

**Board of Directors
Meeting Agenda**

Thursday, November 21, 2019
NC Pre-K – 12:00 pm – 12:30 pm
PFC Board – 12:30 pm – 2:00 pm
Charles Morris Conference Room

***Be the Driving Force** to meet our roles and responsibilities as a non-profit Board by:*

➤ *Providing Oversight* ➤ *Ensuring Adequate Resources* ➤ *Establishing a Strategic Direction*

- I. Networking [12:00]**
- II. Determination of North Carolina Pre-Kindergarten Planning Committee (NC Pre-K) Quorum & Call to Order [12:10]**
- III. Adjourn NC Pre-K [12:30]**
- IV. Determination of Board Quorum & Call to Order – C. Sampson [12:30]**
 - A. Volunteer Forms ^Δ
 1. Board Donations - 44%
 2. PFC 10-10 Club – S. Moyer
- V. Approval of Minutes – C. Sampson [12:40]**
 - A. September 26, 2019* – Board Minutes
 - B. August 29, 2019 – Executive Committee (Acting as Board)^Δ
- VI. Consent Agenda – Providing Oversight* (See Section X.) – C. Sampson [12:45]**
- VII. President's Report^Δ [12:50]**
 - A. North Carolina Partnership for Children (NCPC) Updates / DCDEE Updates / Legislative Updates
 - B. Grant Opportunities / Updates
 - C. Census2020 Kickoff
 - D. PFC United Way Campaign/Food Drive
 - E. Events
- VIII. Establishing a Strategic Direction for the Future [1:00]**
 - A. Board Development Committee – A. Neal / M. Sonnenberg
 1. Board Nomination – Dr. Pamela Adams-Watkins*
 - a. Board Designee – Nicole Sinclair ^Δ
 2. Board Matrix
 - a. Board Member 1st Term Ending June 30, 2020

Robin Deaver*	Karen McDonald
Sandee Gronowski*	Tawnya Rayman*
Dr. Meredith Gronski*	Chas Sampson*
Michael Hardin	Wanda Wesley *
 3. PFC Annual Celebration ^Δ
 4. Strategic Planning ^Δ
 - B. Board Priorities ^Δ

IX. Ensuring Adequate Resources & Engagement [1:30]

- A. Financial Summary: October 2019^Δ – S. Gronowski / M. Lilly
 - 1. Smart Start
 - 2. NC Pre-Kindergarten
 - 3. South West Child Development Commission (SWCDC) – Region 5
 - 4. All Funding Sources
 - 5. Cash and In-Kind Report – A. Hall
- B. October E-Trade Statement^ε – M. Lilly
- C. FY 19/20 Partnership Umbrella Budget (PUB)* – M. Lilly
- D. Smart Start Grant Spreadsheet/Summary* – M. Lilly/M. Sonnenberg
 - 1. Budget Amendments/Revisions
 - a. External Direct Service Provider (Amendments)
 - i. Kindermusik and Music Therapy
 - b. In-House Activities (Amendments/Revisions)
 - i. CCR&R Child Care Subsidy (Non-TANF)
 - ii. All Children Excel (ACE)
 - iii. PFC Family Resource Center (FRC)
 - iv. Community Engagement and Development (CE)
 - v. Planning, Monitoring and Evaluation (P&E)
 - vi. (NEW) NC Pre-K Enhancements TANF
 - vii. (NEW) NC Pre-K Enhancements Non-TANF
- E. Contract Activity Descriptions (CAD)* – P. Federline
 - 1. (NEW) NC Pre-K TANF
 - 2. (NEW) NC Pre-K Non-TANF
 - 3. FTCC Subsidy
- F. No Weapons Policy* – M. Sonnenberg
- G. WAGES^Δ – M. Sonnenberg
- H. Family Connects^Δ – M. Sonnenberg
- I. Paid Family Leave^Δ – M. Sonnenberg
- J. PFC Education Express^Δ – M. Sonnenberg
- K. PFC Website^Δ – S. Moyer

X. Consent Agenda Items*

- A. *Human Resource Committee – (November 13, 2019) – H. Debnam*
 - 1. *Organizational Chart and Memorandum*
 - 2. *Job Descriptions*
 - a. *Administrative Specialist*
 - b. *Policies (Providing Guidelines for HR Policy Strategies)*
 - i. *HR Policies Memorandum*
 - ii. *Abbreviated Schedule Memorandum*
- B. *Board Development Committee – (November 13, 2019) – A. Neal*
 - 1. ***See Section VIII. A.***
- C. *Facility & Tenant Committee – (November 18, 2019) – H. Debnam*
 - 1. *No Weapons Policy (See Section IX.F.)*
- D. *Committee Information (Non Action)^Δ*
 - 1. *Facility and Tenant Committee – (November 18, 2019) – H. Debnam*
 - a. *Infrastructure Repair Project (See Board Priorities, Section VIII.B.)*
 - 2. *CCR&R Committee – (November 20, 2019) – W. Wesley*
 - a. *Information sheet attached*

XI. Adjourn [2:00]

* Needs Action ^Δ Information Only ! Possible Conflict of Interest (Recusals)

^ε Electronic Copy (Hard copies available upon request)

Partnership for Children of Cumberland County, Inc.
Board of Directors Meeting Minutes
September 26, 2019 12:35 pm to 2:00 pm
Be the Driving Force

MEMBERS PRESENT: Patricia Crouch (D), Robin Deaver, Hank Debnam, Dr. Phyllis Dunham, Terrasine Gardner, Jim Grafstrom, Sandee Gronowski, Dr. Meredith Gronski, Michael Hardin, Cotina Jones, Karen McDonald, Tre'vone McNeill, Perry Melton, Ayesha Neal, Tawnya Rayman, Chas Sampson and Wanda Wesley

MEMBERS ABSENT: Christiana Adeyemi, Amy Cannon, Lisa Childers, Dr. Marvin Connelly, Jr., Angela Crosby, Alana Hix (D), Shauna Hopkins, Brenda Reid Jackson, Katy Lollis, Angie Malave, Jami McLaughlin and Jennifer Taft

NON-VOTING ATTENDEES: Arnita Davis, Belinda Gainey, Marie Lilly, Rosalie Mallon, Sharon Moyer, Kalia Mullins (UNCP Intern), Mary Sonnenberg and Mike Yeager

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Networking		None	None
II. Determination of NC Pre-K Quorum & Call to Order		None	None
III. Adjourn NC Pre-K		None	None
IV. Determination of Board Quorum & Call to Order	The meeting of the Board of Directors was held at the Partnership for Children Resource Center, 351 Wagoner Drive, Fayetteville, NC, on September 26, 2019 beginning at 12:35 pm pursuant to prior written notice to each Board member. Chas Sampson, Chair, determined that a quorum was present and called the meeting to order. Belinda Gainey, Executive Specialist, was Secretary for the meeting and recorded the minutes.	Called to Order	None
A. Volunteer Forms ^Δ			
1. Board Donations – 21%			
2. PFC 10-10 Club			
B. Board Attendee Regrets ^Δ			
	A. Chas Sampson asked board members to complete the volunteer form that was placed with their packets. The form is to include time spent reading emails, reviewing packets and all other meetings they may have attended in regards to the Partnership for the Children which did not require them to sign-in.	None	None
	A.1. Chas stated that all board members are required to make a board donation. Donations can be made on the PFC website.	None	None
	A.2. Sharon Moyer stated that an easy way to provide a board donation is to join the PFC 10-10 Club. This consists of donating \$10 a month for a year and volunteering for 10 hours a year. Attending board/committee meetings does count towards the volunteer time.	None	None
	B. Mary Sonnenberg reported that board members are only to respond to board meeting invites if they are not attending the board meeting; regrets only. This is an easier way to determine how many lunches need to be ordered for each meeting.	None	None
V. Approval of Minutes*			
A. July 25, 2019 – Open Session*	A. The minutes of the July 25, 2019 Board of Directors meeting were previously distributed and reviewed by the board members.		



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<p>B. July 25, 2019 – Closed Session*</p> <p>C. June 20, 2019 – Executive Committee (Acting as Board)^Δ</p>	<p>Michael Hardin moved to accept the July 25, 2019 Board Meeting minutes as presented. Terrasine Gardner seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>B. The minutes of the July 25, 2019 Closed Session of the Board meeting were distributed at the meeting by Belinda Gainey and reviewed by the board members. Sandee Gronowski moved to accept the July 25, 2019 Closed Session Board meeting minutes as presented. Hank Debnam seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>C. The minutes of the June 20, 2019 Executive Committee (Acting as Board) were distributed and reviewed by the board members. These minutes were provided as an FYI and did not require a vote.</p>	<p>Motion Carried</p>	<p>None</p>
<p>VI. Consent Agenda – Providing Oversight* (See Section X.)</p>	<p>Chas Sampson requested a motion to accept the Consent Agenda Section X. Sandee Gronoski moved to accept the Consent Agenda Section X. as presented. Perry Melton seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. The motion carried.</p>	<p>Motion Carried</p>	<p>None</p>
<p>VII. President's Report^Δ</p>	<p>See attached sheet <i>Not on President's Report:</i></p> <ul style="list-style-type: none"> - Think Babies Grant received. To do advocacy training for providers who provide care for infants and toddlers. The training took place on 9/21/19 and was well attended. - Birth to Five Strategic Plan Grants – Feedback sessions took place to get family and provider input. Information from the sessions will be provided to the state. 		
<p>VIII. Establishing a Strategic Direction for the Future</p> <p>A. Board Development Committee</p> <ol style="list-style-type: none"> 1. Board Matrix – Terms Ending ^Δ 2. Board Position Change* <ol style="list-style-type: none"> a. Tre'vone McNeill from Parent of a Child 5 or Younger to the Faith Community 3. Strategic Planning ^Δ <p>B. Board Priorities ^Δ</p>	<p>A.1. Ayesha Neal reported that there are several individuals whose terms are ending on the board in the near future. Ayesha asked board members if they know of anyone who may be a good fit for the PFC board to submit a nomination form. Mary Sonnenberg reported that there are not many individuals whose terms expire in June 2020 but there are several in June 2021.</p> <p>A.2.a. Chas reported that the Board Development Committee recommends changing Tre'vone McNeill's position on the board from Parent of a Child 5 or Younger to the Faith Community.</p> <p>Hank Debnam moved to accept changing Tre'vone McNeill's position on the board as presented. Tawnya Rayman seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. The motion carried.</p>	<p>None</p>	<p>None</p>
		<p>Motion Carried</p>	<p>None</p>



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	<p>A.3. Mary stated that this is a good year for the board to revisit strategic planning since there are several new board members and PFC goes into allocation next year. During allocation, PFC looks at funding over a three year period. The Board Development Committee suggested to have two, two-hour meetings, set aside from a board meeting, to review what is already on the strategic plan, look at things that are coming up and make sure there is engagement from the board on how PFC sets its priorities. There will be someone facilitating the meeting. A doodle poll will be sent to determine the date and time of the meeting. Everyone on the board was asked to think of what they really want to know in order to help PFC determine what to keep doing, what data do they want. Is there something they really want to know about what PFC does.</p> <p>B. See handout</p>	None	None
<p>IX. Ensuring Adequate Resources & Engagement</p> <p>A. Financial Summary: August 2019^Δ</p> <ol style="list-style-type: none"> 1. Smart Start 2. NC Pre-Kindergarten 3. South West Child Development Commission (SWCDC) – Region 5 4. All Funding Sources 5. Cash and In-Kind Report – A. Hall <p>B. Final FY 18/19 Cash and In-Kind Report^Δ</p> <p>C. Fixed Assets Disposals*</p> <p>D. Projected Reversions/Carry Forward^Δ</p>	<p>A.1.-4. Marie Lilly provided an overview of the Financial Summary with the board.</p> <p>A.5. Marie provided an overview of the Cash and In-Kind Report.</p> <p>B. The Final FY 18/19 Cash and In-Kind Report was issued for information only.</p> <p>C. Marie reviewed the Fixed Assets Disposals with the board.</p> <p>Hank Debnam moved to accept the Fixed Assets Disposals as presented. Perry Melton seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. The motion carried.</p> <p><i>Not on agenda:</i> Mary Sonnenberg reported that PFC will go back to participating at the Fayetteville Dogwood Festival for two days instead of one. Instead of being located in one particular area of the festival, PFC staff/volunteers will be located in different sections of the festival. This should allow more exposure.</p> <p>D. Mary reported that the projected amount of reversions from DCDEE has been received. Based on the projections all partnerships are receiving at least 89% back. PFC is going to send out an email to all DSPs and ask if they need more money. This request is due back before a scheduled mid-October budget meeting.</p> <p><i>Not on agenda:</i> Mary stated that PFC does shared services with other counties. PFC is the MAC site which does accounting for other partnerships in 5 counties; PFC is the Region 5 Lead, which is an 8-county region. PFC provides technical assistance, school-age technical assistance, consumer education and resource and referral. PFC uses a GEMS Lite database and had a number of customers using GEMS. Hoke County PFC contracts with PFC to do their planning and evaluation. The IT Department has 16 external customers to bring in revenue. PFC also rents space in the building.</p>	<p>None</p> <p>None</p> <p>None</p> <p>Motion Carried</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p>	<p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p> <p>None</p>



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X. Consent Agenda Items/Items for Information (See Agenda)	The Consent Agenda items were approved in Section VI. Consent Agenda – Providing Oversight.		
XI. Adjourn	As there was no further business; the chair announced the meeting adjourned. The meeting was adjourned at 2:00 pm.	Adjourned	None

Submittal: The minutes of the above stated meeting are submitted for approval. _____

Secretary of Meeting

Date

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

Committee Chair

Date



Partnership for Children of Cumberland County, Inc. (PFC)
Executive Committee (Acting as Board) Meeting Minutes
August 29, 2019 (10:33 am-12:03 pm)
Be the Driving Force



MEMBERS PRESENT: Angela Crosby, Hank Debnam, Jim Grafstrom, Sandee Gronowski, Michael Hardin, Alana Hix (D), Ayesha Neal, Chas Sampson and Wanda Wesley
MEMBERS ABSENT: Amy Cannon, Dr. Marvin Connelly, Jr., Dr. Meredith Gronski and Perry Melton
NON-VOTING ATTENDEES: Pamela Federline, Belinda Gaaney, Marie Lilly, Carole Mangum, Sharon Moyer, Kalia Mullins (UNCP Intern), Anthony Ramos, Mary Sonnenberg and Mike Yeager

