$39,300	To Board for approval	03/02/19		\$39,300
PFC	All Children Excel	Realignment for projected expenditures through year-end	\$5,200	To Board for approval	03/21/19		\$5,200
			\$ 54,671.00	Total Allocated			\$ 54,671.00
				SHOULD BE \$0	Balance Left to Allocate		\$ -

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit:	Partnership for Children of Cumberland County, Inc.		Activity Name:		All Children Excel [ACE]	
	Planning and Evaluation		Requested Effective Date:		4/15/2019	
Line #	Description	Budget Effective 02/15/19	Amount Changed	Budget Effective 04/15/19	Explanation	
11	Personnel	\$ 166,000.00	\$ 4,000.00	\$ 170,000.00	Increase due to planning budgert was not sufficient to meet personnel needs	
12	Contracted Professional Services			\$ -		
14	Office Supplies & Materials	\$ 1,500.00		\$ 1,500.00		
15	Service Related Supplies	\$ 2,000.00	\$ 1,200.00	\$ 3,200.00	Increase is due to anticipated need through yearend for applicable training materials	
17	Travel	\$ 6,000.00	\$ 2,050.00	\$ 8,050.00	Increase due to anticipated need through yearend	
18	Communications & Postage	\$ 700.00		\$ 700.00		
19	Utilities			\$ -		
20	Printing and Binding	\$ 150.00		\$ 150.00		
21	Repair and Maintenance			\$ -		
22	Meeting/Conference Expense	\$ 785.00		\$ 785.00		
23	Employee Training (no travel)	\$ 2,000.00	\$ (850.00)	\$ 1,150.00	Decrease to align need through yearend	
24	Advertising and Outreach			\$ -		
25	Board Member Expense			\$ -		
27	Office Rent (Land, Buildings, Etc.)			\$ -		
28	Furniture Rental			\$ -		
29	Equipment Rental (Phones, Computers, etc.)			\$ -		
30	Vehicle Rental			\$ -		
31	Dues, Subscriptions and Fees	\$ 750.00	\$ (600.00)	\$ 150.00	Decrease to align need through yearend	
32	Insurance & Bonding			\$ -		
33	Book/Library Reference Materials			\$ -		
34	Mortgage Interest/Bank Fees			\$ -		
35	Other Expenses			\$ -		
39	Furniture/Non-Computer Eqpt. \$500+ per item			\$ -		
40	Computer Equipment/Printers, \$500+ per item			\$ -		
41	Furniture/Eqpt. under \$500 per item			\$ -		
43	Purchases of Services			\$ -		
45	Stipends/Scholarships			\$ -		
46	Cash Grants and Awards	\$ 900.00	\$ (600.00)	\$ 300.00	Decrease to align need through yearend	
47	Non-Cash Grants and Awards					
	Total	\$ 180,785.00	\$ 5,200.00	\$ 185,985.00		

