

**North Carolina Pre-Kindergarten Planning Committee Meeting
Agenda**

September 26, 2019
12:00 pm – 12:30 pm

I. Determination of Quorum & Call to Order – Chas Sampson

II. Minutes*

A. July 25, 2019

III. Action Items*

- A. Transportation Fee for Trinity Child Care – Trinity Child Care requests approval to charge a transportation fee of \$25.00 per month. (See attached Transportation Plan from Trinity Child Care)

Please Note: Families with children participating in NC Pre-K may be charged a nominal amount for transportation to/from the NC Pre-K site. However, at-risk children are not denied services based on the family's inability to pay.

- B. SFY 2020/2022 NC Pre-K Site Selection Sub-Committee – The local NC Pre-K Committee appoints three or more non-conflicted members to the NC Pre-K Site Selection Sub-Committee. The sub-committee may be a subset of the current NC Pre-K Committee.

Please Note: Appointing least four members is recommended. Two individuals outside of the NC Pre-K Committee have expressed interest in serving on the sub-committee:

- Dr. Juanita Heyward – Methodist College
- Chris Parkaurst – Community Member and Veteran

IV. Information^Δ

A. SFY 2020/2022 Site Selection:

- All childcare centers in Cumberland County eligible for NC Pre-K are encouraged to apply, and currently funded sites are not required to reapply.
- Timeline for site selection process to include recruitment of sites.

B. Update on Site Allocation Changes

C. Child Placement and Recruitment Status

V. Adjournment – Chas Sampson

* Needs Action ^Δ Information Only ^ε Electronic Copy (Hard copies are available upon request)

! Possible Conflict of Interest (Recusals)

Partnership for Children of Cumberland County, Inc.
North Carolina Pre-Kindergarten Planning Committee Meeting Minutes
July 25, 2019 (12:22 pm to 12:35 pm)
Be the Driving Force

MEMBERS PRESENT: Angela Crosby, Patricia Crouch (D), Robin Deaver, Terrasine Gardner, Sandee Gronowski, Dr. Meredith Gronski, Michael Hardin (via phone), Alana Hix (D), Cotina Jones, Jami McLaughlin, Tre'vone McNeill, Ayesha Neal, Tawnya Rayman and Wanda Wesley
MEMBERS ABSENT: Christiana Adeyemi, Amy Cannon, Lisa Childers, Dr. Marvin Connelly, Jr., Hank Debnam, Dr. Phyllis Dunham, Jim Grafstrom, Shauna Hopkins, Brenda Reid Jackson, Katy Lollis, Angie Malave, Karen McDonald, Perry Melton and Jennifer Taft
NON-VOTING ATTENDEES: Arnita Davis, Belinda Gainey, Anna Hall, Michelle Hearon, Marie Lilly, Rosalie Mallon, Carole Mangum, Sharon Moyer, Anthony Ramos, Candy Scott, Mary Sonnenberg and Mike Yeager
GUESTS: Jennifer Lopez and Kim McAllister

