

## Board of Directors

*Quorum is 14 = 50% + 1 Attendee (Total Board Members = 27)*

### Meeting Agenda

Thursday, January 30, 2020

NC Pre-K – 12:00 pm – 12:30 pm

PFC Board – 12:30 pm – 2:00 pm

Charles Morris Conference Room

*Be the Driving Force* to meet our roles and responsibilities as a non-profit Board by:

➤ *Providing Oversight*   ➤ *Ensuring Adequate Resources*   ➤ *Establishing a Strategic Direction*

- I. Networking [12:00]**
- II. Determination of North Carolina Pre-Kindergarten Planning Committee (NC Pre-K) Quorum & Call to Order [12:10]**
- III. Adjourn NC Pre-K [12:30]**
- IV. Determination of Board Quorum & Call to Order – C. Sampson [12:30]**
  - A. Volunteer Forms <sup>Δ</sup>
    1. Board Donations - 52%
    2. PFC 10-10 Club – S. Moyer
- V. Approval of Minutes – C. Sampson [12:40]**
  - A. November 21, 2019\* – Board Minutes
  - B. October 31, 2019 – Executive Committee (Acting as Board)<sup>Δ</sup>
- VI. Consent Agenda – Providing Oversight\*! (See Section X.) – C. Sampson [12:45]**
- VII. Establishing a Strategic Direction for the Future [12:50]**
  - A. Board Development Committee – A. Neal / M. Sonnenberg
    1. FY 20/21 Potential Board Officers/Board Members <sup>Δ</sup>
    2. Strategic Planning Sessions – February 27 and April 30<sup>Δ</sup>
  - B. Accountability Presentation <sup>Δ</sup> – Jenna Nelson, NCPC
- VIII. Ensuring Adequate Resources & Engagement [1:40]**
  - A. Financial Summary: December 2019<sup>Δ</sup> – M. Lilly
  - B. December E-Trade Statement <sup>ε</sup> – M. Lilly
  - C. PFC Audit Report Status<sup>Δ</sup> – Marie Lilly
  - D. PFC Little Land, March 7, 2020<sup>Δ</sup> – S. Moyer
- IX. President's Report<sup>Δ</sup> [1:50]**
  - A. North Carolina Partnership for Children (NCPC) Updates / DCDEE Updates/ Legislative Updates
  - B. Leandro Case
  - C. Grant Opportunities / Updates
  - D. Events

**X. Consent Agenda Items\*!**

- A. *Human Resource Committee – (January 8, 2020) – H. Debnam*
  - 1. *HR 413 Shared Leave Policy – Effective February 1, 2020*
- B. *Board Development Committee – (January 8, 2020) – A. Neal*
  - 1. **See Section VII. A.**
- C. *Finance Committee – (January 21, 2020) – S. Gronowski*
  - 1. *In-House Budget Amendments*
    - a. *Child Care Resource and Referral (CCR&R)*
      - i. *Core Services*
      - ii. *Subsidy Administration*
      - iii. *Child Care Subsidy Non-TANF*
      - iv. *Child Passenger Safety Car Seats*
    - b. *Fixed Assets Disposals*
    - c. *Plan for Disposal of PFC Education Express*
- D. *Committee Information (Non Action)<sup>Δ</sup>*
  - 1. *Human Resource Committee*
    - a. *Policy Updates*
      - i. *Weapons Free Facility (and Active Shooter Training)*
      - ii. *Dress Code*
      - iii. *Onboarding and Orientation*
    - b. *Personnel Updates*
      - i. *Vacant Positions*
        - (1) *Healthy Social Behaviors Specialist*
        - (2) *Community Alignment Specialist*
        - (3) *Administrative Specialist*
        - (4) *Family Support Caseworker*
        - (5) *Multi-Accounting and Contracting Coordinator*
      - c. *Performance Reviews: Transition to Set Schedule*
      - d. *Paid Parental Leave*
    - 2. *Facility and Tenant Committee – (January 13, 2020) – H. Debnam*
      - a. *Below Information Deferred to February 17, 2020 Meeting*
        - i. *Infrastructure Repair Project*
        - ii. *Security Discussion*
    - 3. *Finance Committee*
      - a. *Financial Summary: December 2019<sup>ε</sup>*
        - i. *Smart Start*
        - ii. *NC Pre-Kindergarten*
        - iii. *South West Child Development Commission (SWCDC) – Region 5*
        - iv. *All Funding Sources*
        - v. *Cash and In-Kind Report*
    - 4. *December E-Trade Statement (See Section VIII.B.)*
    - 5. *Security Measures*

**XI. Adjourn [2:00]**

\* Needs Action <sup>Δ</sup> Information Only !Possible Conflict of Interest (Recusals)

<sup>ε</sup> Electronic Copy (Hard copies available upon request)



**Partnership for Children of Cumberland County, Inc.**  
**Board of Directors Meeting Minutes**  
**November 21, 2019 12:35 pm to 1:47 pm**  
***Be the Driving Force***



**MEMBERS PRESENT:** Christiana Adeyemi, Patricia Crouch (D), Robin Deaver (arrived at 12:42pm), Hank Debnam (via phone at 12:30-12:50pm), Dr. Phyllis Dunham (left at 1:21pm), Terrasine Gardner, Dr. Meredith Gronski, Alana Hix (D), Angie Malave (left at 1:00pm), Karen McDonald, Jami McLaughlin, Perry Melton, Ayesha Neal, Chas Sampson and Wanda Wesley (via phone until 1:10pm)

**MEMBERS ABSENT:** Amy Cannon, Lisa Childers, Angela Crosby, Jim Grafstrom, Sandee Gronowski, Michael Hardin, Shauna Hopkins, Brenda Reid Jackson, Cotina Jones, Katy Lollis, Tre'vone McNeill, Tawnya Rayman and Jennifer Taft

**NON-VOTING ATTENDEES:** Dr. Marvin Connelly, Jr., Arnita Davis, Pamela Federline, Belinda Gainey, Anna Hall, Marie Lilly, Carole Mangum, Sharon Moyer, Kalia Mullins (PFC Intern), Candy Scott, Mary Sonnenberg and Mike Yeager

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Networking		None	None
II. Determination of NC Pre-K Quorum & Call to Order		None	None
III. Adjourn NC Pre-K		None	None
IV. Determination of Board Quorum & Call to Order	<p>The meeting of the Board of Directors was held at the Partnership for Children Resource Center, 351 Wagoner Drive, Fayetteville, NC, on November 21, 2019 beginning at 12:35 pm pursuant to prior written notice to each Board member. Chas Sampson, Chair, determined that a quorum was present and called the meeting to order. Belinda Gainey, Executive Specialist, was Secretary for the meeting and recorded the minutes.</p> <p>A. Chas Sampson asked board members to complete the volunteer form that was placed with their packets. The form is to include time spent reading emails, reviewing packets and all other meetings they may have attended in regards to the Partnership for the Children which did not require them to sign-in.</p> <p><b><i>Due to Hank Debnam needing to disconnect his call and leave the meeting, action items are now being discussed (prior to Robin Deaver's arrival). Beginning with minutes.</i></b></p> <p>A.1. Chas stated that all board members are required to make a board donation. Donations are now at 44%.</p> <p>A.2. Sharon Moyer stated that an easy way to provide a board donation is to join the PFC 10-10 Club. This consists of donating \$10 a month for a year and volunteering for 10 hours a year. Attending board/committee meetings does count towards the volunteer time. One new member was going since the last meeting. PFC 10-10 Club brochures were distributed to the board members.</p>	Called to Order	None
A. Volunteer Forms <sup>Δ</sup>		None	None
1. Board Donations – 44%		None	None
2. PFC 10-10 Club		None	None



**Partnership for Children of Cumberland County, Inc.**  
**Board of Directors Meeting Minutes**  
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*Be the Driving Force*



	<p>Chas provided an overview of Smart Start Total Appropriation History from FY 1993-1994 through FY 2017-2018. Based on the decline in funds, it is apparent that funding is needed.</p>										
<p>V. Approval of Minutes*</p> <p>A. September 26, 2019 – Open Session*</p> <p>B. August 29, 2019 – Executive Committee (Acting as Board)<sup>Δ</sup></p>	<p>A. The minutes of the September 26, 2019 Board of Directors meeting were previously distributed and reviewed by the board members. Dr. Meredith Gronski moved to accept the September 26, 2019 Board Meeting minutes as presented. Angie Malave seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>B. The minutes of the August 29, 2019 Executive Committee (Acting as Board) were distributed and reviewed by the board members. These minutes were provided as an FYI and did not require a vote.</p>	<p>Motion Carried</p> <p>None</p>	<p>None</p> <p>None</p>								
<p>VI. Consent Agenda – Providing Oversight* (See Section X.)</p>	<p>Chas Sampson requested a motion to accept the Consent Agenda Section X. Dr. Meredith Gronski moved to accept the Consent Agenda Section X. as presented. Jami McLaughlin seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p>	<p>Motion Carried</p>	<p>None</p>								
<p>VII. President’s Report<sup>Δ</sup></p>	<p>See attached sheet</p>										
<p>VIII. Establishing a Strategic Direction for the Future</p> <p>A. Board Development Committee</p> <p>1. Board Nomination – Dr. Pamela Adams-Watkins*</p> <p>a. Board Designee – Nicole Sinclair<sup>Δ</sup></p> <p>2. Board Matrix</p> <p>a. Board Member 1<sup>st</sup> Term Ending June 30, 2020</p> <table border="1" data-bbox="136 1312 625 1429"> <tr> <td>Robin Deaver*</td> <td>Karen McDonald</td> </tr> <tr> <td>Sandee Gronowski*</td> <td>Tawnya Rayman*</td> </tr> <tr> <td>Dr. Meredith Gronski*</td> <td>Chas Sampson*</td> </tr> <tr> <td>Michael Hardin</td> <td>Wanda Wesley *</td> </tr> </table> <p>3. PFC Annual Celebration <sup>Δ</sup></p> <p>4. Strategic Planning <sup>Δ</sup></p>	Robin Deaver*	Karen McDonald	Sandee Gronowski*	Tawnya Rayman*	Dr. Meredith Gronski*	Chas Sampson*	Michael Hardin	Wanda Wesley *	<p>A.1. Chas Sampson and Mary Sonnenberg reported that Dr. Pamela Adams-Watkins board nomination form is being presented for recommendation to serve in the mandated position of Public School Exceptional Children’s Preschool Program. Dr. Meredith Gronski moved to accept the recommendation of Dr. Pamela Adams-Watkins serving in the position of Public School Exceptional Children’s Preschool Program as presented. Perry Melton seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>A.1.a. Mary reported that Nicole Sinclair will be Dr. Pamela Adams-Watkins’ designee on the board.</p> <p>A.2. Chas stated that the first term on the board for Robin Deaver, Sandee Gronowski, Dr. Meredith Gronski, Tawnya Rayman, Chas Sampson and Wanda Wesley will end on June 30, 2020. Karen McDonald’s first term ends on June 30, 2020 as well. Karen agreed during the meeting to serve a second term on the board. It is being recommended that each of these individuals be approved to serve a second term. Michael Hardin’s term will end as well. He will be contacted to ask if he would like to serve another term on the PFC board.</p>	<p>Motion Carried</p> <p>None</p>	<p>None</p> <p>None</p>
Robin Deaver*	Karen McDonald										
Sandee Gronowski*	Tawnya Rayman*										
Dr. Meredith Gronski*	Chas Sampson*										
Michael Hardin	Wanda Wesley *										