Partnership's President Signature

Date

Fiscal Year 2018/2019

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc.		Activity Name: Community Engagement and Development			
Community Engagement		Requested Effective Date: 4/15/2019			
Line #	Description	Budget Effective 02/15/19	Amount Changed	Budget Effective 04/15/19	Explanation
11	Personnel	\$ 168,501.00	\$ 37,500.00	\$ 206,001.00	Increase to align personnel costs to anticipated need through yearend, budget was underestimated at July 1
12	Contracted Professional Services	\$ 750.00	\$ 7,300.00	\$ 8,050.00	Increase to align contracted services include the annual website maintenance and updates needed prior to yearend
14	Office Supplies & Materials	\$ 9,500.00	\$ (5,500.00)	\$ 4,000.00	Decrease is to align the allocated costs projected through yearend
15	Service Related Supplies	\$ 85.00	\$ -	\$ 85.00	
17	Travel	\$ 1,000.00	\$ -	\$ 1,000.00	
18	Communications & Postage	\$ 3,300.00	\$ -	\$ 3,300.00	
19	Utilities	\$ 2,500.00	\$ -	\$ 2,500.00	
20	Printing and Binding	\$ 350.00	\$ -	\$ 350.00	
21	Repair and Maintenance	\$ 2,500.00	\$ -	\$ 2,500.00	
22	Meeting/Conference Expense	\$ 750.00	\$ -	\$ 750.00	
23	Employee Training (no travel)	\$ 1,800.00	\$ -	\$ 1,800.00	
24	Advertising and Outreach	\$ 16,000.00	\$ -	\$ 16,000.00	
25	Board Member Expense	\$ -	\$ -	\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -	\$ -	\$ -	
28	Furniture Rental	\$ -	\$ -	\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 200.00	\$ -	\$ 200.00	
30	Vehicle Rental		\$ -	\$ -	
31	Dues, Subscriptions and Fees	\$ 2,200.00	\$ -	\$ 2,200.00	
32	Insurance & Bonding	\$ 800.00	\$ -	\$ 800.00	
33	Book/Library Reference Materials	\$ -	\$ -	\$ -	
34	Mortgage Interest/Bank Fees	\$ -	\$ -	\$ -	
35	Other Expenses	\$ -	\$ -	\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -	\$ -	\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ 200.00	\$ -	\$ 200.00	
41	Furniture/Eqpt. under \$500 per item	\$ 450.00	\$ -	\$ 450.00	
43	Purchases of Services	\$ -	\$ -	\$ -	
45	Stipends/Scholarships	\$ -	\$ -	\$ -	
46	Cash Grants and Awards	\$ -	\$ -	\$ -	
47	Non-Cash Grants and Awards	\$ -	\$ -	\$ -	
	Total	\$ 210,886.00	\$ 39,300.00	\$ 250,186.00	

Partnership's President Signature _____

Date _____

Fiscal Year 2017/2018

Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request

Unit: Partnership for Children of Cumberland County, Inc. Child Care Resource and Referral		Activity Name:		Child Care Resource and Referral	
		Requested Effective Date:		4/15/2019	
Line #	Description	Budget Effective 02/15/19	Amount Changed	Budget Effective 04/15/19	Explanation
11	Personnel	\$ 875,774.00		\$ 875,774.00	
12	Contracted Professional Services	\$ 189,553.00	\$ (10,000.00)	\$ 179,553.00	Decreased to reflect projected information technology services [GL 5279] allocated to this activity based on anticipated need thru year-end.
14	Office Supplies & Materials	\$ 34,460.00		\$ 34,460.00	
15	Service Related Supplies	\$ 3,400.00		\$ 3,400.00	
17	Travel	\$ 33,700.00	\$ (5,000.00)	\$ 28,700.00	Decreased to reflect anticipated need thru year-end
18	Communications & Postage	\$ 14,000.00		\$ 14,000.00	
19	Utilities	\$ 15,000.00		\$ 15,000.00	
20	Printing and Binding	\$ 825.00		\$ 825.00	
21	Repair and Maintenance	\$ 24,225.00		\$ 24,225.00	
22	Meeting/Conference Expense	\$ 3,000.00		\$ 3,000.00	
23	Employee Training (no travel)	\$ 25,755.00	\$ (5,000.00)	\$ 20,755.00	Decreased to reflect anticipated need thru year-end
24	Advertising and Outreach	\$ 2,500.00		\$ 2,500.00	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 12,250.00	\$ (4,000.00)	\$ 8,250.00	Decreased to reflect anticipated need thru year-end
30	Vehicle Rental	\$ 3,000.00	\$ (1,500.00)	\$ 1,500.00	Decreased to reflect anticipated need thru year-end
31	Dues, Subscriptions and Fees	\$ 3,625.00	\$ (1,500.00)	\$ 2,125.00	Decreased to reflect anticipated need thru year-end
32	Insurance & Bonding	\$ 3,125.00		\$ 3,125.00	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ 2,000.00	\$ (1,000.00)	\$ 1,000.00	Decreased to reflect anticipated need thru year-end
40	Computer Equipment/Printers, \$500+ per item	\$ 4,000.00	\$ (2,000.00)	\$ 2,000.00	Decreased to reflect anticipated need thru year-end
41	Furniture/Eqpt. under \$500 per item	\$ 1,500.00		\$ 1,500.00	
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -	\$ 30,000.00	\$ 30,000.00	Corrected to reflect language per CAD
46	Cash Grants and Awards	\$ 30,000.00	\$ (30,000.00)	\$ -	Corrected to reflect language per CAD
47	Non-Cash Grants and Awards	\$ 90,100.00		\$ 90,100.00	
	Total	\$ 1,371,792.00	\$ (30,000.00)	\$ 1,341,792.00	