AGENDA ITEM	DISCUSSION & RECOMMENDATION	ACTION	FOLLOW-UP
I. Determination of NC Pre-K Quorum & Call to Order – Alana Hix, Chair	The meeting of the North Carolina Pre-Kindergarten (NC Pre-K) Planning Committee was held at the Partnership for Children Resource Center (PFC) at 351 Wagoner Drive, Fayetteville, NC, on July 25, 2019, beginning at 12:22 pm pursuant to prior written notice to each Committee member. Alana Hix chaired the meeting, determined that a quorum was present and called the meeting to order. Belinda Gainey, Executive Specialist, was Secretary for the meeting and recorded the minutes.	None	None
II. Minutes* A. May 23, 2019	A. The minutes of the May 23, 2019 meeting were previously distributed and reviewed by the Committee. Sandee Gronowski moved to approve North Carolina Pre-Kindergarten (NC Pre-K) Planning Committee Minutes from May 23, 2019, as presented. Dr. Meredith Gronski seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. There were no recusals. The motion carried.	Motion Carried	None
III. Action Items for SFY 2019-2020* A. Approval of non-voluntary termination of NC Pre-K Site- Owl's Academy! B. 2019-2020 NC Pre-K Site Allocation and Funding Plan! C. 2019-2020 Approval of New 2019-2020 NC Pre-K Written Plan and Policies!	Alana Hix, Ar-Nita Davis, Candy Scott and Mary Sonnenberg presented the following recommendations to the committee: A. Alana stated that due to NC Pre-K site, Owl's Academy's, inability to repay funds that were due by June 30, 2019, it is recommended that Owl's Academy receives a non-voluntary termination from NC Pre-K. Mary reported that a partial payment has been received from the site but they still have a balance due. This site is also now located in Harnett County. Jami McLaughlin moved to accept the non-voluntary termination for Owl's Academy as presented. Tawnya Rayman seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. The motion carried. Recusals: Angela Crosby, Robin Deaver, Alana Hix and Wanda Wesley B. Alana stated that approval is recommended for the following 2019-2020 NC Pre-K Site Allocation and Funding Plan: Private Sites – Total Base Allocation 950, Cumberland County Schools – Total	Motion Carried None	None None

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	<p>Base Allocation 315 and Head Start – Total Base Allocation 276. The total allocation as of 7/24/19 is \$8,398,000; total unspent is \$245.00.</p> <p>C. Alana stated that approval is recommended for the new NC Pre-K plan and policies for fiscal year 2019-2020: NC Pre-K Health Consultation Services Plan, Inclement Weather Policy and Teacher Compensation Policy.</p> <p>Carole Mangum informed the committee of the totals of NC Pre-K Funding for FY 19-20:</p> <table><tr><td>Direct Services/Payments to Providers</td><td>\$8,398,245</td></tr><tr><td>Administrative Funds</td><td>\$349,927</td></tr><tr><td>CCDF Funds</td><td>\$174,963</td></tr><tr><td>Total Funds per Contract as of 7/1/19</td><td>\$8,923,135</td></tr><tr><td>Pending per RFA (Capacity Building-additional 2% admin)</td><td>\$174,963</td></tr><tr><td>Potential Amended Contract Amount</td><td>\$9,098,098</td></tr></table> <p>Sandee Gronowski moved to accept the NC Pre-K Site Allocation Funding Plan, Health Consultation Services Plan, Inclement Weather Policy and Teacher Compensation Policy as presented. Dr. Meredith Gronski seconded the motion. Hearing no further discussion, the Chair put the motion to a vote. All votes were unanimous. The motion carried. Recusals: Angela Crosby, Robin Deaver, Alana Hix and Wanda Wesley</p>	Direct Services/Payments to Providers	\$8,398,245	Administrative Funds	\$349,927	CCDF Funds	\$174,963	Total Funds per Contract as of 7/1/19	\$8,923,135	Pending per RFA (Capacity Building-additional 2% admin)	\$174,963	Potential Amended Contract Amount	\$9,098,098	Motion Carried	None
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IV. Information ^Δ A. Fiscal Update B. PFC’s NC Pre-K Quarterly Re-Allocation Review (Continuously Unfilled) C. 2019-2020 Child Recruitment and Placement Update D. 2019 NC Pre-K Institute “Mind Shift – Be The Change You Want To See!” (August 6-9, 2019 Fayetteville Tech Community College)	<p>A. Carole Mangum reported that based on the Legislation, PFC will possibly receive a 2% increase for NC Pre-K private sites only. The highest rate the private sites can receive is \$650 for teachers with a BK license or equivalent. The base rate will increase from 650 to 663 if approved. There is a recurring \$50 million swap each year, the past couple of years of state funds for TANF funds, PFC will be included this year. PFC has \$1.6 million of federal funds assigned to PFC, but it is anticipated that it will move back to approximately \$7 million as it was last year.</p> <p>B. Ar-Nita Davis stated that PFC is going to begin reviewing each NC Pre-K child care site quarterly and if they have slots that have not been filled, then PFC will re-allocate those slots to other child care facilities.</p> <p>C. Ar-Nita stated that as of now, there are 1,131 children that have been assigned to a NC Pre-K child care site, with 200+ applications on the waiting list.</p> <p>D. Ar-Nita informed the committee of the upcoming NC Pre-K Institute “Mind Shift –Be The Change You Want To See” which will be held August 6-9 at FTCC.</p> <p><i>Not on agenda:</i> Alana reported that Ar-Nita is recruiting volunteers to participate on a site selection subcommittee for FY 20/21. The first meeting will take place on September 26, 2019. Persons with NC Pre-K recusals cannot participate on the subcommittee.</p>	None None None None None	None None None None None												