**Partnership for Children of Cumberland County, Inc.**  
**Board of Directors Meeting Minutes**  
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*Be the Driving Force*



<p>B. Board Priorities <sup>Δ</sup></p>	<p>Alana Hix moved to accept the recommendation for each of these individuals serve a second term on the board as presented. Dr. Phyllis Dunham seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>A.3. Mary asked the board members for any thoughts regarding having the Annual Celebration during milestone events. Further discussions will take place.</p> <p>A.4. Ayesha discussed with the board their roles as a board member. They were each asked to write down all the roles as a board member that they could think of. An electronic copy of the Ten Board Governance Responsibilities was provided on the screen. Pamela Federline informed the board members that they will be receiving a survey which focuses on what board members’ do for the board and what the level of confidence is in doing those things and what support is needed. The second thing is what the board does and the agreement with the statement: doing it well vs. not doing it well; Mary’s assessment for example. There will be questions regarding strengths as well. It is important that everyone participates.</p> <p>Mary stated that there will be 2 2-hour strategic planning sessions taking place in the Spring; probably February and April. NCPC will do an accountability training with the board at the January board meeting.</p> <p>B. Mike Yeager reported that Steve Fleming still has several visits to make to the building. Sharon Moyer reported that NCPC is working at developing a framework for a Strategic Fund Development Plan that will be used across the state.</p> <p>Sharon reported to the board that a few staff met with a representative from USPS regarding some services they provide. Some of the items provided will allow businesses to save money. These services will be used for PFC mailings for PFC Little Land and NC Pre-K.</p>	<p>Motion Carried</p> <p>None</p> <p>None</p> <p>None</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p>
<p>IX. Ensuring Adequate Resources &amp; Engagement</p> <p>A. Financial Summary: October 2019<sup>Δ</sup></p> <ol style="list-style-type: none"> <li>1. Smart Start</li> <li>2. NC Pre-Kindergarten</li> <li>3. South West Child Development Commission (SWCDC) – Region 5</li> <li>4. All Funding Sources</li> <li>5. Cash and In-Kind Report</li> </ol> <p>B. October E-Trade Statement <sup>e</sup></p> <p>C. FY 19/20 Partnership Umbrella Budget (PUB)*</p> <p>D. Smart Start Grant Spreadsheet/Summary*</p> <ol style="list-style-type: none"> <li>1. Budget Amendments/Revisions</li> </ol>	<p>A.1.-5. Marie Lilly informed the board members that all the financials for October are in the packet.</p> <p>B. Marie Lilly provided an overview of the October E-Trade Statement. The statement was viewed electronically during the meeting.</p> <p>C.-D. Mary Sonnenberg reported that based on the proposed projected reversions that are to come back to PFC, it was decided to put these projected funds into budget. The amount expected is \$246,596. An email was sent to external and internal DSPs asking if they needed more funding. A Proposed Smart Start Allocations spreadsheet, containing budget amendments, was provided to the board. Recommendation is being made to approve the amounts as presented with the contingency that PFC Leadership staff will make adjustments if funds are different than the anticipated.</p>	<p>None</p> <p>None</p>	<p>None</p> <p>None</p>





**Partnership for Children of Cumberland County, Inc.**  
**Board of Directors Meeting Minutes**  
**November 21, 2019 12:35 pm to 1:47 pm**  
*Be the Driving Force*



	<p>J. Mary reported that the PFC Education Express (company van) is now inoperable. PFC does not plan to spend any more money on the vehicle. It may be disposed of in the near future. Smart Start monies do cover the purchase of a vehicle, but a decision has not yet been made.</p> <p>K. Sharon Moyer reported that the PFC website is now being updated to provide information that users need and will be easily accessible. The goal of the Community Engagement (CE) unit is to be the leading and most trusted source of information about early childhood in this community. CE currently has volunteer writers and editors to produce content for the PFC website. Posts are now on the website and will display when searches are made on certain items related to early childhood. The hours for each volunteer are counted towards in-kind.</p>	None	None
X. Consent Agenda Items/Items for Information (See Agenda)	The Consent Agenda items were approved in Section VI. Consent Agenda – Providing Oversight.		
XI. Adjourn	As there was no further business; the chair announced the meeting adjourned. The meeting was adjourned at 1:47 pm.	Adjourned	None

**Submittal:** The minutes of the above stated meeting are submitted for approval. \_\_\_\_\_

Secretary of Meeting

Date

**Approval:** Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

\_\_\_\_\_

Committee Chair

\_\_\_\_\_

Date





**Partnership for Children of Cumberland County, Inc. (PFC)  
Executive Committee (Acting as Board) Meeting Minutes  
October 31, 2019 (9:12 am-10:44 am)  
*Be the Driving Force***

	<p>- Smart Start Conference Proposals are due November 1, 2019. A few have submitted proposals.</p>		
<p>IV. Establishing a Strategic Direction for the Future</p> <p>A. Board Priorities Update<sup>Δ</sup></p> <ol style="list-style-type: none"> <li>1. NC Pre-K</li> <li>2. Community Engagement</li> <li>3. Infrastructure</li> </ol> <p>B. Board Nomination<sup>Δ</sup></p> <ol style="list-style-type: none"> <li>1. Dr. Pamela Adams-Watkins</li> </ol>	<p>A.1.-A.3. An overview was provided on the Board Priorities – NC Pre-K, Community Engagement and Infrastructure.</p> <p>NC Pre-K – 1430 kids were served in August, 1509 served in September and 36 unfilled slots. Struggling to get in to plan with some teachers. Site selection for next year is now taking place.</p> <p>Community Engagement – The goal of the Community Engagement (CE) unit is to be the leading and most trusted source of information about early childhood in this community. CE currently has volunteer writers and editors to produce content for the PFC website. Posts are now on the website and will display when searches are made on certain items related to early childhood. The hours for each volunteer are counted towards in-kind.</p> <p>Infrastructure – Fleming and Associates has made several visits to PFC. During the most recent visit, they conducted a destructive investigation to see what was behind the bricks. It clearly gave them the information they needed on what needs to be done. The next visit will be water infiltration testing. Water will be sprayed on the building to see where the leaks are located.</p> <p>B.1. Chas stated that Dr. Pamela Adams-Watkins nomination will be taken to Board Development Committee and full board for approval. The nomination form is being provided to the Executive Committee for information only.</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p>
<p>V. New Business</p> <ol style="list-style-type: none"> <li>A. Financial Summary: September 2019<sup>Δ</sup></li> <li>B. Projected Reversion/Carry Forward &amp; FY 19/20 Proposed Smart Start Allocations*</li> <li>C. Section 31 Liquidity Disclosure Policy, effective July 1, 2019*</li> <li>D. Fixed Assets Disposal*</li> <li>E. Contract Activity Descriptions (CAD)<sup>Δ</sup> <ol style="list-style-type: none"> <li>1. NC Pre-K TANF</li> <li>2. NC Pre-K Non-TANF</li> <li>3. FTCC Subsidy</li> </ol> </li> <li>F. Family Connects<sup>Δ</sup></li> <li>G. Paid Family Leave<sup>Δ</sup></li> <li>H. WAGES<sup>Δ</sup></li> <li>I. NC Pre-K Update<sup>Δ</sup></li> <li>J. PFC Education Express<sup>Δ</sup></li> <li>K. PFC Website<sup>Δ</sup></li> </ol>	<p>A. Marie Lilly provided an overview of the September Financial Summary. An electronic copy of the E-trade statement was provided for information only.</p> <p>B. Marie Lilly and Mary Sonnenberg stated that based on the proposed projected reversions that are to come back to PFC, after discussions amongst Leadership Team, it was decided to put these projected funds into budget. An email was sent to external and internal DSPs asking if they needed more funding. A Proposed Smart Start Allocations spreadsheet was provided to the committee. Recommendation is being made to approve the amounts as presented. If approved, budget amendments will be presented to the board in November 2019. Approval is also being recommended for PFC to adjust the Community Engagement and Development activity as necessary to the actual amount from NCPC if it is higher or lower than the projected amount and PFC is seeking approval for a 2% equity adjustment in personnel costs for 12 months, being retroactive to July 1, 2019. The equity adjustment is included on the Proposed Smart Start Allocations spreadsheet.</p> <p>Hank Debnam moved to accept the Proposed Smart Start Allocation spreadsheet and the adjustment of the Community Engagement and Development activity as presented. Sandee Gronowski seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. The motion carried. Recusals: Alana Hix and Wanda Wesley</p>	<p>None</p> <p>Motion Carried</p>	<p>None</p> <p>None</p>





**Partnership for Children of Cumberland County, Inc. (PFC)**  
**Executive Committee (Acting as Board) Meeting Minutes**  
**October 31, 2019 (9:12 am-10:44 am)**  
***Be the Driving Force***



VI. Consent Items/Items for Information (See Agenda)		None	None
VII. Adjournment – Chas Sampson, Chair	As there was no further business, the meeting was adjourned at 10:44 am.	Adjourned	None