Partnership's President Signature

Date

Fiscal Year 2017/2018

Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request

Unit:		Partnership for Children of Cumberland County, Inc.		Activity Name:		Planning, Monitoring and Evaluation	
		Planning & Evaluation		Requested Effective Date:		4/15/2019	
Line #	Description	Budget Effective 02/28/19	Amount Changed	Budget Effective 04/15/19	Explanation		
11	Personnel	\$ 301,244.00		\$ 301,244.00			
12	Contracted Professional Services	\$ 87,526.00		\$ 87,526.00			
14	Office Supplies & Materials	\$ 36,610.00	\$ (8,850.00)	\$ 27,760.00	Decrease due to iDashboard and other licenses/databases being paid from Program Income instead of Smart Start Funds		
15	Service Related Supplies	\$ 500.00	\$ (400.00)	\$ 100.00	Decrease due to anticipated need through yearend		
17	Travel	\$ 7,425.00		\$ 7,425.00			
18	Communications & Postage	\$ 12,500.00	\$ (4,750.00)	\$ 7,750.00	Decrease due cell phone discontinued for the VP of P&E; and the beginning budget amount was in excess of the annual need.		
19	Utilities	\$ 6,000.00		\$ 6,000.00			
20	Printing and Binding	\$ 750.00		\$ 750.00			
21	Repair and Maintenance	\$ 10,000.00		\$ 10,000.00			
22	Meeting/Conference Expense	\$ 264.00		\$ 264.00			
23	Employee Training (no travel)	\$ 2,435.00		\$ 2,435.00			
24	Advertising and Outreach	\$ 1,000.00		\$ 1,000.00			
25	Board Member Expense			\$ -			
27	Office Rent (Land, Buildings, Etc.)			\$ -			
28	Furniture Rental			\$ -			
29	Equipment Rental (Phones, Computers, etc.)	\$ 2,500.00	\$ 1,500.00	\$ 4,000.00	Increase to align the anticipated expenditures for allocated copier and postage meter expenditures through yearend		
30	Vehicle Rental	\$ 300.00		\$ 300.00			
31	Dues, Subscriptions and Fees	\$ 1,300.00		\$ 1,300.00			
32	Insurance & Bonding	\$ 2,500.00		\$ 2,500.00			
33	Book/Library Reference Materials	\$ -		\$ -			
34	Mortgage Interest/Bank Fees			\$ -			
35	Other Expenses	\$ 100.00		\$ 100.00			
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ 300.00		\$ 300.00			
40	Computer Equipment/Printers, \$500+ per item	\$ 3,000.00	\$ (2,000.00)	\$ 1,000.00	Decrease is due to no additional computer equipment/printers needed through yearend		
41	Furniture/Eqpt. under \$500 per item	\$ 800.00		\$ 800.00			
43	Purchases of Services			\$ -			
45	Stipends/Scholarships			\$ -			
46	Cash Grants and Awards			\$ -			
47	Non-Cash Grants and Awards			\$ -			
	Total	\$ 477,054.00	\$ (14,500.00)	\$ 462,554.00			