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Determination of Quorum & Call to Order – Chas Sampson, Chair A. Fundraising and Friend Raising 1. Board Donations a. PFC 10-10 Club 2. Thank You Notes to Donors 3. Volunteer Forms 4. FY 19/20 Required Documents	The scheduled meeting of the Executive Committee was held at the PFC Family Resource Center at 351 Wagoner Drive, Fayetteville, NC, on Thursday, August 29, 2019, and beginning at 10:33 am pursuant to prior written notice to each committee member. Chas Sampson, Chair, determined that a quorum was present and called the meeting to order. Belinda Gaaney, Executive Specialist, was Secretary for the meeting and recorded the minutes. A.1. Chas Sampson stated that board donations are required from all board members. A.1.a. Sharon Moyer stated that participation in the PFC 10-10 Club does count toward board donations. Donations can be made on the website at www.ccpfc.org . A.2. There were no Thank You Notes to be completed. A.3. Chas asked the members to fill out the volunteer form if they read the packet prior to coming to the meeting. Marie Lilly stated that the rate on the volunteer form has increased. A.4. Chas asked all committee members to complete their FY 19/20 Required Documents and return them to Belinda Gaaney.	Called to Order None None None None None	None None None None None None
II. Consent Agenda – Providing Oversight* (Section VII.A.) <i>(Please Reference Agenda)</i>	Chas Sampson requested a motion to accept the Executive Committee Consent Agenda Section VII.A. Sandee Gronowski moved to accept the Executive Committee Consent Agenda Section VII.A. as presented. Hank Debnam seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. The motion carried.	Motion Carried	None
III. President's Report ^Δ	See attached sheet	None	None
IV. Establishing a Strategic Direction for the Future A. Board Priorities Update ^Δ 1. NC Pre-K 2. Community Engagement 3. Infrastructure B. New Board Orientation ^Δ C. PFC FY 18/19 Audit ^Δ	A.1.-A.3. An overview was provided on the Board Priorities – NC Pre-K, Community Engagement and Infrastructure. NC Pre-K – 1449 children have been placed within NC Pre-K; allocation is 1531. There are 240 applications in waiting list, these will be processed and the children will be placed if their applications are approved. A waiting list is being created so if slots come open there will be children who can fill them. Site selection will take place this year and PFC will focus on the areas where more sites are needed.	None	None

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Executive Committee (Acting as Board) Meeting Minutes
August 29, 2019 (10:33 am-12:03 pm)
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	<p>Community Engagement – The PED Committee and several board members have been focusing more on a 5-year Fund Development Plan. NCPC has started a fundraising collaborative, providing assistance with fundraising. NCPC is helping build a fund development plan and executing the plan. A draft plan for this organization will be provided at the next PED Committee meeting. Michael Hardin stated that PFC should be seeking grants to assist with finances and not depending on the federal and state funds the organization receives. Michael stated that PFC needs to think of ways to put money aside to make sure there is money for needs that may arise, such as building needs.</p> <p>Infrastructure – PFC now has a new sign, a kiosk in the front lobby – board members will receive bar codes so they can sign in in the near future, new decals on the doors and the front door is now automatic. The engineer should arrive on 9/12/19 to begin inspection of the building and determine the building needs. There is only one available office space available in the building.</p> <p>B. Ayesha Neal provided an update on the New Board Orientation. Mary will meet with all new board members and have one-on-one discussions.</p> <p>C. Mary stated that PFC is in the middle of an audit. The auditors were onsite for one day and is now requesting further information. The audit packet is due to NCPC by 9/4/19.</p>	None	None
<p>V. New Business</p> <p>A. Financial Summary: July 2019^Δ</p> <p>B. Personnel – Organization Chart*</p> <p>C. Liquidity Disclosure Policy^Δ</p>	<p>A. Marie Lilly provided an overview of the July Financial Summary.</p> <p>B. Mary Sonnenberg reported that it is being recommended that the Healthy Social Behavior Specialists and Infant and Toddler Specialists positions be changed from Non-Exempt to Exempt. There are also 2 new positions being created in the CCR&R department – Part-time Information Referral Assistant and Healthy Social Behavior (HSB) Fidelity Coach. The new positions have been added to the PFC Organization Chart. Hank Debnam moved to accept the positions changing from Non-Exempt to Exempt, the two new positions and the PFC Organizational Chart as presented. Ayesha Neal seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. The motion carried.</p> <p>C. Mary Sonnenberg stated that as a new requirement, PFC will need to generate a Liquidity Disclosure Policy. The PFC policy will show that PFC is maintaining sufficient responsibility and resources. This is a disclosure that now has to be included in the PFC financial statement reporting. Marie Lilly provided a breakdown of PFC funds and how each are used. These are all provided in the PFC financials and are standard practice. This information will be used to assist with creating the Liquidity Disclosure Policy.</p>	<p>None</p> <p>Motion Carried</p> <p>None</p>	<p>None</p> <p>None</p> <p>None</p>
<p>VI. CLOSED SESSION – PERSONNEL ACTION*</p>	<p>At 11:50 am, Chas Sampson, asked for a motion to go into closed session to discuss Personnel Actions, pursuant to NC Open Meetings Law, §143-318.11. Closed Sessions, Section (6) – To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.</p>		



Partnership for Children of Cumberland County, Inc. (PFC)
Executive Committee (Acting as Board) Meeting Minutes
August 29, 2019 (10:33 am-12:03 pm)
Be the Driving Force



	<p>Sandee Gronowski moved to enter into closed session with Mary Sonnenberg and Anthony Ramos present for a brief amount of time. Ayesha Neal is to act as secretary for the closed session. Hank Debnam seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p> <p>At 12:01 pm Jim Grafstrom moved to go out of closed session and enter open session. Michael Hardin seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. The motion carried.</p> <p>The Executive Committee meeting went back into open session at 12:02 pm Hank Debnam made the motion to approve the decisions made in closed session. Michael Hardin seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no abstentions. The motion carried.</p>	Motion Carried	None
		Motion Carried	None
		Motion Carried	None
VII. Consent Items/Items for Information (See Agenda)		None	None
VIII. Adjournment – Chas Sampson, Chair	As there was no further business, the meeting was adjourned at 12:03 pm.	Adjourned	None

Submittal: The minutes of the above stated meeting are submitted for approval.

Secretary of Meeting

Date

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

Committee Chair

Date



PFC is a 501(c)(3) nonprofit organization supported by public and private funds through Smart Start – North Carolina's Early Childhood Initiative, tax-deductible donations, and grants.

Nomination Form Board of Directors Membership

Contact Information

Nominee Name: Pamela Adams-Watkins
Company Name: Cumberland Co. Schools
Work Address: 2465 Gillespie St.
Fay, NC 28306
Home Address: [REDACTED]
Work Phone: Fay, NC 28306
910-4678-2440 Cell Phone: 910-824-0041
Home Phone: [REDACTED] Home Email: _____
Work Email: pameloadams@ccs.k12.nc.us LinkedIn Account: Yes ☒ No ☒

Personal Information – Please use back or additional sheets if necessary.

Please explain how the nominee would contribute to the Partnership's mission as a board member:

Executive Director of Exceptional Children

What work experience or expertise would this nominee bring? (attach resume if helpful)

see above

List experiences as a volunteer (including boards, committees, other community service):

Nominee, please list your personal reasons for being willing to serve on the Partnership board:

In order to provide a solid link w/ CCS and PFC to better serve our students.

Authorization

The undersigned certify that the above information is true and accurate and permission is given to use the above information for nomination purposes.

Pamela Adams-Watkins
Printed Name of Nominee

P. Adams-Watkins
Signature of Nominee

10/18/19
Date

Printed Name of Board Member
Submitting Application

Signature of Board Member
Submitting Application

Date

Designee Assignment Form

FY 2019/2020

I, Pamela A. Watkins, am a board member in good standing. Please allow the following qualified person to attend Board meetings in my stead and to vote in my absence.

Contact Information

Designee Name: Nicole Sinclair
Company Name: Cumb Co. Schools
Work Address: 2465 Gillespie Ave Fay, NC 28306
Home Address: _____
Work Phone: 910-678-2440 Fax Number: 910-678-2620
Home Phone: _____ Cell Number: _____
Work Email: nicolesinclair@ccs-kl2.nc.us
Home Email: _____

Justification

Please explain how the designee is qualified to attend Board meetings and vote on your behalf:

Nicole is the director of exceptional children for
CCS.

What work experience or expertise does this designee have to enable them to vote on issues related to the Partnerships mission?

Authorization

I certify that the above information is true and accurate to the best of my knowledge.

P. Adams Walker
Signature of Board Member Assigning Designee

10/18/19
Date

Board Transition Worksheet - November 13, 2019

NCPK Suggested Roles - Government		1st Term	2nd Term
	Board Member	Expires	Expires
County Commissioner's Office	Open		
County Manager's Office	Cannon, Amy		6/30/2021
Department of Social Services - NC Pre-K Mandated	Reid-Jackson, Brenda		NCPK
Local Health Agency or Health Services Provider	Open		
School Administrator - NC Pre-K Mandated	Connelly, Dr. Marvin		NCPK
Higher Education Institution	Deaver, Robin	6/30/2020	6/30/2023
	Gronski, Dr. Meredith	6/30/2020	6/30/2023
Local Cooperative Extension Agency	Childers, Lisa		6/30/2021
Local Public Library	Jones, Cotina	6/30/2022	6/30/2025
Municipal Government	McDonald, Karen	6/30/2020	6/30/2023
NCPK Suggested Roles - Services		1st Term	2nd Term
	Board Member	Expires	Expires
Child Care Provider - Licensed Center - NC Pre-K Mandated	Crosby, Angela		6/30/2021
	Melton, Perry		6/30/2021
Child Care Provider - Licensed Home	Open		
Military Child Care Rep	Open		
Local Head Start Program Representative - NC Pre-K Mandated	Adeyemi, Christiana		NCPK
Local Mental Health Community Organization	Gardner, Terrasine	6/30/2022	6/30/2025
	Wesley, Wanda	6/30/2020	6/30/2023
Child Care Resource & Referral (non-employee) or Another Child-Serving Agency Representative - NC Pre-K Mandated	Neal, Ayesha	6/30/2021	6/30/2024
Other Non-Profit Human Service Agency	Hopkins, Shauna	6/30/2021	6/30/2024
Public School Exceptional Children's Preschool Program Representative - NC Pre-K Mandated	Dr. Pamela Adams-Watkins??		NCPK
NCPK Suggested Roles - Business/Community		1st Term	2nd Term
	Board Member	Expires	Expires
Parent of a child 5 or younger - NC Pre-K Mandated	Hardin, Michael	6/30/2020	6/30/2023
	McLaughlin, Jami	6/30/2021	6/30/2024
Faith Community	McNeill, Tre'vone	6/30/2022	6/30/2025
Inter-Agency Coordinating Council or parent of a child with a disability	Rayman, Tawnya	6/30/2020	6/30/2023
Foundation or other philanthropic organization	Open		
Business Leader	Grafstrom, James		6/30/2021
	Malave, Angie		6/30/2021
	Sampson, Chas	6/30/2020	6/30/2023
	Lollis, Katy	6/30/2022	6/30/2025
Military Community Rep	Gronowski, Sandee	6/30/2020	6/30/2023
Community At Large	Taft, Jennifer	6/30/2021	6/30/2024
	Dunham, Dr. Phyllis	6/30/2021	6/30/2024
	Debnam, Hank		6/30/2020
	Morris, Charles		Emeritus
		1st Term Ending 6/30/20 = 8	
		2nd Term Ending 6/30/20 = 1	
		1st Term Ending 6/30/21 = 5	
		2nd Term Ending 6/30/21 = 6	
		1st Term Ending 6/30/22 = 4	
		2nd Term Ending 6/30/22 = 1	
		2nd Term Ending 6/30/23 = 8	
		2nd Term Ending 6/30/24 = 5	
		2nd Term Ending 6/30/25 = 4	

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

FINANCIAL SUMMARY - WHAT YOU NEED TO KNOW

Board Responsibility

The review of the financial statements is the responsibility of the Committee and Board Members of PFC.

The detailed financial reports have been provided to you via email and will be provided electronically during the meeting.

October 31, 2019

1 Balance Sheet

- The cash balances; investments and liabilities are at the anticipated amounts and are sufficient for the current needs.
- Historically at yearend and in July, funds are at its lowest until grant reimbursements are received during the first quarter.

2 Smart Start Grant [State Funds]

- PFC's Smart Start grant budgets are reflected at full allocation effective 07-01-2019.
- The total allocation for FY2019-2020 is \$6,573,047 including DSS and WAGE\$.

3 NC Pre-Kindergarten Grant [State and Federal Funds]

- PFC is in full contract with DCDEE effective 07-01-2019.
- The total grant was \$8,923,135, but has been increased by additional state funding of \$174,963, effective 10-01-2019.
This brings the total grant to \$9,098,098, which currently consists of \$2,174,469 of state funds and \$6,923,629 of federal funds.

4 DCDEE - Region 5 Grants [Federal Funds]

- PFC's three Region 5 grants are not all in contract effective 07-01-19. Information will provided at a later date.
- Region 5 Core is in full contract with SWCDC effective 07-01-2019, which is \$6,765.00 more than FY 18/19.

5 All Funding Sources

- The cash balance at month-end is as projected and is sufficient for the requirements of the upcoming month.
- There are no current year reimbursements from grantors in the month of September.

6 Unrestricted State Revenues (USR)

- The goal is to continue to use these funds only when other funding streams cannot be used or is not available.

- The cash equivalent balances in Fund 208 consists of the following at the end of the month:

PNC Bank Money Market Account	220,095.41	<i>Does not include interest earned in Fund 899</i>
Select Bank - Certificate of Deposit	100,000.00	
Lumbee Bank - Certificate of Deposit	100,000.00	
Select Bank - Checking Account [from investments]	-	
Lumbee Bank - Checking Account [from investments]	100.00	<i>Deposited \$100, fees of \$40 refunded</i>
E-Trade Funds Account	68,000.00	
	<u>488,195.41</u>	

PNC Bank Money Market - Fund 208	220,095.41
PNC Bank Money Market - Fund 899	23,182.94
	<u>243,278.35</u>

Investments - Fund 208	488,195.41
Interest Earned - Fund 899	23,182.94
TOTAL INVESTMENTS PLUS INTEREST	<u>511,378.35</u>

7 Cash and In-kind Report

- The 19% match amount reflected on the monthly report is reflected at 100% of the full allocation.
- PFC's Leadership Team, staff and Board members will continue to discuss and implement strategies to meet our match requirement. PFC did not meet the 19% match requirement for FY1819, FY1718 nor for FY1617.
- The penalty for not meeting the match in FY1718 was waived due to the lack of data from DSS parent fees. Any penalties for FY1819 were also waived for counties that were affected by Hurricane Florence as well as for all counties due to lack of county specific data from DSS parent fees.