**Submittal:** The minutes of the above stated meeting are submitted for approval.

\_\_\_\_\_

Secretary of Meeting

Date

**Approval:** Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

\_\_\_\_\_

Committee Chair

Date

**Board Transition Worksheet - January 30, 2020**

NCPK Suggested Roles - Government		Board Member	1st Term Expires	2nd Term Expires
County Commissioner's Office		Open		
County Manager's Office		Cannon, Amy		6/30/2021
Department of Social Services - NC Pre-K Mandated		Reid-Jackson, Brenda		NCPK
Local Health Agency or Health Services Provider		Open		
School Administrator - NC Pre-K Mandated		Connelly, Dr. Marvin		NCPK
Higher Education Institution		Deaver, Robin	6/30/2020	6/30/2023
		Gronski, Dr. Meredith	6/30/2020	6/30/2023
Local Cooperative Extension Agency		Childers, Lisa		6/30/2021
Local Public Library		Jones, Cotina	6/30/2022	6/30/2025
Municipal Government		McDonald, Karen	6/30/2020	6/30/2023
NCPK Suggested Roles - Services		Board Member	1st Term Expires	2nd Term Expires
Child Care Provider - Licensed Center - NC Pre-K Mandated		Crosby, Angela		6/30/2021
		Melton, Perry		6/30/2021
Child Care Provider - Licensed Home		Open		
Military Child Care Rep		Open		
Local Head Start Program Representative - NC Pre-K Mandated		Adeyemi, Christiana		NCPK
Local Mental Health Community Organization		Gardner, Terrasine	6/30/2022	6/30/2025
		Wesley, Wanda	6/30/2020	6/30/2023
Child Care Resource & Referral (non-employee) or Another Child-Serving Agency Representative - NC Pre-K Mandated		Neal, Ayesha	6/30/2021	6/30/2024
Other Non-Profit Human Service Agency		Open		
Public School Exceptional Children's Preschool Program Representative - NC Pre-K Mandated		Dr. Pamela Adams-Watkins		NCPK
NCPK Suggested Roles - Business/Community		Board Member	1st Term Expires	2nd Term Expires
Parent of a child 5 or younger - NC Pre-K Mandated		Hardin, Michael	6/30/2020	6/30/2023
		McLaughlin, Jami	6/30/2021	6/30/2024
Faith Community		McNeill, Tre'vone	6/30/2022	6/30/2025
Inter-Agency Coordinating Council or parent of a child with a disability		Rayman, Tawnya	6/30/2020	6/30/2023
Foundation or other philanthropic organization		Open		
Business Leader		Grafstrom, James		6/30/2021
		Malave, Angie		6/30/2021
		Sampson, Chas	6/30/2020	6/30/2023
		Lollis, Katy	6/30/2022	6/30/2025
Military Community Rep		Gronowski, Sandee	6/30/2020	6/30/2023
Community At Large		Taft, Jennifer	6/30/2021	6/30/2024
		Dunham, Dr. Phyllis	6/30/2021	6/30/2024
		Debnam, Hank		6/30/2020
				Emeritus
				1st Term Ending 6/30/20 = 8 2nd Term Ending 6/30/20 = 1
				1st Term Ending 6/30/21 = 4 2nd Term Ending 6/30/21 = 6
				1st Term Ending 6/30/22 = 4 2nd Term Ending 6/30/22 = 1
				2nd Term Ending 6/30/23 = 8
				2nd Term Ending 6/30/24 = 4
				2nd Term Ending 6/30/25 = 4

# PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

## FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

### Board Responsibility

*The review of the financial statements is the responsibility of the Committee and Board Members of PFC.*

*The detailed financial reports have been provided to you via email and will be provided electronically during the meeting.*

**December 31, 2019**

#### 1 Balance Sheet

- a. The cash balances; investments and liabilities are at the anticipated amounts and are sufficient for the current needs.

#### 2 Smart Start Grant [State Funds]

- a. PFC's Smart Start grant budgets are reflected at full allocation effective 07-01-2019.
- b. The total allocation for FY2019-2020 is \$6,573,047 including DSS and WAGE\$.
- c. Carryforward Funds from FY 1819 to be used in FY 1920 of \$246,596 were added to our FY 1920 contract and have been incorporated into the budget for service activities only.

#### 3 NC Pre-Kindergarten Grant [State and Federal Funds]

- a. PFC is in full contract with DCDEE effective 07-01-2019.
- b. The total grant was \$8,923,135, but has been increased by additional state funding of \$174,963, effective 10-01-2019. This brings the total grant to \$9,098,098, which currently consists of \$2,174,469 of state funds and \$6,923,629 of federal funds.

#### 4 DCDEE - Region 5 Grants [Federal Funds]

- a. PFC's three Region 5 grants are not all in contract effective 07-01-19. Information will provided at a later date.
- b. Region 5 Core is in full contract with SWCDC effective 07-01-2019, which is \$6,765.00 more than FY 18/19.
- c. Region 5 Infant/Toddler is in full contract with SWCDC effective 12-01-2019.

#### 5 All Funding Sources

- a. The cash balance at month-end is as projected and is sufficient for the requirements of the upcoming month.

#### 6 Unrestricted State Revenues (USR)

- a. The goal is to continue to use these funds only when other funding streams cannot be used or is not available.
- b. The cash equivalent balances in Fund 208 consists of the following at the end of the month:

PNC Bank Money Market Account	220,095.41	<i>Does not include interest earned in Fund 899</i>
Select Bank - Certificate of Deposit	100,000.00	
Lumbee Bank - Certificate of Deposit	100,000.00	
Select Bank - Checking Account [from investments]	-	
Lumbee Bank - Checking Account [from investments]	100.00	<i>Deposited \$100, fees of \$40 refunded</i>
E-Trade Funds Account	68,000.00	
	<b>488,195.41</b>	

PNC Bank Money Market - Fund 208	220,095.41
PNC Bank Money Market - <b>Fund 899</b>	23,426.94
	<b>243,522.35</b>

Investments - Fund 208	488,195.41
Interest Earned - Fund 899	23,426.94
<b>TOTAL INVESTMENTS PLUS INTEREST</b>	<b>511,622.35</b>

#### 7 Cash and In-kind Report

- a. The 19% match amount reflected on the monthly report is reflected at 100% of the full allocation.
- b. PFC's Leadership Team, staff and Board members will continue to discuss and implement strategies to meet our match requirement. PFC did not meet the 19% match requirement for FY1819, FY1718 nor for FY1617.
- c. The penalty for not meeting the match in FY1718 was waived due to the lack of data from DSS parent fees. Any penalties for FY1819 were also waived for counties that were affected by Hurricane Florence as well as for all counties due to lack of county specific data from DSS parent fees.

## Board of Directors Meeting Thursday, January 30, 2020 President's Report

- A. North Carolina Partnership for Children (NCPC) Updates / DCDEE Updates / Legislative Updates**
- 1. NCPC** – We are gearing up for the Annual Submission of Activities (ASA) in March. This is based on activities already funded for our three-year allocation cycle.
    - a. The position for NCPC President is posted.
    - b. Donna White has been named Interim President until the position is filled.
  - 2. DCDEE** – NC was awarded the three-year **Preschool Development Grant (PDG)**. *MORE DETAILS TO COME*. North Carolina Secretary of Health and Human Services Dr. Mandy Cohen called the “grants a down-payment on the administration’s Early Childhood Action Plan, which sets a number of benchmarks between now and 2025 for child health and education”.
    - a. NCPC will have activities around Family Connects Regional Pilots and Family Engagement. RFPs are pending until DCDEE completes contracting.
    - b. With no budget, we are continuing to draw down funding based on FY18/19 budgets. DCDEE has requested us to review our CCR&R and NC PreK budgets for any anticipated unexpended funds so that these can be reverted to the state now.
  - 3. NC Legislature** – Legislators convened on January 14 and then went home until spring. Expected back for the 2020 short session April 28. No veto overrides occurred.
- B. Leandro Case** – On January 21, 2020, Judge David Lee signed a consent order in the long-running *Leandro v. North Carolina* case dealing with the right to a sound and basic education. Lee’s order agreed with the findings of the WestEd report, which concluded that North Carolina has failed to meet its constitutional obligations to provide a sound and basic education for all children and recommended \$8 billion in new education spending over the next eight years – including \$1.18 billion for early childhood. Attached is an overview prepared by NCPC that highlights the Early Childhood Recommendations from the WestEd Report.
- C. Grant Opportunities/Updates**
- 1. Infrastructure Grant Opportunities:** Steve Fleming provided his report and reviewed it with us on January 27. We will be taking recommendations to the Facilities Committee in February. The next phase with Steve is to determine the estimated probable cost. This could potentially range from \$550,000-\$750,000. This will help inform next steps and future grant applications. We are investigating other funding sources, including the Golden LEAF Foundation and the Cannon Foundation.
  - 2. 2020 CarMax Foundation Grant:** Partnership for Children received the **final \$10,000** of the three year CarMax Regional Grant Award. The focus of the grant is on supporting Kindergarten Transition activities.

#### D. Events

1. **Carolina Country Music Awards** – January 25, 2020; House of Blues, Myrtle Beach. PFC received a **Sweet Tea Award** as a **Community Partner** recognizing our organization’s dedicated work to improve the lives of all children and families in our community.
2. **Leandro Briefing** – January 31, 2020; 1:30-3:30 pm. **Virtual** (Join Zoom Meeting <https://ncsu.zoom.us/j/889995586>; Meeting ID: 889 995 586)
3. **Community Partnership Health Engagement with the U.S. Surgeon General** – February 4, 2020; 9:00 – 11:00 am; Iron Mike Conference Center, Ft. Bragg.
4. **The Status of Women in NC: Health and Wellness Roundtable** by the NC Council of Women and Youth – February 5, 2020; 3:00-4:30 pm; Charles Morris Room, PFC.
5. **Leandro Report Town Hall** – February 19, 2020; 6:00-7:30 pm; Pate Room; Cumberland County Downtown Library.
6. **Chamber Annual Awards** – February 21, 2020, 6:00 – 9:00 pm; Gates Four Golf & Country Club
7. **NC Pre-K Monitoring Visits** – Fiscal Monitoring February 28, 10:00 am; Programmatic Monitoring March; 9:00 am
8. **Fayetteville Dogwood Festival** – April 25-26, 2020; Festival Park
9. **NC Pre-K Recruitment Day – Save the date! Saturday, February 29, 2020, 9:00 am – 3:00 pm at the Cumberland County Health Department.** All hands on deck. If you can help, contact Ar-Nita Davis.
10. **40 Under 40** – March 6, 2020; 6:00 – 9:00 pm; Botanical Gardens. Human Resources Manager Anthony Ramos and Board Member Tre’vone McNeill are being honored.
11. **Little Land, Big Play for Families** – March 7, 2020; 10:00 am – 2:00 pm; Crown Arena. If you can help or are interested in being a vendor or sponsor, contact Sharon Moyer.
12. **Forward March Summit** – March 26, 2020; 8:00 am – 4:30 pm; SR-AHEC. Registration is open and limited to 100.
13. **National Smart Start Conference** – May 4-7, 2020
  - a. **Presentations by PFC Staff:** “Where Have All the Family Child Care Homes Gone?” (Mary Sonnenberg, Sheila Jones, Shakera Graham, Rhonda Blackmon, Leslie Carson, Brittney Mays); “Family and Parent Leaders Basic Grantwriting and Community Engagement Training” (Pamela Federline, Sharon Moyer); “Recruiting, Onboarding, and Supporting Planning & Evaluation Staff” (Pamela Federline, Anthony Ramos, Genelle Blue) and “Using the Protective Factors to Strengthen Families” (Janice Hanner).
  - b. **Leadership Symposium** – for Board members & Executive Directors; May 7, 8:00-11:30 am. If you are interested in attending, please let Belinda Gainey know as soon as possible for planning purposes.

