2019-2020 NC Pre-K Student File Review Checklist

Site Name: _____

Student Name: _____
          First   **MI**   **Last**

Student's DOB: _____

□ Enrollment Date: _____ (include first month's attendance sheet as verification)

□ Eligibility Form (Scorecard)

□ Childcare Enrollment Application

□ Enrollment Handbook Forms

□ Childcare Policy Forms

□ Child Health Assessment (Physical) _____ If not completed, due by _____

□ Dental Screening _____ If not completed, due by _____

□ Immunization Record (Shot record)

□ Developmental Screening
   ASQ-3 _____ ASQ:SE2 _____

□ TS Gold Assessments
   Fall (Nov) _____ Winter (Feb) _____ Spring (May) _____

□ Documentation of Risk Factors (If applicable)

□ IEP (If applicable)

□ Legal Documentation (If applicable)

□ Correspondence (i.e. Letters from parents, Doctor's notes)

Person Conducting File Check Initials_____   **Date: _____**

NORTH CAROLINA
NC Pre-K
Prekindergarten Program

a partner in the
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