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

FOOTNOTES FOR FINANCIAL REPORTS October 31, 2019

FOOTNOTES - BALANCE SHEET

A. The cash accounts at October 31, 2019 total \$1,603,529.67.

Included in the cash balance amount are the following investment vehicles:

Banking Institution	Investment Type	Current Amount	Term (months)	Maturity Date	Interest Rate	Annual Percentage Yield
PNC Bank	Money Market	\$243,278.35	n/a	n/a	n/a	.50%
Select Bank	CD	\$100,000.00	15	05/20/20	2.47%	2.50%
Lumbee Bank	CD	\$100,000.00	15	05/21/20	2.26%	2.29%
Lumbee Bank	Checking	\$100.00	n/a	n/a	n/a	n/a
E-Trade	Financial Trades	\$68,000.00	n/a	n/a	n/a	n/a
Cumberland Community Foundation	Beneficial Interest in Endowment Fund	\$31,384.00	n/a	n/a	n/a	n/a
TOTAL		\$542,762.35				

B. Employees' payroll deductions at October 31, 2019 from the current month and from prior months total \$1,665.43. These accounts are reconciled on a monthly basis and at yearend to ensure that the correct amounts are being accounted for.

C. Per Board approval, an endowment fund was established on June 29, 2012 with the Cumberland Community Foundation, Inc. with an initial amount of \$25,000.00. Since this amount is an irrevocable gift of assets, it is classified as a permanently restricted net asset for accounting purposes. It is also classified as a "Beneficial Interest in Community Foundation" in the Assets section of the Balance Sheet.

NCPC defines permanently restricted net assets as "used to classify assets that have donor-imposed stipulations that neither expire with time nor can be fulfilled or removed by actions of the organization. An example would be an endowment fund whereby the principal is maintained for investment purposes and the interest earnings may be available for use. This FASB code is rarely used."

Additional funds totaling \$4,732.00 was added to the endowment as of June 30, 2013. The Partnership made an additional deposit of \$768.00 to the endowment in September 2014. The Partnership also made an additional deposit of \$666.00 to the endowment in July 2015. During January 2016, additional deposits totaling \$218.00 were received for the endowment. This amount was transferred to the Foundation in February 2016. The total contributions from the Partnership to the endowment, including these funds, are now a total of \$31,384.00. There were no additional funds added to this endowment during the 2016-2017 fiscal year.

FOOTNOTES FOR FINANCIAL REPORTS

October 31, 2019

FOOTNOTES - SMART START GRANT SPREADSHEET

SERVICES (In-House Activities): The Smart Start grants for all of the Service budgets are in full contract effective July 1, 2019.

DIRECT SERVICE PROVIDERS: The Smart Start grants for the Direct Service Providers (DSPs) budgets are in full contract at July 1, 2019.

ADMINISTRATION: The Smart Start grant for the Administration budget is in full contract at July 1, 2019.

Effective September 15, 2019 a new activity for the Fundraising Administration 1% allocation was established by decreasing the Smart Start P&E Services activity and increasing the Fundraising Administration Activity by \$65,730.

NC Pre-K: The total grant was \$8,923,135 as of 07-01-19, but has been increased by additional state funding of \$174,963, effective 10-01-2019. This brings the total grant to \$9,098,098, which currently consists of \$2,174,469 of state funds and \$6,923,629 of federal funds.

Partnership for Children of Cumberland County, Inc.
Balance Sheet
October 31, 2019

Assets

Bank of America Checking Account	\$ 1,060,367.32	}	A
PNC Bank - Money Market Reserve	243,278.35		
Select Bank - Certificate of Deposit	100,000.00		
Lumbee Bank - Certificate of Deposit	100,000.00		
Select Bank - Checking Account [from investments]	0.00		
Lumbee Bank - Checking Account [from investments]	100.00		
E-Trade Funds Account	68,000.00		
Petty Cash, Change Funds, Undeposited Receipts	400.00		
Beneficial Interest in Community Foundation	31,384.00		
Employee Advances (for travel)	0.00		
	<hr/>		

Total Assets

1,603,529.67

Liabilities and Net Assets

Health Insurance Payable	(30.78)	}	B
Flex-Spending Payable	(1,109.11)		
AFLAC Payable	(558.46)		
Payroll Withholding - 401k	0.01		
Dental Insurance Payable	27.78		
Vision Payable	5.13		
Legal Shield Payable	0.00		
Tenant Security Deposits	21,961.80		
Unrestricted Net Assets	1,066,796.70		
Temporarily Restricted Net Assets	135,132.78		
Permanently Restricted Net Assets	31,384.00		C
Excess Revenues over (under) Expenditures	349,919.82		
	<hr/>		

Total Liabilities and Net Assets

\$ 1,603,529.67

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2019 - 2020

FY 19/20 SMART START FULL ALLOCATION	\$6,573,047
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TOTAL ALLOCATION FOR ADMINISTRATION ----->	\$383,479
FY 19/20 Smart Start Admin Base Allocation	\$317,749
FY 19/20 Additon of 1% Fundraising Grant [9200-990]	\$65,730

TOTAL ALLOCATION FOR SERVICES ----->	\$6,189,568
FY 19/20 Smart Start Services Allocation :	\$6,255,298
FY 19/20 Reduction for 1% Fundraising Grant [9200-990]	\$ (65,730)

AS OF OCTOBER 31, 2019

If monthly spending was equal,
at month-end, the percentages
should be:

					EXPENDITURES					33%		67%	
Activity		Agency		09/15/19						Remaining	% of	% of	
				Budget	Advances	August	September	October	Y-T-D	Budget	Budget Expended	Available Funds	
Early Care & Education Subsidy - TANF Only													
1	Subsidized Child Care	Dept. of Social Services		\$ 2,230,306.00		\$ 38,146.00	\$ 31,783.00	\$ 62,788.00	\$ 179,125.00	\$ 2,051,181.00	8%	92%	
2	CCR&R - Subsidy	IH Partnership for Children		\$ 366,368.00		\$ 16,647.68	\$ 23,000.00	\$ 34,620.72	\$ 92,297.22	\$ 274,070.78	25%	75%	
3	Child Care Scholarships	Fayetteville Tech. Com. College		\$ 207,260.00		\$ -	\$ 20,345.23	\$ 27,783.98	\$ 48,129.21	\$ 159,130.79	23%	77%	
		ECE Subsidy TANF Total:	45%	\$ 2,803,934.00	\$ -	\$ 54,793.68	\$ 75,128.23	\$ 125,192.70	\$ 319,551.43	\$ 2,484,382.57	11%		
		Minimum of 39% Required											
Early Care & Education Subsidy - Non-TANF													
4	CCR&R - Non-TANF Dual Subsidy	IH Partnership for Children		\$ 59,500.00		\$ 20,232.85	\$ 22,951.99	\$ 730.00	\$ 56,926.93	\$ 2,573.07	96%	4%	
5	Spainhour/Child Play	Easter Seals UCP		\$ 91,716.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 91,716.00	0%	100%	
		ECE Subsidy Non-TANF Total:	2%	\$ 151,216.00	\$ -	\$ 20,232.85	\$ 22,951.99	\$ 730.00	\$ 56,926.93	\$ 94,289.07	38%		
Early Care & Education Subsidy - Administration													
6	Subsidy Support Staff	Dept. of Social Services		\$ 159,807.00		\$ 65,631.20	\$ 33,768.75	\$ -	\$ 159,807.00	\$ -	100%	0%	
7	Child Care Scholarship - Admin Support	Fayetteville Tech. Com. College		\$ 11,450.00		\$ 1,233.32	\$ 1,274.84	\$ 1,245.79	\$ 3,753.95	\$ 7,696.05	33%	67%	
8	CCR&R - Subsidy Administration	IH Partnership for Children		\$ 35,150.00		\$ 4,277.07	\$ 110.98	\$ -	\$ 6,927.35	\$ 28,222.65	20%	80%	
		ECE Subsidy Administration Total	3%	\$ 206,407.00	\$ -	\$ 71,141.59	\$ 35,154.57	\$ 1,245.79	\$ 170,488.30	\$ 35,918.70	83%		
Early Care & Education Quality & Affordability													
9	CCR&R - Core Services	IH Partnership for Children		\$ 1,389,200.00		\$ 127,127.07	\$ 110,612.77	\$ 121,984.81	\$ 444,652.40	\$ 944,547.60	32%	68%	
10	WAGE\$	Child Care Svcs. Association		\$ 371,554.00		\$ 72,793.47	\$ 29,566.87	\$ 26,148.44	\$ 128,508.78	\$ 243,045.22	35%	65%	
		ECE Quality Total:	28%	\$ 1,760,754.00	\$ -	\$ 199,920.54	\$ 140,179.64	\$ 148,133.25	\$ 573,161.18	\$ 1,187,592.82	33%		
		Minimum of 70% Total Required		80%									
Health and Safety													
11	Assuring Better Health and Development (ABCD)	Carolina Collaborative Community Care (4C)		\$ 92,238.00		\$ 9,517.75	\$ 8,884.48	\$ 7,546.53	\$ 33,773.63	\$ 58,464.37	37%	63%	
12	Family Connect NEW at 07-01-18	IH Partnership for Children		\$ 100,000.00		\$ -	\$ 383.89	\$ 22,500.00	\$ 22,883.89	\$ 77,116.11	23%	77%	
13	Kindermusik & Music Therapy [NEW PSC FOR FY1819 effective 7-1-18 per NCPC]	Kerri Hurley		\$ 57,209.00	\$ 9,534.83	\$ 7,115.53	\$ 2,903.16	\$ 7,415.55	\$ 18,434.24	\$ 38,774.76	32%	68%	
		Health & Safety Total:	4%	\$ 249,447.00	\$ 9,534.83	\$ 16,633.28	\$ 12,171.53	\$ 37,462.08	\$ 75,091.76	\$ 174,355.24	30%		

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC. - SMART START GRANT - FY 2019 - 2020

FY 19/20 SMART START FULL ALLOCATION	\$6,573,047
---	--------------------

TOTAL ALLOCATION FOR ADMINISTRATION ----->	\$383,479
FY 19/20 Smart Start Admin Base Allocation	\$317,749
FY 19/20 Additon of 1% Fundraising Grant [9200-990]	\$65,730

TOTAL ALLOCATION FOR SERVICES ----->	\$6,189,568
FY 19/20 Smart Start Services Allocation :	\$6,255,298
FY 19/20 Reduction for 1% Fundraising Grant [9200-990]	\$ (65,730)

AS OF OCTOBER 31, 2019

										If monthly spending was equal, at month-end, the percentages should be:			
										33%	67%		
										% of Budget Expended	% of Available Funds		
EXPENDITURES													
Activity	Agency			09/15/19 Budget	Advances	August	September	October	Y-T-D	Remaining Budget			
Family Support													
14	Autism Outreach & Resource Ctr.	Autism of CC		\$ 45,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000.00	0%	100%	
15	PFC Family Resource Center	IH Partnership for Children		\$ 158,144.00		\$ 10,397.63	\$ 7,040.58	\$ 9,140.31	\$ 32,772.33	\$ 125,371.67	21%	79%	
16	All Children Excel [ACE]	IH Partnership for Children		\$ 200,950.00		\$ 22,721.10	\$ 17,630.11	\$ 17,133.94	\$ 75,184.01	\$ 125,765.99	37%	63%	
17	Child Passenger Safety Car Seat	IH Partnership for Children		\$ 5,000.00		\$ -	\$ -	\$ 2,257.09	\$ 2,257.09	\$ 2,742.91	45%	55%	
18	Community Engagement & Resource Development	IH Partnership for Children		\$ 254,000.00		\$ 30,933.02	\$ 24,785.00	\$ 20,766.89	\$ 94,262.62	\$ 159,737.38	37%	63%	
19	Reach Out & Read Grant	Carolina Collaborative Community Care (4C)		\$ 16,500.00		\$ 846.25	\$ 340.11	\$ 175.92	\$ 1,594.21	\$ 14,905.79	10%	90%	
	Family Support Total:		11%	\$ 679,594.00	\$ -	\$ 64,898.00	\$ 49,795.80	\$ 49,474.15	\$ 206,070.26	\$ 473,523.74	30%		
System Support													
20	P&E - Planning & Evaluation	IH Partnership for Children		\$ 338,216.00		\$ 33,307.30	\$ 19,170.80	\$ 14,469.88	\$ 104,330.76	\$ 233,885.24	31%	69%	
	System Support Total:		5%	\$ 338,216.00	\$ -	\$ 33,307.30	\$ 19,170.80	\$ 14,469.88	\$ 104,330.76	\$ 233,885.24	31%		
			Total of Approved Projects:			\$ 6,189,568.00	\$ 9,534.83	\$ 460,927.24	\$ 354,552.56	\$ 376,707.85	\$ 1,505,620.62	\$ 4,683,947.38	
21	Administration	IH Partnership for Children	5%	\$ 317,749.00	\$ -	\$ 57,222.11	\$ 35,127.45	\$ 28,870.06	\$ 152,851.09	\$ 164,897.91	48%	52%	
22	1% Fundraising NEW for FY2019-2020	IH Partnership for Children	1%	\$ 65,730.00	\$ -	\$ -	\$ -	\$ 1,006.59	\$ 1,006.59	\$ 64,723.41	2%	98%	
Unallocated Smart Start SERVICES Funds				\$ -									
Unallocated Smart Start ADMINISTRATION Funds				\$ -									
Total Smart Start Funds Expended					\$ 9,534.83	\$ 518,149.35	\$ 389,680.01	\$ 405,577.91	\$ 1,659,478.30				
					Total Allocated Smart Start Funds Remaining					\$ 4,913,568.70			

Partnership for Children of Cumberland County, Inc. - NC PRE-KINDERGARTEN GRANT

FY 19/20 Revenues per Contract		Fiscal Year 2019/ 2020	
\$ 8,398,245	NC Pre-k Grant Payments to Providers		
\$ 174,963	2% CCDF Quality Funds		
\$ 174,963	2% New Capacity Building Funds		
\$ 349,927	4% Administrative Fee		as of October 31, 2019
\$ 9,098,098	Total NC Pre-k Grant		SHOULD BE
		33%	67%