# Overview of *Leandro v. North Carolina*

## What is *Leandro v. North Carolina*?

1994

*Leandro v. North Carolina* is a lawsuit filed in 1994 by five low-wealth school districts who claimed that they did not have enough money to provide an equal education to their students.

1997

In 1997, the NC Supreme Court ruled that the state's students have a constitutional right to a "sound, basic education."

The courts subsequently ruled that to meet its constitutional duty, the state must:

- Staff each classroom with a competent, well-trained teacher
- Staff each school with a competent, well-trained principal
- Identify the resources necessary, including access to early education, to ensure that all children, including those at-risk, have an equal opportunity to obtain a sound, basic education.

2017

In 2017, the parties agreed to work toward a resolution in the case. The court hired a consultant, WestEd, to develop recommendations to achieve compliance, and Gov. Roy Cooper additionally created a Commission on Access to a Sound Basic Education to assist in creating a plan for the state to meet the *Leandro* requirements.

2019

The Commission met throughout 2018 and 2019 and produced draft recommendations in the fall of 2019. WestEd submitted its report to the court in summer 2019 before its release to the public in December.

## What are the Early Childhood Recommendations from the WestEd Report?

**Increase** the volume and quality of the early childhood education pipeline. This includes strategies to promote increased salaries for early childhood educators, expand salary supplement programs, and new standards for professional development. This also includes funding the child care subsidy system to eliminate waitlists.

**Scale up** the Smart Start program to increase quality, access, and support for at-risk children and families. The consultant found that Smart Start's current legislative appropriations fund 5% of the calculated need for early childhood in the state and calls for new funds to reach 25% of need, as originally outlined. This would total \$532 million over the next eight years.

**Expand** the NC Pre-K program to provide high-quality full day, full year services to all at-risk 4-year-old children. This recommendation includes increasing reimbursement rates for NC PreK to cover administrative costs and expand to full-day and full-year programming, providing incentives for certain high-quality private centers to become NC Pre-K sites, and providing funding to address barriers like facility construction and transportation. This amounts to an additional \$571 million over the next eight years.

**Align and improve** early-grade K-12 settings to support successful transitions to K-3 and promote early-grade success. This includes working with families to support transitions, expanding professional development for principals in early childhood education, funding for teaching assistants and specialized personnel support in early grades, and implementing formative assessments through age 8.



## What does this mean for Smart Start and Early Education?

### WestEd and the Commission's work confirms what the early childhood community already knows: a sound basic education begins at birth.

Both WestEd and the Commission identify access to high-quality early childhood programs as essential to a sound basic education, particularly for at-risk students. A strong system of early education, health, and family support in the early years is essential to student success in the early grades and beyond.

### Too many children are harmed by a failure to provide high quality early childhood education from birth to Kindergarten.

The WestEd report highlights the barriers for children and families that are created by high costs, lack of child care providers, lack of access, and low levels of compensation for early childhood educators. Children and families in low-income and rural communities are especially impacted by these barriers.

### The WestEd report shows that current investments are not sufficient to guarantee an accessible and high-quality early childhood system.

The report makes a strong case for new funding, recommending more than \$1.1 billion of new investment in early childhood to scale up Smart Start, expand NC Pre-K, and provide increased subsidies to children and families.

### The Leandro case provides a potential avenue to secure new funds and policy changes needed to strengthen the early childhood system in North Carolina.

The judge in the Leandro case will begin to issue court orders in the next few months in light of the WestEd and Commission findings. However, many of these orders will require the General Assembly to enact new policies and investments.

## What's Next

The Commission on Access to a Sound Basic Education will meet again later in January. Over the next few months, the court is expected to begin issuing orders based on the recommendations of the Commission and the WestEd report. These orders will require consideration and action from the General Assembly during this year's legislative session, which will begin in April or May.

## This is good news for Smart Start:

- This is an opportunity for NCPC and local partnerships to engage with legislators, partner organizations, and other stakeholders around Leandro.
- This is an opportunity to strengthen public understanding of how critical Smart Start and quality early care and education is a part of a sound and basic education for all.

## Human Resource Committee Meeting of January 8, 2020

### RECOMMENDATIONS

- A. The Human Resource Committee recommends accepting the following policy with the noted revisions:
1. HR Policy 413 – Shared Leave (*Revised*) // Effective February 1, 2020
    - a. Revision recommended by the committee: Include a third qualifying criteria for shared leave eligibility: employees experiencing a severe hardship that is not covered under the medical emergency or major disaster criteria may petition the president of the Partnership for eligibility.

# Finance Committee Recommendations

## Meeting of January 21, 2020

### RECOMMENDATIONS

- A. The Finance Committee recommends accepting the following Budget Amendments as presented.
  - 1. PFC – Child Care Resource and Referral – Core Services - decreased by \$3,500
  - 2. PFC – Child Care Resource and Referral – Subsidy Administration - decreased by \$28,000
  - 3. PFC – Child Care Resource and Referral – Child Care Subsidy Non-TANF - increased by \$30,000
  - 4. PFC – Child Care Resource and Referral – Child Passenger Safety Car Seats - increased by \$1,500
- B. Fixed Assets Disposals: The Finance Committee recommends accepting the Fixed Assets Disposals as presented.
- C. PFC Education Express: The Finance Committee recommends disposal and donating the PFC Education Express since it is no longer in operation.

### INFORMATION

- D. Cumberland Financial Reports for December 2019 were distributed as an FYI:
  - 1. Smart Start
  - 2. NC Pre-Kindergarten
  - 3. South West Child Development Commission (SWCDC) – Region 5
  - 4. All Funding Sources
  - 5. Cash and In-Kind Report
- E. An electronic copy of the December E-Trade statement was viewed during the meeting.
- F. The final PFC Audit report has yet to be received.
- G. The committee received an update regarding building security updates.
- H. The Monitoring Status updates for Fiscal, Program, Contracts, Region 5 and NC Pre-K were provided for information.

**Partnership for Children of Cumberland County, Inc.  
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc. Child Care Resource and Referral		Activity Name: Child Care Resource and Referral Core Services [3104-001] Requested Effective Date: 2/15/2020			
Line #	Description	Budget Effective 12/15/19	Amount Changed	Budget Effective 02/15/20	Explanation
11	Personnel	\$ 895,171.00	\$ -	\$ 895,171.00	
12	Contracted Professional Services	\$ 139,653.00	\$ -	\$ 139,653.00	
14	Office Supplies & Materials	\$ 22,000.00		\$ 22,000.00	
15	Service Related Supplies	\$ 3,500.00		\$ 3,500.00	
17	Travel	\$ 36,000.00	\$ -	\$ 36,000.00	
18	Communications & Postage	\$ 17,000.00		\$ 17,000.00	
19	Utilities	\$ 15,000.00		\$ 15,000.00	
20	Printing and Binding	\$ 800.00		\$ 800.00	
21	Repair and Maintenance	\$ 35,000.00		\$ 35,000.00	
22	Meeting/Conference Expense	\$ 3,600.00	\$ (2,000.00)	\$ 1,600.00	Decreased to anticipated need through year-end.
23	Employee Training (no travel)	\$ 20,000.00		\$ 20,000.00	
24	Advertising and Outreach	\$ 10,000.00	\$ (1,500.00)	\$ 8,500.00	Decreased classified advertising for competitive bidding or to fill vacant positions, marketing efforts and program outreach
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 10,000.00		\$ 10,000.00	
30	Vehicle Rental	\$ 2,000.00		\$ 2,000.00	
31	Dues, Subscriptions and Fees	\$ 2,000.00		\$ 2,000.00	
32	Insurance & Bonding	\$ 4,000.00		\$ 4,000.00	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ 2,000.00		\$ 2,000.00	
40	Computer Equipment/Printers, \$500+ per item	\$ 7,300.00	\$ -	\$ 7,300.00	
41	Furniture/Eqpt. under \$500 per item	\$ 2,500.00	\$ -	\$ 2,500.00	
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ 37,000.00	\$ -	\$ 37,000.00	
46	Cash Grants and Awards	\$ 25,000.00	\$ -	\$ 25,000.00	
47	Non-Cash Grants and Awards	\$ 99,676.00		\$ 99,676.00	
	<b>Total</b>	<b>\$ 1,389,200.00</b>	<b>\$ (3,500.00)</b>	<b>\$ 1,385,700.00</b>	

Department Manager Signature \_\_\_\_\_

Date \_\_\_\_\_

Fiscal Year 2019/2020

**Partnership for Children of Cumberland County, Inc.  
In-House Activity Budget Revision/Amendment Request**

Unit: <b>Partnership for Children of Cumberland County, Inc.</b>		Activity Name: <b>Subsidy Administration [2361-021]</b>			
<b>Child Care Resource and Referrals</b>		Requested Effective Date: <b>2/15/2020</b>			
Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective 02/15/20	Explanation
11	Personnel	\$ 35,150.00	\$ (28,000.00)	\$ 7,150.00	Salaries and fringe benefits for 1.0 FTE to provide administration services for the Child Care Subsidy program within the Child Care Resource and Referral Department. Additional funding is provided by the CCR&R Core Services activity to support this position. This position has been vacant since August.
12	Contracted Professional Services	\$ -		\$ -	
14	Office Supplies & Materials	\$ -		\$ -	
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ -		\$ -	
18	Communications & Postage	\$ -		\$ -	
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ -		\$ -	
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -		\$ -	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ -		\$ -	
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	<b>Total</b>	<b>\$ 35,150.00</b>	<b>\$ (28,000.00)</b>	<b>\$ 7,150.00</b>	

Department Manager Signature \_\_\_\_\_

Date \_\_\_\_\_

Fiscal Year 2019/2020

**Partnership for Children of Cumberland County, Inc.  
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc. Child Care Resource and Referral		Activity Name: Child Care Subsidy (non-TANF) [2347-022] Requested Effective Date: 2/15/2020			
Line #	Description	Budget Effective 12/15/19	Amount Changed	Budget Effective 02/15/20	Explanation
11	Personnel	\$ -		\$ -	
12	Contracted Professional Services	\$ -		\$ -	
14	Office Supplies & Materials	\$ -		\$ -	
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ -		\$ -	
18	Communications & Postage	\$ -		\$ -	
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ -		\$ -	
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -		\$ -	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ -		\$ -	
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ 114,500.00	\$ 30,000.00	\$ 144,500.00	Increased to assist current families that do not meet the Temporary Assistance for Needy Families (TANF) or Child Care Development Fund (CCDF) eligibility guidelines.
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ 6,000.00	\$ -	\$ 6,000.00	
	<b>Total</b>	<b>\$ 120,500.00</b>	<b>\$ 30,000.00</b>	<b>\$ 150,500.00</b>	