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V. Adjournment	As there was no further business; the chair announced the meeting adjourned. The meeting was adjourned at 12:35 pm.	Adjourned	None
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Submittal: The minutes of the above stated meeting are submitted for approval.

Secretary of Meeting

Date

Approval: Based on Committee consensus, the minutes of the above stated meeting are hereby approved as presented and/or corrected.

Committee Chair

Date



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NC Pre-K Transportation Plan SY: 2019-2020

On an annual basis, NC Pre-K sites are required to notify the Partnership for Children of Cumberland County of their ability to provide transportation services. Families with children participating in the NC Pre-K program may be charged a nominal amount for transportation to/from the NC Pre-K site if approved by the NC Pre-K Committee. However, children who are at-risk should not be denied services based on the family's inability to pay. NC Pre-K Sites assume all liability for transporting children and must adhere to the NC Child Care Licensing Requirements (Chapter 9 - Child Care Rules .1723 TRANSPORTATION REQUIREMENTS). Sites providing transportation must submit a written description of the transportation services that addresses transporting children to and from the NC Pre-K site. The NC Pre-K site must disclose any fees to be charged to the family for the service, and NC Pre-K Committee approval is required to charge a fee.

Name of Site: Trinity Child Care

We understand that transportation is necessary for families to attend NC Pre-K at our site, we have considered the following resources: (Check at least one and all others you have considered.)

- | | |
|--|--|
| <input type="checkbox"/> Public School Bus | <input type="checkbox"/> Public Transportation |
| <input checked="" type="checkbox"/> Site Provided Transportation | <input type="checkbox"/> Private Transportation Provided by Family |
| <input type="checkbox"/> Site Family Car Pool | <input type="checkbox"/> Other: _____ |

At this time we are: (Please check one.)

- ☐ Unable to provide transportation services. Please list your challenges below:

- ☒ Able to provide transportation services to families. Attach a description of your transportation services and complete the following question:

Will the site charge a nominal fee for transportation?

- ☐ No
☒ Yes, cost per ☐ week ☒ month (check one) \$ 25.00

We are requesting approval from the NC Pre-K Committee to charge a nominal fee to NC Pre-K families to offset transportation cost, and we understand that eligible children should not be denied services based on the family's inability to pay. **Documentation for the NC Pre-K Transportation Plan will be reviewed and verified at the site-monitoring visit.**

Site Administrator Signature: Linda Vandewater Date: 8-21-19



NCPK TRANSPORTATION SERVICES

Transportation services are available to North Carolina Pre-Kindergarten (NCPK) participants at a rate of \$25.00 per month. Purchase of this service includes pick up and drop off between home and school on all instructional school days. Please be advised that eligibility for program entry is not affected by inability to pay for the additional service.

All vehicles used for transporting participants to and from the center will be currently registered and maintained in a clean and safe condition. Additionally, each vehicle will be:

- Driven by an adult with a current driver's license that authorizes driver to operate the type of vehicle driven.
- Contain a first aid kit
- Be equipped with individual, size appropriate safety restraints that are appropriate for the vehicle, installed and used correctly.

In order for daily drop off to take place an adult (18 and over) must be present at the home to receive and sign the participants out of the center's care. If no one is home at the time of drop off the participant will be transported back to the center and the parent will have to make arrangements for pick up. When regularly scheduled transportation is provided to and from school; the center must maintain a list of participants to be transported, route and scheduled stops, name and place where participant is to be dropped off. Please report any changes to the Operations Director, Mary Mathis at (910) 263-7284.