FUND			FY 19/20 Budget					Remaining	% of	% of	
	Activity		10/1/2019	August	September	October	Y-T-D	Budget	Budget Expended	Available Funds	
211	9100-999	Administrative Operations		\$ 58,890.00	\$ 16,572.72	\$ 10,614.03	\$ 1,035.23	\$40,289.49	\$18,600.51	68%	32%
211	3104-001	CCR&R - Core		\$ 83,891.00	\$ 9,950.01	\$ 7,082.11	\$ 6,356.73	\$33,190.60	\$50,700.40	40%	60%
	3323-017	NC Pre-k Coordination (In-Direct)		\$ 207,146.00	\$ 29,105.87	\$ 19,995.29	\$ 19,283.79	\$89,088.77	\$118,057.23	43%	57%
		Services Sub-Total		\$ 291,037.00	\$39,055.88	\$27,077.40	\$25,640.52	\$122,279.37	168,757.63	42%	58%
206	2342-015	NC Pre-k Subsidy (Direct - Child Reimbursement) - State Funds		\$ 1,402,142.15	\$ -	\$ -	\$ 373,550.00	\$373,550.00	\$1,028,592.15	27%	73%
	2348-015	NC Pre-K Non-TANF/CCDF - State Funds		\$ 247,436.85	\$ -	\$ -	\$ 94,750.00	\$94,750.00	\$152,686.85	38%	62%
		Fund 206 Sub-Total		\$ 1,649,579.00	\$0.00	\$0.00	\$468,300.00	\$468,300.00	\$1,181,279.00	28%	72%
319	2342-015	NC Pre-k Subsidy TANF (Direct - Child Reimbursement) - Federal Funds		\$ 5,736,366.10	\$ -	\$ -	\$ 158,880.00	\$158,880.00	\$5,577,486.10	3%	97%
	2348-015	NC Pre-K Non-TANF/CCDF - Federal Funds		\$ 1,012,299.90	\$ -	\$ -	\$ -	\$0.00	\$1,012,299.90	0%	100%
		Fund 319 Sub-Total		\$ 6,748,666.00	\$0.00	\$0.00	\$158,880.00	\$158,880.00	\$6,589,786.00	2%	122%
328	3322-017	NC Pre-K New CCDF Quality Funds - Federal Funds		\$ 174,963.00	\$ 16,024.08	\$ 3,163.77	\$ 6,749.32	\$29,143.08	\$145,819.92	17%	83%
212	3104-001	NC Pre-K New Capacity Building Funds - State Funds effective 10-1-2019		\$44,888	\$ -	\$ -	\$ -	\$0.00	\$44,888.00	0%	100%
212	3323-017	NC Pre-K New Capacity Building Funds - State Funds effective 10-1-2019		\$10,360	\$ -	\$ -	\$ -	\$0.00	\$10,360.00	0%	100%
212	5603-007	NC Pre-K New Capacity Building Funds - State Funds effective 10-1-2019		\$18,082	\$ -	\$ -	\$ 2,009.11	\$2,009.11	\$16,072.89	11%	89%
212	9100-999	NC Pre-K New Capacity Building Funds - State Funds effective 10-1-2019		\$101,633	\$ -	\$ -	\$ 14,842.24	\$14,842.24	\$86,790.76	15%	85%
		Fund 219 Sub-Total		\$ 174,963.00	\$0.00	\$0.00	\$16,851.35	\$16,851.35	\$158,111.65	10%	0%

Total Budget
Remaining

\$8,262,354.71

Total NC Pre-K Grant	\$ 9,098,098.00
Unallocated NC Pre-k Revenues	\$ -
Total NC Pre-k Grant Expended	\$71,652.68
	\$40,855.20
	\$677,456.42
	\$835,743.29
Total State Funds	\$2,174,469.00
Total Federal Funds	\$6,923,629.00
Total NC Pre-K Grant	\$9,098,098.00

Partnership for Children of Cumberland County, Inc.

Region 5 DCDEE Lead Agency Grant
Fiscal Year 2019 - 2020

TOTAL FY 2019 - 2020 REGION 5 LEAD AGENCY ALLOCATION **\$338,791.00** CORE ONLY

FY 2019 - 2020 10% Overhead / Administration Allocation **\$30,399.00**

FY 2019 - 2020 Program/Services Allocation **\$308,392.00**

FY 2019 - 2020 Program/Services Allocation		\$308,392.00		EXPENDITURES					as of October 31, 2019	
				33%		67%				
Activity		07/01/19 Budget	Advances	August	September	October	Y-T-D	Remaining Budget	% of Budget Expended	% of Available Funds
Region 5 Lead Agency - Core Services		\$ 246,166.00	\$ -	\$ 22,235.06	\$ 12,951.99	\$ 13,085.29	\$ 62,957.66	\$ 183,208.34	26%	74%
Core Services - 10% Overhead/Administration for CCR&R		\$ 1,899.00	\$ -	\$ 100.30	\$ 58.83	\$ 266.91	\$ 433.14	\$ 1,465.86	23%	77%
Core Services - 10% Overhead/Administration for Admin Ops		\$ 28,500.00	\$ -	\$ 3,554.66	\$ 1,229.92	\$ 1,071.58	\$ 5,876.72	\$ 22,623.28	21%	79%
Contracts & Grants - Anson County		\$ 9,954.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,954.00	0%	100%
Contracts & Grants - Montgomery County		\$ 8,345.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,345.00	0%	100%
Contracts & Grants - Moore County		\$ 29,399.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,399.00	0%	100%
Contracts & Grants - Richmond County		\$ 14,528.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,528.00	0%	100%
		\$ 338,791.00	\$ -	\$ 25,890.02	\$ 14,240.74	\$ 14,423.78	\$ 69,267.52	\$ 269,523.48	20%	80%
Region 5 Infant Toddler Project		\$ -	\$ -	\$ 14,690.07	\$ 9,871.17	\$ 11,902.35	\$ 46,557.79	\$ (46,557.79)	#DIV/0!	#DIV/0!
Infant Toddler - 10% Overhead/Administration for CCR&R		\$ -	\$ -	\$ 70.30	\$ 24.80	\$ 1,098.31	\$ 1,198.12	\$ (1,198.12)	#DIV/0!	#DIV/0!
Infant Toddler - 10% Overhead/Administration for Admin Ops		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10.13	\$ (10.13)	#DIV/0!	#DIV/0!
		\$ -	\$ -	\$ 14,760.37	\$ 9,895.97	\$ 13,000.66	\$ 47,766.04	\$ (47,766.04)	#DIV/0!	#DIV/0!
Region 5 Healthy Social Behaviors Project		\$ -	\$ -	\$ 13,556.59	\$ 10,068.79	\$ 11,365.96	\$ 44,467.22	\$ (44,467.22)	#DIV/0!	#DIV/0!
Healthy Social Behavior - 10% Overhead/Administration for CCR&R		\$ -	\$ -	\$ 68.30	\$ 41.32	\$ 226.95	\$ 338.23	\$ (338.23)	#DIV/0!	#DIV/0!
Healthy Social Behavior - 10% Overhead/Administration for Admin Ops		\$ -	\$ -	\$ 71.00	\$ -	\$ -	\$ 80.66	\$ (80.66)	#DIV/0!	#DIV/0!
		\$ -	\$ -	\$ 13,695.89	\$ 10,110.11	\$ 11,592.91	\$ 44,886.11	\$ (44,886.11)	#DIV/0!	#DIV/0!
				Total Allocated DCD Funds Remaining				\$ 176,871.33		
Summary for 10% Overhead / Administration	PFC	\$ 30,399.00	\$ -	\$ 3,864.56	\$ 1,354.87	\$ 2,663.75	\$ 7,937.00	\$ 22,462.00	26%	74%

Partnership for Children of Cumberland County, Inc.

All Funding Sources
Fiscal Year 2019 - 2020

FUND CODE		July 1, 2XXX Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			August	September	October	YTD	August	September	October	YTD	
			RESTRICTED FUNDS								
206	NC Pre-K Grant - State Funds (per child)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ -	\$ -	\$ 539,150.00	\$ 539,150.00	\$ -	\$ -	\$ 468,300.00	\$ 468,300.00	\$ 70,850.00
211	NC Pre-K Grant - 4% Admin Fees	\$ (1,062.85)	\$ 40,587.28	\$ -	\$ 82,578.88	\$ 124,229.01	\$ 22,910.60	\$ 37,691.43	\$ 26,675.75	\$ 129,850.86	\$ (6,684.70)
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ 32,718.00	\$ -	\$ -	\$ 32,718.00	\$ 32,718.00	\$ -	\$ -	\$ 32,718.00	\$ -
212	NC Pre-K Expansion Grant - 4% Admin Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,851.35	\$ 16,851.35	\$ (16,851.35)
319	NC Pre-K Grant (per slot) - Federal Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	CASH ADVANCE from DCDEE -NC Pre-K Grant	\$ -	\$ 839,824.00	\$ -	\$ (539,150.00)	\$ 300,674.00	\$ -	\$ -	\$ 158,880.00	\$ 158,880.00	\$ 141,794.00
328	NC Pre-K Grant CCDF Quality Funds-Federal Funds	\$ (50,913.25)	\$ 3,205.91	\$ -	\$ 19,287.85	\$ 73,407.01	\$ 16,024.08	\$ 3,163.77	\$ 6,749.32	\$ 29,143.08	\$ (6,649.32)
329	NC Pre-K Capacity Building Grant - Effective 11-1-18 FEDERAL Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
212	NC Pre-K Capacity Building Grant - Effective 11-1-18 STATE Funds	\$ (14,384.03)	\$ -	\$ -	\$ -	\$ 14,384.03	\$ -	\$ -	\$ -	\$ -	\$ -
	Sub-total for NC Pre-K	\$ (66,360.13)								Sub-total	\$ 182,458.63
301	Family CareGivers Program	\$ (164.12)	\$ 164.00	\$ -	\$ -	\$ 164.00	\$ -	\$ 150.00	\$ 150.00	\$ 300.00	\$ (300.12)
307	DCD Grant - SWCDC	\$ 18,312.10	\$ 28,232.00	\$ -	\$ 26,452.97	\$ 54,684.97	\$ 26,016.12	\$ 14,240.74	\$ 14,297.62	\$ 87,579.56	\$ (14,582.49)
312	Region 5 - Infant/Toddler Project	\$ 1,558.37	\$ -	\$ -	\$ -	\$ -	\$ 14,760.37	\$ 9,895.97	\$ 13,000.66	\$ 57,089.25	\$ (55,530.88)
313	Region 5 - Healthy Social Behavior	\$ 9,593.21	\$ -	\$ -	\$ -	\$ -	\$ 13,695.89	\$ 10,110.11	\$ 11,592.91	\$ 46,714.48	\$ (37,121.27)
807	Region 5 - Program Income	\$ -	\$ 675.00	\$ 1,383.90	\$ 1,515.00	\$ 4,743.90	\$ 5,460.12	\$ 2,155.59	\$ 2,309.15	\$ 9,945.76	\$ (5,201.86)
	Sub-total for Other Restricted	\$ 29,299.56								Sub-total	\$ (112,736.62)
143	Smart Start - Admin. (FY 17/18)	\$ 50.95	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.95	\$ -
144	Smart Start - Services (FY 17/18)	\$ 902.97	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 902.97	\$ -
145	Smart Start - Admin. (FY 18/19)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
146	Smart Start - Services (FY 18/19)	\$ 275,733.74	\$ -	\$ -	\$ -	\$ -	\$ (300.00)	\$ (100.00)	\$ -	\$ 275,131.53	\$ 602.21
147	Smart Start - Admin. (FY 19/20)	\$ -	\$ 28,184.00	\$ 27,020.00	\$ 52,651.00	\$ 147,574.00	\$ 57,222.11	\$ 35,127.45	\$ 29,876.65	\$ 153,857.68	\$ (6,283.68)
148	Smart Start - Services (FY 19/20)	\$ -	\$ 309,881.00	\$ 297,087.00	\$ 275,489.00	\$ 1,319,161.00	\$ 284,325.45	\$ 251,252.21	\$ 277,261.36	\$ 1,010,400.14	\$ 308,760.86
201	MAC SS Grant (Accting/Contracting)	\$ -	\$ 16,348.62	\$ -	\$ -	\$ 16,348.62	\$ 8,082.58	\$ 5,629.25	\$ 12,737.75	\$ 32,277.45	\$ (15,928.83)
216	Dolly Parton's Imagination Library	\$ 3,525.75	\$ -	\$ 7,500.00	\$ -	\$ 7,500.00	\$ -	\$ -	\$ 1,577.00	\$ 1,589.05	\$ 9,436.70
801	Program Income (SS Related)	\$ 82,849.45	\$ 6,134.96	\$ 7,850.89	\$ 4,673.22	\$ 23,698.01	\$ 5,416.12	\$ 3,582.86	\$ 14,308.08	\$ 26,841.01	\$ 79,706.45
804	GEMS Shared Services (PI SS Related)	\$ 1,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,300.00
902	COBRA - Employee Insurance Withholdings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Sub-total for Smart Start & Related	\$ 364,362.86								Sub-total	\$ 377,593.71

Partnership for Children of Cumberland County, Inc.