Department Manager Signature \_\_\_\_\_

Date \_\_\_\_\_

Fiscal Year 2019/2020

**Partnership for Children of Cumberland County, Inc.  
In-House Activity Budget Revision/Amendment Request**

Unit:		Activity Name:			
Partnership for Children of Cumberland County, Inc. Child Care Resource and Referrals		Child Passenger Safety Car Seats [5506-033] Requested Effective Date: 2/15/2020			
Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective 02/15/20	Explanation
11	Personnel	\$ -		\$ -	
12	Contracted Professional Services	\$ -		\$ -	
14	Office Supplies & Materials	\$ -		\$ -	
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ -		\$ -	
18	Communications & Postage	\$ -		\$ -	
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ -		\$ -	
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -		\$ -	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ -		\$ -	
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ 5,000.00	\$ 1,500.00	\$ 6,500.00	Distribution of developmental and age-appropriate child safety seats to qualified grantees. Increased to satisfy identified need through year-end.
	<b>Total</b>	<b>\$ 5,000.00</b>	<b>\$ 1,500.00</b>	<b>\$ 6,500.00</b>	

Department Manager Signature \_\_\_\_\_

Date \_\_\_\_\_

**PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.**  
**Summary of Fixed Assets for Disposal**  
**To the Board for Approval on January 30, 2020**

COST						
FIXED ASSET TAG #	STATUS	DESCRIPTION	YEAR PURCHASED	FURNITURE & EQUIPMENT OVER \$500	COMPUTERS & EQUIPMENT OVER \$500	LEASEHOLD IMPROVEMENTS OVER \$500
	<i>The following systems &amp; equipments are obsolete, out of warranty and have hardware issues that are unrepairable and the parts needed for repair exceed the current value of the obsolete device. The equipment has been cannibalized for usable parts for the PFC systems and the remaining parts will be sent to the Ann Street landfill for recycling.</i>		Sorted in date order			
20925	See above	Dell Inspirion 3847 Desktop Computer	Jan-14		549.99	
20950	See above	Dell Inspirion 3847 Desktop Computer	Mar-15		726.98	
				\$ -	\$ 1,276.97	\$ -
<b>TOTAL DISPOSALS</b>				<b>\$1,276.97</b>		



# PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

## FOOTNOTES FOR FINANCIAL REPORTS December 31, 2019

### FOOTNOTES - BALANCE SHEET

A. The cash accounts at December 31, 2019 total \$1,709,159.34.

Included in the cash balance amount are the following investment vehicles:

Banking Institution	Investment Type	Current Amount	Term (months)	Maturity Date	Interest Rate	Annual Percentage Yield
PNC Bank	Money Market	\$243,522.35	n/a	n/a	n/a	.50%
Select Bank	CD	\$100,000.00	15	05/20/20	2.47%	2.50%
Lumbee Bank	CD	\$100,000.00	15	05/21/20	2.26%	2.29%
Lumbee Bank	Checking	\$100.00	n/a	n/a	n/a	n/a
E-Trade	Financial Trades	\$68,000.00	n/a	n/a	n/a	n/a
Cumberland Community Foundation	Beneficial Interest in Endowment Fund	\$31,384.00	n/a	n/a	n/a	n/a
<b>TOTAL</b>		<b>\$543,006.35</b>				

B. Employees' payroll deductions at December 31, 2019 from the current month and from prior months total \$6,439.55. These accounts are reconciled on a monthly basis and at yearend to ensure that the correct amounts are being accounted for. This amount is higher than the normal month-end, due to the 01/03/2020 retirement being drafted from our bank account on 12/24/2019.

C. Per Board approval, an endowment fund was established on June 29, 2012 with the Cumberland Community Foundation, Inc. with an initial amount of \$25,000.00. Since this amount is an irrevocable gift of assets, it is classified as a permanently restricted net asset for accounting purposes. It is also classified as a "Beneficial Interest in Community Foundation" in the Assets section of the Balance Sheet.

NCPC defines permanently restricted net assets as "used to classify assets that have donor-imposed stipulations that neither expire with time nor can be fulfilled or removed by actions of the organization. An example would be an endowment fund whereby the principal is maintained for investment purposes and the interest earnings may be available for use. This FASB code is rarely used."

Additional funds totaling \$4,732.00 was added to the endowment as of June 30, 2013. The Partnership made an additional deposit of \$768.00 to the endowment in September 2014. The Partnership also made an additional deposit of \$666.00 to the endowment in July 2015. During January 2016, additional deposits totaling \$218.00 were received for the endowment. This amount was transferred to the Foundation in February 2016. The total contributions from the Partnership to the endowment, including these funds, are now a total of \$31,384.00. There were no additional funds added to this endowment during the 2016-2017 fiscal year.

## FOOTNOTES FOR FINANCIAL REPORTS

December 31, 2019

### FOOTNOTES - SMART START GRANT SPREADSHEET

\*Carryforward Funds from FY 1819 to be used in FY 1920 of \$246,596 were added to our FY 1920 contract and have been incorporated into the budget for service activities only.

**SERVICES (In-House Activities):** The Smart Start grants for all of the Service budgets are in full contract effective July 1, 2019.

The Family Resource Center, Community Engagement & Development, Planning & Evaluation, All Children Excel, and CCR&R Subsidy Non-TANF all received increases from the Carryforward Funds, effective 11/30/19.

Two new activities, NC Pre-K Subsidy TANF and NC Pre-K Subsidy Non-TANF, were also added from the Carryforward Funds, effective 11/30/19.

**DIRECT SERVICE PROVIDERS:** The Smart Start grants for the Direct Service Providers (DSPs) budgets are in full contract at July 1, 2019.

Kerri Hurley (Kindermusik Therapy) received an increase from the Carryforward Funds, effective 11/30/19.

**ADMINISTRATION:** The Smart Start grant for the Administration budget is in full contract at July 1, 2019.

Effective September 15, 2019 a new activity for the Fundraising Administration 1% allocation was established by decreasing the Smart Start P&E Services activity and increasing the Fundraising Administration Activity by \$65,730.

**Partnership for Children of Cumberland County, Inc.**  
**Balance Sheet**  
**December 31, 2019**

**Assets**

Bank of America Checking Account	\$ 1,165,752.99	} <b>A</b>
PNC Bank - Money Market Reserve	243,522.35	
Select Bank - Certificate of Deposit	100,000.00	
Lumbee Bank - Certificate of Deposit	100,000.00	
Lumbee Bank - Checking Account [from investments]	100.00	
E-Trade Funds Account	68,000.00	
Petty Cash, Change Funds, Undeposited Receipts	400.00	
Beneficial Interest in Community Foundation	31,384.00	
<b>Total Assets</b>	<u><u>1,709,159.34</u></u>	

**Liabilities and Net Assets**

Health Insurance Payable	33.01	} <b>B</b>
Flex-Spending Payable	(350.00)	
AFLAC Payable	(558.26)	
Payroll Withholding - 401k	(1,057.39)	
Retirement Contribution Payable	(4,510.56)	
Dental Insurance Payable	2.97	
Vision Payable	0.68	
Tenant Security Deposits	21,961.80	
Unrestricted Net Assets	1,066,796.70	
Temporarily Restricted Net Assets	135,132.78	
Permanently Restricted Net Assets	31,384.00	<b>C</b>
Excess Revenues over (under) Expenditures	<u>460,323.61</u>	
<b>Total Liabilities and Net Assets</b>	<u><u>\$ 1,709,159.34</u></u>	

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2019 - 2020

FY 19/20 SMART START FULL ALLOCATION **\$6,819,643**

<b>TOTAL ALLOCATION FOR ADMINISTRATION -----&gt;</b>		<b>\$383,479</b>
FY 19/20 Smart Start Admin Base Allocation		<b>\$317,749</b>
FY 19/20 Addition of 1% Fundraising Grant [9200-990]		<b>\$65,730</b>

<b>TOTAL ALLOCATION FOR SERVICES -----&gt;</b>		<b>\$6,436,164</b>
FY 19/20 Smart Start Services Allocation :		<b>\$6,255,298</b>
FY 19/20 Reduction for 1% Fundraising Grant [9200-990]		<b>\$ (65,730)</b>
Carryforward Funds from FY1819 to be used in FY1920		<b>\$246,596</b>