Partnership's President Signature

Date

Fiscal Year 2017/2018

Finance Committee
Tuesday, March 19, 2019
President's Report

A. North Carolina Partnership for Children (NCPC) / DCDEE Updates / Legislative Updates

1. **NCPC** – MAC recommendations were approved by the NCPC Board in January. PFC is a MAC lead and was part of the workgroup reviewing processes and funding. This accounting support is critical to the network. We currently have five partnerships as part of our MAC site. The recommendations include stringent staff qualifications and interview processes for accounting staff providing accounting services to other partnerships. Funding is being increased through changes in Smart Start allocations across the network to support the MAC system.
2. **NC Legislature** – The long 2-year budget session has begun. This is expected to be a “long” long session. One of the key issues on the table is Medicaid Expansion. HB 124 was been filed by Representatives Dobson, Murphy, Lambeth, and Jackson requesting \$20M in new funding for Smart Start. A companion bill in the Senate is expected to be introduced by Senator Ralph Hise. Focus areas of Smart Start’s legislative agenda include home visiting and parenting programs, childcare subsidies, early health and development programs, quality early learning environments and early literacy programs. The Governor’s budget was released. It includes increases in funding for Smart Start, increased rates for NC Pre-K along with administrative dollars for infrastructure and increased slots for subsidized childcare.
3. **Cumberland County Legislative Delegation Meeting** – We met with local legislators on March 8. Childcare providers were in attendance as well. The agenda focused on some of our newer initiatives and collaborations with community partners. We also discussed NC Pre-K and the challenges we’ve had over the past several years. All four of our representatives co-sponsored HB 124 in support of early childhood and Smart Start funding.
4. **Early Childhood Action Plan for children birth through age eight** - The final plan was launched at an **Early Childhood Summit that is scheduled for February 27 in Raleigh**. The **\$4.5M preschool development grant from the U.S. Administration for Children and Families Office of Child Care** (in the U.S. Health and Human Services budget) is being put out in RFPs. NCPC has just released a Strengthening State and Local Family Engagement RFP for up to eight planning grants.

B. Grant Opportunities –

1. **Infrastructure Grant Opportunities** – The Longleaf Foundation has opened its grant cycle and includes an additional category for Hurricane Florence Recovery. We submitted a grant requesting \$100,000 for building repairs and renovations due to water damage resulting from Hurricane Florence. Other funding streams are being investigated. There may be the opportunity to apply for a Community Block Grant since we provide public services through our Family Resource Center. We have RFPs out for a line of credit to be available for work towards these repairs.

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ccpfc.org

- C. Events this week** – Pinwheel Planting Ceremony for Prevent Child Abuse Awareness and Lunch and Bake Sale on Thursday, March 21.
- D. PFC 10-10 Club** – A great way to donate to the Partnership with financially and through volunteer hours. You may sign up on-line!
- E. Month of the Young Child** – Champions for Children. We will have activities going on all month celebrating our work with young children and the programs that serve them. This includes activities at childcare programs, story and art times in the Eva L. Hansen Learning Library, the Prevent Child Abuse Conference on April 13, and will culminate with KidStuff at the Dogwood Festival on April 27. There will be recognition of two childcare providers as “Shining Stars” at the April 13th Prevent Child Abuse Conference.
- F. Awesome 80s 2019 Soiree** – There were dancing and costume contests, the dessert dash, silent and live auctions and LOTS of great food vendors on Saturday evening, March 16. We are in the process of tabulating our expenses and revenues.
- G. Forward March Conference** – May 30 & 31, 2019. The location of the conference is at the Iron Mike Conference Center. The VIP dinner is being held at the Airborne and Special Operations Museum May 30. We are promoting attendance at the conference.
- H. 2019 National Smart Start Conference**, April 29-May 2, 2019, Greensboro, NC. Any board members interested in attending need to contact Belinda Gainey.
- I. 40 Under 40 Class of 2019** – Congratulations to board members Dr. Meredith Gronski, Ayesha Neal, and Chas Sampson for being part of the Class of 2019.
- J. NCImpact** – Cumberland County’s Community Child Abuse Prevention plan is being featured in this PBS show that features significant programs that are happening in local communities across the state. Filming has already occurred in Cumberland County and with state leaders. The Partnership was one of the agencies interviewed for the show. The episode is scheduled to air in April to highlight Child Abuse Prevention month.

PFC is a 501(c)(3) non-profit organization supported by public and private funds through Smart Start, NC Pre-K, tax-deductible donations, and grants.



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Be the Driving Force.