All Funding Sources
Fiscal Year 2019 - 2020

FUND CODE		July 1, 2XXX Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance	
			August	September	October	YTD	August	September	October	YTD		
	UNRESTRICTED FUNDS											
208	Unrestricted State Revenues - For Operating Purposes	\$ 28,371.63	\$ -	\$ -	\$ -	\$ -	\$ 1,936.10	\$ 1,706.49	\$ 1,685.57	\$ 7,214.67	\$ 21,156.96	
	Unrestricted State Revenues - Invested in CDs and Money Market Account	\$ 488,655.55	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ 103.00	\$ -	\$ 563.14	\$ 488,092.41	
501	Individual Gifts & Donations	\$ 40,140.50	\$ 1,307.00	\$ 342.00	\$ 1,765.01	\$ 6,206.87	\$ 43.04	\$ (25.00)	\$ (100.00)	\$ (101.96)	\$ 46,449.33	
515	Vending Machine Commissions	\$ 369.44	\$ 55.78	\$ 73.60	\$ 33.32	\$ 215.40	\$ 90.00	\$ -	\$ 10.48	\$ 100.48	\$ 484.36	
518	Kohl's Corporate Grants	\$ 3,855.92	\$ -	\$ -	\$ -	\$ 930.00	\$ 386.44	\$ 43.14	\$ -	\$ 429.58	\$ 4,356.34	
526	Unrestricted Private Funds	\$ 540.41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 511.83	\$ -	\$ 511.83	\$ 28.58	
531	PFC Annual Engagements	\$ 247.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 247.80	
536	The CarMax Foundation Grant	\$ 636.43	\$ -	\$ -	\$ -	\$ -	\$ 298.50	\$ -	\$ -	\$ 298.50	\$ 337.93	
537	Foundation for the Carolinas Grant via Long Leaf Foundation	\$ 13,361.63	\$ -	\$ -	\$ -	\$ -	\$ 5,072.68	\$ -	\$ 2,689.80	\$ 11,350.82	\$ 2,010.81	
539	Foundation for the Carolinas Grant - Operation Restoration	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00	
540	Think Babies Community Infant Toddler Project	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 324.96	\$ 1,607.62	\$ 1,932.58	\$ (932.58)	
541	NC Early Care Childhood Foundation ECPC	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 698.96	\$ 194.33	\$ 893.29	\$ (893.29)	
542	NC Early Care Childhood Foundation Family Input	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 295.01	\$ 295.01	\$ (295.01)	
802	PFCRC II (Non-Smart Start)	\$ 110,431.99	\$ 10,225.13	\$ 6,920.62	\$ 14,199.90	\$ 39,657.93	\$ 40,348.43	\$ 5,591.78	\$ 8,574.49	\$ 60,067.22	\$ 90,022.70	
806	Forward March Conference	\$ 31,763.71	\$ -	\$ -	\$ -	\$ -	\$ 0.50	\$ 117.04	\$ 137.83	\$ 260.37	\$ 31,503.34	
812	PFCRC II - Administration	\$ 57,000.00	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00	\$ 19,000.00	\$ 6,844.87	\$ 4,016.72	\$ 4,153.90	\$ 19,741.42	\$ 56,258.58	
815	Hoke - Contracted Eval (not program income)	\$ 14,191.40	\$ -	\$ -	\$ -	\$ -	\$ 706.14	\$ 1,211.30	\$ 549.67	\$ 6,556.78	\$ 7,634.62	
816	Contracted Data Services	\$ 3,448.15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,448.15	
820	Fundraising - PFC Annual Soiree	\$ 106,534.93	\$ -	\$ -	\$ 2.24	\$ 2,502.24	\$ 507.84	\$ 250.00	\$ 7.79	\$ 1,038.89	\$ 107,998.28	
822	Fundraising - PFC Annual Soiree - Kidstuff	\$ 7,063.14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,063.14	
824	Fundraising - PFC Annual Soiree - Administrative Allocation	\$ 6,157.71	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,157.71	
825	Capital Projects Fund	\$ 21,578.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,578.00	
827	Fundraising - Mission Moments	\$ 139.52	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 139.52	
828	Fundraising - Early Care & Education Initiatives	\$ 1,804.28	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,804.28	

Partnership for Children of Cumberland County, Inc.

All Funding Sources
Fiscal Year 2019 - 2020

FUND CODE		July 1, 2XXX Beginning Cash Balance	Receipts				Expenditures				Ending Cash Balance
			August	September	October	YTD	August	September	October	YTD	
897	Sales Tax	\$ (8,948.47)	\$ 8,948.47	\$ -	\$ -	\$ 8,948.47	\$ 1,947.24	\$ 505.56	\$ 1,734.18	\$ 4,805.18	\$ (4,805.18)
899	Interest Income (from Investment Funds)	\$ 22,533.18	\$ 149.71	\$ 146.79	\$ 133.90	\$ 649.76	\$ -	\$ -	\$ -	\$ -	\$ 23,182.94
904	Forfeited FSA	\$ 823.85	\$ -	\$ -	\$ -	\$ -	\$ 4.25	\$ 4.25	\$ 4.25	\$ 17.00	\$ 806.85
905	Employee Withholding	\$ (2,537.86)	\$ 30,715.38	\$ -	\$ -	\$ 55,377.36	\$ 24,507.73	\$ 523.70	\$ (1,835.60)	\$ 55,311.78	\$ (2,472.28)
	Sub-total for Unrestricted Funds	\$ 1,049,162.84								Sub-total	\$ 1,011,364.29
INFORMATION TECHNOLOGY											
992	PFC IT Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 365.93	\$ 182.96	\$ 256.15	\$ 1,027.55	\$ (1,027.55)
993	IT - Core	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.01	\$ -	\$ 0.01	\$ (0.01)
994	IT - Outside Agencies	\$ 121,979.80	\$ 8,858.00	\$ 10,270.52	\$ 7,890.00	\$ 28,562.84	\$ 10,198.88	\$ 6,384.68	\$ 10,887.42	\$ 34,584.43	\$ 115,958.21
995	IT - PFC Enhanced	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 799.00	\$ -	\$ 665.99	\$ 1,464.99	\$ (1,464.99)
996	IT - PFC Regular	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Sub-total for Information Technology	\$ 121,979.80								Sub-total	\$ 113,465.66
OTHER FUNDS											
599	Cumberland Community Foundation Endowment	\$ 31,384.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,384.00
	Sub-total for Other Funds	\$ 31,384.00								Sub-total	\$ 31,384.00
	TOTAL	\$ 1,529,828.93								TOTAL	\$ 1,603,529.67

ADDITIONAL SUMMARIZED INFORMATION

USR

Operating Cash	21,156.96
Investments	488,092.41
\$	509,249.37

NCPK

Operating Cash	(30,185.37)
Cash Advance	212,644.00
\$	182,458.63

PARTNERSHIP FOR CHILDREN OF CUMBERLAND COUNTY, INC.

Cash & In-Kind Contributions Report Fiscal Year 2019/2020

Total Smart Start Allocation: \$ 6,573,047.00
 Target Cash & In-Kind Required (19%): \$ 1,248,878.93
 Target Cash Required (≥13%): \$ 854,496.11
 Target In-Kind Required (±6%): \$ 394,382.82

1

CASH DONATIONS		August	September	October	Y-T-D
Cash Donations - In-House					
Board & Committee Donations	501-4410	\$ 105.00	\$ 80.00	\$ 680.00	\$ 905.00
Staff Donations	501-4410	\$ 10.00	\$ 10.00	\$ 12.00	\$ 42.00
Donations - General Admin Operations	501-4410	\$ 1,192.00	\$ 702.00	\$ 1,073.01	\$ 3,709.87
Donations - General CCR&R	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - Reach Out & Read	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - General PD&C	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - General PFCRC	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - PD&C KidStuff	501-4410	\$ -	\$ -	\$ -	\$ -
Donations - NC Pre-K SS Allowable	501-4420	\$ -	\$ -	\$ -	\$ 2,000.00
Donations - Vending Machine Proceeds	515-4410	\$ 55.78	\$ 73.60	\$ 33.32	\$ 215.40
Donations - PFC Annual Engagements	531-4410	\$ -	\$ -	\$ -	\$ -
Donations - Forward March Conference	806-4830	\$ -	\$ -	\$ -	\$ -
Donations - Fundraising Events 2018	820-4611	\$ -	\$ -	\$ -	\$ -
Donations - Fundraising Events 2019	820-4611	\$ -	\$ -	\$ -	\$ 2,500.00
Donations - Fundraising Event Sales 2018	820-4601	\$ -	\$ -	\$ -	\$ -
Donations - Fundraising Event Sales 2019	820-4601	\$ -	\$ -	\$ -	\$ -
Program Income - Rent from Resource Center I	801-4824	\$ 2,000.85	\$ 5,926.65	\$ 2,773.03	\$ 14,614.04
Program Income - Conference Room Rental RCI	801-4762	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
Program Income - Nurturing Parenting Workshop Fees	801-4836	\$ -	\$ -	\$ -	\$ -
Program Income - Tenant Copier Fees	801-5311	\$ -	\$ -	\$ 152.38	\$ 152.38
Program Income - CCR&R Workshop Fees	801-4823	\$ 1,755.00	\$ 1,835.00	\$ 1,060.00	\$ 5,440.00
Program Income - CCR&R Resource Library Fees	801-4823	\$ 179.11	\$ 89.24	\$ 140.19	\$ 468.97
Program Income - PDCC IACET Workshop Fees	801-4822	\$ 200.00	\$ -	\$ 700.00	\$ 1,175.00
Program Income - PD&C Services	801-4834	\$ -	\$ -	\$ -	\$ -
Program Income - PD&C KidStuff	801-4834	\$ -	\$ -	\$ -	\$ -
Program Income - Summer Camp Expo	801-4833	\$ -	\$ -	\$ -	\$ -
Program Income - Other	801-4827	\$ -	\$ -	\$ -	\$ -
Program Income - Rent from Resource Center II	812-4761	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00	\$ 19,000.00
Cost Reduction - Car Seat Program Parent Fees	146-6902	\$ -	\$ -	\$ -	\$ -
Quality Enhancement - Cash Matches	144-6904	\$ -	\$ -	\$ -	\$ -
Cost Reduction - Unlimited Online Learning	144-5317	\$ -	\$ -	\$ -	\$ -
					\$ -
Total Cash Donations - In-House		\$ 12,247.74	\$ 13,466.49	\$ 11,373.93	\$ 52,222.66

Cash Donations - Direct Service Providers					
1st Quarter (July - September)				\$ -	\$ -
2nd Quarter (October - December)			\$ -	\$ -	\$ -
3rd Quarter (January - March)				\$ -	\$ -
4th Quarter (April - June)				\$ -	\$ -
PFC Child Care Subsidy Parent Fees				\$ -	\$ -
Total Cash Donations - Direct Service Providers	\$ -	\$ -	\$ -	\$ -	\$ -

TOTAL CASH DONATIONS	\$ 12,247.74	\$ 13,466.49	\$ 11,373.93	\$ 52,222.66
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2

GRANTS					
Carmax Foundation (100% Private Grants)	536-4426			\$ -	\$ -
WalMart Foundation (100% Private Grants)	533-4423			\$ -	\$ -
Raising A Reader (100% Private Grants)	534-4420			\$ -	\$ -
Kohl's Corporate Grants (100% Private Grants)	518-4420			\$ 930.00	\$ 930.00
Cumberland Community Foundation (100% Private Grants)	535-4425			\$ -	\$ -
TOTAL GRANTS		\$ -	\$ -	\$ -	\$ 930.00

0.8%

IN-KIND DONATIONS					
In-Kind Donations - In-House					
In-Kind Donations - Volunteer Time		\$ 3,827.99	\$ 3,130.88	\$ 1,638.82	\$ 12,969.92
Discounts on Materials - Kaplan				\$ -	\$ -
Discounts on Materials - Brame				\$ -	\$ -
Discounts on Materials - Discount School Supply				\$ -	\$ -
Discounts on Materials - Lakeshore				\$ -	\$ -
Discounts on Software - Techsoup Stock				\$ -	\$ -
Donations - Other In-Kind				\$ 65.00	\$ 65.00
PFC Staff Donations - Supplies and Mileage				\$ -	\$ -
PFC Board Member Donations - Supplies and Mileage				\$ -	\$ -
				\$ -	\$ -
Total In-Kind Donations - In-House		\$ 3,827.99	\$ 3,130.88	\$ 1,638.82	\$ 13,034.92

In-Kind Donations - Direct Service Providers					
1st Quarter (July - September)				\$ -	\$ -
2nd Quarter (October - December)				\$ -	\$ -
3rd Quarter (January - March)				\$ -	\$ -
4th Quarter (April - June)				\$ -	\$ -
Total In-Kind Donations - Direct Service Providers		\$ -	\$ -	\$ -	\$ -

TOTAL IN-KIND DONATIONS	\$ 3,827.99	\$ 3,130.88	\$ 1,638.82	\$ 13,034.92
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0.2%

3

GRAND TOTAL	\$ 16,075.73	\$ 16,597.37	\$ 13,012.75	\$ 66,187.58
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1.0%

- 1 - Current Month Reporting
- 2 - YTD Cash Reported
- 3 - YTD In-Kind Reported
- 4 - Amount remaining to reach target

\$ (1,182,691.36)

4

Updated :
FY1920 eff 121519 by ML

Updated
11/14/2019

Partnership for Children of Cumberland County, Inc.
Partnership Umbrella Budget for Major Funding Sources
FY 19/20 Projection

Updated :
FY1920 eff 121519 by ML

Updated on 11-13-19 / EFFECTIVE 12/15/19																									
Budgets for Select Funding Sources and Programs/Activities (Does not include: prior-year Smart Start, Sales Tax Reimbursement or Expense and Forfeited Flexible Spending Accounts.)					Special Projects - Think Babies NC Mini Grant	Special Projects - Think Babies NC Mini Grant	Special Projects - Think Babies NC Mini Grant	Cumberland Community Foundation - Family Connects of Cumberland County Grant [\$50k per year]	Endowment Fund - Permanently Restricted	Program Income	PFC RC II Rental Income	Old GEMS Shared Services [Program Income]	Forward March	Region 5 - Project Income	Hoke County PFC Evaluation Grant	Contracted Data Services - iDashboards and New GEMS	Annual Fundraiser (Little Land)	Soiree - KidStuff [Restricted]	Fundraising - Admin Ops. (Allocation)	PFC FRC - Capital Projects	Annual Fundraiser - ECE Education (Restricted)	Interest Income - Non SS Related	Information Technology - Outside Orgs.	Total	
Fund Code					540	541	542	543	599	801	802 & 812	804	806	807	815	816	820	822	824	825	827 & 828	899	992-996		
Contract Period					05/01/19 - 10/31/19	07/01/19 - 11/01/19	07/01/19 - 11/01/19	12/01/19 - 12/31/2024	N/A	N/A	N/A	N/A	N/A	07/19-06/20	07/19-06/20	N/A	N/A	N/A	N/A	N/A	N/A	NOT IN OPERATING CASH	N/A		
EXPENDITURES																									
State Level Contracts [DSS & WAGES]																								2,761,667	
Direct Service Providers																								538,698	
CCR&R-Core Services					2,000	2,000	1,000							12,250							1,944			2,198,928	
CCR&R - Child Passenger Safe Car Seats																								5,000	
CCR&R-Subsidy (TANF/CCDF eligible)																								366,368	
CCR&R-Subsidy (non-TANF/CCDF eligible)										30,000														150,500	
CCR&R-Subsidy - Administration																								35,150	
SS NC Pre-K Enhancements (TANF) NEW for FY19/20																								64,776	
SS NC Pre-K Enhancements (Non-TANF) NEW for FY19/20																								11,430	
CCR&R-NC Pre-K Direct Support																								8,615,751	
CCR&R-NC Pre-K Qual. Maint./Support & Coordination																								185,599	
CCR&R-NC Pre K Direct Administrative Support																								44,888	
Program Monitoring & Evaluation										11,000		1,300			13,000	3,448					-			403,876	
Community Engagement & Resource Development										13,900			3,000				11,500	7,063						332,737	
All Children Excel (ACE)																								239,037	
Family Connect								30,000.00		10,000															140,000
PFC Family Resource Center										30,000	145,000													469,166	
Information Technology																							98,800	98,800	
Fundraising																	25,000							25,000	
Subtotal for Services					2,000	2,000	1,000	30,000	-	94,900	145,000	1,300	3,000	12,250	13,000	3,448	36,500	7,063	-	-	1,944	-	98,800	16,687,371	
Administrative Operations											57,000	-	2,000				[10]		-	-		-	-		719,712
SS Fundraising - Administrative NEW for FY19/20 SS 920																								65,730	
PFC Staff Events and Training																	8,000							8,029	
Subtotal for Administration					-	-	-	-	-	-	57,000	-	2,000	-	-	-	8,000	-	-	-	-	-	-	-	793,471
Total Projected Expenditures					2,000	2,000	1,000	30,000	-	94,900	202,000	1,300	5,000	12,250	13,000	3,448	44,500	7,063	-	-	1,944	-	98,800	17,480,842	
REVENUES AND CASH																									
Proposed for FY 19/20 - Revenues					1,000	2,000	1,000	50,000	-	72,000	204,000	-	12,000	12,250	16,345	-	58,000	-	500	-	-	2,400	120,000	17,343,419	
ACTUAL Carryover from FY 18/19 - Cash Balance					1,000	-	-	-	31,384	80,955	167,432	1,300	31,765	-	14,191	3,448	106,535	7,063	6,158	21,578	1,944	22,533	121,980	1,298,972	
					2,000	2,000	1,000	50,000	31,384	152,955	371,432	1,300	43,765	12,250	30,536	3,448	164,535	7,063	6,658	21,578	1,944	24,933	241,980	18,642,391	
Proposed FY19/20 Expenditures					2,000	2,000	1,000	30,000	-	94,900	202,000	1,300	5,000	12,250	13,000	3,448	44,500	7,063	-	-	1,944	-	98,800	17,480,842	
Unallocated Funds-Projected Cash Balance at Yearend					-	-	-	20,000	31,384	58,055	169,432	-	38,765	-	17,536	-	120,035	-	6,658	21,578	-	24,933	143,180	1,161,549	
					V	W	X	Y	Z	AA	BB	CC	DD	EE	FF	GG	HH	II	JJ	KK	LL	MM	NN	OO	
J:\Fiscal\Cumberland Accounting\PUB\FY 19 20\Planning - November 2019\11-21-19 Board Approved - FY 19 20 Partnership Umbrella BudgetFY1920 eff 121519 by ML																									