**AS OF DECEMBER 31, 2019**

Activity		Agency		EXPENDITURES				Remaining Budget	If monthly spending was equal, at month-end, the percentages should be:			
				11/30/19 Budget	Advances	November	December		Y-T-D	50% % of Budget Expended	50% % of Available Funds	
<b>Early Care &amp; Education Subsidy - TANF Only</b>												
1	Subsidized Child Care	Dept. of Social Services		\$ 2,230,306.00		\$ 94,817.00	\$ 165,992.00	\$ 439,934.00	\$ 1,790,372.00	20%	80%	
2	CCR&R - Subsidy	IH Partnership for Children		\$ 366,368.00		\$ 39,665.88	\$ 41,031.67	\$ 172,994.77	\$ 193,373.23	47%	53%	
3	Child Care Scholarships	Fayetteville Tech. Com. College		\$ 207,260.00		\$ 24,018.67	\$ 21,168.64	\$ 93,316.52	\$ 113,943.48	45%	55%	
4	NC Pre-K Susidy TANF - at 11-30-19 <b>NEW</b>	IH Partnership for Children		\$ 64,776.00		\$ -	\$ -	\$ -	\$ 64,776.00	0%	100%	
				<b>ECE Subsidy TANF Total:</b>	<b>45%</b>	<b>\$ 2,868,710.00</b>	<b>\$ -</b>	<b>\$ 158,501.55</b>	<b>\$ 228,192.31</b>	<b>\$ 706,245.29</b>	<b>\$ 2,162,464.71</b>	<b>25%</b>
<b>Minimum of 39% Required</b>												
<b>Early Care &amp; Education Subsidy - Non-TANF</b>												
5	CCR&R - Non-TANF Dual Subsidy	IH Partnership for Children		\$ 120,500.00		\$ 295.00	\$ 3,550.73	\$ 60,772.66	\$ 59,727.34	50%	50%	
6	Spainhour/Child Play	Easter Seals UCP		\$ 91,716.00		\$ 6,878.70	\$ 6,878.70	\$ 38,215.00	\$ 53,501.00	42%	58%	
7	NC Pre-K Subsidy Non-TANF - NEW at 11-30-19	IH Partnership for Children		\$ 11,430.00		\$ -	\$ -	\$ -	\$ 11,430.00	0%	100%	
				<b>ECE Subsidy Non-TANF Total:</b>	<b>3%</b>	<b>\$ 223,646.00</b>	<b>\$ -</b>	<b>\$ 7,173.70</b>	<b>\$ 10,429.43</b>	<b>\$ 98,987.66</b>	<b>\$ 124,658.34</b>	<b>44%</b>
<b>Early Care &amp; Education Subsidy - Administration</b>												
8	Subsidy Support Staff	Dept. of Social Services		\$ 159,807.00		\$ -	\$ -	\$ 159,807.00	\$ -	100%	0%	
9	Child Care Scholarship - Admin Support	Fayetteville Tech. Com. College		\$ 11,450.00		\$ 1,121.20	\$ -	\$ 4,875.15	\$ 6,574.85	43%	57%	
10	CCR&R - Subsidy Administration	IH Partnership for Children		\$ 35,150.00		\$ -	\$ 22.01	\$ 6,949.36	\$ 28,200.64	20%	80%	
				<b>ECE Subsidy Administration Total</b>	<b>3%</b>	<b>\$ 206,407.00</b>	<b>\$ -</b>	<b>\$ 1,121.20</b>	<b>\$ 22.01</b>	<b>\$ 171,631.51</b>	<b>\$ 34,775.49</b>	<b>83%</b>
<b>Early Care &amp; Education Quality &amp; Affordability</b>												
11	CCR&R - Core Services	IH Partnership for Children		\$ 1,389,200.00		\$ 129,809.28	\$ 109,125.51	\$ 683,587.19	\$ 705,612.81	49%	51%	
12	WAGE\$	Child Care Svcs. Association		\$ 371,554.00		\$ 11,191.41	\$ 12,256.25	\$ 151,956.44	\$ 219,597.56	41%	59%	
				<b>ECE Quality Total:</b>	<b>27%</b>	<b>\$ 1,760,754.00</b>	<b>\$ -</b>	<b>\$ 141,000.69</b>	<b>\$ 121,381.76</b>	<b>\$ 835,543.63</b>	<b>\$ 925,210.37</b>	<b>47%</b>
<b>Minimum of 70% Total Required</b>												

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2019 - 2020

FY 19/20 SMART START FULL ALLOCATION **\$6,819,643**

<b>TOTAL ALLOCATION FOR ADMINISTRATION -----&gt;</b>		<b>\$383,479</b>
FY 19/20 Smart Start Admin Base Allocation		<b>\$317,749</b>
FY 19/20 Addition of 1% Fundraising Grant [9200-990]		<b>\$65,730</b>

<b>TOTAL ALLOCATION FOR SERVICES -----&gt;</b>		<b>\$6,436,164</b>
FY 19/20 Smart Start Services Allocation :		<b>\$6,255,298</b>
FY 19/20 Reduction for 1% Fundraising Grant [9200-990]		<b>\$ (65,730)</b>
Carryforward Funds from FY1819 to be used in FY1920		<b>\$246,596</b>

**AS OF DECEMBER 31, 2019**

Activity	Agency	11/30/19 Budget	Advances	EXPENDITURES			Remaining Budget	If monthly spending was equal, at month-end, the percentages should be:		
				November	December	Y-T-D		50% % of Budget Expended	50% % of Available Funds	
<b>Health and Safety</b>										
13	Assuring Better Health and Development (ABCD)	Carolina Collaborative Community Care (4C)	\$ 92,238.00		\$ 8,446.79	\$ 7,558.70	\$ 49,779.12	\$ 42,458.88	54%	46%
14	Family Connect <b>NEW at 07-01-18</b>	IH Partnership for Children	\$ 100,000.00		\$ -	\$ 22,500.00	\$ 45,383.89	\$ 54,616.11	45%	55%
15	Kindermusik & Music Therapy [NEW PSC FOR FY1819 effective 7-1-18 per NCPC]	Kerri Hurley	\$ 69,534.00	\$ 9,534.83	\$ 4,714.45	\$ 8,984.15	\$ 32,132.84	\$ 37,401.16	46%	54%
<b>Health &amp; Safety Total:</b>			<b>4%</b>	<b>\$ 261,772.00</b>	<b>\$ 9,534.83</b>	<b>\$ 13,161.24</b>	<b>\$ 39,042.85</b>	<b>\$ 127,295.85</b>	<b>\$ 134,476.15</b>	<b>49%</b>
<b>Family Support</b>										
16	Autism Outreach & Resource Ctr.	Autism of CC	\$ 45,000.00		\$ 7,833.18	\$ 5,651.16	\$ 37,021.49	\$ 7,978.51	82%	18%
17	PFC Family Resource Center	IH Partnership for Children	\$ 180,804.00		\$ 7,846.95	\$ 10,912.00	\$ 51,531.28	\$ 129,272.72	29%	71%
18	All Children Excel [ACE]	IH Partnership for Children	\$ 237,025.00		\$ 16,581.48	\$ 18,114.71	\$ 109,880.20	\$ 127,144.80	46%	54%
19	Child Passenger Safety Car Seat	IH Partnership for Children	\$ 5,000.00		\$ (20.00)	\$ (20.00)	\$ 2,217.09	\$ 2,782.91	44%	56%
20	Community Engagement & Resource Development	IH Partnership for Children	\$ 273,500.00		\$ 25,246.55	\$ 19,154.41	\$ 138,663.58	\$ 134,836.42	51%	49%
21	Reach Out & Read Grant	Carolina Collaborative Community Care (4C)	\$ 16,500.00		\$ 108.22	\$ 236.83	\$ 1,939.26	\$ 14,560.74	12%	88%
<b>Family Support Total:</b>			<b>12%</b>	<b>\$ 757,829.00</b>	<b>\$ -</b>	<b>\$ 57,596.38</b>	<b>\$ 54,049.11</b>	<b>\$ 341,252.90</b>	<b>\$ 416,576.10</b>	<b>45%</b>
<b>System Support</b>										
22	P&E - Planning & Evaluation	IH Partnership for Children	\$ 357,046.00		\$ 14,964.85	\$ 15,900.65	\$ 135,196.26	\$ 221,849.74	38%	62%
<b>System Support Total:</b>			<b>6%</b>	<b>\$ 357,046.00</b>	<b>\$ -</b>	<b>\$ 14,964.85</b>	<b>\$ 15,900.65</b>	<b>\$ 135,196.26</b>	<b>\$ 221,849.74</b>	<b>38%</b>
<b>Total of Approved Projects:</b>				<b>\$ 6,436,164.00</b>	<b>\$ 9,534.83</b>	<b>\$ 393,519.61</b>	<b>\$ 469,018.12</b>	<b>\$ 2,416,153.10</b>	<b>\$ 4,020,010.90</b>	

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2019 - 2020

FY 19/20 SMART START FULL ALLOCATION **\$6,819,643**

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Carryforward Funds from FY1819 to be used in FY1920		<b>\$246,596</b>

**AS OF DECEMBER 31, 2019**

	Activity	Agency		11/30/19 Budget	Advances	EXPENDITURES			Remaining Budget	If monthly spending was equal, at month-end, the percentages should be:	
						November	December	Y-T-D		50%	50%
									% of Budget Expended	% of Available Funds	
23	Administration	IH Partnership for Children	5%	\$ 317,749.00	\$ -	\$ 27,725.25	\$ 39,745.77	\$ 220,322.11	\$ 97,426.89	69%	31%
24	1% Fundraising NEW for FY2019-2020	IH Partnership for Children	1%	\$ 65,730.00	\$ -	\$ 6,577.44	\$ 1,009.98	\$ 8,594.01	\$ 57,135.99	13%	87%
	Unallocated Smart Start SERVICES Funds			\$ -							
	Unallocated Smart Start ADMINISTRATION Funds			\$ -							
	<b>Total Smart Start Funds Expended</b>				<b>\$ 9,534.83</b>	<b>\$ 421,244.86</b>	<b>\$ 508,763.89</b>	<b>\$ 2,645,069.22</b>			
	<b>Total Allocated Smart Start Funds Remaining</b>								<b>\$ 4,174,573.78</b>		



Partnership for Children of Cumberland County, Inc.

Region 5 DCDEE Lead Agency Grant  
Fiscal Year 2019 - 2020

TOTAL FY 2019 - 2020 REGION 5 LEAD AGENCY ALLOCATION

**\$489,097.00** CORE ONLY

FY 2019 - 2020 10% Overhead / Administration Allocation

**\$44,063.00**

FY 2019 - 2020 Program/Services Allocation

**\$445,034.00**

Activity			12/01/19 Budget	Advances	EXPENDITURES				Remaining Budget	as of December 31, 2019	
					October	November	December	Y-T-D		50% % of Budget Expended	50% % of Available Funds
Region 5 Lead Agency - Core Services			\$ 246,166.00	\$ -	\$ 13,085.29	\$ 11,338.70	\$ 9,585.74	\$ 83,882.10	\$ 162,283.90	34%	66%
Core Services - 10% Overhead/Administration for CCR&R			\$ 1,899.00	\$ -	\$ 266.91	\$ 104.53	\$ 83.79	\$ 621.46	\$ 1,277.54	33%	67%
Core Services - 10% Overhead/Administration for Admin Ops			\$ 28,500.00	\$ -	\$ 1,071.58	\$ 2,258.52	\$ 947.33	\$ 9,082.57	\$ 19,417.43	32%	68%
Contracts & Grants - Anson County			\$ 9,954.00	\$ -	\$ -	\$ 3,318.00	\$ 829.50	\$ 4,147.50	\$ 5,806.50	42%	58%
Contracts & Grants - Montgomery County			\$ 8,345.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,345.00	0%	100%
Contracts & Grants - Moore County			\$ 29,399.00	\$ -	\$ -	\$ 9,208.69	\$ -	\$ 9,208.69	\$ 20,190.31	31%	69%
Contracts & Grants - Richmond County			\$ 14,528.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,528.00	0%	100%
		#DIV/0!	\$ 338,791.00	\$ -	\$ 14,423.78	\$ 26,228.44	\$ 11,446.36	\$ 106,942.32	\$ 231,848.68	32%	68%
Region 5 Infant Toddler Project			\$ 136,642.00	\$ -	\$ 11,902.35	\$ 10,210.12	\$ 10,610.71	\$ 67,378.62	\$ 69,263.38	49%	51%
Infant Toddler - 10% Overhead/Administration for CCR&R			\$ 1,400.00	\$ -	\$ 1,098.31	\$ 35.42	\$ 10.74	\$ 1,244.28	\$ 155.72	89%	11%
Infant Toddler - 10% Overhead/Administration for Admin Ops			\$ 12,264.00	\$ -	\$ -	\$ -	\$ 5,449.69	\$ 5,459.82	\$ 6,804.18	45%	55%
		#DIV/0!	\$ 150,306.00	\$ -	\$ 13,000.66	\$ 10,245.54	\$ 16,071.14	\$ 74,082.72	\$ 76,223.28	49%	51%
Region 5 Healthy Social Behaviors Project			\$ -	\$ -	\$ 11,365.96	\$ 8,643.35	\$ 11,964.24	\$ 65,074.81	\$ (65,074.81)	#DIV/0!	#DIV/0!
Healthy Social Behavior - 10% Overhead/Administration for CCR&R			\$ -	\$ -	\$ 226.95	\$ 33.70	\$ 17.89	\$ 389.82	\$ (389.82)	#DIV/0!	#DIV/0!
Healthy Social Behavior - 10% Overhead/Administration for Admin Ops			\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80.66	\$ (80.66)	#DIV/0!	#DIV/0!
		#DIV/0!	\$ -	\$ -	\$ 11,592.91	\$ 8,677.05	\$ 11,982.13	\$ 65,545.29	\$ (65,545.29)	#DIV/0!	#DIV/0!
<b>Total Allocated DCD Funds Remaining</b>									\$ 242,526.67		
<b>Summary for 10% Overhead / Administration</b>	<b>PFC</b>		\$ 44,063.00	\$ -	\$ 2,663.75	\$ 2,432.17	\$ 6,509.44	\$ 16,878.61	\$ 27,184.39	38%	62%



# Partnership for Children of Cumberland County, Inc.

All Funding Sources  
Fiscal Year 2019 - 2020

FUND CODE		July 1, 2019 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			October	November	December	YTD	October	November	December	YTD	
<b>RESTRICTED FUNDS</b>											
206	NC Pre-K Grant - State Funds (per child)	\$ -	\$ -	\$ 1,205,119.00	\$ (183,969.00)	\$ 1,021,150.00	\$ -	\$ -	\$ 737,650.00	\$ 737,650.00	\$ 283,500.00
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ 539,150.00	\$ -	\$ -	\$ 539,150.00	\$ 468,300.00	\$ 11,850.00	\$ 59,000.00	\$ 539,150.00	\$ -
211	NC Pre-K Grant - 4% Admin Fees	\$ (1,062.85)	\$ 82,578.88	\$ 32,627.43	\$ -	\$ 156,856.44	\$ 26,675.75	\$ 26,308.88	\$ 27,571.85	\$ 183,731.59	\$ (27,938.00)
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ -	\$ -	\$ 32,718.00	\$ -	\$ -	\$ -	\$ 32,718.00	\$ -
319	NC Pre-K Grant (per slot) - Federal Funds	\$ -	\$ -	\$ 1,174,106.00	\$ 183,969.00	\$ 1,358,075.00	\$ -	\$ -	\$ 1,191,981.00	\$ 1,191,981.00	\$ 166,094.00
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ (539,150.00)	\$ -	\$ -	\$ 300,674.00	\$ 158,880.00	\$ -	\$ 141,794.00	\$ 300,674.00	\$ -
328	NC Pre-K Grant CCDF Quality Funds-Federal Funds	\$ (50,913.25)	\$ 19,287.85	\$ 6,749.32	\$ -	\$ 80,156.33	\$ 6,749.32	\$ 3,012.77	\$ 3,956.39	\$ 36,112.24	\$ (6,869.16)
212	NC Pre-K Capacity Building Grant - Effective 11-1-18 STATE Funds	\$ (14,384.03)	\$ -	\$ -	\$ -	\$ 14,384.03	\$ 16,851.35	\$ 16,855.78	\$ 16,736.81	\$ 50,443.94	\$ (50,443.94)
<b>Sub-total for NC Pre-K</b>		<b>\$ (66,360.13)</b>							<b>Sub-total</b>	<b>\$ 364,342.90</b>	
301	Family CareGivers Program	\$ (164.12)	\$ -	\$ 300.00	\$ 604.00	\$ 1,068.00	\$ 150.00	\$ 453.34	\$ 468.00	\$ 1,221.34	\$ (317.46)
307	DCD Grant - SWCDC	\$ 18,312.10	\$ 26,452.97	\$ -	\$ 14,461.93	\$ 69,146.90	\$ 14,297.62	\$ 26,228.44	\$ 11,446.36	\$ 125,254.36	\$ (37,795.36)
312	Region 5 - Infant/Toddler Project	\$ 1,558.37	\$ -	\$ -	\$ 50,976.64	\$ 50,976.64	\$ 13,000.66	\$ 10,245.54	\$ 16,071.14	\$ 83,405.93	\$ (30,870.92)
313	Region 5 - Healthy Social Behavior	\$ 9,593.21	\$ -	\$ -	\$ -	\$ -	\$ 11,592.91	\$ 8,677.05	\$ 11,982.13	\$ 67,373.66	\$ (57,780.45)
807	Region 5 - Program Income	\$ -	\$ 1,515.00	\$ 820.00	\$ 920.00	\$ 6,483.90	\$ 2,309.15	\$ 2,287.57	\$ 2,862.24	\$ 15,095.57	\$ (8,611.67)
<b>Sub-total for Other Restricted</b>		<b>\$ 29,299.56</b>							<b>Sub-total</b>	<b>\$ (135,375.86)</b>	
143	Smart Start - Admin. (FY 17/18)	\$ 50.95	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.95	\$ -
144	Smart Start - Services (FY 17/18)	\$ 902.97	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 902.97	\$ -
145	Smart Start - Admin. (FY 18/19)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (900.00)	\$ 900.00	\$ -	\$ -
146	Smart Start - Services (FY 18/19)	\$ 275,733.74	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,171.00)	\$ 3,773.21	\$ 275,733.74	\$ -
147	Smart Start - Admin. (FY 19/20)	\$ -	\$ 52,651.00	\$ 31,512.00	\$ 29,331.00	\$ 208,417.00	\$ 29,876.65	\$ 34,302.69	\$ 40,755.75	\$ 228,916.12	\$ (20,499.12)
148	Smart Start - Services (FY 19/20)	\$ -	\$ 275,489.00	\$ 281,679.00	\$ 262,187.00	\$ 1,863,027.00	\$ 277,261.36	\$ 278,557.76	\$ 319,842.53	\$ 1,608,800.43	\$ 254,226.57
201	MAC SS Grant (Accting/Contracting)	\$ -	\$ -	\$ 16,348.62	\$ 16,348.62	\$ 49,045.86	\$ 12,737.75	\$ 4,596.35	\$ 5,817.31	\$ 42,691.11	\$ 6,354.75
216	Dolly Parton's Imagination Library	\$ 3,525.75	\$ -	\$ 7,500.00	\$ -	\$ 15,000.00	\$ 1,577.00	\$ 2,935.00	\$ 3,989.50	\$ 8,513.55	\$ 10,012.20
801	Program Income (SS Related)	\$ 82,849.45	\$ 4,673.22	\$ 5,738.41	\$ 6,167.98	\$ 35,604.40	\$ 14,308.08	\$ 14,023.01	\$ 12,807.84	\$ 53,671.86	\$ 64,781.99
804	GEMS Shared Services (PI SS Related)	\$ 1,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,300.00
902	COBRA - Employee Insurance Withholdings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Sub-total for Smart Start &amp; Related</b>		<b>\$ 364,362.86</b>							<b>Sub-total</b>	<b>\$ 316,176.39</b>	

# Partnership for Children of Cumberland County, Inc.

All Funding Sources  
Fiscal Year 2019 - 2020

FUND CODE		July 1, 2019 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			October	November	December	YTD	October	November	December	YTD	
<b>UNRESTRICTED FUNDS</b>											
208	Unrestricted State Revenues - For Operating Purposes	\$ 28,371.63	\$ -	\$ -	\$ 5,062.32	\$ 5,062.32	\$ 1,685.57	\$ 1,777.66	\$ -	\$ 9,095.33	\$ 24,338.62
	Unrestricted State Revenues - Invested in CDs and Money Market Account	\$ 488,655.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 460.14	\$ 488,195.41
501	Individual Gifts & Donations	\$ 40,140.50	\$ 1,765.01	\$ 97.06	\$ 1,204.95	\$ 7,508.88	\$ (100.00)	\$ (64.03)	\$ (99.48)	\$ (265.47)	\$ 47,914.85
515	Vending Machine Commissions	\$ 369.44	\$ 33.32	\$ -	\$ 105.76	\$ 321.16	\$ 10.48	\$ 33.63	\$ 45.28	\$ 179.39	\$ 511.21
518	Kohl's Corporate Grants	\$ 3,855.92	\$ -	\$ -	\$ -	\$ 930.00	\$ -	\$ -	\$ -	\$ 429.58	\$ 4,356.34
526	Unrestricted Private Funds	\$ 540.41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 511.83	\$ 28.58
531	PFC Annual Engagements	\$ 247.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 247.80	\$ 247.80	\$ -
536	The CarMax Foundation Grant	\$ 636.43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 216.23	\$ 514.73	\$ 121.70
537	Foundation for the Carolinas Grant via Long Leaf Foundation	\$ 13,361.63	\$ -	\$ -	\$ -	\$ -	\$ 2,689.80	\$ -	\$ -	\$ 11,350.82	\$ 2,010.81
539	Foundation for the Carolinas Grant - Operation Restoration	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00
540	Think Babies Community Infant Toddler Project	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,607.62	\$ (17.32)	\$ -	\$ 1,915.26	\$ 84.74
541	NC Early Care Childhood Foundation ECPC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 194.33	\$ (21.10)	\$ -	\$ 872.19	\$ (872.19)
542	NC Early Care Childhood Foundation Family Input	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 295.01	\$ 711.00	\$ -	\$ 1,006.01	\$ (6.01)
802	PFCRC II (Non-Smart Start)	\$ 110,431.99	\$ 14,199.90	\$ 7,252.56	\$ 8,685.38	\$ 55,595.87	\$ 8,574.49	\$ 6,277.66	\$ 10,514.71	\$ 76,859.59	\$ 89,168.27
806	Forward March Conference	\$ 31,763.71	\$ -	\$ -	\$ -	\$ -	\$ 137.83	\$ -	\$ 100.90	\$ 361.27	\$ 31,402.44
812	PFCRC II - Administration	\$ 57,000.00	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00	\$ 28,500.00	\$ 4,153.90	\$ 4,080.93	\$ 4,110.10	\$ 27,932.45	\$ 57,567.55
815	Hoke - Contracted Eval (not program income)	\$ 14,191.40	\$ -	\$ -	\$ -	\$ -	\$ 549.67	\$ 601.68	\$ 135.15	\$ 7,293.61	\$ 6,897.79
816	Contracted Data Services	\$ 3,448.15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,448.15
820	Fundraising - PFC Annual Soiree	\$ 106,534.93	\$ -	\$ 10,007.88	\$ 100.00	\$ 12,607.88	\$ 5.55	\$ 15.76	\$ 795.00	\$ 1,847.41	\$ 117,295.40
822	Fundraising - PFC Annual Soiree - Kidstuff	\$ 7,063.14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 360.87	\$ 360.87	\$ 6,702.27
824	Fundraising - PFC Annual Soiree - Administrative Allocation	\$ 6,157.71	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,157.71
825	Capital Projects Fund	\$ 21,578.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,578.00
827	Fundraising - Mission Moments	\$ 139.52	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 139.52
828	Fundraising - Early Care & Education Initiatives	\$ 1,804.28	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,804.28