Notes:

- (1) CCR&R has been modified to include the Professional Development Career Center, Quality Enhancement Grants and High Quality Maintenance programs during FY1819 and also FY1920.
- (2) Child Passenger Safe Car Seats - previously part of the CCR&R; has become a separate program in FY1819 and also in FY1920.
- (3) Program Monitoring & Evaluation - Planning, Development & Communication and Program Coord. Monitoring & Support have merged for FY1718 and also in FY1920.
- (4) All Children Excel - was previously included in the PFC Family Resource Center activity and became separate in FY1819 and for FY1920.
- (5) Family Connect - new activity for FY 18/19
- (6) \$50,000 contingency allocation - in case there is a government shutdown
- (7) Dolly Parton Imagination Library - activity went into contract in April 2018; projected FY 19/20 funding is \$30,000; plus \$-0- of separate marketing funds
- (8) This is the third year of the CCDF 2% Quality Funds for NC Pre-K
- (9) PFC has been awarded the 2% Capacity Building Grant for FY1920
- (10) Professional development funding for staff
- (11) Actual carryover from FY 18/19 reconciled to actual year-end amounts at 07-01-19.

FY 2019-2020 Smart Start Allocation Recommendations for the Projected Reverted Funds
Prepared for the Executive Committee
On October 31, 2019

Attached is the updated spreadsheet for the Executive Committee to approve on Thursday, October 31, 2019.

1. Approve the recommended amounts as presented so that the activity budget amendments can be prepared to be presented and approved by Board on November 21, 2019.
2. Approve for the management of PFC to adjust the Community Engagement and Development activity [5517-030] as necessary to the actual amount from NCPC if it is higher or lower than the projected amount of \$246,596.

The assumptions of this spreadsheet analysis are:

- A. All external direct service providers were notified to request additional funds if needed.
 - Kerri Hurley was the only external direct service provider to request additional funds.
 - She requested and is recommended to receive **\$12,325** for her **Kindermusik** activity.
- B. All of the in-house service providers were notified to request additional funds if needed.
 1. CCR&R Child Care **Subsidy (Non-TANF)** requested and is recommended to receive **\$61,000** to cover this critical population who receive such services.
 2. All Children Excel (**ACE**) requested and is recommended to receive **\$36,075** to cover the shortfall in personnel costs and to cover new cost-allocated expenditures.
 3. PFC Family Resource Center (**FRC**) requested and is recommended to receive **\$22,660** to cover new cost-allocated expenditures and for front lobby furniture and repairs.
 4. Community Engagement and Development (**CE**) requested and is recommended to receive **\$19,500** to cover new cost-allocated expenditures and for new computers replacement.
 5. Planning, Monitoring and Evaluation (**P&E**) did not submit a request for additional funds. This remainder of **\$18,830** is being placed in this budget so that there are no unallocated funds from the projected increase. This amount may be used for potential database upgrades/enhancements with Mosaic and this budget may be adjusted as necessary after the next detailed quarterly review.
 6. **Two new activities for NC Pre-K Subsidy (TANF and non-TANF)** will be added so that PFC can provide a **one-time 2% increase** to our current NC Pre-K providers in the **private sector**. The Cumberland County Schools nor Action Pathways (Head Start) are included in the request and recommendation for **\$76,206**.
 7. CCR&R Child Care Subsidy (TANF) requested and was denied an amount of \$63,000 to serve new families. It is currently projected that there is sufficient funding to cover the current enrollment through yearend. This request is also of lower priority than the other requests for additional funding.
- C. All of the in-house service providers were requested to review their current budgets to determine if they could support a 2% equity adjustment in personnel costs for 12 months, being retroactive to July 1, 2019. All budgets, including administration and non-Smart Start grants, are able to support the recommended 2% equity adjustment either in their current funds or with the requested additional funds. Future year budgets will have ample time to be reviewed and aligned to sustain this equity adjustment. [PENDING APPROVAL /RECOMMENDATION FROM THE HR COMMITTEE ON 11-13-2019].

Partnership for Children of Cumberland County, Inc. - FY 18/19 - 19/20 - 20/21 Proposed Smart Start Allocations
(Updated: October 28, 2019)

Effective December 15, 2019									
PSC	AC	Activity	Contractor	RECOMMENDATIONS FOR FY 19/20 SMART START ALLOCATIONS at 07-01-2019	SMART START BUDGET CHANGES PER THE CBS EFFECTIVE 09-15-19	ACTUAL SMART START ALLOCATIONS AT SEPTEMBER 15, 2019	Anticipated Receipt of FY1819 Reverted Smart Start Service Funds [89% of reversion] PROJECTED AMOUNT IS \$246,596 - FOR EXECUTIVE COMMITTEE APPROVAL ON 10-31-19	FOR BOARD APPROVAL ON November 21, 2019 Projections for FY 19/20 Smart Start Allocations Effective 12-15-19	Totals and Percentages to Ensure Smart Start Legislative Mandates Are Met
		EC&E Subsidy [X3XX]							
2341	002	Child Care Subsidy (TANF)	Partnership for Children	\$ 366,368		\$ 366,368	\$ -	\$ 366,368	
2340	760	DSS Child Care Subsidy (TANF)	Dept. of Social Services	\$ 2,230,306		\$ 2,230,306		\$ 2,230,306	(\$ 2,803,934 required)
2341	218	FTCC CC Scholarship (TANF)	Fayetteville Tech.	\$ 207,260		\$ 207,260		\$ 207,260	
									\$ 2,803,934 44%
2361	021	Child Care Subsidy/Admin.	Partnership for Children	\$ 35,150		\$ 35,150		\$ 35,150	
2360	750	DSS CC Subsidy Support/Admin.	Dept. of Social Services	\$ 159,807		\$ 159,807		\$ 159,807	
2361	256	FTCC CC Scholarship/Admin.	Fayetteville Tech.	\$ 11,450		\$ 11,450		\$ 11,450	
									\$ 206,407 3%
2347	022	Child Care Subsidy (Non-TANF)	Partnership for Children	\$ 59,500		\$ 59,500	\$ 61,000	\$ 120,500	
2347	210	Spainhour/Child Play	Easter Seals UCP	\$ 91,716		\$ 91,716		\$ 91,716	
2342	034	NC Pre-K Enhancements (TANF)	Partnership for Children	\$ -		\$ -	\$ 64,776	\$ 64,776	
2348	035	NC Pre-K Enhancements (non-TANF)	Partnership for Children	\$ -		\$ -	\$ 11,430	\$ 11,430	\$ 288,422 4%
									\$ 3,298,763 51%
		EC&E Quality [X1XX]							
3104	001	Child Care Resource and Referral	Partnership for Children	\$ 1,389,200		\$ 1,389,200		\$ 1,389,200	
3107	720	WAGES	Child Care Svcs. Assoc	\$ 371,554		\$ 371,554		\$ 371,554	
									\$ 1,760,754 27%
									\$ 5,059,517 79%
									70% required/80% target
		Health/Safety [X4XX]							
5410	259	ABCD	4C (Carolina Collaborative Community Care)	\$ 92,238		\$ 92,238		\$ 92,238	
5413	032	Family Connect	Partnership for Children	\$ 100,000		\$ 100,000		\$ 100,000	
5417	220	Kindermusik	Kerri Hurley	\$ 57,209		\$ 57,209	\$ 12,325	\$ 69,534	
									\$ 261,772 4%
		Family Support [X5XX]							
5505	232	Autism O&R Service	Autism Society of CC	\$ 45,000		\$ 45,000		\$ 45,000	
5505	031	All Children Excel	Partnership for Children	\$ 200,950		\$ 200,950	\$ 36,075	\$ 237,025	
5506	027	PFC Family Resource Center	Partnership for Children	\$ 158,144		\$ 158,144	\$ 22,660	\$ 180,804	
5506	033	Child Passenger Safety Car Seats	Partnership for Children	\$ 5,000		\$ 5,000		\$ 5,000	
5517	030	Community Engage. & Dev.	Partnership for Children	\$ 254,000		\$ 254,000	\$ 19,500	\$ 273,500	
5523	262	Reach Out & Read (ROR)	4C (Carolina Collaborative Community Care)	\$ 16,500		\$ 16,500		\$ 16,500	
									\$ 757,829 12%
		Program Support [X6XX]							
5603	007	Planning, Monitoring & Evaluation	Partnership for Children	\$ 403,946	\$ (65,730)	\$ 338,216	\$ 18,830	\$ 357,046	
									\$ 357,046 6%
									\$ 1,376,647 21%
									20% target
									\$ 6,436,164 100%
		Requests (Over)/Under Allocation					\$ 246,596		\$ -
		TOTAL SERVICES		\$ 6,255,298		\$ 6,189,568		\$ 6,436,164	
9100	999	Administration	Partnership for Children	\$ 317,749		\$ 317,749	\$ -	\$ 317,749	\$ 317,749 5%
9200	999	Fundraising - 1%	Partnership for Children	\$ -	\$ 65,730	\$ 65,730	\$ -	\$ 65,730	\$ 65,730 1%
		TOTAL ADMINISTRATION		\$ 317,749		\$ 383,479		\$ 383,479	
		Total Allocation		\$ 635,498	\$ -	\$ 6,573,047	\$ 246,596	\$ 6,819,643	\$ 6,819,643

THE INFORMATION BELOW IS AN INTEGRAL COMPONENT TO THIS DOCUMENT.

\$	246,596	<----Projected NEW Funds
\$	(246,596)	<----Less Current Requests
\$	-	<-- Unallocated

Partnership for Children of Cumberland County, Inc. - FY 18/19 - 19/20 - 20/21 Proposed Smart Start Allocations
(Updated: October 28, 2019)

Direct funding towards the highest priority needs, “move the needle” and have a substantial impact with collective strategic investments, and lead to the outcomes PFC desires for children, families, and/or early childhood professionals in the Early Childhood System. These outcomes can be grouped into three categories:

- **Access outcomes* includes the supports and services that all children and families should be able to access.
- **Quality outcomes* underscore what research and practice indicates; access alone does not provide the desired outcomes, high quality supports and services are essential.
- **Equity outcomes* target specific populations. With achievement gaps, disparities in health status, and the geographic and socioeconomic diversities in Cumberland County, there is a need to target resources and services to specific populations.

The FY 19/20 Smart Start Allocation Plan and organizational budget plan will be submitted to the Board for approval.

Legislative Mandates:

- (1) Not less than seventy percent (70%) of the funds spent in each year of the direct services allocation must be used for programs child care-related activites and early childhood education
- (2) Not less than thirty percent (30%) of the funds spent in each year of the direct services allocation must be used for child care subsidies
- (3) **Because of the \$59m federal funding matching requirement, PFC is required to maintain child care subsidies at not less than \$2,803,934.**
A Smart Start budget reduction in any amount or percentage must come from the remainder of the budget and from activities totaling \$3,474,856 (55% of PFC's Smart Start budget).