# Partnership for Children of Cumberland County, Inc.

All Funding Sources  
Fiscal Year 2019 - 2020

FUND CODE		July 1, 2019 Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			October	November	December	YTD	October	November	December	YTD	
897	Sales Tax	\$ (8,948.47)	\$ -	\$ -	\$ -	\$ 8,948.47	\$ 1,734.18	\$ 1,353.04	\$ 1,124.58	\$ 7,282.80	\$ (7,282.80)
899	Interest Income (from Investment Funds)	\$ 22,533.18	\$ 133.90	\$ 115.97	\$ 128.03	\$ 893.76	\$ -	\$ -	\$ -	\$ -	\$ 23,426.94
904	Forfeited FSA	\$ 823.85	\$ -	\$ -	\$ -	\$ -	\$ 4.25	\$ 8.50	\$ -	\$ 25.50	\$ 798.35
905	Employee Withholding	\$ (2,537.86)	\$ 24,868.09	\$ 25,179.37	\$ 60,977.07	\$ 233,248.13	\$ 23,032.49	\$ 24,578.31	\$ 66,343.75	\$ 237,948.17	\$ (7,237.90)
<b>Sub-total for Unrestricted Funds</b>		<b>\$ 1,049,162.84</b>								<b>Sub-total</b>	<b>\$ 1,018,550.03</b>
<b>INFORMATION TECHNOLOGY</b>											
992	PFC IT Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 256.15	\$ 219.56	\$ 146.37	\$ 1,393.48	\$ (1,393.48)
993	IT - Core	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0.01)	\$ -	\$ -
994	IT - Outside Agencies	\$ 121,979.80	\$ 7,890.00	\$ 8,676.56	\$ 8,093.68	\$ 45,333.08	\$ 10,887.42	\$ 8,558.10	\$ 7,073.32	\$ 50,215.85	\$ 117,097.03
995	IT - PFC Enhanced	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 665.99	\$ 71.77	\$ 84.91	\$ 1,621.67	\$ (1,621.67)
996	IT - PFC Regular	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Sub-total for Information Technology</b>		<b>\$ 121,979.80</b>								<b>Sub-total</b>	<b>\$ 114,081.88</b>
<b>OTHER FUNDS</b>											
599	Cumberland Community Foundation Endowment	\$ 31,384.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,384.00
<b>Sub-total for Other Funds</b>		<b>\$ 31,384.00</b>								<b>Sub-total</b>	<b>\$ 31,384.00</b>
<b>TOTAL</b>		<b>\$ 1,529,828.93</b>								<b>TOTAL</b>	<b>\$ 1,709,159.34</b>

ADDITIONAL SUMMARIZED INFORMATION
<b>USR</b>
Operating Cash 24,338.62
Investments 488,195.41
<b>\$ 512,534.03</b>

NCPK
Operating Cash 364,342.90
Cash Advance -
<b>\$ 364,342.90</b>

**PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.**

Cash & In-Kind Contributions Report  
Fiscal Year 2019/2020

Total Smart Start Allocation: \$ 6,819,643.00  
 Target Cash & In-Kind Required (19%): \$ 1,295,732.17  
 Target Cash Required (≥13%): \$ 886,553.59  
 Target In-Kind Required (±6%): \$ 409,178.58

**1**

CASH DONATIONS		October	November	December	Y-T-D
<b>Cash Donations - In-House</b>					
Board & Committee Donations	501-4410	\$ 680.00	\$ 10.00	\$ 110.00	\$ 1,025.00
Staff Donations	501-4410	\$ 12.00	\$ 12.00	\$ 13.00	\$ 67.00
Donations - General Admin Operations	501-4410	\$ 1,073.01	\$ 475.06	\$ 1,081.95	\$ 5,266.88
Donations - General CCR&R	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - Reach Out & Read	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - General PD&C	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - General PFCRC	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - PD&C KidStuff	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - NC Pre-K SS Allowable	501-4420	\$ -	\$ -	\$ -	\$ 2,000.00
Donations - Vending Machine Proceeds	515-4410	\$ 33.32	\$ -	\$ 105.76	\$ 321.16
Donations - PFC Annual Engagements	531-4410	\$ -	\$ -	\$ -	\$ -
Donations - Forward March Conference	806-4830	\$ -	\$ -	\$ -	\$ -
Donations - Fundraising Events 2018	820-4611	\$ -	\$ -	\$ -	\$ -
Donations - Fundraising Events 2019	820-4611	\$ -	\$ -	\$ -	\$ 2,500.00
Donations - Fundraising Event Sales 2019	820-4601	\$ -	\$ -	\$ -	\$ -
Donations - Fundraising Event Sales 2020	820-4601	\$ -	\$ 10,000.00	\$ 100.00	\$ 10,100.00
Program Income - Rent from Resource Center I	801-4824	\$ 2,773.03	\$ 4,025.26	\$ 5,128.98	\$ 23,768.28
Program Income - Conference Room Rental RCI	801-4762	\$ -	\$ -	\$ 50.00	\$ 2,050.00
Program Income - Nurturing Parenting Workshop F	801-4836	\$ -	\$ -	\$ -	\$ -
Program Income - Tenant Copier Fees	801-5311	\$ 152.38	\$ 20.75	\$ -	\$ 173.13
Program Income - CCR&R Workshop Fees	801-4823	\$ 1,060.00	\$ 1,565.00	\$ 960.00	\$ 7,965.00
Program Income - CCR&R Resource Library Fees	801-4823	\$ 140.19	\$ 48.15	\$ 29.00	\$ 546.12
Program Income - PDCC IACET Workshop Fees	801-4822	\$ 700.00	\$ 100.00	\$ -	\$ 1,275.00
Program Income - PD&C Services	801-4834	\$ -	\$ -	\$ -	\$ -
Program Income - PD&C KidStuff	801-4834	\$ -	\$ -	\$ -	\$ -
Program Income - Summer Camp Expo	801-4833	\$ -	\$ -	\$ -	\$ -
Program Income - Other	801-4827	\$ -	\$ -	\$ -	\$ -
Program Income - Rent from Resource Center II	812-4761	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00	\$ 28,500.00
Cost Reduction - Car Seat Program Parent Fees	146-6902	\$ -	\$ 20.00	\$ 20.00	\$ 40.00
Quality Enhancement - Cash Matches	144-6904	\$ -	\$ -	\$ -	\$ -
Cost Reduction - Unlimited Online Learning	144-5317	\$ -	\$ -	\$ -	\$ -
<b>Total Cash Donations - In-House</b>		<b>\$ 11,373.93</b>	<b>\$ 21,026.22</b>	<b>\$ 12,348.69</b>	<b>\$ 85,597.57</b>
<b>Cash Donations - Direct Service Providers</b>					
1st Quarter (July - September)					\$ -
2nd Quarter (October - December)		\$ -	\$ -	\$ 28,698.62	\$ 28,698.62
3rd Quarter (January - March)					\$ -
4th Quarter (April - June)					\$ -
PFC Child Care Subsidy Parent Fees					\$ -
<b>Total Cash Donations - Direct Service Providers</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 28,698.62</b>	<b>\$ 28,698.62</b>
<b>TOTAL CASH DONATIONS</b>		<b>\$ 11,373.93</b>	<b>\$ 21,026.22</b>	<b>\$ 41,047.31</b>	<b>\$ 114,296.19</b>
<b>GRANTS</b>					
Carmax Foundation (100% Private Grants)	536-4426				\$ -
WalMart Foundation (100% Private Grants)	533-4423				\$ -
Raising A Reader (100% Private Grants)	534-4420				\$ -
Kohl's Corporate Grants (100% Private Grants)	518-4420				\$ 930.00
Cumberland Community Foundation (100% Private	535-4425				\$ -
<b>TOTAL GRANTS</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 930.00</b>
<b>IN-KIND DONATIONS</b>					
<b>In-Kind Donations - In-House</b>					
In-Kind Donations - Volunteer Time		\$ 1,638.82	\$ 905.02	\$ 1,155.74	\$ 15,030.67
Discounts on Materials - Kaplan					\$ -
Discounts on Materials - Brame					\$ -
Discounts on Materials - Discount School Supply					\$ -
Discounts on Materials - Lakeshore					\$ -
Discounts on Software - Techsoup Stock					\$ -
Donations - Other In-Kind					\$ 65.00
PFC Staff Donations - Supplies and Mileage					\$ -
PFC Board Member Donations - Supplies and Mileage					\$ -
<b>Total In-Kind Donations - In-House</b>		<b>\$ 1,638.82</b>	<b>\$ 905.02</b>	<b>\$ 1,155.74</b>	<b>\$ 15,095.67</b>
<b>In-Kind Donations - Direct Service Providers</b>					
1st Quarter (July - September)					\$ -
2nd Quarter (October - December)				\$ 10,828.00	\$ 10,828.00
3rd Quarter (January - March)					\$ -
4th Quarter (April - June)					\$ -
<b>Total In-Kind Donations - Direct Service Providers</b>				<b>\$ 10,828.00</b>	<b>\$ 10,828.00</b>
<b>TOTAL IN-KIND DONATIONS</b>		<b>\$ 1,638.82</b>	<b>\$ 905.02</b>	<b>\$ 11,983.74</b>	<b>\$ 25,923.67</b>
<b>GRAND TOTAL</b>		<b>\$ 13,012.75</b>	<b>\$ 21,931.24</b>	<b>\$ 53,031.05</b>	<b>\$ 141,149.86</b>

**2**

1.7%

**3**

0.4%

- 1 - Current Month Reporting
- 2 - YTD Cash Reported
- 3 - YTD In-Kind Reported
- 4 - Amount remaining to reach target

**TARGET REMAINING**

**\$ (1,154,582.31)**

**4**

2.1%