Targeted Strategies for Potential Budget Reduction of less than 10% in order:

- (1) Reduce funding for activities that have FY 18/19 reversions in excess of 5% proportionately for FY 19/20
- (2) Apply budget reduction to all ECE, System and Family Support and Health grantees with heavier reductions on direct payments such as Program Quality Enhancement/Maintenance Incentives and ECE Professional Quality Incentives before reducing positions that provide Technical Assistance.
- (3) Reduce funding for grantees that leverage multiple funding sources to a degree which will not jeopardize other funding streams

**Partnership for Children of Cumberland County, Inc.
DSP Budget Revision/Amendment Request**

DSP: Kerri Hurley		Activity Name: Kindermusik and Music Therapy			
		Requested Effective Date: 11/1/2019 Contract #: DSP-1820-005			
Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective 12/15/19	Explanation
11	Personnel	\$ 27,299	\$6,720.00	\$ 34,019	8 additional classes served for 7 weeks with Kindermusik in Cumberland County Schools with 16-18 children per class for a total of 128-144 new children served. 16 new teachers to be served.
12	Contracted Professional Services	\$ 25,560	\$1,620.00	\$ 27,180	1 additional class of NC Pre-K students to be served at Dorothy Spainhour. 18 additional students for 10 weeks. 2 additional teachers will be served. 1 Additional CCS Early In class served at Mary McArthur Elementaryfor 8 weeks with approx 10 new students served and 2 new teachers served.
14	Office Supplies & Materials			\$ -	
15	Service Related Supplies			\$ -	
17	Travel	\$ 822	\$ 1,410	\$ 2,232	Additional funding requested for mileage to serve additional classrooms and overall mileage expense.
18	Communications & Postage			\$ -	
19	Utilities			\$ -	
20	Printing and Binding			\$ -	
21	Repair and Maintenance			\$ -	
22	Meeting/Conference Expense			\$ -	
23	Employee Training (no travel)			\$ -	
24	Advertising and Outreach			\$ -	
25	Board Member Expense			\$ -	
27	Office Rent (Land, Buildings, Etc.)			\$ -	
28	Furniture Rental			\$ -	
29	Equipment Rental (Phones, Computers, etc.)			\$ -	
30	Vehicle Rental			\$ -	
31	Dues, Subscriptions and Fees			\$ -	
32	Insurance & Bonding	\$ 257		\$ 257	
33	Book/Library Reference Materials			\$ -	
34	Mortgage Interest/Bank Fees			\$ -	
35	Other Expenses			\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item			\$ -	
40	Computer Equipment/Printers, \$500+ per item			\$ -	
41	Furniture/Eqpt. under \$500 per item			\$ -	
43	Purchases of Services			\$ -	
45	Stipends/Scholarships			\$ -	
46	Cash Grants and Awards			\$ -	
47	Non-Cash Grants and Awards	\$ 3,271	\$ 2,575	\$ 5,846	Home and classroom literacy kits and shipping for 8 new Kindermusik classes serving Additional funding needed to cover kits and shipping in current Kindermusik classes being served due to budget cut and potential of 18 children in each class of Kindermusik. potential of 128-136 new children and 8 classroom teachers. Additional request for Home and classroom literacy kits for 18 children and 1 class in NC Pre-K class at Dorothy Spainhour.
	Total	\$ 57,209	\$ 12,325	\$ 69,534	

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit:		Partnership for Children of Cumberland County, Inc.	Activity Name:		Child Care Subsidy (non-TANF) [2347-022]
		Child Care Resource and Referral	Requested Effective Date:		12/15/2019
Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective 12/15/19	Explanation
11	Personnel	\$ -		\$ -	
12	Contracted Professional Services	\$ -		\$ -	
14	Office Supplies & Materials	\$ -		\$ -	
15	Service Related Supplies	\$ -		\$ -	
17	Travel	\$ -		\$ -	
18	Communications & Postage	\$ -		\$ -	
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ -		\$ -	
21	Repair and Maintenance	\$ -		\$ -	
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ -		\$ -	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ -		\$ -	
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ -		\$ -	
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ 51,000.00	\$ 63,500.00	\$ 114,500.00	Increased to assist current families that do not meet the Temporary Assistance for Needy Families (TANF) or Child Care Development Fund (CCDF) eligibility guidelines.
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ 8,500.00	\$ (2,500.00)	\$ 6,000.00	Payments to early care and education providers on a direct per child basis to assist families with registration fees
	Total	\$ 59,500.00	\$ 61,000.00	\$ 120,500.00	

Department Manager Signature _____

Date _____

Fiscal Year 2019/2020

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit:		Partnership for Children of Cumberland County, Inc. Child Care Resource and Referral	Activity Name: Requested Effective Date:		All Children Excel [ACE] [5505-031] 12/15/2019
Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective 12/15/19	Explanation
11	Personnel	\$ 185,650.00	\$ 14,545.00	\$ 200,195.00	Additional amount needed for shortfall in Salaries and fringe for 1 FTE FRC Counseling Manager and 2 FTE FRC Counselors
12	Contracted Professional Services	\$ -	\$ 14,500.00	\$ 14,500.00	Cost-Allocated IT Services expenditures
14	Office Supplies & Materials	\$ 1,500.00	\$ 500.00	\$ 2,000.00	Cost-allocated copier and related supplies
15	Service Related Supplies	\$ 2,500.00		\$ 2,500.00	
17	Travel	\$ 6,000.00		\$ 6,000.00	
18	Communications & Postage	\$ 750.00	\$ 2,000.00	\$ 2,750.00	Cost-allocated portion of telephone service, postage, cell phones, internet connection. Two cell phones and monthly services costs
19	Utilities	\$ -		\$ -	
20	Printing and Binding	\$ 200.00		\$ 200.00	
21	Repair and Maintenance	\$ -	\$ 1,500.00	\$ 1,500.00	Cost-allocated portion of vehicle maintenance/repairs
22	Meeting/Conference Expense	\$ 1,500.00		\$ 1,500.00	
23	Employee Training (no travel)	\$ 2,000.00		\$ 2,000.00	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -			
29	Equipment Rental (Phones, Computers, etc.)	\$ -	\$ 30.00	\$ 30.00	Cost-Allocated portion of water cooler rental
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ 350.00		\$ 350.00	
32	Insurance & Bonding	\$ -		\$ -	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -	\$ 500.00	\$ 500.00	Cost-Allocated Portion of Equipment Needs; purchase of two cell phones
40	Computer Equipment/Printers, \$500+ per item	\$ -	\$ 2,500.00	\$ 2,500.00	Replacement cost for one laptop(Out of Warranty/End of Lifecycle) and desktop per IT recommendation
41	Furniture/Eqpt. under \$500 per item	\$ -		\$ -	
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ 500.00		\$ 500.00	
	Total	\$ 200,950.00	\$ 36,075.00	\$ 237,025.00	

Department Manager Signature

Date

Fiscal Year 2019/2020

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Unit: Partnership for Children of Cumberland County, Inc. Family Resource Center		Activity Name: Family Resource Center [5506-027] Requested Effective Date: 12/15/2019			
Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective 12/15/19	Explanation
11	Personnel	\$ 81,000.00		\$ 81,000.00	
12	Contracted Professional Services	\$ 28,699.00	\$ 14,500.00	\$ 43,199.00	Costs for temporary staff as needed; allocated portion of applicable service contracts for security services; contracted services for Co-herent system hosting.(IT costs now being allocated)
14	Office Supplies & Materials	\$ 1,535.00		\$ 1,535.00	
15	Service Related Supplies	\$ 5,000.00		\$ 5,000.00	
17	Travel	\$ -		\$ -	
18	Communications & Postage	\$ 500.00	\$ 750.00	\$ 1,250.00	Telephone [local and long distance] service, postage, cell phones, internet connection (Costs now being allocated)
19	Utilities	\$ 15,060.00		\$ 15,060.00	
20	Printing and Binding	\$ 1,750.00		\$ 1,750.00	
21	Repair and Maintenance	\$ 19,500.00	\$ 1,260.00	\$ 20,760.00	Allocated portion of repair and maintenance of the building and any equipment used by the Administration.(RC 1 1st floor carpet costs)
22	Meeting/Conference Expense	\$ -		\$ -	
23	Employee Training (no travel)	\$ -		\$ -	
24	Advertising and Outreach	\$ -		\$ -	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 1,000.00		\$ 1,000.00	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ 600.00	\$ 500.00	\$ 1,100.00	Professional membership dues for local organizations and subscriptions for educational magazines and newspapers; AAP/INSCS Online Administrations, FRC Referral software fees (LobbyGuard Fees)
32	Insurance & Bonding	\$ 3,500.00		\$ 3,500.00	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -	\$ 3,500.00	\$ 3,500.00	Front Lobby Desk Replacement
40	Computer Equipment/Printers, \$500+ per item	\$ -	\$ 1,400.00	\$ 1,400.00	Front Desk Receptionist computer replacement due to age and serviceability
41	Furniture/Eqpt. under \$500 per item	\$ -	\$ 750.00	\$ 750.00	Crowd control materials for lobby, IT materials cost allocated
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 158,144.00	\$ 22,660.00	\$ 180,804.00	

Department Manager Signature _____

Date _____

Fiscal Year 2019/2020

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Partnership for Children of Cumberland County, Inc.		Activity Name: Community Engagement and Development [5517-030]			
Unit: Community Engagement and Development		Requested Effective Date: 12/15/2019			

Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective 12/15/19	Explanation
11	Personnel	\$ 218,000.00		\$ 218,000.00	
12	Contracted Professional Services	\$ 12,000.00	\$ 14,500.00	\$ 26,500.00	Allocated portion of applicable service contracts for security services; contracted services for website hosting; contracted services for applicable events. Additional \$14,500 for IT Services allocation
14	Office Supplies & Materials	\$ 4,000.00		\$ 4,000.00	
15	Service Related Supplies	\$ 50.00		\$ 50.00	
17	Travel	\$ 1,500.00		\$ 1,500.00	
18	Communications & Postage	\$ 3,300.00		\$ 3,300.00	
19	Utilities	\$ 2,000.00		\$ 2,000.00	
20	Printing and Binding	\$ 750.00		\$ 750.00	
21	Repair and Maintenance	\$ 2,500.00		\$ 2,500.00	
22	Meeting/Conference Expense	\$ 750.00		\$ 750.00	
23	Employee Training (no travel)	\$ 1,800.00		\$ 1,800.00	
24	Advertising and Outreach	\$ 3,500.00	\$ 3,000.00	\$ 6,500.00	Classified ads for competitive bidding or to solicit job applicants; advertising in various mediums for outreach events to include \$3,000 for Dogwood Festival
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 200.00	\$ -	\$ 200.00	
30	Vehicle Rental	\$ -		\$ -	
31	Dues, Subscriptions and Fees	\$ 2,200.00		\$ 2,200.00	
32	Insurance & Bonding	\$ 800.00		\$ 800.00	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ -		\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ -		\$ -	
40	Computer Equipment/Printers, \$500+ per item	\$ 200.00	\$ 2,000.00	\$ 2,200.00	Allocated portion of shared computer equipment (\$500 or more) Plus 2 new computers for CE Staff
41	Furniture/Eqpt. under \$500 per item	\$ 450.00		\$ 450.00	
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 254,000.00	\$ 19,500.00	\$ 273,500.00	

Department Manager Signature _____

Date _____

Fiscal Year 2019/2020

Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request

Unit: Partnership for Children of Cumberland County, Inc.		Activity Name: Planning, Monitoring and Evaluation [5603-007]			
Planning and Evaluation		Requested Effective Date: 12/15/2019			
Line #	Description	Budget Effective 09/15/19	Amount Changed	Budget Effective 12/15/19	Explanation
11	Personnel	\$ 217,016.00		\$ 217,016.00	
12	Contracted Professional Services	\$ 60,000.00	\$ 18,830.00	\$ 78,830.00	Contracted services for database enhancements from Mosaic
14	Office Supplies & Materials	\$ 15,000.00		\$ 15,000.00	
15	Service Related Supplies	\$ 200.00		\$ 200.00	
17	Travel	\$ 6,000.00		\$ 6,000.00	
18	Communications & Postage	\$ 10,000.00		\$ 10,000.00	
19	Utilities	\$ 5,000.00		\$ 5,000.00	
20	Printing and Binding	\$ 150.00		\$ 150.00	
21	Repair and Maintenance	\$ 10,000.00		\$ 10,000.00	
22	Meeting/Conference Expense	\$ 300.00		\$ 300.00	
23	Employee Training (no travel)	\$ 2,450.00		\$ 2,450.00	
24	Advertising and Outreach	\$ 500.00		\$ 500.00	
25	Board Member Expense	\$ -		\$ -	
27	Office Rent (Land, Buildings, Etc.)	\$ -		\$ -	
28	Furniture Rental	\$ -		\$ -	
29	Equipment Rental (Phones, Computers, etc.)	\$ 4,000.00		\$ 4,000.00	
30	Vehicle Rental	\$ 300.00		\$ 300.00	
31	Dues, Subscriptions and Fees	\$ 600.00		\$ 600.00	
32	Insurance & Bonding	\$ 2,500.00		\$ 2,500.00	
33	Book/Library Reference Materials	\$ -		\$ -	
34	Mortgage Interest/Bank Fees	\$ -		\$ -	
35	Other Expenses	\$ 100.00		\$ 100.00	
39	Furniture/Non-Computer Eqpt. \$500+ per item	\$ 300.00		\$ 300.00	
40	Computer Equipment/Printers, \$500+ per item	\$ 3,000.00		\$ 3,000.00	
41	Furniture/Eqpt. under \$500 per item	\$ 800.00		\$ 800.00	
43	Purchases of Services	\$ -		\$ -	
45	Stipends/Scholarships	\$ -		\$ -	
46	Cash Grants and Awards	\$ -		\$ -	
47	Non-Cash Grants and Awards	\$ -		\$ -	
	Total	\$ 338,216.00	\$ 18,830.00	\$ 357,046.00	

Department Manager Signature _____

Date _____

Fiscal Year 2019/2020

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

	Partnership for Children of Cumberland County, Inc.	Activity Name: NEW ACTIVITY - Subsidy - NC Pre-K Enhancements - TANF/CCDF [2342-034]			
Unit:	Child Care Resource and Referral	Requested Effective Date: TBD			

Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective TBD	Explanation
11	Personnel			\$ -	
12	Contracted Professional Services			\$ -	
14	Office Supplies & Materials			\$ -	
15	Service Related Supplies			\$ -	
17	Travel			\$ -	
18	Communications & Postage			\$ -	
19	Utilities			\$ -	
20	Printing and Binding			\$ -	
21	Repair and Maintenance			\$ -	
22	Meeting/Conference Expense			\$ -	
23	Employee Training (no travel)			\$ -	
24	Advertising and Outreach			\$ -	
25	Board Member Expense			\$ -	
27	Office Rent (Land, Buildings, Etc.)			\$ -	
28	Furniture Rental			\$ -	
29	Equipment Rental (Phones, Computers, etc.)			\$ -	
30	Vehicle Rental			\$ -	
31	Dues, Subscriptions and Fees			\$ -	
32	Insurance & Bonding			\$ -	
33	Book/Library Reference Materials			\$ -	
34	Mortgage Interest/Bank Fees			\$ -	
35	Other Expenses			\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item			\$ -	
40	Computer Equipment/Printers, \$500+ per item			\$ -	
41	Furniture/Eqpt. under \$500 per item			\$ -	
43	Purchases of Services	\$ -	\$ 64,776.00	\$ 64,776.00	Payments to early care and education providers on a direct per child basis to enhance the NC Pre-K rate for children served in the NC Pre-K program whose families meet the Temporary Assistance for Needy Families (TANF) or Child Care Development Fund (CCDF) eligibility guidelines. This is for the FY 19-20 NC Pre-K private sector providers only.
45	Stipends/Scholarships			\$ -	
46	Cash Grants and Awards			\$ -	
47	Non-Cash Grants and Awards			\$ -	
	Total	\$ -	\$ 64,776.00	\$ 64,776.00	

Partnership's President Signature

Date

Fiscal Year 2017/2018

**Partnership for Children of Cumberland County, Inc.
In-House Activity Budget Revision/Amendment Request**

Partnership for Children of Cumberland County, Inc.		Activity Name:		NEW ACTIVITY - Subsidy - NC Pre-K Enhancements-NON TANF/CCDF [2348-035]	
Unit:	Child Care Resource and Referral	Requested Effective Date:		TBD	

Line #	Description	Budget Effective 07/01/19	Amount Changed	Budget Effective TBD	Explanation
11	Personnel			\$ -	
12	Contracted Professional Services			\$ -	
14	Office Supplies & Materials			\$ -	
15	Service Related Supplies			\$ -	
17	Travel			\$ -	
18	Communications & Postage			\$ -	
19	Utilities			\$ -	
20	Printing and Binding			\$ -	
21	Repair and Maintenance			\$ -	
22	Meeting/Conference Expense			\$ -	
23	Employee Training (no travel)			\$ -	
24	Advertising and Outreach			\$ -	
25	Board Member Expense			\$ -	
27	Office Rent (Land, Buildings, Etc.)			\$ -	
28	Furniture Rental			\$ -	
29	Equipment Rental (Phones, Computers, etc.)			\$ -	
30	Vehicle Rental			\$ -	
31	Dues, Subscriptions and Fees			\$ -	
32	Insurance & Bonding			\$ -	
33	Book/Library Reference Materials			\$ -	
34	Mortgage Interest/Bank Fees			\$ -	
35	Other Expenses			\$ -	
39	Furniture/Non-Computer Eqpt. \$500+ per item			\$ -	
40	Computer Equipment/Printers, \$500+ per item			\$ -	
41	Furniture/Eqpt. under \$500 per item			\$ -	
43	Purchases of Services	\$ -	\$ 11,430.00	\$ 11,430.00	Payments to early care and education providers on a direct per child basis to enhance the NC Pre-K rate for children served in the NC Pre-K program whose families do not meet the Temporary Assistance for Needy Families (TANF) or Child Care Development Fund (CCDF) eligibility guidelines. This is for the FY19
45	Stipends/Scholarships			\$ -	20 NC Pre-K private sector providers only.
46	Cash Grants and Awards			\$ -	
47	Non-Cash Grants and Awards			\$ -	
	Total	\$ -	\$ 11,430.00	\$ 11,430.00	

Partnership's President Signature

Date

Fiscal Year 2017/2018

**Partnership CAD Report for Partnership for Children of Cumberland
County, Inc. for Fiscal Year 2019 - 2020
Contract Activity Descriptions**

New Requests – NOT IN CONTRACT: ACTION ITEMS

NC Pre-K Subsidy (Non-TANF)

[[Financial assistance will be paid on a direct per child basis for the purpose of enhancing the NC Pre-K rate for children enrolled in and being served through NC Pre-K and whose families are not eligible for Temporary Assistance for Needy Families (TANF) or the Child Care and Development Fund (CCDF). Does NOT include wrap-around care. Data will be reported as directed by DCDEE.]] Enhancements are available for NC Pre-K private sites.

NC Pre-K Subsidy (TANF)

[[Financial assistance will be paid on a direct per child basis for the purpose of enhancing the NC Pre-K rate for children enrolled in and being served through NC Pre-K and whose families are eligible for Temporary Assistance for Needy Families (TANF) or the Child Care and Development Fund (CCDF). Does NOT include wrap-around care. Data will be reported as directed by DCDEE.]] Enhancements are available for NC Pre-K private sites.

Existing with Modification (at recommendation of NCPC)

Cumberland

Parents for Higher Education (PFHE) Subsidy, Activity ID# 218

PSC:2341 PBISID:PLA50

[[Financial assistance will be paid on a direct per child basis for subsidy for families eligible for Temporary Assistance for Needy Families (TANF) or the Child Care and Development Fund (CCDF). Data will be reported into the state-level Smart Start Reporting System (SSRS) on a monthly basis.]] The Parents for Higher Education (PFHE) subsidy is provided to up to parents that meet the following eligibility criteria: children ages birth to five; earn less than 200% of federal poverty level; do not qualify for or are unable to receive funding through Cumberland County Department of Social Services; are in school at Fayetteville Technical Community College, and; willing to enroll their child receiving child care subsidy in a 4 or 5-star facility.
[PF1]

DRAFT

Weapons Free Facility Policy – Partnership for Children of Cumberland County

I. Purpose:

It is the Partnership for Children's interest and commitment to protect our employees, tenants and the public by providing a safe and healthy work environment. This policy applies to all Partnership employees, interns, volunteers, staffing agency workers, contractors working in the building, tenants and visitors in the course and scope of their work in the Partnership for Children's building.

II. Definitions: Weapons are defined as the following:

1. A firearm, whether loaded or unloaded, from which a shot may be discharged including but not limited to handguns, pistols, revolvers, shotguns, rifles and bb guns;
2. A gun that can discharge a shot or a projectile by means of an explosive or gas, or compressed air;
3. Any knife, lock blade knife, switchblade knife, bowie knife, automatic knife, knives exceeding six inches in length and blade exceeding three inches in length, razors, dirks or daggers;
4. A device designed to be used as a weapon, from which can be expelled a projectile by the force of any explosion or force of combustion;
5. Any weapon (including a starter gun) which will, or is designed to, or may readily be converted to expel a projectile by the action of an explosive;
6. Any destructive device or dangerous or unusual weapon to include but not limited to any bludgeon, metallic knuckles, throwing star, nunchucks, sandclub, nightstick, chukka stick, shurikin, sword to include samurai swords, loaded cane; dynamite cartridge, bomb, grenade, mine, or powerful explosive;
7. Any device designated as a weapon and capable of producing a great bodily harm, including but not limited to, stun guns, stun batons; and
8. Any combustible or flammable liquid or other substance, device, or instrumentality that can be used in a manner that is calculated or likely to produce death or great bodily harm, or any fire that is used to produce death or great bodily harm.

III. Policy:

The Partnership for Children of Cumberland County shall be a weapons free facility. It shall be a violation of this policy, excluding law enforcement officers authorized by city and county regulations, for persons to carry or transport weapons of any kind on PFC property. Nothing in this policy shall prohibit a person from storing a firearm within a locked motor vehicle while the vehicle is on PFC property. The firearm should be locked out of sight within the trunk, glove box or other enclosed compartment or area within the motor vehicle.

IV. Violation of Policy

1. PFC Employees violating this policy are subject to disciplinary action up to and including dismissal.
2. All other persons violating this policy will be asked to leave the premises.
3. Failure to do so will result in calling 911 for removal. Violation may result in termination of services and/or lease agreements.

This policy is based on applicable state law. If at any time a conflict exists between this policy and state law, state law shall control.

Human Resource Committee Meeting of November 13, 2019

RECOMMENDATIONS

- A. The Human Resource Committee recommends accepting the following organizational changes:
 - 1. Eliminate // Family Support Admin Specialist // Effective December 1, 2019
 - 2. Create // Family Support Caseworker // Effective December 1, 2019
 - 3. Revise // Administrative Specialist // Effective December 1, 2019
 - a. New job title
 - b. New supervisor
- B. The Human Resource Committee recommends accepting the following job descriptions as presented:
 - 1. Administrative Specialist (*Revised*) // Effective December 1, 2019
- C. The Human Resource Committee recommends accepting the following policies as presented:
 - 1. HR Policy 301 – Employment Categories (*Revised*) // Effective November 1, 2019
 - 2. HR Policy 401 – Benefits Summary and Eligibility (*Revised*) // Effective November 1, 2019
 - 3. HR Policy 402 – Holidays (*Revised*) // Effective November 1, 2019
 - 4. HR Policy 404 – Vacation Leave (*Revised*) // Effective November 1, 2019



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OF CUMBERLAND COUNTY

5. HR Policy 405 – Sick Leave (*Revised*) // Effective November 1, 2019
6. HR Policy 406 – Personal Leave (*Revised*) // Effective November 1, 2019
7. HR Policy 408 – Bereavement Leave (*Revised*) // Effective November 1, 2019
8. HR Policy 414 – Health Vision and Dental Insurance (*Revised*) // Effective November 1, 2019
9. HR Policy 415 – Life Insurance and AD&D (*Revised*) // Effective November 1, 2019
10. HR Policy 419 – Flexible Spending Account (*Revised*) // Effective November 1, 2019

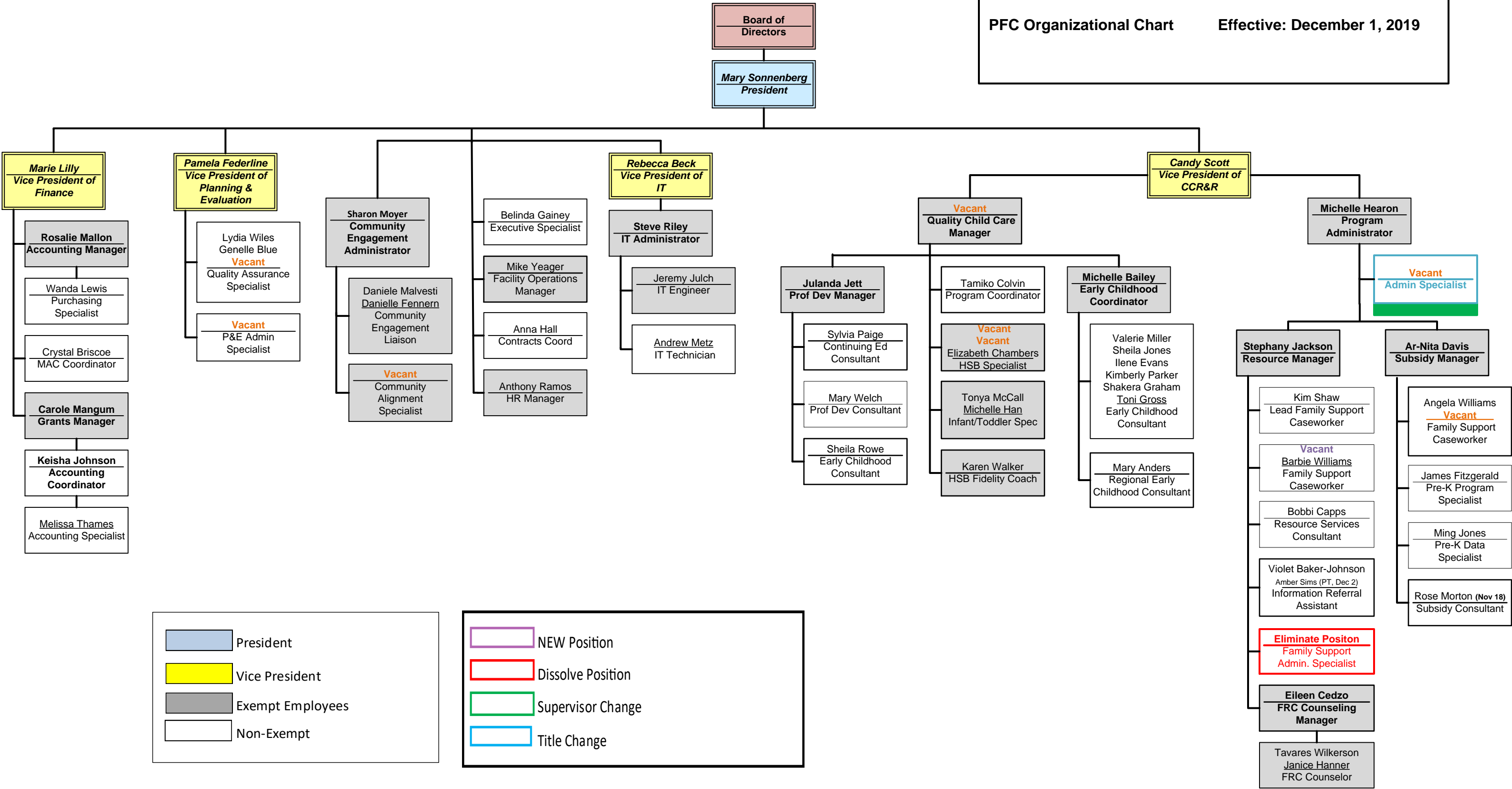
PFC is a 501(c)(3) non-profit organization supported by public and private funds through Smart Start, NC Pre-K, tax-deductible donations, and grants.



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Facility and Tenant Committee Recommendations
Meeting of November 18, 2019

RECOMMENDATIONS

1. The Facility & Tenant Committee recommends approval to hire an off duty police officer to patrol our building daily. This will be in effect for the five week duration of the Nurturing Parenting Class.
2. Recommends the approval of the No Weapons Policy. Weapons will not be allowed in the PFC Building. Weapons must be locked inside vehicle(s) so that they cannot be seen.

CCR&R Advisory Committee Information

Meeting for November 20, 2019

Action: None.

Information:

- 1) Wanda Wesley, Committee Chair, called meeting to order.
- 2) Carole Mangum, Grants Manager, provided an overview of the Financial Summaries for August and September 2019.
- 3) Mary Anders, Regional Early Childhood Consultant, presented the Infant & Toddler Advocacy video. She spoke on the importance of advocating for young children and how to get involved.
- 4) Mary Sonnenberg, President, shared highlights from the President's Reports that included information relating to:
 - NC Legislative & State Budget updates
 - Cumberland County Legislative Delegation Meeting updates
 - NCPC Updates
 - Women's Giving Circle of Cumberland County Grant
 - Cumberland Community Foundation Grant
 - Community Block Development Grant
 - Census 2020
 - New Board Orientation
 - Roundtable on The Status of Women in NC: Health and Wellness
 - Screening of No Small Matter
- 5) Candy Scott, CCR&R Vice President, provided an overview of the CCR&R Administration Report & Updates. The Report included information regarding:
 - FY 19/20 First Quarter Results
 - New Staff: Rose Morton, Subsidy Consultant and Amber Sims, IRA (PT)
 - Open Position: Healthy Social Behavior Specialist (2)
- 6) CCR&R Department Units gave the following programmatic updates:
 - Family Support – Currently has a waiting list for subsidy. They are referring families to other resources within the community.
 - NC Pre-K – Current allocation of 1546. They have placed 1791 children. Recruitment for FY 20/21 will take place on February 29, 2020 at the Cumberland County Public Health Department.
 - Professional Development Career Center – Updates on the training calendar were given for January through June 2020. Regional Training Conference will be held in Robeson County February 1st, Scotland County on May 16th, and Robeson on July 18th. The Annual Pinwheel Planting will be held on March 26, 2020. The Prevent Child Abuse Conference will be held on April 18, 2020. The Early Educator Summit will be held on June 6th.
 - Region 5- Programmatic monitoring is being conducted on the local counties. The Lead Agency will be monitored on December 12, 2019.

- Technical Assistance – Currently serving 40 Family Child Care Homes (FCCH) through the Environment Rating Scale (ERS) self-study cohort project. A Smart Start proposal has been submitted for consultants to sit on a panel relating to the FCCH ERS self-study project. A pilot using the Classroom Assessment Scoring System (CLASS) will begin in January 2020 at Cozy Corner.